

Action: Approved | Denied | Other
 Date Action Taken: 11/9/2023
 Verified By: Jamie Newman
 Clerk's Note: Rubio absent

**City of Wasilla
 Action Memorandum No. 22-43**

Authorizing The City Of Wasilla To Enter Into A Contract With Sound Decisions To Acquire And Install Microphones And Other Components Of The Audio-Visual System In Council Chambers.

Originator: Jamie Newman, City Clerk
 Date: 11/29/2022

Agenda of: 12/12/2022

Route to:	Department Head	Signature	Date
X	Finance Director	<i>Joseph Lilla</i>	11/30/2022
X	Deputy Administrator	Unavailable	
X	City Clerk	<i>Jamie Newman</i>	11/30/2022
X	Mayor	<i>Blenda Sedford</i>	11/30/2022

Fiscal Impact: yes or no

Funds Available: yes or no

Account name/number/amount:

Construction Svcs/Equip. Replacement Account # 110.4181.499.45-09
 Small Tools & Equipment Account # 001.4115.411.60-15

Attachments: Price Quotes (4 pages)

Summary Statement: Consistent with WMC 5.08.070, this Action Memorandum seeks authorization to enter into a contract with Sound Decisions to acquire and install upgraded microphones, a UPS, and other associated components of the audio-visual system (A/V) in Council Chambers through a sole source procurement, authorized by the Mayor under WMC 5.08.140. The Purchasing Officer contacted two other vendors to solicit quotes for this work; however, both were unresponsive.

The project cost was initially estimated at \$46,525, and funded through the adoption of Ordinance Serial No. 22-31, on October 10. Since that time, the cost of the microphones has increased slightly. The project cost is now estimated at \$46,791 (parts and labor). Funds are available in the fiscal year 2023 budget to cover the shortfall.

Background. The City issued ITB 0203-2020/AG for Council Chambers A/V upgrades in 2020. There were two responsive bidders. As the low bidder, Sound Decisions designed and installed the current system, which did not include microphone upgrades. The system malfunction in August 2022 triggered the review of all system components with upgrades recommended.

Staff Recommendation: Approve the Action Memorandum.

Jamie Newman

From: Randy Walker <rwalker@sd-grp.net>
Sent: Wednesday, November 30, 2022 10:30 AM
To: Jamie Newman
Subject: Re: City of Wasilla Chambers Mics

The combined total is \$46,790.91.

Randy Walker

Senior A/V Project Manager

SOUNDecisions
AUDIO | VIDEO | DESIGN | INTEGRATION | RENTAL

SD
CONSTRUCTION

Cell: 307-696-0398
Email: rwalker@sd-grp.net

From: Jamie Newman <jnewman@cityofwasilla.gov>
Date: Wednesday, November 30, 2022 at 10:28 AM
To: Randy Walker <rwalker@sd-grp.net>
Subject: RE: City of Wasilla Chambers Mics

What is the project total including the UPS?

Jamie Newman, MMC | City Clerk | **City of Wasilla**
907-373-9090 | 290 E Herning Avenue Wasilla, AK 99654 | cityofwasilla.gov

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The Clerk's Office will be closed on the following holidays:
December 26 – Christmas observed

From: Randy Walker <rwalker@sd-grp.net>
Sent: Wednesday, November 30, 2022 10:25 AM
To: Jamie Newman <jnewman@cityofwasilla.gov>
Cc: Derek Alley <dalley@sd-grp.net>; Sarah Stanifer <sstanifer@cityofwasilla.gov>
Subject: Re: City of Wasilla Chambers Mics

Good Morning Jamie,

I just went through both quotes to verify the pricing on all the products. One item on the Mic Quote has gone up in pricing. The SLDAN-32-P by QSC is now \$690.10 and that would take the total of the quote up to \$44,587.48. I have attached a revised quote to reflect the pricing increase.

Please let me know if you have any questions.

Thank You,

Randy Walker

Senior A/V Project Manager



Cell: 307-696-0398

Email: rwalker@sd-grp.net

From: Jamie Newman <jnewman@cityofwasilla.gov>
Date: Wednesday, November 30, 2022 at 9:39 AM
To: Randy Walker <rwalker@sd-grp.net>
Cc: Derek Alley <dalley@sd-grp.net>, Sarah Stanifer <sstanifer@cityofwasilla.gov>
Subject: RE: City of Wasilla Chambers Mics

Good morning, Randy,

I wanted to touch base with you on the A/V project in Council Chambers (mics and UPS). While funding for the project is in place, authorization from the City Council to award the project to Sound Decisions is expected on December 12.

Please confirm there are no cost changes to the proposals. Pending contract award on December 12, may we schedule the installation?

Thank you,

Jamie Newman, MMC | City Clerk | **City of Wasilla**
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Sound Decisions
 5837 E Updraft Rd
 Palmer, Ak 99645
 (907)982-1771

System:

City of Wasilla
 Chambers

Qty	Class	Name (model)	Part Number	Brand	Description	Price
EQUIPMENT						
1	Power	UPS-S1000R	UPS-S1000R	Middle Atlantic	1000 VA, 600 W, 1 RU UPS	796.96
1	shipping					386.25
						1183.21
GEN & LABOR						
1		General Div & Labor		SD	Labor	
						1020.22
TOTAL						2203.43