Action:	Approved Denied Other
Date Action Taken:	H9/2023
Verified By:	Jannin
Clerk's Note:	Rubes absent

City of Wasilla Action Memorandum No. 22-43

Authorizing The City Of Wasilla To Enter Into A Contract With Sound Decisions To Acquire And Install Microphones And Other Components Of The Audio-Visual System In Council Chambers.

Originator: Jamie Newman, City Clerk Date: 11/29/2022

Agenda of: 12/12/2022

Department Head	Signature	Date	
Finance Director	Aban A. Ville	11/30/2023	
Deputy Administrator	Unavailable		
City Clerk	ANDALL	11/30/2022	
Mayor	Dlenda Leddord	11/30/2022	
	Finance Director Deputy Administrator City Clerk	Finance Director Deputy Administrator City Clerk AMDMU	

Fiscal Impact: ⊠ yes or □ no Funds Available: ⊠ yes or □ no

Account name/number/amount:

Construction Svcs/Equip. Replacement Small Tools & Equipment

Account # 110.4181.499.45-09 Account # 001.4115.411.60-15

Attachments: Price Quotes (4 pages)

Summary Statement: Consistent with WMC 5.08.070, this Action Memorandum seeks authorization to enter into a contract with Sound Decisions to acquire and install upgraded microphones, a UPS, and other associated components of the audio-visual system (A/V) in Council Chambers through a sole source procurement, authorized by the Mayor under WMC 5.08.140. The Purchasing Officer contacted two other vendors to solicit quotes for this work; however, both were unresponsive.

The project cost was initially estimated at \$46,525, and funded through the adoption of Ordinance Serial No. 22-31, on October 10. Since that time, the cost of the microphones has increased slightly. The project cost is now estimated at \$46,791 (parts and labor). Funds are available in the fiscal year 2023 budget to cover the shortfall.

Background. The City issued ITB 0203-2020/AG for Council Chambers A/V upgrades in 2020. There were two responsive bidders. As the low bidder, Sound Decisions designed and installed the current system, which did not include microphone upgrades. The system malfunction in August 2022 triggered the review of all system components with upgrades recommended.

Staff Recommendation: Approve the Action Memorandum.

Jamie Newman

From: Sent: To: Subject: Randy Walker <rwalker@sd-grp.net> Wednesday, November 30, 2022 10:30 AM Jamie Newman Re: City of Wasilla Chambers Mics

The combined total is \$46,790.91.

Randy Walker

Senior A/V Project Manager



Cell: 307-696-0398 Email: <u>rwalker@sd-grp.net</u>



From: Jamie Newman <jnewman@cityofwasilla.gov> Date: Wednesday, November 30, 2022 at 10:28 AM To: Randy Walker <rwalker@sd-grp.net> Subject: RE: City of Wasilla Chambers Mics

What is the project total including the UPS?

Jamie Newman, MMC | City Clerk | City of Wasilla 907-373-9090 | 290 E Herning Avenue Wasilla, AK 99654 | cityofwasilla.gov

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The Clerk's Office will be closed on the following holidays: December 26 – Christmas observed

From: Randy Walker <rwalker@sd-grp.net> Sent: Wednesday, November 30, 2022 10:25 AM To: Jamie Newman <jnewman@cityofwasilla.gov> Cc: Derek Alley <dalley@sd-grp.net>; Sarah Stanifer <sstanifer@cityofwasilla.gov> Subject: Re: City of Wasilla Chambers Mics Good Morning Jamie,

I just went through both quotes to verify the pricing on all the products. One item on the Mic Quote has gone up in pricing. The SLDAN-32-P by QSC is now \$690.10 and that would take the total of the quote up to \$44,587.48. I have attached a revised quote to reflect the pricing increase.

Please let me know if you have any questions.

Thank You,

Randy Walker

Senior A/V Project Manager





Cell: 307-696-0398 Email: <u>rwalker@sd-grp.net</u>

From: Jamie Newman <jnewman@cityofwasilla.gov>
Date: Wednesday, November 30, 2022 at 9:39 AM
To: Randy Walker <<u>rwalker@sd-grp.net</u>>
Cc: Derek Alley <<u>dalley@sd-grp.net</u>>, Sarah Stanifer <<u>sstanifer@cityofwasilla.gov</u>>
Subject: RE: City of Wasilla Chambers Mics

Good morning, Randy,

I wanted to touch base with you on the A/V project in Council Chambers (mics and UPS). While funding for the project is in place, authorization from the City Council to award the project to Sound Decisions is expected on December 12.

Please confirm there are no cost changes to the proposals. Pending contract award on December 12, may we schedule the installation?

Thank you,

Jamie Newman, MMC | City Clerk | City of Wasilla 907-373-9090 | 290 E Herning Avenue Wasilla, AK 99654 | <u>cityofwasilla.gov</u>

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annecis inics	5 Audio	SL MCR 4 DW-4	508855	Sennheiser	Speechline 4 Channel Receiver	13029.5
	8 Audio	SL Handheld DW-4-US	505901	Sennheiser	Speechine Wireless Handheld Mic	5016.1
	10 Audio	SL Tablestand 153-S DW-4 B	506628	Sennheiser	Speechline Wireless Table Stand	7905.2
	10 Audio	MEG 14-40-L-II B	506398	Sennheiser	Gooseneck Mic	2304.6
	2 Accessory	CHG 4N US	506802	Sennheiser	4 Port Network Charger	1156.1
		CHG 2W	506805	Sennheiser	2 Compartment Charger for SL Tablestand	1828.2
	5 Accessory 5 Accessory	Wall Mount Adapter	508891	Sennheiser	Wall Mount Bracktet for Speechline 4 Channel Receiv	407.1
	800 Cable	24-4P-P-L6SH-WHT	24-4P-P-L6SH-WHT	Liberty	Shielded Cat-6, Plenum	407.1 648.9
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	1 Accessory	SLDAN-32-P	SLDAN-32-P	QSC	Q-SYS Dante License, 32 X 32 Chanel License	690.1
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