

City of Wasilla

Adopted Supplemental
Budget Operating & Capital
for Fiscal Year 2024



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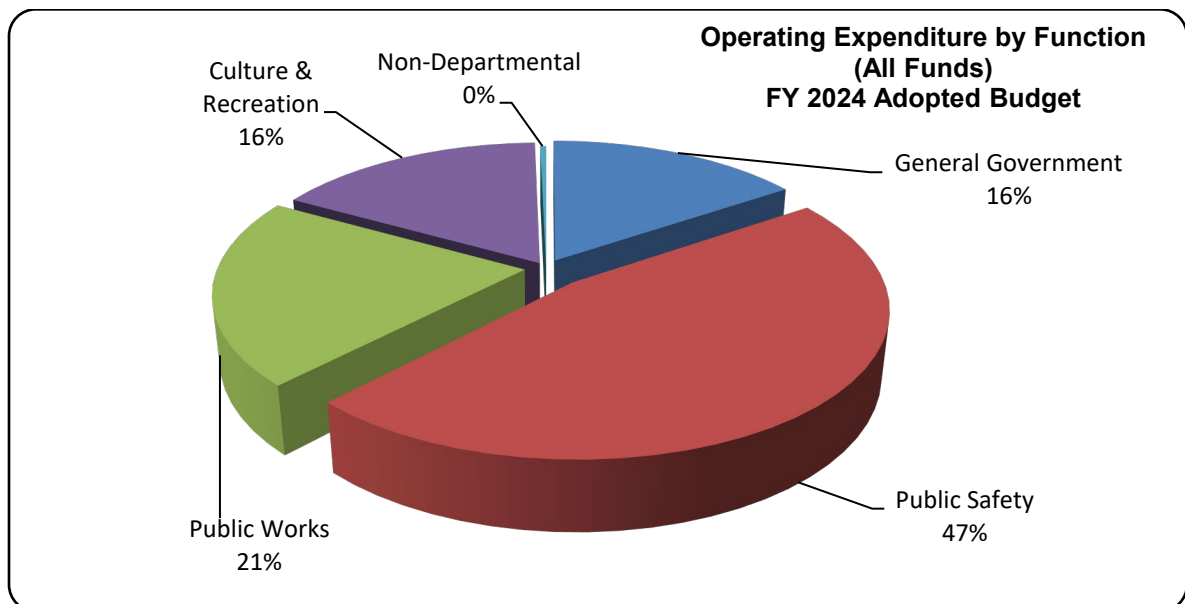
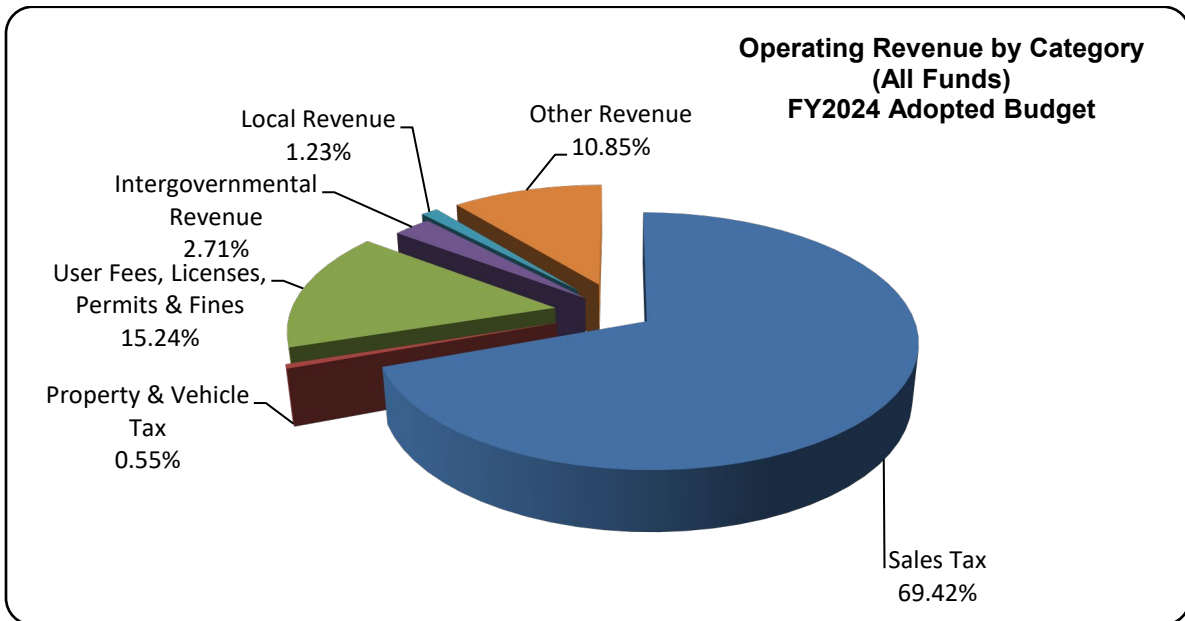


FISCAL YEAR 2024 AT A GLANCE

Revenue generated from sales tax is still the largest single source of General Fund revenue for FY2024 at 82% or \$28,443,797. Additionally, this source of revenue comprises 69% of the City’s total operating revenue (not including transfers) of \$33,374,597 for FY2024. The total operating expenditure budget not including transfers, debt service or capital expenditures will be \$29,218,278 for FY2024.

The City of Wasilla mill rate will be set at 0.0 mills for FY2024.

Shown below is a breakdown of total revenue (not including transfers) and total expenditures (not including depreciation, transfers, or debt service) in FY2024 by category for the City of Wasilla:





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Wasilla
Alaska**

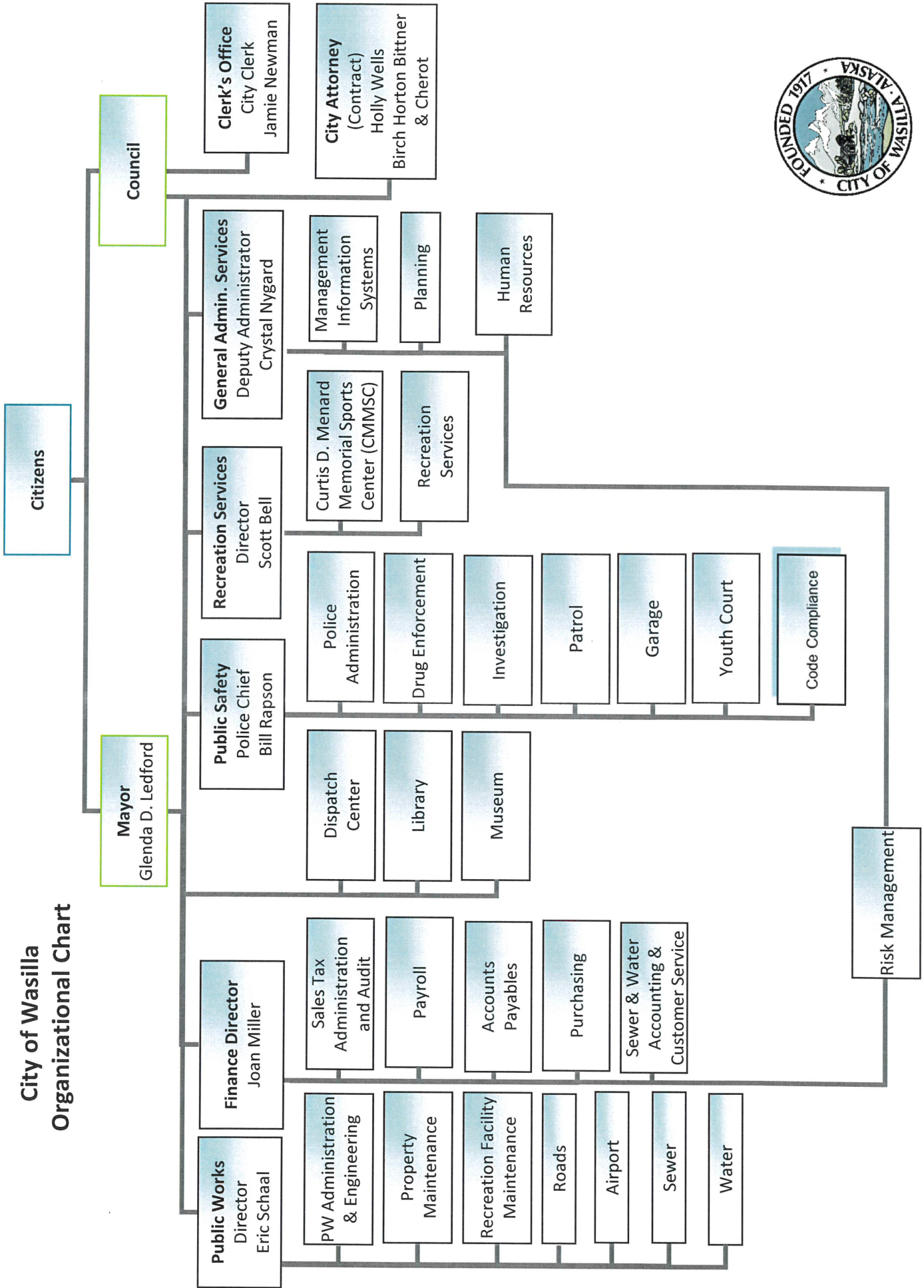
For the Biennium Beginning

July 01, 2022

Christopher P. Morill

Executive Director

City of Wasilla Organizational Chart



Non-Code Ordinance

By: Finance Department
Introduced: May 8, 2023
First Public Hearing: May 22, 2023
Second Public Hearing: May 24, 2023
Amended: May 24, 2023
Adopted: May 24, 2023
Yes: Brown, Rubeo, Sullivan-Leonard, Velock
No: None
Absent: Graham, Johnson

**City of Wasilla
Ordinance Serial No. 23-23 (AM)**

An Ordinance Of The Wasilla City Council Providing For The Adoption Of The Annual Budget For Fiscal Year 2024 And Appropriating Funds To Carry Out Said Budget.

Section 1. Classification. This is a non-code ordinance.

Section 2. Purpose. In accordance with WMC 5.04.020, the Wasilla City Council hereby adopts the Annual Budget for the Fiscal Year 2024 as presented by the Mayor and introduced on May 8, 2023.

Section 3. Federal and state grant funds. Authority to increase or decrease appropriations in response to changes in estimated grant revenues is adopted as follows:

(a) If federal or state grant funds that are received during the fiscal year ending June 30, 2024, exceed the estimates appropriated by this ordinance the affected appropriation is increased by the amount of the increase in receipts.

(b) If federal or state grant funds that are received during the fiscal year ending June 30, 2024, exceed the estimates appropriated by this ordinance the appropriation from city funds for the affected program may be reduced by the excess if the reduction is consistent with applicable federal and state statutes.

(c) If federal or state grant funds that are received during the fiscal year ending June 30, 2024, fall short of the estimates appropriated by this ordinance the affected appropriation is reduced by the amount of the shortfall in receipts.

Section 4. Appropriation. There is hereby appropriated out of the revenues of the City of Wasilla, for the fiscal year beginning July 1, 2023, the sum of \$57,193,095, which includes

\$6,430,800 of transfers between funds, to be raised by taxation and otherwise, which sum is deemed by Council to be necessary to defray all expenditures of the City during said budget year to be divided and appropriated in accordance with the attached budget proposal as follows:

General Fund		Capital Fund	\$ 2,308,000
Legislative		Vehicle Fund	609,379
Clerk	\$ 565,135	Right-Of-Way Fund	25,000
Records Management	15,545	Roads Fund	1,245,000
Council	199,326	Technology Replacement Fund	104,000
Mayor		Special Revenue Funds	
Administration	382,632	Youth Court	120,354
General Administration	255,775	Enterprise Funds*	
Human Resources	319,552	Sewer	
Planning	359,880	Operations & Transfers	1,469,799
Finance		Capital	8,060,000
Finance	1,771,130	Total Sewer Funds	\$ 9,529,799
MIS	720,045	Water	
Public Safety		Operations & Transfers	1,398,347
Administration	953,970	Capital	8,028,638
MultiTask Drug Enforcement	-	Total Water Funds	\$ 9,426,985
Investigation	706,325	Airport	
Patrol	5,261,736	Operations & Transfers	327,694
SRO	626,020	Capital	685,000
Dispatch	5,897,739	Total Aripot	\$ 1,012,694
Garage	266,362	Curtis D Menard Memorial Sports Center (CMMSC)	
Code Compliance	262,765	Operations & Transfers	1,570,419
Public Works		Capital	475,000
Administration	652,250	Total CMMSC Fund	\$ 2,045,419
Roads	1,656,505	Permanent Funds	
Property Maintenance	708,635	Cemetery	3,000
Cultural & Recreation		Total FY2024 Appropriation	\$ 57,193,095
Museum	399,879		
Parks Maintenance	1,216,288		
Library	1,567,434		
Recreation Services	131,537		
Non-Departmental			
Non-Departmental	104,000		
Transfers	5,763,000		
Total General Fund	\$ 30,763,465		

* Does not include depreciation

Section 5. Tax Levy. The rate of tax levy on each dollar assessed valuation of taxable property is fixed at 0.0 mills.

Section 6. Effective Date. This ordinance shall take effect July 1, 2023.

ADOPTED by the Wasilla City Council on May 24, 2023.



Glenda D. Ledford, Mayor

ATTEST:



Lonnie Newman, MMC, City Clerk

[SEAL]



OFFICE OF THE MAYOR

CITY OF WASILLA
290 E. HERNING AVE.
WASILLA, AK 99654-7091
PHONE: (907) 373-9055
FAX: (907) 373-9096

BUDGET MESSAGE

CITY OF WASILLA
BUDGET LETTER OF TRANSMITTAL
FOR FISCAL YEAR 2024



April 26, 2023

To the Residents of the City of Wasilla

The development of the city's adopted budget is one of the most important responsibilities I carry as the Mayor of Wasilla. It was developed with a deliberate and thoughtful approach, with honest conversations as to how we best provide the programs and services core to local government. The FY2024 budget demonstrates our commitment to community values and shared priorities. It is with a great sense of accomplishment that I transmit to you the Fiscal Year 2024 supplemental budget document for the City of Wasilla. This budget is submitted according to the Wasilla City Municipal Code Section 5.04.020, State Statutes.

Mission Statement

It is the mission of the City of Wasilla to provide optimum service levels to the public as cost effectively as possible to ensure a stable and thriving economy, promote a healthy community, provide a safe environment and a quality lifestyle, and promote maximum citizen participation in government.

Major Issues

Wasilla has been one of the fastest growing communities in the United States. With that growth comes challenges. Challenges that require us to be strategic and timely, and challenges that have put pressure on this budget. Following the 2020 Census, the core area of the Matanuska-Susitna Borough was designated as an urban area. As part of an urban area, the City is required to develop and adhere to new requirements of stormwater maintenance. The designation also required the establishment of a Metropolitan Planning Organization which will manage road improvements in our community instead of the State of Alaska. Expanding our water and wastewater capacity and modernizing those systems for redundancy is paramount to continue quality service and enable continued economic development. The capital projects budget reflects these initiatives.

Additionally, the record inflation rate over the past year will result in significant changes to wages and benefit costs. The City operates under three collective bargaining unit agreements, and a group of non-represented employees. The three-year-average Urban Alaska CPI rate is 3.96%. CPI coupled with a

longevity step of approximately 2.25% to 3.5% will be significant to absorb. Additionally, the use of a three-year average CPI, means we will likely have a higher-than-average increase for CPI in the subsequent years.

Significant Highlights

General Fund Revenues by Type

REVENUE	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget
Taxes	21,012,162	22,259,480	19,788,000	19,788,000	23,347,000
Other Revenues	3,446,644	3,505,847	3,477,437	3,477,437	3,517,884
Intergovernmental Revenues	1,773,309	1,884,814	877,937	879,187	850,413
Investment Income	91,611	(815,089)	250,000	260,000	300,000
Local Revenues	195,447	235,260	162,450	166,500	190,750
Fines	167,850	247,621	158,000	158,000	158,000
Licenses & Permits	77,338	84,190	80,750	80,750	79,750
Total	\$26,764,361	\$27,402,123	\$24,794,574	\$24,809,874	\$28,443,797

Sales tax is the General Fund’s primary source of revenue, making up ~82% of the total. In FY2024, it is estimated that the amount of sales tax collected will be \$23.1M, which is approximately 17% higher than the amount of sales tax projected for FY2023. The City has consistently outperformed its sales tax projections, with most years aligning with or increasing over the prior year actuals. Taxes collected to date in FY2023 are expected to be approximately \$3.5M favorable to budget. The FY2024 estimate presumes a flat growth from the estimated FY2023, which is believed to be conservative.

General Fund Expenditures by Department

Category	FY2021 Actual	FY2022 Actual	FY2023 Original Budget	FY2023 Amended Budget	FY2024 Adopted Budget
Legislative	614,358	654,339	749,900	749,900	779,256
General Government	2,900,466	3,220,859	3,557,243	3,568,296	3,779,364
Public Safety	9,803,643	10,147,696	11,743,530	11,815,833	13,516,717
Public Works	2,187,668	2,378,837	2,478,397	2,541,004	2,956,190
Culture & Recreation	2,330,463	2,508,956	2,963,390	2,967,230	3,272,738
Non-Departmental	148,945	87,012	104,000	104,000	104,000
Total	17,985,543	18,997,699	21,596,460	21,746,263	24,408,265
Transfers	3,477,600	4,293,151	3,958,500	4,023,525	6,355,200
Total	21,463,143	23,290,850	25,554,960	25,769,788	30,763,465

Note that in FY2021 and FY2022, a portion of public safety personnel costs were allocated to the CARES Act grant. For this trend analysis, these personnel costs of \$6,329,427 and \$3,138,809 were included in FY2021 and FY2022, respectively.

The total General Fund budget, excluding transfers, is \$24,408,265. This is an increase of \$2,662,002 or 12.2% increase in FY2024 over the FY2023 amended budget. Approximately \$1.6M of the increase relates to public safety personnel costs. Approximately 6.5% or half the total increase relates to regular CPI and a step increase. Additionally, the adopted budget includes adding one patrol officer and converting an acting investigator position to a permanent investigator position. Code compliance was moved from the

Public Works Department to Public Safety. Other personnel changes include the addition of a Public Works Project Manager and half-time Library Aide.

Most notable in this budget is the requests for capital project funding. The total requested amount is approximately \$21.5M of which \$9.1M would be supported by local revenues. Approximately \$16M of the projects relates to water and wastewater infrastructure. These systems represent an ongoing obligation to our current customers and determine our ability for continued economic development. These projects include the design of a Quick Connect (connecting Wasilla/Palmer water systems), Wastewater Treatment Plant Improvements (sludge management and related match funding), City street paving, new water towers, and completion of the Sports Center parking lot. The remaining CIP projects relate to the MPO, MS4 requirements, preventative maintenance, equipment replacement, and scalable modernization of City processes.

Moving Forward

In the coming months, the City's first ever Comprehensive Economic Development plan will be presented to Council. This work, partially funded through a grant from the Economic Development Administration, will offer another lens to shape our path forward.

My administration will continue to make every effort to secure federal, state, and local funding opportunities, and collaborate with our neighboring communities to help reduce the financial costs to our residents.

Acknowledgement

I would like to express my appreciation to the department directors and their staff for all their contributions to the budget document. Additionally, I would like to acknowledge the finance department for receiving the Distinguished Budget Presentation Award for the FY 2023 & 2024 Biennial Budget beginning July 1, 2022.

I would also like to acknowledge the City Council for their support to this administration in planning and conducting the financial operations of the City in a fiscally conservative and responsible manner.

Conclusion

As my administration entered and worked through the budget process in conjunction with the City Council for FY2024, we addressed the demands for increased service, capital projects necessary maintain our infrastructure, and the need of personnel in select departments. We were able to present a responsible, balanced, and accountable budget to our residents while holding the line on property taxes again for FY2024. In doing so, we kept in mind the long-range goals and budget initiatives set out by the Council. With the changes to the budget our government will better serve our residents and the surrounding community. Because of the dedication of the administrative team, our Council, and Commissioners the City can rise to the challenge of keeping our government accountable and efficient.

Respectfully submitted,



Glenda D. Ledford, Mayor

**City of Wasilla | Revised Budget Calendar
Fiscal Year 2024**

The revised plan for the formation of the budget for fiscal year 2024 (FY24) is:

Date	Facilitator	Action
December 2022	Finance Director	Finance Director prepares preliminary revenue projections.
December/January 2022	Finance and Public Works Directors	Prepare 5-year Capital Improvement Program and submit to the Planning Commission.
December 2022	Finance Director	Training on Naviline budget entry by Finance Department.
December 14, 2022	Finance Director	Deadline for Directors to submit staffing requests and review process begins.
December 14, 2022	Mayor and Deputy Administrator	Special Council Meeting, 6:00 p.m. Re: 1) Review FY23 Goals and Initiatives and establish FY24 Goals and Initiatives for budget development; and 2) Report of Finances from the Finance Director.
December 15, 2022	Mayor and Deputy Administrator	Special Council Meeting, 6:00 p.m. Re: Continued review of FY23 Goals and Initiatives and establish FY24 Goals and Initiatives for budget development.
December 16, 2022	Mayor and Deputy Administrator	<i>Tentative</i> Special Council Meeting, 6:00 p.m. Re: Continued review of FY23 Goals and Initiatives and establish FY24 Goals and Initiatives for budget development.
December 19, 2022	Mayor and Deputy Administrator	Prepare Action Memorandum (AM) approving the FY24 Goals and Initiatives as directed at the Special Meetings. The AM is due at the agenda-setting meeting on December 28, 2022.
December 30, 2022	Finance Director	Budget program available for input by staff.
December 30, 2022	Mayor and Directors	Deadline for Directors to return staffing forms to Finance for new or revised staffing needs.
January 9, 2023	Mayor and Deputy Administrator	Regular Council Meeting, 6:00 p.m. Re: AM Confirming the FY24 Goals and Initiatives is scheduled for approval by Council.
January 23, 2023	Finance Director	Finance Department submits estimated staffing costs, approved by Mayor, to Directors for department budgets.

Date	Facilitator	Action
January 31, 2023	Finance Director	Proposed Department budgets submitted to Mayor based on approved Goals and Initiatives.
February 8 – 10, 2023	Mayor, Finance Director, Directors (except City Clerk)	Work meetings with the Mayor and Directors to resolve or justify differences in Department budgets.
February 22, 2023 March 1	Mayor, Council, City Clerk, Finance Director	Special Council Meeting, 6:00 p.m. Re: Review and discussion on the FY24 Clerk's Office, Records Management, and Council budgets.
April 10, 2023	Mayor	Mayor submits approved proposed Department budgets to Finance with the Mayor's Budget Message.
April 26, 2023	Finance Director and City Clerk	Electronic copy of budget provided to Clerk's Office for the May 8th, Council Meeting packet. Hard copy from Finance to follow.
May 8, 2023	Finance Director	Regular Council Meeting, 6:00 p.m. Re: Introduction of budget Ordinance and overview by Finance Director.
May 10, 2023	Mayor and Council	Special Council Meeting, 6:00 p.m. Re: Discussion regarding Departmental and Capital budgets (Committee of the Whole).
May 11, 2023	Mayor and Council	Special Council Meeting, 6:00 p.m. Re: Continued discussion on Departmental and Capital budgets (Committee of the Whole).
May 15, 2023	Mayor and Council	<i>Tentative</i> Special Council Meeting, 6:00 p.m. Re: Continued discussion on Departmental and Capital budgets (Committee of the Whole).
May 22, 2023	Mayor and Council	Regular Council Meeting, 6:00 p.m. Re: First Public Hearing on the budget Ordinance.
May 24, 2023	Mayor and Council	Special Council Meeting, 6:00 p.m. Re: Second Public Hearing on budget Ordinance. Discussion, consideration, and possible action on the budget Ordinance.
May 25, 2023	Mayor and Council	<i>Tentative</i> Special Council Meeting, 6:00 p.m. Re: Continued discussion, consideration, and possible action on the budget Ordinance.

Date	Facilitator	Action
May 31, 2023	Mayor and Council	<i>Tentative</i> Special Council Meeting, 6:00 p.m. Re: Continued discussion, consideration, and possible action on the budget Ordinance.
June 1, 2023	Mayor and Council	<i>Tentative</i> Special Council Meeting, 6:00 p.m. Re: Continued discussion, consideration, and possible action on the budget Ordinance.
June 5, 2023	Mayor and Council	<i>Tentative</i> Special Council Meeting, 6:00 p.m. Re: Continued discussion, consideration, and possible action on the budget Ordinance.
June 7, 2023	Mayor and Council	<i>Tentative</i> Special Council Meeting, 6:00 p.m. Re: Continued discussion, consideration, and possible action on the budget Ordinance.
June 8, 2023	Mayor and Council	Regular Council Meeting, 6:00 p.m. Re: Continued discussion, consideration, and action on the budget Ordinance. The budget is scheduled for adoption on this day, if not earlier.
June 15, 2023	Finance Director or City Clerk	Deadline to report mill rate to the Matanuska-Susitna Borough Finance Director. (WMC 5.04.080(C))
July 1, 2023	All Concerned	FY24 adopted budget implementation and monitoring.
October – December 2023	Finance and Public Works Directors	Revise 5-year Capital Improvement Program and submit to the Planning Commission.
November 2023	Finance Director	Review and revise revenue projections and budget assumptions.
November 2023	Mayor and Deputy Administrator	Review Goals and Initiatives from the first six months of FY24 Operating Budget.
December 2023	Mayor and Council	Review FY24 Goals and Initiatives and revise Goals and Initiatives for FY25/26, if needed.
January - March 2024	Mayor and Directors	Prepare budget for FY25/26 based on revised budget projections and initiatives.
April 2024	Mayor	Submit proposed budget for FY25/26 to Council
April – May 2024	Council	Review and adopt FY25/26 budget.
July 1, 2024	All Concerned	FY25/26 adopted budget implementation and monitoring.

THE BUDGET PROCESS

The mission of the budget process is to help decision makers make informed choices about the provision of services and capital assets and to promote stakeholder participation in the process. Several essential features characterize the City of Wasilla's budget process:

- Incorporates a long-term perspective.
- Establishes linkage to broad organizational goals.
- Focuses budget decisions on results and outcomes.
- Involves and promotes effective communication with stakeholders.

The development of the City of Wasilla's budget is an open process designed to reflect the needs and desires of the community. Throughout the year, the Mayor, Council Members and City Staff have obtained input from the citizens in regards of what services are needed. The citizens' needs are incorporated into the goals and objectives for the year and are reflected in the budget that is submitted to the Council for adoption.

In January and February, the Mayor will meet with the Department Heads to finish setting the goals and objectives for each department based on the goals and initiatives set by Council. The Department Heads submit to the Mayor an estimate of the number of needed personnel to meet the goals and the objectives of the City of Wasilla in the upcoming Fiscal Year. The Finance Department then calculates all labor costs. During February and March, the Department Heads, with assistance from the Finance department, complete their budget requests.

In February, work sessions were held between the Mayor, Finance Director, and Department Heads to review the departments' budget. In these work sessions, the budget requests were compared to the City's goals and objectives for the department and how these budget requests will affect the performance and outcomes of the department and the City of Wasilla in the upcoming Fiscal Year.

In April, the Proposed Budget Document is introduced. In years with a biennial budget, only the first year's budget is adopted. During the month of April, the Council reviewed the operating and capital budgets with the Mayor and Department Heads. During April, there are two (2) special meetings with all meetings providing the ability for public hearing. The Fiscal Year budget must be adopted before June 30th per WMC 5.04.020 (C).

On July 1st, the budget will be implemented. The departments will be accountable for budgetary control throughout the fiscal year. Expenditure patterns will be compared to budget plans, and corrective action, if necessary, will be taken. The City Council throughout the year will be given financial reports disclosing the City's actual performance as compared to the budget plan.

MISSION & GOALS

PREFACE

The City of Wasilla resides within the Matanuska-Susitna Borough (the Borough) which is one of the fastest growing areas in Alaska. The City of Wasilla provides core commercial services to the Borough's estimated population of 108,805 residents. The City itself occupies a land area of approximately 13.60 square miles with a population estimated at 9,227. To support current and continued economic development, infrastructure and core services such as roads, public safety, and commercial utilities become paramount.

MISSION STATEMENT

It is the mission of the City of Wasilla to provide optimum service levels to the public as cost effectively as possible to ensure a stable and thriving economy, promote a healthy community, provide a safe environment and a quality lifestyle, and promote maximum citizen participation in government.

CITY POWERS AND RESPONSIBILITIES

The City of Wasilla was organized to execute the powers that have granted to it through legislative action and voter mandate. Powers that have been given to the City of Wasilla include the following:

- Taxation and Assessments
- Planning
- Economic Development
- Public Safety
- Roads
- Airport
- Utilities (Water & Sewer)
- Parks, Recreation, Museum and Library

LONG-RANGE GOALS AND BUDGET INITIATIVES FOR FISCAL YEAR 2024

The City of Wasilla has selected nine (9) long-range goals as its priorities. These goals are multi-year in nature and are revisited annually. Along with these long-term goals, the following pages display the City of Wasilla's budget initiatives.

The goals and budget initiatives in this year's budget reflect the dedication of the city's elected officials to the City of Wasilla's commitment to provide the highest level of public service while tackling the complex issues that the City of Wasilla must address to preserve the quality of life our residents' desire and deserve. The departments of the City have used these long-range goals and budget initiatives as the foundation in building their mission, goals, objectives, and strategies for the FY2024 Supplemental Budget.

Wasilla Budget Goals and Initiatives for Fiscal Year 2024

GOAL: Keep local government efficient and accountable to the citizens of Wasilla

<i>Department(s) Responsible for Supporting Specific Budget Initiative</i>															
	Admin	City Clerk &	Finance	MIS	General Admin	Human Resources	Planning	Police	Dispatch	Code Compliance	Public Works	Parks, Property &	Recreation Services	Library	Museum
1	X		X												
2	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
3	X		X												
4	X				X										
5	X			X	X			X	X						

1. The City shall pass a sustainable biannual budget in which operating expenditures will not exceed operating revenue.
2. The City will plan to maintain and improve existing services as reflected by an approved budget for FY2024.
3. The City will maintain a 0.0 mil rate for property tax.
4. Engage and collaborate with local policy leaders to construct initiatives and funding options for large capital community projects with mutual or overlapping interests.
5. Continue employee emergency management training and preparedness planning to ensure continuity and efficient recovery in the event of a disaster. Include discussions with the Matanuska-Susitna Borough Local Emergency Planning Committee (LEPC) and local business groups.

Wasilla Budget Goals and Initiatives for Fiscal Year 2024

GOAL: Enhance and expand the City’s technology infrastructure

<i>Department(s) Responsible for Supporting Specific Budget Initiative</i>															
	Admin	City Clerk	Finance	MIS	General Administration	Human Resources	Planning	Police	Dispatch	Code Compliance	Public Works	Parks, Property	Recreation	Library	Museum
6	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
7	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
8	X		X	X	X										

6. Support proactive planning about technology solutions that can address issues the City faces in day-to-day operations.
7. Support the public with enhanced electronic options such as online forms and payments, audio from City Council and Commission meetings, maps, permitting, social media, and other modes of electronic communication. Options to be scaled based on demand and best practices.
8. Ensure that an adequate amount of funding is allocated to improving technology infrastructure, automation, security, professional services, and talent retention.

Wasilla Budget Goals and Initiatives for Fiscal Year 2024

GOAL: Encourage a strong and diverse economic base in the City of Wasilla

<i>Department(s) Responsible for Supporting Specific Budget Initiative</i>															
	Admin	City Clerk &	Finance	MIS	General Admin	Human Resources	Planning	Police	Dispatch	Code Compliance	Public Works	Parks, Property	Recreation	Library	Museum
9	X		X		X		X				X				
10	X		X		X		X				X				
11	X		X		X		X				X				
12	X		X		X		X			X	X				

9. Complete and approve a Comprehensive Economic Development Strategy (CEDS), with followed-up execution of priority initiatives.
10. Focus on building programs that are Redundant, Resilient, and SMART (specific, measurable, achievable, relevant, and timebound) marketing Wasilla to attract new economies and investment.
11. Continue to promote and support friendly annexation to enhance business and residential development.
12. Work to maintain and expand local control of factors limiting business development and expansion.

Wasilla Budget Goals and Initiatives for Fiscal Year 2024

GOAL: Support a comprehensive long-term capital and fiscal plan to preserve and improve City infrastructure to provide for future growth

<i>Department(s) Responsible for Supporting Specific Budget Initiative</i>															
	Admin	City Clerk	Finance	MIS	General Admin	Human Resources	Planning	Police	Dispatch	Code Compliance	Public Works	Parks, Property	Recreation	Library	Museum
13	X		X		X						X	X			
14	X		X		X			X	X		X	X	X	X	X
15	X		X								X				
16	X	X	X								X	X			
17	X		X								X				
18	X										X				
19	X										X				

13. Develop a comprehensive cost and user fee analysis for current project plans.
14. Establish infrastructure maintenance and replacement reserves.
15. Invest \$1,250,000 (as a benchmark or minimum) in City infrastructure improvements each fiscal year, funding available.
16. Amend Code and/or Policy to allow for Local Improvement Districts (LID) process to support improved street systems and other infrastructure.
17. Expand capacity at the sewage treatment plant and bring online additional drinking water sources.
18. Continue to improve local roads by investing \$1,000,000 as a benchmark or target each fiscal year until all roads are paved.
19. Improve and repair existing roads by investing \$500,000 as a benchmark for annual maintenance.

Wasilla Budget Goals and Initiatives for Fiscal Year 2024

GOAL: **Develop stable and equitable sources of revenue or methods to accomplish our mission statement**

<i>Department(s) Responsible for Supporting Specific Budget Initiative</i>															
	Admin	City Clerk	Finance	MIS	General Admin	Human Resources	Planning	Police	Dispatch	Code Compliance	Public Works	Parks, Property	Recreation	Library	Museum
20	X		X		X										
21	X		X		X										
22	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
23	X		X	X	X						X				
24	X	X	X		X		X	X			X		X	X	X

- 20. Build relationships that support continued funding from federal, state, local, and private partnerships to expand City programs.
- 21. Explore and evaluate the value of a lobbyist.
- 22. Develop a robust volunteer program to provide resources for new initiatives while reducing costs and encouraging residents to connect with their community.
- 23. Work collaboratively with local partners to implement shared-service agreements.
- 24. Explore revenue diversification programs, to include a review of user fees and contractual agreements.

Wasilla Budget Goals and Initiatives for Fiscal Year 2024

GOAL: Effectively operate and develop the City enterprise funds to meet community and business needs

<i>Department(s) Responsible for Supporting Specific Budget Initiative</i>															
	Admin	City Clerk	Finance	MIS	General Admin	Human Resources	Planning	Police	Dispatch	Code Compliance	Public Works	Parks, Property	Recreation	Library	Museum
25	X		X								X				
26	X		X										X		
27	X		X								X				

- 25. Update the Airport Master Plan to establish a path forward for development.
 - a. Expand the number of airport tie-down spaces and lease lots to accommodate the aviation community and generate additional revenue.
 - b. Increase the ratio (net income) of revenue versus cost for Airport leases.
 - c. To explore the development of a terminal to increase business activity and a FBO (fixed base operator).
- 26. Increase the ratio (net income) of revenue versus cost for events held at the Curtis Menard Memorial Sports Center for events to include national, state, and regional sporting events; trade shows; conferences and conventions, while maintaining support to local organized sports programs.
- 27. Review utility rate structure and payments-in-lieu-of-assessment fees to ensure water and sewer funds have suitable reserves while providing a fair rate structure to the customer.

Wasilla Budget Goals and Initiatives for Fiscal Year 2024

GOAL: Keep our community safe

<i>Department(s) Responsible for Supporting Specific Budget Initiative</i>															
	Admin	City Clerk	Finance	MIS	General Admin	Human Resources	Planning	Police	Dispatch	Code Compliance	Public Works	Parks, Property	Recreation	Library	Museum
28	X					X		X	X						
29	X		X					X	X						
30	X		X	X				X	X	X					
31	X		X					X		X					
32	X		X					X		X					
33	X		X					X	X						
34	X							X	X						
35	X		X					X							
36	X										X	X			
37	X							X			X	X			

28. Implement a continuous recruiting program for Police and Dispatch including innovative and customized marketing strategies for both new and lateral candidates.
29. Through grant and local funding, support a robust training program for public safety employees that enhances their skills and allows opportunities for special assignments (Drug Task Force, School Resource Officer, etc.).
30. Enhance and replace essential public safety equipment and technology at the end of its life cycle.
31. Maintain a high-level of police presence in neighborhoods and public areas to enhance the safety of residents and businesses.
32. Increase the size of the reserve officer program.
33. Retain public safety employees by offering a compensation package in line with neighboring communities, career progression, and innovative ideas to mitigate the demands of shift work and 24-7 coverage.
34. Promote community engagement and education through community-oriented programs (Coffee With A Cop, Drug Takeback, etc.).
35. Establish one additional K-9 and handler within the department through local funding or community and corporate partnerships.
36. Install and maintain electronic speed signs near the beginning of each school zone and on Susitna and Railroad Avenues near the Mat-Su Central School.
37. Develop speed moderation programs when supported by community demand.

Wasilla Budget Goals and Initiatives for Fiscal Year 2024

GOAL: Preserve and enhance the quality of life for current and future residents and for visitors to our community

<i>Department(s) Responsible for Supporting Specific Budget Initiative</i>															
	Admin	City Clerk	Finance	MIS	General Admin	Human Resources	Planning	Police	Dispatch	Code Compliance	Public Works	Parks, Property	Recreation	Library	Museum
38	X		X								X	X	X		
39	X		X												
40	X				X							X	X	X	X
41	X							X							
42	X		X								X	X			
43	X		X								X	X			
44	X										X	X	X		X
45	X										X	X			
46	X										X		X		
47	X										X		X		

- 38. Allocate funding annually for the preservation and clean-up of lakes and waterways within the City and explore opportunities to enhance recreational activities within City parks.
- 39. Assign \$100,000 for the land bank for the purpose of positioning the City to purchase land as necessary to enhance the quality of life for residents of the City of Wasilla.
- 40. Encourage use of the City’s parks, museum, and library to promote cultural, recreational programs and events. Expand the park experience through new recreational equipment that appeals to teenagers.
- 41. Establish a citizen focus group or taskforce when needed.
- 42. Continue to enhance the structures and the aesthetics of the downtown district.
- 43. Continue partnership projects to reduce litter in the City.
- 44. Preserve and enhance the appearance of City-owned structures, such as the historic village, and the Menard Center Sports Complex, while promoting and ensuring their productive use.
- 45. Establish an invasive weed control program with a goal of eradicating roadside invasive weeds in five years.
- 46. Establish a program to provide additional security lighting for Nunley Park and decorative tree lighting during the holiday season.

47. Construct new restrooms at Newcomb Park that accommodate demand and beautification priorities of the City.

Wasilla Budget Goals and Initiatives for Fiscal Year 2024

GOAL: Implement a comprehensive approach to development

<i>Department(s) Responsible for Supporting Specific Budget Initiative</i>														
	Admin	City Clerk & Finance	MIS	General Admin	Human Resources	Planning	Police	Dispatch	Code Compliance	Public Works	Parks, Property	Recreation	Library	Museum
48	X					X				X				
49	X					X				X				
50	X					X				X				

- 48. Relocate the downtown train station stop in coordination with the Main Street Couplet project and develop conceptual plans for the intermodal facility at that site.
- 49. Continue to fund the necessary investment dollars to update city-wide plans (Comprehensive Plan, Downtown Plan, Water/Wastewater Plan, Comprehensive Economic Development Strategy, Hazard Mitigation Plan, etc).
- 50. Review and update the City's Official Zoning Map to ensure that properties are zoned properly to encourage the appropriate type of development.

FUND STRUCTURE

The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund balances, revenues, and expenditures. The City of Wasilla's fund structure for budgetary purposes is the same as the fund structure for its audited financial statements.

Governmental Fund Types

General Fund – The General Fund is the operating fund of the City and is used to account for all financial resources, except those required to be accounted for in another fund.

Special Revenue Funds – Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for specific purposes. There are three (3) special revenue funds.

Debt Service Funds – The Debt Service Funds are used to account for the accumulation of, resources for, and the payment of general long-term debt principal, interest, and related costs. In FY2011, the City closed its debt service funds.

Capital Project Funds – Capital Projects Funds are used to account for financial resources to be used for acquisition or construction of major capital facilities and equipment. There are five (5) capital project funds.

Permanent Funds – Permanent funds are required to be used to report resources that are legally restricted to the extent that only earnings (and not principal, thus making the fund a nonexpendable trust) may be used for purposes that support the reporting government's programs. There is one (1) permanent fund.

Proprietary Fund Types

Proprietary funds are used in governmental accounting to account for business-like activities that charge a fee for goods and services. There are two types of proprietary funds: enterprise funds and internal service funds. Enterprise funds provide goods or services to external users, while internal service funds provide goods or services to internal users. Proprietary funds use a flow of economic resources measurement focus and accrual basis of accounting. The City has four (4) enterprise funds and no internal service funds.

ALL FUNDS

FUND CATEGORY	FUND NAME	FUND TYPE	ACFR MAJOR	INCLUDED IN BUDGET APPROPRIATION	INCLUDED IN ACFR
Governmental Fund Type	General	General	Yes	Yes	Yes
	Youth Court	Special Revenue	No	Yes	Yes
	State Asset Forfeiture	Special Revenue	No	Yes	Yes
	Federal Asset Forfeiture	Special Revenue	No	Yes	Yes
	Capital Projects	Capital Projects	Yes	Yes	Yes
	Vehicle	Capital Projects	No	Yes	Yes
	Right of Way	Capital Projects	No	Yes	Yes
	Roads	Capital Projects	No	Yes	Yes
	Technology	Capital Projects	No	Yes	Yes
Cemetery	Permanent	No	No*	Yes	
Proprietary Fund Type	Sewer	Enterprise	Yes	Yes	Yes
	Water	Enterprise	Yes	Yes	Yes
	Airport	Enterprise	Yes	Yes	Yes
	Curtis D Menard Memorial Sports Center	Enterprise	Yes	Yes	Yes

*All funds except the permanent funds are budgeted at the department and activity level.

FUNDS BY DEPARTMENT

FUND CATEGORY	FUND NAME	DEPARTMENT
Governmental Fund Type	General	General Government Clerk's Office, Records, Council, Administration, General & Administrative, Human Resources, Planning, Finance, Information Technology Public Safety Administration, Investigators, Patrol, School Resource Officer, Code Compliance, Garage, Dispatch Public Works Administration, Roads, Property Maintenance Cultural & Recreation Services Museum, Parks Maintenance, Library, Recreation Services
Proprietary Fund Type	Sewer	Administration, Customer Accounting Services, Operations & Maintenance (Treatment), Operations & Maintenance (Collections), Non-operating, Construction
	Water	Administration, Customer Accounting Services, Treatment Plant, Distribution, Non-operating, Construction
	Airport	Administration, Construction
	Curtis D Menard Memorial Sports Center	Operations, Construction

FINANCIAL POLICIES

The financial policies of the City establish the framework for the overall fiscal planning and management and sets forth guidelines for both current activities and long-range planning. The overall goals of these policies are to ensure the City is positioned to provide core services, respond to changes in the economy, and adhere to high accounting and management practices. The Mayor and the Department Directors have the primary role of reviewing financial actions and providing guidance to the City Council.

OVERALL GOALS

Fiscal Conservatism: To ensure that the City is always in a solid financial condition. This can be defined as:

- Cash Solvency the ability to pay bills.
- Budgetary Solvency the ability to balance the budget.
- Solvency the ability to pay future costs.
- Service Level Solvency the ability to provide needed and desired services.

Flexibility: To ensure that the city can respond to changes in the economy or new service challenges without an undue amount of financial stress.

Adherence to the Highest Accounting and Management Practices: As set by the Government Finance Officers' Association standards for financial reporting and budgeting, the Governmental Accounting Standards Board, and other professional standards.

FINANCIAL POLICIES

Operating Budget Policies

The budget is a plan for allocating resources. The objective is to enable service delivery with allocated resources. Services must be delivered to the citizens at a level that will meet real needs as efficiently and effectively as possible.

- The City's goal is to pay for all recurring expenditures with recurring revenues and to use non-recurring revenues for non-recurring expenditures.
- It is important that a positive unassigned fund balance and a positive cash balance be shown in all governmental funds at the end of each fiscal year.
- When deficits appear to be forthcoming within a fiscal year, spending during the fiscal year must be reduced sufficiently to create a positive unassigned fund balance and a positive cash balance.
- When possible, the City will integrate performance measurement and productivity indicators within the budget. This should be done to improve the productivity of City programs and employees. Productivity analysis should become a dynamic part of the City administration.
- The budget must be structured so that the Council and the general public can readily establish the relationship between expenditures and the achievement of service objectives set by Council and administration.
- The individual department budget submissions must be prepared with the basic assumption that the Council will always attempt to maintain the current tax rates.

- Budgetary review by the Administration and Council will focus on the following basic concepts:

Staff Economy

The size and distribution of staff will be a prime concern. The Council will seek to limit staff increases to areas where approved program growth and support absolutely requires additional staff and to reduce staff where this can be done without adversely affecting approved service levels.

Capital Construction

Emphasis will be placed upon continued reliance on a viable level of pay-down capital construction to fulfill needs in a City approved comprehensive capital improvements program.

Program Expansions

Proposed expansion to existing programs and services must be submitted as budgetary increments requiring detailed justification. Every proposed program or service expansion will be scrutinized based on its relationship to the health, safety, and welfare of the community.

New Programs

New programs or services must also be submitted as budgetary increments requiring detailed justification. New programs or services will be evaluated on the same basis as program expansion plus an analysis of long-term fiscal impacts.

Existing Service Costs

The justification for base budget program costs will be a major factor during budget review.

Administrative Costs

In all program areas, administrative overhead costs should be kept to an absolute minimum. Functions of all departments and agencies should be reviewed in an effort toward reducing duplicate activities within the City government. The budget will provide for adequate maintenance of capital plant and equipment and for its orderly replacement. The administration will maintain budgetary controls at the character level within each organizational unit. (Characters are broad classifications of expenditures: fringe benefits, contractual services.)

The preparation and distribution of monthly budget status reports, interim financial statements, and annual financial reports is required. The City will develop and annually update a long-range (three to five years) financial forecasting system that will include projections of revenues, expenditures, and future costs and financing of capital improvements that are included in the capital budget.

1. Debt Policies

- The City will not fund current operations from the proceeds of borrowed funds.
- The City will consider short-term borrowing or lease/purchase contracts for financing major operating capital equipment when the Finance Director, along with the City's Financial Advisor, determines that this is in the City's best financial interest. Lease/purchase decisions should have the concurrence of the appropriate operating Director.
- The ratio of short-term debt as a percent of revenue should not exceed five percent (5%) and ratio of short-term debt as a percent of total debt should not exceed twenty percent (20%).
- When the City finances capital projects by issuing bonds, it will repay the debt within a period not to exceed the expected useful life of the project.
- Target debt ratios will be annually calculated and included in the review of financial trends.

- The ratio of general obligation debt service expenditure as a percent of General Fund Revenue should not exceed twenty percent (20%) of General Fund Revenue.
- The City will maintain good communications about its financial condition with bond and credit institutions.
- The City will follow a policy of full disclosure in every annual financial statement and bond official statement.
- The City will avoid borrowing on tax anticipation and maintain an adequate fund balance.

3. Revenue Policies

- The City will try to maintain a diversified and stable revenue structure to shelter it from short-run fluctuations in any one revenue source.
- The City will attempt to maintain a diversified and stable economic base by supporting policies that promote tourism, agriculture, commercial, and industrial employment.
- The City will estimate its annual revenues by an objective, analytical process.
- The City, where possible and reasonable, will institute user fees and charges for specialized programs and services. Rates will be established to recover operational, as well as capital or debt service costs.
- The City will regularly review user fee charges and related expenditures to determine if pre-established recovery goals are being met.
- The City should routinely identify governmental aid funding possibilities. However, before applying for and accepting intergovernmental aid, the City will assess the merits of a program as if it were funded with local tax dollars. Local tax dollars will not be used to make up for losses of intergovernmental aid without first reviewing the program and its merits as a budgetary increment.

4. Investment Policies

- The City will maintain an investment policy based on the Government Finance Officers' Association (GFOA) model investment policy.
- The City will conduct an analysis of cash flow needs on an ongoing basis. Disbursements, collections, and deposits of all funds will be scheduled to ensure maximum cash availability and investment potential.
- When permitted by law, the City will pool its various funds for investment purposes.
- The City will obtain the best possible return on all investments consistent with the underlying criteria of liquidity and safety of principal.
- The City will regularly review contractual opportunities for consolidated banking services.

5. Accounting, Auditing, and Reporting Policies

- The City will establish and maintain a high standard of accounting practices in conformance with Generally Accepted Accounting Principles (GAAP).
- The accounting system will maintain records on a basis consistent with accepted standards for government accounting according to the Government Accounting Standards Board (GASB).
- Regular monthly financial statements and annual financial reports will present a summary of financial activity by departments and agencies within all funds.
- Where possible, the reporting system will also provide monthly information on the total cost of specific services by type of expenditure and revenue by fund.
- An independent firm of certified public accountants will perform an annual financial and compliance audit and will publicly issue an opinion, which will be incorporated into the Annual Comprehensive Financial Report (ACFR).

- The City will annually strive for the GFOA Certificate of Achievement for Excellence in Financial Reporting and the GFOA Distinguished Budget Presentation Award.

6. Capital Budget Policies

- The City will make all capital improvements in accordance with an adopted capital improvements program as part of the biennial budget and/or supplemental budget.
- The City will develop a multi-year plan for capital improvements that considers its development policies and links the development process with the capital plan.
- The City will enact an annual capital budget based on the multi-year capital improvements program.
- The City will coordinate development of the capital improvement budget with development of the operating budget. Future operating costs associated with new capital projects will be projected and included in operating budget forecasts.
- The City will maintain all its assets at a level adequate to protect its capital investments and to minimize future maintenance and replacement costs.
- The City will identify the “full-life” estimated cost and potential funding source for each capital project proposal before it is submitted to the Council for approval.
- The City will determine the total cost for each potential financing method for capital project proposals.
- The City will identify the cash flow needs for all new projects and determine which financing method best meets the cash flow needs of the project.

7. Fund Stabilization Policy

- The City will maintain the fund balances and net assets of the various city operating funds at levels sufficient to maintain the city’s creditworthiness, and to provide financial resources for unforeseeable emergencies.
- The City will maintain in the unassigned fund balance of the General Fund an amount between sixty (60) percent and fifty (50) percent of the sum of total budgeted general fund operating expenditures, plus the budget amount of general obligation debt (not including any GO Debt with dedicated sales tax source).
- The City will commit to fund balance of the General Fund any amount over the sixty percent (60%) target set for the unassigned fund balance of the General Fund when the annual audit is accepted by the City Council.
- The City will not approve an appropriation from the general fund that would cause the unassigned general fund balance to be less than the minimum unassigned fund balance, except in an emergency expenditure or a major capital purchase.
- The City will maintain a positive net position balance in each of the enterprise funds to provide sufficient reserves for emergencies and revenue for emergencies and revenue shortfalls. Sufficient net assets will be defined as a maximum of fifty percent (50%) and a minimum of twenty percent (20%) of total budgeted expenditures, less budget expenditures for debt service and the budgeted allowance for depreciation. Unrestricted net position will include a commitment to fund the current year’s depreciation for future infrastructure of the enterprise funds with a total commitment equal to 10% of total property, plant, and equipment.
- The City will maintain a reserve in each of its debt service funds in an amount not less than the sum of all reserve fund balances required by the bond ordinances applicable to that fund.

LONG RANGE FINANCIAL PLAN OVERVIEW

Long-range financial planning (LRFP) provides a road map for where the City wants to go financially and how it plans to get there, by combining financial forecasting with financial strategizing. The LRFP provides the 2024 proposed budget and forecast projections for 2024 through 2028 for the General Fund. The LRFP shows total revenues summarized by major revenue sources; total expenditures summarized by function; total other financing sources (uses); the projected surplus or deficit for a given year as the net change in fund balances; and ending fund balance projections.

REVENUE ASSUMPTIONS

The fiscal health of the State is important to the City because we rely on the State to provide revenue sharing proceeds, funding for capital projects, administration, and on-behalf funding of the Public Employees Retirement System (PERS).

The following assumptions are reflected in the General Fund Long-Range Financial Projections:

- **Property Taxes** : The City's mill levy is projected to remain at 0.0 mills. No current discussions on this topic.
- **Sales and Use Taxes**: Conservative rate of 3% over prior year on the basis of 2% inflation and 1% community growth. Presumes no significant gap between projected revenues and actuals used as the base of the calculation. Assumes no interruption of sales tax on remote/internet sales (Alaska Remote Sellers Sales Tax Commission) or large box stores.
- **Vehicle Tax** : No escalation as the City has no jurisdiction over these rates.
- **Licenses and Permits**: Rate used is 1% increase until City protocols include annual rate reviews.
- **Fines & Fees**: No escalation since most of the rates are set by a third party.
- **Intergovernmental Revenue**: Intergovernmental revenue is projected at .5% since the basis relies on Federal, State, and local government budgets.
- **User Fees & Charges**: The main component is fees paid to dispatch (AST, MSB, etc.). A rate of 1.5% is a blended average of contracts with and without escalation clauses.
- **Other**: - Rate used is 1% given the miscellaneous nature of this revenue source.
- **Investment Income**: Rate used is 2% to mirror feds targeted rate of inflation. Public funds have limited investing options.
- **Proceeds From the Sale of Assets**: Rate used is 5% . Vehicle sales make up most of our surplus revenue. Rate reflects recent cost escalation of new and used vehicles.

EXPENDITURE ASSUMPTIONS

Personnel costs are the main driver of city operation. Most employees participate in a collective bargaining agreement and all employees participate in the Public Employees Retirement System. The assumption is that staffing will remain at normal levels.

- An increase of 7.75% for salary and benefits through 2026 due to 3-year average CPI effect. 2% CPI plus step starting in 2027.
- Services and supplies are limited to 2.5% since Wasilla makes use of its purchasing officer who shops around for the best price.
- Utility costs are projected to increase by 2.5% based on the average projected consumer index.

General Fund - Five-Year Forecast

	FY2024 Adopted Budget	2025 Projected Budget	2026 Projected Budget	2027 Projected Budget	2028 Projected Budget
Property Taxes	-	-	-	-	
Sales Taxes	23,165,000	23,859,950	24,575,749	25,313,021	26,072,412
Vehicle Taxes	182,000	182,000	182,000	182,000	182,000
Licenses and Permits	79,750	80,548	81,353	82,167	82,988
Fines, forfeitures and penalties	158,000	158,000	158,000	158,000	158,000
Intergov. Revenues	850,413	854,665	858,938	863,233	867,549
User Fees & Charges	3,482,884	3,535,127	3,588,154	3,641,976	3,696,606
Other	190,750	192,658	194,584	196,530	198,495
Investment income	300,000	306,000	312,120	318,362	324,730
Proceeds from sale of assets	35,000	36,750	38,588	40,517	42,543
Loan proceeds	-	-	-	-	-
Transfers in	-	-	-	-	-
	<u>28,443,797</u>	<u>29,205,697</u>	<u>29,989,486</u>	<u>30,795,806</u>	<u>31,625,323</u>
Personnel	18,281,279	19,688,937	20,614,318	21,583,190	22,597,600
Operations	6,055,486	6,358,260	6,676,173	7,009,982	7,360,481
Transfers - Operating	1,025,000	1,025,000	1,025,000	1,025,000	1,025,000
Transfers - CIP	5,230,200	5,230,200	5,230,200	5,230,200	5,230,200
Total Expenditures	<u>\$ 30,591,965</u>	<u>\$ 32,302,397</u>	<u>\$ 33,545,691</u>	<u>\$ 34,848,372</u>	<u>\$ 36,213,281</u>
Net increase (decrease)	\$ (2,148,168)	\$ (3,096,700)	\$ (3,556,205)	\$ (4,052,566)	\$ (4,587,959)
Beginning fund balance	<u>34,602,038</u>	<u>32,453,870</u>	<u>29,357,170</u>	<u>25,800,965</u>	<u>21,748,399</u>
Ending fund balance	32,453,870	29,357,170	25,800,965	21,748,399	17,160,440

Financial Projection Conclusion:

The General Fund LRFPS indicates that revenues are sufficient to cover operating costs (including operating transfers) through FY2028. Funding of transfers for CIP, however, consumes fund balance in FY2024 and thereafter. While committed fund balance is sufficient to cover the transfers related to CIP for the next few years, an additional revenue source should be explored.

Fiscal Year 2024
Personnel Staffing Table
Full-time Equivalent Employees by Function

Department (Department Number)	FY 2021 Actual	FY 2022 Actual	FY 2023 Amended Budget	FY 2024 Adopted Budget	Difference Between FY2024 Adopted & FY2023 Budget	NOTE
Council/Clerk						
Clerk	1.00	1.00	1.00	1.00	-	
Deputy Clerk	1.00	1.00	1.00	1.00	-	
Administrative Aide to City Clerk	1.00	1.00	1.00	1.00	-	
	3.00	3.00	3.00	3.00	-	
Mayor						
Mayor	1.00	1.00	1.00	1.00	-	
Executive Assistant to Mayor	1.00	1.00	1.00	1.00	-	
	2.00	2.00	2.00	2.00	-	
General Administrative Services						
Deputy Administrator	1.00	1.00	1.00	1.00	-	
	1.00	1.00	1.00	1.00	-	
Human Resources						
HR Manager	-	-	1.00	1.00	-	
HR Generalist	1.00	1.00	-	-	-	
HR Specialist	-	-	1.00	1.00	-	
HR Assistant	1.00	1.00	-	-	-	
	2.00	2.00	1.00	2.00	-	
Planning						
City Planner	1.00	1.00	1.00	1.00	-	
Planning Clerk	1.00	1.00	1.00	1.00	-	
	2.00	2.00	2.00	2.00	-	
Finance						
Finance Director	1.00	1.00	1.00	1.00	-	
Controller	1.00	1.00	1.00	1.00	-	
Purchasing/Contract Officer	1.00	1.00	1.00	1.00	-	
Tax Auditor/Accountant	1.00	1.00	1.00	1.00	-	
Staff Accountant	1.00	1.00	2.00	2.00	-	
Finance Clerk I	1.00	-	-	-	-	
Finance Clerk II	3.00	3.00	2.00	2.00	-	
Finance Clerk III	3.00	4.00	4.00	4.00	-	
	12.00	12.00	12.00	12.00	-	
Management Information Systems (MIS)						
IT Manager	-	1.00	1.00	1.00	-	
IT Specialist I	-	-	1.00	1.00	-	
IT Specialist II	-	-	1.00	1.00	-	
IT Network Support Specialist	1.00	1.00	-	-	-	
IT Helper	1.00	1.00	-	-	-	
	2.00	3.00	3.00	3.00	-	
Police						
Police Chief	1.00	1.00	1.00	1.00	-	
Administrative Assistant	3.00	3.00	3.00	3.00	-	
Lieutenant - Patrol	1.00	2.00	2.00	2.00	-	
Lieutenant - Matcom	1.00	-	-	-	-	
Sergeant - Patrol	4.00	4.00	4.00	4.00	-	
Sergeant - General Investigation	1.00	1.00	1.00	1.00	-	
Police Officer I & II - Patrol	16.00	16.00	16.00	17.00	1.00	D
Police Officer II - Acting Investigator	1.00	1.00	1.00	-	(1.00)	C
Police Officer II - Investigator	1.00	1.00	1.00	2.00	1.00	C
Police Officer II - School Resource Officer	3.00	3.00	3.00	3.00	-	
Code Compliance Officer	-	-	-	1.00	1.00	B
Mechanic	-	1.00	1.00	1.00	-	
	32.00	33.00	33.00	35.00	2.00	
Dispatch Center						
Records & Communications Manager	1.00	1.00	1.00	1.00	-	
Administrative Assistant	1.00	1.00	1.00	1.00	-	
Dispatch Supervisors	4.00	4.00	5.00	5.00	-	
Dispatchers	22.00	22.00	19.00	19.00	-	
Call Takers	3.00	3.00	5.00	5.00	-	
Technology Specialist I	1.00	1.00	1.00	1.00	-	
Technology Specialist II	1.00	1.00	1.00	1.00	-	
	33.00	33.00	33.00	33.00	-	
Youth Court						
Probation Officer	0.75	0.75	0.75	0.75	-	
	0.75	0.75	0.75	0.75	-	

Fiscal Year 2024
Personnel Staffing Table
Full-time Equivalent Employees by Function

Department (Department Number)	FY 2021 Actual	FY 2022 Actual	FY 2023 Amended Budget	FY 2024 Adopted Budget	Difference Between FY2024 Adopted & FY2023 Budget	NOTE
Public Works						
Director	1.00	1.00	1.00	1.00	-	
Deputy Director	1.00	1.00	1.00	1.00	-	
Project Manager	-	-	-	1.00	1.00	A
Finance Clerk II & III	2.00	2.00	2.00	2.00	-	
Code Compliance Officer	1.00	1.00	1.00	-	(1.00)	B
Maintenance Supervisor - Buildings & Parks	1.00	1.00	1.00	1.00	-	
Maintenance Supervisor - Roads & Airport	1.00	1.00	1.00	1.00	-	
Maintenance Supervisor - Utilities	1.00	1.00	1.00	1.00	-	
Road Technician I	3.00	3.00	3.00	3.00	-	
Road Technician II	2.00	2.00	2.00	2.00	-	
Facilities Maintenance Technician I	1.00	1.00	1.00	1.00	-	
Facilities Maintenance Technician II	1.00	1.00	1.00	1.00	-	
Operator in Training - Sewer Fund	1.00	1.00	1.00	1.00	-	
Operator in Training - Water Fund	2.00	2.00	2.00	2.00	-	
Water/Wastewater Tech	-	-	-	-	-	
Water Technician I	1.00	1.00	1.00	1.00	-	
Water Technician II	1.00	1.00	1.00	1.00	-	
Waste Water Technician I	1.00	1.00	1.00	1.00	-	
Waste Water Technician II	2.00	2.00	2.00	2.00	-	
	23.00	23.00	23.00	23.00	-	
Museum						
Museum Curator	1.00	1.00	1.00	1.00	-	F
Museum Aide	0.50	1.00	1.00	1.00	-	
	1.50	2.00	2.00	2.00	-	
Recreation Services/CMMSC						
Recreation Services Director	1.00	1.00	1.00	1.00	-	
Events Coordinator & Facility Supervisor	1.00	1.00	1.00	1.00	-	
Secretary II	1.00	1.00	1.00	1.00	-	
Building Support Lead	1.00	1.00	1.00	1.00	-	
Maintenance Specialist	1.00	1.00	1.00	1.00	-	
Building Support Laborer	2.00	2.00	3.00	3.00	-	
	7.00	7.00	8.00	8.00	-	
Recreation Facilities Maintenance						
Parks & Property Technician I	2.00	2.00	4.00	4.00	-	
Parks & Property Technician II	1.00	1.00	1.00	1.00	-	
	3.00	3.00	5.00	5.00	-	
Library						
Director	1.00	1.00	1.00	1.00	-	
Youth Services Librarian	1.00	1.00	1.00	1.00	-	
User Services Librarian	1.00	1.00	1.00	1.00	-	
Library Aide I, II and III	7.00	7.00	7.00	7.50	0.50	E
Library Helper	0.50	0.50	0.50	0.50	-	
	10.50	10.50	10.50	11.00	0.50	
Total	134.75	137.25	139.25	142.75	2.50	

A) Adopted budget includes the addition of one Public Works project manager position. Request relates to current demands for engineering services along with future demand relating to infrastructure development (water & sewer) and classification as an urban area.

B) Adopted budget includes moving code compliance from the Public Works department to Public Safety department for employee safety and clearance matters. No additional headcount would result from this proposal.

C) Adopted budget eliminates 'acting' investigator and adds a 'permanent' investigator position. No additional headcount would result from this change.

D) Adopted budget includes one additional patrol officer to meet demand and provide coverage when employees are scheduled out (PTO, military leave, workers compensation, training, etc.).

E) Adopted budget includes a half-time library aide to meet workload demands.

F) Museum curator position moved to grade 20 (exempt position) based on Northern Economics Wage Survey and other job requirements.

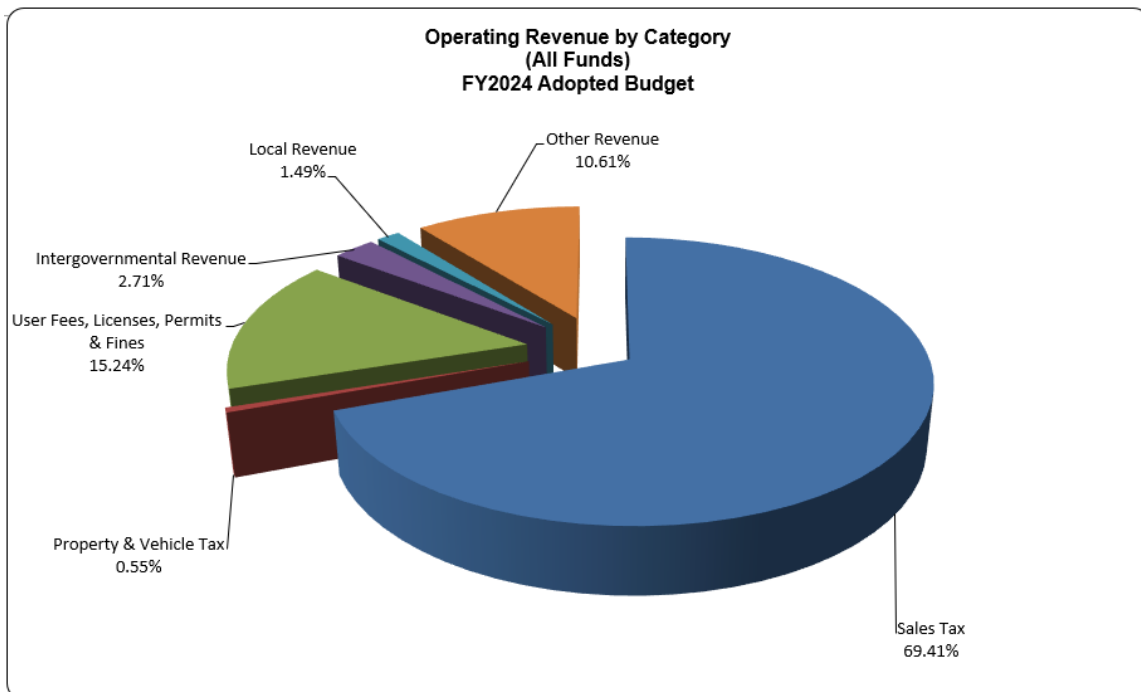
OPERATING BUDGET SUMMARY

Operating Revenue

Total approximate revenue for all funds in FY2024 is projected at \$33,374,597. This is a 12% increase in revenue compared to the FY2023 amended budget. The City's primary source of revenue continues to be sales tax at 69% of total revenue. The City is keeping non-grant related revenues flat, along with conservative investment income estimates, knowing that the market can be volatile. Intergovernmental revenues are anticipated to remain consistent when compared to the FY2023 amended budget. No revenue funds were budgeted for the State of Alaska revenue sharing program.

Operating Revenue by Fund	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget
General Fund	\$ 26,764,361	\$ 27,402,123	\$ 24,794,574	\$ 24,809,874	\$ 28,443,797
Youth Court Fund	59,310	90,510	56,200	71,200	56,200
Cares Act Fund	10,945,577	-	-	-	-
Cemetery Fund	2,800	-	-	-	6,000
Sewer Fund	1,592,397	1,691,699	1,619,100	1,619,100	1,672,800
Water Fund	2,075,639	2,202,098	2,291,000	2,291,000	2,168,800
Airport Fund	148,970	149,876	158,000	158,000	147,000
Curtis D. Menard Memorial Sports Center	682,408	890,778	837,000	837,000	880,000
	<u>\$ 42,271,462</u>	<u>\$ 32,427,084</u>	<u>\$ 29,755,874</u>	<u>\$ 29,786,174</u>	<u>\$ 33,374,597</u>

Operating Revenue by Category	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget
Sales Tax	\$ 20,834,132	\$ 22,079,350	\$ 19,608,000	\$ 19,608,000	\$ 23,165,000
Property & Vehicle Tax	178,030	180,130	180,000	180,000	182,000
User Fees, Licenses, Permits & Fines	4,555,581	5,102,821	5,092,350	5,092,350	5,086,850
Intergovernmental Revenue	12,890,021	2,069,988	930,637	931,887	903,113
Local Revenue	287,058	(578,119)	412,450	426,500	496,750
Other Revenue	3,526,640	3,572,914	3,532,437	3,547,437	3,540,884
Total Operating Revenue (transfers not inc.)	<u>\$ 42,271,462</u>	<u>\$ 32,427,084</u>	<u>\$ 29,755,874</u>	<u>\$ 29,786,174</u>	<u>\$ 33,374,597</u>



OPERATING BUDGET SUMMARY

Operating Expenditures

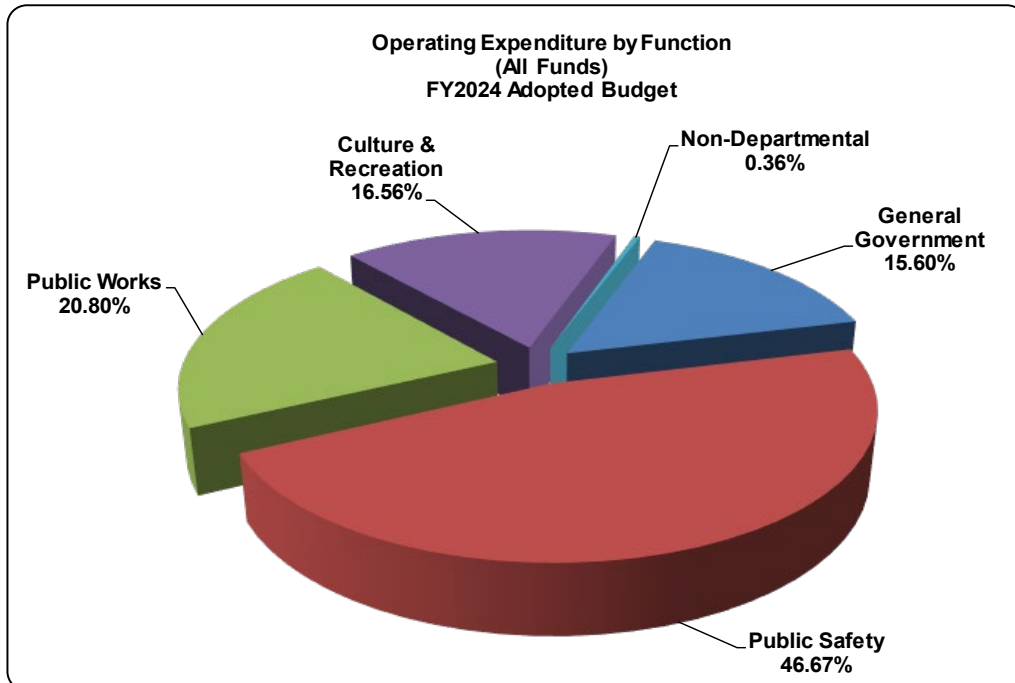
The FY2024 operating budgets were balanced without the need for increases in any taxes. The total operating expenditures for FY2024 (not including transfers, debt service or capital projects) will be \$29,218,278. This is an increase from FY2023 amended budget of \$3,105,802 or 11.89%.

The largest increase in expenditures (comparing FY2024 to FY2023 amended budget) is in Public Safety at 14.4%. Public Safety increased due to moving the Code Compliance division from Public Works as well as the addition of one patrol officer and converting an acting investigator position to a permanent investigator position. All departments have an increase in personnel expenditure due to an average CPI increase of 3.96% and a longevity step increase on the applicable pay scale.

Operating Expenditures by Fund	FY2021	FY2022	FY2023	FY2023	FY2024
	Actual	Actual	Adopted Budget	Amended Budget	Adopted Budget
General Fund	11,162,906	15,765,890	21,596,460	21,746,263	24,408,265
Youth Court Fund	80,565	102,114	89,917	104,918	120,354
Cares Act	10,945,577	-	-	-	-
Cemetery Fund	-	-	3,000	6,000	9,000
Sewer Fund	1,097,683	1,132,326	1,229,898	1,245,390	1,438,749
Water Fund	1,052,257	1,032,897	1,162,045	1,208,484	1,366,147
Airport Fund	198,397	266,749	283,990	289,625	317,544
Curtis D. Menard					
Memorial Sports Center	1,316,888	1,290,861	1,509,733	1,511,796	1,558,219
Total Operating Expenditures	25,854,273	19,590,837	25,875,043	26,112,476	29,218,278

Operating Expenditures by Function	FY2021	FY2022	FY2023	FY2023	FY2024
	Actual	Actual	Adopted Budget	Amended Budget	Adopted Budget
General Government	14,460,391	3,782,198	4,307,143	4,318,196	4,558,620
Public Safety	3,061,581	7,111,001	11,833,447	11,920,751	13,637,071
Public Works	4,536,005	4,810,809	5,154,330	5,284,503	6,078,630
Culture & Recreation	3,647,351	3,799,817	4,476,123	4,485,026	4,839,957
Non-Departmental	148,945	87,012	104,000	104,000	104,000
Total Operating Expenditures	25,854,273	19,590,837	25,875,043	26,112,476	29,218,278

Note: does not include transfers, debt service or capital project expenditures



City of Wasilla
Schedule of Transfers

FY2024 Adopted Budget

TRANSFERS IN

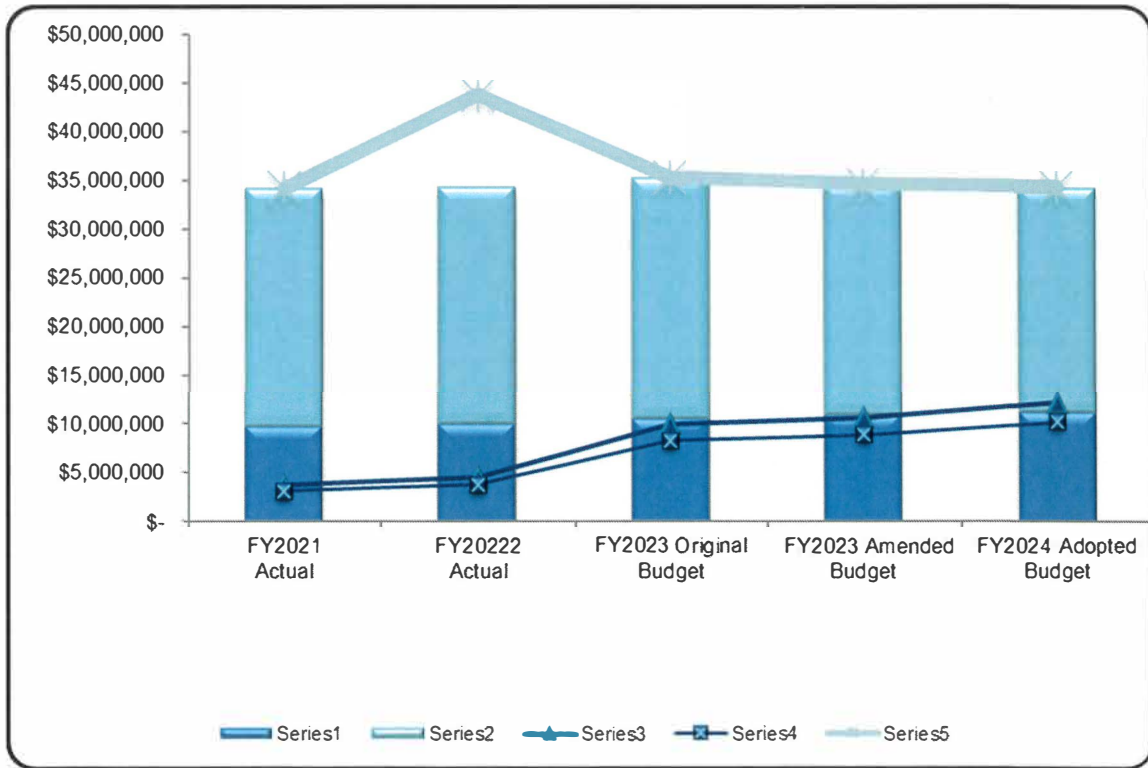
Fund	Fund No.	Transfers Out	General Fund 001	Special Revenue Funds	Permenent Fund	Enterprise Funds:				Capital Project Funds:				Transfers IN(-) Transfers OUT	
				Youth Court 220	Cemetery Fund 410	Sewer Fund 310	Water Fund 320	Airport Fund 330	Curtis Menard Memorial Sports Center 340	Capital Projects Fund 110	Vehicle Fund 120	Right-of-Way Fund 130	Technology Replacement Fund 170		Road Fund 160
General Fund	001	\$ 6,355,200	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ 835,000	\$ 1,325,000	\$ 2,308,000	\$ 516,000	\$ 25,000	\$ 76,200	\$ 1,245,000	\$ -
Permenent Funds:															
Cemetery Fund	410														
Enterprise Funds:															
Sewer Fund	310	31,050									30,000		1,050		
Water Fund	320	32,200									30,000		2,200		
Airport Fund	330	150											150		
Curtis D. Menard Memorial Sports Center	340	12,200									10,000		2,200		
		\$ 6,430,800	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ 835,000	\$ 1,325,000	\$ 2,308,000	\$ 586,000	\$ 25,000	\$ 81,800	\$ 1,245,000	\$ -

GENERAL FUND BALANCE

Based on the projected budget for FY2024, the total General Fund’s unassigned fund balance will be approximately \$12.2M. This is an increase of 8% or \$900,000 from the original FY2024 plan. The primary expenditures affecting fund balance are increased personnel and personnel benefit costs; increased operational costs due to inflation; and increased transfers to fund capital equipment and projects. The City has added \$3.5M in sales tax based upon collections and upward trends during FY2021-FY2023. Sales tax trends will need to be monitored closely should projections not materialize.

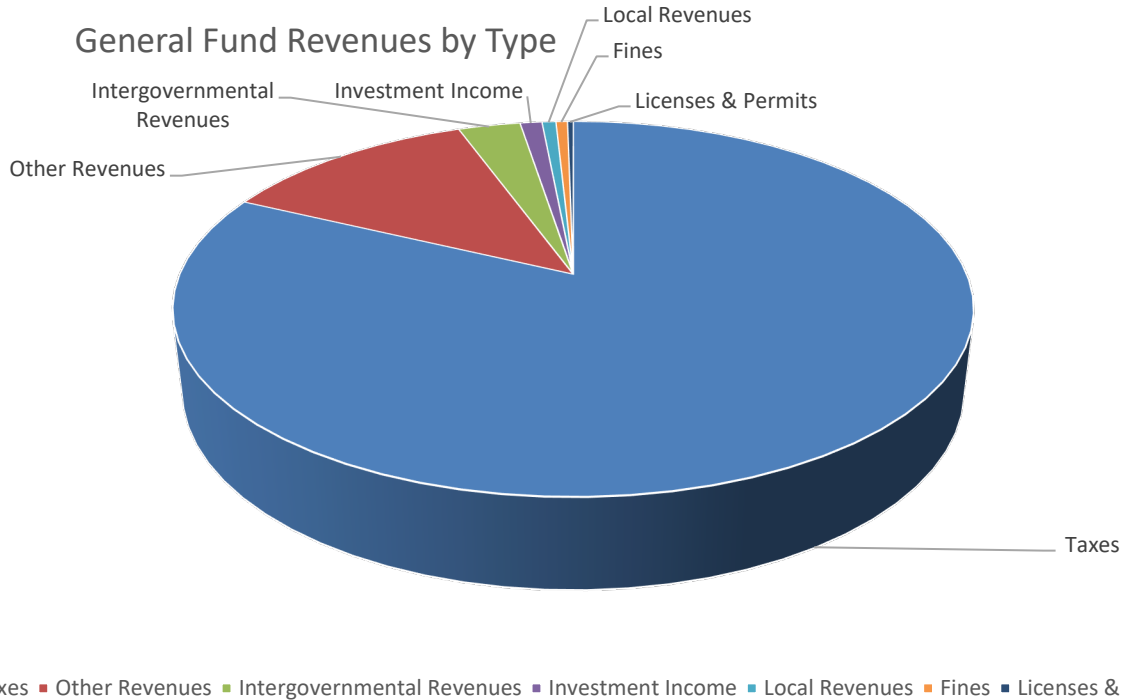
The Wasilla City Council enacted a Fund Stabilization policy (WMC 5.04.025) in Fiscal Year 2001 that sets the targeted General Fund Unreserved Fund Balance at 50% to 60% of the next fiscal year’s budgeted General Fund expenditures (net of any budgeted reimbursement of such expenditures; and transfers to other funds). The unassigned General Fund’s fund balance target set by fiscal policy WMC 5.04.025 will be in the range of between \$10.1M and \$12.2M. As seen in the graph below, the City is anticipated to be within the range and at the maximum balance. It is the City’s intention to maintain a fiscal plan that will sustain a maximum balance most of the time.

General Fund Balance Trend



GENERAL FUND REVENUES

The General Fund accounts for the collection of most tax revenues, charges for services, intergovernmental revenues, licenses and permits, fines and forfeitures, interest and penalties, and other revenues. The following graph presents a breakdown by category of total revenues for 2024.



REVENUE	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget
Taxes	21,012,162	22,259,480	19,788,000	19,788,000	23,347,000
Other Revenues	3,446,644	3,505,847	3,477,437	3,477,437	3,517,884
Intergovernmental Revenues	1,773,309	1,884,814	877,937	879,187	850,413
Investment Income	91,611	(815,089)	250,000	260,000	300,000
Local Revenues	195,447	235,260	162,450	166,500	190,750
Fines	167,850	247,621	158,000	158,000	158,000
Licenses & Permits	77,338	84,190	80,750	80,750	79,750
Total	\$26,764,361	\$27,402,123	\$24,794,574	\$24,809,874	\$28,443,797

REVENUE SOURCES AND ESTIMATES

Sales Taxes

A general sales tax of two and one-half percent is levied on all retail sales, rentals and services made within the city limits. The sales tax is the General Fund’s primary source of revenue, making up ~82% of the total. Sales tax has grown significantly over the past decade, but lack of diversification is a growing concern. While the City has approximately 2,600 active business licenses, the City relies on a handful of top collectors for most of its revenue. A business interruption to any one of those stores would have a large impact on the City’s revenue

stream. In FY2024, it is estimated that the amount of sales tax collected will be \$23.1M, which is approximately 17% higher than the amount of sales tax projected for FY2023. The City has consistently outperformed its sales tax projections, with most years aligning with or increasing over the prior year actuals. Taxes collected to date in FY2023 are expected to be approximately \$3.5M over budget. Estimate for FY2024 presumes flat growth from FY2023, taking a conservative approach due to market speculation regarding the possibility of a slight recession and the Federal Reserve's commitment to continued interest rate hikes.

In FY2020, the City joined the Remote Sellers Sales Tax Commission. The City has experienced significant growth, particularly in FY2023 over the FY2022 collections. Sales tax collected by the Commission is included in the \$23.1M projected revenue in FY2024. In FY2023, the Commission began their education and enforcement outreach which led to an approximate 100% increase in tax over the prior year, or ~\$1M total collections. With most of the large stores now registered with the Commission, growth is not projected into FY2024.

Real Property Taxes

The City is not budgeting to receive state revenue sharing in FY2024. The State of Alaska's 2023 legislative session appears to be focused on base student allocation and distributions from the Alaska Permanent Fund. As a member of the Alaska Municipal League, the City will continue to lobby for this revenue source as it assists with keeping its mill rate at 0.

Motor Vehicle Taxes

Alaska Statute (AS) 29.10.431 provides an alternative to the collection of property tax on motor vehicles. A motor vehicle tax is levied and collected by the Department of Public Safety, Division of Motor Vehicles, and remitted to the Matanuska-Susitna Borough, which then passes through as the amount collected for the City of Wasilla. Revenue from this source is estimated to be approximately \$182,000 in FY2024.

Licenses, Permits & Fines

This category includes revenue from the City of Wasilla issuance of licenses & permits, foreclosure fees, animal control, vehicle, and court fines. It is estimated that revenue from this source will be \$237,750, essentially flat year-over-year. The largest component of fines is from court fines. It is anticipated that \$150,000 will be received FY2024. Typically, collection of these fines are received through garnishment of the debtors Alaska Permanent Fund Dividend.

Intergovernmental Revenue

This category includes revenue from Federal, State and Local sources. The City receives payments from the State of Alaska (State) in the form of Revenue Sharing. The City has not projected any Revenue Sharing given the speculation over the last five years. Amounts received for municipal assistance are determined during the State Legislative process that occurs after the adoption of the City's budget. Therefore, if distribution continues, it will be a favorable variance from the budget. The City also receives distributions from the State for Electric/Phone COOP shares and liquor license fees. The city anticipates these shares to remain the same.

Other intergovernmental revenue includes the funding from the Matanuska-Susitna Borough School District for three SRO officers. The school district funds 75% of the officers' direct costs. In FY2023, the City needed to pause this contract due to low staffing issues. The officers are expected to return to the schools in FY2024 which is projected to generate \$375,000.

Local Revenue

This largest component of local revenues is the lease revenue. The City rents space at its dispatch center and police department to other parties involved in emergency services. The remaining revenue includes sales or fees related to the campground, copies, maps, donations, etc.

Other Revenues

Other revenue is the second largest source of funding in the general fund. This category includes revenue generated from special assessments, dispatch contracts, sales of fixed assets, other financing sources, and operating transfers in from other funds. The City's dispatch center, through agency agreements, provides emergency services for the Alaska State Troopers, Matanuska-Susitna Borough (fire and EMS), the Department of Transportation (511), and the City of Houston. The estimated revenue from all contracts is projected to be approximately \$3.5M, approximately two percent over FY2023. This revenue covers ~62% of the projected MATCOM direct expenditures.

The City entered into a Multi-State Opioid Settlement Agreement as a subdivision of the State of Alaska. The agreement outlines payment schedules over the next decade from various entities (Janssen, Walmart, Walgreens, Johnson & Johnson, etc.). The City has received approximately \$30,000 under the settlement and is reflected as other revenue. Due to the variability of the schedule and the entities' ability to advance pay, no revenues were budgeted in FY2024.

Investment income is earnings derived from idle funds invested, offset with any mark-to-market valuation. The projection for FY2024 was increased by 20% or \$50,000. Approximately half of the City's portfolio is currently invested with the Alaska Municipal League Investment Pool. The pool is highly liquid and provides average interest rates of approximately 4%. Due to the sharp rise in rates, the market outlook is not certain of its continued duration. If rates continue, we will have a significant favorable upside to the FY2024 projections with the conservative projection of \$300,000.

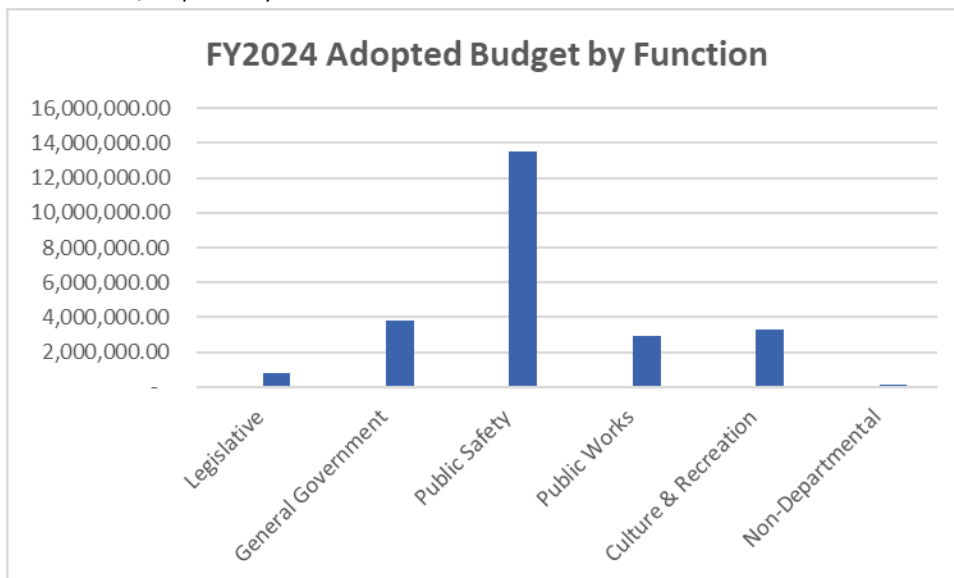
GENERAL FUND EXPENDITURES

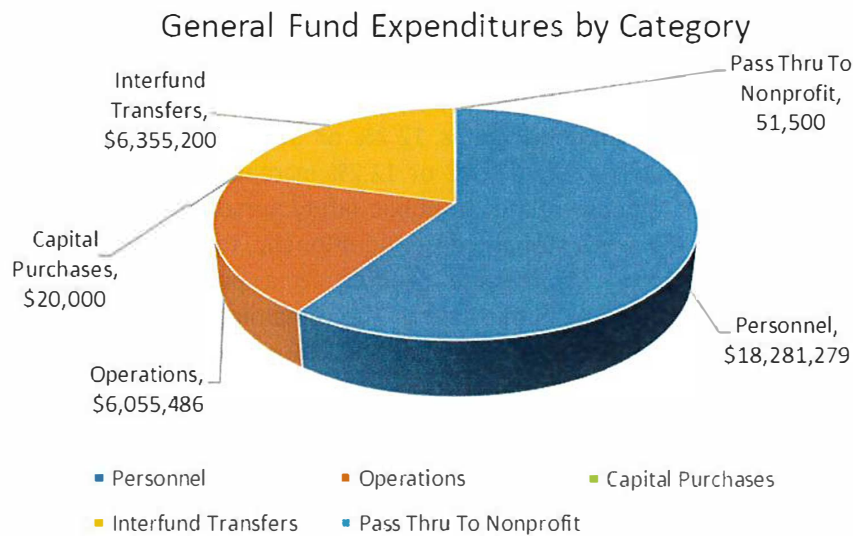
General Fund Operating Expenditures by Function

The General Fund is the primary fund used by the City to account for operating expenditures. The activities paid for through the General Fund constitute the core administrative and operational tasks of the government entity. The total General Fund Operating Budget for FY2024 is \$24,408,265 (not including transfers or debt service). The percentage increase from FY2022 amended budget is 12.2% or \$2,662,002. The total General Fund Budget including transfers is \$30,663,465. This is a \$2,662,002 or 12.2% increase in FY2024 over the FY2023 amended budget. Approximately \$1.6M of the increase relates to public safety personnel costs. Approximately 6.5% or half the total increase relates to regular CPI and a step increase. Additionally, the adopted budget includes adding one patrol officer and converting an acting investigator position to a permanent investigator position. Code compliance was moved from Public Works to Public Safety. The remaining difference includes a contingency for operational effects that are difficult to model (differential pay, education incentive, experience levels of new recruits, etc.). Shown below are the primary functional areas.

Category	FY2021 Actual	FY2022 Actual	FY2023 Original Budget	FY2023 Amended Budget	FY2024 Adopted Budget
Legislative	614,358	654,339	749,900	749,900	779,256
General Government	2,900,466	3,220,859	3,557,243	3,568,296	3,779,364
Public Safety	9,803,643	10,147,696	11,743,530	11,815,833	13,516,717
Public Works	2,187,668	2,378,837	2,478,397	2,541,004	2,956,190
Culture & Recreation	2,330,463	2,508,956	2,963,390	2,967,230	3,272,738
Non-Departmental	148,945	87,012	104,000	104,000	104,000
Total	17,985,543	18,997,699	21,596,460	21,746,263	24,408,265
Transfers	3,477,600	4,293,151	3,958,500	4,023,525	6,355,200
Total	21,463,143	23,290,850	25,554,960	25,769,788	30,763,465

Note that in FY2021 and FY2022, a portion of public safety personnel costs were allocated to the CARES Act grant. For this trend analysis, these personnel costs of \$6,329,427 and \$3,138,809 were included in FY2021 and FY2022, respectively.





Legislative: The legislative functional area is comprised of the Clerk’s Office, Council and Records Management.

General Government: This functional area is comprised of the Mayor’s Office, General Administrative Services, Human Resources, Planning, Code Compliance, Finance, and Information Technology.

Public Safety: This functional area is comprised of the Wasilla Police Department Divisions of Administration, Drug Enforcement (i.e., DEA Task Force), General Investigations, Patrol, School Resource Officer, Dispatch Center, Garage (a new division for FY2022), and Code Compliance. In FY2023 the City negotiated for a new three-year (July 1, 2022, through June 30, 2025) collective bargaining agreement with Wasilla Police Department Employees Association (WPDEA).

Public Works: This functional area is comprised of Administration, Road Maintenance, and Property Maintenance. The City renegotiated its collective bargaining agreement with the International Union of Operating Engineers, Local 302, providing for a three-year agreement (March 31, 2023 - April 1, 2026).

Culture & Recreation: This functional area is comprised of the Museum, Parks Maintenance, Library, and Recreational Services

Non-departmental: This functional area includes expenditures not directly operated by any of the other functional areas. The Mat-Su Borough provides funding through a planning grant of \$50,000 for the purpose of Sexual Assault Response Training (SART). The City adds an additional \$4,000 (\$1,500 from Public Safety and \$2,500 non-departmental). Other funding within this area is for insurance deductible costs due to losses of City property, property tax payments, or any lawsuit settlement costs outside the normal operations.

Personnel Cost

As indicated in the previous graph, personnel and benefits comprise the largest category of expenditures in the General Fund operating budget. The City provides annual wage increases based upon the average CPI, as indicated by the Bureau of Labor Statistics based upon Urban Alaska. The average CPI for FY2024 is 3.96%.

Additionally, a longevity step on the pay scale is between 2.25% and 3.5% depending on the applicable bargaining agreement or non-represented status.

The Public Employees Retirement System rate is expected to stay the same at 22% of wages.

In FY2024, the City is proposing to add or regrade the following full-time positions. Estimates include wages and benefits.

- Regrade 1 FTE – Museum Curator (4,185)
- Convert 1 FTE - *Acting* Investigator to (*Permanent*) Investigator (\$7,200)
- Move 1FTE - Code Compliance from Public Works to Public Safety (no change anticipated)
- Add 1 FTE – Patrol Officer (\$153,000 allowing for possible educational incentive)
- Add 1 FTE – Public Works Project Manager (\$164,000)
- Add .5 FTE – Library Aid I (\$34,500)

The City's health insurance is provided through affiliated health plan of two collective bargaining agreements; Union Trust Plans of Local 302, Operators; and Local 341, Laborers. The Union Trust Plan for Local 302, Operators covers all employees except the six positions covered by Local 341. Insurance rates were projected to increase by 7%, or \$282,000. The City pays 100% of employee healthcare costs.

Goods and Services

Goods and services increased 7.6% or \$427,978. Of that amount, \$90,000 relates to increased fees paid to the Alaska Remote Sellers Sales Tax based on the increased collections in FY2023, to date. The increase relates to general rising costs, as well as specific initiatives at the department level.

Capital Equipment

Capital equipment expenditures for the purchase of operating equipment that a value of \$5,000 or more. Capital expenditures for FY2024 is \$20,000.

Debt Service

The City does not have any debt.

Transfers

Transfers to other funds occur to cover operating losses in the enterprise funds (Airport and CMMSC Funds) or to fund construction of infrastructure (Capital Projects Fund, Vehicle Fund, Right-of-Way Fund, and Technology Replacement Fund). The total funds transferred will be \$6,355,200.

FY2024 Transfers Out of General Fund:

<u>Transfer In</u>	<u>Operations</u>	<u>Capital</u>
Capital Projects Fund	\$ -	\$2,308,000
Right-of-Way Fund	-	25,000
Road CIP Fund	-	1,245,000
Technology Replacement Fund	-	76,200
Vehicle Replacement Fund	-	516,000
Youth Court Fund	25,000	-
Airport Fund	150,000	685,000
Curtis D. Menard Memorial S	850,000	475,000
	<u>\$1,025,000</u>	<u>\$5,330,200</u>

GENERAL FUND EXPENDITURES

Total Expenditures & Transfers By Department & Function

DEPARTMENT	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference Between Amended FY2023 FY2024 Adopted	% Diff Between Amended FY2023 FY2024 Adopted
4110 Clerk's Office	\$ 459,335	\$ 492,843	\$ 526,074	\$ 526,074	\$ 565,135	\$ 39,061	7.4%
4112 Records Management	10,135	6,405	15,695	15,695	15,545	(150)	-1.0%
4115 Council	146,388	156,591	209,631	209,631	199,326	(10,305)	-4.9%
Legislative	\$ 615,858	\$ 655,839	\$ 751,400	\$ 751,400	\$ 780,006	\$ 28,606	3.8%
4130 Administration	\$ 353,215	\$ 333,358	\$ 354,472	\$ 354,472	\$ 382,632	\$ 28,160	7.9%
4134 General & Administrative Services	238,210	223,358	237,669	237,669	255,775	18,106	7.6%
4136 Human Resources	170,214	236,976	296,214	296,214	319,552	23,338	7.9%
4138 Planning	353,647	334,611	349,453	349,453	359,880	10,427	3.0%
4150 Finance	1,391,384	1,545,899	1,660,467	1,670,467	1,771,130	100,663	6.7%
4192 Information Technology	438,796	498,657	703,968	705,021	720,045	15,024	2.3%
General Government	\$ 2,945,466	\$ 3,172,859	\$ 3,602,243	\$ 3,613,296	\$ 3,809,014	\$ 195,718	5.7%
4210 Administration	\$ 335,135	\$ 589,632	\$ 943,146	\$ 956,915	\$ 953,970	\$ (2,945)	1.1%
4222 MultiTask Drug Enforcement	43,634	54,303	-	-	-	-	0.0%
4224 General Investigation	53,365	364,619	631,511	631,511	706,325	74,814	11.8%
4230 Police-Patrol	1,166,265	2,777,062	4,354,460	4,390,685	5,261,736	871,051	20.8%
4233 COPS Grant SRO	292,525	475,553	565,732	565,732	626,020	60,288	10.7%
4240 Dispatch Center	1,482,358	3,034,711	5,371,888	5,394,197	5,897,739	503,542	9.8%
4250 WPD Garage	-	26,376	154,901	154,901	266,362	111,461	72.0%
4260 Code Compliance	100,934	185,131	225,692	225,692	262,765	37,073	16.4%
Public Safety	\$ 3,474,216	\$ 7,507,387	\$ 12,247,330	\$ 12,319,633	\$ 13,974,917	\$ 1,655,284	14.1%
4310 PW - Administration	\$ 400,568	\$ 400,825	\$ 408,442	\$ 408,442	\$ 652,250	\$ 243,808	59.7%
4320 PW - Roads	1,265,341	1,430,950	1,472,284	1,534,891	1,656,505	121,614	12.5%
4330 PW - Property Maintenance	584,159	609,462	660,071	660,071	708,635	48,564	7.4%
Public Works	\$ 2,250,068	\$ 2,441,237	\$ 2,540,797	\$ 2,603,404	\$ 3,017,390	\$ 413,986	18.8%
4510 Museum	\$ 244,764	\$ 338,081	\$ 377,817	\$ 381,657	\$ 399,879	\$ 18,222	5.8%
4520 Parks Maintenance	718,484	741,641	1,055,299	1,055,299	1,216,288	160,989	15.3%
4550 Library	1,317,717	1,362,419	1,462,794	1,462,794	1,567,434	104,640	7.2%
4570 Recreation Services	104,298	121,615	122,280	122,280	131,537	9,257	7.6%
Cultural & Recreation	\$ 2,385,263	\$ 2,563,756	\$ 3,018,190	\$ 3,022,030	\$ 3,315,138	\$ 293,108	9.8%
4990 Non-Departmental	\$ 148,945	\$ 87,012	\$ 104,000	\$ 104,000	\$ 104,000	\$ -	0.0%
Debt Service	-	-	-	-	-	-	0.0%
Transfers	2,820,700	3,630,951	3,291,000	3,356,025	5,763,000	2,406,975	75.1%
Non-Departmental/Transfers	\$ 2,969,645	\$ 3,717,963	\$ 3,395,000	\$ 3,460,025	\$ 5,867,000	\$ 2,406,975	72.8%
TOTAL EXPENDITURES							
Legislative	\$ 615,858	\$ 655,839	\$ 751,400	\$ 751,400	\$ 780,006	\$ 28,606	3.8%
General Government	2,945,466	3,172,859	3,602,243	3,613,296	3,809,014	195,718	5.7%
Public Safety	3,474,216	7,507,387	12,247,330	12,319,633	13,974,917	1,655,284	14.1%
Public Works	2,250,068	2,441,237	2,540,797	2,603,404	3,017,390	413,986	18.8%
Cultural & Recreation	2,385,263	2,563,756	3,018,190	3,022,030	3,315,138	293,108	9.8%
Non-Departmental (Including Debt and Transfers Out)	2,969,645	3,717,963	3,395,000	3,460,025	5,867,000	2,406,975	72.8%
INCLUDING TRANSFERS	\$ 14,640,516	\$ 20,059,041	\$ 25,554,960	\$ 25,769,788	\$ 30,763,465	\$ 4,993,677	20.4%
Personnel	7,364,543	11,298,678	16,062,255	16,062,255	18,281,279	2,219,024	13.8%
Operations	3,798,373	4,467,212	5,534,205	5,684,008	6,126,986	442,978	10.7%
Transfers & Debt	3,477,600	4,293,151	3,958,500	4,023,525	6,355,200	2,331,675	60.5%
\$ 14,640,516	\$ 20,059,041	\$ 25,554,960	\$ 25,769,788	\$ 30,763,465	\$ 4,993,677	20.4%	

GENERAL FUND EXPENDITURES

Transfers By Department & Function

DEPARTMENT	FY2021	FY2022	FY2023	FY2023	FY2024	Difference	% Diff
	Actual	Actual	Adopted Budget	Amended Budget	Adopted Budget	Between Amended FY2023 FY2024 Adopted	Between Amended FY2023 FY2024 Adopted
4110 Clerk's Office	\$ 900	\$ 900	\$ 900	\$ 900	\$ 450	\$ (450)	-50.0%
4112 Records Management	300	300	300	300	150	(150)	-50.0%
4115 Council	300	300	300	300	150	(150)	-50.0%
Legislative	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 750	\$ (750)	-50.0%
4130 Administration	\$ 10,600	\$ 10,600	\$ 10,600	\$ 10,600	\$ 10,300	\$ (300)	-2.8%
4134 General & Administrative Services	300	300	300	300	300	-	0.0%
4136 Human Resources	900	900	900	900	450	(450)	-50.0%
4138 Planning	900	900	900	900	450	(450)	-50.0%
4150 Finance	11,100	11,100	11,100	11,100	7,550	(3,550)	-32.0%
4192 Information Technology	21,200	21,200	21,200	21,200	10,600	(10,600)	-50.0%
General Government	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 29,650	\$ (15,350)	-34.1%
4210 Administration	\$ 36,100	\$ 36,100	\$ 36,100	\$ 36,100	\$ 33,050	\$ (3,050)	-8.4%
4224 General Investigation	31,200	31,200	31,200	31,200	30,600	(600)	-1.9%
4230 Police-Patrol	315,100	325,100	325,100	325,100	317,550	(7,550)	-2.3%
4233 COPS Grant SRO	30,900	30,900	30,900	30,900	30,450	(450)	-1.5%
4240 Dispatch Center	69,900	69,900	73,900	73,900	39,950	(33,950)	-45.9%
4260 Code Compliance	10,000	5,300	6,600	6,600	6,600	-	0.0%
Public Safety	\$ 493,200	\$ 498,500	\$ 503,800	\$ 503,800	\$ 458,200	\$ (45,600)	-9.1%
4310 PW - Administration	\$ 6,200	\$ 6,200	\$ 6,200	\$ 6,200	\$ 5,600	\$ (600)	-9.7%
4320 PW - Roads	50,600	50,600	50,600	50,600	50,300	(300)	-0.6%
4330 PW - Property Maintenance	5,600	5,600	5,600	5,600	5,300	(300)	-5.4%
Public Works	\$ 62,400	\$ 62,400	\$ 62,400	\$ 62,400	\$ 61,200	\$ (1,200)	-1.9%
4510 Museum	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 750	\$ (750)	-50.0%
4520 Parks Maintenance	30,900	30,900	30,900	30,900	30,450	(450)	-1.5%
4550 Library	22,400	22,400	22,400	22,400	11,200	(11,200)	-50.0%
Cultural & Recreation	\$ 54,800	\$ 54,800	\$ 54,800	\$ 54,800	\$ 42,400	\$ (12,400)	-22.6%
4990 Non-Departmental Transfers	\$ 2,820,700	\$ 3,630,951	\$ 3,291,000	\$ 3,356,025	\$ 5,763,000	\$ 2,406,975	75.1%
Non-Departmental/Transfers	\$ 2,820,700	\$ 3,630,951	\$ 3,291,000	\$ 3,356,025	\$ 5,763,000	\$ 2,406,975	75.1%
Legislative	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 750	\$ (750)	-50.0%
General Government	45,000	45,000	45,000	45,000	29,650	(15,350)	-34.1%
Public Safety	493,200	498,500	503,800	503,800	458,200	(45,600)	-9.1%
Public Works	62,400	62,400	62,400	62,400	61,200	(1,200)	-1.9%
Cultural & Recreation	54,800	54,800	54,800	54,800	42,400	(12,400)	-22.6%
Non-Departmental (Transfers Out)	2,820,700	3,630,951	3,291,000	3,356,025	5,763,000	2,406,975	75.1%
TOTAL TRANSFERS	\$ 3,477,600	\$ 4,293,151	\$ 3,958,500	\$ 4,023,525	\$ 6,355,200	\$ 2,331,675	60.5%

**City of Wasilla
Budget Detail
For Fiscal Year 2024**

**General Fund
Expenditure Summary**

	FY2021	FY2022	FY2023	FY2023	FY2024	Difference	% Diff
	Actual	Actual	Adopted	Amended	Adopted	Between	Between
			Budget	Budget	Budget	FY2024 FY2023	FY2024 FY2023
General Government:							
Personnel	\$ 2,742,061	\$ 2,903,245	\$ 3,156,703	\$ 3,156,703	\$ 3,322,779	\$ 166,076	5.26%
Operations	772,763	878,953	1,150,440	1,161,493	1,235,841	74,348	6.40%
Capital Purchases	-	-	-	-	-	-	0.00%
Interfund Transfers	46,500	46,500	46,500	46,500	30,400	(16,100)	-34.62%
Division Summary Total:	\$ 3,561,324	\$ 3,828,698	\$ 4,353,643	\$ 4,364,696	\$ 4,589,020	\$ 224,324	5.14%
Public Safety:							
Personnel	\$ 1,583,471	\$ 5,218,765	\$ 9,450,035	\$ 9,450,035	\$ 11,048,350	\$ 1,598,315	16.91%
Operations	1,388,525	1,770,695	2,293,495	2,365,798	2,458,367	92,569	3.91%
Capital Purchases	9,020	19,427	-	-	10,000	10,000	0.00%
Interfund Transfers	493,200	498,500	503,800	503,800	458,200	(45,600)	-9.05%
Division Summary Total:	\$ 3,474,216	\$ 7,507,387	\$ 12,247,330	\$ 12,319,633	\$ 13,974,917	\$ 1,655,284	13.44%
Public Works:							
Personnel	\$ 1,375,206	\$ 1,401,978	\$ 1,372,804	\$ 1,372,804	\$ 1,653,290	\$ 280,486	20.43%
Operations	812,462	976,859	1,100,593	1,163,200	1,297,900	134,700	11.58%
Capital Purchases	-	-	5,000	5,000	5,000	-	0.00%
Other Expenditures	-	-	-	-	-	-	0.00%
Interfund Transfers	62,400	62,400	62,400	62,400	61,200	(1,200)	-1.92%
Division Summary Total:	\$ 2,250,068	\$ 2,441,237	\$ 2,540,797	\$ 2,603,404	\$ 3,017,390	\$ 413,986	15.90%
Cultural & Recreational Services:							
Personnel	\$ 1,663,805	\$ 1,774,690	\$ 2,082,713	\$ 2,082,713	\$ 2,256,860	\$ 174,147	8.36%
Operations	666,158	730,186	880,677	884,517	1,010,878	126,361	14.29%
Capital Purchases	500	4,080	-	-	5,000	5,000	0.00%
Interfund Transfers	54,800	54,800	54,800	54,800	42,400	(12,400)	-22.63%
Division Summary Total:	\$ 2,385,263	\$ 2,563,756	\$ 3,018,190	\$ 3,022,030	\$ 3,315,138	\$ 293,108	9.70%
Non-Departmental:							
Operations	\$ 97,445	\$ 35,512	\$ 52,500	\$ 52,500	\$ 52,500	\$ -	0.00%
Pass Thru To Nonprofit	51,500	51,500	51,500	51,500	51,500	-	0.00%
Interfund Transfers	2,820,700	3,630,951	3,291,000	3,356,025	5,763,000	2,406,975	71.72%
Division Summary Total:	\$ 2,969,645	\$ 3,717,963	\$ 3,395,000	\$ 3,460,025	\$ 5,867,000	\$ 2,406,975	69.57%
Summary of expenditures:							
Personnel	\$ 7,364,543	\$ 11,298,678	\$ 16,062,255	\$ 16,062,255	\$ 18,281,279	\$ 2,219,024	13.82%
Operations	3,737,353	4,392,205	5,477,705	5,627,508	6,055,486	427,978	7.61%
Capital Purchases	9,520	23,507	5,000	5,000	20,000	15,000	300.00%
Other Expenditures	-	-	-	-	-	-	0.00%
Pass Thru To Nonprofit	51,500	51,500	51,500	51,500	51,500	-	0.00%
Interfund Transfers	3,477,600	4,293,151	3,958,500	4,023,525	6,355,200	2,331,675	57.95%
Division Summary Total:	\$ 14,640,516	\$ 20,059,041	\$ 25,554,960	\$ 25,769,788	\$ 30,763,465	\$ 4,993,677	19.38%
Summary of resources:							
Intergovernmental	\$ 3,816,355	\$ 4,162,547	\$ 4,115,136	\$ 4,115,136	\$ 4,274,437	\$ 159,301	3.87%
Museum revenue	4,986	3,942	5,000	5,000	5,500	500	10.00%
Library revenue	35,401	26,063	37,350	37,350	37,350	-	0.00%
Parks revenue	33,933	37,366	32,000	32,000	32,500	500	1.56%
Recreation program revenue	14,958	15,043	5,000	5,000	5,000	-	0.00%
Other	27,032	7,500	12,750	12,850	12,750	(100)	-0.78%
General fund	7,738,206	12,088,617	17,952,724	18,102,527	26,395,928	8,293,401	45.81%
Division Summary Total:	\$ 11,670,871	\$ 16,341,078	\$ 22,159,960	\$ 22,309,863	\$ 30,763,465	\$ 8,453,602	37.89%

**City of Wasilla
Budget Detail
For Fiscal Year 2024**

**General Government
Expenditure Summary**

Account	Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference	% Diff
							Between FY2024 FY2023	Between FY2024 FY2023
10 10	Regular	\$ 1,744,783	\$ 1,797,820	\$ 1,991,680	\$ 1,991,680	\$ 2,090,500	\$ 98,820	4.96%
10 20	Temporary	23,781	13,257	18,720	18,720	19,000	280	1.50%
10 30	Overtime	11,058	11,045	13,981	13,981	17,800	3,819	27.32%
10 35	Honorarium	3,375	3,250	11,250	11,250	11,250	-	0.00%
10 99	Salary Allocation	(44,738)	(6,253)	-	-	-	-	0.00%
	Personnel Services	1,738,259	1,819,119	2,035,631	2,035,631	2,138,550	102,919	5.06%
20 10	Group Insurance	391,045	426,510	518,204	518,204	554,600	36,396	7.02%
20 20	FICA	25,533	26,253	29,395	29,395	31,000	1,605	5.46%
20 30	PERS	484,775	509,079	433,821	433,821	451,400	17,579	4.05%
20 40	SBS	102,794	110,769	124,788	124,788	130,900	6,112	4.90%
20 50	Unemployment	8,679	9,654	10,346	10,346	11,709	1,363	13.17%
20 60	Workers' Compensation	3,259	3,367	4,518	4,518	4,620	102	2.26%
20 99	Benefit Allocation	(12,283)	(1,506)	-	-	-	-	0.00%
	Personnel Svcs-Benefit	1,003,802	1,084,126	1,121,072	1,121,072	1,184,229	63,157	5.63%
30 31	Accounting & Auditing	55,333	50,858	65,109	65,109	71,619	6,510	10.00%
30 32	Legal	106,249	67,107	80,725	81,725	94,975	13,250	16.21%
30 34	Other	154,605	192,520	226,040	236,040	322,540	86,500	36.65%
30 37	Appeal Hearings	-	7,096	11,500	11,500	11,500	-	0.00%
	Professional Services	316,187	317,581	383,374	394,374	500,634	106,260	26.94%
40 30	Repair & Maintenance	4,084	4,906	9,360	11,229	10,000	(1,229)	-10.94%
40 31	Computer Software Maint	196,173	225,824	317,886	312,400	288,557	(23,843)	-7.63%
40 40	Rentals	19,830	14,664	23,850	28,936	24,450	(4,486)	-15.50%
	Purchased-Property	220,087	245,394	351,096	352,565	323,007	(29,558)	-8.38%
50 10	Elections	12,354	7,569	8,150	8,150	11,790	3,640	44.66%
50 20	Insurance	38,229	48,716	53,331	53,331	63,145	9,814	18.40%
50 30	Communications	53,799	50,035	60,723	57,223	56,970	(253)	-0.44%
50 40	Advertising	31,729	42,657	46,200	46,200	37,250	(8,950)	-19.37%
50 50	Printing & Binding	6,728	2,003	9,000	5,000	7,650	2,650	53.00%
50 81	Travel	6,671	47,906	98,289	98,289	82,455	(15,834)	-16.11%
50 82	Staff Development	13,721	18,982	35,485	34,873	34,460	(413)	-1.18%
50 85	Dues & Subscriptions	14,830	14,852	21,192	19,623	22,280	2,657	13.54%
50 90	Other Purchased Services	6,363	22,467	22,550	30,050	29,750	(300)	-1.00%
	Other Purchased Services	184,424	255,187	354,920	352,739	345,750	(6,989)	-1.98%
60 10	General Supplies	22,460	26,303	27,500	27,700	33,500	5,800	20.94%
60 15	Small Tools & Equipment	27,871	31,208	28,350	29,115	28,100	(1,015)	-3.49%
60 25	Gasoline	1,791	3,232	5,200	5,000	4,850	(150)	-3.00%
	Supplies	52,122	60,743	61,050	61,815	66,450	4,635	7.50%
69 10	Cash Over/Short	(57)	48	-	-	-	-	0.00%
	Other Expenditures	(57)	48	-	-	-	-	0.00%
99 12	Vehicle Fund	14,000	14,000	14,000	14,000	14,000	-	0.00%
99 17	Technology Replacement	32,500	32,500	32,500	32,500	16,400	(16,100)	-49.54%
	Interfund Transfers	46,500	46,500	46,500	46,500	30,400	(16,100)	-34.62%
Division Total:		\$ 3,561,324	\$ 3,828,698	\$ 4,353,643	\$ 4,364,696	\$ 4,589,020	\$ 224,324	5.14%

Summary of expenditures:

Personnel	\$ 2,742,061	\$ 2,903,245	\$ 3,156,703	\$ 3,156,703	\$ 3,322,779	\$ 166,076	5.26%
Operations	772,763	878,953	1,150,440	1,161,493	1,235,841	74,348	6.40%
Capital Purchases	-	-	-	-	-	-	0.00%
Interfund Transfers	46,500	46,500	46,500	46,500	30,400	(16,100)	-34.62%
Division Summary Total:	\$ 3,561,324	\$ 3,828,698	\$ 4,353,643	\$ 4,364,696	\$ 4,589,020	\$ 224,324	5.14%

Summary of resources:

General fund	\$ 3,561,324	\$ 3,828,698	\$ 4,353,643	\$ 4,364,696	\$ 4,589,020	\$ 224,324	5.14%
Division Summary Total:	\$ 3,561,324	\$ 3,828,698	\$ 4,353,643	\$ 4,364,696	\$ 4,589,020	\$ 224,324	5.14%



Mission

The Office of the City Clerk strives to provide the highest quality of care and helpfulness to our customers. We hold ourselves accountable by honoring our commitments and responsibilities. We work hard to ensure public resources and information entrusted to us are preserved and accessible.

Program

The Office of the City Clerk is committed to inviting and promoting citizen participation in government by ensuring public meetings are noticed; the public has access to public meeting documents; public records are available for inspection; and local elections are administered impartially and accurately. The Office of the City Clerk is responsible for preparing and administering the operating budgets for the Clerk’s Office, Records Management, and City Council.

Personnel

Position	FY2021 Actual	FY2022 Actual	FY2023 Amended Budget	FY2024 Adopted Budget	Difference in Staff Between FY2023 & FY2024
Clerk	1.0	1.0	1.0	1.0	-
Deputy Clerk	1.0	1.0	1.0	1.0	-
City Administrative Aide	1.0	1.0	1.0	1.0	-
Functional & Department Total	3.0	3.0	3.0	3.0	-

Department Statistics

Description	Actual FY2021	Actual FY2022	Adopted Budget FY2023	Adopted Budget FY2024
City Council Meetings held	36	34	36	36
Ordinances processed	30	35	35	40
Resolutions processed	30	24	30	35
Action Memorandums processed	55	40	45	50
Informational Memorandums processed	18	20	30	35
Public Records Requests processed	23	35	35	40
Burials coordinated	18	18	18	18
Cemetery lot/niche sold	4	0	7	4
Records Boxes destroyed	103	141	173	175

CLERKS-RECORDS-COUNCIL CONTINUED

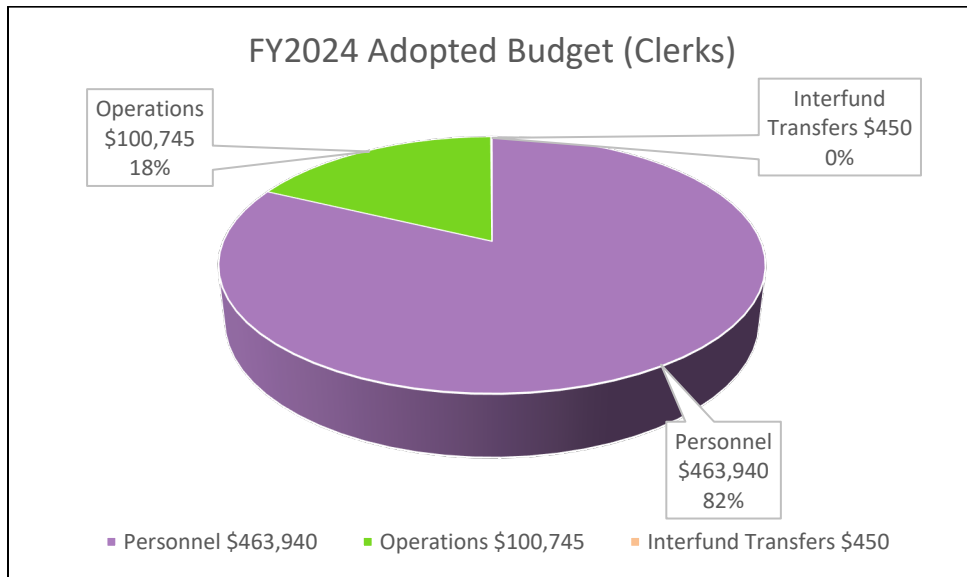
Clerks Summary:

Summary of Expenditures

Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference Between FY2024 & FY2023	% Difference Between FY2024 & FY2023
Personnel	\$ 399,322	\$ 426,483	\$ 433,180	\$ 433,180	\$ 463,940	\$ 30,760	7.10%
Operations	59,113	65,460	91,994	91,994	100,745	8,751	9.51%
Interfund Transfers	900	900	900	900	450	(450)	-50.00%
Total	\$ 459,335	\$ 492,843	\$ 526,074	\$ 526,074	\$ 565,135	\$ 39,061	7.43%

Summary of Revenue Sources

General fund	\$ 459,335	\$ 492,843	\$ 526,074	\$ 526,074	\$ 565,135	\$ 39,061	7.43%
Total	\$ 459,335	\$ 492,843	\$ 526,074	\$ 526,074	\$ 565,135	\$ 39,061	7.43%



Records Management Summary:

Summary of Expenditures

Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference Between FY2024 & FY2023	% Difference Between FY2024 & FY2023
Operations	\$ 9,835	\$ 6,105	\$ 15,395	\$ 15,395	\$ 15,395	\$ -	0.00%
Interfund Transfers	300	300	300	300	150	(150)	-50.00%
Total	\$ 10,135	\$ 6,405	\$ 15,695	\$ 15,695	\$ 15,545	\$ (150)	-0.96%

Summary of Revenue Sources

General fund	\$ 10,135	\$ 6,405	\$ 15,695	\$ 15,695	\$ 15,545	\$ (150)	-0.96%
Total	\$ 10,135	\$ 6,405	\$ 15,695	\$ 15,695	\$ 15,545	\$ (150)	-0.96%

Council Summary:

CLERKS-RECORDS-COUNCIL CONTINUED

Summary of Expenditures

Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference Between FY2024 & FY2023	% Difference Between FY2024 & FY2023
Personnel	\$ 33,654	\$ 33,584	\$ 36,390	\$ 36,390	\$ 38,570	\$ 2,180	5.99%
Operations	112,434	122,707	172,941	172,941	160,606	(12,335)	-7.13%
Interfund Transfers	300	300	300	300	150	(150)	-50.00%
Total	\$ 146,388	\$ 156,591	\$ 209,631	\$ 209,631	\$ 199,326	\$ (10,305)	-4.92%

Summary of Revenue Sources

General fund	\$ 146,388	\$ 156,591	\$ 209,631	\$ 209,631	\$ 199,326	\$ (10,305)	-4.92%
Total	\$ 146,388	\$ 156,591	\$ 209,631	\$ 209,631	\$ 199,326	\$ (10,305)	-4.92%

Significant Budget Changes

Personnel cost increases are from normal growth of CPI and longevity.

Performance Goals, Objectives, and Measures:

🎯 = Supports Council Goals and Initiatives.

No.	Performance Goals, Objectives & Measures	Actual FY2021	Estimated FY2022	Estimated FY2023	Estimated FY2024
1 🎯	Continue to enhance and expand the City’s technology infrastructure.				
Objective	Bring “Boards Manager” online.				
Measure					
a.	Create an online application process for commissions.	N/A	N/A	98%	2%
b.	Create an electronic internal workflow process between the Clerk’s Office and the Mayor’s Office for application review and selection of appointees to commissions.	N/A	N/A	98%	2%
2 🎯	Refine and improve the long-term Capital Project Plan to preserve and improve City infrastructure to provide for future growth.				
Objective	Amend code to bring Local Improvement District (LID) process in compliance with statute.				
Measure					
a.	Work with the Directors of Finance and Public Works to present an LID ordinance for action by the Council.	N/A	N/A	50%	100%

Previous Year’s Accomplishments

- Planned and executed the annual City election.
- Migrated legacy board member data to a cloud-based software system.
- Created an online application and workflow process to manage commission terms, rosters, and appointments.
- Trained Parks and Recreation and Airport Advisory Commission staff on video streaming commission meetings.

CLERKS-RECORDS-COUNCIL CONTINUED

- Provided city-wide training on council meeting packet workflow.
- Digitized and indexed ordinances and resolutions from the 1980s.
- Engaged the public through direct mail and social media for voter outreach.
- Reviewed and updated webpages.
- Continued to meet with records coordinators to maintain focus on records management.
- Trained newly elected council members and appointees.
- Completed the annual records destruction.

**City of Wasilla
Budget Detail
For Fiscal Year 2024**

Fund: General Fund (001)
Department: General Government (41)
Division: Clerk's Office (10)

Account	Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference	% Diff
							Between FY2024 FY2023	Between FY2024 FY2023
10 10	Regular	\$ 236,923	\$ 252,303	\$ 267,239	\$ 267,239	\$ 285,500	\$ 18,261	6.83%
10 20	Temporary	14,724	7,213	10,114	10,114	10,200	86	0.85%
10 30	Overtime	7,300	6,906	6,196	6,196	7,800	1,604	25.89%
10 99	Salary Allocation	(5,668)	-	-	-	-	-	0.00%
	Personnel Services	253,279	266,422	283,549	283,549	303,500	19,951	7.04%
20 10	Group Insurance	53,729	60,940	66,156	66,156	70,800	4,644	7.02%
20 20	FICA	3,512	3,741	3,985	3,985	4,400	415	10.41%
20 30	PERS	72,896	77,678	60,156	60,156	64,200	4,044	6.72%
20 40	SBS	14,911	15,843	17,382	17,382	18,700	1,318	7.58%
20 50	Unemployment	1,188	1,383	1,322	1,322	1,700	378	28.59%
20 60	Workers' Compensation	465	476	630	630	640	10	1.59%
20 99	Benefit Allocation	(658)	-	-	-	-	-	0.00%
	Personnel Svcs-Benefit	146,043	160,061	149,631	149,631	160,440	10,809	7.22%
30 32	Legal	9,642	784	12,975	12,975	12,975	-	0.00%
30 34	Other	1,041	3,995	4,500	4,500	7,000	2,500	55.56%
30 37	Appeal Hearings	-	7,096	11,500	11,500	11,500	-	0.00%
	Professional Services	10,683	11,875	28,975	28,975	31,475	2,500	8.63%
40 30	Repair & Maintenance	40	-	500	500	500	-	0.00%
40 31	Computer Software Maint	8,845	9,932	11,315	11,915	12,480	565	4.74%
40 40	Rentals	2,235	2,940	2,850	2,850	2,850	-	0.00%
	Purchased-Property	11,120	12,872	14,665	15,265	15,830	565	3.70%
50 10	Elections	12,354	7,569	8,150	8,150	11,790	3,640	44.66%
50 20	Insurance	5,205	6,668	7,204	7,204	8,575	1,371	19.03%
50 30	Communications	1,482	1,159	1,367	1,367	1,410	43	3.15%
50 40	Advertising	11,032	13,473	13,000	13,000	13,000	-	0.00%
50 50	Printing & Binding	176	-	500	500	500	-	0.00%
50 81	Travel	45	5,320	8,221	8,221	8,060	(161)	-1.96%
50 82	Staff Development	1,225	2,766	4,075	4,075	3,100	(975)	-23.93%
50 85	Dues & Subscriptions	1,758	1,142	1,712	1,712	1,905	193	11.27%
50 90	Other Purchased Services	345	780	800	800	800	-	0.00%
	Other Purchased Services	33,622	38,877	45,029	45,029	49,140	4,111	9.13%
60 10	General Supplies	1,686	1,208	1,800	1,800	1,800	-	0.00%
60 15	Small Tools & Equipment	2,002	628	1,525	925	2,500	1,575	170.27%
	Supplies	3,688	1,836	3,325	2,725	4,300	1,575	57.80%
99 17	Technology Replacement	900	900	900	900	450	(450)	-50.00%
	Interfund Transfers	900	900	900	900	450	(450)	-50.00%
	Division Total:	\$ 459,335	\$ 492,843	\$ 526,074	\$ 526,074	\$ 565,135	\$ 39,061	7.43%

Summary of expenditures:

Personnel	\$ 399,322	\$ 426,483	\$ 433,180	\$ 433,180	\$ 463,940	\$ 30,760	7.10%
Operations	59,113	65,460	91,994	91,994	100,745	8,751	9.51%
Interfund Transfers	900	900	900	900	450	(450)	-50.00%
Division Summary Total:	\$ 459,335	\$ 492,843	\$ 526,074	\$ 526,074	\$ 565,135	\$ 39,061	7.43%

Summary of resources:

General fund	\$ 459,335	\$ 492,843	\$ 526,074	\$ 526,074	\$ 565,135	\$ 39,061	7.43%
Division Summary Total:	\$ 459,335	\$ 492,843	\$ 526,074	\$ 526,074	\$ 565,135	\$ 39,061	7.43%

**City of Wasilla
Budget Detail
For Fiscal Year 2024**

Fund: General Fund (001)
 Department: General Government (41)
 Division: Records Management (12)

Account	Description	FY2021	FY2022	FY2023	FY2023	FY2024	Difference	% Diff
		Actual	Actual	Adopted Budget	Amended Budget	Adopted Budget	Between FY2024 FY2023	Between FY2024 FY2023
30 32	Legal	\$ 2,880	\$ 657	\$ 1,500	\$ 1,500	\$ 1,500	\$ -	0.00%
30 34	Other	1,767	869	3,200	3,200	3,200	-	0.00%
	Professional Services	4,647	1,526	4,700	4,700	4,700	-	0.00%
40 31	Computer Software Maint	2,968	3,568	4,100	4,100	4,100	-	0.00%
	Purchased-Property	2,968	3,568	4,100	4,100	4,100	-	0.00%
50 81	Travel	-	-	2,800	2,800	2,800	-	0.00%
50 82	Staff Development	450	-	1,150	1,150	1,150	-	0.00%
50 85	Dues & Subscriptions	430	645	645	645	645	-	0.00%
	Other Purchased Services	880	645	4,595	4,595	4,595	-	0.00%
60 10	General Supplies	692	366	1,500	1,500	1,500	-	0.00%
60 15	Small Tools & Equipment	648	-	500	500	500	-	0.00%
	Supplies	1,340	366	2,000	2,000	2,000	-	0.00%
99 17	Technology Replacement	300	300	300	300	150	(150)	-50.00%
	Interfund Transfers	300	300	300	300	150	(150)	-50.00%
Division Total:		\$ 10,135	\$ 6,405	\$ 15,695	\$ 15,695	\$ 15,545	\$ (150)	-0.96%

Summary of expenditures:

Operations	9,835	6,105	15,395	15,395	15,395	-	0.00%
Interfund Transfers	300	300	300	300	150	(150)	-50.00%
Division Summary Total:	\$ 10,135	\$ 6,405	\$ 15,695	\$ 15,695	\$ 15,545	\$ (150)	-0.96%

Summary of resources:

General fund	\$ 10,135	\$ 6,405	\$ 15,695	\$ 15,695	\$ 15,545	\$ (150)	-0.96%
Division Summary Total:	\$ 10,135	\$ 6,405	\$ 15,695	\$ 15,695	\$ 15,545	\$ (150)	-0.96%

**City of Wasilla
Budget Detail
For Fiscal Year 2024**

Fund: General Fund (001)
Department: General Government (41)
Division: Council (15)

Account	Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference Between FY2024 FY2023	% Diff Between FY2024 FY2023
10 10	Regular	\$ 31,775	\$ 31,838	\$ 33,750	\$ 33,750	\$ 36,200	\$ 2,450	7.26%
10 99	Salary Allocation	(500)	(450)	-	-	-	-	0.00%
	Personnel Services	31,275	31,388	33,750	33,750	36,200	2,450	7.26%
20 20	FICA	451	461	492	492	500	8	1.63%
20 40	SBS	1,906	1,709	2,070	2,070	1,800	(270)	-13.04%
20 60	Workers' Compensation	60	60	78	78	70	(8)	-10.26%
20 99	Benefit Allocation	(38)	(34)	-	-	-	-	0.00%
	Personnel Svcs-Benefit	2,379	2,196	2,640	2,640	2,370	(270)	-10.23%
30 31	Accounting & Auditing	55,333	50,858	65,109	65,109	71,619	6,510	10.00%
30 32	Legal	32,978	30,169	33,750	33,750	35,000	1,250	3.70%
30 34	Other	2,032	4,259	4,500	4,500	4,500	-	0.00%
	Professional Services	90,343	85,286	103,359	103,359	111,119	7,760	7.51%
40 30	Repair & Maintenance	-	-	-	300	1,000	700	0.00%
40 31	Computer Software Maint	699	583	-	-	-	-	0.00%
40 40	Rentals	2,197	2,018	2,850	2,850	2,850	-	0.00%
	Purchased-Property	2,896	2,601	2,850	3,150	3,850	700	22.22%
50 20	Insurance	668	834	857	857	975	118	13.77%
50 30	Communications	2,959	2,849	2,422	2,422	2,507	85	3.51%
50 50	Printing & Binding	270	295	500	500	150	(350)	-70.00%
50 81	Travel	-	16,077	45,718	45,718	22,995	(22,723)	-49.70%
50 82	Staff Development	535	2,150	2,800	2,800	4,275	1,475	52.68%
50 85	Dues & Subscriptions	8,288	8,608	9,160	9,160	9,235	75	0.82%
	Other Purchased Services	12,720	30,813	61,457	61,457	40,137	(21,320)	-34.69%
60 10	General Supplies	680	452	500	500	500	-	0.00%
60 15	Small Tools & Equipment	5,795	3,555	4,775	4,475	5,000	525	11.73%
	Supplies	6,475	4,007	5,275	4,975	5,500	525	10.55%
99 17	Technology Replacement	300	300	300	300	150	(150)	-50.00%
	Interfund Transfers	300	300	300	300	150	(150)	-50.00%
Division Total:		\$ 146,388	\$ 156,591	\$ 209,631	\$ 209,631	\$ 199,326	\$ (10,305)	-4.92%

Summary of expenditures:

Personnel	\$ 33,654	\$ 33,584	\$ 36,390	\$ 36,390	\$ 38,570	\$ 2,180	5.99%
Operations	112,434	122,707	172,941	172,941	160,606	(12,335)	-7.13%
Interfund Transfers	300	300	300	300	150	(150)	-50.00%
Division Summary Total:	\$ 146,388	\$ 156,591	\$ 209,631	\$ 209,631	\$ 199,326	\$ (10,305)	-4.92%

Summary of resources:

General fund	\$ 146,388	\$ 156,591	\$ 209,631	\$ 209,631	\$ 199,326	\$ (10,305)	-4.92%
Division Summary Total:	\$ 146,388	\$ 156,591	\$ 209,631	\$ 209,631	\$ 199,326	\$ (10,305)	-4.92%

ADMINISTRATION BUDGET SUMMARY

Mission

The mission of the Mayor’s office is to uphold the standards set, for the office, in City Code WMC 2.16. The Mayor shall (1) preside at council meetings; (2) act as ceremonial head of the city; (3) sign documents on behalf of the city; (4) appoint, suspend or remove city employees and administrative officials, except as provided otherwise in AS Title 29 and the Wasilla Municipal Code; (5) supervise the enforcement of city law and carry out the directives of the city council; (6) prepare and submit an annual budget and capital improvement program for consideration by the council, and execute the budget and capital program as adopted; (7) make monthly financial reports and other reports on city finances and operations as required by the council; (8) exercise legal custody over all real and personal property of the city; (9) perform other duties required by law or by the council; and (10) serve as personnel officer.

Program

In keeping with the mission of the office, the Mayor has worked with all programs within the City, to deliver the highest level(s) of services at the most affordable cost. During the last year, and looking forward towards imminent future fiscal challenges, the Mayor will continue to adjust city programs to stay not only fiscally conservative, but also fiscally responsible to the residents of the city of Wasilla.

Personnel

Position	FY2021 Actual	FY2022 Actual	FY2023 Amended Budget	FY2024 Adopted Budget	Difference in Staff Between FY2023 & FY2024
Mayor	1.0	1.0	1.0	1.0	-
Executive Assistant	1.0	1.0	1.0	1.0	-
Functional & Department Total	2.0	2.0	2.0	2.0	-

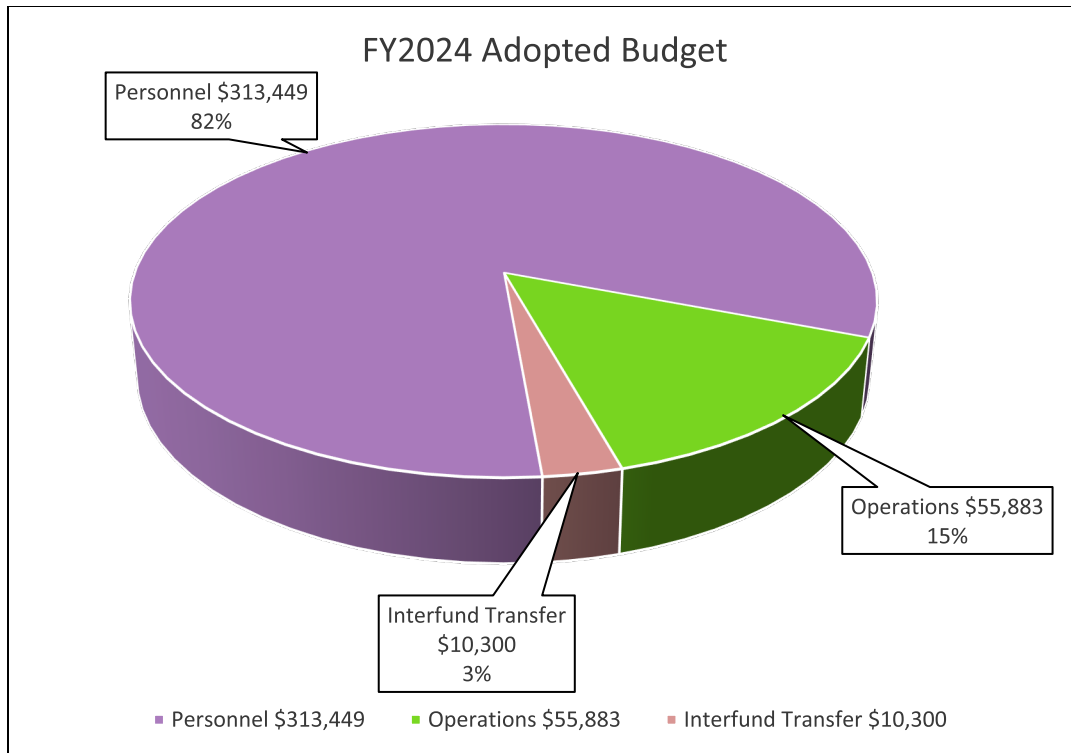
Summary of Expenditures

Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference Between FY2024 & FY2023	% Diff Between FY2024 & FY2023
Personnel	\$ 310,464	\$ 287,546	\$ 293,404	\$ 293,404	\$ 313,449	\$ 20,045	6.83%
Operations	32,151	35,212	50,468	50,468	58,883	8,415	16.67%
Interfund Transfers	10,600	10,600	10,600	10,600	10,300	(300)	-2.83%
Total	\$ 353,215	\$ 333,358	\$ 354,472	\$ 354,472	\$ 382,632	\$ 28,160	7.94%

Summary of Revenue Sources

General fund	\$ 353,215	\$ 333,358	\$ 354,472	\$ 354,472	\$ 382,632	\$ 28,160	7.94%
Total	\$ 353,215	\$ 333,358	\$ 354,472	\$ 354,472	\$ 382,632	\$ 28,160	7.94%

Administration - Continued



Significant Budget Changes

No significant budget changes for FY2023 or FY2024. Personnel cost increases are from normal growth of CPI and longevity.

The City will deliver the highest level of services to its citizens and visitors with revenues collected through sales tax, user fees, and grants, with understanding as to potential variability of each source. The current sales tax rate is 2.5% on all sales, services, and rentals within the City. No property tax discussions will be introduced by the administration; thus, the mill levy is expected to remain zero.



Performance Goals and Objectives

🎯 = Supports Council Goals and Initiatives.

To continue the goal of providing the highest level of service at the most affordable cost, not only to the residents of Wasilla but also to the surrounding 110,000+ Mat-Su residents; the city of Wasilla will move forward in the following ways:

- 🎯 • Focus on the continued growth trending in our general population to ensure all city budgets deliver the highest levels of service possible to the public by aligning operations, personnel, and infrastructure, and
- 🎯 • Promote employee training to increase the quality of services and improve performance management; and
- 🎯 • Seek innovative and strategic opportunities through partnerships between the City, other local governments, and the private sector to improve business opportunities; and,
- 🎯 • Support a continuing source of funding for revenue, through partnerships to aid or expand City programs/projects to seek ways the city can expand revenue options; and

Administration - Continued

-  Continue to provide the citizens with the highest quality of law enforcement service possible in the most efficient and effective manner available while working with the business community to ensure the city is meeting their public safety needs; and
-  Refine and improve the long-term Capital Project Plan to preserve and improve City infrastructure to provide for continued growth and sustained commercial development by attracting new business or business relocation to the city.

Previous Year's Accomplishments:

- Continued annual Tri-Cities meetings and monthly Valley Mayors'/Managers' meetings to focus on topics of mutual interest.
- Continued partnerships with municipal, borough, and state agencies toward maintaining a consolidated dispatch for the region.
- Continued emergency management training and preparedness planning to ensure continuity and efficient recovery in the event of a disaster to include revising and establishing a networked Emergency Operations Plan.
- Continued support of community-focused events at the Curtis D. Menard Memorial Sports Center; to include the annual Christmas Friendship Dinner and Frontline Mission Thanksgiving Dinner.
- Continued partnerships/projects to promote business opportunities and community improvements and interventions.
- Continued project of the downtown train station stop in coordination with the Alaska Railroad and the Alaska Department of Transportation and Public Facilities.
- Completed Phase I of IV of repaving all city streets.
- Continued support of law enforcement training through grant and local funding, to enhance police officers' and dispatchers' skills, maintain certification programs to include Youth Court, Drug Enforcement, and School Resource Officers.
- Continued pursuance of revenue opportunities through federal/state/borough/private partnerships and grants to aid/expand City projects/programs resulting in an award of 5.7 million in federal funds for wastewater treatment infrastructure improvements; \$70,000 CEDS grant award for development of Comprehensive Economic Development Strategy; and \$762,495 Federal Aviation Administration (FAA) grant award for planning and airport development at the Wasilla municipal airport.
- Established a Wasilla Landscape Standards Review Committee to review and make recommendations regarding amendments/updates to the landscape standards in Wasilla Municipal Code Chapter 16.33 to promote city development and beautification.
- Continued to pursue avenues supporting the development of an airport terminal to enhance business activity.

All accomplishments are attributed to the outstanding staff members who work for the City of Wasilla and to the support and vision provided by Wasilla's residents, business community, and the City Council.

**City of Wasilla
Budget Detail
For Fiscal Year 2024**

Fund: General Fund (001)
Department: General Government (41)
Division: Administration (30)

Account	Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference Between FY2024 FY2023	% Diff Between FY2024 FY2023
10 10	Regular	\$ 215,853	\$ 176,396	\$ 188,990	\$ 188,990	\$ 202,500	\$ 13,510	7.15%
10 20	Temporary	2,138	3,074	2,869	2,869	2,900	31	1.08%
	Personnel Services	217,991	179,470	191,859	191,859	205,400	13,541	7.06%
20 10	Group Insurance	39,085	40,620	44,098	44,098	47,200	3,102	7.03%
20 20	FICA	3,161	2,603	2,782	2,782	3,000	218	7.84%
20 30	PERS	41,040	53,059	41,578	41,578	43,800	2,222	5.34%
20 40	SBS	8,345	11,006	11,761	11,761	12,700	939	7.98%
20 50	Unemployment	431	481	901	901	909	8	0.89%
20 60	Workers' Compensation	411	307	425	425	440	15	3.53%
	Personnel Svcs-Benefit	92,473	108,076	101,545	101,545	108,049	6,504	6.41%
30 32	Legal	2,131	-	4,500	4,500	4,500	-	0.00%
30 34	Other	10,312	16,253	17,300	17,300	17,300	-	0.00%
	Professional Services	12,443	16,253	21,800	21,800	21,800	-	0.00%
40 40	Rentals	1,647	762	1,950	1,950	1,950	-	0.00%
	Purchased-Property	1,647	762	1,950	1,950	1,950	-	0.00%
50 20	Insurance	5,245	4,896	5,485	5,485	6,445	960	17.50%
50 30	Communications	2,195	2,081	2,388	2,388	2,438	50	2.09%
50 81	Travel	2,446	6,306	8,000	8,000	15,000	7,000	87.50%
50 82	Staff Development	1,405	1,040	3,000	3,000	3,000	-	0.00%
50 85	Dues & Subscriptions	883	869	795	795	1,200	405	50.94%
50 90	Other Purchased Services	373	395	1,500	1,500	1,500	-	0.00%
	Other Purchased Services	12,547	15,587	21,168	21,168	29,583	8,415	39.75%
60 10	General Supplies	1,477	244	1,000	1,000	1,000	-	0.00%
60 15	Small Tools & Equipment	2,862	867	1,300	1,300	1,300	-	0.00%
60 25	Gasoline	1,175	1,499	3,250	3,250	3,250	-	0.00%
	Supplies	5,514	2,610	5,550	5,550	5,550	-	0.00%
99 12	Vehicle Fund	10,000	10,000	10,000	10,000	10,000	-	0.00%
99 17	Technology Replacement	600	600	600	600	300	(300)	-50.00%
	Interfund Transfers	10,600	10,600	10,600	10,600	10,300	(300)	-2.83%
Division Total:		\$ 353,215	\$ 333,358	\$ 354,472	\$ 354,472	\$ 382,632	\$ 28,160	7.94%

Summary of expenditures:

Personnel	\$ 310,464	\$ 287,546	\$ 293,404	\$ 293,404	\$ 313,449	\$ 20,045	6.83%
Operations	32,151	35,212	50,468	50,468	58,883	8,415	16.67%
Interfund Transfers	10,600	10,600	10,600	10,600	10,300	(300)	-2.83%
Division Summary Total:	\$ 353,215	\$ 333,358	\$ 354,472	\$ 354,472	\$ 382,632	\$ 28,160	7.94%

Summary of resources:

General fund	\$ 353,215	\$ 333,358	\$ 354,472	\$ 354,472	\$ 382,632	\$ 28,160	7.94%
Division Summary Total:	\$ 353,215	\$ 333,358	\$ 354,472	\$ 354,472	\$ 382,632	\$ 28,160	7.94%

GENERAL ADMINISTRATIVE SERVICES BUDGET SUMMARY

Mission

To provide optimum service levels to the public as cost effectively as possible to ensure a stable and thriving economy, promote and develop a healthy community, provide a safe environment and a quality lifestyle, and promote maximum citizen participation in government.

Program

Assist the Mayor with development plans, partnerships, and programs for the City of Wasilla. Serve as spokesperson, as directed by the Mayor for the City, provide legislative analysis and lobbying on issues impacting the City of Wasilla’s goals and programs. Conducts Special Projects on behalf of Mayor and Administration. Perform the Mayor’s administrative duties in the Mayor’s absence.

Personnel

Position	Actual FY2021	Amended Budget FY2022	Adopted Budget FY2023	Adopted Budget FY2024	Difference in Staff Between FY2024 & FY2023
Deputy Administrator	1.0	1.0	1.0	1.0	-
Functional & Department Total	1.0	1.0	1.0	1.0	-

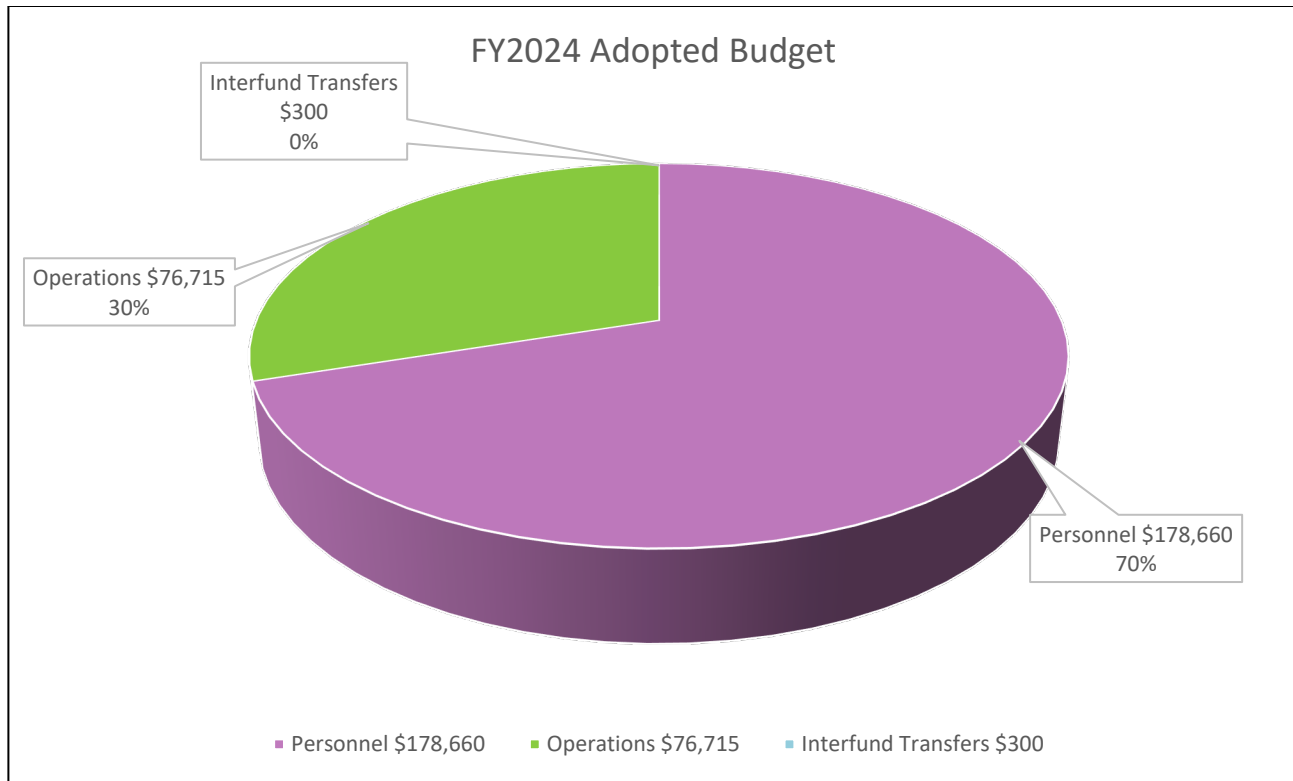
Summary of Expenditures

Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference Between FY2024 & FY2023	% Difference Between FY2024 & FY2023
Personnel	\$ 202,009	\$ 163,723	\$ 166,242	\$ 166,242	\$ 178,660	\$ 12,418	7.5%
Operations	35,901	59,335	71,127	71,127	76,815	5,688	8.0%
Interfund Transfers	300	300	300	300	300	-	0.0%
Total	\$ 238,210	\$ 23,358	\$ 237,669	\$ 237,669	\$ 255,775	\$ 18,106	7.6%

Summary of Revenue Sources

General fund	\$ 238,210	\$ 223,358	\$ 237,669	\$ 237,669	\$ 255,775	\$ 18,106	7.6%
Total	\$ 238,210	\$ 223,358	\$ 237,669	\$ 237,669	\$ 255,775	\$ 18,106	7.6%

General Administrative Services - Continued



Significant Budget Changes

Decrease in personnel costs associated to transition of a new Deputy Administrator.

Operations decreased by (17%) in FY2023 due to the following:

- Decreased media buys; utilize social media and website.
- Decreased travel expenses by attending conferences specific to economic development and not planning (travel) and re-evaluate conference preference (virtual versus in person)
- Decreased marketing costs by partnering with EDA and using grant funds.
- Decreased staff development by focusing on policy and economic development.
- Increase in gasoline due to attending meetings in other areas of the state monthly (Anchorage, Fairbanks, and Palmer)

General Administrative Services - Continued

Performance Goals, Objectives and Measures

☉ = Supports Council Goals and Initiatives.

No.	Performance Goals, Objectives & Measures	Actual FY2021	Estimated FY2022	Estimated FY2023	Estimated FY2024
1 ☉	Promote development of the City's commerce.				
Objective	To further establish the City of Wasilla by working with current and new businesses as a place to do business.				
Measure					
a.	Track economic indicators quarterly (# of jobs)	100	✓	✓	✓
b.	Track # of permits and new business licenses (weekly) – monthly report		✓	✓	✓
c.	Implement the City of Wasilla app to promote local businesses	✓	✓	✓	✓
2 ☉	To increase the City of Wasilla's political representation on local, state and federal levels.				
Objective	To promote the needs of our community at the local, state and federal level.				
Measure					
a.	Attend conferences and meetings on behalf of the City of Wasilla at the local, state and federal level.	Not Scored	75	75	75
b.	Policy review, testimony and gain for economic development	Not Scored	✓	✓	✓
3 ☉					
Objective	Develop a strategic plan that helps guide the economic growth and development of the city				
Measure					
a.	Establish and maintain a robust economic ecosystem by helping to build regional capacity through hard and soft infrastructure.	Not Scored	✓	✓	✓
b.	Update the 2011 Comprehensive Plan & Downtown Plan	Not Scored	✓	✓	✓
c.	Collate industry and business intelligence to finalize plan and present (monthly industry and business meetings with polling administered)	Not Scored	✓	✓	✓

Previous Year's Accomplishments:

- Established Emergency and Disaster Mitigation Management Plans (EOP) committee of department to update and automate the plan.
- Collaborate and coordinate with HR the COVID-19 Economic Recovery and Emergency Response Plan that included COVID mitigation strategies.
- Apply and awarded the first ever grant to create and administer a Comprehensive Economic Development Strategy (CED) for the city in the Matsu.
- Continue interface between the private-public market identifying needs and projects to benefit both.
- Participated in the Alaska State Fair as a booth vendor.
- Worked with the mayor on special projects internally including the automation of specific departments to create a central, standard, and modern workforce. This included the hiring of an IT Manager.

General Administrative Services - Continued

- Managed the city's Facebook page.
- Manage and coordinate all marketing/branding for City of Wasilla
- Contracted a professional risk assessment agency to perform a Physical Security Risk Assessment and Security Plan for facilities within the city (city hall, library, and museum)
- Continuing on-going legislative work specific to issues that affect the city, businesses, and economic development.
- Advancing legislation by testifying and advocating for local control.
- City of Wasilla Website project manager (ongoing)
- Attend various conference and trade shows to enhance economic development for the city.
- Represented the administration and cities role as local government in areas of statewide legislative concerns or actions.
- Worked closely with IT and HR to ensure that automation is enhanced to manage future disruptions. For example, VDI versus laptops.
- Worked with Planning and Public Works to procure an online compliance program and automate the code compliance, permitting, and land use process. Create dashboards and monitor all activity.
- Work with local, state, and national commerce entities to market the City of Wasilla brand for future opportunities.
- Interact with Department of Commerce on various Economic Development issues and engagements.
- Work closely with tri-cities managers to reinforce local economic and infrastructure priorities.

**City of Wasilla
Budget Detail
For Fiscal Year 2024**

Fund: General Fund (001)
 Department: General Government (41)
 Division: General & Administrative (34)

Account	Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference	% Diff
							Between FY2024 FY2023	Between FY2024 FY2023
10 10	Regular	\$ 140,131	\$ 103,534	\$ 110,749	\$ 110,749	\$ 119,500	\$ 8,751	7.9%
	Personnel Services	140,131	103,534	110,749	110,749	119,500	8,751	7.9%
20 10	Group Insurance	17,918	20,316	22,052	22,052	23,600	1,548	7.0%
20 20	FICA	2,031	1,500	1,606	1,606	1,700	94	5.9%
20 30	PERS	32,470	31,138	24,365	24,365	25,800	1,435	5.9%
20 40	SBS	8,590	6,347	6,789	6,789	7,300	511	7.5%
20 50	Unemployment	659	669	436	436	500	64	14.7%
20 60	Workers' Compensation	210	219	245	245	260	15	6.1%
	Personnel Svcs-Benefit	61,878	60,189	55,493	55,493	59,160	3,667	6.6%
30 32	Legal	-	150	-	-	-	-	0.0%
30 34	Other	3,100	4,736	7,500	7,500	21,000	13,500	180.0%
	Professional Services	3,100	4,886	7,500	7,500	21,000	13,500	180.0%
40 30	Repair & Maintenance	870	1,289	1,000	2,569	1,000	(1,569)	-61.1%
	Purchased-Property	870	1,289	1,000	2,569	1,000	(1,569)	-61.1%
50 20	Insurance	2,888	3,559	3,327	3,327	3,890	563	16.9%
50 30	Communications	844	786	1,000	1,000	1,000	-	0.0%
50 40	Advertising	17,065	25,189	26,500	26,500	17,550	(8,950)	-33.8%
50 81	Travel	536	11,677	15,000	15,000	15,000	-	0.0%
50 82	Staff Development	847	820	2,750	2,138	1,975	(163)	-7.6%
50 85	Dues & Subscriptions	1,139	350	2,750	1,181	4,100	2,919	247.2%
	Other Purchased Services	23,319	42,381	51,327	49,146	43,515	(5,631)	-11.5%
60 10	General Supplies	7,411	8,963	10,000	10,000	10,000	-	0.0%
60 15	Small Tools & Equipment	683	205	-	612	-	(612)	0.0%
60 25	Gasoline	518	1,611	1,300	1,300	1,300	-	0.0%
	Supplies	8,612	10,779	11,300	11,912	11,300	(612)	-5.1%
99 17	Technology Replacement	300	300	300	300	300	-	0.0%
	Interfund Transfers	300	300	300	300	300	-	0.0%
Division Total:		\$ 238,210	\$ 223,358	\$ 237,669	\$ 237,669	\$ 255,775	\$ 18,106	7.6%

Summary of expenditures:

Personnel	\$ 202,009	\$ 163,723	\$ 166,242	\$ 166,242	\$ 178,660	\$ 12,418	7.5%
Operations	35,901	59,335	71,127	71,127	76,815	5,688	8.0%
Interfund Transfers	300	300	300	300	300	-	0.0%
Division Summary Total:	\$ 238,210	\$ 223,358	\$ 237,669	\$ 237,669	\$ 255,775	\$ 18,106	7.6%

Summary of resources:

General fund	\$ 238,210	\$ 223,358	\$ 237,669	\$ 237,669	\$ 255,775	\$ 18,106	7.6%
Division Summary Total:	\$ 238,210	\$ 223,358	\$ 237,669	\$ 237,669	\$ 255,775	\$ 18,106	7.6%

HUMAN RESOURCES BUDGET SUMMARY

Mission

The mission of the Human Resources Department is to continuously strive to provide industry standard best practices supporting the City's organizational goals of quality customer service and envisions the City of Wasilla will be an employer of choice in the Matanuska Susitna Borough.

Program

The Human Resources Department develops, implements, and manages the personnel operations and serves as an internal resource for all employee related issues. Personnel operations include six domains: 1) HR Administration and Employment Law Compliance) 2) Recruitment, Selection and Placement; 3) Compensation and Benefits; 4) Employee and Labor Relations; 5) Training and Development, 6) Health, Safety and Security.

Personnel

Position	Actual FY2021	Amended Budget FY2022	Adopted Budget FY2023	Adopted Budget FY2024	Difference in Staff Between FY2024 & FY2023
HR Manager	-	-	1.0	1.0	-
HR Generalist	1.0	1.0	-	-	n/a
HR Specialist	-	-	1.0	1.0	-
HR Assistant	1.0	1.0	-	-	n/a
Functional & Department Total	2.0	2.0	2.0	2.0	-

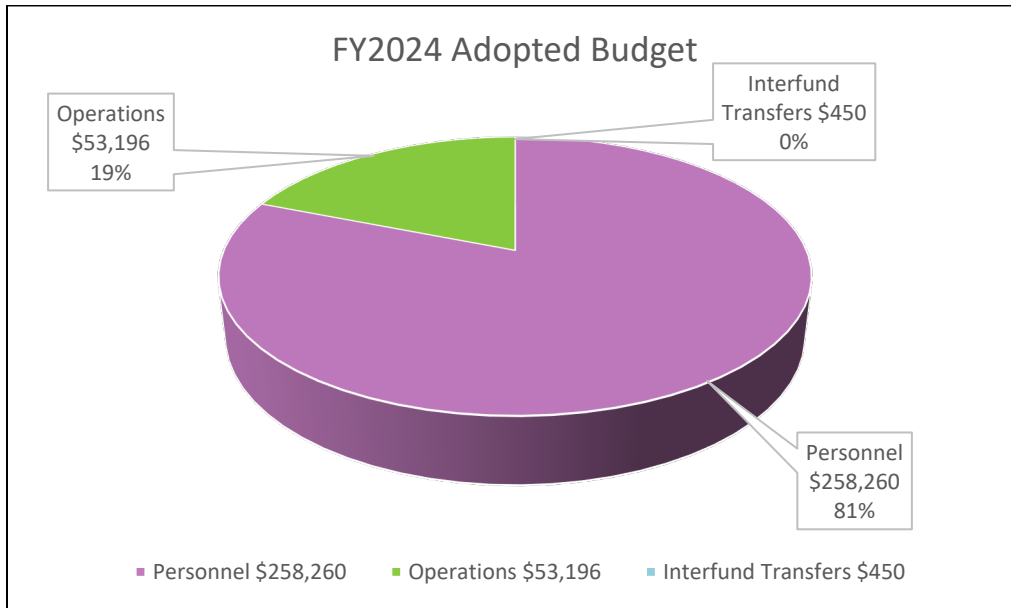
Summary of Expenditures

Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference Between FY2024 & FY2023	% Difference Between FY2024 & FY2023
Personnel	\$ 139,684	\$ 204,481	\$ 242,118	\$ 242,118	\$ 258,260	\$ 16,142	6.67%
Operations	29,630	31,595	53,196	53,196	60,842	7,646	14.37%
Interfund Transfers	900	900	900	900	450	(450)	-50.00%
Total	\$ 170,214	\$ 236,976	\$ 296,214	\$ 296,214	\$ 319,552	\$ 23,338	7.88%

Summary of Revenue Sources

General fund	\$ 170,214	\$ 236,976	\$ 296,214	\$ 296,214	\$ 319,552	\$ 23,338	7.88%
Total	\$ 170,214	\$ 236,976	\$ 296,214	\$ 296,214	\$ 319,552	\$ 23,338	7.88%

Human Resources – Continued



Significant Budget Changes

Personnel costs have increased as follows:

- HR Generalist position being reclassified to HR Manager, grade 22, increasing FY2023 cost by \$25,524.
- HR Assistant position being reclassified to HR Specialist, grade 8, increasing FY2023 cost by \$7,159.
- Normal CPI and longevity step movement increase of \$9,179.

Operations increased(decreased) as follows:

- \$1,367 travel budget increase to include mileage reimbursement costs and SHRM annual conference.
- \$1,833 staff development increase for cost of SHRM conference registration. SHRM requires 60 hour continued professional education credit requirements to maintain certifications.
- \$1,310 dues and subscription increase for added marketing and design platform, employee relation/performance management platform, and videography platform for onboarding/training.
- \$5,000 moved from professional services to increase budget in human relations/safety program under general supplies.
- \$12,121 increase for Neogov recruitment and onboarding subscription fee to enhance applicant pool and improve processes for both recruitment and onboarding.

Department Statistics

Description	Actual FY2021	Amended Budget FY2022	Adopted Budget FY2023	Adopted Budget FY2024
Regular FT & PT Employees	134.75	137.25	141.25	141.25
Separations of Regular FT & PT	10	7	16	16
New Hires of Regular FT & PT	19	11	17	17
Hires of Temporary Employees	78	24	55	55
Separations of Temporary Employees***	54	32	47	47
*Total Turnover of Regular Employees	7%	6%	11%	11%
**Retires	3	3	3	4

* Separated regular employees divided by regular employees.

** Included in 'separations of regular FT & PT' count above.

*** Number of temporary employee separations due to election season.

Human Resources – Continued

Performance Goals, Objectives, and Measures:

🎯 = Supports Council Goals and Initiatives.

No.	Performance Goals, Objectives & Measures	Actual FY2021	Estimated FY2022	Estimated FY2023	Estimated FY2024
1 🎯	Keep local government efficient and accountable to the citizens of Wasilla				
Objective	The City will plan to maintain and improve existing services.				
Measure					
a.	Review and update municipal code and personnel policies as appropriate to ensure compliance with employment law; ongoing process as laws are updated.	✓	✓	✓	✓
b.	Review and update position descriptions as appropriate and ensure correct placement on the salary schedule; ongoing process as positions are updated as the needs of the department change.	✓	✓	✓	✓
c.	Reduce number of grievances/formal complaints filed	5	1	1	1
d.	Reduce number of worker compensation claims filed	18	7	10	10
e.	Continue with online safety program (% savings available)	19%	19%	19%	19%
2 🎯	Continue to enhance and expand the City's infrastructure.				
Objective	Support the public with enhanced electronic options such as fillable forms.				
Measure					
a.	Neogov to expand recruitment efforts to ensure qualified high caliber applicants.	✓	✓	✓	✓
b.	Research applicant tracking software: Online form creation and HRIS software usage which will reduce excessive paperwork flow, reduce manual duplication, increase expediency, and provide HR metrics.	0%	0%	100%	100%
Objective	Support proactive planning about technology solutions that can address issues the City faces in day-to-day operations.				
Measure					
a.	Establish electronic onboarding process for applicant tracking.	5%	100%	100%	100%
b.	Establish electronic employee relations tracking tool.	0%	30%	100%	100%
c.	Employee informational videography on city benefits, processes, and training.	0%	50%	80%	100%

Human Resources – Continued

Previous Year's Accomplishments:

- Human Resources Administration and Compliance
 - Internal audits completed:
 - Safety Training Program
 - I9 Documentation
 - Internal Communication protocols and locations
 - Internal audits reviews in process:
 - Title 3 Municipal Code and Personnel Policies Reviews
 - Safety Program Overview
 - Emergency Management Telework Usage
- Recruitment, Selection and Placement
 - Implementation of Lateral Hire programs for WPD and Matcom Dispatch Center.
 - Created strategic recruitment plans for all vacancies, assisted with coordination of Matcom Dispatch Center, IT Department, temporary employee hiring restructures.
 - Reevaluated hiring process – developed new forms, coordinated with multiple offices to effectively onboard new employees.
 - Initiated contract with local preemployment testing facility. Enabled preemployment testing accomplishment in one facility vs multiple.
- Compensation and Benefits
 - Discovered and solved SBS contract verbiage issue.
 - Established process to ensure health benefits are established timely.
 - City Hall employee gym completion
- Employee and Labor Relations
 - Implementation of WPDEA and Local 302 bargaining contract changes.
 - Developed and implemented ADA process and procedures.
 - Established bereavement process.
 - Reconstruction of employee newsletter established higher employee engagement.
 - Utilized exit interviews to assist with departmental retention concerns.
- Training and Development
 - APEI updated their insurance premium credit safety training program because of data they received from City of Wasilla HR Office.
 - HR Manager spoke about Strategic HR at AML Conference for Alaska City Managers
- Health, Safety and Security
 - OSHA SHARP program consultation for Roads Department
 - Communication flow for WC cases
 - Transitioned physical safety records to electronic records.

**City of Wasilla
Budget Detail
For Fiscal Year 2024**

Fund: General Fund (001)
Department: General Government (41)
Division: Human Resources (36)

Account	Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference Between FY2024 FY2023	% Diff Between FY2024 FY2023
10 10	Regular	\$ 87,449	\$ 117,061	\$ 147,841	\$ 147,841	\$ 156,500	\$ 8,659	5.86%
10 20	Temporary	3,243	1,995	3,586	3,586	3,700	114	3.18%
10 30	Overtime	700	1,932	1,037	1,037	2,500	1,463	141.08%
10 99	Salary Allocation	(2,709)	-	-	-	-	-	0.00%
	Personnel Services	88,683	120,988	152,464	152,464	162,700	10,236	6.71%
20 10	Group Insurance	17,933	37,377	44,098	44,098	47,200	3,102	7.03%
20 20	FICA	1,325	1,755	2,211	2,211	2,400	189	8.55%
20 30	PERS	25,951	35,805	32,753	32,753	34,400	1,647	5.03%
20 40	SBS	5,602	7,425	9,346	9,346	10,100	754	8.07%
20 50	Unemployment	791	919	908	908	1,000	92	10.13%
20 60	Workers' Compensation	204	212	338	338	460	122	36.09%
20 99	Benefit Allocation	(805)	-	-	-	-	-	0.00%
	Personnel Svcs-Benefit	51,001	83,493	89,654	89,654	95,560	5,906	6.59%
30 32	Legal	2,668	5,117	5,000	5,000	10,000	5,000	100.00%
30 34	Other	11,327	3,846	7,540	7,540	7,040	(500)	-6.63%
	Professional Services	13,995	8,963	12,540	12,540	17,040	4,500	35.89%
40 31	Computer Software Maint	2,972	1,598	15,421	15,421	12,727	(2,694)	-17.47%
40 40	Rentals	1,708	503	1,800	1,800	1,800	-	0.00%
	Purchased-Property	4,680	2,101	17,221	17,221	14,527	(2,694)	-15.64%
50 20	Insurance	2,285	2,966	3,875	3,875	4,615	740	19.10%
50 30	Communications	124	188	1,150	1,150	900	(250)	-21.74%
50 40	Advertising	-	598	1,000	1,000	1,000	-	0.00%
50 81	Travel	-	1,933	3,300	3,300	3,300	-	0.00%
50 82	Staff Development	3,271	3,503	6,000	6,000	6,000	-	0.00%
50 85	Dues & Subscriptions	463	583	1,910	1,910	960	(950)	-49.74%
	Other Purchased Services	6,143	9,771	17,235	17,235	16,775	(460)	-2.67%
60 10	General Supplies	629	9,906	5,700	5,700	11,700	6,000	105.26%
60 15	Small Tools & Equipment	4,183	854	500	500	800	300	60.00%
	Supplies	4,812	10,760	6,200	6,200	12,500	6,300	101.61%
99 17	Technology Replacement	900	900	900	900	450	(450)	-50.00%
	Interfund Transfers	900	900	900	900	450	(450)	-50.00%
	Division Total:	\$ 170,214	\$ 236,976	\$ 296,214	\$ 296,214	\$ 319,552	\$ 23,338	7.88%

Summary of expenditures:

Personnel	\$ 139,684	\$ 204,481	\$ 242,118	\$ 242,118	\$ 258,260	\$ 16,142	6.67%
Operations	29,630	31,595	53,196	53,196	60,842	7,646	14.37%
Interfund Transfers	900	900	900	900	450	(450)	-50.00%
Division Summary Total:	\$ 170,214	\$ 236,976	\$ 296,214	\$ 296,214	\$ 319,552	\$ 23,338	7.88%

Summary of resources:

General fund	\$ 170,214	\$ 236,976	\$ 296,214	\$ 296,214	\$ 319,552	\$ 23,338	7.88%
Division Summary Total:	\$ 170,214	\$ 236,976	\$ 296,214	\$ 296,214	\$ 319,552	\$ 23,338	7.88%

PLANNING DEPARTMENT BUDGET SUMMARY



Mission

To provide the City’s residents and agencies with accurate and timely land use information, ensure that proposed development is consistent with adopted land use regulations and plans, enforce adopted land use codes and plans to safeguard property values, maintain a comprehensive plan that can be used to guide future growth in the city, and assist with the preparation of the annual Capital Improvement Program.

Program

The Planning Department is committed to enhancing the quality of life for the residents and enhancing the vitality of the City by encouraging economic growth that creates and retains quality jobs through the administration of the standards in Title 16 of the Wasilla Municipal Code, known as the Wasilla Land Development Code, the City of Wasilla Comprehensive Plan, and other adopted plans. Other functions include developing long range community plans, assisting with the preparation of an annual Capital Improvement Program, annexing additional properties within the city limits, managing various short- and long-range plans for the City of Wasilla, and serving as a public resource.

Personnel

Position	Actual FY2021	Amended Budget FY2022	Adopted Budget FY2023	Adopted Budget FY2024	Difference in Staff Between FY2024 & FY2023
City Planner	1.0	1.0	1.0	1.0	-
Planning Clerk	1.0	1.0	1.0	1.0	-
Department Total	2.0	2.0	2.0	2.0	-

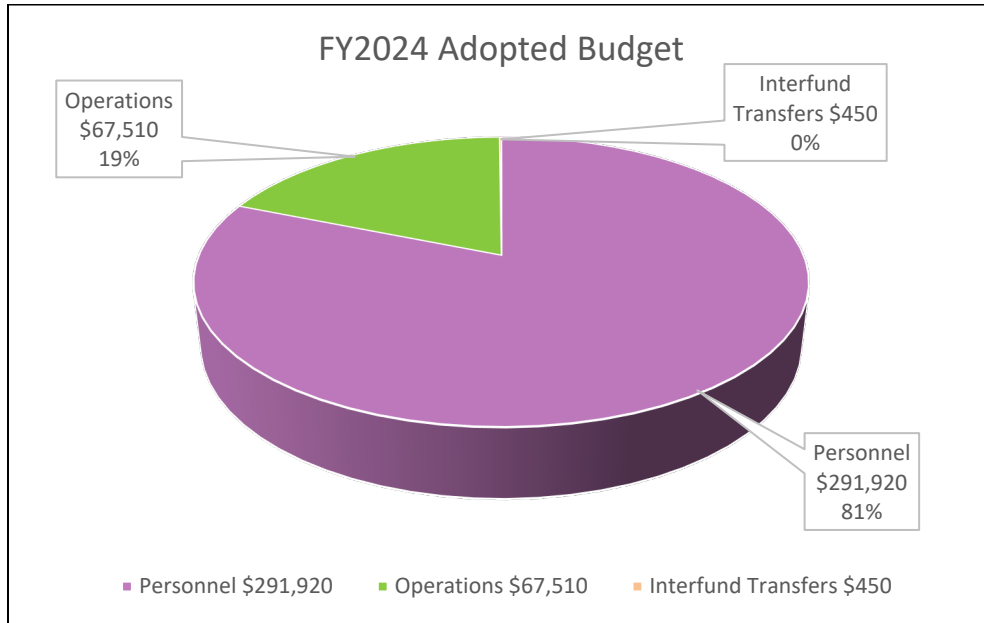
Summary of Expenditures

Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference Between FY2024 & FY2023	% Difference Between FY2024 & FY2023
Personnel	\$ 264,825	\$ 269,763	\$ 283,727	\$ 283,727	\$ 291,920	\$ 8,193	2.89%
Operations	87,922	63,948	64,826	64,826	67,510	2,684	4.14%
Interfund Transfers	900	900	900	900	450	(450)	-50.00%
Total:	\$ 353,647	\$ 334,611	\$ 349,453	\$ 349,453	\$ 359,880	\$ 10,427	2.98%

Summary of Revenue Sources

General fund	\$ 353,647	\$ 334,611	\$ 349,453	\$ 349,453	\$ 359,880	\$ 10,427	2.98%
Total:	\$ 353,647	\$ 334,611	\$ 349,453	\$ 349,453	\$ 359,880	\$ 10,427	2.98%

Planning – Continued



Significant Budget Changes

- Personnel cost increased from normal CPI and longevity step increases of 2%-4.5%.
- Operations increased for professional services regarding the Comprehensive Plan update of \$7,500.
- Small tools and equipment increased for the purchase of a scanner for permit record digitalization \$4,000.

Department Statistics

Description	Actual FY2021	Amended Budget FY2022 (Actual*)	Adopted Budget FY2023	Adopted Budget FY2024
Residential Permits	27	40 (18)	35	35
Commercial Permits	64	55 (48)	60	60
Subdivision Permits	3	10 (4)	3	3
Sign Permits	13	10 (12)	10	10
Temporary Use	24	10 (8)	15	15
Rezone	0	1 (0)	1	1
Variance	2	1 (0)	1	1
Conditional Use	8	1 (6)	2	2
Other	33	40 (30)	45	45
Total	174	168 (126)	172	172
*(as of 03/04/2022)				

Planning – Continued

Performance Goals, Objectives, and Measures

🎯 = Supports Council Goals and Initiatives.

No.	Performance Goals, Objectives & Measures	Actual FY2021	Actual FY2022	Estimated FY2023	Estimated FY2024
1 🎯	Goal: Provide quality customer service to applicants and appropriate standards are met during the application review process.				
	Objective: Review and process all permits efficiently and effective WMC criteria				
	Measure				
	a. Permits and applications processed within specified timelines in WMC Title 16.	✓	✓	✓	✓
2 🎯	Goal: Development of long-term plans and policies to accommodate growth. Establish focus groups to assist in the development of long-term plans and policies to accommodate growth.				
	Objective: Revise Title 16 to implement Comprehensive Plan and Downtown Area Plan goals and objectives				
	Measure				
	a. Update landscape regulations in Title 16 to add provisions for industrially zoned lots and provide flexibility and cost savings.	85%	15%	N/A	N/A
	b. Create a Landscape Standards Review task force to make recommended revisions to Planning Commission	N/A	15%	85%	N/A
	c. Create Downtown Development Committee to identify ways to implement Downtown Area Plan and encourage growth in Downtown Overlay District	N/A	N/A	100%	N/A
3 🎯	Goal: Review and update Wasilla Comprehensive Plan.				
	Objective: Ensure public and policy decision makers share a common vision for Wasilla’s future and have the appropriate tools to implement.				
	Measure				
	a. Review two elements of the Comprehensive Plan annually with Planning Commission and recommend any needed revisions.	✓	✓	✓	✓

Previous Year’s Accomplishments

- Approved permits for 43,761 square feet of new commercial buildings, 26 single-family homes, 4 duplexes, and 1 fourplex in calendar year 2022. Includes approval of first two short-term rental permits.
- Landscape Standards Review Committee to complete review of Chapter 16.33, Landscape Standards and finalize recommended amendments on April 17, 2023. Recommendations to be presented to the Planning Commission and City Council in Summer 2023.
- Conversion of all planning permit applications and processes, including pre-application reviews, to digital, online applications in CitizenServe. (Note: Initial purchase of software was end of December 2021).
- Continued coordination with Finance Department, Code Compliance, and MSB Fire Marshal to ensure that businesses within the city limits are in compliance with land use, business license/sales tax, and other code requirements.

Planning – Continued

- Continued coordination with Alaska Department of Transportation on Main Street Couplet project to ensure design is consistent with 2011 City of Wasilla Comprehensive Plan, Downtown Area Plan, and Downtown Overlay Zoning District Design Standards.
- Held first Downtown business owners Lunch & Learn session to provide an update on Main Street Couplet, CEDS, Downtown Parking Study, and Downtown Improvement Board.

**City of Wasilla
Budget Detail
For Fiscal Year 2024**

Fund: General Fund (001)
Department: General Government (41)
Division: Planning (38)

Account	Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference Between FY2024 FY2023	% Diff Between FY2024 FY2023
10 10	Regular	\$ 159,085	\$ 162,193	\$ 172,122	\$ 172,122	\$ 176,400	\$ 4,278	2.49%
10 20	Temporary	-	-	717	717	700	(17)	-2.37%
10 30	Overtime	746	832	1,871	1,871	2,000	129	6.89%
10 35	Honorarium	3,375	3,250	11,250	11,250	11,250	-	0.00%
	Personnel Services	163,206	166,275	185,960	185,960	190,350	4,390	2.36%
20 10	Group Insurance	39,105	40,620	44,098	44,098	47,200	3,102	7.03%
20 20	FICA	2,363	2,396	2,698	2,698	2,700	2	0.07%
20 30	PERS	48,991	49,071	38,279	38,279	38,900	621	1.62%
20 40	SBS	10,046	10,192	11,400	11,400	11,400	-	0.00%
20 50	Unemployment	800	890	879	879	1,000	121	13.77%
20 60	Workers' Compensation	314	319	413	413	370	(43)	-10.41%
	Personnel Svcs-Benefit	101,619	103,488	97,767	97,767	101,570	3,803	3.89%
30 32	Legal	55,800	30,230	18,000	18,000	25,000	7,000	38.89%
30 34	Other	-	-	7,500	7,500	7,500	-	0.00%
	Professional Services	55,800	30,230	25,500	25,500	32,500	7,000	27.45%
40 30	Repair & Maintenance	781	-	-	-	-	-	0.00%
40 31	Computer Software Maint	12,287	19,285	6,900	6,900	4,800	(2,100)	-30.43%
40 40	Rentals	2,017	1,153	2,500	2,500	2,500	-	0.00%
	Purchased-Property	15,085	20,438	9,400	9,400	7,300	(2,100)	-22.34%
50 20	Insurance	3,514	4,468	4,726	4,726	5,610	884	18.71%
50 30	Communications	867	779	3,000	3,000	3,000	-	0.00%
50 40	Advertising	1,931	1,409	3,500	3,500	3,500	-	0.00%
50 50	Printing & Binding	74	-	500	500	500	-	0.00%
50 81	Travel	3,207	4,214	7,500	7,500	7,500	-	0.00%
50 82	Staff Development	1,630	820	3,500	3,500	3,500	-	0.00%
50 85	Dues & Subscriptions	710	1,093	1,400	1,400	1,500	100	7.14%
50 90	Other Purchased Services	-	281	-	-	800	800	0.00%
	Other Purchased Services	11,933	13,064	24,126	24,126	25,910	1,784	7.39%
60 10	General Supplies	100	123	1,300	1,300	1,300	-	0.00%
60 15	Small Tools & Equipment	5,004	93	4,500	4,500	500	(4,000)	-88.89%
	Supplies	5,104	216	5,800	5,800	1,800	(4,000)	-68.97%
99 17	Technology Replacement	900	900	900	900	450	(450)	-50.00%
	Interfund Transfers	900	900	900	900	450	(450)	-50.00%
	Division Total:	\$ 353,647	\$ 334,611	\$ 349,453	\$ 349,453	\$ 359,880	\$ 10,427	2.98%

Summary of expenditures:

Personnel	\$ 264,825	\$ 269,763	\$ 283,727	\$ 283,727	\$ 291,920	\$ 8,193	2.89%
Operations	87,922	63,948	64,826	64,826	67,510	2,684	4.14%
Interfund Transfers	900	900	900	900	450	(450)	-50.00%
Division Summary Total:	\$ 353,647	\$ 334,611	\$ 349,453	\$ 349,453	\$ 359,880	\$ 10,427	2.98%

Summary of resources:

General fund	\$ 353,647	\$ 334,611	\$ 349,453	\$ 349,453	\$ 359,880	\$ 10,427	2.98%
Division Summary Total:	\$ 353,647	\$ 334,611	\$ 349,453	\$ 349,453	\$ 359,880	\$ 10,427	2.98%

FINANCE DEPARTMENT BUDGET SUMMARY

Mission

To manage and advise upon the financial affairs of the City to ensure the effective and judicious use of available City resources, stewardship of public funds and timely financial reporting to management, City Council, and the citizens of our community.

Program

The Finance Department is responsible for safeguarding the assets of the City through prudent investing, budgeting, expenditure control, and reporting financial data in a timely manner. Other functions performed include cash management, collection of receivables, purchasing, payroll, cash disbursements, sales tax administration, grant management, and debt management which also encompasses issuance of new debt and refinancing of existing debt.

Personnel

Position	Actual FY2021	Amended Budget FY2022	Adopted Budget FY2023	Adopted Budget FY2024	Difference in Staff Between FY2024 & FY2023
Finance Director	1.0	1.0	1.0	1.0	-
Controller	1.0	1.0	1.0	1.0	-
Purchasing/Contracting Officer	1.0	1.0	1.0	1.0	-
Tax Auditor/Accountant	1.0	1.0	1.0	1.0	-
Staff Accountant	1.0	1.0	2.0	2.0	-
Finance Clerks (I, II, and III)	7.0	7.0	6.0	6.0	-
Functional Total	12.0	12.0	12.0	12.0	
Positions Allocated (To)/From Other Departments					
Finance Clerk II (allocated to pw - administration, water & sewer)	(1.0)	0.0	0.0	0.0	-
Finance Clerk III (allocated to water & sewer)	(1.0)	(1.5)	(1.5)	(1.5)	-
Department Total	10.0	10.5	10.5	10.5	

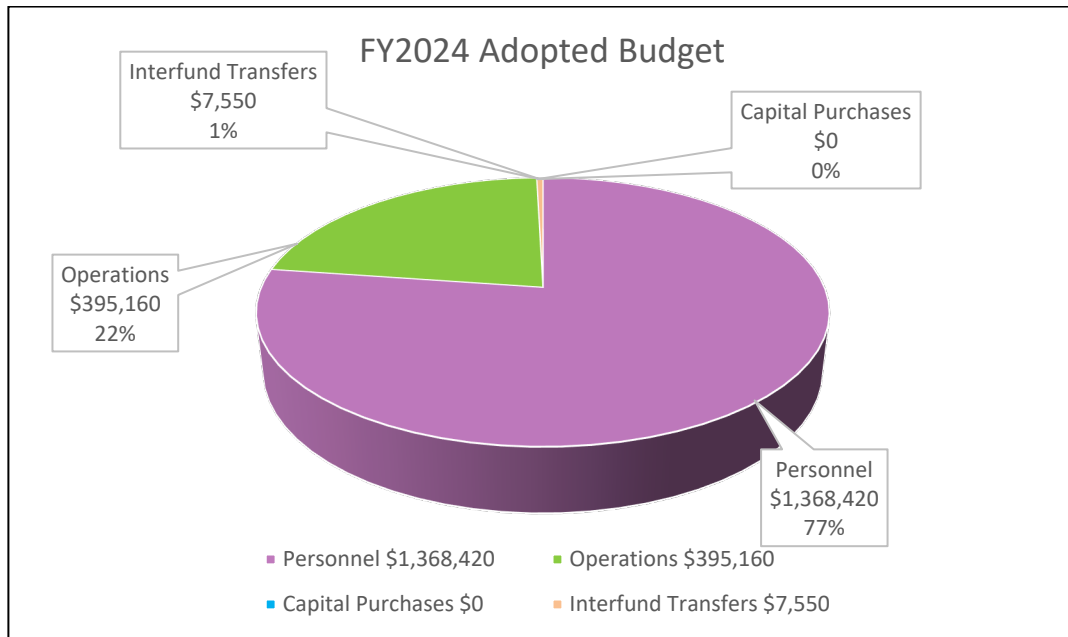
Summary of Expenditures

Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference Between FY2024 & FY2023	% Difference Between FY2024 & FY2023
Personnel	\$ 1,178,823	\$ 1,266,932	\$ 1,337,076	\$ 1,337,076	\$ 1,368,420	\$ 31,344	2.34%
Operations	201,461	267,867	312,291	322,291	395,160	72,869	22.61%
Capital Purchases	-	-	-	-	-	-	0.00%
Interfund Transfers	11,100	11,100	11,100	11,100	7,550	(3,550)	-31.98%
Total	\$ 1,391,384	\$ 1,545,899	\$ 1,660,467	\$ 1,670,467	\$ 1,771,130	\$ 100,663	6.03%

Summary of Resources

General fund	\$ 1,391,384	\$ 1,545,899	\$ 1,660,467	\$ 1,670,467	\$ 1,771,130	\$ 100,663	6.03%
Total	\$ 1,391,384	\$ 1,545,899	\$ 1,660,467	\$ 1,670,467	\$ 1,771,130	\$ 100,663	6.03%

Finance – Continued



Significant Budget Changes

- Personnel cost increases include 3.96% CPI, plus one step on the pay scale.
- Operations increased by \$90,000 for fees paid to the Alaska Remote Sellers Sales Tax Commission for collection of tax on internet sales tax. This fee is completely derived from the amount of tax collected which we saw a significant increase in FY2023.

Department Statistics

Description	Actual FY2021	Actual FY2022	Adopted Budget FY2023	Adopted Budget FY2024
Number of Grants Administered	27	41	35	30
Number of AP Checks issued	3,186	2,522	3,000	2,500
Number of Purchase Orders issued	389	412	415	420
Sales Tax Forms and notices Issued	24,755		4,887	4,000
Active Number of Business Licenses (end of calendar year)	2,409	2,434	2,567	2,500
Number of RFPs/ITBs/Leases Initiated	20	9	18	18

Finance – Continued

Performance Goals, Objectives, and Measures:

🌀 = Supports Council Goals and Initiatives.

No.	Performance Goals, Objectives & Measures	Actual FY2021	Actual FY2022	Estimated FY2023	Estimated FY2024
1 🌀	To implement a sales tax education and audit program that promotes distribution of sales tax information, offers guidance to local businesses, and provides controls to ensure accurate sales tax reporting.				
Objective	Ensure accurate sales tax reporting.				
Measure					
a.	No. of education seminars provided by the City.	0	0	1	4
b.	No. of inquiries or information requests to business owners relating to discrepancies, trend variances or uncollected	34	25	10	40
c.	No. of sales tax audits initiated. *Sales Tax Audits were not able to be completed due to staff training.	0*	0*	1*	10
2 🌀	Ensure positioning of the City as a leader in municipal governance by providing the community, management, and City Council with reliable and complete accounting information.				
Objective	Provide independent review regarding the accuracy and disclosure level within the City’s annual financial report; to ensure the report reflects and communicates the City’s financial position.				
Measure					
a.	Receive unmodified audit opinion on City’s financial report.	✓	✓	✓	✓
b.	Received GFOA’s Certificate of Achievement for Excellence in Financial Reporting.	✓	✓	✓	✓
c.	Received GFOA’s Distinguished Budget Presentation Award.	✓	✓	✓	✓
3 🌀	Maintain appropriate reserves at the fund level.				
Objective	Ensure viability of funds by maintaining an acceptable reserve balance to meet current operating expenditures and capital replacement costs.				
Measure					
a.	Submitted a balanced budget for the fiscal year.	✓	✓	✓	✓
b.	Sewer fund’s percentage of current year depreciation covered by current year operating income.	✓	✓	✓	✓
c.	Water fund’s percentage of current year depreciation covered by current year operating income.	✓	✓	✓	✓
4 🌀	Enhance and expand use of the City’s website.				
Objective	Improve the public’s access to information.				
Measure					
a.	Finance forms available on the website.	31	32	34	34
b.	News events posted to website and/or e-notifications generated by finance.	27	11	30	15

Finance – Continued

Previous Year's Accomplishments

- Negotiated collective bargaining agreements with Wasilla Police Department Employee's Association (WPDEA) and the International Union of Operating Engineers, Local 302.
- Assisted departments in the restructuring of positions, hiring policies, and wage placement to attract qualified applicants. Submitted legislation when applicable.
- Instituted cash management policy to capitalize on current interest rates.
- Implemented process improvements within the department (payroll budgeting module, retirement benefit, optional pay deduction policy, life insurance reconciliation, desk manuals, etc.).
- Maintained the City's key position regarding the Alaska Remote Sellers Sales Tax Commission, the entity collecting and remitting sales tax on internet purchases. The City holds representation on the board, finance committee, and policy committee.
- Received Certificate of Achievement for Excellence in Financial Reporting for the FY2021 Comprehensive Annual Financial Report (CAFR). This certification is awarded by the Government Finance Officers Association (GFOA) and was the twenty-fifth consecutive year the City received this award.
- Received the GFOA Distinguished Budget Presentation Award for its FY2023-FY2024 Biennial Budget. This certification is awarded by the Government Finance Officers Association (GFOA) and was the nineteenth consecutive submission in which the City received this award. The City's FY2024 Supplemental Budget will not be submitted as this is the second year to the biennial budget already approved.

**City of Wasilla
Budget Detail
For Fiscal Year 2024**

Fund: General Fund (001)
Department: General Government (41)
Division: Finance (50)

Account	Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference	% Diff
							Between FY2023 FY2024	Between FY2023 FY2024
10 10	Regular	\$ 748,498	\$ 795,416	\$ 845,293	\$ 845,293	\$ 857,900	\$ 12,607	1.49%
10 20	Temporary	3,676	975	1,434	1,434	1,500	66	4.60%
10 30	Overtime	1,153	1,149	1,683	1,683	2,100	417	24.78%
10 99	Salary Allocation	(35,861)	(5,803)	-	-	-	-	0.00%
	Personnel Services	717,466	791,737	848,410	848,410	861,500	13,090	1.54%
20 10	Group Insurance	184,176	187,744	231,546	231,546	247,800	16,254	7.02%
20 20	FICA	10,866	11,488	12,302	12,302	12,500	198	1.61%
20 30	PERS	226,053	223,268	186,335	186,335	186,800	465	0.25%
20 40	SBS	45,656	48,482	52,009	52,009	52,900	891	1.71%
20 50	Unemployment	4,013	4,308	4,592	4,592	5,100	508	11.06%
20 60	Workers' Compensation	1,375	1,377	1,882	1,882	1,820	(62)	-3.29%
20 99	Benefit Allocation	(10,782)	(1,472)	-	-	-	-	0.00%
	Personnel Svcs-Benefit	461,357	475,195	488,666	488,666	506,920	18,254	3.74%
30 32	Legal	150	-	5,000	5,000	6,000	1,000	20.00%
30 34	Other	125,026	158,562	156,000	166,000	235,000	69,000	41.57%
	Professional Services	125,176	158,562	161,000	171,000	241,000	70,000	40.94%
40 30	Repair & Maintenance	2,048	3,445	3,860	3,860	3,500	(360)	-9.33%
40 31	Computer Software Maint	6,069	15,285	48,950	43,864	44,450	586	1.34%
40 40	Rentals	10,026	7,288	11,900	16,986	12,500	(4,486)	-26.41%
	Purchased-Property	18,143	26,018	64,710	64,710	60,450	(4,260)	-6.58%
50 20	Insurance	15,957	19,763	22,042	22,042	26,100	4,058	18.41%
50 30	Communications	12,450	7,346	10,409	6,909	8,965	2,056	29.76%
50 40	Advertising	1,701	1,988	2,200	2,200	2,200	-	0.00%
50 50	Printing & Binding	6,208	1,708	7,500	3,500	6,500	3,000	85.71%
50 81	Travel	437	2,379	7,250	7,250	7,300	50	0.69%
50 82	Staff Development	465	4,169	6,210	6,210	5,460	(750)	-12.08%
50 85	Dues & Subscriptions	1,159	1,562	2,820	2,820	2,735	(85)	-3.01%
50 90	Other Purchased Services	5,645	21,011	20,250	27,750	26,650	(1,100)	-3.96%
	Other Purchased Services	44,022	59,926	78,681	78,681	85,910	7,229	9.19%
60 10	General Supplies	9,221	4,948	4,500	4,700	4,500	(200)	-4.26%
60 15	Small Tools & Equipment	4,906	18,243	2,750	2,750	3,000	250	9.09%
60 25	Gasoline	50	122	650	450	300	(150)	-33.33%
	Supplies	14,177	23,313	7,900	7,900	7,800	(100)	-1.27%
69 10	Cash Over/Short	(57)	48	-	-	-	-	0.00%
	Other Expenditures	(57)	48	-	-	-	-	0.00%
99 12	Vehicle Fund	4,000	4,000	4,000	4,000	4,000	-	0.00%
99 17	Technology Replacement	7,100	7,100	7,100	7,100	3,550	(3,550)	-50.00%
	Interfund Transfers	11,100	11,100	11,100	11,100	7,550	(3,550)	-31.98%
	Division Total:	\$ 1,391,384	\$ 1,545,899	\$ 1,660,467	\$ 1,670,467	\$ 1,771,130	\$ 100,663	6.03%

Summary of Expenditures

Personnel	\$ 1,178,823	\$ 1,266,932	\$ 1,337,076	\$ 1,337,076	\$ 1,368,420	\$ 31,344	2.34%
Operations	201,461	267,867	312,291	322,291	395,160	72,869	22.61%
Capital Purchases	-	-	-	-	-	-	0.00%
Interfund Transfers	\$ 11,100	\$ 11,100	\$ 11,100	\$ 11,100	\$ 7,550	(3,550)	-31.98%
Division Summary Total:	\$ 1,391,384	\$ 1,545,899	\$ 1,660,467	\$ 1,670,467	\$ 1,771,130	\$ 100,663	6.03%

Summary of resources:

General fund	\$ 1,391,384	\$ 1,545,899	\$ 1,660,467	\$ 1,670,467	\$ 1,771,130	\$ 100,663	6.03%
Division Summary Total:	\$ 1,391,384	\$ 1,545,899	\$ 1,660,467	\$ 1,670,467	\$ 1,771,130	\$ 100,663	6.03%

IT DEPARTMENT



BUDGET SUMMARY

Mission

To provide the City of Wasilla with the very best IT services through the implementation of agile and cost-effective solutions that improve service, reduce cost and leverage information across City departments.

Program

Areas of responsibility include researching, developing, and maintaining existing and potentially new information systems; evaluating and selecting hardware and application software; operating the central distribution data center; controlling data input and output; designing and managing data communications; developing information processing policies and procedures. Oversee the maintenance of all IT equipment and review and approve IT equipment acquisitions across all departments.

Strategic Focus

Centralize and modernize the IT department at the City of Wasilla. Combine IT resources and reduce tasks by automating processes and functions, all with a cyber-security focus. Create a more mobile workforce by leveraging cloud solutions and other technologies.

Personnel

Position	Actual FY2021	Amended Budget FY2022	Adopted Budget FY2023	Adopted Budget FY2024	Difference in Staff Between FY2024 & FY2023
IT Manager	0.0	1.0	1.0	1.0	-
IT Network Support Specialist	1.0	1.0	1.0	1.0	-
IT Network Support Helper	1.0	1.0	1.0	1.0	-
Functional & Department Total	2.0	3.0	3.0	3.0	

Department Statistics

Description	Actual FY2021	Amended Budget FY2022	Adopted Budget FY2023	Adopted Budget FY2024
Number of workstations *	158	195	195	195
Number of network servers	47	50	51	51
Number of laptops*	77	77	77	77
Number of printers	42	42	42	42

*Computers used in police cars were categorized as workstations in previous budgets. Categorized as laptops in this budget.

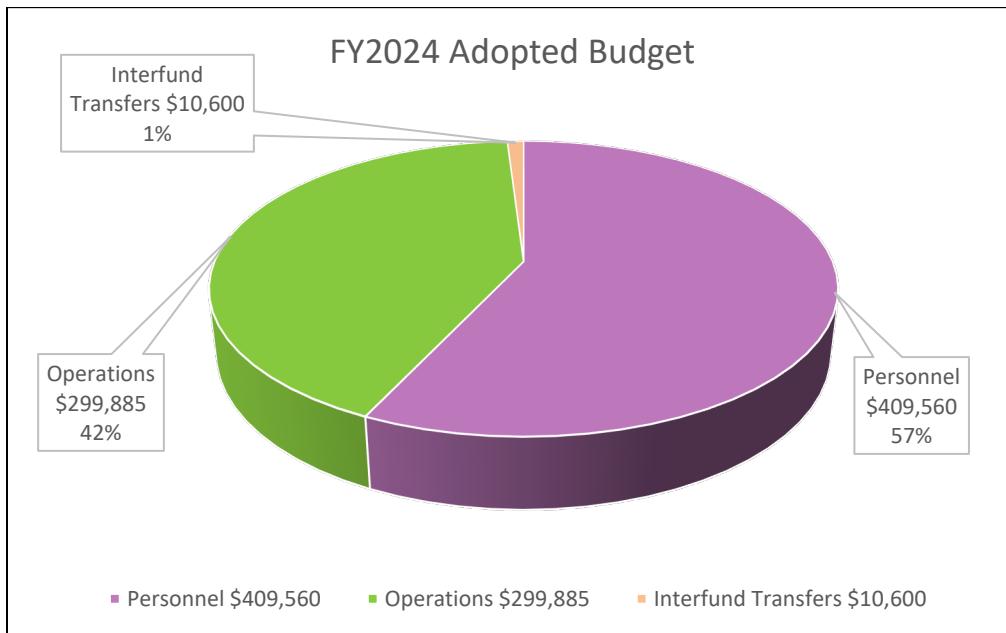
IT – Continued

Summary of Expenditures

Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference Between FY2024 & FY2023	% Difference Between FY2024 & FY2023
Personnel	\$ 213,280	\$ 250,733	\$ 364,566	\$ 364,566	\$ 409,560	\$ 44,994	12.34%
Operations	204,316	226,724	318,202	319,255	299,885	(19,370)	-6.07%
Interfund Transfers	21,200	21,200	21,200	21,200	10,600	(10,600)	-50.00%
Total:	\$ 438,796	\$ 498,657	\$ 703,968	\$ 705,021	\$ 720,045	\$ 15,024	2.13%

Summary of Revenue Sources

General fund	\$ 438,796	\$ 498,657	\$ 703,968	\$ 705,021	\$ 720,045	\$ 15,024	2.13%
Total:	\$ 438,796	\$ 498,657	\$ 703,968	\$ 705,021	\$ 720,045	\$ 15,024	2.13%



Significant Budget Changes

- Personnel cost increases include 3.96% CPI, plus one step on the pay scale.
- Decrease in operations expense is because Microsoft licensing is not needed in FY2024.

IT – Continued

Performance Goals, Objectives, and Measures:

☞ = Supports Council Goals and Initiatives.

No.	Performance Goals, Objectives & Measures	Actual FY2021	Actual FY2022	Actual FY2023	Estimated FY2024
1 ☞	Ensure the availability of a functionally, integrated computer system to sustain and enhance the City’s ability to work effectively and deliver quality service.				
Objective	Maintain operability of system hardware and maintain software compatibility among users.				
Measure					
a.	% of time network or AS400 is not operable during business hours.	.5%	.5%	.5%	.5%
Objective	Maintain a replacement program to ensure effective use of technology benefits and to ensure compatibility with various software and other users.				
Measure					
a.	# of workstations older than four years (PCs).	10	40	20	0
2 ☞	Solution and provide counsel during implementation of new software, new use of features, systems or process changes.				
Objective	Maximize use of software features.				
Measure					
a.	# of modifications/enhancements to existing programs or projects.	10	10	10	10
3 ☞	Enhance City website to offer more robust on-line tools, resources, information, and e-commerce.				
Objective	Design and implement a system to enable e-commerce via the website.				
Measure					
a.	Utility customers ability to pay bills on-line at the City’s website.	✓	✓	✓	✓
b.	Deployed Citizen Serve	n/a	✓	✓	✓
c.	Attempt to centralize e-commerce on the web for citizens	n/a	✓	✓	✓
Objective	Encourage communication with citizens regarding their opinions about the direction of the City and its operations.				
Measure					
a.	City website has the capability to offer a citizens’ opinion and survey page.	✓	✓	✓	✓
Objective	Assess security of all IT systems				
Measure					
a.	Standardize Monthly Patching/Updates across all IT systems			✓	✓
b.	Enable MFA for all City accounts and applications if possible			✓	✓

IT – Continued

Objective	Centralize and develop an Enterprise grade infrastructure for IT functions city-wide				
Measure					
a.	Address IT procurement and labor issues. Centralize IT purchases to IT Dept. Re-evaluate pay and incentives for IT talent.			✓	✓
b.	Focus on hybrid-cloud migration which will shift capital dollars to operation dollars in the future due to subscription fees			✓	✓

IT ticket system report YTD 1/1/2023

Tickets created: 639

Tickets resolved: 579

Tickets open: 60

Average Tickets per week: 38

Accomplishments / Ongoing Projects

- Completed: Vmware Horizon for Teleworking
- Completed: Technology Replacement Fund – 20 PCs are being replaced in FY23.
- Completed: Adoption of MS Teams across all Departments
- Completed: Mobile Device Management
- Completed: CityofWasilla.gov TLD migration
- Completed: Signed Agreement for MSB GIS Data Sharing
- Completed: Public Work Asset/Ticketing system
- Completed: Implemented IT Ticket system

- Ongoing: Migrate to Microsoft’s secure Government Cloud
- Ongoing: Cyber Security Assessments and Remediation
- Ongoing: Migrate user’s profiles to OneDrive cloud storage
- Ongoing: Migrate phone system to cloud based
- Ongoing: staff Anti-Phishing Campaign (KNOWBE4) exercised at least monthly.
- Ongoing: Network Infrastructure redesign and upgrades
- Ongoing: Review and re-write IT Policies and Procedures
- Ongoing: Create IT Security and Standards Policy
- Ongoing: migrate to Virtual Servers 80% complete.
- Ongoing: create a Disaster Recovery site started
- Ongoing: Replace all WPD mobile Laptops and Modems

**City of Wasilla
Budget Detail
For Fiscal Year 2024**

Fund: General Fund (001)
 Department: General Government (41)
 Division: Management Information Systems (MIS) (92)

Account	Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference Between FY2024 FY2023	% Diff Between FY2024 FY2023
10 10	Regular	\$ 125,069	\$ 159,079	\$ 225,696	\$ 225,696	\$ 256,000	\$ 30,304	13.43%
10 30	Overtime	1,159	226	3,194	3,194	3,400	206	6.45%
	Personnel Services	126,228	159,305	228,890	228,890	259,400	30,510	13.33%
20 10	Group Insurance	39,099	38,893	66,156	66,156	70,800	4,644	7.02%
20 20	FICA	1,824	2,309	3,319	3,319	3,800	481	14.49%
20 30	PERS	37,374	39,060	50,355	50,355	57,500	7,145	14.19%
20 40	SBS	7,738	9,765	14,031	14,031	16,000	1,969	14.03%
20 50	Unemployment	797	1,004	1,308	1,308	1,500	192	14.68%
20 60	Workers' Compensation	220	397	507	507	560	53	10.45%
	Personnel Svcs-Benefit	87,052	91,428	135,676	135,676	150,160	14,484	10.68%
30 32	Legal	-	-	-	1,000	-	(1,000)	0.00%
30 34	Other	-	-	18,000	18,000	20,000	2,000	11.11%
	Professional Services	-	-	18,000	19,000	20,000	1,000	5.26%
40 30	Repair & Maintenance	345	172	4,000	4,000	4,000	-	0.00%
40 31	Computer Software Maint	162,333	175,573	231,200	230,200	210,000	(20,200)	-8.77%
	Purchased-Property	162,678	175,745	235,200	234,200	214,000	(20,200)	-8.63%
50 20	Insurance	2,467	5,562	5,815	5,815	6,935	1,120	19.26%
50 30	Communications	32,878	34,847	38,987	38,987	36,750	(2,237)	-5.74%
50 81	Travel	-	-	500	500	500	-	0.00%
50 82	Staff Development	3,893	3,714	6,000	6,000	6,000	-	0.00%
	Other Purchased Services	39,238	44,123	51,302	51,302	50,185	(1,117)	-2.18%
60 10	General Supplies	564	93	1,200	1,200	1,200	-	0.00%
60 15	Small Tools & Equipment	1,788	6,763	12,500	13,553	14,500	947	6.99%
60 25	Gasoline	48	-	-	-	-	-	0.00%
	Supplies	2,400	6,856	13,700	14,753	15,700	947	6.42%
99 17	Technology Replacement	21,200	21,200	21,200	21,200	10,600	(10,600)	-50.00%
	Interfund Transfers	21,200	21,200	21,200	21,200	10,600	(10,600)	-50.00%
Division Total:		\$ 438,796	\$ 498,657	\$ 703,968	\$ 705,021	\$ 720,045	\$ 15,024	2.13%

Summary of expenditures:

Personnel	\$ 213,280	\$ 250,733	\$ 364,566	\$ 364,566	\$ 409,560	\$ 44,994	12.34%
Operations	204,316	226,724	318,202	319,255	299,885	(19,370)	-6.07%
Interfund Transfers	21,200	21,200	21,200	21,200	10,600	(10,600)	-50.00%
Division Summary Total:	\$ 438,796	\$ 498,657	\$ 703,968	\$ 705,021	\$ 720,045	\$ 15,024	2.13%

Summary of resources:

General fund	\$ 438,796	\$ 498,657	\$ 703,968	\$ 705,021	\$ 720,045	\$ 15,024	2.13%
Division Summary Total:	\$ 438,796	\$ 498,657	\$ 703,968	\$ 705,021	\$ 720,045	\$ 15,024	2.13%

POLICE DEPARTMENT



BUDGET SUMMARY

Mission

The police department shall be responsible for the preservation of public peace and order, the prevention and detection of crime and apprehension of offenders of the law, the protection of persons and property, the enforcement of the law, and other duties for the general public welfare as may from time to time be assigned (WMC 2.32.040). It is the Departments desire to provide the highest quality of law enforcement services possible. This is accomplished through prompt response to calls, proactive enforcement, apprehension of criminal offenders, and maintaining qualified and highly trained personnel who willingly serve the public.

Program

The Police Department has many areas of responsibility. Our main function is to protect life and property. This mission is carried out through the enforcement of laws, regulations, and ordinances of the State of Alaska and of the City of Wasilla. All officers are sworn to uphold the constitutions of the United States and the State of Alaska. We investigate crimes, testify in court, assist other agencies on an as-needed basis, serve papers for the Courts and participate in multi-agency task forces.

Personnel

Position	Actual FY2021	Amended Budget FY2022	Adopted Budget FY2023	Adopted Budget FY2024	Difference in Staff Between FY2024 & FY2023
Police Chief	1.0	1.0	1.0	1.0	-
Commissioned Officers	28.0	28.0	28.0	28.0	-
Mechanic	0.0	1.0	1.0	1.0	-
Administrative Assistants	3.0	3.0	3.0	3.0	-
Code Compliance Officer	-	-	-	1.0	1.0 (A)
Functional Total	32.0	33.0	33.0	34.0	
Positions Allocated (To)/From Other Departments					
Technology Specialist II (allocated from dispatch)	.4	.4	.4	.4	-
Department Total	32.4	33.4	33.4	33.4	

Summary of Expenditures

Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference Between FY2024 & FY2023	% Difference Between FY2024 & FY2023
Personnel	\$ 1,583,471	\$ 5,218,765	\$ 9,450,035	\$ 9,450,035	\$11,048,350	\$ 1,598,315	16.91%
Operations	1,388,525	1,770,695	2,293,495	2,365,798	2,458,367	92,569	3.91%
Capital Purchases	9,020	19,427	-	-	10,000	10,000	0.00%
Interfund Transfers	493,200	498,500	503,800	503,800	458,200	(45,600)	-9.05%
Total:	\$ 3,474,216	\$ 7,507,387	\$12,247,330	\$ 12,319,633	\$13,974,917	\$ 1,655,284	13.44%

(A) Code compliance is not an additional headcount but moved from public works to public safety.

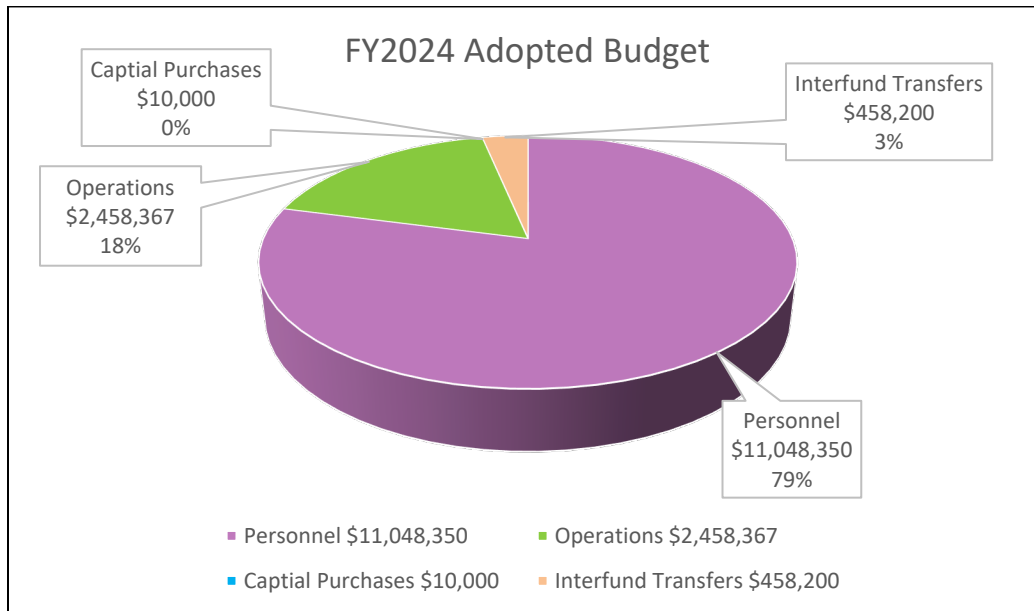
(Chart continued from previous page)

Police – Continued

Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference Between FY2024 & FY2023	% Difference Between FY2024 & FY2023
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Summary of Revenue Sources

Intergovernmental	\$ 3,808,282	\$ 4,154,297	\$ 4,181,886	\$ 4,181,886	\$ 4,266,187	\$ 84,301	2.02%
Other	27,032	7,500	12,750	12,750	12,750	-	0.00%
General fund	(361,098)	3,345,590	8,052,694	8,124,997	9,695,980	1,570,983	19.34%
Total:	\$ 3,474,216	\$ 7,507,387	\$ 12,247,330	\$ 12,319,633	\$ 13,974,917	\$ 1,655,284	13.44%



Significant Budget Changes

Personnel cost increases include 3.96% CPI, plus one step on the pay scale.

In preparing the FY2023/2024 budgets, WPD identified several areas where cost changes and shared services with MatCom were adjusted to reflect actual costs more accurately. Some contractual maintenance costs were able to be budgeted in FY2023 and will not need to be budgeted line items in FY2024.

WPD continues to encounter significant challenges in fleet replacement with vehicle deliveries delayed which caused delays in ordering appropriate emergency equipment. Last quarter of FY2023 should see the newest fleet vehicles deployed in patrol.

Outfitting the WPD maintenance shop took some time and caused delays in the hiring of the mechanic. Last quarter of FY2022 saw the mechanic in place and working on decommissioning fleet vehicles for surplus. Transitioning more work to the mechanic has impacted the repair and maintenance costs for patrol lessening the amounts budgeted in FY2023/2024. Having the mechanic oversee bulk ordering for automotive fluids and supplies has provided additional reductions in supply costs.

Police – Continued

Working with the new City IT Manager has allowed WPD to better manage costs associated with software subscriptions and acquisitions.

Administration:

Administrative staff is continuing to streamline workflows and adapt processes available in the Records Management System (RMS). Challenges involved continued unresolved glitches caused by software updates which directly affected federal crime reporting (NIBRS). Much of the reporting is being done manually as the vendor works to create fixes to the software.

Records retention review has been ongoing especially about electronic files moved over during the transition to the new facility. Server and redundancy issues are being addressed in concert with City IT.

Administrative staff has coordinated a digital method of referring cases and digital media to the district attorney's office and court. It was not without technical issues, but staff persevered and are successfully providing required discovery in a timely manner.

The department rolled out an electronic scheduling program which should cut down on the time spent on updating schedules. Employees can access the schedule through their computers and city-issued cellular phones.

Investigations:

The General Investigations Unit consists of one Sergeant and two Investigators who work all major criminal cases and white-collar crime within the City of Wasilla. The unit has a position that is tagged as an *acting* investigator which includes a minimum two-year rotation filled by a patrol officer. The expenditures related to this position are budgeted in the investigations department due to the permanent use of the position for investigations despite the *acting* status.

During FY2022, the unit has participated in the Crisis Intervention Team (CIT), Multi-Disciplinary Team at The Children's Place, and Drug Endangered Children (DEC) multi-disciplinary team. .

Patrol:

The Patrol Division of the Wasilla Police Department is supervised by a Lieutenant. Each patrol shift is supervised by a sergeant or Officer in Charge (OIC), providing oversight on initial casework, direction of patrol resources, training, and response to public concerns from a supervisory level. Continuing into FY23, staffing shortages continued to impact Patrol operations. Creating a lateral hire program reduced staffing vacancies and it is anticipated to be fully staffed by the start of FY24. Utilization of Records Management Systems have provided more information for criminal statistics analysis. The department continues to learn the new technologies and expand the capabilities of the Records Management System. Patrol continues to be more proactive in the community. Public contacts continue to increase with good results.

Police – Continued

School Resource Officer (SRO):

The SRO Program is a partnership between the Matanuska Susitna Borough School District and the City of Wasilla. The Matanuska Susitna Borough funds approximately 75% of the position expense under this program. The SRO officers work 75% of the time within their assigned schools and 25% of the time in patrol.

Historically, the SRO program consisted of one officer working within the Wasilla High and Wasilla Middle Schools during the school year and patrol during the summer. Currently, the program consists of three officers – one assigned to Wasilla schools within the city, one assigned to Houston Middle and High Schools, and one assigned to Colony Middle and High School as well as visiting Valley Pathways. The officers work with students, parents, staff, and partner agencies to address issues encountered at the schools. The officers frequently take part in after school activities maintaining a highly visible presence within the school population.

Due to staffing shortages in FY23, SROs from Colony and Houston High School had to be temporarily reassigned to Patrol until staffing levels could support calls for service.

Garage:

During FY2023, equipment was slowly ordered to outfit the shop. Vehicle lift shipment was delayed and was finally delivered halfway through the fiscal year. Plans and specifications for the structure were delivered from the contractor allowing decisions to be made on placement of equipment. Issues with bargaining unit representation and job description further delayed the hiring of the mechanic. Those issues have been resolved and a mechanic was hired in the last quarter of the fiscal year.

Department Statistics

Description	Actual FY2021	Actual FY2022	Adopted Budget FY2023	Adopted Budget FY2024
Police calls for service	29,400	23,613	29,000	29,500
Accidents investigated	388	755	500	500
Investigations Unit Cases	30	140	80	80
Annual in-service training hours (to maintain reasonable and/or required basic standard of performance)	92	92	92	92

Performance Goals, Objectives, and Measures

🎯 = Supports Council Goals and Initiatives.

No.	Performance Goals, Objectives & Measures	Actual FY2021	Estimated FY2022	Estimated FY2023	Estimated FY2024
1 🎯	Enhance department personnel response to critical incidents.				
	Objective: Maintain and enhance skills training and certifications established by the department, or as required by practice, law or regulation				
	Measure:				
	a. % of officers that complete firearm qualifications per year.	100%	100%	100%	100%
	b. % of employees that meet all required qualifications and certifications ¹ .	100%	100%	100%	100%
2 🎯	Reduce crime involving the abuse of drugs and alcohol through proactive enforcement.				

¹ Examples of certifications include Datamaster, CPR, canine, weapons armorer, DRE, hostage negotiator, etc.

Police – Continued

Objective	Support increased enforcement of drug and alcohol laws through grants, training, and other resources.				
Measure					
a.	% of officers trained in advanced DUI detection ² .	84%	90%	90%	90%
b.	# of officers trained as Drug Recognition Experts (DRE)	3	4	5	6
3	🎯 Enhance safety of residents and businesses by increasing our presence throughout our community.				
Objective	Provide education to the public and engage in proactive patrol of business, schools, high traffic areas and neighborhoods.				
Measure					
a.	# of Security Checks conducted by Officers	6,166	4,477	6,000	6,250
b.	# of Public Appearances / Presentations by Officers	85	115	90	100
4	🎯 Protect the children of our community.				
Objective	Actively participate in programs that offer educational opportunities, investigative and protective services, and mentorship.				
Measure					
a.	% of investigative personnel trained in new protocols for forensic child interviewing.	100%	100%	100%	100%
b.	% of investigative personnel actively participating in the Multi-Disciplinary Team.	0%	100%	100%	100%
c.	# of officers assigned to SRO program	3	3	3	3

Previous Year's Accomplishments

- The department continued to obtain certifications as instructors in several areas: firearms, taser, defensive tactics, ASP baton, OC spray, SFST/DUI detection, Active Shooter Training, and mental wellness for law enforcement.
- The department is involved in the Crisis Intervention Team (CIT) Coalition and is supporting the efforts of Alaska Division of Behavioral Health to bring Mobile Crisis Team services to the City of Wasilla.
- Officers continued to pursue specialized training in leadership, forensic interviewing, digital media recovery, homicide investigation, crisis negotiation, REID interviewing, crime scene processing, and CIT training.
- The canine unit continues to excel in its performance with numerous captures preventing harm or loss of life to other officers as well as the public.
- Excellent community outreach by the department public information officer (PIO) through social media and department involvement in community activities. Such as Coffee with a Cop, National Night Out, Booth at Alaska State Fair, Special Olympics, Red Ribbon.
- Promotions were made to Patrol Lieutenant.
- Three Officers were hired – one is currently in an academy and the other just completed a lateral academy. Two officers are anticipated to be hired by FY24.
- Reserve program was reinstated.
- Hiring of WPD Mechanic.

² Advanced Roadside Impaired Driving Program – A.R.I.D.E. – D.R.E.

**City of Wasilla
Budget Detail
For Fiscal Year 2024**

**Public Safety (Wasilla Police Department)
Expenditure Summary**

Account	Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference	% Diff
							Between FY2024 FY2023	Between FY2024 FY2023
10 10	Regular	\$ 4,034,699	\$ 4,243,108	\$ 5,054,622	\$ 5,054,622	\$ 6,061,600	\$ 1,006,978	19.92%
10 20	Temporary	22,554	74,201	47,827	54,827	53,000	(1,827)	-3.33%
10 30	Overtime	837,255	899,599	877,655	870,655	993,730	123,075	14.14%
10 31	WPD Traffic Grant	6,151	5,270	-	-	-	-	0.00%
10 33	DOJ - Byrne OT Grant	-	2,523	-	-	-	-	0.00%
10 99	Salary Allocation	(4,427,621)	(2,200,994)	-	-	-	-	0.00%
	Personnel Services	473,038	3,023,707	5,980,104	5,980,104	7,108,330	1,128,226	18.87%
20 10	Group Insurance	1,085,876	1,147,418	1,586,504	1,586,504	1,710,100	123,596	7.79%
20 20	FICA	70,707	75,358	86,705	86,705	104,500	17,795	20.52%
20 30	PERS	1,456,334	1,498,369	1,305,100	1,305,100	1,534,500	229,400	17.58%
20 40	SBS	299,570	314,540	366,585	366,585	441,800	75,215	20.52%
20 50	Unemployment	23,917	25,560	29,691	29,691	31,600	1,909	6.43%
20 60	Workers' Compensation	75,835	71,628	95,346	95,346	117,520	22,174	23.26%
20 99	Benefit Allocation	(1,901,806)	(937,815)	-	-	-	-	0.00%
	Personnel Svcs-Benefit	1,110,433	2,195,058	3,469,931	3,469,931	3,940,020	470,089	13.55%
30 32	Legal	32,712	77,493	28,750	28,750	38,250	9,500	33.04%
30 34	Other	123,929	119,344	158,700	158,700	166,440	7,740	4.88%
	Professional Services	156,641	196,837	187,450	187,450	204,690	17,240	9.20%
40 11	Water/Sewerage	2,978	3,745	7,000	7,000	7,000	-	0.00%
40 12	Waste Disposal	4,815	4,536	5,500	5,500	6,200	700	12.73%
40 20	Cleaning	56,366	59,641	86,540	109,405	94,580	(14,825)	-13.55%
40 30	Repair & Maintenance	112,154	119,484	188,061	212,799	133,515	(79,284)	-37.26%
40 31	Computer Software Maint	245,327	397,491	559,254	534,454	564,517	30,063	5.62%
40 40	Rentals	5,212	4,890	5,600	6,400	7,900	1,500	23.44%
40 91	Contractual Services	29,845	18,383	16,545	16,545	16,845	300	1.81%
	Purchased-Property	456,697	608,170	868,500	892,103	830,557	(61,546)	-6.90%
50 20	Insurance	254,764	289,431	364,066	364,066	444,170	80,104	22.00%
50 30	Communications	133,039	147,761	175,350	175,350	189,540	14,190	8.09%
50 36	AST Long Distance	(600)	-	-	-	-	-	0.00%
50 40	Advertising	498	3,492	500	500	500	-	0.00%
50 50	Printing & Binding	2,841	6,358	4,950	4,950	8,050	3,100	62.63%
50 81	Travel	6,411	31,903	68,000	65,053	81,500	16,447	25.28%
50 82	Staff Development	28,382	31,595	93,750	93,750	97,750	4,000	4.27%
50 85	Dues & Subscriptions	2,876	4,647	7,749	7,749	10,021	2,272	29.32%
50 93	Animal Control	21,864	20,492	28,020	28,020	30,800	2,780	9.92%
	Other Purchased Services	450,075	535,679	742,385	739,438	862,331	122,893	16.62%
60 10	General Supplies	29,797	42,055	42,510	43,510	54,000	10,490	24.11%
60 12	Ammunition	6,400	14,107	20,000	53,443	25,000	(28,443)	-53.22%
60 15	Small Tools & Equipment	75,716	103,553	113,450	129,954	124,158	(5,796)	-4.46%
60 16	Uniforms & Clothing	11,785	31,892	31,876	31,876	63,500	31,624	99.21%
60 21	Natural Gas	38,134	38,519	41,000	41,000	43,000	2,000	4.88%
60 22	Electricity	98,073	100,199	120,000	120,000	120,000	-	0.00%
60 25	Gasoline	65,207	99,684	104,650	105,350	108,450	3,100	2.94%
60 30	WPD Reserves	-	-	8,000	8,000	8,000	-	0.00%
60 35	K9 Expense	-	-	13,674	13,674	14,681	1,007	7.36%
	Supplies	325,112	430,009	495,160	546,807	560,789	13,982	2.56%
70 40	Machinery & Equipment	9,020	19,427	-	-	10,000	10,000	0.00%
	Capital Purchases	9,020	19,427	-	-	10,000	10,000	0.00%
99 12	Vehicle Fund	406,000	411,000	412,000	412,000	412,000	-	0.00%
99 17	Technology Replacement	87,200	87,500	91,800	91,800	46,200	(45,600)	-49.67%
	Interfund Transfers	493,200	498,500	503,800	503,800	458,200	(45,600)	-9.05%
	Division Total:	\$ 3,474,216	\$ 7,507,387	\$ 12,247,330	\$ 12,319,633	\$ 13,974,917	\$ 1,655,284	13.44%

City of Wasilla
Budget Detail
For Fiscal Year 2024

**Public Safety (Wasilla Police Department)
Expenditure Summary**

	FY2021	FY2022	FY2023	FY2023	FY2024	Difference	% Diff
	Actual	Actual	Adopted	Amended	Adopted	Between	Between
Summary of expenditures:			Budget	Budget	Budget	FY2024	FY2024
						FY2023	FY2023
Personnel	\$ 1,583,471	\$ 5,218,765	\$ 9,450,035	\$ 9,450,035	\$ 11,048,350	\$ 1,598,315	16.91%
Operations	1,388,525	1,770,695	2,293,495	2,365,798	2,458,367	92,569	3.91%
Capital Purchases	9,020	19,427	-	-	10,000	10,000	0.00%
Interfund Transfers	493,200	498,500	503,800	503,800	458,200	(45,600)	-9.05%
Division Summary Total:	\$ 3,474,216	\$ 7,507,387	\$ 12,247,330	\$ 12,319,633	\$ 13,974,917	\$ 1,655,284	13.44%
Summary of resources:							
Intergovernmental	\$ 3,808,282	\$ 4,154,297	\$ 4,106,886	\$ 4,106,886	\$ 4,191,187	\$ 84,301	2.05%
Other	27,032	7,500	12,750	12,750	12,750	-	0.00%
General fund	(361,098)	3,345,590	8,127,694	8,199,997	9,770,980	1,570,983	19.16%
Division Summary Total:	\$ 3,474,216	\$ 7,507,387	\$ 12,247,330	\$ 12,319,633	\$ 13,974,917	\$ 1,655,284	13.44%

**City of Wasilla
Budget Detail
For Fiscal Year 2024**

Fund: General Fund (001)
Department: Public Safety (42)
Division: Administration (10)

Account	Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference	% Diff
							Between FY2024 FY2023	Between FY2024 FY2023
10 10	Regular	\$ 203,846	\$ 241,905	\$ 305,551	\$ 305,551	\$ 348,900	\$ 43,349	14.19%
10 20	Temporary	6,175	58,654	4,303	4,303	4,400	97	2.25%
10 30	Overtime	2,392	3,093	2,362	2,362	4,200	1,838	77.82%
10 99	Salary Allocation	(206,937)	(138,759)	-	-	-	-	0.00%
	Personnel Services	5,476	164,893	312,216	312,216	357,500	45,284	14.50%
20 10	Group Insurance	67,801	76,084	93,572	93,572	100,200	6,628	7.08%
20 20	FICA	3,057	4,364	4,527	4,527	5,200	673	14.87%
20 30	PERS	62,744	61,690	67,741	67,741	76,200	8,459	12.49%
20 40	SBS	13,021	14,995	19,139	19,139	21,900	2,761	14.43%
20 50	Unemployment	1,665	1,892	1,787	1,787	2,100	313	17.52%
20 60	Workers' Compensation	3,276	3,222	4,396	4,396	9,780	5,384	122.47%
20 99	Benefit Allocation	(117,606)	(73,222)	-	-	-	-	0.00%
	Personnel Svcs-Benefit	33,958	89,025	191,162	191,162	215,380	24,218	12.67%
30 32	Legal	26,182	22,144	11,250	11,250	13,250	2,000	17.78%
30 34	Other	2,815	3,278	2,800	2,800	2,800	-	0.00%
	Professional Services	28,997	25,422	14,050	14,050	16,050	2,000	14.23%
40 11	Water/Sewerage	2,978	1,781	3,000	3,000	3,000	-	0.00%
40 12	Waste Disposal	2,406	2,306	2,500	2,500	3,000	500	20.00%
40 20	Cleaning	44,868	45,671	64,160	65,025	64,200	(825)	-1.27%
40 30	Repair & Maintenance	9,650	14,792	55,981	55,981	2,135	(53,846)	-96.19%
40 31	Computer Software Maint	4,179	14,740	58,020	58,020	43,599	(14,421)	-24.86%
40 40	Rentals	3,304	2,719	3,400	3,400	3,400	-	0.00%
40 91	Contractual Services	10,865	3,714	4,225	4,225	4,225	-	0.00%
	Purchased-Property	78,250	85,723	191,286	192,151	123,559	(68,592)	-35.70%
50 20	Insurance	24,818	29,147	35,353	35,353	42,475	7,122	20.15%
50 30	Communications	38,411	41,194	46,300	46,300	46,305	5	0.01%
50 40	Advertising	498	3,492	500	500	500	-	0.00%
50 50	Printing & Binding	225	886	400	400	1,000	600	150.00%
50 81	Travel	3,130	1,726	10,000	9,000	10,000	1,000	11.11%
50 82	Staff Development	1,267	941	5,850	5,850	5,850	-	0.00%
50 85	Dues & Subscriptions	1,473	2,488	4,129	4,129	4,201	72	1.74%
	Other Purchased Services	69,822	79,874	102,532	101,532	110,331	8,799	8.67%
60 10	General Supplies	3,797	5,413	3,000	4,000	3,500	(500)	-12.50%
60 15	Small Tools & Equipment	5,012	23,471	3,000	15,904	3,000	(12,904)	-81.14%
60 16	Uniforms & Clothing	1,414	1,427	2,200	2,200	3,000	800	36.36%
60 21	Natural Gas	21,317	22,914	25,000	25,000	26,000	1,000	4.00%
60 22	Electricity	48,900	53,105	60,000	60,000	60,000	-	0.00%
60 25	Gasoline	2,092	2,265	2,600	2,600	2,600	-	0.00%
	Supplies	82,532	108,595	95,800	109,704	98,100	(11,604)	-10.58%
99 12	Vehicle Fund	30,000	30,000	30,000	30,000	30,000	-	0.00%
99 17	Technology Replacement	6,100	6,100	6,100	6,100	3,050	(3,050)	-50.00%
	Interfund Transfers	36,100	36,100	36,100	36,100	33,050	(3,050)	-8.45%
	Division Total:	\$ 335,135	\$ 589,632	\$ 943,146	\$ 956,915	\$ 953,970	\$ (2,945)	-0.31%

Summary of expenditures:

Personnel	\$ 39,434	\$ 253,918	\$ 503,378	\$ 503,378	\$ 572,880	\$ 69,502	13.81%
Operations	259,601	299,614	403,668	417,437	348,040	(69,397)	-16.62%
Interfund Transfers	36,100	36,100	36,100	36,100	33,050	(3,050)	-8.45%
Division Summary Total:	\$ 335,135	\$ 589,632	\$ 943,146	\$ 956,915	\$ 953,970	\$ (2,945)	-0.31%

Summary of resources:

General fund	\$ 335,135	\$ 589,632	\$ 943,146	\$ 956,915	\$ 953,970	\$ (2,945)	-0.31%
Division Summary Total:	\$ 335,135	\$ 589,632	\$ 943,146	\$ 956,915	\$ 953,970	\$ (2,945)	-0.31%

**City of Wasilla
Budget Detail
For Fiscal Year 2024**

Fund: General Fund (001)
 Department: Public Safety (42)
 Division: MultiTask Drug Enforcement (22)

Account	Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference Between FY2024 FY2023	% Diff Between FY2024 FY2023
10 10	Regular	\$ 102,989	\$ 44,178	\$ -	\$ -	\$ -	\$ -	0.00%
10 30	Overtime	23,279	1,867	-	-	-	-	0.00%
10 99	Salary Allocation	(112,544)	(9,100)	-	-	-	-	0.00%
	Personnel Services	13,724	36,945	-	-	-	-	0.00%
20 10	Group Insurance	20,956	3,498	-	-	-	-	0.00%
20 20	FICA	1,828	667	-	-	-	-	0.00%
20 30	PERS	38,053	3,366	-	-	-	-	0.00%
20 40	SBS	7,741	2,819	-	-	-	-	0.00%
20 50	Unemployment	436	-	-	-	-	-	0.00%
20 60	Workers' Compensation	2,953	2,887	-	-	-	-	0.00%
20 99	Benefit Allocation	(48,323)	(3,227)	-	-	-	-	0.00%
	Personnel Svcs-Benefit	23,644	10,010	-	-	-	-	0.00%
50 20	Insurance	6,264	7,348	-	-	-	-	0.00%
50 30	Communications	2	-	-	-	-	-	0.00%
	Other Purchased Services	6,266	7,348	-	-	-	-	0.00%
Division Total:		\$ 43,634	\$ 54,303	\$ -	\$ -	\$ -	\$ -	0.00%

Summary of expenditures:

Personnel	\$ 37,368	\$ 46,955	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Operations	6,266	7,348	-	-	-	-	-	0.00%
Division Summary Total:	\$ 43,634	\$ 54,303	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%

Summary of resources:

Intergovernmental	\$ 174,297	\$ 144,507	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
General fund	(130,663)	(90,204)	-	-	-	-	-	0.00%
Division Summary Total:	\$ 43,634	\$ 54,303	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%

**City of Wasilla
Budget Detail
For Fiscal Year 2024**

Fund: General Fund (001)
Department: Public Safety (42)
Division: General Investigation (24)

Account	Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference Between FY2024 FY2023	% Diff Between FY2024 FY2023
10 10	Regular	\$ 271,859	\$ 281,469	\$ 295,425	\$ 295,425	\$ 343,500	\$ 48,075	16.27%
10 20	Temporary	-	-	-	7,000	4,000	(3,000)	-42.86%
10 30	Overtime	26,537	35,053	40,788	33,788	40,200	6,412	18.98%
10 99	Salary Allocation	(347,007)	(155,243)	-	-	-	-	0.00%
	Personnel Services	(48,611)	161,279	336,213	336,213	387,700	51,487	15.31%
20 10	Group Insurance	62,917	64,705	71,508	71,508	75,700	4,192	5.86%
20 20	FICA	4,309	4,573	4,875	4,875	5,700	825	16.92%
20 30	PERS	84,727	81,055	73,967	73,967	83,000	9,033	12.21%
20 40	SBS	18,295	19,376	20,610	20,610	24,200	3,590	17.42%
20 50	Unemployment	1,285	1,330	1,308	1,308	1,600	292	22.32%
20 60	Workers' Compensation	7,857	7,220	9,731	9,731	10,600	869	8.93%
20 99	Benefit Allocation	(158,621)	(64,578)	-	-	-	-	0.00%
	Personnel Svcs-Benefit	20,769	113,681	181,999	181,999	200,800	18,801	10.33%
30 34	Other	13,184	8,730	15,000	15,000	15,000	-	0.00%
	Professional Services	13,184	8,730	15,000	15,000	15,000	-	0.00%
40 30	Repair & Maintenance	4,579	3,571	8,000	8,000	3,000	(5,000)	-62.50%
40 40	Rentals	250	495	350	350	350	-	0.00%
	Purchased-Property	4,829	4,066	8,350	8,350	3,350	(5,000)	-59.88%
50 20	Insurance	18,484	20,055	27,414	27,414	34,055	6,641	24.22%
50 30	Communications	2,242	3,464	3,835	3,835	4,020	185	4.82%
50 50	Printing & Binding	147	-	200	200	200	-	0.00%
50 81	Travel	180	5,506	11,000	11,000	11,000	-	0.00%
50 82	Staff Development	1,898	3,955	4,300	4,300	4,300	-	0.00%
	Other Purchased Services	22,951	32,980	46,749	46,749	53,575	6,826	14.60%
60 10	General Supplies	833	837	500	500	500	-	0.00%
60 15	Small Tools & Equipment	1,014	2,356	2,500	2,500	4,000	1,500	60.00%
60 16	Uniforms & Clothing	2,108	1,499	1,200	1,200	3,000	1,800	150.00%
60 25	Gasoline	5,088	7,991	7,800	7,800	7,800	-	0.00%
	Supplies	9,043	12,683	12,000	12,000	15,300	3,300	27.50%
99 12	Vehicle Fund	30,000	30,000	30,000	30,000	30,000	-	0.00%
99 17	Technology Replacement	1,200	1,200	1,200	1,200	600	(600)	-50.00%
	Interfund Transfers	31,200	31,200	31,200	31,200	30,600	(600)	-1.92%
	Division Total:	\$ 53,365	\$ 364,619	\$ 631,511	\$ 631,511	\$ 706,325	\$ 74,814	11.85%

Summary of expenditures:

Personnel	\$ (27,842)	\$ 274,960	\$ 518,212	\$ 518,212	\$ 588,500	\$ 70,288	13.56%
Operations	50,007	58,459	82,099	82,099	87,225	5,126	6.24%
Interfund Transfers	31,200	31,200	31,200	31,200	30,600	(600)	-1.92%
Division Summary Total:	\$ 53,365	\$ 364,619	\$ 631,511	\$ 631,511	\$ 706,325	\$ 74,814	11.85%

Summary of resources:

Other	\$ 299	\$ -	\$ 2,500	\$ 2,500	\$ 2,500	\$ -	0.00%
General fund	53,066	364,619	629,011	629,011	703,825	74,814	11.89%
Division Summary Total:	\$ 53,365	\$ 364,619	\$ 631,511	\$ 631,511	\$ 706,325	\$ 74,814	11.85%

**City of Wasilla
Budget Detail
For Fiscal Year 2024**

Fund: General Fund (001)
Department: Public Safety (42)
Division: Patrol (30)

Account	Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference	% Diff
							Between FY2024 FY2023	Between FY2024 FY2023
10 10	Regular	\$ 1,700,442	\$ 1,714,549	\$ 1,922,087	\$ 1,922,087	\$ 2,443,800	\$ 521,713	27.14%
10 30	Overtime	206,316	334,332	257,932	257,932	363,800	105,868	41.04%
10 31	WPD Traffic Grant	6,151	5,270	-	-	-	-	0.00%
10 33	DOJ - Byrne OT Grant	-	2,523	-	-	-	-	0.00%
10 99	Salary Allocation	(1,808,412)	(923,167)	-	-	-	-	0.00%
	Personnel Services	104,497	1,133,507	2,180,019	2,180,019	2,807,600	627,581	28.79%
20 10	Group Insurance	417,987	427,416	530,428	530,428	589,600	59,172	11.16%
20 20	FICA	27,616	29,680	31,608	31,608	41,300	9,692	30.66%
20 30	PERS	558,888	592,969	479,603	479,603	606,100	126,497	26.38%
20 40	SBS	116,414	123,862	133,637	133,637	174,400	40,763	30.50%
20 50	Unemployment	8,843	9,347	9,766	9,766	11,800	2,034	20.83%
20 60	Workers' Compensation	48,059	44,468	61,905	61,905	76,820	14,915	24.09%
20 99	Benefit Allocation	(796,455)	(399,119)	-	-	-	-	0.00%
	Personnel Svcs-Benefit	381,352	828,623	1,246,947	1,246,947	1,500,020	253,073	20.30%
30 34	Other	7,755	12,297	26,000	26,000	20,000	(6,000)	-23.08%
	Professional Services	7,755	12,297	26,000	26,000	20,000	(6,000)	-23.08%
40 30	Repair & Maintenance	62,089	77,773	80,080	80,080	45,080	(35,000)	-43.71%
40 40	Rentals	105	704	300	300	1,800	1,500	500.00%
	Purchased-Property	62,194	78,477	80,380	80,380	46,880	(33,500)	-41.68%
50 20	Insurance	125,836	137,279	186,640	186,640	230,665	44,025	23.59%
50 30	Communications	22,314	20,719	22,100	22,100	23,140	1,040	4.71%
50 50	Printing & Binding	1,174	486	1,000	1,000	1,000	-	0.00%
50 81	Travel	3,022	13,897	25,000	25,000	25,000	-	0.00%
50 82	Staff Development	12,418	21,416	53,600	53,600	53,600	-	0.00%
50 85	Dues & Subscriptions	35	-	-	-	-	-	0.00%
	Other Purchased Services	164,799	193,797	288,340	288,340	333,405	45,065	15.63%
60 10	General Supplies	11,285	17,293	10,000	10,000	15,000	5,000	50.00%
60 12	Ammunition	6,400	14,107	20,000	53,443	25,000	(28,443)	-53.22%
60 15	Small Tools & Equipment	46,741	52,551	55,000	57,782	45,000	(12,782)	-22.12%
60 16	Uniforms & Clothing	5,622	25,030	23,000	23,000	50,600	27,600	120.00%
60 25	Gasoline	51,500	76,853	78,000	78,000	78,000	-	0.00%
60 30	WPD Reserves	-	-	8,000	8,000	8,000	-	0.00%
60 35	K9 Expense	-	-	13,674	13,674	14,681	1,007	7.36%
	Supplies	121,548	185,834	207,674	243,899	236,281	(7,618)	-3.12%
70 40	Machinery & Equipment	9,020	19,427	-	-	-	-	0.00%
	Capital Purchases	9,020	19,427	-	-	-	-	0.00%
99 12	Vehicle Fund	300,000	310,000	310,000	310,000	310,000	-	0.00%
99 17	Technology Replacement	15,100	15,100	15,100	15,100	7,550	(7,550)	-50.00%
	Interfund Transfers	315,100	325,100	325,100	325,100	317,550	(7,550)	-2.32%
	Division Total:	\$ 1,166,265	\$ 2,777,062	\$ 4,354,460	\$ 4,390,685	\$ 5,261,736	\$ 871,051	19.84%

Summary of expenditures:

Personnel	\$ 485,849	\$ 1,962,130	\$ 3,426,966	\$ 3,426,966	\$ 4,307,620	\$ 880,654	25.70%
Operations	356,296	470,405	602,394	638,619	636,566	(2,053)	-0.32%
Capital Purchases	9,020	19,427	-	-	-	-	0.00%
Interfund Transfers	315,100	325,100	325,100	325,100	317,550	(7,550)	-2.32%
Division Summary Total:	\$ 1,166,265	\$ 2,777,062	\$ 4,354,460	\$ 4,390,685	\$ 5,261,736	\$ 871,051	19.84%

Summary of resources:

Intergovernmental	\$ 140,082	\$ 172,815	\$ 155,000	\$ 155,000	\$ 155,000	\$ -	0.00%
Other	26,733	7,500	10,250	10,250	10,250	-	0.00%
General fund	999,450	2,596,747	4,189,210	4,225,435	5,096,486	871,051	20.61%
Division Summary Total:	\$ 1,166,265	\$ 2,777,062	\$ 4,354,460	\$ 4,390,685	\$ 5,261,736	\$ 871,051	19.84%

**City of Wasilla
Budget Detail
For Fiscal Year 2024**

Fund: General Fund (001)
Department: Public Safety (42)
Division: Mat-Su SRO (33)

Account	Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference Between FY2024 FY2023	% Diff Between FY2024 FY2023
10 10	Regular	\$ 177,161	\$ 252,125	\$ 259,553	\$ 259,553	\$ 294,300	\$ 34,747	13.39%
10 30	Overtime	14,407	29,140	36,108	36,108	41,000	4,892	13.55%
10 99	Salary Allocation	(50,497)	(33,402)	-	-	-	-	0.00%
	Personnel Services	141,071	247,863	295,661	295,661	335,300	39,639	13.41%
20 10	Group Insurance	52,423	58,274	71,520	71,520	75,700	4,180	5.84%
20 20	FICA	2,771	4,075	4,287	4,287	4,900	613	14.30%
20 30	PERS	40,963	87,523	65,046	65,046	72,700	7,654	11.77%
20 40	SBS	11,746	17,362	18,124	18,124	20,800	2,676	14.76%
20 50	Unemployment	1,032	1,409	1,308	1,308	1,500	192	14.68%
20 60	Workers' Compensation	6,353	5,904	8,558	8,558	9,180	622	7.27%
20 99	Benefit Allocation	(24,848)	(19,565)	-	-	-	-	0.00%
	Personnel Svcs-Benefit	90,440	154,982	168,843	168,843	184,780	15,937	9.44%
40 30	Repair & Maintenance	2,991	2,786	15,000	15,000	15,000	-	0.00%
	Purchased-Property	2,991	2,786	15,000	15,000	15,000	-	0.00%
50 20	Insurance	15,974	19,266	27,183	27,183	33,385	6,202	22.82%
50 30	Communications	2,248	2,960	3,175	3,175	3,335	160	5.04%
50 50	Printing & Binding	246	150	150	150	150	-	0.00%
50 81	Travel	-	4,580	7,500	7,500	7,500	-	0.00%
50 82	Staff Development	930	600	4,000	4,000	4,000	-	0.00%
50 85	Dues & Subscriptions	80	580	120	120	120	-	0.00%
	Other Purchased Services	19,478	28,136	42,128	42,128	48,490	6,362	15.10%
60 10	General Supplies	68	596	300	300	300	-	0.00%
60 15	Small Tools & Equipment	2,423	44	3,000	3,000	3,000	-	0.00%
60 16	Uniforms & Clothing	-	876	2,100	2,100	900	(1,200)	-57.14%
60 25	Gasoline	5,154	9,370	7,800	7,800	7,800	-	0.00%
	Supplies	7,645	10,886	13,200	13,200	12,000	(1,200)	-9.09%
99 12	Vehicle Fund	30,000	30,000	30,000	30,000	30,000	-	0.00%
99 17	Technology Replacement	900	900	900	900	450	(450)	-50.00%
	Interfund Transfers	30,900	30,900	30,900	30,900	30,450	(450)	-1.46%
Division Total:		\$ 292,525	\$ 475,553	\$ 565,732	\$ 565,732	\$ 626,020	\$ 60,288	10.66%

Summary of expenditures:

Personnel	\$ 231,511	\$ 402,845	\$ 464,504	\$ 464,504	\$ 520,080	\$ 55,576	11.96%
Operations	30,114	41,808	70,328	70,328	75,490	5,162	7.34%
Interfund Transfers	30,900	30,900	30,900	30,900	30,450	(450)	-1.46%
Division Summary Total:	\$ 292,525	\$ 475,553	\$ 565,732	\$ 565,732	\$ 626,020	\$ 60,288	10.66%

Summary of resources:

Intergovernmental	\$ 92,118	\$ 174,846	\$ 353,692	\$ 353,692	\$ 370,652	\$ 16,960	4.80%
General fund	200,407	300,707	212,040	212,040	255,368	43,328	20.43%
Division Summary Total:	\$ 292,525	\$ 475,553	\$ 565,732	\$ 565,732	\$ 626,020	\$ 60,288	10.66%

**City of Wasilla
Budget Detail
For Fiscal Year 2024**

Fund: General Fund (001)
Department: Public Safety (42)
Division: WPD Garage (50)

Account	Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference Between FY2024 FY2023	% Diff Between FY2024 FY2023
10 10	Regular	\$ -	\$ 2,456	\$ 66,835	\$ 66,835	\$ 78,800	\$ 11,965	17.90%
10 20	Temporary	-	334	-	-	-	-	0.00%
10 30	Overtime	-	-	4,644	4,644	4,830	186	4.01%
	Personnel Services	-	2,790	71,479	71,479	83,630	12,151	17.00%
20 10	Group Insurance	-	(1,017)	22,052	22,052	23,600	1,548	7.02%
20 20	FICA	-	40	1,036	1,036	1,200	164	15.83%
20 30	PERS	-	514	15,725	15,725	17,000	1,275	8.11%
20 40	SBS	-	171	4,382	4,382	5,000	618	14.10%
20 50	Unemployment	-	24	436	436	500	64	14.68%
20 60	Workers' Compensation	-	1,354	1,796	1,796	1,950	154	8.57%
	Personnel Svcs-Benefit	-	1,086	45,427	45,427	49,250	3,823	8.42%
40 11	Water/Sewerage	-	122	1,500	1,500	1,500	-	0.00%
40 20	Cleaning	-	-	6,180	6,180	6,180	-	0.00%
40 30	Repair & Maintenance	-	564	3,000	3,000	38,000	35,000	1166.67%
40 31	Computer Software Maint	-	6,000	4,989	4,989	5,239	250	5.01%
40 40	Rentals	-	-	350	350	350	-	0.00%
40 91	Contractual Services	-	-	1,120	1,120	1,420	300	26.79%
	Purchased-Property	-	6,686	17,139	17,139	52,689	35,550	207.42%
50 20	Insurance	-	1,685	1,816	1,816	2,145	329	18.12%
50 30	Communications	-	22	640	640	590	(50)	-7.81%
50 50	Printing & Binding	-	-	200	200	200	-	0.00%
50 81	Travel	-	-	-	-	2,000	2,000	100.00%
50 82	Staff Development	-	-	-	-	2,000	2,000	100.00%
50 85	Dues & Subscriptions	-	-	1,000	1,000	2,200	1,200	120.00%
	Other Purchased Services	-	1,707	3,656	3,656	9,135	5,479	149.86%
60 10	General Supplies	-	5,135	11,000	11,000	16,000	5,000	45.45%
60 15	Small Tools & Equipment	-	8,831	3,000	3,000	41,058	38,058	1268.60%
60 16	Uniforms & Clothing	-	-	600	600	2,000	1,400	233.33%
60 25	Gasoline	-	141	2,600	2,600	2,600	-	0.00%
	Supplies	-	14,107	17,200	17,200	61,658	44,458	258.48%
70 40	Machinery & Equipment	-	-	-	-	10,000	-	0.00%
	Capital Purchases	-	-	-	-	10,000	-	0.00%
Division Total:		\$ -	\$ 26,376	\$ 154,901	\$ 154,901	\$ 266,362	\$ 111,461	71.96%

Summary of expenditures:

Personnel	\$ -	\$ 3,876	\$ 116,906	\$ 116,906	\$ 132,880	\$ 15,974	13.66%
Operations	-	22,500	37,995	37,995	123,482	85,487	225.00%
Division Summary Total:	\$ -	\$ 26,376	\$ 154,901	\$ 154,901	\$ 266,362	\$ 111,461	71.96%

Summary of resources:

General fund	\$ -	\$ 26,376	\$ 154,901	\$ 154,901	\$ 266,362	\$ 111,461	71.96%
Division Summary Total:	\$ -	\$ 26,376	\$ 154,901	\$ 154,901	\$ 266,362	\$ 111,461	71.96%

CODE COMPLIANCE



BUDGET SUMMARY

Mission

To provide our citizens with the highest quality of service and to uphold and enforce Codes and Standards established to protect the Public Health, Safety and Welfare of all residents, business owners and visitors based upon priorities which are consistent with established standards. Courtesy and professionalism will serve as guiding principles which will permeate the character of the Code, thereby ensuring that our determination to deter blight within the City is tempered with sensitivity and compassion.

Program

Code Compliance responds to code violations and animal complaints in a timely manner improving the quality of life in our community. Code Compliance takes a proactive approach to educate the public on the Wasilla Municipal Code.

Personnel

Position	Actual FY2021	Amended Budget FY2022	Adopted Budget FY2023	Adopted Budget FY2024	Difference in Staff Between FY2024 & FY2023
Code Compliance	1.0	1.0	1.0	1.0	-
Functional Total	1.0	1.0	1.0	1.0	-
Department Total	1.0	1.0	1.0	1.0	-

Department Statistics

Description	Actual FY2021	Actual FY2022	Adopted Budget FY2023	Adopted Budget FY2024
Animal Response	*	257 (est)	260	270
Code Compliance (Municipal/Land Use/Business License Violations)	*	707 (est)	900	1,000

*Code Compliance was moved to its own division in FY21. Operations to establish new division and tracking began in FY22.

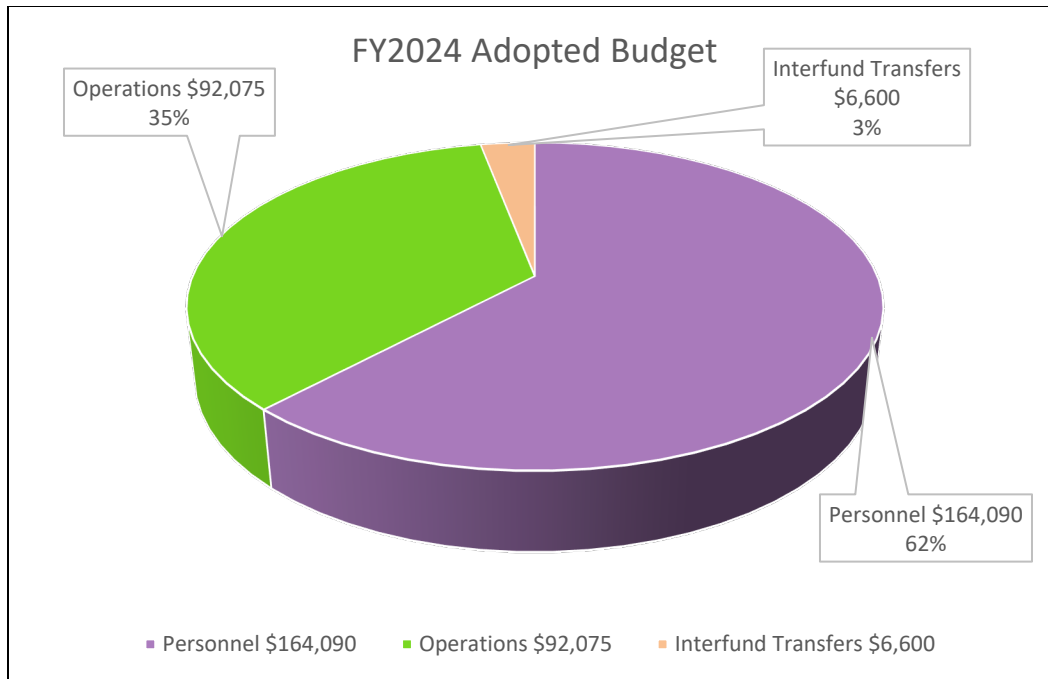
Summary of Expenditures

Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference Between FY2024 & FY2023	% Difference Between FY2024 & FY2023
Personnel	\$ 53,133	\$ 132,894	\$ 154,559	\$ 154,559	\$ 164,090	\$ 9,531	6.17%
Operations	37,801	46,937	64,533	64,533	92,075	\$ 27,542	42.68%
Interfund Transfers	10,000	5,300	6,600	6,600	6,600	\$ -	0.00%
Total	\$ 100,934	\$ 185,131	\$ 225,692	\$ 225,692	\$ 262,765	\$ 37,073	16.43%

Summary of Revenue Sources

General fund	\$ 100,934	\$ 185,131	\$ 225,692	\$ 225,692	\$ 262,765	\$ 37,073	16.43%
Total	\$ 100,934	\$ 185,131	\$ 225,692	\$ 225,692	\$ 262,765	\$ 37,073	16.43%

Code Compliance – Continued



Significant Budget Changes

- Personnel cost increases include 3.96% CPI, plus one step on the pay scale. FY2024 budget reflects code compliance position to move under Public Safety Department.
- Increase in operations includes \$8,000 for nuisance vehicle towing and property cleanup.
- The legal budget increased \$15,000 for general legal support and appeals.
- Increase in small tools of \$3,650 for animal care and containment equipment.

Performance Goals, Objectives, and Measures:

🎯 = Supports Council Goals and Initiatives.

No.	Performance Goals, Objectives & Measures	Actual FY2021	Actual FY2022	Estimated FY2023	Estimated FY2024
1 🎯	Continue to enhance and expand the City’s technology infrastructure.				
Objective	Provide connectivity between citizens and the City to address complaints and to make City operations more efficient				
Measure					
a.	Implement, expand, and utilize Citizen Serve	*	✓	✓	✓
2 🎯	Continue to provide the citizens with the highest quality of law enforcement service possible in the most efficient and effective manner available.				
Objective	Protect the health, safety, and welfare of all property owners, residents, tenants, businesses, and visitors.				
Measure					
a.	Have a visible presence in the community to enhance safety.	*	✓	✓	✓

Code Compliance – Continued

b.	Take proactive steps to help solve community problems while staying at the forefront of creative and effective Code Enforcement.	*	✓	✓	✓
c.	Educate the public about the City’s codes and ordinances and to obtain voluntary compliance.	*	✓	✓	✓

*Code Compliance was moved to its own division in FY21. Operations to establish new division and tracking began in FY22.

Previous Year’s Accomplishments

- Successfully utilizing Citizen Serve to receive and track complaints. This integration has fostered closer working relationships with Planning, Finance and Public Works for faster resolution to code issues.
- Utilizing Code Compliance patrol activities and working cooperatively with Wasilla Police Department to vacate, clean, and secure multiple properties that had become nuisances due to trash, drug use, and theft.
- Working cooperatively with the newly created Crisis Prevention Team to provide support to our most vulnerable residents.
- Acquiring FAA Drone Pilot License and assisting Public Works and Wasilla Police Department with multiple drone inspections and locating several suspects in foot chases.
- Enhanced public education by assisting Finance in compliance with business license and sales tax registration for large vendor events at the Menard Center.

**City of Wasilla
Budget Detail
For Fiscal Year 2024**

Fund: General Fund (001)
Department: Public Safety (42)
Division: Code Compliance (60)

Account	Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference Between FY2024 FY2023	% Diff Between FY2024 FY2023
10 10	Regular	\$ 47,482	\$ 67,304	\$ 71,529	\$ 71,529	\$ 77,100	\$ 5,571	7.79%
10 20	Temporary	15,045	15,213	30,464	30,464	31,200	736	2.42%
10 30	Overtime	14	522	2,531	2,531	2,600	69	2.73%
10 99	Salary Allocation	(24,173)	-	-	-	-	-	0.00%
	Personnel Services	38,368	83,039	104,524	104,524	110,900	6,376	6.10%
20 10	Group Insurance	8,649	20,315	22,052	22,052	23,600	1,548	7.02%
20 20	FICA	906	1,204	1,516	1,516	1,600	84	5.54%
20 30	PERS	10,458	20,352	16,293	16,293	17,300	1,007	6.18%
20 40	SBS	3,834	5,090	6,407	6,407	6,800	393	6.13%
20 50	Unemployment	231	725	741	741	1,100	359	48.45%
20 60	Workers' Compensation	2,995	2,169	3,026	3,026	2,790	(236)	-7.80%
20 99	Benefit Allocation	(12,308)	-	-	-	-	-	0.00%
	Personnel Svcs-Benefit	14,765	49,855	50,035	50,035	53,190	3,155	6.31%
30 32	Legal	-	10,354	7,500	7,500	15,000	7,500	100.00%
30 34	Other	-	-	-	-	8,000	8,000	100.00%
	Professional Services	-	10,354	7,500	7,500	23,000	15,500	206.67%
40 30	Repair & Maintenance	4,016	1,544	1,500	2,747	3,000	253	9.21%
40 31	Computer Software Maint	-	-	2,400	2,400	2,400	-	0.00%
	Purchased-Property	4,016	1,544	3,900	5,147	5,400	253	4.92%
50 20	Insurance	7,756	5,853	9,877	9,877	11,925	2,048	20.74%
50 30	Communications	377	816	1,100	1,100	1,150	50	4.55%
50 81	Travel	-	-	2,500	553	1,000	447	80.83%
50 82	Staff Development	447	-	1,000	1,000	2,500	1,500	150.00%
50 85	Dues & Subscriptions	90	10	-	-	-	-	0.00%
50 93	Animal Control	21,864	20,492	28,020	28,020	30,800	2,780	9.92%
	Other Purchased Services	30,534	27,171	42,497	40,550	47,375	6,825	16.83%
60 10	General Supplies	483	1,121	1,710	1,710	1,700	(10)	-0.58%
60 15	Small Tools & Equipment	664	1,239	1,950	1,950	5,600	3,650	187.18%
60 16	Uniforms & Clothing	832	2,490	1,776	1,776	1,500	(276)	-15.54%
60 25	Gasoline	1,272	3,018	5,200	5,900	7,500	1,600	27.12%
	Supplies	3,251	7,868	10,636	11,336	16,300	4,964	43.79%
99 12	Vehicle Fund	10,000	5,000	6,000	6,000	6,000	-	0.00%
99 17	Technology Replacement	-	300	600	600	600	-	0.00%
	Interfund Transfers	10,000	5,300	6,600	6,600	6,600	-	0.00%
	Division Total:	\$ 100,934	\$ 185,131	\$ 225,692	\$ 225,692	\$ 262,765	\$ 37,073	16.43%

Summary of expenditures:

Personnel	\$ 53,133	\$ 132,894	\$ 154,559	\$ 154,559	\$ 164,090	\$ 9,531	6.17%
Operations	37,801	46,937	64,533	64,533	92,075	27,542	42.68%
Interfund Transfers	10,000	5,300	6,600	6,600	6,600	-	0.00%
Division Summary Total:	\$ 100,934	\$ 185,131	\$ 225,692	\$ 225,692	\$ 262,765	\$ 37,073	16.43%

Summary of resources:

General fund	\$ 100,934	\$ 185,131	\$ 225,692	\$ 225,692	\$ 262,765	\$ 37,073	16.43%
Division Summary Total:	\$ 100,934	\$ 185,131	\$ 225,692	\$ 225,692	\$ 262,765	\$ 37,073	16.43%



MATCOM DEPARTMENT BUDGET SUMMARY

Mission

To support the mission of the City, Borough and State by recruiting and retaining qualified and highly trained personnel who willingly serve Law Enforcement, Local Emergency Fire and Medical services, as well as the public by processing emergency and nonemergency communications in a prompt and efficient manner with emphasis on safety, service, property, and environment.

Program

Matcom Dispatch provides 24-hour emergency and nonemergency communications and dispatch services for a wide range of local, state, and federal public safety entities which include City of Wasilla, City of Houston, City of Palmer, Department of Public Safety (DPS), State Emergency Operations Center (FEMA), Department of Transportation (DOT), Department of Corrections (DOC), Matanuska-Susitna Borough Emergency Medical and Fire Services and Valdez Cordova Census Bureau volunteer fire and EMS.

Personnel

Position	Actual FY2021	Amended Budget FY2022	Amended Budget FY2023	Adopted Budget FY2024	Difference in Staff Between FY2024 & FY2023
Records & Communications Manager	1.00	1.00	1.00	1.00	-
Administrative Assistant	1.00	1.00	1.00	1.00	-
Dispatch Supervisors	4.00	4.00	5.00	5.00	-
Dispatchers	22.00	22.00	20.00	20.00	-
Call Takers	3.00	3.00	5.00	5.00	-
Technology Specialist I	1.00	1.00	1.00	1.00	-
Technology Specialist II	1.00	1.00	1.00	1.00	-
Functional Total	33.00	33.00	34.00	34.00	-
Positions Allocated To/From Other Departments					
Technology Specialist II (allocated to police department-patrol)	(.40)	(.40)	(.40)	(.40)	-
Department Total	32.6	32.6	33.6	34.6	

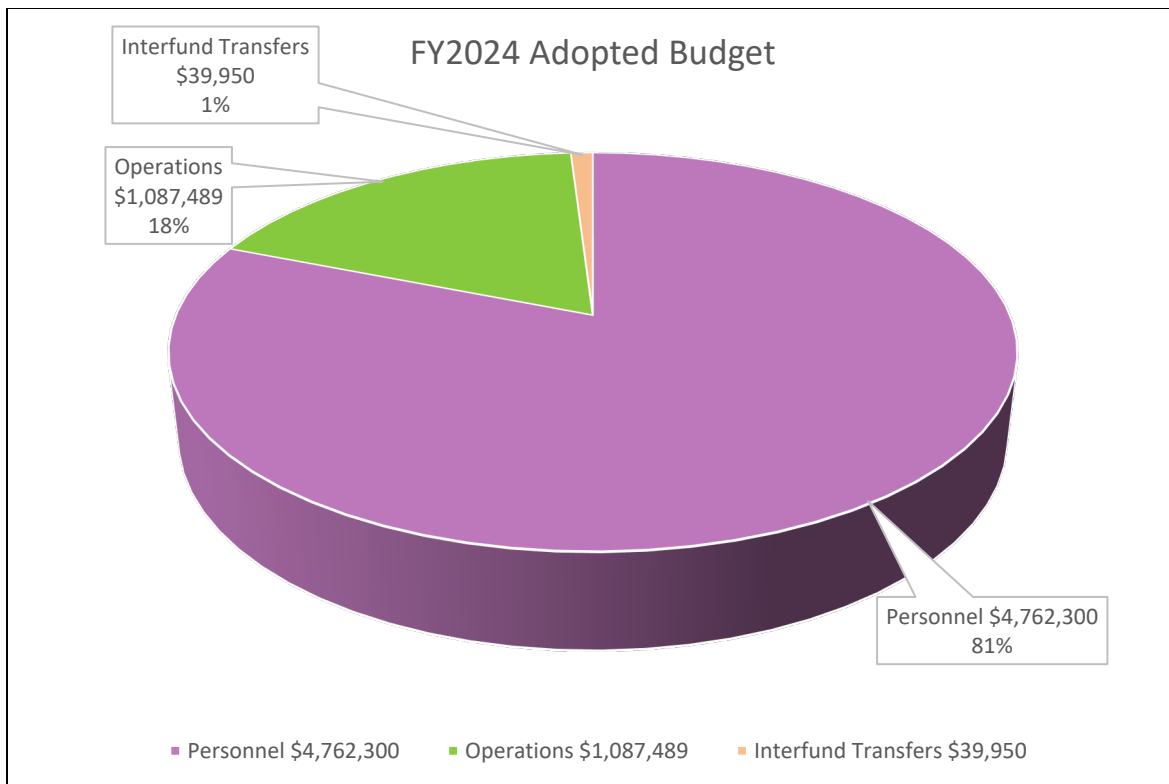
Matcom – Continued

Summary of Expenditures

Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference Between FY2024 & FY2023	% Difference Between FY2024 & FY2023
Personnel	\$ 764,018	\$ 2,141,187	\$ 4,265,510	\$ 4,265,510	\$ 4,762,300	\$ 496,790	11.65%
Operations	648,440	823,624	1,032,478	1,054,787	1,095,489	40,702	3.86%
Interfund Transfers	69,900	69,900	73,900	73,900	39,950	(33,950)	-45.94%
Total	\$ 1,482,358	\$ 3,034,711	\$ 5,371,888	\$ 5,394,197	\$ 5,897,739	\$ 503,542	9.33%

Summary of Revenue Sources

Intergovernmental	\$ 3,401,785	\$ 3,662,129	\$ 3,598,194	\$ 3,598,194	\$ 3,665,535	\$ 67,341	1.87%
General fund	(1,919,427)	(627,418)	1,773,694	1,796,003	2,232,204	436,201	24.29%
Total	\$ 1,482,358	\$ 3,034,711	\$ 5,371,888	\$ 5,394,197	\$ 5,897,739	\$ 503,542	9.33%



Significant Budget Changes

Matcom is the emergency communications division of the City and is supervised by a Communications Manager.

With enormously positive feedback from the community outreach last year, Matcom will be partnering with the Alaska State Fair again this year with budget increases to produce swag, recruitment materials, and other public relations educational materials.

Other significant budget changes include an increase in travel for staff development as inflation rates continue to drive an increase in costs, as well as improved staffing levels providing better opportunities for trainings across the

Matcom – Continued

country for our dispatch personnel to network and develop up to date skillsets. There are no other significant budget changes anticipated over the coming Fiscal Year. Completion of furniture refresh last FY, as well as completion of remodeling of training/conference room, and backup dispatch center have been completed.

Department Statistics

Description	Actual FY2021	Amended Budget FY2022	Adopted Budget FY2023	Adopted Budget FY2024
Non-emergency calls received	104,908	96,422	93,964	98,000
Emergency calls received	41,538	44,960	42,330	49,379
Service calls received/dispatched	109,473	105,333	95,219	100,133
Total Calls Processed (includes outbound calls)	196,270	185,802	232,899	200,728

Performance Goals, Objectives, and Measures

🎯 = Supports Council Goals and Initiatives.

No.	Performance Goals, Objectives & Measures	Actual FY2021	Estimated FY2022	Estimated FY2023	Estimated FY2024
1 🎯	Enhance department personnel response to critical incidents.				
Objective	Maintain and enhance skills training and certifications established by the department, or as required by practice, law or regulation				
Measure					
a.	% of employees that meet all required qualifications and certifications ¹ .	100%	100%	100%	100%
b.	% of employees that meet all required qualifications and certifications ² .	100%	100%	100%	100%
2 🎯	Ninety percent (90%) of all 9-1-1 calls arriving at the Public Safety Answering Point (PSAP) shall be answered within ten (10) seconds during the busy hour (the hour of each day with the greatest call volume). Ninety-five percent (95%) of all 9-1-1 calls should be answered within twenty (20) seconds. In The event a 9-1-1 call is not answered within 20 seconds, the call will be queued or roll over to the secondary PSAP.				
Objective	Answer all calls promptly and process them efficiently while notifying the appropriate agency. Assure quality by examining the performance and comparing to the best practices.				
Measure					
a.	Number of E911 calls received. *	41,538	44,960	42,330	?
b.	Number of calls meeting the minimum call handling policy. *Estimated 2% call volume increase in 9-1-1 calls over FY2021 and FY2022.	99.9%	99.9%	99.9%	99.9%

Previous Year's Accomplishments

¹ Examples of certifications include Emergency Medical Dispatch, CPR, Crisis Intervention, Emergency Fire Dispatch

² Examples of certifications include datamaster, CPR, canine, weapons armor, DRE, hostage negotiator, etc.

Matcom – Continued

- Several staff members obtained and renewed certifications through online remote training and conferences. Some of these certifications reoccur on an annual to bi-annual basis as certifications expire. CPR/First Aid, CPR/AED, Supervisory Development, and Crisis Intervention Team (CIT) Certification are continually pursued and attended as class availability arises.
- Strong focus on recruitment and retention efforts especially through utilization of NeoGov enrollment, online advertising, public relations events to include the Alaska State Fair, and Emergency Preparedness Expo in Wasilla. With the execution of the WPDEA contract last year, combined with staffing restructure, and a newly implemented lateral incentive, the number and quality of applicants for Matcom has increased substantially.
 - Training program success rate has climbed from 20% success rate in 2018 to an 80% success rate over FY22 and FY23.
 - Turnover rates for Matcom personnel have also substantially decreased from a 46% turnover rate in 2019 to 14% for FY23.
- Continued involvement in the MatSu Borough E911 Advisory Board.
- Continued partnership with municipal, Borough and other State agencies towards a consolidated dispatch for the region. This includes newly executed contract with the City of Palmer Fire Department, as well as Memorandum of Understanding to deploy a crisis now model for the City of Wasilla as an additional resource for mental and behavioral health crisis.
- Mobile communications technology deployed to the MatSu Borough Emergency Medical Services, and beta tests for MatSu Borough & Municipal Fire Department apparatus.
- Partnership with the Department of Public Safety for mobile technology deployments underway over the coming months.
- Active role in the newly established State 9-1-1 Advisory Board with the Matcom Manager currently chairing the board to provide reports and recommendations to the Governor's office on the State's 9-1-1 landscape and roadmap for Next Generation 9-1-1 Services.

**City of Wasilla
Budget Detail
For Fiscal Year 2024**

Fund: General Fund (001)
Department: Public Safety (42)
Division: Dispatch Center (40)

Account	Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference	% Diff
							Between FY2024 FY2023	Between FY2024 FY2023
10 10	Regular	\$ 1,530,920	\$ 1,639,122	\$ 2,133,642	\$ 2,133,642	\$ 2,475,200	\$ 341,558	16.01%
10 20	Temporary	1,334	-	13,060	13,060	13,400	340	2.60%
10 30	Overtime	564,310	495,592	533,290	533,290	537,100	3,810	0.71%
10 99	Salary Allocation	(1,878,051)	(941,323)	-	-	-	-	0.00%
	Personnel Services	218,513	1,193,391	2,679,992	2,679,992	3,025,700	345,708	12.90%
20 10	Group Insurance	455,143	498,143	775,372	775,372	821,700	46,328	5.97%
20 20	FICA	30,220	30,755	38,856	38,856	44,600	5,744	14.78%
20 30	PERS	660,501	650,900	586,725	586,725	662,200	75,475	12.86%
20 40	SBS	128,519	130,865	164,286	164,286	188,700	24,414	14.86%
20 50	Unemployment	10,425	10,833	14,345	14,345	13,000	(1,345)	-9.38%
20 60	Workers' Compensation	4,342	4,404	5,934	5,934	6,400	466	7.85%
20 99	Benefit Allocation	(743,645)	(378,104)	-	-	-	-	0.00%
	Personnel Svcs-Benefit	545,505	947,796	1,585,518	1,585,518	1,736,600	151,082	9.53%
30 32	Legal	6,530	44,995	10,000	10,000	10,000	-	0.00%
30 34	Other	100,175	95,039	114,900	114,900	120,640	5,740	5.00%
	Professional Services	106,705	140,034	124,900	124,900	130,640	5,740	4.60%
40 11	Water/Sewerage	-	1,842	2,500	2,500	2,500	-	0.00%
40 12	Waste Disposal	2,409	2,230	3,000	3,000	3,200	200	6.67%
40 20	Cleaning	11,498	13,970	16,200	38,200	24,200	(14,000)	-36.65%
40 30	Repair & Maintenance	28,829	18,454	24,500	47,991	27,300	(20,691)	-43.11%
40 31	Computer Software Maint	241,148	376,751	493,845	469,045	513,279	44,234	9.43%
40 40	Rentals	1,553	972	1,200	2,000	2,000	-	0.00%
40 91	Contractual Services	18,980	14,669	11,200	11,200	11,200	-	0.00%
	Purchased-Property	304,417	428,888	552,445	573,936	583,679	9,743	1.70%
50 20	Insurance	55,632	68,798	75,783	75,783	89,520	13,737	18.13%
50 30	Communications	67,445	78,586	98,200	98,200	111,000	12,800	13.03%
50 36	AST Long Distance	(600)	-	-	-	-	-	0.00%
50 50	Printing & Binding	1,049	4,836	3,000	3,000	5,500	2,500	83.33%
50 81	Travel	79	6,194	12,000	12,000	25,000	13,000	108.33%
50 82	Staff Development	11,422	4,683	25,000	25,000	25,500	500	2.00%
50 85	Dues & Subscriptions	1,198	1,569	2,500	2,500	3,500	1,000	40.00%
	Other Purchased Services	136,225	164,666	216,483	216,483	260,020	43,537	20.11%
60 10	General Supplies	13,331	11,660	16,000	16,000	17,000	1,000	6.25%
60 15	Small Tools & Equipment	19,862	15,061	45,000	45,818	22,500	(23,318)	-50.89%
60 16	Uniforms & Clothing	1,809	570	1,000	1,000	2,500	1,500	150.00%
60 21	Natural Gas	16,817	15,605	16,000	16,000	17,000	1,000	6.25%
60 22	Electricity	49,173	47,094	60,000	60,000	60,000	-	0.00%
60 25	Gasoline	101	46	650	650	2,150	1,500	230.77%
	Supplies	101,093	90,036	138,650	139,468	121,150	(18,318)	-13.13%
99 12	Vehicle Fund	6,000	6,000	6,000	6,000	6,000	-	0.00%
99 17	Technology Replacement	63,900	63,900	67,900	67,900	33,950	(33,950)	-50.00%
	Interfund Transfers	69,900	69,900	73,900	73,900	39,950	(33,950)	-45.94%
	Division Total:	\$ 1,482,358	\$ 3,034,711	\$ 5,371,888	\$ 5,394,197	\$ 5,897,739	\$ 503,542	9.33%

Summary of expenditures:

Personnel	\$ 764,018	\$ 2,141,187	\$ 4,265,510	\$ 4,265,510	\$ 4,762,300	\$ 496,790	11.65%
Operations	648,440	823,624	1,032,478	1,054,787	1,095,489	40,702	3.86%
Interfund Transfers	69,900	69,900	73,900	73,900	39,950	(33,950)	-45.94%
Division Summary Total:	\$ 1,482,358	\$ 3,034,711	\$ 5,371,888	\$ 5,394,197	\$ 5,897,739	\$ 503,542	9.33%

Summary of resources:

Intergovernmental	\$ 3,401,785	\$ 3,662,129	\$ 3,598,194	\$ 3,598,194	\$ 3,665,535	\$ 67,341	1.87%
General fund	(1,919,427)	(627,418)	1,773,694	1,796,003	2,232,204	436,201	24.29%
Division Summary Total:	\$ 1,482,358	\$ 3,034,711	\$ 5,371,888	\$ 5,394,197	\$ 5,897,739	\$ 503,542	9.33%

**City of Wasilla
Budget Detail
For Fiscal Year 2024**

**Public Works
Expenditure Summary**

Account	Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference	% Diff
							Between FY2024 FY2023	Between FY2024 FY2023
10 10	Regular	\$ 813,905	\$ 812,001	\$ 809,564	\$ 809,564	\$ 985,900	\$ 176,336	21.78%
10 20	Temporary	-	-	14,768	14,768	14,400	(368)	-2.49%
10 30	Overtime	32,378	41,102	34,034	34,034	52,800	18,766	55.14%
10 99	Salary Allocation	(2,712)	-	-	-	-	-	0.00%
	Personnel Services	843,571	853,103	858,366	858,366	1,053,100	194,734	22.69%
20 10	Group Insurance	206,217	216,572	235,944	235,944	277,900	41,956	17.78%
20 20	FICA	12,252	12,348	12,448	12,448	15,200	2,752	22.11%
20 30	PERS	241,487	245,361	185,590	185,590	216,500	30,910	16.65%
20 40	SBS	51,186	51,127	52,619	52,619	60,600	7,981	15.17%
20 50	Unemployment	4,558	4,902	4,812	4,812	5,900	1,088	22.61%
20 60	Workers' Compensation	16,764	18,565	23,025	23,025	24,090	1,065	4.63%
20 99	Benefit Allocation	(829)	-	-	-	-	-	0.00%
	Personnel Svcs-Benefit	531,635	548,875	514,438	514,438	600,190	85,752	16.67%
30 32	Legal	264	9,684	7,250	12,250	15,000	2,750	22.45%
30 34	Other	1,570	760	3,000	3,000	23,000	20,000	666.67%
	Professional Services	1,834	10,444	10,250	15,250	38,000	22,750	149.18%
40 11	Water/Sewerage	3,473	3,913	5,200	5,200	5,200	-	0.00%
40 12	Waste Disposal	9,286	8,502	11,500	11,500	11,500	-	0.00%
40 20	Cleaning	38,296	39,279	44,916	44,916	46,425	1,509	3.36%
40 30	Repair & Maintenance	85,054	132,537	111,992	157,559	141,830	(15,729)	-9.98%
40 31	Computer Software Maint	9,132	9,629	21,260	22,260	30,760	8,500	38.19%
40 40	Rentals	4,747	7,793	23,700	23,700	23,700	-	0.00%
40 91	Contractual Services	151,192	198,719	236,830	241,370	282,330	40,960	16.97%
	Purchased-Property	301,180	400,372	455,398	506,505	541,745	35,240	6.96%
50 20	Insurance	68,600	74,843	77,517	77,517	83,885	6,368	8.21%
50 30	Communications	14,408	14,782	16,696	16,696	17,650	954	5.71%
50 40	Advertising	3,206	395	3,650	2,650	3,650	1,000	37.74%
50 81	Travel	194	149	500	500	950	450	90.00%
50 82	Staff Development	3,870	3,774	7,035	6,535	8,810	2,275	34.81%
50 85	Dues & Subscriptions	1,347	1,727	1,617	1,617	2,305	688	42.55%
50 90	Oth Purchased Services	11,653	11,827	12,455	12,455	14,355	1,900	15.25%
	Other Purchased Services	103,278	107,497	119,470	117,970	131,605	13,635	11.56%
60 10	General Supplies	160,954	192,788	240,520	212,870	241,520	28,650	13.46%
60 15	Small Tools & Equipment	24,546	14,309	24,100	36,778	45,300	8,522	23.17%
60 16	Uniforms & Clothing	2,591	1,603	2,000	2,000	3,500	1,500	75.00%
60 21	Natural Gas	27,325	27,237	33,300	33,300	33,300	-	0.00%
60 22	Electricity	159,234	156,793	167,000	167,000	171,000	4,000	2.40%
60 25	Gasoline	31,520	65,816	48,555	71,527	91,930	20,403	28.52%
	Supplies	406,170	458,546	515,475	523,475	586,550	63,075	12.05%
70 40	Machinery & Equipment	-	-	5,000	5,000	5,000	-	0.00%
	Capital Purchases	-	-	5,000	5,000	5,000	-	0.00%
99 12	Vehicle Fund	60,000	60,000	60,000	60,000	60,000	-	0.00%
99 17	Technology Replacement	2,400	2,400	2,400	2,400	1,200	(1,200)	-50.00%
	Interfund Transfers	62,400	62,400	62,400	62,400	61,200	(1,200)	-1.92%
Division Total:		2,250,068	2,441,237	2,540,797	2,603,404	3,017,390	413,986	15.90%
Summary of expenditures:								
	Personnel	\$ 1,375,206	\$ 1,401,978	\$ 1,372,804	\$ 1,372,804	\$ 1,653,290	\$ 280,486	20.43%
	Operations	812,462	976,859	1,100,593	1,163,200	1,297,900	134,700	11.58%
	Capital Purchases	-	-	5,000	5,000	5,000	-	0.00%
	Other Expenditures	-	-	-	-	-	-	0.00%
	Interfund Transfers	62,400	62,400	62,400	62,400	61,200	(1,200)	-1.92%
	Division Summary Total:	\$ 2,250,068	\$ 2,441,237	\$ 2,540,797	\$ 2,603,404	\$ 3,017,390	\$ 413,986	15.90%
Summary of resources:								
	Other	-	-	-	-	-	-	0.00%
	General fund	2,250,068	2,441,237	2,540,797	2,603,404	3,017,390	413,986	15.90%
	Division Summary Total:	\$ 2,250,068	\$ 2,441,237	\$ 2,540,797	\$ 2,603,404	\$ 3,017,390	\$ 413,986	15.90%

PUBLIC WORKS – ADMINISTRATION BUDGET SUMMARY

Mission

The administration’s mission is to provide safe, reliable, and efficient services and infrastructure for City of Wasilla businesses, residents and broader Mat-Su community through the airport, public buildings, roads, parks, and water, and sewer systems.

Program

Administration: A division of Public Works that provides oversight and management for all public works divisions including the Airport, Property Maintenance, Parks Maintenance, Roads, Code Compliance, and the Water and Sewer Utility. These divisions provide a broad range of services to the public.

Personnel

Position	Actual FY2021	Amended Budget FY2022	Adopted Budget FY2023	Adopted Budget FY2024	Difference in Staff Between FY2024 & FY2023
Public Works Director	1.0	1.0	1.0	1.0	-
Public Works Deputy Director	1.0	1.0	1.0	1.0	-
Project Manager	-	-	-	1.0	1.0
Finance Clerk II	2.0	2.0	2.0	2.0	-
Functional Total	4.0	4.0	4.0	5.0	
Positions Allocated (To)/From Other Departments					
Public Works Director (allocated to water & sewer)	(.30)	(.30)	(.30)	(.30)	-
Public Works Deputy Director (allocated to water & sewer)	(.80)	(.80)	(.80)	(.80)	-
Finance Clerk II (allocated to airport)	(.05)	(.05)	(.05)	(.05)	-
Finance Clerk II (allocated from finance)	.50	0.0	0.0	0.00	-
Department Total	3.35	2.85	2.85	3.85	

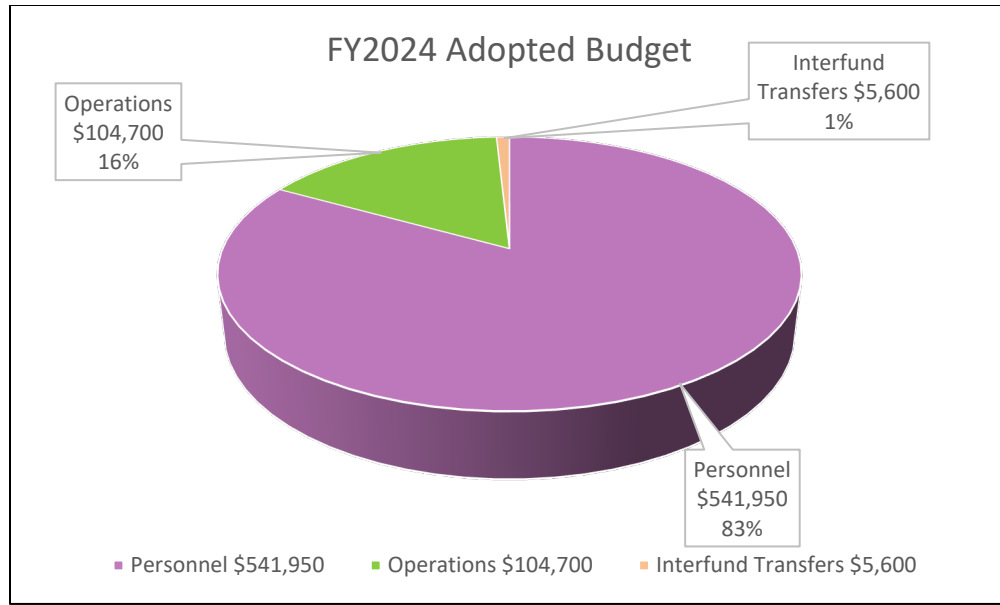
Summary of Expenditures

Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference Between FY2024 & FY2023	% Difference Between FY2024 & FY2023
Personnel	\$ 363,721	\$ 360,303	\$ 345,204	\$ 345,204	\$ 541,950	\$ 196,746	56.99%
Operations	30,647	34,322	57,038	57,038	104,700	47,662	83.56%
Interfund Transfers	6,200	6,200	6,200	6,200	5,600	(600)	-9.68%
Total:	\$ 400,568	\$ 400,825	\$ 408,442	\$ 408,442	\$ 652,250	\$ 243,808	59.69%

Summary of Revenue Sources

General fund	\$ 400,568	\$ 400,825	\$ 408,442	\$ 408,442	\$ 652,250	\$ 243,808	59.69%
Total:	\$ 400,568	\$ 400,825	\$ 408,442	\$ 408,442	\$ 652,250	\$ 243,808	59.69%

Public Works Administration – Continued



Significant Budget Changes

- Significant increase in personnel due to a request to add a project manager. Additionally, existing personnel cost increases include 3.96% CPI, plus one step on the pay scale.
- Increase in operations includes \$10,000 each for 1) grant writing services, 2) GIS program, and 3) MaintainX software subscription. Small tools and equipment increase includes office furniture and standup desk.
- The urban designation from the 2020 census requires the City of Wasilla to join the Matsu Valley Planning for Transportation Metropolitan Planning Organization. It also requires the creation of a MS4 program (Municipal Separate Storm Sewer System). Capital projects have been established for these programs. Operating costs will budgeted in operations after development of the programs, approximately two years out.

Performance Goals, Objectives, and Measures

🎯 = Supports Council Goals and Initiatives.

No.	Performance Goals, Objectives & Measures	Actual FY2021	Estimated FY2022	Estimated FY2023	Estimated FY2024
1 🎯	To provide quality and timely customer service.				
Objective	To process permits and applications within established standards 100% of the time.				
Measure					
a.	% of applications and permits processed within established standards.	95%	95%	95%	95%
2 🎯	To provide quality and timely support to each division:				
Objective	To process and dispatch work orders within established standards 100% of the time.				
Measure					
a.	% of work orders processed and dispatched within established standards.	95%	95%	95%	95%

Public Works Administration – Continued

Previous Year's Accomplishments

- Fully implemented MaintainX, an asset management program used by all public works departments. This system, along with Citizenserve, will provide valuable performance statistics which will be included in the budget document once there is sufficient trend data.
- Applied for and received multiple state and federal grants – FAA masterplan and apron design grant, ADEC Stormwater grant, and an EPA grant for sludge management.
- Processed 610 public use and event permits.

**City of Wasilla
Budget Detail
For Fiscal Year 2024**

Fund: General Fund (001)
Department: Public Works (43)
Division: Administration (10)

Account	Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference	% Diff
							Between FY2024 FY2023	Between FY2024 FY2023
10 10	Regular	\$ 223,633	\$ 227,174	\$ 214,204	\$ 214,204	\$ 345,800	\$ 131,596	61.43%
10 20	Temporary	-	-	717	717	4,000	3,283	457.88%
10 30	Overtime	1,619	645	1,422	1,422	4,400	2,978	209.42%
10 99	Salary Allocation	(174)	-	-	-	-	-	0.00%
	Personnel Services	225,078	227,819	216,343	216,343	354,200	137,857	63.72%
20 10	Group Insurance	59,175	55,504	62,850	62,850	90,900	28,050	44.63%
20 20	FICA	3,262	3,295	3,137	3,137	5,100	1,963	62.58%
20 30	PERS	61,502	59,217	47,438	47,438	67,300	19,862	41.87%
20 40	SBS	13,118	12,797	13,262	13,262	21,800	8,538	64.38%
20 50	Unemployment	1,199	1,217	1,249	1,249	1,900	651	52.12%
20 60	Workers' Compensation	440	454	925	925	750	(175)	-18.92%
20 99	Benefit Allocation	(53)	-	-	-	-	-	0.00%
	Personnel Svcs-Benefit	138,643	132,484	128,861	128,861	187,750	58,889	45.70%
30 32	Legal	264	9,684	7,250	12,250	15,000	2,750	22.45%
30 34	Other	1,570	760	3,000	3,000	23,000	20,000	666.67%
	Professional Services	1,834	10,444	10,250	15,250	38,000	22,750	149.18%
40 30	Repair & Maintenance	105	748	1,600	1,100	1,600	500	45.45%
40 31	Computer Software Maint	6,593	7,205	18,075	19,075	27,875	8,800	46.13%
40 40	Rentals	1,920	1,206	3,450	3,450	3,450	-	0.00%
	Purchased-Property	8,618	9,159	23,125	23,625	32,925	9,300	39.37%
50 20	Insurance	5,444	6,892	5,989	5,989	7,065	1,076	17.97%
50 30	Communications	3,451	3,643	3,492	3,492	4,210	718	20.56%
50 40	Advertising	3,206	395	3,400	2,400	3,400	1,000	41.67%
50 81	Travel	194	149	500	500	950	450	90.00%
50 82	Staff Development	260	-	1,500	1,000	3,000	2,000	200.00%
50 85	Dues & Subscriptions	250	190	402	402	1,170	768	191.04%
	Other Purchased Services	12,805	11,269	15,283	13,783	19,795	6,012	43.62%
60 10	General Supplies	1,755	2,361	2,200	2,700	3,600	900	33.33%
60 15	Small Tools & Equipment	5,454	1,046	5,400	1,400	9,600	8,200	585.71%
60 25	Gasoline	181	43	780	280	780	500	178.57%
	Supplies	7,390	3,450	8,380	4,380	13,980	9,600	219.18%
99 12	Vehicle Fund	5,000	5,000	5,000	5,000	5,000	-	0.00%
99 17	Technology Replacement	1,200	1,200	1,200	1,200	600	(600)	-50.00%
	Interfund Transfers	6,200	6,200	6,200	6,200	5,600	(600)	-9.68%
	Division Total:	\$ 400,568	\$ 400,825	\$ 408,442	\$ 408,442	\$ 652,250	\$ 243,808	59.69%

Summary of expenditures:

Personnel	\$ 363,721	\$ 360,303	\$ 345,204	\$ 345,204	\$ 541,950	\$ 196,746	56.99%
Operations	30,647	34,322	57,038	57,038	104,700	47,662	83.56%
Interfund Transfers	6,200	6,200	6,200	6,200	5,600	(600)	-9.68%
Division Summary Total:	\$ 400,568	\$ 400,825	\$ 408,442	\$ 408,442	\$ 652,250	\$ 243,808	59.69%

Summary of resources:

Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
General fund	400,568	400,825	408,442	408,442	652,250	243,808	59.69%
Division Summary Total:	\$ 400,568	\$ 400,825	\$ 408,442	\$ 408,442	\$ 652,250	\$ 243,808	59.69%

PUBLIC WORKS – ROAD MAINTENANCE BUDGET SUMMARY

Mission

Public Works' mission is to preserve and expand the City's road system infrastructure.

Program

The Roads Maintenance division is responsible for the paving, grading, snow removal and preventative maintenance of all road surfaces within the City limits. The Department maintains streets and roads to a degree that will provide safe driving conditions for year-round travel. The Department also maintains drainage structures, ditches and street signs and lighting.

Personnel

Position	Actual FY2021	Amended Budget FY2022	Adopted Budget FY2023	Adopted Budget FY2024	Difference in Staff Between FY2024 & FY2023
Maintenance Supervisor – Roads & Airport	1.0	1.0	1.0	1.0	-
Road Technician I	3.0	3.0	3.0	3.0	-
Road Technician II	2.0	2.0	2.0	2.0	-
Functional Total	6.0	6.0	6.0	6.0	
Positions Allocated (To)/From Other Departments					
Maintenance Supervisor – Roads & Airport (allocated to airport)	(.25)	(.25)	(.25)	(.25)	-
Road Technician II (allocated to airport)	(.60)	(.60)	(.60)	(.60)	-
Department Total	5.15	5.15	5.15	5.15	

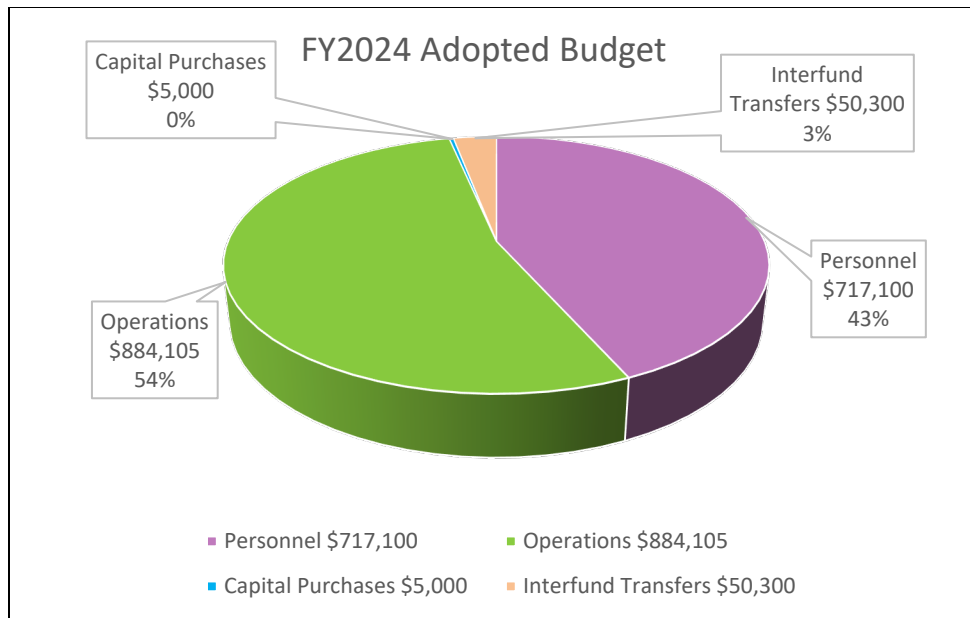
Summary of Expenditures

Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference Between FY2024 & FY2023	% Difference Between FY2024 & FY2023
Personnel	\$ 655,386	\$ 678,159	\$ 654,239	\$ 654,239	\$ 717,100	\$ 62,861	9.61%
Operations	559,355	702,191	762,445	825,052	884,105	59,053	7.16%
Capital Purchases	-	-	5,000	5,000	5,000	-	0.00%
Interfund Transfers	50,600	50,600	50,600	50,600	50,300	(300)	-0.59%
Total:	\$ 1,265,341	\$ 1,430,950	\$ 1,472,284	\$ 1,534,891	\$ 1,656,505	\$ 121,614	7.92%

Summary of Revenue Sources

Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
General fund	1,265,341	1,430,950	1,472,284	1,534,891	1,656,505	121,614	7.92%
Total:	\$ 1,265,341	\$ 1,430,950	\$ 1,472,284	\$ 1,534,891	\$ 1,656,505	\$ 121,614	7.92%

Public Works – Roads Maintenance – Continued



Significant Budget Changes

- Personnel cost increases include 3.96% CPI, plus one step on the pay scale.
- Operations increase of 7% relates to general inflation.

Department Statistics

Description	Actual FY2021	Amended Budget FY2022	Adopted Budget FY2023	Adopted Budget FY2024
Number of miles maintained	76.82	77.02	76.82	77.02
Miles of paved roads	57.31	58.51	57.31	58.51
Miles of non-paved roads	19.51	18.51	19.51	18.51
Maintenance cost per mile	18,494	18,590	18,494	18,590

Performance Goals, Objectives, and Measures

🎯 = Supports Council Goals and Initiatives.

No.	Performance Goals, Objectives & Measures	Actual FY2021	Estimated FY2022	Estimated FY2023	Estimated FY2024
1 🎯	To ensure road system infrastructure is well maintained and improved so that it is available now and in the future.				
Objective	Provide effective and efficient attention to road maintenance.				
Measure					
a.	% of paved road miles swept/washed.	100%	100%	100%	100%
b.	% of paved road miles crack sealed.	25%	25%	25%	25%
c.	% of downtown paved road miles striped.	100%	100%	100%	100%
d.	% of gravel road miles graded.	100%	100%	100%	100%
e.	% of total road miles brushed.	50%	50%	50%	50%
2 🎯	Pave gravel roads.				
Objective	Improve road network and reduce maintenance cost.				
Measure					
a.	Miles of gravel road paved.	1.0	1.0	1.0	1.0

Public Works – Roads Maintenance – Continued

Previous Year's Accomplishments

- Snow Removal:
 - 2022/2023 had 88 inches of snow with 45 inches falling between December 1st and December 15th. One abnormal wind event that caused severe drifting and several rain/icing events to address. City operators logged approx.1400 grader hours and put over 6500 miles on the sander. We put out 244.5- 8-yard loads of sand this year. Total: 1956 yards dispersed= approx. 2934 tons or 5,868,000 lbs. The contractor for snow removal has been called out 7 times for plowing, 4 times to wing back city streets, and provided trucks for 7 different snow haul days.
- Completion of pavement striping in the downtown area and our main routes.
- Completed approx. 20 permanent asphalt patches on Lucille St to prevent re-occurring potholes.
- Brush cut road right-of-ways on 50% of City streets.
- Cleaned approximately 125 of our 316 catch basins and drywells.
- Re-ditched, cleaned culverts, and extended culverts in select locations to improve drainage and alleviate flooding issues.
- Spring 2023 crews went through approx.14 tons of pothole material.
- Upgrade from gravel roadways to pavement surface on 4 roadways.

**City of Wasilla
Budget Detail
For Fiscal Year 2024**

Fund: General Fund (001)
Department: Public Works (43)
Division: Roads (20)

Account	Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference	% Diff
							Between FY2023 FY2024	Between FY2023 FY2024
10 10	Regular	\$ 380,308	\$ 371,178	\$ 372,421	\$ 372,421	\$ 404,500	\$ 32,079	8.61%
10 20	Temporary	-	-	14,051	14,051	10,400	(3,651)	-25.98%
10 30	Overtime	25,058	35,052	20,565	20,565	35,000	14,435	70.19%
10 99	Salary Allocation	(2,538)	-	-	-	-	-	0.00%
	Personnel Services	402,828	406,230	407,037	407,037	449,900	42,863	10.53%
20 10	Group Insurance	94,244	106,226	113,556	113,556	122,700	9,144	8.05%
20 20	FICA	5,872	5,886	5,903	5,903	6,500	597	10.11%
20 30	PERS	116,310	120,500	86,456	86,456	95,800	9,344	10.81%
20 40	SBS	24,848	24,902	24,952	24,952	23,500	(1,452)	-5.82%
20 50	Unemployment	2,244	2,456	2,386	2,386	2,700	314	13.16%
20 60	Workers' Compensation	9,816	11,959	13,949	13,949	16,000	2,051	14.70%
20 99	Benefit Allocation	(776)	-	-	-	-	-	0.00%
	Personnel Svcs-Benefit	252,558	271,929	247,202	247,202	267,200	19,998	8.09%
40 11	Water/Sewerage	1,180	1,166	1,500	1,500	1,500	-	0.00%
40 12	Waste Disposal	2,009	1,146	4,000	4,000	4,000	-	0.00%
40 20	Cleaning	5,964	5,026	6,905	6,905	6,905	-	0.00%
40 30	Repair & Maintenance	50,641	91,390	69,930	115,997	99,430	(16,567)	-14.28%
40 40	Rentals	2,594	6,440	15,250	15,250	15,250	-	0.00%
40 91	Contractual Services	146,136	195,549	232,250	236,790	257,250	20,460	8.64%
	Purchased-Property	208,524	300,717	329,835	380,442	384,335	3,893	1.02%
50 20	Insurance	21,153	24,189	25,936	25,936	28,500	2,564	9.89%
50 30	Communications	6,848	6,937	8,539	8,539	8,710	171	2.00%
50 40	Advertising	-	-	250	250	250	-	0.00%
50 82	Staff Development	3,460	2,375	3,660	3,660	3,660	-	0.00%
50 85	Dues & Subscriptions	1,025	1,537	1,070	1,070	1,070	-	0.00%
50 90	Oth Purchased Services	11,143	11,047	10,480	10,480	13,480	3,000	28.63%
	Other Purchased Services	43,629	46,085	49,935	49,935	55,670	5,735	11.48%
60 10	General Supplies	145,329	171,551	206,500	178,350	205,800	27,450	15.39%
60 15	Small Tools & Equipment	11,210	4,940	9,000	25,678	26,000	322	1.25%
60 16	Uniforms & Clothing	2,386	1,430	1,400	1,400	2,500	1,100	78.57%
60 21	Natural Gas	8,043	8,138	9,800	9,800	9,800	-	0.00%
60 22	Electricity	112,748	109,923	116,000	116,000	120,000	4,000	3.45%
60 25	Gasoline	27,486	59,407	39,975	63,447	80,000	16,553	26.09%
	Supplies	307,202	355,389	382,675	394,675	444,100	49,425	12.52%
70 40	Machinery & Equipment	-	-	5,000	5,000	5,000	-	0.00%
	Capital Purchases	-	-	5,000	5,000	5,000	-	0.00%
99 12	Vehicle Fund	50,000	50,000	50,000	50,000	50,000	-	0.00%
99 17	Technology Replacement	600	600	600	600	300	(300)	-50.00%
	Interfund Transfers	50,600	50,600	50,600	50,600	50,300	(300)	-0.59%
	Division Total:	\$ 1,265,341	\$ 1,430,950	\$ 1,472,284	\$ 1,534,891	\$ 1,656,505	\$ 121,614	7.92%

Summary of expenditures:

Personnel	\$ 655,386	\$ 678,159	\$ 654,239	\$ 654,239	\$ 717,100	\$ 62,861	9.61%
Operations	559,355	702,191	762,445	825,052	884,105	59,053	7.16%
Capital Purchases	-	-	5,000	5,000	5,000	-	0.00%
Interfund Transfers	50,600	50,600	50,600	50,600	50,300	(300)	-0.59%
Division Summary Total:	\$ 1,265,341	\$ 1,430,950	\$ 1,472,284	\$ 1,534,891	\$ 1,656,505	\$ 121,614	7.92%

Summary of resources:

Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
General fund	\$ 1,265,341	\$ 1,430,950	\$ 1,472,284	\$ 1,534,891	\$ 1,656,505	\$ 121,614	7.92%
Division Summary Total:	\$ 1,265,341	\$ 1,430,950	\$ 1,472,284	\$ 1,534,891	\$ 1,656,505	\$ 121,614	7.92%

PUBLIC WORKS – PROPERTY MAINTENANCE BUDGET SUMMARY

Mission

Property Maintenance’s mission is to preserve and maintain city owned properties and buildings.

Program

Property Maintenance, a division of Public Works, is responsible for the safe operation and maintenance of City-owned grounds and facilities included in the General Fund. These facilities include City Hall, City Shop, Police Station, Mat-Com Dispatch Center, Library and Museum buildings.

Personnel

Position	Actual FY2021	Amended Budget FY2022	Adopted Budget FY2023	Adopted Budget FY2024	Difference in Staff Between FY2024 & FY2023
Maintenance Supervisor – Property & Parks Split	1.0	1.0	1.0	1.0	-
Facilities Maintenance I	1.0	1.0	1.0	1.0	-
Facilities Maintenance II	1.0	1.0	1.0	1.0	-
Functional Total	3.0	3.0	3.0	3.0	
Positions Allocated (To)/From Other Departments					
Maintenance Supervisor – Property & Parks (allocated to parks maintenance)	(.50)	(.50)	(.50)	(.50)	-
Parks & Properties Tech I – From Parks	.20	.20	.20	.20	-
Department Total	2.7	2.7	2.7	2.7	

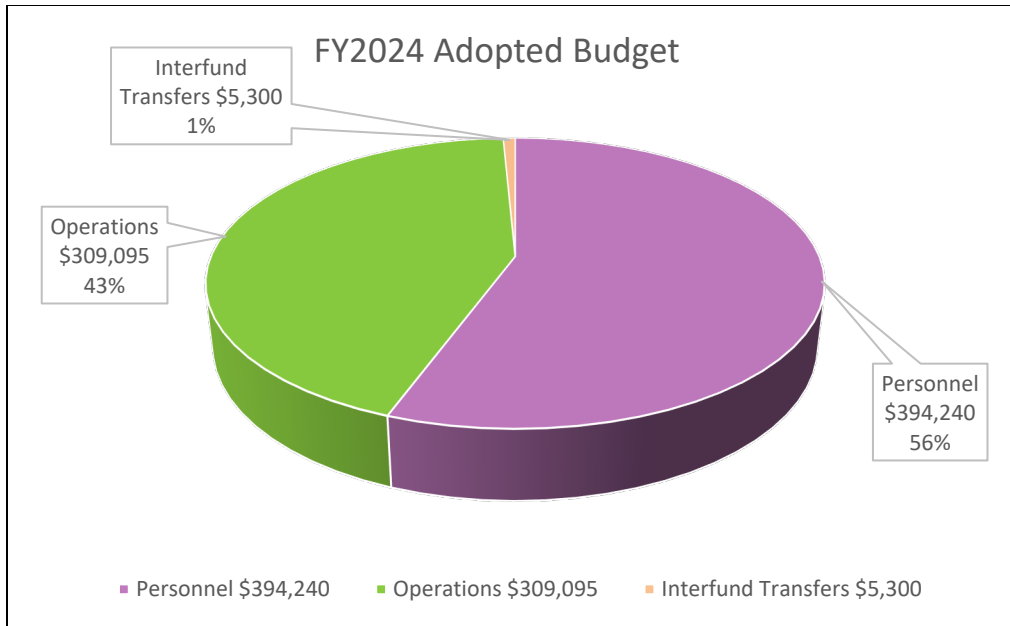
Summary of Expenditures

Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference Between FY2024 & FY2023	% Difference Between FY2024 & FY2023
Personnel	\$ 356,099	\$ 363,516	\$ 373,361	\$ 373,361	\$ 394,240	\$ 20,879	5.59%
Operations	222,460	240,346	281,110	281,110	309,095	27,985	9.96%
Interfund Transfers	5,600	5,600	5,600	5,600	5,300	(300)	-5.36%
Total:	\$ 584,159	\$ 609,462	\$ 660,071	\$ 660,071	\$ 708,635	\$ 48,564	7.36%

Summary of Revenue Sources

Rental Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
General fund	5,841,159	609,462	660,071	660,071	708,635	48,564	7.36%
Total:	\$ 5,841,159	\$ 609,462	\$ 660,071	\$ 660,071	\$ 708,635	\$ 48,564	7.36%

Public Works – Property Maintenance - Continued



Significant Budget Changes

- Personnel cost increases include 3.96% CPI, plus one step on the pay scale.
- Increase in operations largely due to increase funding for generator maintenance.

Department Statistics

Description	Actual FY2021	Actual FY2022	Amended Budget FY2023	Adopted Budget FY2024
Total square footage in facilities	129,815	129,815	129,815	129,815
Cost per square foot for operation and maintenance provided only by property maintenance division. (Excluding utilities)	\$3.96	\$4.13	\$4.45	\$4.79

Performance Goals, Objectives, and Measures

🎯 = Supports Council Goals and Initiatives.

No.	Performance Goals, Objectives & Measures	Actual FY2021	Estimated FY2022	Estimated FY2023	Estimated FY2024
1 🎯	Ensure preservation of City’s facilities.				
Objective	Provide efficient and effective maintenance on city buildings.				
Measure					
a.	Percent of routine/non-emergency repairs completed within one week of receipt of work order.	95%	95%	95%	95%
b.	Percent of preventative maintenance task completed on schedule.	90%	90%	90%	90%

Public Works – Property Maintenance - Continued

Previous Year's Accomplishments

- Completed full remodel of MATCOM kitchen.
- Replaced generator at MATCOM.
- Completed numerous repairs at MATCOM (sheetrock, mud, and new paint for stairway and hallway, etc).
- Completed phase I of roof replacement on the Teeland building.
- Building improvements at Park shop.
- Created a new fitness center/lactation room at City Hall.

**City of Wasilla
Budget Detail
For Fiscal Year 2024**

Fund: General Fund (001)
Department: Public Works (43)
Division: Property Maintenance (30)

Account	Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference	% Diff
							Between FY2024 FY2023	Between FY2024 FY2023
10 10	Regular	\$ 209,964	\$ 213,649	\$ 222,939	\$ 222,939	\$ 235,600	\$ 12,661	5.68%
10 30	Overtime	5,701	5,405	12,047	12,047	13,400	1,353	11.23%
	Personnel Services	215,665	219,054	234,986	234,986	249,000	14,014	5.96%
20 10	Group Insurance	52,798	54,842	59,538	59,538	64,300	4,762	8.00%
20 20	FICA	3,118	3,167	3,408	3,408	3,600	192	5.63%
20 30	PERS	63,675	65,644	51,696	51,696	53,400	1,704	3.30%
20 40	SBS	13,220	13,428	14,405	14,405	15,300	895	6.21%
20 50	Unemployment	1,115	1,229	1,177	1,177	1,300	123	10.45%
20 60	Workers' Compensation	6,508	6,152	8,151	8,151	7,340	(811)	-9.95%
	Personnel Svcs-Benefit	140,434	144,462	138,375	138,375	145,240	6,865	4.96%
40 11	Water/Sewerage	2,293	2,747	3,700	3,700	3,700	-	0.00%
40 12	Waste Disposal	7,277	7,356	7,500	7,500	7,500	-	0.00%
40 20	Cleaning	32,332	34,253	38,011	38,011	39,520	1,509	3.97%
40 30	Repair & Maintenance	34,308	40,399	40,462	40,462	40,800	338	0.84%
40 31	Computer Software Maint	2,539	2,424	3,185	3,185	2,885	(300)	-9.42%
40 40	Rentals	233	147	5,000	5,000	5,000	-	0.00%
40 91	Contractual Services	5,056	3,170	4,580	4,580	25,080	20,500	447.60%
	Purchased-Property	84,038	90,496	102,438	102,438	124,485	22,047	21.52%
50 20	Insurance	42,003	43,762	45,592	45,592	48,320	2,728	5.98%
50 30	Communications	4,109	4,202	4,665	4,665	4,730	65	1.39%
50 82	Staff Development	150	1,399	1,875	1,875	2,150	275	14.67%
50 85	Dues & Subscriptions	72	-	145	145	65	(80)	-55.17%
50 90	Oth Purchased Services	510	780	1,975	1,975	875	(1,100)	-55.70%
	Other Purchased Services	46,844	50,143	54,252	54,252	56,140	1,888	3.48%
60 10	General Supplies	13,870	18,876	31,820	31,820	32,120	300	0.94%
60 15	Small Tools & Equipment	7,882	8,323	9,700	9,700	9,700	-	0.00%
60 16	Uniforms & Clothing	205	173	600	600	1,000	400	66.67%
60 21	Natural Gas	19,282	19,099	23,500	23,500	23,500	-	0.00%
60 22	Electricity	46,486	46,870	51,000	51,000	51,000	-	0.00%
60 25	Gasoline	3,853	6,366	7,800	7,800	11,150	3,350	42.95%
	Supplies	91,578	99,707	124,420	124,420	128,470	4,050	3.26%
99 12	Vehicle Fund	5,000	5,000	5,000	5,000	5,000	-	0.00%
99 17	Technology Replacement	600	600	600	600	300	(300)	-50.00%
	Interfund Transfers	5,600	5,600	5,600	5,600	5,300	(300)	-5.36%
	Division Total:	\$ 584,159	\$ 609,462	\$ 660,071	\$ 660,071	\$ 708,635	\$ 48,564	7.36%

Summary of expenditures:

Personnel	\$ 356,099	\$ 363,516	\$ 373,361	\$ 373,361	\$ 394,240	\$ 20,879	5.59%
Operations	222,460	240,346	281,110	281,110	309,095	27,985	9.96%
Interfund Transfers	5,600	5,600	5,600	5,600	5,300	(300)	-5.36%
Division Summary Total:	\$ 584,159	\$ 609,462	\$ 660,071	\$ 660,071	\$ 708,635	\$ 48,564	7.36%

Summary of resources:

Rental revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
General fund	584,159	609,462	660,071	660,071	708,635	48,564	7.36%
Division Summary Total:	\$ 584,159	\$ 609,462	\$ 660,071	\$ 660,071	\$ 708,635	\$ 48,564	7.36%

**City of Wasilla
Budget Detail
For Fiscal Year 2024**

**Cultural & Recreation Services
Expenditure Summary**

Account	Description	FY2021 Actual	FY2022 Actual	FY2023	FY2023	FY2024	Difference	% Diff
				Adopted Budget	Amended Budget	Adopted Budget	Between FY2024 FY2023	Between FY2024 FY2023
10 10	Regular	\$ 884,379	\$ 928,996	\$ 1,107,112	\$ 1,107,112	\$ 1,191,600	\$ 84,488	7.63%
10 20	Temporary	130,711	140,470	176,801	176,801	181,300	4,499	2.54%
10 25	ALPAR	19,289	13,948	29,952	29,952	30,000	48	0.16%
10 30	Overtime	7,071	12,190	23,146	23,146	27,900	4,754	20.54%
10 35	Honorarium	1,575	1,500	1,500	1,500	3,000	1,500	100.00%
10 99	Salary Allocation	(6,822)	-	-	-	-	-	0.00%
	Personnel Services	1,036,203	1,097,104	1,338,511	1,338,511	1,433,800	95,289	7.12%
20 10	Group Insurance	263,329	298,515	366,581	366,581	417,000	50,419	13.75%
20 20	FICA	15,090	15,874	19,406	19,406	20,800	1,394	7.18%
20 30	PERS	269,700	276,736	248,657	248,657	265,600	16,943	6.81%
20 40	SBS	63,938	67,253	82,049	82,049	88,300	6,251	7.62%
20 50	Unemployment	7,593	8,255	9,911	9,911	12,800	2,889	29.15%
20 60	Workers' Compensation	9,916	10,953	17,598	17,598	18,560	962	5.47%
20 99	Benefit Allocation	(1,964)	-	-	-	-	-	0.00%
	Personnel Svcs-Benefit	627,602	677,586	744,202	744,202	823,060	78,858	10.60%
30 32	Legal	-	-	875	875	875	-	0.00%
30 34	Other	22,471	24,947	29,705	33,545	30,655	(2,890)	-8.62%
	Professional Services	22,471	24,947	30,580	34,420	31,530	(2,890)	-8.40%
40 11	Water/Sewerage	7,773	8,383	13,600	13,600	13,600	-	0.00%
40 12	Waste Disposal	10,399	13,652	15,250	21,750	21,850	100	0.46%
40 20	Cleaning	67,824	61,410	71,703	71,703	72,473	770	1.07%
40 30	Repair & Maintenance	54,399	40,191	55,200	55,070	85,990	30,920	56.15%
40 31	Computer Software Maint	9,501	11,333	13,922	13,922	12,722	(1,200)	-8.62%
40 40	Rentals	7,466	13,619	19,150	19,280	19,300	20	0.10%
40 90	Other Property Services	6,629	6,566	5,441	5,441	5,465	24	0.44%
40 91	Contractual Services	16,344	15,499	19,898	19,898	46,133	26,235	131.85%
	Purchased-Property	180,335	170,653	214,164	220,664	277,533	56,869	25.77%
50 20	Insurance	62,987	69,710	76,612	76,612	84,656	8,044	10.50%
50 30	Communications	31,607	33,940	39,053	39,053	42,312	3,259	8.35%
50 40	Advertising	4,227	10,791	12,750	12,750	12,750	-	0.00%
50 50	Printing & Binding	1,339	45	5,400	5,400	6,400	1,000	18.52%
50 81	Travel	159	2,647	10,935	10,935	12,135	1,200	10.97%
50 82	Staff Development	6,615	6,461	13,545	13,545	33,545	20,000	147.66%
50 85	Dues & Subscriptions	5,344	4,344	5,394	5,394	5,449	55	1.02%
50 90	Oth Purchased Services	177	1,300	5,650	5,650	5,400	(250)	-4.42%
50 97	Recreation Programs	42,758	53,416	59,450	59,450	60,604	1,154	1.94%
	Other Purchased Services	155,213	182,654	228,789	228,789	263,251	34,462	15.06%
60 10	General Supplies	81,193	89,154	101,563	95,063	103,723	8,660	9.11%
60 12	Gift Shop Merchandise	3,595	7,115	6,000	6,000	4,000	(2,000)	-33.33%
60 15	Small Tools & Equipment	13,013	23,619	28,200	28,200	33,980	5,780	20.50%
60 16	Uniforms & Clothing	239	1,514	2,750	2,750	2,250	(500)	-18.18%
60 21	Natural Gas	28,404	26,932	38,000	38,000	40,000	2,000	5.26%
60 22	Electricity	61,124	63,613	78,000	78,000	82,000	4,000	5.13%
60 25	Gasoline	13,517	24,930	21,580	21,580	41,560	19,980	92.59%
60 40	Books & Periodicals	73,025	70,041	82,000	82,000	82,000	-	0.00%
60 41	Subscriptions	3,387	3,380	4,351	4,351	4,351	-	0.00%
60 42	Audiovisual	15,598	13,886	17,500	17,500	17,500	-	0.00%
60 43	Electronic Materials	11,298	15,238	18,700	18,700	18,700	-	0.00%
60 45	Special Programs	3,819	6,682	8,500	8,500	8,500	-	0.00%
60 47	Target - Summer Program	-	6,000	-	-	-	-	0.00%
	Supplies	308,212	352,104	407,144	400,644	438,564	37,920	9.46%
69 10	Cash Over/Short	(73)	(172)	-	-	-	-	0.00%
	Other Expenditures	(73)	(172)	-	-	-	-	0.00%
70 40	Machinery & Equipment	500	4,080	-	-	5,000	5,000	0.00%
	Capital Purchases	500	4,080	-	-	5,000	5,000	0.00%
99 12	Vehicle Fund	30,000	30,000	30,000	30,000	30,000	-	0.00%
99 17	Technology Replacement	24,800	24,800	24,800	24,800	12,400	(12,400)	-50.00%
	Interfund Transfers	54,800	54,800	54,800	54,800	42,400	(12,400)	-22.63%
	Division Total:	\$ 2,385,263	\$ 2,563,756	\$ 3,018,190	\$ 3,022,030	\$ 3,315,138	\$ 293,108	9.70%

City of Wasilla
Budget Detail
For Fiscal Year 2024

Cultural & Recreation Services
Expenditure Summary

Account	Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference	% Diff
							Between FY2024 FY2023	Between FY2024 FY2023
<u>Summary of expenditures:</u>								
	Personnel	\$ 1,663,805	\$ 1,774,690	\$ 2,082,713	\$ 2,082,713	\$ 2,256,860	\$ 174,147	8.36%
	Operations	666,158	730,186	880,677	884,517	1,010,878	126,361	14.29%
	Capital Purchases	500	4,080	-	-	5,000	5,000	0.00%
	Interfund Transfers	54,800	54,800	54,800	54,800	42,400	(12,400)	-22.63%
	Division Summary Total:	<u>\$ 2,385,263</u>	<u>\$ 2,563,756</u>	<u>\$ 3,018,190</u>	<u>\$ 3,022,030</u>	<u>\$ 3,315,138</u>	<u>\$ 293,108</u>	<u>9.70%</u>
<u>Summary of resources:</u>								
	Intergovernmental	\$ 8,073	\$ 8,250	\$ 8,250	\$ 8,250	\$ 8,250	\$ -	0.00%
	Museum revenue	4,986	3,942	5,000	5,000	5,500	500	10.00%
	Library revenue	35,401	26,063	37,350	37,350	37,350	-	0.00%
	Parks revenue	33,933	37,366	32,000	32,000	32,500	500	1.56%
	Recreation program revenue	14,958	15,043	5,000	5,000	5,000	-	0.00%
	General fund	<u>2,287,912</u>	<u>2,473,092</u>	<u>2,930,590</u>	<u>2,934,430</u>	<u>3,226,538</u>	<u>292,108</u>	<u>9.95%</u>
	Division Summary Total:	<u>\$ 2,385,263</u>	<u>\$ 2,563,756</u>	<u>\$ 3,018,190</u>	<u>\$ 3,022,030</u>	<u>\$ 3,315,138</u>	<u>\$ 293,108</u>	<u>9.70%</u>

MUSEUM BUDGET SUMMARY



Mission

Using Stories and Imagination to foster Community.
Share – Remember - Engage

Method of Mission Delivery

The Wasilla Museum and Visitor Center is a dynamic and community-oriented center for educational and cultural interaction. It is a historical resource and educational asset:

- As a service-oriented and public repository of local archival, documentary, photographic and museum collections.
- As a partner in educational initiatives and learning opportunities for our community.
- As an inventive and interactive presenter of exhibitions and programs.
- As the preserver and presenter of collections that make history and art meaningful for visitors and are supported by our local community.
- As a partner in expanding historic preservation and in providing professional field services, increasing the capacity of history and heritage organizations in the Greater Wasilla Area.

Our Vision

The vision of the Wasilla Museum and Visitor Center is to amplify the power of personal stories to enrich our shared experiences. We will extend our impact and strengthen our future by being a versatile resource for our community:

- As a home for collections, programs, and staff that reflect and serve the varied experiences of our community.
- As a partner in life-long learning, allowing people to make connections between history and today’s world.
- As an advocate for and steward of historical resources and facilitator of compelling, meaningful, and enjoyable learning experiences.
- As a workplace that attracts, retains, and develops talented people and enables them to do excellent work.

Personnel

Position	Actual FY2021	Amended Budget FY2022	Adopted Budget FY2023	Adopted Budget FY2024	Difference in Staff Between FY2024 & FY2023
Museum Curator	1.0	1.0	1.0	1.0	-
Museum Aide	.5	1.0	1.0	1.0	-
Functional & Department Total	1.5	2.0	2.0	2.0	

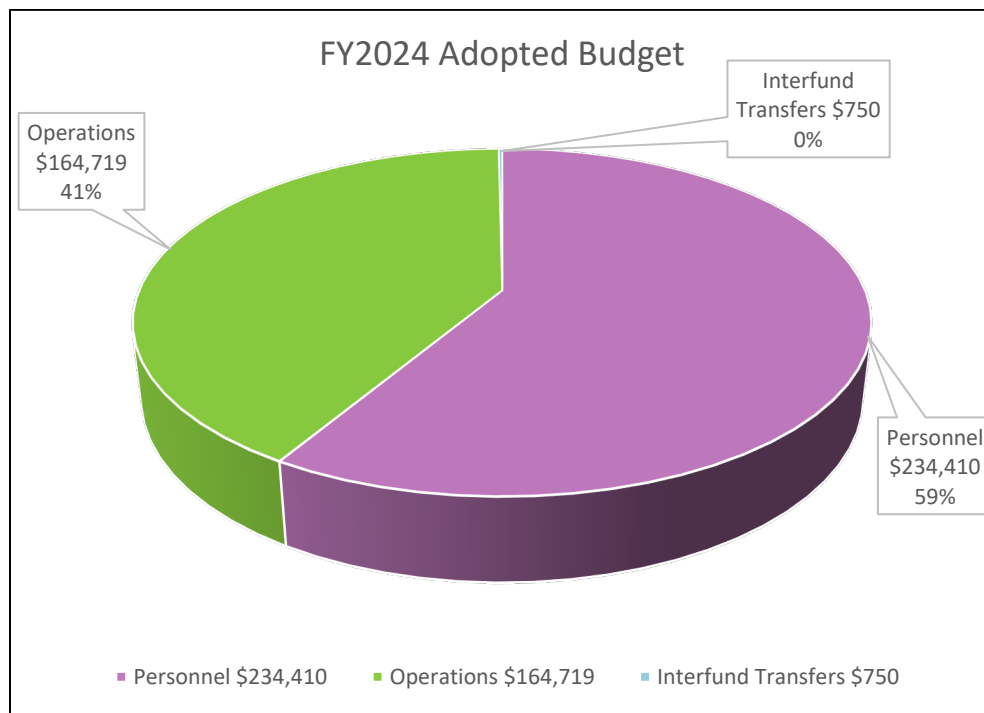
Museum - Continued

Summary of Expenditures

Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference Between FY2024 & FY2023	% Difference Between FY2024 & FY2023
Personnel	\$ 148,157	\$ 218,205	\$ 217,735	\$ 217,735	\$ 234,410	\$ 16,675	7.66%
Operations	95,107	118,376	158,582	162,422	164,719	2,297	1.41%
Interfund Transfers	1,500	1,500	1,500	1,500	750	(750)	-50.00%
Total:	\$ 244,764	\$ 338,081	\$ 377,817	\$ 381,657	\$ 399,879	\$ 18,222	4.77%

Summary of Revenue Sources

Museum Revenue	\$ 4,986	\$ 3,942	\$ 5,000	\$ 5,000	\$ 5,500	\$ 500	10%
General fund	239,778	334,139	372,817	376,657	394,379	17,722	4.71%
Total:	\$ 244,764	\$ 338,081	\$ 377,817	\$ 381,657	\$ 399,879	\$ 18,222	4.77%



Significant Budget Changes

- Personnel cost increases include 3.96% CPI, plus one step on the pay scale. In addition, museum curator position is proposed to move from grade 8 to grade 20 based on requirements of the position and the findings highlighted in the wage study performed last year by Northern Economics.
- Operating costs to the museum marginally increased in FY2023 by \$1,767 or 13%. These increases were within communications, natural gas, electricity, and credit card processing fees. These increases were attributable to FY2024 where a 3.55% increase is projected.

Museum - Continued

Department Statistics

Description	Actual FY2021	Amended Budget FY2022	Adopted Budget FY2023	Adopted Budget FY2024
Number of visitors (total)	2084	1695	2500	2700
Number of people on tours	81	47	100	150
Number of people attending special events/online events	714	434	800	1000
Free Admission	145	132	175	225
Informational requests	358	84	400	425
Visitor Center Usage	786	337	1000	1200

Performance Goals, Objectives, and Measures

☉ = Supports Council Goals and Initiatives.

No.	Performance Goals, Objectives & Measures	Actual FY2021	Actual FY2022	Estimated FY2023	Estimated FY2024
1 ☉	Continue to encourage and promote cultural and recreational programs, events, and activities to improve the quality of life of the City’s residents and visitors using City facilities.				
Objective	Provide quality informational brochures regarding the history of Wasilla and local historic stops. Provide brochures on local amenities.				
Measure					
a.	No. of new brochures produced yearly	2	3	2	2
b.	No. of visitor packets given out or emailed	5	10	20	40
Objective	Continue to provide quality exhibits, programs and develop new programs that improve the quality of life for visitors (updating and creating new permanent exhibits in the new facility as well as bringing in exhibits from outside the city and state.).				
Measure					
a.	No. of events	3	4	8	12
b.	No. of visitors attending special events	714	434	900	1000
2 ☉	(City will plan to maintain and improve existing services): Continue the inventory project for collections belonging to the City of Wasilla.				
Objective	Implement an adequate storage and retrieval system so that artifacts can be accessed for exhibits and study. (Updating to new system and will have to reenter all items)				
Measure					
a.	Percentage of artifacts numbered and recorded in the Past Perfect system. (Re-entering items during inventory) and expand museum collections area.	35%	50%	60%	75%
3 ☉	Continue to enhance the structures and aesthetics of the historic village in the downtown district.				
Objective	Continue to monitor and care for buildings for tours, rentals and events as well as historic interpretation of Wasilla.				
Measure					
a.	Number of structures managed by the museum	13	13	13	14
b.	Number of structures requiring renovation	7	6	5	5
c.	Number of structures renovated	1	1	1	1

Museum - Continued

4	Support the public with enhanced electronic options (but not limited to) fillable forms, payments, audio, from City Council and Commissions, maps, permitting, social media, and other modes of electronic communication opportunities.				
Objective	Continue update website page and social media, send out information about museum programs and exhibits and Wasilla history online and in social media.				
Measure					
a.	Number of posts and changes made to website by week, month, year tabulated and compared in various reports.	15	26	35	52
Objective	Provide quality online programs and offerings through social media, online exhibits, online activities, and events.				
Measure					
a.	Number of new online ads, posts, videos, and offerings provided per year.	5	22	20	45
b.	Number of activity (engagements, shares, comments)	628	773	1000	1300

Previous Year's Accomplishments

- Museum Aide improved digital records management in compliance with the City's record retention schedule.
- Creating procedures and guides for a dual system of records management at the Museum for City records vs. collection records.
- Planned for and began establishing our digital archives, including procedures for file integrity maintenance, preservation formats, and multiple back-up locations.
- Created first edition of procedures and guide for museum staff of copyright considerations in the various contexts of archives, exhibits, programs, collaborations, design services, etc.
- Re-organizing collections rooms to maximize storage space.
- Established more effective environmental monitoring and pest management procedures for collections care using new Conserv system.
- Obtained a collections management grant through the state museum to purchase collection supplies for the rehousing of vulnerable objects.
- Working with the State Archives on the administration of historical U.S. Commissioner records (approx. 1947 – 1963), including digitization of some records to be maintained at the Museum for the benefit of local access.
- Continued working with various museums and archives around the state on the administration of the historic Katie Hurley Estate, including a large collection to be accessioned into the Museum collection. Coordinating the safe delivery of certain historical items to their appropriate repositories in Valdez and Juneau.
- Continue to conduct spring cleaning and maintenance review of historic buildings in the town site.
- Began curation of Museum Gift Shop merchandise to coordinate with the Museum's mission, exhibits and programs.
- Created a schedule of monthly crafts and drop-in activities with seasonal and museum exhibit themes.
- Museum Staff attended PACO (Preserving Alaska's Cultural Organizations) Live Burn event in Wasilla. This is a statewide cohort which trained staff on Emergency Preparedness and Museums as well as provided a framework for updating the Emergency Operations and Recovery Plan for the Museum. Staff implemented the ICS structure to mitigate and conserve objects after a fire.

Museum - Continued

They learned triage techniques and language that can be used during a disaster. They then took part in conserving and preventing further damage to those objects through conservation techniques. The State is chartering a new Alaska Emergency Heritage Network to assist in disasters around the state concerning collections and cultural sites. The Museum hopes to take part in this program.

- Museum Curator applied and obtained a \$7,400 grant for a museum intern in summer 2022. Avery Barth arrived in June 2022 and researched, scanned, and updated documentation to over 500 photographs in the museum collection. Avery, with guidance from Museum staff then developed and created a traveling exhibit of these photographs for a Photo Identification exhibit at the Museum. This exhibit can change out the over 500 photos allowing patrons to help us identify people, events, and places in the photos. This was also a fantastic opportunity to incorporate copyright information about photographs in museum collections and what that means for donors, visitors, and museum staff.
- Continuing partnerships with Mat-Su Salmon Partnership, Chickaloon Village Traditional Council and Knik Tribe to tell a more inclusive and broader story of our region and area. Also started a partnership with Mat-Su Central to create a mural on the museum building. These exhibits and projects are still in the construction phase, but the partnerships and programming continue. These partnerships continue our mission of Using Stories and Imagination to Foster Community.
- Museum has consolidated its museum shop and opened a space for more activities and conversation area in the museum shop. This has provided a better space for our partnership with the Bright Lights Book project of providing free books to the community as well as drop-in art activities and conversational events at the Museum.
- Secured the exhibit *Arctic Winter Games* for January – March 2024 to coincide with the Arctic Winter Games happening in the Mat-Su. Coordinating with the Arctic Winter Games 2024 Organization here in the valley to assist in planning cultural events, hosting the exhibit and providing space for cultural exchanges and events.

**City of Wasilla
Budget Detail
For Fiscal Year 2024**

Fund: General Fund (001)
 Department: Cultural & Recreation Services (45)
 Division: Museum (10)

Account	Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference	% Diff
							Between FY2024 FY2023	Between FY2024 FY2023
10 10	Regular	\$ 88,112	\$ 118,425	\$ 116,833	\$ 116,833	\$ 127,000	\$ 10,167	8.70%
10 20	Temporary	5,040	15,352	16,524	16,524	16,900	376	2.28%
10 30	Overtime	290	1,945	2,448	2,448	2,600	152	6.21%
	Personnel Services	93,442	135,722	135,805	135,805	146,500	10,695	7.88%
20 10	Group Insurance	19,727	37,370	44,092	44,092	47,200	3,108	7.05%
20 20	FICA	1,354	1,967	1,969	1,969	2,100	131	6.65%
20 30	PERS	27,087	33,627	26,242	26,242	28,100	1,858	7.08%
20 40	SBS	5,728	8,320	8,325	8,325	9,000	675	8.11%
20 50	Unemployment	609	970	1,000	1,000	1,200	200	20.00%
20 60	Workers' Compensation	210	229	302	302	310	8	2.65%
	Personnel Svcs-Benefit	54,715	82,483	81,930	81,930	87,910	5,980	7.30%
30 34	Other	198	2,942	1,000	4,840	1,000	(3,840)	-79.34%
	Professional Services	198	2,942	1,000	4,840	1,000	(3,840)	-79.34%
40 11	Water/Sewerage	2,332	2,332	3,000	3,000	3,000	-	0.00%
40 12	Waste Disposal	1,710	1,586	2,000	2,000	2,000	-	0.00%
40 20	Cleaning	10,054	1,546	2,625	2,625	2,945	320	12.19%
40 30	Repair & Maintenance	4,524	4,591	10,800	10,800	12,300	1,500	13.89%
40 31	Computer Software Maint	2,050	2,442	4,672	4,672	5,472	800	17.12%
40 40	Rentals	1,786	3,371	4,750	4,750	4,750	-	0.00%
40 90	Other Property Services	3,209	3,446	5,000	5,000	5,000	-	0.00%
	Purchased-Property	25,665	19,314	32,847	32,847	35,467	2,620	7.98%
50 20	Insurance	12,466	13,367	13,995	13,995	15,073	1,078	7.70%
50 30	Communications	7,514	7,796	11,036	11,036	10,380	(656)	-5.94%
50 40	Advertising	1,688	6,996	8,400	8,400	8,400	-	0.00%
50 50	Printing & Binding	956	-	4,900	4,900	4,900	-	0.00%
50 81	Travel	159	1,893	5,500	5,500	5,500	-	0.00%
50 82	Staff Development	4,295	3,826	6,300	6,300	6,500	200	3.17%
50 85	Dues & Subscriptions	4,139	3,540	3,604	3,604	3,739	135	3.75%
50 90	Oth Purchased Services	102	1,300	4,900	4,900	4,900	-	0.00%
50 97	Recreation Programs	2,451	3,265	3,300	3,300	3,300	-	0.00%
	Other Purchased Services	33,770	41,983	61,935	61,935	62,692	757	1.22%
60 10	General Supplies	2,675	11,534	10,000	10,000	10,000	-	0.00%
60 12	Gift Shop Merchandise	3,595	7,115	6,000	6,000	4,000	(2,000)	-33.33%
60 15	Small Tools & Equipment	4,829	6,088	11,500	11,500	11,500	-	0.00%
60 16	Uniforms & Clothing	-	1,240	2,000	2,000	1,500	(500)	-25.00%
60 21	Natural Gas	12,534	12,826	15,000	15,000	17,000	2,000	13.33%
60 22	Electricity	11,669	14,543	17,000	17,000	20,000	3,000	17.65%
60 25	Gasoline	172	791	1,300	1,300	1,560	260	20.00%
	Supplies	35,474	54,137	62,800	62,800	65,560	2,760	4.39%
99 17	Technology Replacement	1,500	1,500	1,500	1,500	750	(750)	-50.00%
	Interfund Transfers	1,500	1,500	1,500	1,500	750	(750)	-50.00%
	Division Total:	\$ 244,764	\$ 338,081	\$ 377,817	\$ 381,657	\$ 399,879	\$ 18,222	4.77%

Summary of expenditures:

Personnel	\$ 148,157	\$ 218,205	\$ 217,735	\$ 217,735	\$ 234,410	\$ 16,675	7.66%
Operations	95,107	118,376	158,582	162,422	164,719	2,297	1.41%
Interfund Transfers	1,500	1,500	1,500	1,500	750	(750)	-50.00%
Division Summary Total:	\$ 244,764	\$ 338,081	\$ 377,817	\$ 381,657	\$ 399,879	\$ 18,222	4.77%

Summary of resources:

Museum revenue	\$ 4,986	\$ 3,942	\$ 5,000	\$ 5,000	\$ 5,500	\$ 500	10.00%
General fund	239,778	334,139	372,817	376,657	394,379	17,722	4.71%
Division Summary Total:	\$ 244,764	\$ 338,081	\$ 377,817	\$ 381,657	\$ 399,879	\$ 18,222	4.77%

PARKS MAINTENANCE



BUDGET SUMMARY

Mission

Public Works' mission is to preserve and enhance the City's recreational infrastructure and improve operational efficiency of parks maintenance.

Program

The Parks Maintenance Division is dedicated to the upkeep of the City's parks, playgrounds, ballfields and cemetery. The division also performs beautification of the City by planting and maintaining flower beds and hanging baskets throughout the City.

Personnel

Position	Actual FY2021	Amended Budget FY2022	Adopted Budget FY2023	Adopted Budget FY2024	Difference in Staff Between FY2024 & FY2023
Parks & Property Technician I	2.0	2.0	4.0	4.0	-
Parks & Property Technician II	1.0	1.0	1.0	1.0	-
Functional Total	3.0	3.0	5.0	5.0	
<i>Positions Allocated (To)/From Other Departments</i>					
Maintenance Supervisor – Buildings & Parks (allocated from pw – property maintenance)	.50	.50	.50	.50	-
Parks & Properties Tech I – (To) Properties	(.20)	(.20)	(.20)	(.20)	-
Department Total	3.3	3.3	5.3	5.3	-

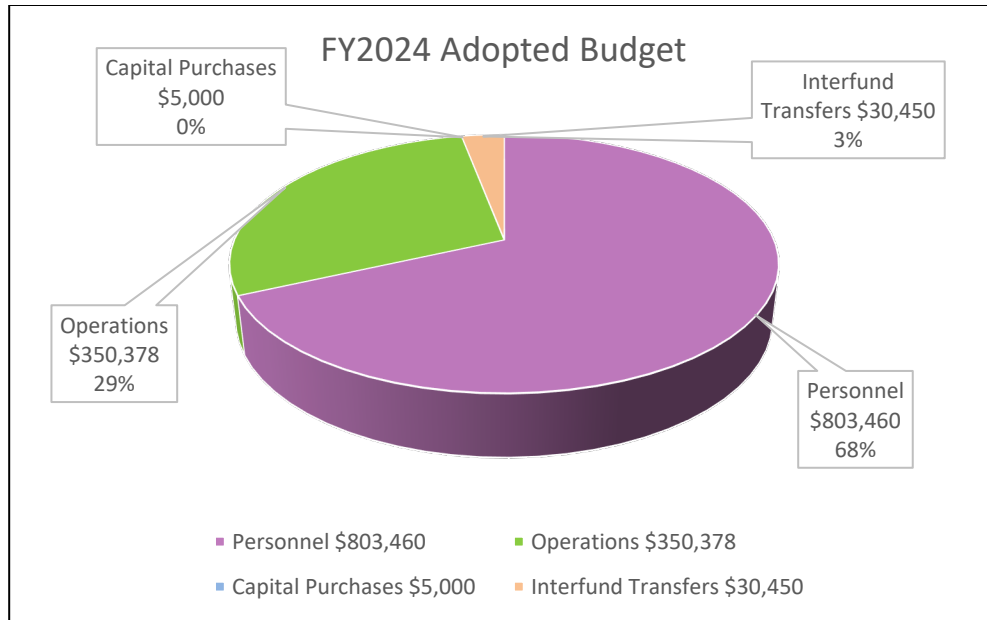
Summary of Expenditures

Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference Between FY2024 & FY2023	% Difference Between FY2024 & FY2023
Personnel	\$ 499,112	\$ 510,643	\$ 788,814	\$ 788,814	\$ 830,460	\$ 41,646	5.28%
Operations	187,972	196,018	235,585	235,585	350,378	114,793	48.73%
Capital Purchases	500	4,080	-	-	5,000	5,000	0.00%
Interfund Transfers	30,900	30,900	30,900	30,900	30,450	(450)	-1.46%
Total:	\$ 718,484	\$ 741,641	\$ 1,055,299	\$ 1,055,299	\$1,216,288	\$ 160,989	15.26%

Summary of Revenue Sources

Parks revenue	\$ 33,933	\$ 37,366	\$ 32,000	\$ 32,000	\$ 32,500	\$ 500	1.56%
General fund	684,551	704,275	1,023,299	1,023,299	1,183,788	160,489	15.68%
Total:	\$ 718,484	\$ 741,641	\$1,055,299	\$1,055,299	\$1,216,288	\$ 160,989	15.26%

Parks Maintenance - Continued



Significant Budget Changes

- Personnel cost increases include 3.96% CPI, plus one step on the pay scale.
- Operations increased 48% largely from repair and maintenance and contract services. Repair increases included \$20,000 for bathroom repairs. Contract costs include \$25,000 for danger tree removal. Staff development increased \$21,000 for CDL certification for two employees.

Department Statistics

Description	Actual FY2021	Amended Budget FY2022	Adopted Budget FY2023	Adopted Budget FY2024
Number of facilities maintained (recreation)	20	20	20	20
Acres maintained	143	143	143	143
Cost per acre maintained	\$5,024	\$7,380	\$7,380	\$8,506

Parks Maintenance - Continued

Performance Goals, Objectives and Measures

🎯 = Supports Council Goals and Initiatives.

No.	Performance Goals, Objectives & Measures	Actual FY2021	Actual FY2020	Estimated FY2021	Estimated FY2022
1 🎯	To ensure infrastructure of recreational areas are maintained and improved so they are available now and in the future.				
Objective	Provide a cost effective and efficient level of maintenance for all city parks, recreational areas and cemetery.				
Measure					
a.	Percent of acres maintained within established guidelines for level of care.	95%	95%	95%	95%
2 🎯	To make the City an increasingly attractive place to live and play.				
Objective	Provide a cost effective and efficient level of turf maintenance and flower bed upkeep.				
Measure					
a.	Total acres of turf maintained.	47	47	47	47
a.	Total square footage of flower beds maintained.	4,600	4,600	4,600	4,600
a.	Total number of hanging baskets maintained.	145	145	145	145

Previous Year's Accomplishments

- Built a bow range with a safety embankment at Lucille Park.
- Added overflow parking at Lucille campground.
- Vented multiple park restrooms.
- Added lighting at Iditapark's sledding hill.
- Removed and replaced fencing around Wonderland park. Seeded additional seating space. Added ADA compliant access to Wonderland park.
- Finished public parking area at Bumpus soccer fields.

**City of Wasilla
Budget Detail
For Fiscal Year 2024**

Fund: General Fund (001)
Department: Cultural & Recreation Services (45)
Division: Parks Maintenance (20)

Account	Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference	% Diff
							Between FY2024 FY2023	Between FY2024 FY2023
10 10	Regular	\$ 205,367	\$ 211,543	\$ 346,557	\$ 346,557	\$ 363,000	\$ 16,443	4.74%
10 20	Temporary	104,884	102,869	135,546	135,546	139,000	3,454	2.55%
10 25	ALPAR	19,289	13,948	29,952	29,952	30,000	48	0.16%
10 30	Overtime	6,701	9,991	19,367	19,367	23,200	3,833	19.79%
10 99	Salary Allocation	(436)	-	-	-	-	-	0.00%
	Personnel Services	335,805	338,351	531,422	531,422	555,200	23,778	4.47%
20 10	Group Insurance	64,523	67,023	116,872	116,872	126,300	9,428	8.07%
20 20	FICA	4,845	4,876	7,705	7,705	8,100	395	5.13%
20 30	PERS	62,303	67,514	80,504	80,504	83,900	3,396	4.22%
20 40	SBS	20,612	20,741	32,577	32,577	34,300	1,723	5.29%
20 50	Unemployment	2,539	2,616	3,966	3,966	6,000	2,034	51.29%
20 60	Workers' Compensation	8,522	9,522	15,768	15,768	16,660	892	5.66%
20 99	Benefit Allocation	(37)	-	-	-	-	-	0.00%
	Personnel Svcs-Benefit	163,307	172,292	257,392	257,392	275,260	17,868	6.94%
30 34	Other	260	362	1,260	1,260	1,760	500	39.68%
	Professional Services	260	362	1,260	1,260	1,760	500	39.68%
40 11	Water/Sewerage	3,857	4,249	5,600	5,600	5,600	-	0.00%
40 12	Waste Disposal	5,607	8,334	8,800	15,300	15,300	-	0.00%
40 30	Repair & Maintenance	31,442	19,483	27,900	27,900	56,390	28,490	102.11%
40 31	Computer Software Maint	1,048	1,043	1,100	1,100	800	(300)	-27.27%
40 40	Rentals	3,006	7,169	11,750	11,750	11,750	-	0.00%
40 91	Contractual Services	16,344	15,499	19,898	19,898	46,133	26,235	131.85%
	Purchased-Property	61,304	55,777	75,048	81,548	135,973	54,425	206.69%
50 20	Insurance	14,706	16,712	21,450	21,450	24,180	2,730	12.73%
50 30	Communications	2,729	2,508	2,927	2,927	3,885	958	32.73%
50 40	Advertising	-	-	350	350	350	-	0.00%
50 81	Travel	-	-	200	200	200	-	0.00%
50 82	Staff Development	1,400	1,594	2,720	2,720	23,770	21,050	773.90%
50 85	Dues & Subscriptions	192	118	340	340	260	(80)	-23.53%
50 90	Oth Purchased Services	75	-	750	750	500	(250)	-33.33%
	Other Purchased Services	19,102	20,932	28,737	28,737	53,145	24,408	84.94%
60 10	General Supplies	65,684	60,982	71,060	64,560	73,520	8,960	13.88%
60 15	Small Tools & Equipment	7,540	15,710	14,450	14,450	20,230	5,780	40.00%
60 16	Uniforms & Clothing	239	274	750	750	750	-	0.00%
60 21	Natural Gas	1,377	1,453	2,000	2,000	2,000	-	0.00%
60 22	Electricity	19,121	16,389	22,000	22,000	23,000	1,000	4.55%
60 25	Gasoline	13,345	24,139	20,280	20,280	40,000	19,720	97.24%
	Supplies	107,306	118,947	130,540	124,040	159,500	35,460	28.59%
70 40	Machinery & Equipment	500	4,080	-	-	5,000	5,000	0.00%
	Capital Purchases	500	4,080	-	-	5,000	5,000	0.00%
99 12	Vehicle Fund	30,000	30,000	30,000	30,000	30,000	-	0.00%
99 17	Technology Replacement	900	900	900	900	450	(450)	-50.00%
	Interfund Transfers	30,900	30,900	30,900	30,900	30,450	(450)	-1.46%
	Division Total:	\$ 718,484	\$ 741,641	\$ 1,055,299	\$ 1,055,299	\$ 1,216,288	\$ 160,989	15.26%

Summary of expenditures:

Personnel	\$ 499,112	\$ 510,643	\$ 788,814	\$ 788,814	\$ 830,460	\$ 41,646	5.28%
Operations	187,972	196,018	235,585	235,585	350,378	114,793	48.73%
Capital Purchases	500	4,080	-	-	5,000	5,000	0.00%
Interfund Transfers	30,900	30,900	30,900	30,900	30,450	(450)	-1.46%
Division Summary Total:	\$ 718,484	\$ 741,641	\$ 1,055,299	\$ 1,055,299	\$ 1,216,288	\$ 160,989	15.26%

Summary of resources:

Parks revenue	\$ 33,933	\$ 37,366	\$ 32,000	\$ 32,000	\$ 32,500	\$ 500	1.56%
General fund	684,551	704,275	1,023,299	1,023,299	1,183,788	160,489	15.68%
Division Summary Total:	\$ 718,484	\$ 741,641	\$ 1,055,299	\$ 1,055,299	\$ 1,216,288	\$ 160,989	15.26%

LIBRARY BUDGET SUMMARY

Mission

The Library builds community and opportunities for improving quality of life by providing access to a broad range of resources to Wasilla and greater Wasilla area residents. These resources are designed to meet the educational, professional, intellectual, cultural and recreational needs of the area’s diverse, rapidly growing population.

Program

The Library is responsible for developing, maintaining, and providing free access to a balanced collection of resources curated to meet the educational, professional, intellectual, cultural, and recreational needs of Wasilla and the greater Wasilla community. Additionally, through resource-sharing arrangements, users can access resources beyond those owned by this library. The Library, on its own and in co-sponsorship with community members and organizations, offers events designed to meet the early literacy and life-long learning needs of all ages. The library assists users in accessing available collections and resources and provides tours, public services, instruction and programs in a safe, comfortable and inviting environment.

In support of, and in addition to executing the Library’s program, staff manages departmental resources to optimize the services and programs provided to the community as cost efficiently as possible. Optimization occurs through fiscal management, facility management, administrative support, technology support, and development of library-operating procedures. Staff selects, orders, catalogs, makes shelf-ready, maintains, manages, circulates, and evaluates library materials and resources and handles all incoming and outgoing library materials and deliveries between this library, the other public libraries in the Mat-Su Borough, and the other member libraries of the Alaska Library Catalog.

The Library Director is responsible for preparing and administering the operating budget for the library.

Personnel

Position	Actual FY2021	Amended Budget FY2022	Adopted Budget FY2023	Adopted Budget FY2024	Difference in Staff Between FY2024 & FY2023
Director	1.0	1.0	1.0	1.0	-
Youth Services Librarian	1.0	1.0	1.0	1.0	-
User Services Librarian	1.0	1.0	1.0	1.0	-
Library Aide, I, II, III	7.0	7.0	7.0	7.50	.50
Library Helper	.5	.5	.5	.50	-
Functional & Department Total	10.5	10.5	10.5	11	.50

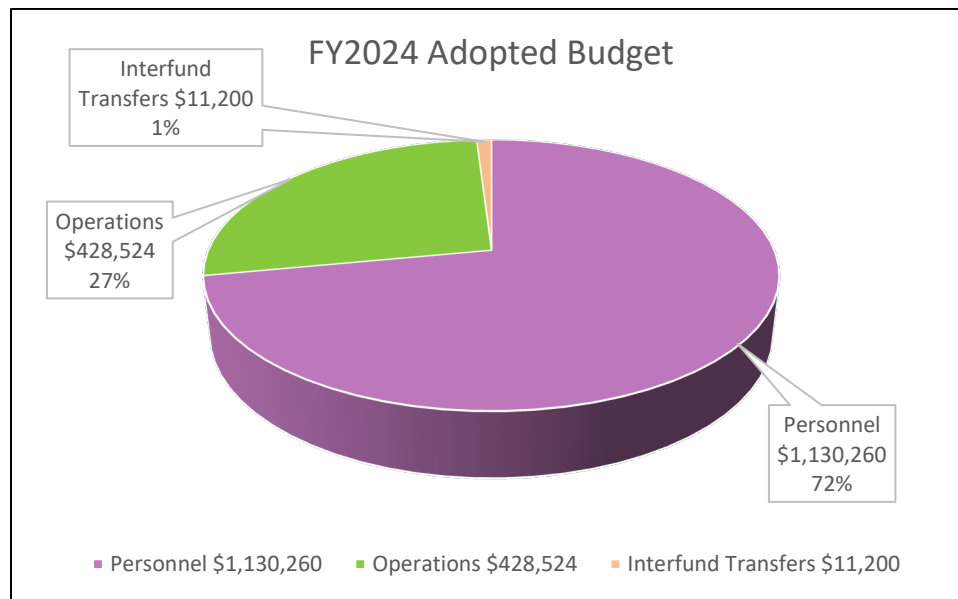
Library - Continued

Summary of Expenditures

Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference Between FY2024 & FY2023	% Difference Between FY2024 & FY2023
Personnel	\$ 959,379	\$ 983,881	\$ 1,020,951	\$ 1,020,951	\$ 1,130,260	\$ 109,309	10.71%
Operations	335,938	356,138	419,443	419,443	425,974	6,531	1.56%
Interfund Transfers	22,400	22,400	22,400	22,400	11,200	(11,200)	-50.00%
Total	\$ 1,317,717	\$ 1,362,419	\$ 1,462,794	\$ 1,462,794	\$ 1,567,434	\$ 104,640	7.15%

Summary of Resources

Intergovernmental	\$ 8,073	\$ 8,250	\$ 8,250	\$ 8,250	\$ 8,250		0.00%
Library Revenue	35,401	26,063	37,350	37,350	37,350		
General fund	1,274,243	1,328,106	1,417,194	1,417,194	1,521,834	104,640	7.38%
Total	\$ 1,317,717	\$ 1,362,419	\$ 1,462,794	\$ 1,462,794	\$ 1,567,434	\$ 104,640	7.15%



Significant Budget Changes:

Personnel cost increases are from normal growth of CPI and longevity step increases of 2%-4.5% for FY2023 and 2%-5% for FY2024.

No significant change in operational cost for FY2023.

Library - Continued

Department Statistics

Description	Actual FY2021	Actual FY2022	Adopted Budget FY2023	Adopted Budget FY2024
Books held by the Library – print and digital	66,000	85,745	90,000	92,000
Audio materials held by the Library, physical and digital	3,100	3,337	3,500	3,500
Video materials held by the Library	4,400	4,517	4,700	4,750
Number of Library items borrowed (Circulation)	255,432	291,948	295,000	300,000
Annual Public Service Hours FY21 reduced due to COVID-19.	1,720	2,000	2000	2000
Annual Number of Visits	63,431	85,306	95,000	97,000
Annual number of in-depth questions which require research to answer.	2,452	3,069	3,200	3,300

Performance Goals, Objectives, and Measures

🎯 = Supports Council Goals and Initiatives.

No.	Performance Goals, Objectives & Measures	Actual FY2021	Estimated FY2022	Estimated FY2023	Estimated FY2024
1 🎯	Continue to enhance and expand the City’s technology infrastructure.				
Objective	Support the public with enhanced electronic options (but not limited to) fillable forms, payments, audio from City Council and Commissions, maps, permitting, social media and other modes of electronic communication opportunities.				
Measure					
a.	Library programs, services, and information will be disseminated through the City’s website and website features (such as fillable forms and online payments) will be incorporated as they become available.	Yes	Yes	Yes	Yes
b.	Number of public-only computer terminals/number of sessions on the public computers	43 11,983	43 13,657	43 15,000	43 15,500
c.	Number of public-only wireless connections/number of wireless sessions.	30 4,208	30 5,381	30 5,500	30 5,700
d.	Electronic collections acquired through curation, payment or resource sharing agreement.	54	54	53	52
2 🎯	Preserve and enhance the quality of life for current and future residents of Wasilla and for visitors to this community.				
Objective	Continue to encourage and promote cultural and recreational programs, events, and activities to improve the quality of life of the City’s residents and visitors using City facilities (such as parks, museums and library).				
Measure					
a.	The Library will continue to offer programs for children – these include story times, special summer reading programs, class visits, and tours	132 Prog. 4,996 Attendees	153 Prog. 8,543 Attendees	165 Prog. 8,900 Attendees	175 Prog. 9,200 Attendees
b.	The Library will continue to offer interlibrary loans to other libraries and from other libraries	To: 163 From:83	To: 268 From:140	To:433 From:169	To:420 From:170
c.	The Library will continue to offer Multi-Purpose Room Rentals.	10	56	85	90

Library - Continued

Previous Years' Accomplishments:

Customers:

- 85,306 patrons visited the library during FY22; On track to have around 95,000 visits in FY23.
- 40 to 85 new registrations for library cards a week.

Library Events and Outreach:

- Engagement from 1,338 patrons through virtual programming platforms (social media events and posts, zoom, etc.).
- 1,475 kits provided to young children and families, including art projects, science experiments, early literacy skills, and more.
- 3,955 participants in passive library programs, both in-house and remotely, such as contests (bookmarks, writing, and comics), library look and find sheets, programs on the path.
- Included several local businesses, agencies, and organizations in library events, including Thrive Mat-Su, Kids Kupboard, UAF Cooperative Extension, Alaska Youth Court, and Jonathan's Reptiles.
- Increased programming available to adult library users including book clubs, summer reading, our annual spelling bee and Blind Date with a Book programs.

Collection & Circulation:

- 5,481 books were added.
- 583 videos were added.
- 291,948 items were checked out from the library, including digital materials.
- 14,000 to 27,000 physical items were checked out each month.

**City of Wasilla
Budget Detail
For Fiscal Year 2024**

Fund: General Fund (001)
Department: Cultural & Recreation Services (45)
Division: Library (50)

Account	Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Proposed Budget	Difference	% Diff
							Between FY2024 FY2023	Between FY2024 FY2023
10 10	Regular	\$ 555,175	\$ 557,058	\$ 608,763	\$ 608,763	\$ 663,900	\$ 55,137	9.06%
10 20	Temporary	20,787	22,249	23,409	23,409	24,000	591	2.52%
10 30	Overtime	80	254	1,331	1,331	1,400	69	5.18%
10 99	Salary Allocation	(6,386)	-	-	-	-	-	0.00%
	Personnel Services	569,656	579,561	633,503	633,503	689,300	55,797	8.81%
20 10	Group Insurance	173,212	188,545	199,002	199,002	236,400	37,398	18.79%
20 20	FICA	8,351	8,401	9,186	9,186	10,000	814	8.86%
20 30	PERS	169,368	166,272	134,220	134,220	145,300	11,080	8.26%
20 40	SBS	35,316	35,527	38,833	38,833	42,400	3,567	9.19%
20 50	Unemployment	4,314	4,473	4,801	4,801	5,400	599	12.48%
20 60	Workers' Compensation	1,089	1,102	1,406	1,406	1,460	54	3.84%
20 99	Benefit Allocation	(1,927)	-	-	-	-	-	0.00%
	Personnel Svcs-Benefit	389,723	404,320	387,448	387,448	440,960	53,512	13.81%
30 32	Legal	-	-	875	875	875	-	0.00%
30 34	Other	22,013	21,643	27,445	27,445	27,895	450	1.64%
	Professional Services	22,013	21,643	28,320	28,320	28,770	450	1.59%
40 11	Water/Sewerage	1,584	1,802	5,000	5,000	5,000	-	0.00%
40 12	Waste Disposal	3,082	3,732	4,450	4,450	4,550	100	2.25%
40 20	Cleaning	57,770	59,864	69,078	69,078	69,528	450	0.65%
40 30	Repair & Maintenance	18,433	16,117	16,500	16,370	17,300	930	5.68%
40 31	Computer Software Maint	6,403	7,848	8,150	8,150	6,450	(1,700)	-20.86%
40 40	Rentals	2,674	3,079	2,650	2,780	2,800	20	0.72%
40 90	Other Property Services	3,420	3,120	441	441	465	24	5.44%
	Purchased-Property	93,366	95,562	106,269	106,269	106,093	(176)	-0.17%
50 20	Insurance	33,650	37,336	38,850	38,850	42,850	4,000	10.30%
50 30	Communications	21,364	23,636	25,090	25,090	28,047	2,957	11.79%
50 40	Advertising	-	-	500	500	500	-	0.00%
50 81	Travel	-	-	4,435	4,435	4,735	300	6.76%
50 82	Staff Development	892	446	4,025	4,025	3,025	(1,000)	-24.84%
50 85	Dues & Subscriptions	918	511	1,200	1,200	1,200	-	0.00%
	Other Purchased Services	56,824	61,929	74,100	74,100	80,357	6,257	8.44%
60 10	General Supplies	11,750	16,426	18,703	18,703	18,703	-	0.00%
60 15	Small Tools & Equipment	104	189	1,000	1,000	1,000	-	0.00%
60 21	Natural Gas	14,493	12,653	21,000	21,000	21,000	-	0.00%
60 22	Electricity	30,334	32,681	39,000	39,000	39,000	-	0.00%
60 40	Books & Periodicals	73,025	70,041	82,000	82,000	82,000	-	0.00%
60 41	Subscriptions	3,387	3,380	4,351	4,351	4,351	-	0.00%
60 42	Audiovisual	15,598	13,886	17,500	17,500	17,500	-	0.00%
60 43	Electronic Materials	11,298	15,238	18,700	18,700	18,700	-	0.00%
60 45	Special Programs	3,819	6,682	8,500	8,500	8,500	-	0.00%
60 47	Target - Summer Program	-	6,000	-	-	-	-	0.00%
	Supplies	163,808	177,176	210,754	210,754	210,754	-	0.00%
69 10	Cash Over/Short	(73)	(172)	-	-	-	-	0.00%
	Other Expenditures	(73)	(172)	-	-	-	-	0.00%
99 17	Technology Replacement	22,400	22,400	22,400	22,400	11,200	(11,200)	-50.00%
	Interfund Transfers	22,400	22,400	22,400	22,400	11,200	(11,200)	-50.00%
	Division Total:	\$ 1,317,717	\$ 1,362,419	\$ 1,462,794	\$ 1,462,794	\$ 1,567,434	\$ 104,640	7.15%
Summary of expenditures:								
	Personnel	\$ 959,379	\$ 983,881	\$ 1,020,951	\$ 1,020,951	\$ 1,130,260	\$ 109,309	10.71%
	Operations	335,938	356,138	419,443	419,443	425,974	6,531	1.56%
	Interfund Transfers	22,400	22,400	22,400	22,400	11,200	(11,200)	-50.00%
	Division Summary Total:	\$ 1,317,717	\$ 1,362,419	\$ 1,462,794	\$ 1,462,794	\$ 1,567,434	\$ 104,640	7.15%
Summary of resources:								
	Intergovernmental	\$ 8,073	\$ 8,250	\$ 8,250	\$ 8,250	\$ 8,250	\$ -	0.00%
	Library revenue	35,401	26,063	37,350	37,350	37,350	-	0.00%
	General fund	1,274,243	1,328,106	1,417,194	1,417,194	1,521,834	104,640	7.38%
	Division Summary Total:	\$ 1,317,717	\$ 1,362,419	\$ 1,462,794	\$ 1,462,794	\$ 1,567,434	\$ 104,640	7.15%

RECREATION SERVICES DEPARTMENT BUDGET SUMMARY



Mission

Recreation and Cultural Service’s mission is to preserve and expand the City's recreational infrastructure based on the needs and interests of the community at-large.

Program

The Recreation Services Department provides community events and activities to engage the general population, promote healthy lifestyles, and cultivate traditions that promote a colorful city center. The program requires a strong collaboration with local businesses, non-profit organizations and volunteers who contribute time, talents and resources toward these events.

Personnel

Position	Actual FY2021	Amended Budget FY2022	Adopted Budget FY2023	Adopted Budget FY2024	Difference in Staff Between FY2024 & FY2023
Recreational Services Director*	.3	.3	.3	.3	-
Total	.3	.3	.3	.3	

*Split between Recreation Services & Sports Center

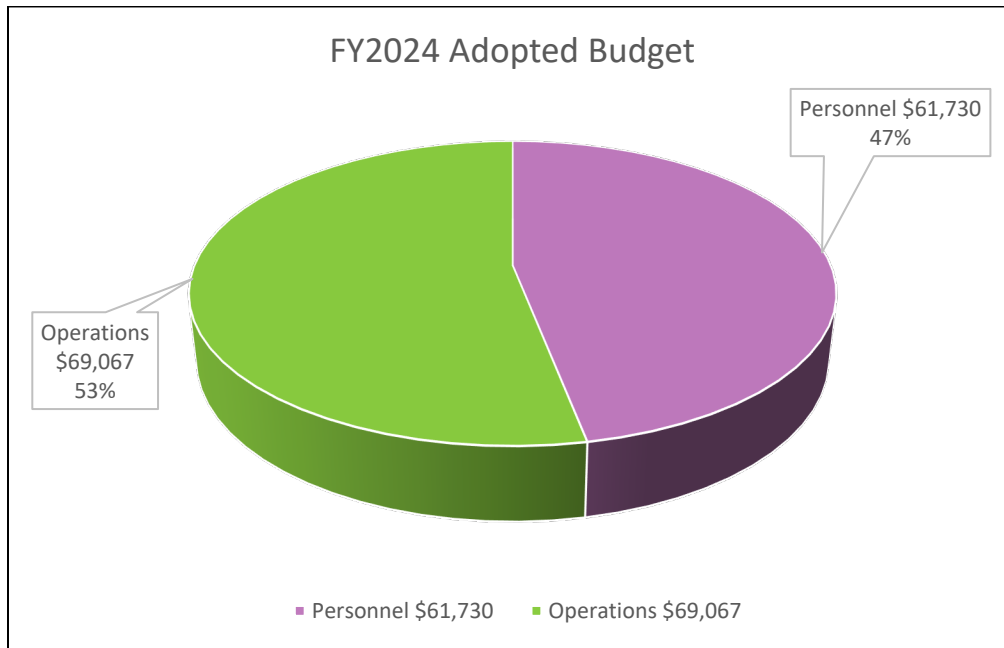
Summary of Expenditures

Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference Between FY2024 & FY2023	% Difference Between FY2024 & FY2023
Personnel	\$ 57,157	\$ 61,961	\$ 55,213	\$ 55,213	\$ 61,730	\$ 6,517	11.80%
Operations	47,141	59,654	67,067	67,067	69,807	2,740	4.09%
Total:	\$ 104,298	\$ 121,615	\$ 122,280	\$ 122,280	\$ 131,537	\$ 9,257	7.57%

Summary of Revenue Sources

Recreation program revenue	\$ 14,958	\$ 15,043	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	0.00%
General fund	89,340	106,572	117,280	117,280	126,537	9,257	7.89%
Total:	\$ 104,298	\$ 121,615	\$ 122,280	\$ 122,280	\$ 131,537	\$ 9,257	7.57%

Recreation Services - Continued



Significant Budget Changes

Recreation Programming Event Increases

- New Year's Eve Fireworks- cost of fireworks increased significantly.
- 4th of July Parade- added costs not previously budgeted in Park and Rec. for traffic control, security, and float material
- 4th of July Fireworks- cost of fireworks increased significantly.
- Wasilla Summerfest- adding music and event costs.
- Park Passport program- looking to increase distribution & create new passport for 2024.

Department Statistics


Description	Actual FY2021	Amended Budget FY2022	Adopted Budget FY2023	Adopted Budget FY2024
Number of Recreation Programs	17	15	11	15
Number of Participants in Clean Up Days	300	300	300	325
Number of Participants in July 4 th Picnic	0	3,500	3,500	3,600
Number of Volunteers	45	45	75	100
Number of Participants Music in the Park-June	-	5,000	6,000	6,500
Number of Participants in New Years Eve Fireworks	-	5,000	6,500	8,500
Number of Participants in Parks Passport	-	200	500	1,000

Performance Goals, Objectives, and Measures

🎯 = Supports Council Goals and Initiatives.

No.	Performance Goals, Objectives & Measures	Actual FY2021	Actual FY2020	Estimated FY2021	Estimated FY2022
1 🎯	Create and promote, with fiscal responsibility, recreational programs and activities designed to improve quality of life for City and Borough residents using City facilities and recreational venues.				
Objective	Schedule, coordinate, execute, and continuously evaluate current and new events and programs sponsored by the City of Wasilla.				

Recreation Services - Continued

Measure					
a.	Number of programs and/or events hosted or sponsored by the City.	23	25	23	25
2 	To support, grow, and sustain recreation programs and events through community involvement, thereby benefiting youth and adults of the of the City of Wasilla.				
Objective	Reach community via social media posts on upcoming events and activities.				
Measure					
a.	# of followers on Facebook	-	2,729	2,977	3,000

Previous Year’s Accomplishments:

- Continue collaboration with local businesses to provide successful events for the City and the community.
- Worked with Matsu Softball Association to support the development of two additional softball fields and additional parking at Bumpus Recreation area.
- Worked with Alaskan Bowhunters Association for the support of a Static Archery Range.
- Improving Parks Passport project for City Parks.
- Implemented Security for New Year’s Eve Fireworks display.
- Continue to work on Park Master Plan update.
- The following events were either hosted or sponsored in part by the City of Wasilla:
 - Skate the Lake Newcomb Park
 - Spring Learn to Skate Ice Show/Free Public Skate
 - Arbor Day Seedling Giveaway
 - May Clean-Up Days
 - Why Not Tri Triathlon
 - Music in the Park- Fridays in June
 - 4th of July Parade
 - 4th of July Mayor’s Picnic
 - 4th of July Fireworks
 - Music In the Park 4th of July Finale
 - End of Summer Free Public Skate
 - Halloween Spooktacular/Free Public Skate
 - Christmas Friendship Dinner
 - City Christmas Tree Lighting Celebration
 - Christmas Learn to Skate Ice Show/Free Public Skate
 - New Year’s Eve Fireworks



**City of Wasilla
Budget Detail
For Fiscal Year 2024**

Fund: General Fund (001)
 Department: Cultural & Recreation Services (45)
 Division: Recreation Services (70)

Account	Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference Between FY2024 FY2023	% Diff Between FY2024 FY2023
10 10	Regular	\$ 35,725	\$ 41,970	\$ 34,959	\$ 34,959	\$ 37,700	\$ 2,741	7.84%
10 20	Temporary	-	-	1,322	1,322	1,400	78	5.90%
10 30	Overtime	-	-	-	-	700	700	0.00%
10 35	Honorarium	1,575	1,500	1,500	1,500	3,000	1,500	100.00%
	Personnel Services	37,300	43,470	37,781	37,781	42,800	5,019	13.28%
20 10	Group Insurance	5,867	5,577	6,615	6,615	7,100	485	7.33%
20 20	FICA	540	630	546	546	600	54	9.89%
20 30	PERS	10,942	9,323	7,691	7,691	8,300	609	7.92%
20 40	SBS	2,282	2,665	2,314	2,314	2,600	286	12.36%
20 50	Unemployment	131	196	144	144	200	56	38.89%
20 60	Workers' Compensation	95	100	122	122	130	8	6.56%
	Personnel Svcs-Benefit	19,857	18,491	17,432	17,432	18,930	1,498	8.59%
50 20	Insurance	2,165	2,295	2,317	2,317	2,553	236	10.19%
50 40	Advertising	2,539	3,795	3,500	3,500	3,500	-	0.00%
50 50	Printing & Binding	383	45	500	500	1,500	1,000	200.00%
50 81	Travel	-	754	800	800	1,700	900	112.50%
50 82	Staff Development	28	595	500	500	250	(250)	-50.00%
50 85	Dues & Subscriptions	95	175	250	250	250	-	0.00%
50 97	Recreation Programs	40,307	50,151	56,150	56,150	57,304	1,154	2.06%
	Other Purchased Services	45,517	57,810	64,017	64,017	67,057	3,040	4.75%
60 10	General Supplies	1,084	212	1,800	1,800	1,500	(300)	-16.67%
60 15	Small Tools & Equipment	540	1,632	1,250	1,250	1,250	-	0.00%
	Supplies	1,624	1,844	3,050	3,050	2,750	(300)	-9.84%
	Division Total:	\$ 104,298	\$ 121,615	\$ 122,280	\$ 122,280	\$ 131,537	\$ 9,257	7.57%

Summary of expenditures:

Personnel	\$ 57,157	\$ 61,961	\$ 55,213	\$ 55,213	\$ 61,730	\$ 6,517	11.80%
Operations	47,141	59,654	67,067	67,067	69,807	2,740	4.09%
Division Summary Total:	\$ 104,298	\$ 121,615	\$ 122,280	\$ 122,280	\$ 131,537	\$ 9,257	7.57%

Summary of resources:

Recreation program revenue	\$ 14,958	\$ 15,043	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	0.00%
General fund	89,340	106,572	117,280	117,280	126,537	9,257	7.89%
Division Summary Total:	\$ 104,298	\$ 121,615	\$ 122,280	\$ 122,280	\$ 131,537	\$ 9,257	7.57%

**City of Wasilla
Budget Detail
For Fiscal Year 2024**

Fund: General Fund (001)
Department: Non-Departmental (49)
Division: Non-Departmental (90)

Account	Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference	% Diff
							Between FY2024 FY2023	Between FY2024 FY2023
80 91	Insurance Deduct/Broker	\$ 10,000	\$ 10,292	\$ 20,000	\$ 20,000	\$ 20,000	\$ -	0.00%
80 92	Property Tax Payments	-	-	7,500	7,500	7,500	-	0.00%
80 94	Lawsuit Costs/Settlements	12,445	25,220	25,000	25,000	25,000	-	0.00%
80 97	PPD Opiate Task Force	75,000	-	-	-	-	-	0.00%
	Other Expenditures	97,445	35,512	52,500	52,500	52,500	-	0.00%
97 2	AK Family Services (SART)	51,500	51,500	51,500	51,500	51,500	-	0.00%
	Pass Thru To Nonprofit	51,500	51,500	51,500	51,500	51,500	-	0.00%
99 11	Capital Projects Fund	1,410,700	1,270,951	716,000	781,025	2,308,000	1,526,975	195.51%
99 13	Right-of-Way Fund	25,000	25,000	25,000	25,000	25,000	-	0.00%
99 16	Road CIP Fund	460,000	1,060,000	1,025,000	1,025,000	1,245,000	220,000	21.46%
99 22	Youth Court Fund	25,000	25,000	25,000	25,000	25,000	-	0.00%
99 33	Airport Fund	400,000	350,000	500,000	500,000	835,000	335,000	67.00%
99 34	CMMSC Fund	500,000	900,000	1,000,000	1,000,000	1,325,000	325,000	32.50%
	Interfund Transfers	2,820,700	3,630,951	3,291,000	3,356,025	5,763,000	2,406,975	71.72%
	Division Total:	\$ 2,969,645	\$ 3,717,963	\$ 3,395,000	\$ 3,460,025	\$ 5,867,000	\$ 2,406,975	69.57%

Summary of expenditures:

Operations	\$ 97,445	\$ 35,512	\$ 52,500	\$ 52,500	\$ 52,500	\$ -	0.00%
Pass Thru to Nonprofit	51,500	51,500	51,500	51,500	51,500	-	0.00%
Interfund Transfers	2,820,700	3,630,951	3,291,000	3,356,025	5,763,000	2,406,975	71.72%
Division Summary Total:	\$ 2,969,645	\$ 3,717,963	\$ 3,395,000	\$ 3,460,025	\$ 5,867,000	\$ 2,406,975	69.57%

Summary of resources:

Intergovernmental	\$ 157,172	\$ 150,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ -	0.00%
General fund	2,812,473	3,567,963	3,320,000	3,385,025	5,792,000	2,406,975	71.11%
Division Summary Total:	\$ 2,969,645	\$ 3,717,963	\$ 3,395,000	\$ 3,460,025	\$ 5,867,000	\$ 2,406,975	69.57%

SPECIAL REVENUE FUNDS

YOUTH COURT

This fund accounts for the operation of the Youth Court Program. Mat-Su Youth Court provides an alternative forum for first-time, low-level juvenile offenders to have their cases resolved in a peer-to-peer program. It is a state-sanction court that operates in and for the entire Matanuska-Susitna Valley.

ASSET FORFEITURE

This fund was setup to account for funds received from the United States Department of Justice for the police department's share of federally forfeited property and for the expenditure of those funds received. This fund has a zero balance, and it is not anticipated to have an allocation from the agency in FY2024.

CARES ACT FUND

This fund was setup to account for funds received under Section 601(a) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act ("CARES Act") for the City to respond and mitigate the impacts from the Coronavirus (COVID-19) pandemic that began in March 2020. Although the CARES Act Fund has been added to the Special Revenue Funds, this is a non-budgeted fund and is only used to account for the necessary revenue and expenditures required of the grant. The grant was fully expended as of June 30, 2022.

REVENUE SOURCES

Local revenue and user fee sources include class fees and local donations in the Youth Court Fund. Local revenue and user fees account for approximately 4% or \$3,500 of the Special Revenue Fund revenue sources for FY2024.

Intergovernmental Revenue Sources include revenue from the United States Government, State of Alaska, and Matanuska- Susitna Borough.

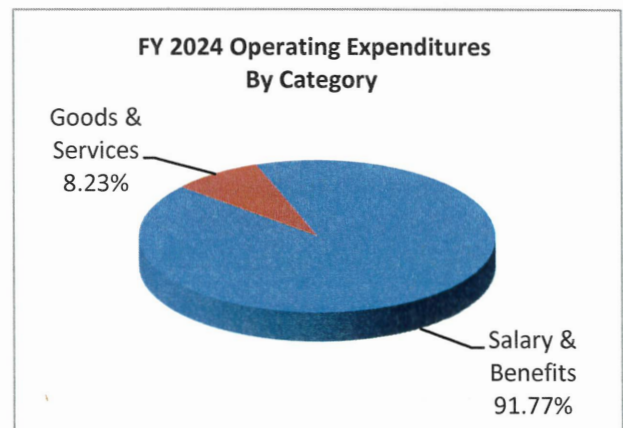
Intergovernmental revenues are the primary source of revenue allowing the Youth Court program to continue into FY2024 and beyond. This revenue source accounts for approximately 96% or \$77,700 of the Special Revenue Fund revenue for FY2024 (\$52,700 from the Juvenile Justice Grant) and \$25,000 from the Mat-Su Borough Planning Grant.

Fund Transfers consists of operating transfers from the General Fund to the Youth Court Fund. The City transfers the Mat-Su Borough Planning Grant funding received from the General Fund to the Youth Court Fund, however future decisions may need to be made as to the viability of this program and whether the City will assume the burden by providing continued operating transfers should intergovernmental revenue sources fall short of expectations.

EXPENDITURES

Operating expenditures for the Special Revenue funds are projected to be \$94,697, an increase of 5.32% compared to the previous year. Personnel costs including fringe benefits comprise the largest classification of expenditures. Personnel cost are approximately 91% or \$86,902 for FY2024. Goods and services needed for the operation of the program are projected to be \$7,795 in FY2024.

Fund Balance: In FY2024 it is anticipated that expenditures will be over that of revenues, providing for a net decrease to fund balance of (\$13,497). With ending fund balance at \$30,736 in FY2024, the Youth Court Fund will continue to be monitored closely with the City making any adjustments as necessary so as not to create a deficit.



**COMBINED REVENUES AND APPROPRIATIONS
SPECIAL REVENUE FUNDS**

Fiscal Year 2024	Youth Court	Asset Forfeiture	Total
Fund balance beginning July 1, 2023	\$ 44,233	\$ -	\$ 44,233
Revenues			
Intergovernmental	52,700	-	52,700
User Fees & Charges	3,500	-	3,500
Transfer In	25,000	-	25,000
Total Revenue	81,200	-	81,200
Total available funds	\$ 125,433	\$ -	\$ 125,433
Expenditures			
Public Safety	\$ 94,697	\$ -	\$ 94,697
Total uses of funds	94,697	-	94,697
Net change in fund balance	(13,497)	-	(13,497)
Fund balance ending 06/30/2024	\$ 30,736	\$ -	\$ 30,736

YOUTH COURT



BUDGET SUMMARY

Mission

The Mission of the Mat-Su Youth Court (MSYC) is to provide a diversion program for juvenile offenders, which promotes accountability, restorative justice, and education through early intervention.

Program

The Mat-Su Youth Court is a diversion program acting on authority from the State of Alaska, Division of Juvenile Justice. Mat-Su Youth Court provides diversion services to assist the state in resolving criminal cases of juveniles who are typically first-time, minor offenders living in the Matanuska Susitna Borough. MSYC also offers criminal law training to middle and high school students in the Mat-Su Borough, allowing them to defend, prosecute, and judge their peers who have committed first-time, minor offenses. Student members are offered high school credit for their active participation in the program. Juvenile offenders do not receive a criminal conviction as a result of completing the MSYC program.

Personnel

Position	Actual FY2021	Amended Budget FY2022	Adopted Budget FY2023	Adopted Budget FY2024	Difference in Staff Between FY2024 & FY2023
Probation Officer	.75	.75	.75	.75	-
Functional & Department Total	.75	.75	.75	.75	

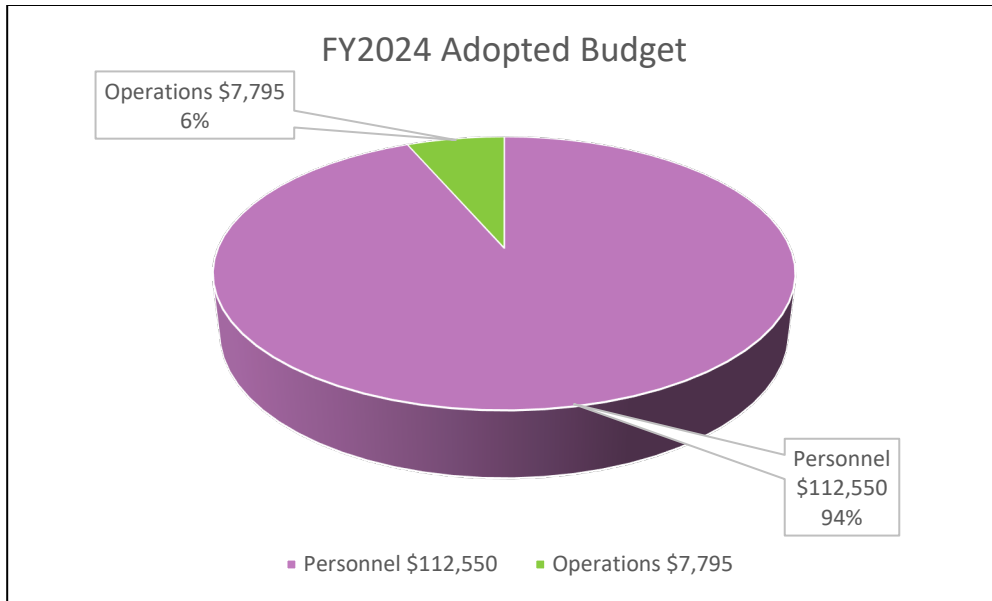
Summary of Expenditures

Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference Between FY2024 & FY2023	% Difference Between FY2024 & FY2023
Personnel	\$ 75,791	\$ 79,851	\$ 82,263	\$ 82,263	\$ 112,550	\$ 30,287	36.82%
Operations	4,775	22,260	7,650	22,650	7,795	(14,855)	-65.58%
Total:	\$ 80,566	\$ 102,111	\$ 89,913	\$ 104,913	\$ 120,345	\$ 15,432	14.71%

Summary of Revenue Sources

Intergovernmental	\$ 52,700	\$ 77,500	\$ 52,700	\$ 52,700	\$ 52,700	\$ -	0.00%
Fines and Charges	390	4,770	3,500	3,500	3,500	-	0.00%
Other	2,500	4,526	-	15,000	-	(15,000)	-100.00%
Transfers in General Fund	25,000	25,000	25,000	25,000	25,000	-	0.00%
(Excess) Use of Fund Balance	(24)	(9,685)	8,713	8,713	39,145	30,432	349.27%
Total:	\$ 80,566	\$ 102,111	\$ 89,913	\$ 104,913	\$ 120,345	\$ 15,432	14.71%

Youth Court - Continued



Significant Budget Changes

Personnel cost increases are from normal growth of CPI and longevity.

Long-term funding for the youth court program continues to be an issue. The primary funding partners for the program include the City of Wasilla, Division of Juvenile Justice, and the Matanuska Susitna Borough.

For FY2023 intergovernmental revenues include: \$52,700 from the Division of Juvenile Justice, \$25,000 from the Mat-Su Borough and approximately \$8,713 support from City of Wasilla followed by \$13,497 in FY2024. The City is hopeful that the Matanuska Susitna Borough will resume its contribution to keep this viable program going. This intergovernmental source is not currently committed under a grant agreement which promotes uncertainty to the Youth Court funding.

Department Statistics

Description	Actual FY2021	Amended Budget FY2022	Adopted Budget FY2023	Adopted Budget FY2024
Cases Received – Department of Juvenile Justice	61	50	60	60
Sentencing Hearings	36	40	50	50
Community Service Hours - Offenders	426.5	500	600	600
Participating Youth Court Members	58	45	45	45
Community Service Hours – Youth Court Members	1004.5	1500	1750	1750

Youth Court - Continued

Performance Goals, Objectives, and Measures

🎯 = Supports Council Goals and Initiatives.

No.	Performance Goals, Objectives & Measures	Actual FY2021	Estimated FY2022	Estimated FY2023	Estimated FY2024
1 🎯	Seek partnerships within the community to create a long-lasting, sustainable youth court program.				
Objective	Secure long-term funding sources and donations.				
Measure					
a.	Number of intergovernmental grants	2	3	2	2
b.	Number of all other donors	5	5	5	5
2 🎯	Reduce juvenile crime by diverting first-time offenders program which promotes a positive image of our community.				
Objective	Maintain a re-offense rate of offenders at 10% or less				
Measure					
a.	Re-offense rate of offenders within twelve (12) months of completing the program.	10%	10%	10%	10%
3 🎯	Provide quality, justice-related education to students in our community to enable an understanding and respect for the law and its applications.				
Objective	Recruit students from local schools to participate in the criminal justice training course.				
Measure					
a.	Number of students completing criminal law course.	9	40	8	15

Previous Years Accomplishments

- FY2022 continued to present challenges due to the COVID-19 pandemic. Nonetheless, MSYC managed to be active, albeit in a limited fashion. In the first quarter, monthly student bar meetings were held at Iditapark; a law class was held at the “Old School Building,” located behind City of Wasilla’s Museum/Visitor Center; and fifteen (15) new students were sworn in at ceremony at the Menard Center by Police Chief Joel Smith. In the second quarter, we held a contested hearing whereby the attorneys agreed upon stipulated facts and argued their case to a three-judge panel for a final determination. A holiday party was held at Wasilla Public Library, and monthly bar meetings have continued to be held at the Library’s multi-purpose room. MSYC continue to hold court hearings at Menard Sport Center.
- Community work service was modified in FY2020 and FY2021 due to the COVID-19 pandemic. Many local non-profits were not accepting volunteers at their programs and so juvenile offenders were satisfying this requirement by volunteering in their communities by, for example, picking up trash in their neighborhoods or assisting elderly neighbors with house chores. This option was continued for FY 2022. In addition, juvenile offenders were given credit for hours spent in counseling in lieu of community work service, thus incentivizing counseling services for youth.
- In FY2021, nine (9) students successfully completed the law class. In FY 2022, fifteen (15) students completed the law class. Many became active volunteers, ensuring continuity of the program in FY2023 and FY2024.
- In April 2022, Mat Su Youth Court will host the annual United Courts of Alaska (“UYCA”) statewide conference, bringing together students from seven (7) youth courts across the state. This will be the first in-person conference since 2019. Community partners have provided tremendous support for this endeavor. This includes Mat Su Health Foundation, United Way Mat Su, MEA Charitable Foundation, and Alaska Peace Officers Association.

Youth Court - Continued

- In FY2022, Staff continues to be involved with Thrive Mat-Su.
- Youth Court maintains significant in-kind contributions from the City of Wasilla including clerical support, financial administration, IT support and facility use at the Wasilla Police Department, Wasilla Public Library and Menard Sport Center.

**City of Wasilla
Budget Detail
For Fiscal Year 2024**

Fund: Youth Court Fund (220)
 Department: Public Safety (42)
 Division: Youth Court (70)

Account	Description	FY2021 Actual	FY2022 Actual	FY2023	FY2023	FY2024	Difference	% Diff
				Adopted Budget	Amended Budget	Adopted Budget	Between FY2024 & FY2023	Between FY2024 & FY2023
10 10	Regular	\$ 43,125	\$ 44,891	\$ 48,340	\$ 48,340	\$ 71,000	\$ 22,660	46.88%
10 30	Overtime	-	850	889	889	1,300	411	46.23%
	Personnel Services	43,125	45,741	49,229	49,229	72,300	23,071	46.86%
20 10	Group Insurance	15,904	16,520	17,927	17,927	18,300	373	2.08%
20 20	FICA	545	583	714	714	1,000	286	40.06%
20 30	PERS	13,171	13,777	10,830	10,830	15,900	5,070	46.81%
20 40	SBS	2,644	2,804	3,018	3,018	4,400	1,382	45.79%
20 50	Unemployment	321	343	436	436	500	64	14.68%
20 60	Workers' Compensation	81	83	109	109	150	41	37.61%
	Personnel Svcs-Benefit	32,666	34,110	33,034	33,034	40,250	7,216	21.84%
30 31	Accounting & Auditing	233	243	100	100	105	5	5.00%
	Professional Services	233	243	100	100	105	5	5.00%
40 40	Rentals	2,159	424	650	650	650	-	0.00%
	Purchased-Property	2,159	424	650	650	650	-	0.00%
50 20	Insurance	912	1,163	1,250	1,250	1,490	240	19.20%
50 30	Communications	54	45	200	200	100	(100)	-50.00%
50 50	Printing & Binding	49	-	50	50	50	-	0.00%
50 81	Travel	-	9,954	3,000	18,000	3,000	(15,000)	-83.33%
50 85	Dues & Subscriptions	130	-	-	-	-	-	0.00%
50 90	Oth Purchased Services	-	40	-	-	-	-	0.00%
	Other Purchased Services	1,145	11,202	4,500	19,500	4,640	(14,860)	-76.21%
60 10	General Supplies	1,142	10,391	2,400	2,400	2,400	-	0.00%
60 15	Small Tools & Equipment	95	-	-	-	-	-	0.00%
	Supplies	1,237	10,391	2,400	2,400	2,400	-	0.00%
	Division Total:	\$ 80,565	\$ 102,111	\$ 89,913	\$ 104,913	\$ 120,345	\$ 15,432	14.71%
Public Safety Revenue								
10 21	Oth State Grant - SO Categ.	\$ -	\$ 1,650	\$ -	\$ -	\$ -	\$ -	0.00%
12 18	JV Justice -Indirect - Pass Thru	52,700	77,500	52,700	52,700	52,700	-	0.00%
22 00	Class Fees	390	4,770	3,500	3,500	3,500	-	0.00%
11 00	General Donations	2,500	4,526	-	15,000	-	(15,000)	0.00%
	Totals:	55,590	88,446	56,200	71,200	56,200	(15,000)	-21.07%
Youth Court								
20 02	PERS Leg Fund - SO Noncateg.	3,720	3,714	-	-	-	-	0.00%
10 01	General Fund Transfers	25,000	25,000	25,000	25,000	25,000	-	0.00%
	Totals:	28,720	28,714	25,000	25,000	25,000	-	0.00%
	Resources Totals:	84,310	117,160	81,200	96,200	81,200	(15,000)	-15.59%
Summary of expenditures:								
	Personnel	\$ 75,791	\$ 79,851	\$ 82,263	\$ 82,263	\$ 112,550	\$ 30,287	36.82%
	Operations	4,774	22,260	7,650	22,650	7,795	(14,855)	-65.58%
	Division Summary Total:	\$ 80,565	\$ 102,111	\$ 89,913	\$ 104,913	\$ 120,345	\$ 15,432	14.71%
Summary of resources:								
12 18	Intergovernmental	\$ 52,700	\$ 77,500	\$ 52,700	\$ 52,700	\$ 52,700	-	0.00%
22 00	Fines and charges	390	4,770	3,500	3,500	3,500	-	0.00%
11 00	Other	2,500	4,526	-	15,000	-	(15,000)	-100.00%
10 01	Transfers in - General Fund	25,000	25,000	25,000	25,000	25,000	-	0.00%
	(Excess)Use of fund balance	(25)	(9,685)	8,713	8,713	39,145	30,432	349.27%
	Division Summary Total:	\$ 80,565	\$ 102,114	\$ 89,917	\$ 104,918	\$ 120,354	\$ 15,436	14.71%

ENTERPRISE FUNDS

Enterprise Funds

Enterprise funds are used to account for operations that are financed and operated in manner similar to private business enterprises – where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

Sewer & Water Funds

These funds were set up to account for the revenues and expenses to provide water and sewer services to the residents of the City. All activities necessary to provide water and sewer services are accounted for in these funds, including but not limited to, administration, operations, maintenance, financing and related debt service (when applicable), billing, and collection.

Airport

This fund accounts for the activities of the Wasilla Municipal Airport. All activities necessary for the operation of the Airport are accounted for in this fund, including but not limited to, administration, operations, maintenance, financing and related debt service (when applicable), billing, and collection.

Curtis D. Menard Memorial Sports Center

This fund accounts for the activities of the Curtis D. Menard Memorial Sports Center (CMMSC). All activities necessary for the operation of the Sports Center are accounted for in this fund, including but not limited to, administration, operations, maintenance, and financing of related debt service (when applicable).

Revenue Sources

Operating Revenue is comprised of user fees & charges for water and sewer services, Curtis D. Menard Memorial Sports Center (CMMSC) fees, airport tie-downs and lease fees. These user fees and charges make up \$4,868,600 in FY2024. The last water and sewer rate increase was passed in FY2010 through Ordinance 09-52, which required a 5-year phase in of rate increases. In FY2014, a rate increase was placed on hold but later reinstated. These utility rate increases were necessary to counter operational and capital maintenance increases, and to stabilize these funds by requiring an operational reserve of six months. CMMSC's rates are set by the Mayor and are reviewed annually. Airport revenues are increasing slightly as the City continues to expand the airport, adding additional tie-down spaces and attracting commerce.

Intergovernmental Revenues are primarily grants relating to capital projects along with some local funding from the City. In FY2024, the City expects to receive a grant from the Environmental Protection Agency in the amount of \$5,700,000 for sewer improvements. Additionally, a grant from the Matanuska-Susitna Borough in the amount of \$6,668,638 is expected. That grant is for design work to connect the Wasilla and Palmer water systems and construction of two PRV booster stations.

Non-Operating Revenues consist of payments in lieu of assessments and interest earnings. Due to reductions in interest rates and low interest earnings, the city has opted to not budget for interest earnings as they are not an integral part of the enterprise revenue streams.

Operating Transfers consists of transfers from the General Fund to cover any deficits between revenue and expenses in the Enterprise Funds. The General Fund transfer for FY2024 is projected to be \$2,160,000. These transfers are solely for the purpose of covering operating and capital expenses in the Airport and CMMSC Fund.

Enterprise Funds – Continued

One of the city's goals is to reduce the operational transfer from the General Fund to the CMMSC Fund by increasing revenues and decreasing expenses. City administration closely monitors these transfers as a higher transfer from the General Fund places extreme pressure upon its fund balance.

Expenditures

Total expenditures for the enterprise funds are projected to be \$22,014,897 in FY2024. Capital expenses comprise 70% of this balance or \$17,248,638. Specific details on these projects can be found in the Capital section of the budget document. Personnel costs and related benefits account for 11% or \$2,605,020. Goods and services needed for the operation of the enterprise funds are projected to be 9% or \$2,075,639.

The City participates in the Alaska Clean Water Fund, a federally sponsored loan program administered by the Alaska Department of Environmental Conservation (ADEC). The City borrowed from this program for various water and sewer projects. The City has aggressively paid down its debt in the enterprise funds and has extinguished this debt in FY2022. This payment allowed the City to be proud in expressing the term *"the City is completely debt free"*.

The FY2024 transfers to other funds are \$75,600 from the Water, Sewer, Airport and CMMSC Funds is for the Technology Replacement Fund and the Vehicle Fund (Capital Project Funds).

The increases and decreases in enterprise fund costs are attributable to the following factors: (1) significant projects detailed in the Capital Projects section of the budget and (2) personnel increase due to a CPI increase of 3.96% and one step on the pay scale.

Net Assets

In FY2010, the City reviewed and changed its fund stabilization code and policy to include a 20% minimum and a 50% maximum of operational expenses as a portion of Restricted Net Position. This creates a maximum of approximately six-month operational reserve within each fund. User rates (within the Sewer and Water Funds) were increased 50% in FY2010 followed by 7.5% in FY2011 through FY2014 to cover operating expenses, debt service and to stabilize these funds whereby the City would be better equipped to handle its aging infrastructure. No new rate increases have occurred since FY2014. The Sewer and Water Utility Funds are projecting a total net position balance in FY2024 of 1,230,348 and 6,216,137, respectfully. These balances allow the City to benchmark 10% of total property, plant, and equipment against the net position balances to ensure the City has funds available for its infrastructure.

In the Sewer Fund, \$719,375 for FY2024 would be committed to the fund stabilization requirements and \$1,230,348 would be available for funding infrastructure replacement. In the Water Fund, fund stabilization should be approximately \$667,393 in FY2024 with \$5,967,849 available for funding infrastructure replacement. Net position in the Airport Fund is projected at \$438,588 at the end of FY2024 with \$163,697 committed to fund stabilization. The Curtis D. Menard Memorial Sports Center net position is estimated at \$981,977 in FY2024, with \$640,967 committed to fund stabilization. General Fund transfers assist in helping stabilize the Airport and Sport Center funds while attempting to reach the fund stabilization goal of six months' operational reserve in each of these funds. However, if these funds continue to require assistance without increasing their operational revenues, the more difficult it will be for the City to continue to fund at this level.

Significant Changes

Based on the FY2024 projections, the Sewer Fund balance will decrease to 4.36% due to the significant improvements, expansion, and upgrades needed for the collection and treatment systems. Additionally, the City received a federal grant for \$5.7M that requires a 20% match, or \$1,140,000. To be conservative, the entire match is

Enterprise Funds – Continued

budgeted in the Capital Projects section. However, it may be that the City has already incurred or has already budgeted for expenditures are eligible as match. The City is awaiting the grant document from the Environmental Protection Agency. Depending on the status, we can make a determination if a transfer from the General Fund is warranted.

Enterprise Funds
Statement of Net Position Summary
for Fiscal Year 2024

Fiscal Year 2024	Sewer (Fund 310)	Water (Fund 320)	Airport (Fund 330)	Curtis Menard Memorial Sports Center (Fund 340)	Total
Beginning net position, July 1, 2023	\$ 4,196,722	\$ 7,538,077	\$ 635,379	\$ 1,483,363	\$ 13,853,541
Revenues:					
Operating Revenue	1,657,800	2,160,800	147,000	880,000	4,845,600
Non-operating Revenue	5,715,000	6,676,638	-	-	12,391,638
Transfers In	-	-	835,000	1,325,000	2,160,000
Total available funds	7,372,800	8,837,438	982,000	2,205,000	19,397,238
Expenditures:					
Operating Expenditures	1,438,749	1,366,147	327,544	1,558,219	4,690,659
Capital Expenditures	8,060,000	8,028,638	685,000	475,000	17,248,638
Transfers Out	31,050	32,200	150	12,200	75,600
Total use of funds	9,529,799	9,426,985	1,012,694	2,045,419	22,014,897
Net position	2,039,723	6,948,530	604,685	1,642,944	11,235,882
Estimated Non-spendable Net Position					
Prepays & Inventory	(90,000)	(65,000)	(2,400)	(20,000)	(177,400)
Restricted Net Position					
Fund Stabilization	(719,375)	(667,393)	(163,697)	(640,967)	(2,345,330)
FY2024 Ending Net Position	\$ 1,230,348	\$ 6,216,137	\$ 438,588	\$ 981,977	\$ 8,713,153

**City of Wasilla
Budget Detail
For Fiscal Year 2024**

**Enterprise Funds
Expense Summary**

	FY2021	FY2022	FY2023	FY2023	FY2024	Difference	% Diff
	Actual	Actual	Adopted	Amended	Adopted	Between	Between
			Budget	Budget	Budget	FY2024	FY2024
						FY2023	FY2023
<u>Sewer Fund (Fund 310):</u>							
Personnel	\$ 759,953	\$ 787,232	\$ 798,679	\$ 803,638	\$ 850,470	\$ 46,832	5.8%
Operations	337,730	345,094	431,219	441,752	588,279	146,527	33.2%
Depreciation	528,084	526,056	-	-	-	-	0.0%
Capital Projects	300,555	297,707	370,000	2,850,747	8,060,000	5,209,253	182.7%
Interfund Transfers	32,100	32,100	32,100	32,100	31,050	(1,050)	-3.3%
Fund Summary Total:	<u>\$ 1,958,422</u>	<u>\$ 1,988,189</u>	<u>\$ 1,631,998</u>	<u>\$ 4,128,237</u>	<u>\$ 9,529,799</u>	<u>\$ 5,401,562</u>	<u>130.8%</u>
<u>Water Fund (Fund 320):</u>							
Personnel	\$ 657,170	\$ 642,637	\$ 678,066	\$ 673,107	\$ 703,960	\$ 30,853	4.6%
Operations	395,087	390,260	483,979	535,377	662,187	126,810	23.7%
Depreciation	853,644	853,644	-	-	-	-	0.0%
Debt Service	9,125	5,452	-	-	-	-	0.0%
Capital Projects	195,812	154,513	220,000	5,353,029	8,028,638	2,675,609	50.0%
Interfund Transfers	34,400	34,400	34,400	34,400	32,200	(2,200)	-6.4%
Fund Summary Total:	<u>\$ 2,145,238</u>	<u>\$ 2,080,906</u>	<u>\$ 1,416,445</u>	<u>\$ 6,595,913</u>	<u>\$ 9,426,985</u>	<u>\$ 2,831,072</u>	<u>42.9%</u>
<u>Airport Fund (Fund 330):</u>							
Personnel	\$ 114,527	\$ 123,252	\$ 114,708	\$ 114,708	\$ 132,340	\$ 17,632	15.4%
Operations	83,870	143,497	169,282	174,917	185,204	10,287	5.9%
Capital Purchases	-	-	5,000	5,000	10,000	5,000	100.0%
Depreciation	843,912	759,232	-	-	-	-	0.0%
Capital Projects	87,879	430,849	330,000	1,450,698	685,000	(765,698)	-52.8%
Interfund Transfers	300	300	300	300	150	(150)	-50.0%
Fund Summary Total:	<u>\$ 1,130,488</u>	<u>\$ 1,457,130</u>	<u>\$ 619,290</u>	<u>\$ 1,745,623</u>	<u>\$ 1,012,694</u>	<u>\$ (732,929)</u>	<u>-42.0%</u>
<u>Curtis Menard Memorial Fund (Fund 340):</u>							
Personnel	\$ 786,352	\$ 740,707	\$ 855,607	\$ 855,607	\$ 918,250	\$ 62,643	7.3%
Operations	530,536	550,154	654,126	656,189	639,969	(16,220)	-2.5%
Depreciation	518,972	370,709	-	-	-	-	0.0%
Capital Projects	39,217	45,251	250,000	500,854	475,000	(25,854)	-5.2%
Interfund Transfers	9,400	9,400	9,400	9,400	12,200	2,800	29.8%
Fund Summary Total:	<u>\$ 1,884,477</u>	<u>\$ 1,716,221</u>	<u>\$ 1,769,133</u>	<u>\$ 2,022,050</u>	<u>\$ 2,045,419</u>	<u>\$ 23,369</u>	<u>1.2%</u>
<u>Total Enterprise Funds:</u>							
Personnel	\$ 2,318,002	\$ 2,293,828	\$ 2,447,060	\$ 2,447,060	\$ 2,605,020	\$ 157,960	6.5%
Operations	1,347,223	1,429,005	1,738,606	1,808,235	2,075,639	267,404	14.8%
Capital Purchases	-	-	5,000	5,000	10,000	5,000	100.0%
Depreciation	2,744,612	2,509,641	-	-	-	-	0.0%
Debt Service	9,125	5,452	-	-	-	-	0.0%
Capital Projects	623,463	928,320	1,170,000	10,155,328	17,248,638	7,093,310	69.9%
Interfund Transfers	76,200	76,200	76,200	76,200	75,600	(600)	-0.8%
Fund Summary Total:	<u>\$ 7,118,625</u>	<u>\$ 7,242,446</u>	<u>\$ 5,436,866</u>	<u>\$ 14,491,823</u>	<u>\$ 22,014,897</u>	<u>\$ 7,523,074</u>	<u>51.9%</u>

SEWER UTILITY FUND



BUDGET SUMMARY

Mission

Public Works' mission is to preserve and expand the City's sewer system infrastructure and provide quality service for the community.

Program

This fund accounts for the revenues and expenses to provide sewer service to the residents, businesses, and institutions of the City. All activities necessary to provide sewer services are accounted for in this fund, including but not limited to, administration, operations, maintenance, financing and related debt service, construction projects, billing, and collection.

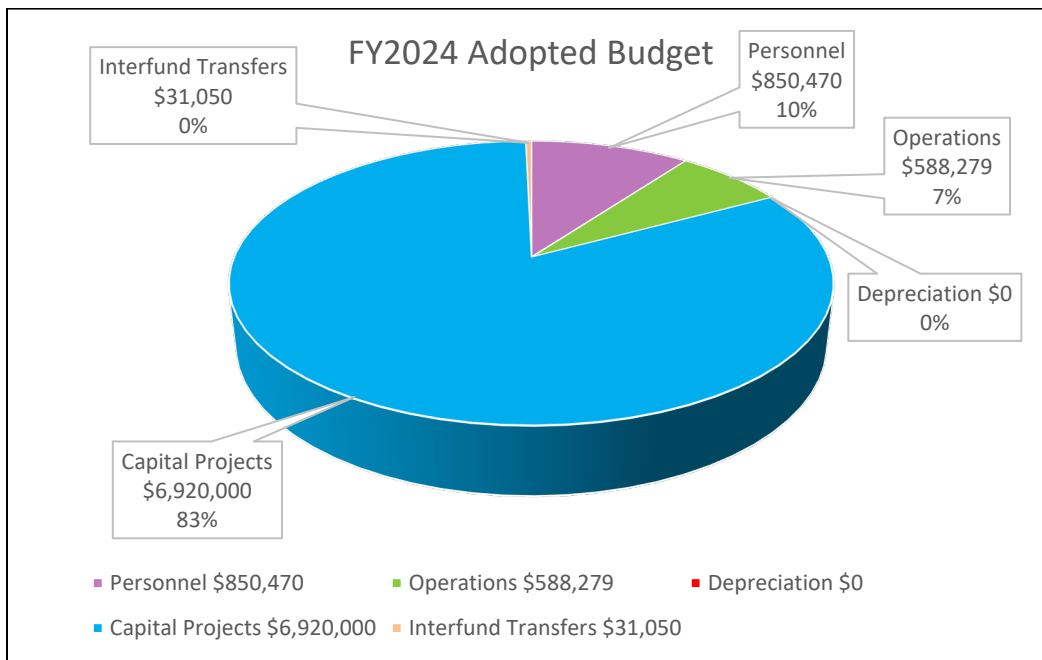
Personnel

Position	Actual FY2021	Actual FY2022	Amended Budget FY2023	Adopted Budget FY2024	Difference in Staff Between FY2024 & FY2023
Wastewater Technician II	2.0	2.0	2.0	2.0	-
Wastewater Technician I	1.0	1.0	1.0	1.0	-
Water/Wastewater Technician	0.0	0.0	0.0	1.5	-
Operator in Training	1.0	1.0	1.0	.5	-
Functional Total	4.0	4.0	4.0	5.0	
Positions Allocated (To)/From Other Departments					
Public Works Director (allocated from pw – administration)	.15	.15	.15	.15	-
Public Works Deputy Director (allocated from pw – administration)	.40	.40	.40	.40	-
Maintenance Supervisor – Utilities (allocated from water)	.50	.50	.50	.50	-
Finance Clerk II (allocated from finance)	.25	.25	.25	.25	-
Finance Clerk III (allocated from finance)	.50	.50	.50	.50	-
Operator in Training – Sewer (allocated from water)	.50	.50	.50	0.0	-
Department Total	6.30	6.30	6.30	6.80	

Sewer Utility Fund – Continued

Summary

Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference Between FY2024 & FY2023	% Difference Between FY2024 & FY2023
Salaries	\$ 468,066	\$ 472,642	\$ 499,454	\$ 504,413	\$ 530,300	\$ 25,887	5.1%
Employee Benefits	291,887	314,590	299,225	299,225	320,170	20,945	7.0%
Prof. and Technical Services	8,957	9,815	14,997	16,182	15,155	(1,027)	-6.4%
Repair and Maintenance	33,622	22,809	76,130	61,095	144,560	83,465	136.6%
Other Purchased Services	64,016	63,586	77,002	75,802	80,424	622	6.1%
Supplies	231,135	248,884	263,090	288,673	348,140	59,467	20.6%
Depreciation	528,084	526,056	-	-	-	-	0.0%
Capital Projects	300,555	297,707	370,000	2,850,747	6,920,000	4,069,253	142.7%
Interfund Transfers	\$ 32,100	\$ 32,100	\$ 32,100	\$ 32,100	\$ 31,050	(1,050)	-3.3%
Total:	\$1,958,422	\$1,988,189	\$1,631,998	\$4,128,237	\$8,389,799	\$4,261,562	103.2%



Significant Budget Changes

- Personnel cost increases include 3.96% CPI, plus one step on the pay scale.
- The increase in repairs and maintenance is due to aging infrastructure – largely pump replacements, generator repairs and overall preventive measures.
- Increase in capital projects includes sewer improvements of \$5.7M received from the Environmental Protection Agency for sludge management. Other capital projects include replacement of forklift and pumper truck. A full list of projects can be found in the Capital Projects section.

Sewer Utility Fund – Continued

Department Statistics

Description	Actual FY2021	Amended Budget FY2022	Adopted Budget FY2023	Adopted Budget FY2024
Number of miles of main line	27.53	27.53	27.53	27.53
Number of sewer service customers	683	690	700	710
Number of sewer inspections (work orders)	1,070	1,070	1,070	1,070

Performance Goals, Objectives, and Measures

🎯 = Supports Council Goals and Initiatives.

No.	Performance Goals, Objectives & Measures	Actual FY2021	Estimated FY2022	Estimated FY2023	Estimated FY2024
1 🎯	Provide quality sewer utility service to businesses, institutions, and residential customers.				
Objective	Ensure uninterrupted service to utility customers and the public.				
Measure					
a.	% of planned inspections completed on treatment plant, main line valves, pumps, tanks, and vaults.	95%	95%	95%	95%
2 🎯	To ensure sewer system meets community and environmental requirements.				
Objective	Ensure 100% compliance with state and federal regulations.				
Measure					
a.	Percent of monitoring samples in full compliance.	95%	95%	95%	95%
3 🎯	To ensure sewer rate structure provides suitable reserves at an equitable rate to the customer.				
Objective	Establish and maintain a minimum reserve (unrestricted net position) of 10% of the fund’s capital assets.				
Measure					
a.	Reserve as a % of the fund’s capital assets	12.45%	16.05%	9.66%	4.36%

Previous Year’s Accomplishments

- Began inventory of septic tanks, assessing replacements based upon age of the tank.
- Completion of wastewater outfall pilot study discharging 300,000 gallons per day of treated wastewater to wetlands showing excellent ability of the wetlands to treat ammonia and nitrate. Next step will be to pursue full permitting.
- Purchased 31 septic tanks for replacements, receiving volume discounts and enabling the City’s response time.
- Responding to afterhours calls with follow-up typically requiring new pump and/or control panels.
- Addressing more than 1900 utility locates.

Sewer Fund: 310

	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget
Operating Revenue	\$ 1,509,562	\$ 1,631,995	\$ 1,604,100	\$ 1,604,100	\$ 1,657,800
Operating Expenditures:					
Salaries	468,066	472,642	499,454	504,413	530,300
Employee benefits	291,887	314,590	299,225	299,225	320,170
Professional and technical services	8,957	9,815	14,997	16,182	15,155
Repair and maintenance	334,177	22,809	446,130	2,135,462	8,204,560
Other purchased services	64,016	63,586	77,002	75,802	80,424
Supplies	231,135	248,884	263,090	288,673	348,140
Total operating expenses	<u>1,398,238</u>	<u>1,132,326</u>	<u>1,599,898</u>	<u>3,319,757</u>	<u>9,498,749</u>
Operating income (loss) before depreciation	111,324	499,669	4,202	(1,715,657)	(7,840,949)
Depreciation	528,084	526,056	-	-	-
Total operating income (loss)	<u>\$ (416,760)</u>	<u>\$ (26,387)</u>	<u>\$ 4,202</u>	<u>\$ (1,715,657)</u>	<u>\$ (7,840,949)</u>
Non-Operating Revenues (expenses):					
Payments in lieu of assessments	42,112	15,388	15,000	15,000	15,000
Other	883	1,093	-	-	-
Non-operating grants	242,884	123,637	-	616,209	5,700,000
Investment income	-	403	-	-	-
Proceeds on disposal of capital assets (Loss)	-	6,900	-	-	-
State PERS relief	39,840	35,920	-	-	-
Net nonoperating revenues (expenses)	<u>325,719</u>	<u>183,341</u>	<u>15,000</u>	<u>631,209</u>	<u>5,715,000</u>
Loss before transfers, contributions and special item	(91,041)	156,954	19,202	(1,084,448)	(2,125,949)
Transfers out	(32,100)	(32,100)	(32,100)	(32,100)	(31,050)
Capital contributions	41,631	-	-	-	-
Change in net position	<u>\$ (81,510)</u>	<u>\$ 124,854</u>	<u>\$ (12,898)</u>	<u>\$ (1,116,548)</u>	<u>\$ (2,156,999)</u>
Beginning net position	<u>\$ 17,850,576</u>	<u>\$ 17,769,066</u>	<u>\$ 16,905,036</u>	<u>\$ 17,893,920</u>	<u>\$ 16,777,372</u>
Ending net position	<u>\$ 17,769,066</u>	<u>\$ 17,893,920</u>	<u>\$ 16,892,138</u>	<u>\$ 16,777,372</u>	<u>\$ 14,620,373</u>
Land	\$ 964,024	\$ 964,024	\$ 964,024	\$ 964,024	\$ 964,024
Depreciable assets	27,167,370	27,279,048	27,167,370	27,279,048	27,279,048
Total property, plant and equipment	<u>28,131,394</u>	<u>28,243,072</u>	<u>28,131,394</u>	<u>28,243,072</u>	<u>28,243,072</u>
Less accumulated depreciation	(14,634,409)	(15,662,422)	(14,634,409)	(15,662,422)	(15,662,422)
Net depreciable assets	<u>\$ 13,496,985</u>	<u>\$ 12,580,650</u>	<u>\$ 13,496,985</u>	<u>\$ 12,580,650</u>	<u>\$ 12,580,650</u>
% of assets depreciated	53.9%	57.4%	53.9%	57.4%	57.4%
Non-Spendable:					
Net investment in capital assets:					
Net depreciable assets	\$ 13,496,985	\$ 12,580,650	\$ 13,496,985	\$ 12,580,650	\$ 12,580,650
Net investment in capital assets	13,496,985	12,580,650	13,496,985	12,580,650	12,580,650
Prepaid expenses	24,328	16,549	25,000	25,000	25,000
Inventory	46,536	48,892	65,000	65,000	65,000
Total non-spendable net position	<u>\$ 13,567,849</u>	<u>\$ 12,646,091</u>	<u>\$ 13,586,985</u>	<u>\$ 12,670,650</u>	<u>\$ 12,670,650</u>
Restricted:					
Fund stabilization req.	\$ 699,119	715,017	799,949	1,659,879	719,375
Number of months operating fund balance	6.0	8.0	6.0	6.0	1.0
Total restricted net position	<u>\$ 699,119</u>	<u>\$ 715,017</u>	<u>\$ 799,949</u>	<u>\$ 1,659,879</u>	<u>\$ 719,375</u>
Unrestricted:					
Committed (depreciation)	\$ 3,502,098	\$ 4,532,812	\$ 2,505,204	\$ 2,446,843	\$ 1,230,348
Total unrestricted net position	<u>\$ 3,502,098</u>	<u>\$ 4,532,812</u>	<u>\$ 2,505,204</u>	<u>\$ 2,446,843</u>	<u>\$ 1,230,348</u>
Total net position	<u>\$ 17,769,066</u>	<u>\$ 17,893,920</u>	<u>\$ 16,892,138</u>	<u>\$ 16,777,372</u>	<u>\$ 14,620,373</u>

**City of Wasilla
Budget Detail
For Fiscal Year 2024**

**Sewer Fund
Expense Summary**

Account	Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference	% Diff
							Between FY2024 FY2023	Between FY2024 FY2023
10 10	Regular	\$ 442,983	\$ 443,835	\$ 469,544	\$ 469,544	\$ 492,100	\$ 22,556	4.8%
10 30	Overtime	25,083	28,807	29,910	29,910	38,200	8,290	27.7%
10 99	Salary Allocation	-	-	-	-	-	-	0.0%
	Personnel Services	468,066	472,642	499,454	504,413	530,300	25,887	5.1%
20 10	Group Insurance	118,246	127,357	138,919	138,919	149,800	10,881	7.8%
20 20	FICA	6,536	6,994	7,244	7,244	7,700	456	6.3%
20 30	PERS	137,341	139,972	109,883	109,883	115,400	5,517	5.0%
20 31	PERS-GASB 68 Contra Exp.	(7,540)	-	-	-	-	-	0.0%
20 40	SBS	27,528	29,340	30,617	30,617	32,700	2,083	6.8%
20 50	Unemployment	2,586	2,786	2,746	2,746	3,100	354	12.9%
20 60	Workers' Compensation	7,190	8,141	9,816	9,816	11,470	1,654	16.9%
20 99	Benefit Allocation	-	-	-	-	-	-	0.0%
	Personnel Svcs-Benefit	291,887	314,590	299,225	299,225	320,170	20,945	7.0%
30 31	Accounting & Auditing	6,016	6,277	3,167	3,167	3,325	158	5.0%
30 34	Other	2,941	3,538	11,830	13,015	11,830	(1,185)	-9.1%
	Professional Services	8,957	9,815	14,997	16,182	15,155	(1,027)	-6.4%
40 12	Waste Disposal	1,784	1,681	2,200	2,200	2,200	-	0.0%
40 20	Cleaning	-	-	700	700	700	-	0.0%
40 30	Repair & Maintenance	19,594	8,227	33,350	34,165	82,180	48,015	140.5%
40 31	Computer Software Maint	12,244	12,901	14,780	16,230	19,380	3,150	19.4%
40 40	Rentals	-	-	1,000	1,000	1,000	-	0.0%
40 91	Contractual Services	-	-	24,100	6,800	39,100	32,300	475.0%
	Purchased-Property	33,622	22,809	76,130	61,095	144,560	83,465	136.6%
45 2	Septic Tank Replacement	35,832	20,052	100,000	519,307	275,000	(244,307)	-47.0%
45 20	Sewer Repairs	21,839	25,716	75,000	125,554	150,000	24,446	19.5%
45 29	Treatment Plant Imp-State	242,884	123,637	-	-	-	-	0.0%
45 31	Security Cameras/Repairs	-	963	15,000	56,976	20,000	(36,976)	-64.9%
45 33	Rebuild Pumper Truck	-	-	-	-	-	-	0.0%
45 34	Land Acquisition	-	-	-	-	-	-	0.0%
45 35	Sewer Treatment Plant Imp	62,002	127,339	-	1,203,063	-	(1,203,063)	0.0%
45 36	ARPA NEU Sewer	-	-	-	616,209	-	(616,209)	0.0%
45 37	Hurly Cir Sewer Ext	-	26,948	-	160,171	-	(160,171)	0.0%
45 98	Proposed Budget	-	-	180,000	169,467	7,265,000	7,095,533	4187.0%
45 99	Contra Clearing Account	(62,002)	(26,948)	-	-	-	-	0.0%
	Construction Services	300,555	297,707	370,000	2,850,747	8,060,000	5,209,253	182.7%
50 20	Insurance	29,882	31,055	33,377	33,377	36,699	3,322	10.0%
50 30	Communications	12,284	13,944	14,050	14,050	14,150	100	0.7%
50 50	Printing & Binding	389	936	1,500	1,500	1,500	-	0.0%
50 81	Travel	-	-	300	50	300	250	500.0%
50 82	Staff Development	2,028	2,270	4,300	2,800	4,300	1,500	53.6%
50 85	Dues & Subscriptions	1,492	1,745	1,895	2,195	1,895	(300)	-13.7%
50 90	Other Purchased Services	13,990	13,562	19,580	19,830	19,580	(250)	-1.3%
	Other Purchased Services	60,065	63,512	75,002	73,802	78,424	4,622	6.3%
60 10	General Supplies	11,912	7,831	19,565	27,115	19,865	(7,250)	-26.7%
60 15	Small Tools & Equipment	7,446	3,462	13,625	6,125	13,875	7,750	126.5%
60 16	Uniforms & Clothing	571	516	2,000	2,000	2,500	500	25.0%
60 21	Natural Gas	21,518	20,731	25,000	25,000	25,000	-	0.0%
60 22	Electricity	127,874	122,272	126,900	126,900	128,900	2,000	1.6%
60 25	Gasoline	14,567	26,558	26,000	26,000	33,000	7,000	26.9%
60 99	Inventory Clearing	47,247	67,514	50,000	75,533	125,000	49,467	65.5%
	Supplies	231,135	248,884	263,090	288,673	348,140	59,467	20.6%
80 60	Depreciation	528,084	526,056	-	-	-	-	0.0%
80 70	Uncollectible Accounts	3,951	74	2,000	2,000	2,000	-	0.0%
	Other Expenses	532,035	526,130	2,000	2,000	2,000	-	0.0%
99 12	Vehicle Fund	30,000	30,000	30,000	30,000	30,000	-	0.0%
99 17	Technology Replacement	2,100	2,100	2,100	2,100	1,050	(1,050)	-50.0%
	Interfund Transfers	32,100	32,100	32,100	32,100	31,050	(1,050)	-3.3%
	Division Total:	\$ 1,958,422	\$ 1,988,189	\$ 1,631,998	\$ 4,128,237	\$ 9,529,799	\$ 5,401,562	130.8%

**City of Wasilla
Budget Detail
For Fiscal Year 2024**

**Sewer Fund
Expense Summary**

	FY2021	FY2022	FY2023	FY2023	FY2024	Difference	% Diff
	Actual	Actual	Adopted	Amended	Adopted	Between	Between
			Budget	Budget	Budget	FY2024	FY2024
						FY2023	FY2023
Summary:							
Salaries	\$ 468,066	\$ 472,642	\$ 499,454	\$ 504,413	\$ 530,300	\$ 25,887	5.1%
Employee Benefits	291,887	314,590	299,225	299,225	320,170	20,945	7.0%
Prof. and technical services	8,957	9,815	14,997	16,182	15,155	(1,027)	-6.4%
Repair and maintenance	33,622	22,809	76,130	61,095	144,560	83,465	136.6%
Other purchased services	64,016	63,586	77,002	75,802	80,424	4,622	6.1%
Supplies	231,135	248,884	263,090	288,673	348,140	59,467	20.6%
Depreciation	528,084	526,056	-	-	-	-	0.0%
Capital Projects	300,555	297,707	370,000	2,850,747	8,060,000	5,209,253	182.7%
Interfund Transfers	32,100	32,100	32,100	32,100	31,050	(1,050)	-3.3%
Division Summary Total:	\$ 1,958,422	\$ 1,988,189	\$ 1,631,998	\$ 4,128,237	\$ 9,529,799	\$ 5,401,562	130.8%

**City of Wasilla
Budget Detail
For Fiscal Year 2024**

Fund: Sewer Fund (310)
 Department: Public Works (43)
 Division: General Administration (51)

Account	Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference	% Diff
							Between FY2024 FY2023	Between FY2024 FY2023
10 10	Regular	\$ 108,988	\$ 112,550	\$ 121,800	\$ 121,800	\$ 127,800	\$ 6,000	4.9%
10 30	Overtime	894	932	1,555	1,555	1,600	45	2.9%
	Personnel Services	109,882	113,482	123,355	123,355	129,400	6,045	4.9%
20 10	Group Insurance	19,224	20,815	23,152	23,152	24,800	1,648	7.1%
20 20	FICA	1,589	1,786	1,789	1,789	1,900	111	6.2%
20 30	PERS	32,767	35,162	27,138	27,138	28,200	1,062	3.9%
20 31	PERS-GASB 68 Contra Exp.	(7,540)	-	-	-	-	-	0.0%
20 40	SBS	6,578	7,321	7,563	7,563	8,000	437	5.8%
20 50	Unemployment	415	491	457	457	500	43	9.4%
20 60	Workers' Compensation	1,132	1,289	1,542	1,542	3,020	1,478	95.9%
	Personnel Svcs-Benefit	54,165	66,864	61,641	61,641	66,420	4,779	7.8%
30 31	Accounting & Auditing	6,016	6,277	3,167	3,167	3,325	158	5.0%
30 34	Other	-	-	3,430	2,615	3,430	815	31.2%
	Professional Services	6,016	6,277	6,597	5,782	6,755	973	16.8%
40 12	Waste Disposal	1,784	1,681	2,200	2,200	2,200	-	0.0%
40 30	Repair & Maintenance	11,943	4,076	6,350	7,165	14,680	7,515	104.9%
40 31	Computer Software Maint	-	-	500	500	500	-	0.0%
40 40	Rentals	-	-	1,000	1,000	1,000	-	0.0%
	Purchased-Property	13,727	5,757	10,050	10,865	18,380	7,515	69.2%
50 20	Insurance	22,608	21,921	23,150	23,150	24,562	1,412	6.1%
50 30	Communications	7,573	7,757	10,150	10,150	10,250	100	1.0%
50 81	Travel	-	-	300	50	300	250	500.0%
50 82	Staff Development	2,028	2,270	4,300	2,800	4,300	1,500	53.6%
50 85	Dues & Subscriptions	1,492	1,745	1,895	1,895	1,895	-	0.0%
50 90	Other Purchased Services	171	408	380	630	380	(250)	-39.7%
	Other Purchased Services	33,872	34,101	40,175	38,675	41,687	3,012	7.8%
60 10	General Supplies	3,275	2,702	2,500	4,000	2,800	(1,200)	-30.0%
60 15	Small Tools & Equipment	1,436	369	750	750	1,000	250	33.3%
60 16	Uniforms & Clothing	571	516	2,000	2,000	2,500	500	25.0%
60 25	Gasoline	14,567	26,558	26,000	26,000	33,000	7,000	26.9%
	Supplies	19,849	30,145	31,250	32,750	39,300	6,550	20.0%
Division Total:		\$ 237,511	\$ 256,626	\$ 273,068	\$ 273,068	\$ 301,942	\$ 28,874	10.6%

Summary:

Salaries	\$ 109,882	\$ 113,482	\$ 123,355	\$ 123,355	\$ 129,400	\$ 6,045	4.9%
Employee Benefits	54,165	66,864	61,641	61,641	66,420	4,779	7.8%
Prof. and technical services	6,016	6,277	6,597	5,782	6,755	973	16.8%
Repair and maintenance	13,727	5,757	10,050	10,865	18,380	7,515	69.2%
Other purchased services	33,872	34,101	40,175	38,675	41,687	3,012	7.8%
Supplies	19,849	30,145	31,250	32,750	39,300	6,550	20.0%
Division Summary Total:	\$ 237,511	\$ 256,626	\$ 273,068	\$ 273,068	\$ 301,942	\$ 28,874	10.6%

**City of Wasilla
Budget Detail
For Fiscal Year 2024**

Fund: Sewer Fund (310)
 Department: Public Works (43)
 Division: Customer Accounting Services (52)

Account	Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference Between FY2024 FY2023	% Diff Between FY2024 FY2023
10 10	Regular	\$ 35,120	\$ 36,602	\$ 41,212	\$ 41,212	\$ 44,100	\$ 2,888	7.0%
10 20	Temporary	-	-	-	4,959		(4,959)	0.0%
10 30	Overtime	29	52	146	146	100	(46)	-31.5%
	Personnel Services	35,149	36,654	41,358	46,317	44,200	(2,117)	-4.6%
20 10	Group Insurance	12,623	15,146	16,539	16,539	17,700	1,161	7.0%
20 20	FICA	486	528	600	600	600	-	0.0%
20 30	PERS	10,357	10,286	9,099	9,099	9,600	501	5.5%
20 40	SBS	2,089	2,233	2,535	2,535	2,700	165	6.5%
20 50	Unemployment	268	303	327	327	400	73	22.3%
20 60	Workers' Compensation	74	77	93	93	100	7	7.5%
	Personnel Svcs-Benefit	25,897	28,573	29,193	29,193	31,100	1,907	6.5%
40 31	Computer Software Maint	12,244	12,901	13,280	14,730	13,880	(850)	-5.8%
	Purchased-Property	12,244	12,901	13,280	14,730	13,880	(850)	-5.8%
50 20	Insurance	829	1,082	1,052	1,052	1,255	203	19.3%
50 30	Communications	4,711	6,187	3,900	3,900	3,900	-	0.0%
50 50	Printing & Binding	389	936	1,500	1,500	1,500	-	0.0%
50 90	Other Purchased Services	13,819	13,154	19,200	19,200	19,200	-	0.0%
	Other Purchased Services	19,748	21,359	25,652	25,652	25,855	203	0.8%
60 10	General Supplies	406	247	940	940	940	-	0.0%
60 15	Small Tools & Equipment	-	-	1,875	425	1,875	1,450	341.2%
	Supplies	406	247	2,815	1,365	2,815	1,450	106.2%
80 70	Uncollectible Accounts	3,951	74	2,000	2,000	2,000	-	0.0%
	Other Expnses	3,951	74	2,000	2,000	2,000	-	0.0%
Division Total:		\$ 97,395	\$ 99,808	\$ 114,298	\$ 119,257	\$ 119,850	\$ 593	0.5%

Summary:

Salaries	\$ 35,149	\$ 36,654	\$ 41,358	\$ 46,317	\$ 44,200	\$ (2,117)	-4.6%
Employee Benefits	25,897	28,573	29,193	29,193	31,100	1,907	6.5%
Repair and maintenance	12,244	12,901	13,280	14,730	13,880	(850)	-5.8%
Other purchased services	23,699	21,433	27,652	27,652	27,855	203	0.7%
Supplies	406	247	2,815	1,365	2,815	1,450	106.2%
Division Summary Total:	\$ 97,395	\$ 99,808	\$ 114,298	\$ 119,257	\$ 119,850	\$ 593	0.5%

**City of Wasilla
Budget Detail
For Fiscal Year 2024**

Fund: Sewer Fund (310)
 Department: Public Works (43)
 Division: Treatment Operations & Maintenance (53)

Account	Description	FY2021 Actual	FY2022 Actual	FY2023	FY2023	FY2024	Difference	% Diff
				Adopted Budget	Amended Budget	Adopted Budget	Between FY2024 FY2023	Between FY2024 FY2023
10 10	Regular	\$ 147,822	\$ 145,729	\$ 150,605	\$ 150,605	\$ 156,300	\$ 5,695	3.8%
10 30	Overtime	10,541	12,451	13,869	13,869	17,800	3,931	28.3%
	Personnel Services	158,363	158,180	164,474	164,474	174,100	9,626	5.9%
20 10	Group Insurance	39,926	41,635	45,203	45,203	48,900	3,697	8.2%
20 20	FICA	2,170	2,288	2,385	2,385	2,500	115	4.8%
20 30	PERS	45,821	45,948	36,186	36,186	38,100	1,914	5.3%
20 40	SBS	9,175	9,672	10,082	10,082	10,700	618	6.1%
20 50	Unemployment	863	911	894	894	1,000	106	11.9%
20 60	Workers' Compensation	2,955	3,229	4,020	4,020	4,080	60	1.5%
	Personnel Svcs-Benefit	100,910	103,683	98,770	98,770	105,280	6,510	6.6%
30 34	Other	2,941	3,538	8,400	10,400	8,400	(2,000)	-19.2%
	Professional Services	2,941	3,538	8,400	10,400	8,400	(2,000)	-19.2%
40 20	Cleaning	-	-	700	700	700	-	0.0%
40 30	Repair & Maintenance	3,257	3,622	9,000	9,000	40,500	31,500	350.0%
40 31	Computer Software Maint	-	-	1,000	1,000	5,000	4,000	400.0%
40 91	Contractual Services	-	-	9,100	6,800	9,100	2,300	33.8%
	Purchased-Property	3,257	3,622	19,800	17,500	55,300	37,800	216.0%
50 20	Insurance	3,183	3,838	4,515	4,515	5,355	840	18.6%
50 85	Dues & Subscriptions	-	-	-	300	-	(300)	0.0%
	Other Purchased Services	3,183	3,838	4,515	4,815	5,355	540	11.2%
60 10	General Supplies	3,817	2,164	6,325	6,325	6,325	-	0.0%
60 15	Small Tools & Equipment	193	78	2,500	2,500	2,500	-	0.0%
60 21	Natural Gas	21,518	20,731	25,000	25,000	25,000	-	0.0%
60 22	Electricity	123,195	116,790	122,000	122,000	124,000	2,000	1.6%
60 99	Inventory Clearing	47,247	67,514	50,000	75,533	125,000	49,467	65.5%
	Supplies	195,970	207,277	205,825	231,358	282,825	51,467	22.3%
Division Total:		\$ 464,624	\$ 480,138	\$ 501,784	\$ 527,317	\$ 631,260	\$ 103,943	19.7%

Summary:

Salaries	\$ 158,363	\$ 158,180	\$ 164,474	\$ 164,474	\$ 174,100	\$ 9,626	5.9%
Employee Benefits	100,910	103,683	98,770	98,770	105,280	6,510	6.6%
Prof. and technical services	2,941	3,538	8,400	10,400	8,400	(2,000)	-19.2%
Repair and maintenance	3,257	3,622	19,800	17,500	55,300	37,800	216.0%
Other purchased services	3,183	3,838	4,515	4,815	5,355	540	11.2%
Supplies	195,970	207,277	205,825	231,358	282,825	51,467	22.3%
Division Summary Total:	\$ 464,624	\$ 480,138	\$ 501,784	\$ 527,317	\$ 631,260	\$ 103,943	19.71%

**City of Wasilla
Budget Detail
For Fiscal Year 2024**

Fund: Sewer Fund (310)
 Department: Public Works (43)
 Division: Collection System Operations & Maintenance (54)

				FY2023	FY2023	FY2024	Difference	% Diff
		FY2021	FY2022	Adopted	Amended	Adopted	Between	Between
Account	Description	Actual	Actual	Budget	Budget	Budget	FY2024 FY2023	FY2024 FY2023
10	10 Regular	\$ 151,053	\$ 148,954	\$ 155,927	\$ 155,927	\$ 163,900	\$ 7,973	5.1%
10	30 Overtime	13,619	15,372	14,340	14,340	18,700	4,360	30.4%
	Personnel Services	164,672	164,326	170,267	170,267	182,600	12,333	7.2%
20	10 Group Insurance	46,473	49,761	54,025	54,025	58,400	4,375	8.1%
20	20 FICA	2,291	2,392	2,470	2,470	2,700	230	9.3%
20	30 PERS	48,396	48,576	37,460	37,460	39,500	2,040	5.5%
20	40 SBS	9,686	10,114	10,437	10,437	11,300	863	8.3%
20	50 Unemployment	1,040	1,081	1,068	1,068	1,200	132	12.4%
20	60 Workers' Compensation	3,029	3,546	4,161	4,161	4,270	109	2.6%
	Personnel Svcs-Benefit	110,915	115,470	109,621	109,621	117,370	7,749	7.1%
40	30 Repair & Maintenance	4,394	529	18,000	18,000	27,000	9,000	50.0%
40	91 Contractual Services	-	-	15,000	-	30,000	30,000	0.0%
	Purchased-Property	4,394	529	33,000	18,000	57,000	39,000	216.7%
50	20 Insurance	3,262	4,214	4,660	4,660	5,527	867	18.6%
	Other Purchased Services	3,262	4,214	4,660	4,660	5,527	867	18.6%
60	10 General Supplies	4,414	2,718	9,800	15,850	9,800	(6,050)	-38.2%
60	15 Small Tools & Equipment	5,817	3,015	8,500	2,450	8,500	6,050	246.9%
60	22 Electricity	4,679	5,482	4,900	4,900	4,900	-	0.0%
	Supplies	14,910	11,215	23,200	23,200	23,200	-	0.0%
80	60 Depreciation	528,084	526,056	-	-	-	-	0.0%
	Other Expenses	528,084	526,056	-	-	-	-	0.0%
Division Total:		\$ 826,237	\$ 821,810	\$ 340,748	\$ 325,748	\$ 385,697	\$ 59,949	18.4%

Summary:

Salaries	\$ 164,672	\$ 164,326	\$ 170,267	\$ 170,267	\$ 182,600	\$ 12,333	7.2%
Employee Benefits	110,915	115,470	109,621	109,621	117,370	7,749	7.1%
Repair and maintenance	4,394	529	33,000	18,000	57,000	39,000	216.7%
Other purchased services	3,262	4,214	4,660	4,660	5,527	867	18.6%
Supplies	14,910	11,215	23,200	23,200	23,200	-	0.0%
Depreciation	528,084	526,056	-	-	-	-	0.0%
Division Summary Total:	\$ 826,237	\$ 821,810	\$ 340,748	\$ 325,748	\$ 385,697	\$ 59,949	18.4%

**City of Wasilla
Budget Detail
For Fiscal Year 2024**

Fund: Sewer Fund (310)
Department: Public Works (43)
Division: Capital Projects (59)

Account	Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference	% Diff
							Between FY2024 FY2023	Between FY2024 FY2023
45 2	Septic Tank Replacement	\$ 35,832	\$ 20,052	\$ 100,000	\$ 519,307	\$ 275,000	\$ (244,307)	-47.0%
45 20	Sewer Repairs	21,839	25,716	75,000	125,554	150,000	24,446	19.5%
45 29	Treatment Plant Imp-State	242,884	123,637	-	-	-	-	0.0%
45 30	Pumper Truck	-	-	-	-	350,000	350,000	3000.0%
45 31	Security Cameras/Repairs	-	963	15,000	56,976	20,000	(36,976)	-64.9%
45 35	Sewer Treatment Plant Imp	62,002	127,339	-	1,203,063	-	(1,203,063)	1000.0%
45 36	ARPA NEU Sewer	-	-	-	616,209	-	(616,209)	0.0%
45 37	Hurly Cir Sewer Ext	-	26,948	-	160,171	-	(160,171)	0.0%
45 98	Proposed Budget	-	-	180,000	169,467	7,265,000	7,095,533	4187.0%
45 99	Contra Clearing Account	(62,002)	(26,948)	-	-	-	-	0.0%
Construction Services		300,555	297,707	370,000	2,850,747	8,060,000	5,209,253	182.7%
Division Total:		\$ 300,555	\$ 297,707	\$ 370,000	\$ 2,850,747	\$ 8,060,000	\$ 5,209,253	182.7%

Summary:

Capital Projects	\$ 300,555	\$ 297,707	\$ 370,000	\$ 2,850,747	\$ 8,060,000	\$ 5,209,253	182.7%
Division Summary Total:	\$ 300,555	\$ 297,707	\$ 370,000	\$ 2,850,747	\$ 8,060,000	\$ 5,209,253	182.7%

Fund: Sewer Fund (310)
Department: Public Works (43)
Division: Non-Departmental (90)

Account	Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference	% Diff
							Between FY2024 FY2023	Between FY2024 FY2023
99 12	Vehicle Fund	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ -	0.00%
99 17	Technology Replacement	2,100	2,100	2,100	2,100	1,050	(1,050)	-50.00%
Interfund Transfers		32,100	32,100	32,100	32,100	31,050	(1,050)	-3.27%
Division Total:		\$ 32,100	\$ 32,100	\$ 32,100	\$ 32,100	\$ 31,050	\$ (1,050)	-3.27%

Summary:

Interfund Transfers	\$ 32,100	\$ 32,100	\$ 32,100	\$ 32,100	\$ 31,050	\$ (1,050)	-3.27%
Division Summary Total:	\$ 32,100	\$ 32,100	\$ 32,100	\$ 32,100	\$ 31,050	\$ (1,050)	-3.27%

WATER UTILITY FUND



BUDGET SUMMARY

Mission

Public Works' mission is to preserve and expand the city's water system infrastructure and provide quality drinking water for the community.

Program

This fund accounts for the revenues and expenses to provide water services to the residents, businesses and institutions of the City. All activities necessary to provide water services are accounted for in this fund, including but not limited to, administration, operations, maintenance, financing and related debt service, construction projects and billing and collection.

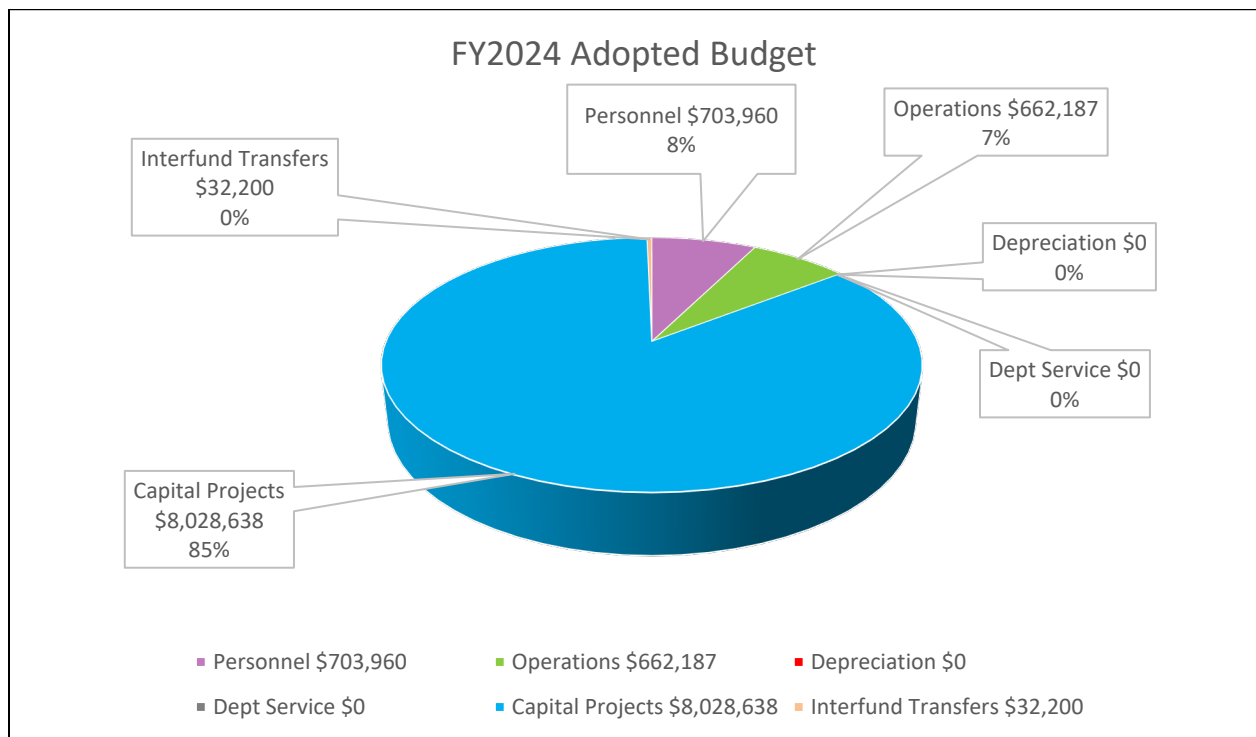
Personnel

Position	Actual FY2021	Actual FY2022	Amended Budget FY2023	Adopted Budget FY2024	Difference in Staff Between FY2024 & FY2023
Maintenance Supervisor – Utilities	1.0	1.0	1.0	1.0	
Water Technician II	1.0	1.0	1.0	1.0	
Water Technician I	1.0	1.0	1.0	1.0	
Water/Wastewater Technician	0.0	0.0	0.0	1.5	
Operator in Training	2.0	2.0	2.0	.5	
Functional Total	5.0	5.0	5.0	5.0	
Positions Allocated (To)/From Other Departments					
Public Works Director (allocated from pw – administration)	.15	.15	.15	.15	
Public Works Deputy Director (allocated from pw – administration)	.40	.40	.40	.40	
Maintenance Supervisor – Utilities (allocated to sewer)	(.50)	(.50)	(.50)	(.50)	
Finance Clerk II (allocated from finance)	.25	.25	.25	.25	
Finance Clerk III (allocated from finance)	.50	.50	.50	.50	
Operator in Training – Water (allocated to sewer)	(.50)	(.50)	(.50)	0.0	
Department Total	5.30	5.30	5.30	5.80	

Water Utility Fund – Continued

Summary

Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference Between FY2024 & FY2023	% Difference Between FY2024 & FY2023
Salaries	\$ 373,773	\$ 380,228	\$ 427,100	\$ 422,141	\$ 439,700	\$ 17,559	4.2%
Employee Benefits	283,397	262,409	250,966	250,966	264,260	13,294	5.3%
Prof. and Technical Services	40,770	27,049	42,326	42,722	73,507	30,785	72.1%
Repair and Maintenance	43,072	56,311	63,256	107,715	162,045	54,330	50.4%
Other Purchased Services	89,742	89,264	106,673	106,487	113,670	7,183	6.8%
Supplies	221,503	217,636	271,715	278,453	312,965	34,512	12.4%
Depreciation	853,644	853,644	-	-	-	-	0.0%
Debt Service	9,125	5,452	-	-	-	-	0.0%
Capital Projects	195,812	154,513	220,000	5,353,029	8,028,638	2,675,609	50.0%
Interfund Transfers	34,400	34,400	34,400	34,400	32,200	(2,200)	-6.4%
Total:	\$2,145,238	\$2,080,906	\$1,416,436	\$6,595,913	\$9,426,985	\$2,831,072	42.9%



Water Utility Fund – Continued

Significant Budget Changes

- Personnel cost increases include 3.96% CPI, plus one step on the pay scale.
- Capital project increased due to a Matanuska-Susitna Borough funded Quick Connect project for redundancy (~\$6.6M). Remaining projects focus water volumes relating to fire flow. Complete list of projects included in the Capital Projects section.

Department Statistics

Description	Actual FY2021	Amended Budget FY2022	Adopted Budget FY2023	Adopted Budget FY2024
Total miles of main water line	48.95	48.95	48.95	48.95
Total water service customers	1,646	1,665	1,690	1,710
Total water inspections (work orders)	1,750	1,850	1,900	1,900

Performance Goals, Objectives, and Measures

🎯 = Supports Council Goals and Initiatives.

No.	Performance Goals, Objectives & Measures	Actual FY2021	Estimated FY2022	Estimated FY2023	Estimated FY2024
1 🎯	Provide quality sewer utility service to businesses, institutions, and residential customers.				
Objective	Ensure uninterrupted service to utility customers and the public.				
Measure					
a.	% of planned inspections completed on treatment plant, main line valves, pumps, tanks, and vaults.	95%	95%	95%	95%
2 🎯	To ensure sewer system meets community and environmental requirements.				
Objective	Ensure 100% compliance with state and federal regulations.				
Measure					
a.	Percent of monitoring samples in full compliance.	99%	99%	99%	99%
3 🎯	To ensure sewer rate structure provides suitable reserves at an equitable rate to the customer.				
Objective	Establish and maintain a minimum reserve (unrestricted net position) of 10% of the fund’s capital assets.				
Measure					
a.	Reserve as a % of the fund’s capital assets	15.78%	17.48%	15.02%	13.59%

Previous Year’s Accomplishments

- Completed assessment of damages from the January 2022 windstorm and began repair work.
- Richmond Hills engineering work and bid process was completed. Construction to commence in spring 2023.
- Maintain and flush over 400 fire hydrants.
- Addressed over 1900 utility call locate requests.
- Contracted services to conduct water quality study for the Ranch Subdivision.
- Conducting flow analysis and seeking ADEC approval on two additional wells in an effort to add additional water volumes to the City’s system.

Water Utility Fund: 320

	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget
Operating Revenue:					
Sales and user charges	\$ 1,996,091	\$ 2,126,554	\$ 2,231,000	\$ 2,231,000	\$ 2,150,800
Water meters	14,320	13,415	20,000	20,000	10,000
Total operating revenues	<u>2,010,411</u>	<u>2,139,969</u>	<u>2,251,000</u>	<u>2,251,000</u>	<u>2,160,800</u>
Operating Expenditures:					
Salaries	373,773	380,228	427,100	422,141	439,700
Employee benefits	283,397	262,409	250,966	250,966	264,260
Professional and technical services	40,770	27,049	42,326	42,722	73,507
Repair and maintenance	238,884	210,824	63,265	3,461,158	8,190,683
Other purchased services	89,742	89,264	106,673	106,487	113,670
Supplies	221,503	217,636	271,715	278,453	312,965
Total operating expenses	<u>1,248,069</u>	<u>1,187,410</u>	<u>1,162,045</u>	<u>4,561,927</u>	<u>9,394,785</u>
Operating income (loss) before depreciation	762,342	952,559	1,088,955	(2,310,927)	(7,233,985)
Depreciation	853,644	853,644	-	-	-
Total operating income (loss)	<u>\$ (91,302)</u>	<u>\$ 98,915</u>	<u>\$ 1,088,955</u>	<u>\$ (2,310,927)</u>	<u>\$ (7,233,985)</u>
Non-Operating Revenues (expenses):					
Payments in lieu of assessments	32,647	16,463	40,000	40,000	8,000
Interest expense	(9,125)	(5,452)	-	-	-
Proceeds on disposal of capital assets (Loss)	-	11,200	-	-	-
Other	71	430	-	-	-
Nonoperating grants	-	-	-	1,999,586	6,668,638
Investment income	-	1,307	-	-	-
State PERS relief	32,510	32,729	-	-	-
Net nonoperating revenues (expenses)	<u>56,103</u>	<u>56,677</u>	<u>40,000</u>	<u>2,039,586</u>	<u>6,676,638</u>
Income (Loss) before transfers, contributions and special item	(35,199)	155,592	1,128,955	(271,341)	(557,347)
Transfers out	(34,400)	(34,400)	(34,400)	(34,400)	(32,200)
Capital contributions	-	414	-	-	-
Change in net position	<u>\$ (69,599)</u>	<u>\$ 121,606</u>	<u>\$ 1,094,555</u>	<u>\$ (305,741)</u>	<u>\$ (589,547)</u>
Beginning net position	<u>\$ 33,874,102</u>	<u>\$ 33,804,503</u>	<u>\$ 33,506,007</u>	<u>\$ 33,926,109</u>	<u>\$ 33,620,368</u>
Ending net position	<u>\$ 33,804,503</u>	<u>\$ 33,926,109</u>	<u>\$ 37,413,555</u>	<u>\$ 33,620,368</u>	<u>\$ 33,030,821</u>
Land	\$ 178,740	\$ 178,740	\$ 178,740	\$ 178,740	\$ 178,740
Depreciable assets	41,952,450	42,723,896	45,557,615	45,557,615	45,557,615
Total property, plant and equipment	<u>42,131,190</u>	<u>42,902,636</u>	<u>45,736,355</u>	<u>45,736,355</u>	<u>45,736,355</u>
Less accumulated depreciation	(15,159,833)	(16,820,346)	(16,013,477)	(16,820,346)	(16,820,346)
Net depreciable assets	<u>\$ 26,971,357</u>	<u>\$ 26,082,290</u>	<u>\$ 29,722,878</u>	<u>\$ 26,082,290</u>	<u>\$ 26,082,290</u>
% of assets depreciated	36.1%	39.4%	35.1%	36.9%	36.9%
Non-Spendable:					
Net investment in capital assets:					
Net depreciable assets	\$ 26,971,357	\$ 26,082,290	\$ 29,722,878	\$ 26,082,290	\$ 26,082,290
Current portion debt	(165,450)	(165,450)	-	-	-
Long-term debt	(496,350)	(330,900)	-	-	-
Net investment in capital assets	<u>26,309,557</u>	<u>25,585,940</u>	<u>29,722,878</u>	<u>26,082,290</u>	<u>26,082,290</u>
Prepaid expenses	17,592	14,811	25,000	25,000	25,000
Inventory	30,987	57,948	40,000	40,000	40,000
Total non-spendable net position	<u>\$ 26,358,136</u>	<u>\$ 25,658,699</u>	<u>\$ 29,787,878</u>	<u>\$ 26,147,290</u>	<u>\$ 26,147,290</u>
Restricted:					
Restricted for debt service	\$ 175,377	\$ 172,895	\$ -	\$ -	\$ -
Fund stabilization req.	624,035	593,705	691,023	604,242	667,393
Number of months operating fund balance	6.0	6.0	7.0	2.0	1.0
Total restricted net position	<u>\$ 799,413</u>	<u>\$ 766,601</u>	<u>\$ 691,024</u>	<u>\$ 604,243</u>	<u>\$ 667,394</u>
Unrestricted:					
Committed (capital reserve)	\$ 6,646,954	\$ 7,500,809	\$ 6,934,653	\$ 6,868,835	\$ 6,216,137
Total unrestricted net position	<u>\$ 6,646,954</u>	<u>\$ 7,500,809</u>	<u>\$ 6,934,653</u>	<u>\$ 6,868,835</u>	<u>\$ 6,216,137</u>
Total net position	<u>\$ 33,804,503</u>	<u>\$ 33,926,109</u>	<u>\$ 37,413,555</u>	<u>\$ 33,620,368</u>	<u>\$ 33,030,821</u>

**City of Wasilla
Budget Detail
For Fiscal Year 2024**

**Water Fund
Expense Summary**

Account	Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference	% Diff
							Between FY2024 FY2023	Between FY2024 FY2023
10 10	Regular	\$ 356,311	\$ 358,814	\$ 392,584	\$ 392,584	\$ 401,500	\$ 8,916	2.3%
10 20	Temporary	-	-	9,918	4,959	7,000	2,041	41.2%
10 30	Overtime	19,062	21,414	24,598	24,598	31,200	6,602	26.8%
10 99	Salary Allocation	(1,600)	-	-	-	-	-	0.0%
	Personnel Services	373,773	380,228	427,100	422,141	439,700	17,559	4.2%
20 10	Group Insurance	101,868	107,038	116,858	116,858	125,900	9,042	7.7%
20 20	FICA	5,348	5,746	6,194	6,194	6,300	106	1.7%
20 30	PERS	111,803	117,408	91,780	91,780	93,400	1,620	1.8%
20 31	PERS-GASB 68 Contra Exp.	34,884	-	-	-	-	-	0.0%
20 40	SBS	22,507	24,061	26,183	26,183	27,200	1,017	3.9%
20 50	Unemployment	2,079	2,134	2,409	2,409	2,700	291	12.1%
20 60	Workers' Compensation	5,381	6,022	7,542	7,542	8,760	1,218	16.2%
20 99	Benefit Allocation	(473)	-	-	-	-	-	0.0%
	Personnel Svcs-Benefit	283,397	262,409	250,966	250,966	264,260	13,294	5.3%
30 31	Accounting & Auditing	7,393	7,715	3,502	3,502	3,677	175	5.0%
30 34	Other	33,377	19,334	38,824	39,220	69,830	30,610	78.1%
	Professional Services	40,770	27,049	42,326	42,722	73,507	30,785	72.1%
40 30	Repair & Maintenance	28,930	39,908	35,745	33,745	73,425	39,680	117.6%
40 31	Computer Software Maint	13,624	15,001	16,180	17,630	18,280	650	3.7%
40 40	Rentals	518	381	840	840	840	-	0.0%
40 91	Contractual Services	-	1,021	10,500	55,500	69,500	14,000	25.2%
	Purchased-Property	43,072	56,311	63,265	107,715	162,045	54,330	50.4%
45 02	Water Well Drilling	-	724	-	-	-	-	0.0%
45 27	Richmond Hills B Station	34,981	216,259	-	513,393	-	(513,393)	0.0%
45 39	Water Repairs	81,104	55,058	75,000	163,315	125,000	(38,315)	-23.5%
45 44	Core Area Master Plan-City	-	-	-	75,000	-	(75,000)	0.0%
45 59	SCADA	8,198	-	-	11,519	-	(11,519)	0.0%
45 60	Oversize Water Main	-	-	25,000	25,000	30,000	5,000	20.0%
45 63	Spruce Ave Water Tank Rpr	220,223	336,993	-	397,650	-	(397,650)	0.0%
45 68	Security Cameras/Repairs	9,096	963	20,000	62,902	30,000	(32,902)	-52.3%
45 69	Mission Hills Fire Hydrant	-	-	50,000	150,000	50,000	(100,000)	-66.7%
45 70	Reservoir Repairs	60,200	-	50,000	1,642,000	-	(1,642,000)	0.0%
45 71	The Ranch Water Quality	37,214	80,174	-	127,612	-	(127,612)	0.0%
45 72	ARPA NEU Water	-	414	-	1,999,586	-	(1,999,586)	0.0%
45 73	Hurly Cir Sewer Ext	-	26,948	-	185,052	-	(185,052)	0.0%
45 98	Proposed Budget	-	-	-	-	7,793,638	7,793,638	0.0%
45 99	Contra Clearing Account	(255,204)	(563,020)	-	-	-	-	0.0%
	Construction Services	195,812	154,513	220,000	5,353,029	8,028,638	2,675,609	50.0%
50 20	Insurance	25,391	27,389	29,279	29,279	32,165	2,886	9.9%
50 30	Communications	34,692	35,774	42,019	41,019	42,180	1,161	2.8%
50 50	Printing & Binding	389	936	1,500	1,500	1,500	-	0.0%
50 81	Travel	-	240	200	200	2,200	2,000	1000.0%
50 82	Staff Development	2,324	1,609	4,850	4,850	6,300	1,450	29.9%
50 85	Dues & Subscriptions	3,796	6,335	3,845	4,459	3,845	(614)	-13.8%
50 90	Other Purchased Services	17,295	16,956	21,980	22,180	22,480	300	1.4%
	Other Purchased Services	83,887	89,239	103,673	103,487	110,670	7,183	6.9%
60 10	General Supplies	34,678	27,162	27,390	35,390	49,390	14,000	39.6%
60 15	Small Tools & Equipment	12,825	475	12,075	9,811	12,075	2,264	23.1%
60 16	Uniforms & Clothing	542	264	2,000	2,000	2,500	500	25.0%
60 21	Natural Gas	16,127	18,057	19,000	19,000	19,000	-	0.0%
60 22	Electricity	126,433	137,291	145,000	145,000	147,000	2,000	1.4%
60 25	Gasoline	15,894	19,295	16,250	16,250	18,000	1,750	10.8%
60 99	Inventory Clearing	15,004	15,092	50,000	51,002	65,000	13,998	27.5%
	Supplies	221,503	217,636	271,715	278,453	312,965	34,512	12.4%
80 20	Debt Service - Interest	9,125	5,452	-	-	-	-	0.0%
80 60	Depreciation	853,644	853,644	-	-	-	-	0.0%
80 70	Uncollectible Accounts	5,855	25	3,000	3,000	3,000	-	0.0%
	Capital Purchases	868,624	859,121	3,000	3,000	3,000	-	0.0%
99 12	Vehicle Fund	30,000	30,000	30,000	30,000	30,000	-	0.0%
99 17	Technology Replacement	4,400	4,400	4,400	4,400	2,200	(2,200)	-50.0%
	Interfund Transfers	34,400	34,400	34,400	34,400	32,200	(2,200)	-6.4%
	Division Total:	\$ 2,145,238	\$ 2,080,906	\$ 1,416,445	\$ 6,595,913	\$ 9,426,985	\$ 2,831,072	42.9%

City of Wasilla
Budget Detail
For Fiscal Year 2024

Water Fund
Expense Summary

	FY2021	FY2022	FY2023	FY2023	FY2024	Difference	% Diff
	Actual	Actual	Adopted	Amended	Adopted	Between	Between
			Budget	Budget	Budget	FY2024	FY2024
						FY2023	FY2023
Summary:							
Salaries	\$ 373,773	\$ 380,228	\$ 427,100	\$ 422,141	\$ 439,700	\$ 17,559	4.2%
Employee Benefits	283,397	262,409	250,966	250,966	264,260	13,294	5.3%
Prof. and technical services	40,770	27,049	42,326	42,722	73,507	30,785	72.1%
Repair and maintenance	43,072	56,311	63,265	107,715	162,045	54,330	50.4%
Other purchased services	89,742	89,264	106,673	106,487	113,670	7,183	6.8%
Supplies	221,503	217,636	271,715	278,453	312,965	34,512	12.4%
Depreciation	853,644	853,644	-	-	-	-	0.0%
Debt Service	9,125	5,452	-	-	-	-	0.0%
Capital Projects	195,812	154,513	220,000	5,353,029	8,028,638	2,675,609	50.0%
Interfund Transfers	34,400	34,400	34,400	34,400	32,200	(2,200)	-6.4%
Division Summary Total:	<u>\$ 2,145,238</u>	<u>\$ 2,080,906</u>	<u>\$ 1,416,445</u>	<u>\$ 6,595,913</u>	<u>\$ 9,426,985</u>	<u>\$ 2,831,072</u>	<u>42.9%</u>

**City of Wasilla
Budget Detail
For Fiscal Year 2024**

Fund: Water Fund (320)
 Department: Public Works (43)
 Division: General Administration (61)

Account	Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference Between FY2024 FY2023	% Diff Between FY2024 FY2023
10 10	Regular	\$ 108,989	\$ 113,148	\$ 121,800	\$ 121,800	\$ 127,800	\$ 6,000	4.9%
10 30	Overtime	894	932	1,555	1,555	1,600	45	2.9%
	Personnel Services	109,883	114,080	123,355	123,355	129,400	6,045	4.9%
20 10	Group Insurance	19,224	20,814	23,152	23,152	24,800	1,648	7.1%
20 20	FICA	1,589	1,786	1,789	1,789	1,900	111	6.2%
20 30	PERS	32,767	35,162	27,138	27,138	28,200	1,062	3.9%
20 31	PERS-GASB 68 Contra Exp.	34,884	-	-	-	-	-	0.0%
20 40	SBS	6,578	7,321	7,563	7,563	8,000	437	5.8%
20 50	Unemployment	414	491	457	457	500	43	9.4%
20 60	Workers' Compensation	1,132	1,289	1,542	1,542	3,020	1,478	95.9%
	Personnel Svcs-Benefit	96,588	66,863	61,641	61,641	66,420	4,779	7.8%
30 31	Accounting & Auditing	7,393	7,715	3,502	3,502	3,677	175	5.0%
30 34	Other	5,310	3,738	3,824	3,824	4,830	1,006	26.3%
	Professional Services	12,703	11,453	7,326	7,326	8,507	1,181	16.1%
40 30	Repair & Maintenance	4,151	6,160	9,795	9,795	10,125	330	3.4%
40 31	Computer Software Maint	1,380	2,100	2,900	2,900	4,400	1,500	51.7%
40 40	Rentals	518	381	840	840	840	-	0.0%
	Purchased-Property	6,049	8,641	13,535	13,535	15,365	1,830	13.5%
50 20	Insurance	19,847	20,085	20,895	20,895	22,215	1,320	6.3%
50 30	Communications	3,784	3,075	4,219	4,219	4,380	161	3.8%
50 81	Travel	-	240	200	200	2,200	2,000	1000.0%
50 82	Staff Development	2,324	1,609	4,850	4,850	6,300	1,450	29.9%
50 85	Dues & Subscriptions	3,796	6,335	3,845	4,459	3,845	(614)	-13.8%
50 90	Other Purchased Services	171	408	380	580	880	300	51.7%
	Other Purchased Services	29,922	31,752	34,389	35,203	39,820	4,617	13.1%
60 10	General Supplies	2,771	1,162	3,200	3,200	3,200	-	0.0%
60 15	Small Tools & Equipment	5,344	-	5,500	4,686	5,500	814	17.4%
60 16	Uniforms & Clothing	542	264	2,000	2,000	2,500	500	25.0%
60 25	Gasoline	15,894	19,295	16,250	16,250	18,000	1,750	10.8%
	Supplies	24,551	20,721	26,950	26,136	29,200	3,064	11.7%
Division Total:		\$ 279,696	\$ 253,510	\$ 267,196	\$ 267,196	\$ 288,712	\$ 21,516	8.1%

Summary:

Salaries	\$ 109,883	\$ 114,080	\$ 123,355	\$ 123,355	\$ 129,400	\$ 6,045	4.9%
Employee Benefits	96,588	66,863	61,641	61,641	66,420	4,779	7.8%
Prof. and technical services	12,703	11,453	7,326	7,326	8,507	1,181	16.1%
Repair and maintenance	6,049	8,641	13,535	13,535	15,365	1,830	13.5%
Other purchased services	29,922	31,752	34,389	35,203	39,820	4,617	13.1%
Supplies	24,551	20,721	26,950	26,136	29,200	3,064	11.7%
Division Summary Total:	\$ 279,696	\$ 253,510	\$ 267,196	\$ 267,196	\$ 288,712	\$ 21,516	8.1%

**City of Wasilla
Budget Detail
For Fiscal Year 2024**

Fund: Water Fund (320)
 Department: Public Works (43)
 Division: Customer Accounting Services (62)

Account	Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference Between FY2024 FY2023	% Diff Between FY2024 FY2023
10 10	Regular	\$ 35,120	\$ 36,602	\$ 41,212	\$ 41,212	\$ 44,100	\$ 2,888	7.0%
10 30	Overtime	29	52	146	146	100	(46)	-31.5%
	Personnel Services	35,149	36,654	41,358	41,358	44,200	2,842	6.9%
20 10	Group Insurance	12,623	15,146	16,539	16,539	17,700	1,161	7.0%
20 20	FICA	485	528	600	600	600	-	0.0%
20 30	PERS	9,799	10,285	9,099	9,099	9,600	501	5.5%
20 40	SBS	2,088	2,232	2,535	2,535	2,700	165	6.5%
20 50	Unemployment	267	302	327	327	400	73	22.3%
20 60	Workers' Compensation	74	77	93	93	100	7	7.5%
	Personnel Svcs-Benefit	25,336	28,570	29,193	29,193	31,100	1,907	6.5%
40 31	Computer Software Maint	12,244	12,901	13,280	14,730	13,880	(850)	-5.8%
	Purchased-Property	12,244	12,901	13,280	14,730	13,880	(850)	-5.8%
50 20	Insurance	829	1,082	1,052	1,052	1,255	203	19.3%
50 30	Communications	4,711	6,187	4,400	4,400	4,400	-	0.0%
50 50	Printing & Binding	389	936	1,500	1,500	1,500	-	0.0%
50 90	Other Purchased Services	17,124	16,548	21,600	21,600	21,600	-	0.0%
	Other Purchased Services	23,053	24,753	28,552	28,552	28,755	203	0.7%
60 10	General Supplies	406	247	840	840	840	-	0.0%
60 15	Small Tools & Equipment	-	-	1,875	425	1,875	1,450	341.2%
	Supplies	406	247	2,715	1,265	2,715	1,450	114.6%
80 70	Uncollectible Accounts	5,855	25	3,000	3,000	3,000	-	0.0%
	Capital Purchases	5,855	25	3,000	3,000	3,000	-	0.0%
Division Total:		<u>\$ 102,043</u>	<u>\$ 103,150</u>	<u>\$ 118,098</u>	<u>\$ 118,098</u>	<u>\$ 123,650</u>	<u>\$ 5,552</u>	<u>4.7%</u>

Summary:

Salaries	\$ 35,149	\$ 36,654	\$ 41,358	\$ 41,358	\$ 44,200	\$ 2,842	6.9%
Employee Benefits	25,336	28,570	29,193	29,193	31,100	1,907	6.5%
Repair and maintenance	12,244	12,901	13,280	14,730	13,880	(850)	-5.8%
Other purchased services	28,908	24,778	31,552	31,552	31,755	203	0.6%
Supplies	406	247	2,715	1,265	2,715	1,450	114.6%
Division Summary Total:	<u>\$ 102,043</u>	<u>\$ 103,150</u>	<u>\$ 118,098</u>	<u>\$ 118,098</u>	<u>\$ 123,650</u>	<u>\$ 5,552</u>	<u>4.7%</u>

**City of Wasilla
Budget Detail
For Fiscal Year 2024**

Fund: Water Fund (320)
Department: Public Works (43)
Division: Treatment Plant (63)

Account	Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference Between FY2024 FY2023	% Diff Between FY2024 FY2023
10 10	Regular	\$ 68,414	\$ 68,188	\$ 72,377	\$ 72,377	\$ 75,200	\$ 2,823	3.9%
10 30	Overtime	5,516	6,276	7,171	7,171	10,400	3,229	45.0%
10 99	Salary Allocation	(640)	-	-	-	-	-	0.0%
	Personnel Services	73,290	74,464	79,548	79,548	85,600	6,052	7.6%
20 10	Group Insurance	19,552	20,310	22,048	22,048	23,800	1,752	8.0%
20 20	FICA	1,061	1,119	1,153	1,153	1,200	47	4.1%
20 30	PERS	22,460	24,281	17,501	17,501	18,200	699	4.0%
20 40	SBS	4,484	4,729	4,876	4,876	5,300	424	8.7%
20 50	Unemployment	400	375	436	436	500	64	14.7%
20 60	Workers' Compensation	1,243	1,292	1,691	1,691	1,820	129	7.6%
20 99	Benefit Allocation	(189)	-	-	-	-	-	0.0%
	Personnel Svcs-Benefit	49,011	52,106	47,705	47,705	50,820	3,115	6.5%
30 34	Other	28,067	15,596	35,000	35,396	65,000	29,604	83.6%
	Professional Services	28,067	15,596	35,000	35,396	65,000	29,604	83.6%
40 30	Repair & Maintenance	9,699	9,034	10,000	8,000	25,000	17,000	212.5%
40 91	Contractual Services	-	-	5,000	-	35,000	35,000	0.0%
	Purchased-Property	9,699	9,034	15,000	8,000	60,000	52,000	650.0%
50 20	Insurance	1,448	1,880	2,022	2,022	2,400	378	18.7%
50 30	Communications	26,197	26,512	33,400	32,400	33,400	1,000	3.1%
	Other Purchased Services	27,645	28,392	35,422	34,422	35,800	1,378	4.0%
60 10	General Supplies	19,102	18,483	13,100	21,100	35,100	14,000	66.4%
60 15	Small Tools & Equipment	-	-	1,500	1,500	1,500	-	0.0%
60 21	Natural Gas	16,127	18,057	19,000	19,000	19,000	-	0.0%
60 22	Electricity	126,433	137,291	145,000	145,000	147,000	2,000	1.4%
60 99	Inventory Clearing	15,004	15,092	50,000	51,002	65,000	13,998	27.5%
	Supplies	176,666	188,923	228,600	237,602	267,600	29,998	12.6%
Division Total:		\$ 364,378	\$ 368,515	\$ 441,275	\$ 442,673	\$ 564,820	\$ 122,147	27.6%

Summary:

Salaries	\$ 73,290	\$ 74,464	\$ 79,548	\$ 79,548	\$ 85,600	\$ 6,052	7.6%
Employee Benefits	49,011	52,106	47,705	47,705	50,820	3,115	6.5%
Prof. and technical services	28,067	15,596	35,000	35,396	65,000	29,604	83.6%
Repair and maintenance	9,699	9,034	15,000	8,000	60,000	52,000	650.0%
Other purchased services	27,645	28,392	35,422	34,422	35,800	1,378	4.0%
Supplies	176,666	188,923	228,600	237,602	267,600	29,998	12.6%
Division Summary Total:	\$ 364,378	\$ 368,515	\$ 441,275	\$ 442,673	\$ 564,820	\$ 122,147	27.6%

**City of Wasilla
Budget Detail
For Fiscal Year 2024**

Fund: Water Fund (320)
Department: Public Works (43)
Division: Distribution (64)

Account	Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference	% Diff
							Between FY2024 FY2023	Between FY2024 FY2023
10 10	Regular	\$ 143,788	\$ 140,876	\$ 157,195	\$ 157,195	\$ 154,400	\$ (2,795)	-1.8%
10 20	Temporary	-	-	9,918	4,959	7,000	2,041	41.2%
10 30	Overtime	12,623	14,154	15,726	15,726	19,100	3,374	21.5%
10 99	Salary Allocation	(960)	-	-	-	-	-	0.0%
	Personnel Services	155,451	155,030	182,839	177,880	180,500	2,620	1.5%
20 10	Group Insurance	50,469	50,768	55,119	55,119	59,600	4,481	8.1%
20 20	FICA	2,213	2,313	2,652	2,652	2,600	(52)	-2.0%
20 30	PERS	46,777	47,680	38,042	38,042	37,400	(642)	-1.7%
20 40	SBS	9,357	9,779	11,209	11,209	11,200	(9)	-0.1%
20 50	Unemployment	998	966	1,189	1,189	1,300	111	9.3%
20 60	Workers' Compensation	2,932	3,364	4,216	4,216	3,820	(396)	-9.4%
20 99	Benefit Allocation	(284)	-	-	-	-	-	0.0%
	Personnel Svcs-Benefit	112,462	114,870	112,427	112,427	115,920	3,493	3.1%
40 30	Repair & Maintenance	15,080	24,714	15,950	15,950	38,300	22,350	140.1%
40 91	Contractual Services	-	1,021	5,500	55,500	34,500	(21,000)	-37.8%
	Purchased-Property	15,080	25,735	21,450	71,450	72,800	1,350	1.9%
50 20	Insurance	3,267	4,342	5,310	5,310	6,295	985	18.6%
	Other Purchased Services	3,267	4,342	5,310	5,310	6,295	985	18.6%
60 10	General Supplies	12,399	7,270	10,250	10,250	10,250	-	0.0%
60 15	Small Tools & Equipment	7,481	475	3,200	3,200	3,200	-	0.0%
	Supplies	19,880	7,745	13,450	13,450	13,450	-	0.0%
80 60	Depreciation	853,644	853,644	-	-	-	-	0.0%
	Capital Purchases	853,644	853,644	-	-	-	-	0.0%
	Division Total:	\$ 1,159,784	\$ 1,161,366	\$ 335,476	\$ 380,517	\$ 388,965	\$ 8,448	2.2%
Summary:								
	Salaries	\$ 155,451	\$ 155,030	\$ 182,839	\$ 177,880	\$ 180,500	\$ 2,620	1.5%
	Employee Benefits	112,462	114,870	112,427	112,427	115,920	3,493	3.1%
	Repair and maintenance	15,080	25,735	21,450	71,450	72,800	1,350	1.9%
	Supplies	19,880	7,745	13,450	13,450	13,450	-	0.0%
	Depreciation	853,644	853,644	-	-	-	-	0.0%
	Division Summary Total:	\$ 1,159,784	\$ 1,161,366	\$ 335,476	\$ 380,517	\$ 388,965	\$ 8,448	2.2%

**City of Wasilla
Budget Detail
For Fiscal Year 2023 and 2024**

Fund: Water Fund (320)
Department: Public Works (43)
Division: Non-Operating - Debt Service (65)

Account	Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference	% Diff
							Between FY2024 FY2023	Between FY2024 FY2023
80 20	Debt Service - Interest	9,125	5,452	-	-	-	-	0.0%
	Capital Purchases	9,125	5,452	-	-	-	-	0.0%
	Division Total:	\$ 9,125	\$ 5,452	\$ -	\$ -	\$ -	\$ -	0.0%
Summary:								
	Debt Service	9,125	5,452	-	-	-	-	0.0%
	Division Summary Total:	\$ 9,125	\$ 5,452	\$ -	\$ -	\$ -	\$ -	0.0%

Fund: Water Fund (320)
Department: Public Works (43)
Division: Capital Projects (69)

Account	Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference	% Diff
							Between FY2024 FY2023	Between FY2024 FY2023
45 02	Water Well Drilling	\$ -	\$ 724	\$ -	\$ -	\$ -	\$ -	0.0%
45 27	Richmond Hills B Station	34,981	216,259	-	513,393	-	(513,393)	0.0%
45 39	Water Repairs	81,104	55,058	75,000	163,315	125,000	(38,315)	-23.5%
45 44	Core Area Master Plan-City	-	-	-	75,000	-	(75,000)	0.0%
45 59	SCADA	8,198	-	-	11,519	-	(11,519)	0.0%
45 60	Oversize Water Main	-	-	25,000	25,000	30,000	5,000	20.0%
45 63	Spruce Ave Water Tank Rpr	220,223	336,993	-	397,650	-	(397,650)	0.0%
45 68	Security Cameras/Repairs	9,096	963	20,000	62,902	30,000	(32,902)	-52.3%
45 69	Mission Hills Fire Hydrant	-	-	50,000	150,000	50,000	(100,000)	-66.7%
45 70	Reservoir Repairs	60,200	-	50,000	1,642,000	-	(1,642,000)	0.0%
45 71	The Ranch Water Quality	37,214	80,174	-	127,612	-	(127,612)	0.0%
45 72	ARPA NEU Water	-	414	-	1,999,586	-	(1,999,586)	0.0%
45 73	Hurly Cir Sewer Ext	-	26,948	-	185,052	-	(185,052)	0.0%
45 98	Proposed Budget	-	-	-	-	7,793,638	7,793,638	100.0%
45 99	Contra Clearing Account	(255,204)	(563,020)	-	-	-	-	0.0%
	Construction Services	195,812	154,513	220,000	5,353,029	8,028,638	2,675,609	50.0%
	Division Total:	\$ 195,812	\$ 154,513	\$ 220,000	\$ 5,353,029	\$ 8,028,638	\$ 2,675,609	50.0%
Summary:								
	Capital Projects	\$ 195,812	154,513	220,000	5,353,029	8,028,638	2,675,609	50.0%
	Division Summary Total:	\$ 195,812	\$ 154,513	\$ 220,000	\$ 5,353,029	\$ 8,028,638	\$ 2,675,609	50.0%

Fund: Water Fund (320)
Department: Public Works (43)
Division: Non-Departmental (90)

Account	Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference	% Diff
							Between FY2024 FY2023	Between FY2024 FY2023
99 12	Vehicle Fund	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ -	0.0%
99 17	Technology Replacement	4,400	4,400	4,400	4,400	2,200	(2,200)	-50.0%
	Interfund Transfers	34,400	34,400	34,400	34,400	32,200	(2,200)	-6.4%
	Division Total:	\$ 34,400	\$ 34,400	\$ 34,400	\$ 34,400	\$ 32,200	\$ (2,200)	-6.4%
Summary:								
	Interfund Transfers	34,400	34,400	34,400	34,400	32,200	(2,200)	-6.4%
	Division Summary Total:	\$ 34,400	\$ 34,400	\$ 34,400	\$ 34,400	\$ 32,200	\$ (2,200)	-6.4%

AIRPORT FUND



BUDGET SUMMARY

Mission

Public Works' mission is to preserve and expand the City's Airport infrastructure.

Program

This fund accounts for the activities of the Wasilla Municipal Airport. All activities necessary for the operation of the Airport are accounted for in this fund, including but not limited to, administration, operations, maintenance, financing and related debt service, construction projects and billing and collection.

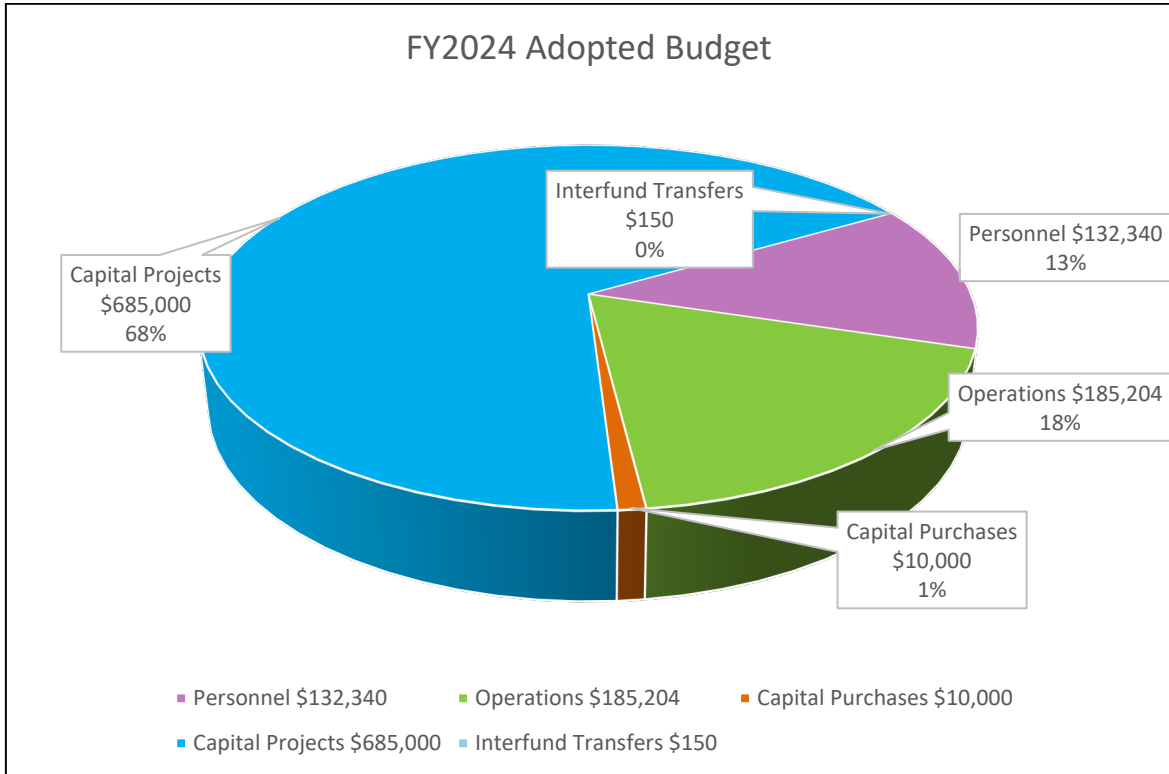
Personnel

Position	Actual FY2021	Amended Budget FY2022	Adopted Budget FY2023	Adopted Budget FY2024	Difference in Staff Between FH2024 & FY2023
Positions Allocated (To)/From Other Departments					
Maintenance Supervisor – Roads & Airport (allocated from PW Roads)	.25	.25	.25	.25	-
Finance Clerk II (allocated from PW Admin)	.05	.05	.05	.05	-
Roads Tech II (allocated from pw - roads)	.60	.60	.60	.60	-
Department Total	.90	.90	.90	.90	

Airport – Continued

Summary

Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference Between FY2024 & FY2023	% Difference Between FY2024 & FY2023
Salaries	\$ 65,842	\$ 75,538	\$ 71,371	\$ 71,371	\$ 84,000	\$ 12,629	17.69%
Employee Benefits	48,685	47,714	43,337	43,337	48,340	5,003	11.54%
Prof. and Technical Services	398	415	471	471	494	23	4.88%
Repair and Maintenance	25,482	67,759	62,760	64,549	68,845	4,296	6.66%
Other Purchased Services	30,095	32,200	35,111	36,788	37,715	927	2.52%
Supplies	27,895	43,123	70,940	73,109	78,150	5,041	6.90%
Capital Purchases	-	-	5,000	5,000	10,000	5,000	100.00%
Depreciation	843,912	759,232	-	-	-	-	0.00%
Debt Service	-	-	-	-	-	-	0.00%
Loss on Disposal of Asset	-	-	-	-	-	-	0.00%
Capital Projects	87,879	430,849	330,000	1,450,698	685,000	(765,698)	-52.87%
Interfund Transfers	300	300	300	300	150	(150)	-50.00%
Total:	\$1,130,488	\$1,457,130	\$ 619,290	\$1,745,623	\$ 1,012,694	\$(1,067,929)	-42.00%



Airport – Continued

Significant Budget Changes




- Personnel cost increases include 3.96% CPI, plus one step on the pay scale.
- Decrease in capital projects is due to an FAA grant received in the prior year for a Master Plan update and design work on the tie-downs. Current year airport projects include fence repairs, security controls, attachments for skid steer, and general improvements to the facility.

Department Statistics

Description	Actual FY2021	Amended Budget FY2022	Adopted Budget FY2023	Adopted Budget FY2024
Number of based aircraft at Wasilla Airport Certified by FAA	144	160	165	170
Length of runway (feet)	3,700	3,700	3,700	3,700
Number of lease lots	24	26	26	26

Performance Goals, Objectives, and Measures:

 = Supports Council Goals and Initiatives.

No.	Performance Goals, Objectives & Measures	Actual FY2021	Estimated FY2022	Estimated FY2023	Estimated FY2024
1 	To coordinate airport development with state and fed agencies to ensure compliance with FAA regulations.				
Objective	Issue Notice to Airman (NOTAM) on runway conditions.				
Measure					
a.	% NOTAMs issued within FAA timelines.	100%	100%	100%	100%
2 	To expand the apron area.				
Objective	Construct additional tie down area.				
Measure					
a.	Number of tie-down spaces.	151	151	151	151
3 	To expand airport revenue by increasing the number of lease lots.				
Objective	Design and build additional lease lots.				
Measure					
a.	Number of lease lots.	24	26	26	26

Previous Year's Accomplishments

- Completed approximately half of seal coating on the tie-down taxiways and aprons.
- Completed repairs from January 2022 windstorm on two security gates.
- Started airport master plan with expected completion of phase I in December 2023.
- Initiated study of airport fees, including lease lots and tie-downs. Discussions and availability for public comments were held at the Airport Advisory Commission meetings.
- Managed record-level snowfalls with excellent response time.
- Initiated design of Apron E to accommodate 27 additional tie-down spots. Continue to have approximately 76 people on a wait list.

Municipal Airport Fund: 330

	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget
Operating Revenue	\$ 141,549	\$ 143,935	\$ 158,000	\$ 158,000	\$ 147,000
Operating Expenditures:					
Salaries	65,842	75,538	71,371	71,371	84,000
Employee benefits	48,685	47,714	43,337	43,337	48,340
Professional and technical services	398	415	471	1,451,169	494
Repair and maintenance	113,361	498,608	392,760	64,549	753,845
Other purchased services	30,095	32,200	35,111	36,788	37,715
Supplies	27,895	43,123	70,940	73,109	78,150
Capital	-	-	5,000	5,000	10,000
Total operating expenses	286,276	697,598	618,990	1,745,323	1,012,544
Operating income (loss) before depreciation	(144,727)	(553,663)	(460,990)	(1,587,323)	(865,544)
Depreciation	843,912	759,232	-	-	-
Total operating income (loss)	\$ (988,639)	\$ (1,312,895)	\$ (460,990)	\$ (1,587,323)	\$ (865,544)
Other income (expense)	1,780	150	-	-	-
State PERS relief	5,641	5,791	-	-	-
Net nonoperating revenues (expenses)	7,421	5,941	-	-	-
Loss before transfers, contributions and special item	(981,218)	(1,306,954)	(460,990)	(1,587,323)	(865,544)
Transfers in	400,000	350,000	500,000	500,000	835,000
Transfers out	(300)	(300)	(300)	(300)	(150)
Capital assets transferred to governemtnal activities	-	-	-	-	-
Capital contributions	129,903	326,268	-	940,459	-
Change in net position	\$ (451,615)	\$ (630,986)	\$ 38,710	\$ (147,164)	\$ (30,694)
Beginning net position	\$ 13,513,205	\$ 13,061,590	\$ 13,520,150	\$ 12,430,604	\$ 12,283,440
Ending net position	\$ 13,061,590	\$ 12,430,604	\$ 13,558,860	\$ 12,283,440	\$ 12,252,746
Land	\$ 2,375,587	\$ 2,375,587	\$ 2,375,587	\$ 2,375,587	\$ 2,375,587
Depreciable assets	23,149,256	23,371,992	24,391,262	23,371,992	23,371,992
Total property, plant and equipment	25,524,843	25,747,579	26,766,849	25,747,579	25,747,579
Less accumulated depreciation	(12,490,802)	(14,099,518)	(13,340,287)	(14,099,518)	(14,099,518)
Net depreciable assets	\$ 13,034,041	\$ 11,648,061	\$ 13,426,562	\$ 11,648,061	\$ 11,648,061
% of assets depreciated	54.0%	60.3%	54.7%	60.3%	60.3%
Non-Spendable:					
Net investment in capital assets:					
Net depreciable assets	\$ 13,034,041	\$ 11,648,061	\$ 13,426,562	\$ 11,648,061	\$ 11,648,061
Net investment in capital assets	13,034,041	11,648,061	13,426,562	11,648,061	11,648,061
Prepaid expenses	4,402	3,106	2,400	2,400	2,400
Inventory	-	-	-	-	-
Total non-spendable net position	\$ 13,038,443	\$ 11,651,167	\$ 13,428,962	\$ 11,650,461	\$ 11,650,461
Restricted:					
Fund Stabilization Req.	\$ 99,099	\$ 133,375	\$ 144,495	\$ 147,313	\$ 163,697
Number of months operating fund balance	4.0	2.0	3.0	1.0	2.0
Total restricted net position	\$ 99,099	\$ 133,375	\$ 144,495	\$ 147,313	\$ 163,697
Unrestricted:					
Unrestricted	\$ (75,952)	\$ 646,062	\$ (14,597)	\$ 485,666	\$ 438,588
Total unrestricted net position	\$ (75,952)	\$ 646,062	\$ (14,597)	\$ 485,666	\$ 438,588
Total net position	\$ 13,061,590	\$ 12,430,604	\$ 13,558,860	\$ 12,283,440	\$ 12,252,746

**City of Wasilla
Budget Detail
For Fiscal Year 2024**

**Airport Fund
Expense Summary**

Account	Description	FY2021	FY2022	FY2023	FY2023	FY2024	Difference	% Diff
		Actual	Actual	Adopted Budget	Amended Budget	Adopted Budget	Between FY2024 FY2023	Between FY2024 FY2023
10 10	Regular	\$ 60,899	\$ 67,414	\$ 66,441	\$ 66,441	\$ 71,300	\$ 4,859	7.3%
10 30	Overtime	4,944	6,874	3,430	3,430	8,200	4,770	139.1%
10 35	Honorarium	600	1,250	1,500	1,500	4,500	3,000	200.0%
10 99	Salary Allocation	(601)	-	-	-	-	-	0.0%
	Personnel Services	65,842	75,538	71,371	71,371	84,000	12,629	17.7%
20 10	Group Insurance	17,503	18,393	19,846	19,846	21,400	1,554	7.8%
20 20	FICA	935	1,053	1,033	1,033	1,200	167	16.2%
20 30	PERS	19,217	21,457	15,372	15,372	17,300	1,928	12.5%
20 31	PERS-GASB 68 Contra Exp.	5,151	-	-	-	-	-	0.0%
20 40	SBS	3,957	4,457	4,373	4,373	5,200	827	18.9%
20 50	Unemployment	423	442	393	393	400	7	1.8%
20 60	Workers' Compensation	1,683	1,912	2,320	2,320	2,840	520	22.4%
20 99	Benefit Allocation	(184)	-	-	-	-	-	0.0%
	Personnel Svcs-Benefit	48,685	47,714	43,337	43,337	48,340	5,003	11.5%
30 31	Accounting & Auditing	398	415	471	471	494	23	4.9%
	Professional Services	398	415	471	471	494	23	4.9%
40 12	Waste Disposal	3,208	2,872	7,200	7,200	7,200	-	0.0%
40 30	Repair & Maintenance	7,087	38,900	26,915	23,069	32,415	9,346	40.5%
40 31	Computer Software Maint	3,213	3,374	3,600	3,600	3,800	200	5.6%
40 40	Rentals	113	3,791	5,115	5,115	5,150	35	0.7%
40 91	Contractual Services	11,861	18,822	19,930	25,565	20,280	(5,285)	-20.7%
	Purchased-Property	25,482	67,759	62,760	64,549	68,845	4,296	6.7%
45 04	Land Acquisition	-	-	-	50,834	-	(50,834)	0.0%
45 05	Airport Apron Improvement	79,163	110,337	100,000	135,880	250,000	114,120	84.0%
45 23	Security Improve-Fed	105,795	-	-	27,457	-	(27,457)	0.0%
45 30	Security Improve-City	748	-	-	-	-	-	0.0%
45 79	Airport Apron E	-	-	-	762,495	-	(762,495)	0.0%
45 80	Airport Equipment	37,165	-	230,000	278,947	100,000	(178,947)	-64.2%
45 81	Apron E-FAA	(5,892)	-	-	97,328	-	(97,328)	0.0%
45 82	CARES ACT-FAA	30,000	32,000	-	-	-	-	0.0%
45 86	Runway Maint-FAA	-	294,268	-	80,636	-	(80,636)	0.0%
45 87	Runway Maint-City	57,879	-	-	17,121	-	(17,121)	0.0%
45 98	Proposed Budget	-	-	-	-	335,000	335,000	0.0%
45 99	Contra Clearing Account	(216,979)	(5,756)	-	-	-	-	0.0%
	Construction Services	87,879	430,849	330,000	1,450,698	685,000	(765,698)	-52.8%
50 20	Insurance	20,793	23,862	25,921	25,921	28,525	2,604	10.1%
50 30	Communications	6,153	6,186	7,400	7,400	7,400	-	0.0%
50 50	Printing & Binding	-	-	215	215	215	-	0.0%
50 85	Dues & Subscriptions	-	-	250	250	250	-	0.0%
50 90	Other Purchased Services	1,102	2,152	1,325	3,002	1,325	(1,677)	-55.9%
	Other Purchased Services	28,048	32,200	35,111	36,788	37,715	927	2.5%
60 10	General Supplies	6,381	10,782	16,540	16,703	16,550	(153)	-0.9%
60 15	Small Tools & Equipment	3,740	9,407	2,500	1,856	2,500	644	34.7%
60 21	Natural Gas	3,630	4,282	4,100	4,100	4,100	-	0.0%
60 22	Electricity	41,458	41,405	40,000	40,000	40,000	-	0.0%
60 25	Gasoline	2,686	9,247	7,800	10,450	15,000	4,550	43.5%
60 99	Cares Act Allocation	(30,000)	(32,000)	-	-	-	-	0.0%
	Supplies	27,895	43,123	70,940	73,109	78,150	5,041	6.9%
70 40	Machinery & Equipment	-	-	5,000	5,000	10,000	5,000	100.0%
	Capital Purchases	-	-	5,000	5,000	10,000	5,000	100.0%
80 60	Depreciation	843,912	759,232	-	-	-	-	0.0%
80 70	Uncollectible Accounts	2,047	-	-	-	-	-	0.0%
	Capital Purchases	845,959	759,232	-	-	-	-	0.0%
99 26	Technology Replcmt Fund	300	300	300	300	150	(150)	-50.0%
	Interfund Transfers	300	300	300	300	150	(150)	-50.0%
	Division Total:	\$ 1,130,488	\$ 1,457,130	\$ 619,290	\$ 1,745,623	\$ 1,012,694	\$ (732,929)	-42.0%

City of Wasilla
Budget Detail
For Fiscal Year 2024

Airport Fund
Expense Summary

Account	Description	FY2021	FY2022	FY2023	FY2023	FY2024	Difference	% Diff
		Actual	Actual	Adopted Budget	Amended Budget	Adopted Budget	Between FY2024 FY2023	Between FY2024 FY2023
Summary:								
Salaries		\$ 65,842	\$ 75,538	\$ 71,371	\$ 71,371	\$ 84,000	\$ 12,629	17.7%
Employee Benefits		48,685	47,714	43,337	43,337	48,340	5,003	11.5%
Prof. and technical services		398	415	471	471	494	23	4.9%
Repair and maintenance		25,482	67,759	62,760	64,549	68,845	4,296	6.7%
Other purchased services		30,095	32,200	35,111	36,788	37,715	927	2.5%
Supplies		27,895	43,123	70,940	73,109	78,150	5,041	6.9%
Capital Purchases		-	-	5,000	5,000	10,000	5,000	100.0%
Depreciation		843,912	759,232	-	-	-	-	0.0%
Capital Projects		87,879	430,849	330,000	1,450,698	685,000	(765,698)	-52.8%
Interfund Transfers		300	300	300	300	150	(150)	-50.0%
Division Summary Total:		<u>\$ 1,130,488</u>	<u>\$ 1,457,130</u>	<u>\$ 619,290</u>	<u>\$ 1,745,623</u>	<u>\$ 1,012,694</u>	<u>\$ (732,929)</u>	<u>-42.0%</u>

**City of Wasilla
Budget Detail
For Fiscal Year 2024**

Fund: Airport Fund (330)
 Department: Public Works (43)
 Division: General Administration (70)

Account	Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference	% Diff
							Between FY2024 FY2023	Between FY2024 FY2023
10 10	Regular	\$ 60,899	\$ 67,414	\$ 66,441	\$ 66,441	\$ 71,300	\$ 4,859	7.3%
10 30	Overtime	4,944	6,874	3,430	3,430	8,200	4,770	139.1%
10 35	Honorarium	600	1,250	1,500	1,500	4,500	3,000	200.0%
10 99	Salary Allocation	(601)	-	-	-	-	-	0.0%
	Personnel Services	65,842	75,538	71,371	71,371	84,000	12,629	17.7%
20 10	Group Insurance	17,503	18,393	19,846	19,846	21,400	1,554	7.8%
20 20	FICA	935	1,053	1,033	1,033	1,200	167	16.2%
20 30	PERS	19,217	21,457	15,372	15,372	17,300	1,928	12.5%
20 31	PERS-GASB 68 Contra Exp.	5,151	-	-	-	-	-	0.0%
20 40	SBS	3,957	4,457	4,373	4,373	5,200	827	18.9%
20 50	Unemployment	423	442	393	393	400	7	1.8%
20 60	Workers' Compensation	1,683	1,912	2,320	2,320	2,840	520	22.4%
20 99	Benefit Allocation	(184)	-	-	-	-	-	0.0%
	Personnel Svcs-Benefit	48,685	47,714	43,337	43,337	48,340	5,003	11.5%
30 31	Accounting & Auditing	398	415	471	471	494	23	4.9%
	Professional Services	398	415	471	471	494	23	4.9%
40 12	Waste Disposal	3,208	2,872	7,200	7,200	7,200	-	0.0%
40 30	Repair & Maintenance	7,087	38,900	26,915	23,069	32,415	9,346	40.5%
40 31	Computer Software Maint	3,213	3,374	3,600	3,600	3,800	200	5.6%
40 40	Rentals	113	3,791	5,115	5,115	5,150	35	0.7%
40 91	Contractual Services	11,861	18,822	19,930	25,565	20,280	(5,285)	-20.7%
	Purchased-Property	25,482	67,759	62,760	64,549	68,845	4,296	6.7%
50 20	Insurance	20,793	23,862	25,921	25,921	28,525	2,604	10.1%
50 30	Communications	6,153	6,186	7,400	7,400	7,400	-	0.0%
50 50	Printing & Binding	-	-	215	215	215	-	0.0%
50 85	Dues & Subscriptions	-	-	250	250	250	-	0.0%
50 90	Other Purchased Services	1,102	2,152	1,325	3,002	1,325	(1,677)	-55.9%
	Other Purchased Services	28,048	32,200	35,111	36,788	37,715	927	2.5%
60 10	General Supplies	6,381	10,782	16,540	16,703	16,550	(153)	-0.9%
60 15	Small Tools & Equipment	3,740	9,407	2,500	1,856	2,500	644	34.7%
60 21	Natural Gas	3,630	4,282	4,100	4,100	4,100	-	0.0%
60 22	Electricity	41,458	41,405	40,000	40,000	40,000	-	0.0%
60 25	Gasoline	2,686	9,247	7,800	10,450	15,000	4,550	43.5%
60 99	Cares Act Allocation	(30,000)	(32,000)	-	-	-	-	0.0%
	Supplies	27,895	43,123	70,940	73,109	78,150	5,041	6.9%
70 40	Machinery & Equipment	-	-	5,000	5,000	10,000	5,000	100.0%
	Capital Purchases	-	-	5,000	5,000	10,000	5,000	100.0%
80 60	Depreciation	843,912	759,232	-	-	-	-	0.0%
80 70	Uncollectible Accounts	2,047	-	-	-	-	-	0.0%
	Other Expenditures	845,959	759,232	-	-	-	-	0.0%
99 26	Technology Replcmt Fund	300	300	300	300	150	(150)	-50.0%
	Interfund Transfers	300	300	300	300	150	(150)	-50.0%
Division Total:		\$ 1,042,609	\$ 1,026,281	\$ 289,290	\$ 294,925	\$ 327,694	\$ 32,769	11.1%

Summary:

Salaries	\$ 65,842	\$ 75,538	\$ 71,371	\$ 71,371	\$ 84,000	\$ 12,629	0.0%
Employee Benefits	48,685	47,714	43,337	43,337	48,340	5,003	0.0%
Prof. and technical services	398	415	471	471	494	23	0.0%
Repair and maintenance	25,482	67,759	62,760	64,549	68,845	4,296	2.9%
Other purchased services	30,095	32,200	35,111	36,788	37,715	927	4.8%
Supplies	27,895	43,123	70,940	73,109	78,150	5,041	3.1%
Capital Purchases	-	-	5,000	5,000	10,000	5,000	0.0%
Depreciation	843,912	759,232	-	-	-	-	0.0%
Interfund Transfers	300	300	300	300	150	(150)	0.0%
Division Summary Total:	\$ 1,042,609	\$ 1,026,281	\$ 289,290	\$ 294,925	\$ 327,694	\$ 32,769	2.0%

**City of Wasilla
Budget Detail
For Fiscal Year 2024**

Fund: Airport Fund (330)
 Department: Public Works (43)
 Division: Capital Projects (79)

Account	Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference	% Diff
							Between FY2023 FY2024	Between FY2023 FY2024
45 04	Land Acquisition	\$ -	\$ -	\$ -	\$ 50,834	\$ -	\$ (50,834)	0.0%
45 05	Airport Apron Improvement	79,163	110,337	100,000	135,880	250,000	114,120	84.0%
45 23	Security Improve-Fed	105,795	-	-	27,457	-	(27,457)	0.0%
45 30	Security Improve-City	748	-	-	-	-	-	0.0%
45 79	Airport Apron E	-	-	-	762,495	-	(762,495)	0.0%
45 80	Airport Equipment	37,165	-	230,000	278,947	100,000	(178,947)	-64.2%
45 81	Apron E-FAA	(5,892)	-	-	97,328	-	(97,328)	0.0%
45 82	CARES ACT-FAA	30,000	32,000	-	-	-	-	0.0%
45 86	Runway Maint-FAA	-	294,268	-	80,636	-	(80,636)	0.0%
45 87	Runway Maint-City	57,879	-	-	17,121	-	(17,121)	0.0%
45 98	Proposed Budget	-	-	-	-	335,000	335,000	0.0%
45 99	Contra Clearing Account	(216,979)	(5,756)	-	-	-	-	0.0%
Construction Services		87,879	430,849	330,000	1,450,698	685,000	(765,698)	-52.8%
Division Total:		\$ 87,879	\$ 430,849	\$ 330,000	\$ 1,450,698	\$ 685,000	\$ (765,698)	-52.8%
Summary:								
Capital Projects		\$ 87,879	\$ 430,849	\$ 330,000	\$ 1,450,698	\$ 685,000	\$ (765,698)	-52.8%
Division Summary Total:		\$ 87,879	\$ 430,849	\$ 330,000	\$ 1,450,698	\$ 685,000	\$ (765,698)	-52.8%



DEPARTMENT BUDGET SUMMARY

Mission

The Curtis D. Menard Memorial Sports Center’s mission is to provide and maintain a first-rate facility to enhance the quality of life for the residents of Wasilla and the surrounding community.

Program

The Curtis D. Menard Memorial Sports Center is responsible for maintaining a quality facility that provides recreational opportunities for residents and non-residents of the City of Wasilla. The department’s resources are dedicated to promoting and encourage usage of the facility for various events and activities supported by individuals, local organizations, the business community, non-profits, and user groups of all ages. The Menard Center also encourages participation in sporting activities that promote a quality, healthy lifestyle.

Background

The Menard Center provides healthy activities and programs for all age demographics and serves as a venue for large scale events. When the Menard Center first opened in 2004, the facility was one of only two indoor ice rinks in the Mat-Su Borough. Over the past 18 years, the number of available rinks has doubled.

With a more competitive market for ice, the Menard Center has expanded its marketing of the facility as a prime venue for hosting private and community events. With the largest seating capacity in the Mat-Su Valley, the Menard Center hosts numerous state hockey tournaments. Leagues and organizations use the ice arena from the end of July-mid March. Hosting large scale and statewide events at the facility provides an economic stimulus and value to local businesses during these times. The off season incorporates usage of the dry floor arena and turf arena for Mat Su Borough School District graduations, grad blasts, trade shows, wrestling tournaments, church gatherings, large-scale meetings and conferences.

The public at large is encouraged to rent the facilities, including the commercial kitchen, meeting rooms for business or family gatherings, weddings, and birthday parties. Located on 60 acres that are maintained year-round, and landscaped by Menard staff, the grounds are also available for rentals including the carnival, rodeo, motorcycle training academies, concerts, 5K walks and races, and RV rental space during sporting events. The Menard Center management continues to seek innovative ways to generate revenue.

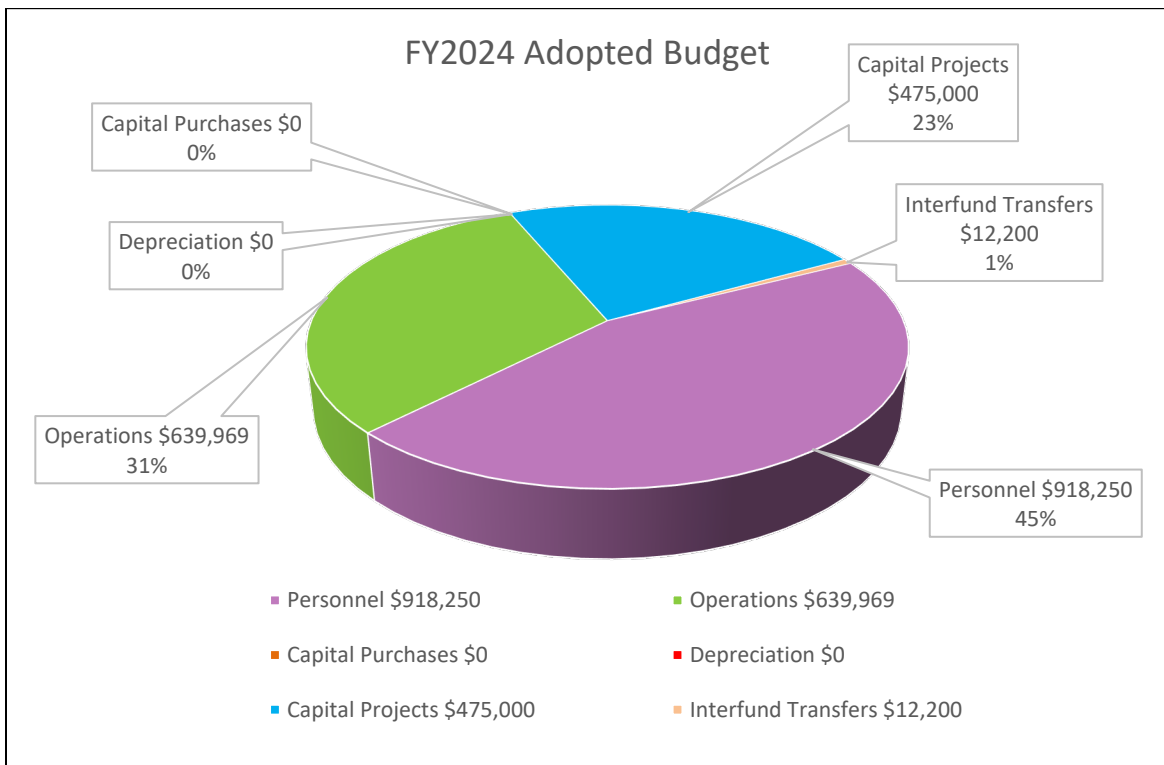
Personnel

Position	Actual FY2021	Actual FY2022	Amended Budget FY2023	Adopted Budget FY2024	Difference in Staff Between FY2024 & FY2023
Recreational Services Director	1.0	1.0	1.0	1.0	-
Event Coordinator & Facility Supervisor	1.0	1.0	1.0	1.0	-
Secretary II	1.0	1.0	1.0	1.0	-
Building Support Lead	1.0	1.0	1.0	1.0	-
Maintenance Specialist	1.0	1.0	1.0	1.0	-
Building Support Laborer	2.0	2.0	3.0	3.0	-
Functional Total	7.0	7.0	8.0	8.0	
Positions Allocated (To)/From Other Departments					
Recreation Services Director (allocated to rec services)	(.3)	(.3)	(.3)	(.3)	
Department Total	6.7	6.7	7.7	7.7	

Curtis D. Menard Memorial Sports Center - Continued

Summary

Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference Between FY2024 & FY2023	% Difference Between FY2024 & FY2023
Salaries	\$ 464,754	\$ 461,812	\$ 539,023	\$ 539,023	\$ 578,500	\$ 39,477	7.3%
Employee Benefits	321,598	278,895	316,584	316,584	339,750	23,166	7.3%
Prof. and Technical Services	2,627	3,372	8,401	16,401	3,459	(12,942)	-78.9%
Repair and Maintenance	94,128	100,114	124,495	127,475	144,375	16,900	13.3%
Other Purchased Services	120,268	114,904	128,730	125,750	117,785	(7,965)	-6.3%
Supplies	313,513	331,764	392,500	386,563	374,350	(12,213)	-3.2%
Capital Purchases	-	-	-	-	-	-	0.0%
Depreciation	518,972	370,709	-	-	-	-	0.0%
Capital Projects	39,217	45,251	250,000	500,854	475,000	(25,854)	-5.2%
Interfund Transfers	9,400	9,400	9,400	9,400	12,200	2,800	29.8%
Total:	\$ 1,884,477	\$ 1,716,221	\$ 1,769,133	\$ 2,022,050	\$ 2,045,419	\$ 23,369	1.2%



Curtis D. Menard Memorial Sports Center - Continued

Significant Budget Changes:

Personnel cost increases are as follows:

- Normal CPI and longevity step increases of 2%-4.5%.
- Adding one full-time Building Support Laborer at a cost of \$78,418.

Operational cost changes are as follows:

- Cleaning- added Event-Facility Cleaning for extremely impactful events at \$ 2,500
- General Supplies-added signage and trash can replacement not previously budgeted. ~\$3,000
- Other Purchased Services- Reduced \$ 18,000 for MHL referee fees.
- Miscellaneous additions for items not previously budgeted (ie tires, batting cage, towing, parking lot & landscape cleaning and event supplies from Recreational Programming)
- Computer Software- expanded automation thru necessary software programs
- Utilities – reduced projected usage-costs by ~ \$ 27,000
- Capital Projects - \$ 200,000 for new ice re-surfacer (Zamboni) lithium-ion battery powered. Parking Lot Expansion for ~300 more spots costing \$ 240,000, Standard \$25,000 for equipment replacement and \$25,000 for building maintenance.
- Interfund Transfer- reduced IT \$ 2,200 and increased vehicle replacement \$ 5,000

Department Statistics

Description	Actual FY2021	Amended Budget FY2022	Adopted Budget FY2023	Adopted Budget FY2024
Rental Hours – Main Ice/Dry Arena year-round (A)	2,250*	2,147	3,189	3,200
Rental Hours – Turf Arena & Activities (A)	1,659*	2,101	2,584	2,600
Hours reserved for conference rooms (B)	950*	1,577	1,584	1,700
Number of events: Expo’s, Banquets, Sporting, Tournaments, etc.	57*	65	66	70
Number of persons attending events in the facility (D)	142,754*	241,125	260,000	280,000

* Summary of facility operational hours:

- Facility closed December 12 & 15, 2022, due to weather.

Statistics are based on MaxGalaxy-ActiveNet cash register receipts, admission sales, facility rentals & door counters.

- Hours include event rentals and hours reserved by leagues, organizations, Menard Center in-house activities, and City sponsored events and programs. Winter hours of operation are 7:30 a.m.- 8 p.m. Monday-Sunday; Summer hours are 8:30 a.m.-3 p.m. Closed on weekends for the summer, except for event rentals and reservations.
- Conference rooms are available for rent during all hours of the facility operations, and by special request.
- Includes private and public events inside and on the grounds (Statewide tournaments included).
- Based on door count numbers on primary facility doors by those attending and participating in events and activities inside the facility. Does not include outdoor count for walking trail, 5k races, car shows, concerts, and other events.
- Number of participants includes paid admissions for activities; track, public skate, freestyle skate, Learn to Skate, stroller skate, pick up soccer, turf time for tots, stick time, open turf, batting cage, etc. Numbers do not include the participants of each league or organization served by facility rental.
- Includes local leagues, organizations, teams utilizing the ice arena, soccer arena, track, for sports related activity.

Curtis D. Menard Memorial Sports Center - Continued

- Number of participants includes paid admissions for activities; track, bocce ball, public skate, freestyle skate, Learn to Skate, stroller skate, pick up soccer, turf time for tots, stick time, open turf, batting cage, etc. Numbers do not include the participants of each league or organization served by facility rental.
- Includes local leagues, organizations, teams utilizing the ice arena, soccer arena, track, dryland training center for sports related activity.

Performance Goals, Objectives, and Measures:

☉ = Supports Council Goals and Initiatives.

No. ☉	Performance Goals, Objectives & Measures	Actual FY2021	Amended Budget FY2022	Adopted Budget FY2023	Adopted Budget FY2024
1	To encourage and promote in house recreation program activities to improve quality of life for youth and adults.				
Objective	Provide opportunities to the public for reserving the facility for skating, soccer, and other active recreation events.				
Measure					
a.	# of participants in skating, soccer, & other active events. €	24,655	25,500	29,000	30,000
2	Increase ratio of revenue versus cost for events held for national, state, and regional sporting events, trade shows, conferences and conventions while maintaining support to local organized sports programs.				
Objective	Provide opportunities for facility usage by local sports organizations.				
Measure					
a.	# of local organizations utilizing facility.	92	112	115	120
3	Continue progress in making the enterprise funds self-sufficient.				
Objective	Reduce the General Fund transfer to the Sports Center excluding Capital Improvement Project transfers.				
Measure					
a.	Transfer from the General Fund to support operations	\$500,000	\$900,000	\$1,000,000	\$1,000,000
4	Support the public with enhanced electronic options to fillable forms, payments, social media, electronic communication opportunities.				
Objective	Reach community via social media posts on upcoming events and activities.				
Measure					
a.	# of followers on Facebook	5,300	5,805	6,000	6,500
b.	# of online registrations for classes	0*	0*	300	300

*Active Net scheduling software unable to take online payments. New software Finnly Sport with online payment capabilities starting Fall 2023.

Previous Years' Accomplishments:

- Retained positive relationships with event holders, leagues and organizations.
- Several events have expanded facility use or # of hours rented
- Continue to support and collaborate with local sports organizations and leagues to provide baseball, softball, football, hockey, rugby, and soccer clinics throughout the year.

Curtis D. Menard Memorial Sports Center - Continued

- Retained popular programs and activities.
- Purchased battery powered zamboni.
- Purchased new edger for main arena.
- Purchased new plow & snow tires for skidsteer.
- Menard Center Building improvements:
 - Created Girls hockey locker room.
 - FinnlySport software conversion with online payment capabilities for activities & rentals.
 - Main arena, bleacher & turf court led lighting.
 - Upgraded & programmed HVAC building control unit.
- Menard Center Grounds improvements:
 - Parking lot expansion spring 2023.
 - Cleared & seeded north end of Menard landscape.

Curtis Menard Memorial Sports Center Fund: 340

	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget
Operating Revenue	\$ 645,681	\$ 850,341	\$ 837,000	\$ 837,000	\$ 880,000
Operating Expenditures:					
Salaries	464,754	461,812	539,023	539,023	578,500
Employee benefits	321,598	278,895	316,584	316,584	339,750
Professional and technical services	2,627	3,372	8,401	16,401	3,459
Repair and maintenance	133,347	145,365	374,495	628,329	619,375
Other purchased services	120,268	114,904	128,730	125,750	117,785
Supplies	313,513	331,764	392,500	386,563	374,350
Total operating expenses	<u>1,356,107</u>	<u>1,336,112</u>	<u>1,759,733</u>	<u>2,012,650</u>	<u>2,033,219</u>
Operating income (loss) before depreciation	(710,426)	(485,771)	(922,733)	(1,175,650)	(1,153,219)
Depreciation	518,972	370,709	-	-	-
Total operating income (loss)	<u>\$ (1,229,398)</u>	<u>\$ (856,480)</u>	<u>\$ (922,733)</u>	<u>\$ (1,175,650)</u>	<u>\$ (1,153,219)</u>
Non-Operating Revenues (expenses):					
Investment income	3	-	-	-	-
Other revenue (expenses)	-	717	-	-	-
Proceeds on disposal of capital assets (Loss)	-	10,200	-	-	-
State PERS relief	36,724	29,520	-	-	-
Net nonoperating revenues (expenses)	<u>36,727</u>	<u>40,437</u>	<u>-</u>	<u>-</u>	<u>-</u>
Income (loss) before transfers, contributions and special item	(1,192,671)	(816,043)	(922,733)	(1,175,650)	(1,153,219)
Transfers in	500,000	900,000	1,000,000	1,000,000	1,325,000
Transfers out	(9,400)	(9,400)	(9,400)	(9,400)	(12,200)
Change in net position	<u>\$ (702,071)</u>	<u>\$ 74,557</u>	<u>\$ 67,867</u>	<u>\$ (185,050)</u>	<u>\$ 159,581</u>
Beginning net position	<u>\$ 14,394,389</u>	<u>\$ 13,692,318</u>	<u>\$ 13,457,900</u>	<u>\$ 13,766,875</u>	<u>\$ 13,581,825</u>
Ending net position	<u>\$ 13,692,318</u>	<u>\$ 13,766,875</u>	<u>\$ 13,525,767</u>	<u>\$ 13,581,825</u>	<u>\$ 13,741,406</u>
Land	\$ 1,771,990	\$ 1,771,990	\$ 1,771,990	\$ 1,771,990	\$ 1,771,990
Depreciable assets	18,094,588	18,074,429	18,544,588	18,074,429	18,074,429
Total property, plant and equipment	<u>19,866,578</u>	<u>19,846,419</u>	<u>20,316,578</u>	<u>19,846,419</u>	<u>19,846,419</u>
Less accumulated depreciation	<u>(7,397,407)</u>	<u>(7,747,957)</u>	<u>(7,397,407)</u>	<u>(7,747,957)</u>	<u>(7,747,957)</u>
Net depreciable assets	<u>\$ 12,469,171</u>	<u>\$ 12,098,462</u>	<u>\$ 12,919,171</u>	<u>\$ 12,098,462</u>	<u>\$ 12,098,462</u>
% of assets depreciated	40.9%	42.9%	39.9%	42.9%	42.9%
Non-Spendable:					
Net investment in capital assets:					
Net depreciable assets	<u>\$ 12,469,171</u>	<u>\$ 12,098,462</u>	<u>\$ 12,919,171</u>	<u>\$ 12,098,462</u>	<u>\$ 12,098,462</u>
Net investment in capital assets	<u>12,469,171</u>	<u>12,098,462</u>	<u>12,919,171</u>	<u>12,098,462</u>	<u>12,098,462</u>
Prepaid Expenses	22,154	12,527	20,000	20,000	20,000
Total non-spendable net assets	<u>\$ 12,491,325</u>	<u>\$ 12,110,989</u>	<u>\$ 12,939,171</u>	<u>\$ 12,118,462</u>	<u>\$ 12,118,462</u>
Restricted:					
Fund stabilization req.	\$ 658,445	\$ 729,560	\$ 778,367	\$ 608,280	\$ 640,967
Number of months operating fund balance	5.8	6.5	5.3	3.6	3.8
Total restricted net position	<u>\$ 658,445</u>	<u>\$ 729,560</u>	<u>\$ 778,367</u>	<u>\$ 608,280</u>	<u>\$ 640,967</u>
Unrestricted:					
Unassigned	\$ 542,548	\$ 926,326	\$ 390,833	\$ 855,083	\$ 981,977
Total unrestricted net position	<u>\$ 542,548</u>	<u>\$ 926,326</u>	<u>\$ 390,833</u>	<u>\$ 855,083</u>	<u>\$ 981,977</u>
Total net position	<u>\$ 13,692,318</u>	<u>\$ 13,766,875</u>	<u>\$ 14,108,371</u>	<u>\$ 13,581,825</u>	<u>\$ 13,741,406</u>

**City of Wasilla
Budget Detail
For Fiscal Year 2024**

**Curtis Menard Memorial Sports Center
Expense Summary**

Account	Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference	% Diff
							Between FY2024 FY2023	Between FY2024 FY2023
10 10	Regular	\$ 415,052	\$ 406,535	\$ 471,403	\$ 471,403	\$ 509,000	\$ 37,597	8.0%
10 20	Temporary	48,905	51,135	59,211	59,211	60,700	1,489	2.5%
10 30	Overtime	1,185	4,142	8,409	8,409	8,800	391	4.7%
10 99	Salary Allocation	(388)	-	-	-	-	-	0.0%
	Personnel Services	464,754	461,812	539,023	539,023	578,500	39,477	7.3%
20 10	Group Insurance	115,914	117,120	154,249	154,249	162,100	7,851	5.1%
20 20	FICA	6,799	6,768	7,817	7,817	8,400	583	7.5%
20 30	PERS	124,388	115,055	105,559	105,559	111,900	6,341	6.0%
20 31	PERS-GASB 68 Contra Exp.	34,583	-	-	-	-	-	0.0%
20 40	SBS	28,745	28,611	33,042	33,042	35,500	2,458	7.4%
20 50	Unemployment	3,119	3,408	3,949	3,949	4,800	851	21.6%
20 60	Workers' Compensation	8,169	7,933	11,968	11,968	17,050	5,082	42.5%
20 99	Benefit Allocation	(119)	-	-	-	-	-	0.0%
	Personnel Svcs-Benefit	321,598	278,895	316,584	316,584	339,750	23,166	7.3%
30 31	Accounting & Auditing	2,627	2,742	1,151	1,151	1,209	58	5.0%
30 32	Legal	-	630	7,250	15,250	2,250	(13,000)	-85.3%
	Professional Services	2,627	3,372	8,401	16,401	3,459	(12,942)	-78.9%
40 11	Water Sewerage	17,838	22,573	27,000	27,000	27,000	-	0.0%
40 12	Waste Disposal	2,726	5,787	8,500	8,500	7,000	(1,500)	-17.7%
40 20	Cleaning	-	-	-	-	2,500	2,500	0.0%
40 30	Repair & Maintenance	43,500	37,648	45,000	45,000	45,000	-	0.0%
40 31	Computer Software Maint	7,533	7,694	7,920	10,900	19,000	8,100	74.3%
40 40	Rentals	2,712	2,777	5,350	5,350	4,600	(750)	-14.0%
40 91	Contractual Services	19,819	23,635	30,725	30,725	39,275	8,550	27.8%
	Purchased-Property	94,128	100,114	124,495	127,475	144,375	16,900	13.3%
45 5	Multi-Use Sp Complex-Build	20,147	23,188	25,000	35,854	25,000	(10,854)	-30.3%
45 19	Grounds Maint Equipment	19,070	12,063	225,000	225,000	25,000	(200,000)	-88.9%
45 34	Storage Building	-	10,000	-	240,000	300,000	60,000	25.0%
45 98	Proposed Budget	-	-	-	-	125,000	125,000	-
	Construction Services	39,217	45,251	250,000	500,854	475,000	(25,854)	-5.2%
50 20	Insurance	65,809	69,784	73,445	73,445	78,455	5,010	6.8%
50 30	Communications	10,451	10,578	11,625	11,625	11,700	75	0.7%
50 40	Advertising	8,838	4,291	9,000	6,323	5,000	(1,323)	-20.9%
50 50	Printing & Binding	31	27	500	500	500	-	0.0%
50 81	Travel	226	539	1,500	1,500	1,500	-	0.0%
50 82	Staff Development	641	35	3,000	3,000	2,850	(150)	-5.0%
50 85	Dues & Subscriptions	3,460	4,506	9,160	9,160	10,280	1,120	12.2%
50 90	Other Purchased Services	21,150	25,144	20,500	20,197	7,500	(12,697)	-62.9%
	Other Purchased Services	110,606	114,904	128,730	125,750	117,785	(7,965)	-6.3%
60 10	General Supplies	17,009	27,144	40,500	42,563	44,850	2,287	5.4%
60 15	Small Tools & Equipment	9,189	12,067	14,000	14,000	15,500	1,500	10.7%
60 21	Natural Gas	84,919	82,809	95,000	95,000	88,000	(7,000)	-7.4%
60 22	Electricity	194,242	199,998	230,000	222,000	215,000	(7,000)	-3.2%
60 25	Gasoline	8,154	9,746	13,000	13,000	11,000	(2,000)	-15.4%
	Supplies	313,513	331,764	392,500	386,563	374,350	(12,213)	-3.2%
69 10	Cash over/Short	13	-	-	-	-	-	0.0%
	Other Expenses	13	-	-	-	-	-	0.0%
80 60	Depreciation	518,972	370,709	-	-	-	-	0.0%
80 70	Uncollectible Accounts	9,649	-	-	-	-	-	0.0%
	Other Expenditures	528,621	370,709	-	-	-	-	0.0%
99 12	Vehicle Fund	5,000	5,000	5,000	5,000	10,000	5,000	100.0%
99 17	Technology Replacement	4,400	4,400	4,400	4,400	2,200	(2,200)	-50.0%
	Interfund Transfers	9,400	9,400	9,400	9,400	12,200	2,800	29.8%
	Division Total:	\$ 1,884,477	\$ 1,716,221	\$ 1,769,133	\$ 2,022,050	\$ 2,045,419	\$ 23,369	1.2%

City of Wasilla
Budget Detail
For Fiscal Year 2024

Curtis Menard Memorial Sports Center
Expense Summary

	FY2021	FY2022	FY2023	FY2023	FY2024	Difference	% Diff
	Actual	Actual	Adopted	Amended	Adopted	Between	Between
			Budget	Budget	Budget	FY2024	FY2024
						FY2023	FY2023
Summary:							
Salaries	\$ 464,754	\$ 461,812	\$ 539,023	\$ 539,023	\$ 578,500	\$ 39,477	7.3%
Employee Benefits	321,598	278,895	316,584	316,584	339,750	23,166	7.3%
Prof. and technical services	2,627	3,372	8,401	16,401	3,459	(12,942)	-78.9%
Repair and maintenance	94,128	100,114	124,495	127,475	144,375	16,900	13.3%
Other purchased services	120,268	114,904	128,730	125,750	117,785	(7,965)	-6.3%
Supplies	313,513	331,764	392,500	386,563	374,350	(12,213)	-3.2%
Depreciation	518,972	370,709	-	-	-	-	0.0%
Capital Projects	39,217	45,251	250,000	500,854	475,000	(25,854)	-5.2%
Interfund Transfers	9,400	9,400	9,400	9,400	12,200	2,800	29.8%
Division Summary Total:	<u>\$ 1,884,477</u>	<u>\$ 1,716,221</u>	<u>\$ 1,769,133</u>	<u>\$ 2,022,050</u>	<u>\$ 2,045,419</u>	<u>\$ 23,369</u>	<u>1.2%</u>

**City of Wasilla
Budget Detail
For Fiscal Year 2024**

Fund: Curtis Menard Memorial Sports Center Fund (340)
Department: Cultural & Recreation (45)
Division: Operations (30)

Account	Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference	% Diff
							Between FY2023 FY2024	Between FY2023 FY2024
10 10	Regular	\$ 415,052	\$ 406,535	\$ 471,403	\$ 471,403	\$ 509,000	\$ 37,597	8.0%
10 20	Temporary	48,905	51,135	59,211	59,211	60,700	1,489	2.5%
10 30	Overtime	1,185	4,142	8,409	8,409	8,800	391	4.7%
10 99	Salary Allocation	(388)	-	-	-	-	-	0.0%
	Personnel Services	464,754	461,812	539,023	539,023	578,500	39,477	7.3%
20 10	Group Insurance	115,914	117,120	154,249	154,249	162,100	7,851	5.1%
20 20	FICA	6,799	6,768	7,817	7,817	8,400	583	7.5%
20 30	PERS	124,388	115,055	105,559	105,559	111,900	6,341	6.0%
20 31	PERS-GASB 68 Contra Exp.	34,583	-	-	-	-	-	0.0%
20 40	SBS	28,745	28,611	33,042	33,042	35,500	2,458	7.4%
20 50	Unemployment	3,119	3,408	3,949	3,949	4,800	851	21.6%
20 60	Workers' Compensation	8,169	7,933	11,968	11,968	17,050	5,082	42.5%
20 99	Benefit Allocation	(119)	-	-	-	-	-	0.0%
	Personnel Svcs-Benefit	321,598	278,895	316,584	316,584	339,750	23,166	7.3%
30 31	Accounting & Auditing	2,627	2,742	1,151	1,151	1,209	58	5.0%
30 32	Legal	-	630	7,250	15,250	2,250	(13,000)	-85.3%
	Professional Services	2,627	3,372	8,401	16,401	3,459	(12,942)	-78.9%
40 11	Water Sewerage	17,838	22,573	27,000	27,000	27,000	-	0.0%
40 12	Waste Disposal	2,726	5,787	8,500	8,500	7,000	(1,500)	-17.7%
40 20	Cleaning	-	-	-	-	2,500	2,500	0.0%
40 30	Repair & Maintenance	43,500	37,648	45,000	45,000	45,000	-	0.0%
40 31	Computer Software Maint	7,533	7,694	7,920	10,900	19,000	8,100	74.3%
40 40	Rentals	2,712	2,777	5,350	5,350	4,600	(750)	-14.0%
40 91	Contractual Services	19,819	23,635	30,725	30,725	39,275	8,550	27.8%
	Purchased-Property	94,128	100,114	124,495	127,475	144,375	16,900	13.3%
50 20	Insurance	65,809	69,784	73,445	73,445	78,455	5,010	6.8%
50 30	Communications	10,451	10,578	11,625	11,625	11,700	75	0.7%
50 40	Advertising	8,838	4,291	9,000	6,323	5,000	(1,323)	-20.9%
50 50	Printing & Binding	31	27	500	500	500	-	0.0%
50 81	Travel	226	539	1,500	1,500	1,500	-	0.0%
50 82	Staff Development	641	35	3,000	3,000	2,850	(150)	-5.0%
50 85	Dues & Subscriptions	3,460	4,506	9,160	9,160	10,280	1,120	12.2%
50 90	Other Purchased Services	21,150	25,144	20,500	20,197	7,500	(12,697)	-62.9%
	Other Purchased Services	110,606	114,904	128,730	125,750	117,785	(7,965)	-6.3%
60 10	General Supplies	17,009	27,144	40,500	42,563	44,850	2,287	5.4%
60 15	Small Tools & Equipment	9,189	12,067	14,000	14,000	15,500	1,500	10.7%
60 21	Natural Gas	84,919	82,809	95,000	95,000	88,000	(7,000)	-7.4%
60 22	Electricity	194,242	199,998	230,000	222,000	215,000	(7,000)	-3.2%
60 25	Gasoline	8,154	9,746	13,000	13,000	11,000	(2,000)	-15.4%
	Supplies	313,513	331,764	392,500	386,563	374,350	(12,213)	-3.2%
69 10	Cash over/Short	13	-	-	-	-	-	0.0%
	Other Expenses	13	-	-	-	-	-	0.0%
80 60	Depreciation	518,972	370,709	-	-	-	-	0.0%
80 70	Uncollectible Accounts	9,649	-	-	-	-	-	0.0%
	Other Expenditures	528,621	370,709	-	-	-	-	0.0%
99 12	Vehicle Fund	5,000	5,000	5,000	5,000	10,000	5,000	100.0%
99 17	Technology Replacement	4,400	4,400	4,400	4,400	2,200	(2,200)	-50.0%
	Interfund Transfers	9,400	9,400	9,400	9,400	12,200	2,800	29.8%
	Division Total:	\$ 1,845,260	\$ 1,670,970	\$ 1,519,133	\$ 1,521,196	\$ 1,570,419	\$ 49,223	3.2%

Summary:

Salaries	\$ 464,754	\$ 461,812	\$ 539,023	\$ 539,023	\$ 578,500	\$ 39,477	-2.7%
Employee Benefits	321,598	278,895	316,584	316,584	339,750	23,166	-1.1%
Prof. and technical services	2,627	3,372	8,401	16,401	3,459	(12,942)	0.0%
Repair and maintenance	94,128	100,114	124,495	127,475	144,375	16,900	-15.1%
Other purchased services	120,255	114,904	128,730	125,750	117,785	(7,965)	13.6%
Supplies	313,526	331,764	392,500	386,563	374,350	(12,213)	6.2%
Depreciation	518,972	370,709	-	-	-	-	0.0%
Interfund Transfers	9,400	9,400	9,400	9,400	12,200	2,800	-23.0%
Division Summary Total:	\$ 1,845,260	\$ 1,670,970	\$ 1,519,133	\$ 1,521,196	\$ 1,570,419	\$ 49,223	-0.3%

**City of Wasilla
Budget Detail
For Fiscal Year 2024**

Fund: Curtis Menard Memorial Sports Center Fund (340)
 Department: Cultural & Recreation (45)
 Division: Capital Projects (39)

Account	Description	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget	Difference	% Diff
							Between FY2024 FY2023	Between FY2024 FY2023
45 5	Multi-Use Sp Complex-Build	\$ 20,147	\$ 23,188	\$ 25,000	\$ 35,854	\$ 25,000	(10,854)	-30.3%
45 19	Equipment Replacement	19,070	12,063	225,000	225,000	25,000	(200,000)	-88.9%
45 34	Storage Building	-	10,000	-	240,000	300,000	60,000	25.0%
45 98	Proposed Budget					125,000	125,000	0.0%
	Construction Services	39,217	45,251	250,000	500,854	475,000	(25,854)	-5.2%
	Division Total:	\$ 39,217	\$ 45,251	\$ 250,000	\$ 500,854	\$ 475,000	\$ (25,854)	-5.2%

Summary:

Capital Projects	39,217	45,251	250,000	500,854	475,000	(25,854)	-5.2%
Division Summary Total:	\$ 39,217	\$ 45,251	\$ 250,000	\$ 500,854	\$ 475,000	\$ (25,854)	-5.2%

CEMETERY BUDGET SUMMARY

Mission

The mission is to ensure historical and community records are protected, accessible and stored safely. Additionally, provide quality ground maintenance to ensure a serene and beautiful setting for all visitors.

Program

The Wasilla Aurora Cemetery is located at Mile 1.1 Wasilla Fishhook Road. The property was deeded to the City in 1980 from the Wasilla Cemetery Association. The cemetery currently has approximately 500 plots. In FY2014 the City had sold all plots available in the cemetery. There are approximately 980 lots (approximately four lots to one plot) which have been purchased but have no interment at the site.

The City has consistently made improvements to the cemetery since its acquisition. Per WMC 13.24.030, it is the intent of the City to sell all lots and to maintain the existing cemetery in perpetuity, with no further acquisitions of land. Funds from the sale of lots are deposited in an irreducible, non-expendable trust accounting fund, the interest of which shall be used exclusively for maintenance, operation, and improvements in the cemetery, with actual operations provided for by resources in the general fund.

Performance Goals, Objectives, and Measures

None

Significant Budget changes

To buy back lots previously sold to parties who no longer want them, \$3,000 is budgeted to buy back these lots. Currently, there is a wait list for plots in the cemetery but there are columbarium niches still available. The capital improvement project budget includes a total of \$60,000 (\$30,000 in FY2024 and FY2025) for relocation of the cemetery road to create an additional 30 lots.

The increase in interest income of \$6,000 is due to market conditions (higher interest rates) and the establishment of a separate investment account through the Alaska Municipal League Investment Fund for the non-expendable balance of the trust. All interest earned on that account is then reported in the cemetery fund. Corresponding to the increase in interest income, \$6,000 in supplies was budgeted for general grounds maintenance.

Cemetery Permanent Fund (Fund 410)

	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2023 Amended Budget	FY2024 Adopted Budget
<u>Assets</u>					
Cash and investments	335,379	335,078	329,045	329,045	325,945
Accrued interest receivable	-	-	-	-	-
Total assets	<u>335,379</u>	<u>335,078</u>	<u>329,045</u>	<u>329,045</u>	<u>325,945</u>
 Fund Balance					
Fund balance - reserve for investment	<u>335,178</u>	<u>335,078</u>	<u>329,045</u>	<u>329,045</u>	<u>326,045</u>
 Revenues:					
Lot sales	2,200	-	-	-	-
Investment income	-	-	-	-	6,000
Total revenues	<u>2,200</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>6,000</u>
 Expenses:					
Supplies	-	-	-	-	6,000
Capital outlay	-	-	3,000	6,000	3,000
Total expenses	<u>-</u>	<u>-</u>	<u>3,000</u>	<u>6,000</u>	<u>9,000</u>
Other financing sources - transfers in	-	-	-	-	-
Other financing uses - transfers out	(33)	(100)	(33)	(33)	-
Net change in fund balance	<u>2,167</u>	<u>(100)</u>	<u>(3,033)</u>	<u>(6,033)</u>	<u>(3,000)</u>
Beginning fund balance	330,011	335,178	332,078	335,078	329,045
Ending fund balance	335,178	335,078	329,045	329,045	326,045
 Nonspendable fund balance:					
Permanent fund principal	<u>335,178</u>	<u>335,078</u>	<u>329,045</u>	<u>329,045</u>	<u>326,045</u>
Total nonspendable fund balance	<u>335,178</u>	<u>335,078</u>	<u>329,045</u>	<u>329,045</u>	<u>326,045</u>

DEBT SERVICE FUNDS

Debt Service Funds

Debt Service Funds are used to account for the accumulation of resources for and the payment of general obligation and special assessment debt principal, interest, and related cost for Local Improvement Districts (LIDs). Debt incurred by the Enterprise Funds are backed by the revenue generated from the Enterprise Funds and are listed and summarized in the Enterprise Fund section of the operating budget.

In FY2011 the City had paid in full all its special assessment debt related to projects outside that financed and accounted for within the Enterprise Funds. The City then opted to budget for the annual general obligation debt within the General Fund. Through these combined efforts, the City currently does not have any Debt Service Funds. Therefore, the information contained in this section is for informational purposes regarding the City's debt policies.

Debt Administration

The City of Wasilla has incurred rapid population growth over the past ten years. This rapid growth has challenged the City of Wasilla's ability to meet the demands of the residents of the City of Wasilla and the residents of the Matanuska-Susitna Borough to expand public facilities. To meet the challenge of expanding public facilities, the City of Wasilla has used three techniques to finance the City of Wasilla's Capital Improvement Program: pay-as-you-go financing, debt financing (issuance of general obligation bonds) and public-private financing (special assessment districts).

The necessity to incur debt to finance the Capital Improvement program carries with it the obligation to manage the debt program effectively. Based on this obligation, the City of Wasilla passed an ordinance adopting debt policies (WMC 5.02.040) in Fiscal Year 2002. The objective of the City of Wasilla debt policies is to maintain the City's ability to incur present and future debt at the best interest rates available in amounts needed to finance the Capital Improvement plan without adversely affecting the City's ability to finance essential city services.

Policy statements include:

- A five-year capital improvement budget will be developed and updated annually along with corresponding anticipated funding sources.
- The City will not fund current operations from the proceeds of borrowed funds.
- Capital projects financed through the issuance of bonded debt will be financed for a period not to exceed the useful life of the project.
- Target debt ratios will be annually calculated and included in the review of financial trends.
- Annual general obligation debt service should not exceed 20 percent of annual general fund revenue.
- The City will maintain good communications about its financial condition with bond and credit institutions.
- The City will avoid borrowing on tax anticipation and maintain an adequate fund balance.
- Pay-as you-go financing will be an integral part of each capital program.

Debt Service Funds - Continued

Legal Debt Margin

Under Alaska State Statutes and the City of Wasilla Municipal Code, there is no legal debt limit. The amount of debt outstanding is determined by the residents of the City of Wasilla, and ultimately, by the marketplace. The City of Wasilla's new debt policy directs management to monitor direct city debt. Management will evaluate general government annual debt service as a percent of General Fund revenue. The target goal is that annual debt service will be less than 20 percent of General Fund revenue. Since the holders of the special assessment bonds have no claims against the City of Wasilla, except for the payments from the special assessments made for the improvements for which the special assessment bonds were issued, the special assessment debt is not included in the annual general debt service. Because the City has no debt service, the full 20% ceiling is available should the need arise.

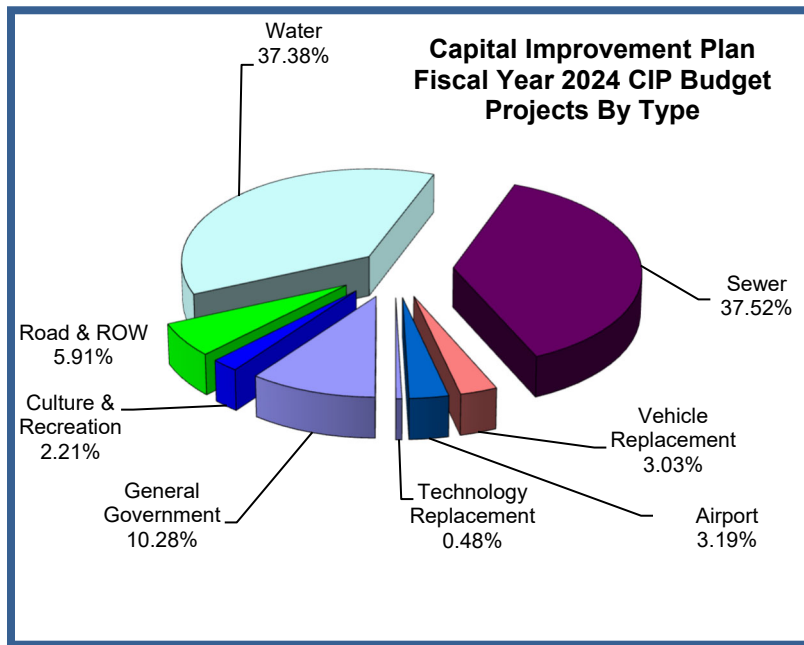
CAPITAL PROJECTS

Infrastructure, technology, and major equipment are the physical foundation for providing services to residents. The design, procurement, maintenance, and operation of capital assets are an important role of government. To assist with the planning and funding of projects, the City uses five separate capital project funds – Capital Improvement Plan, Road Projects, Right-of-Way Acquisition, Technology Replacement, and a Vehicle Fund. Capital projects related to enterprise funds are recorded in their respective funds.

The City’s fiscal policy within the General Fund places excess funding collected in the preceding fiscal year in fund balance with a designation of ‘Excess Stabilization of Funds’. This excess is designed to fund future capital projects and must be managed from year to year.

SIGNIFICANT CHANGES

- 1) The most significant change in the current year is the unprecedented amount of capital project requests. Largely the changes relate to the critical need to continue and expand water and sewer infrastructure. These systems represent an ongoing obligation to our current customers and predicate our ability to continue economic development. Additionally, the City’s status as an urban area brings a whole new set of requirements, such as the Metropolitan Planning Organization and the Municipal Separate Storm Sewer System (MS4). The City proposed budget reflects a total of \$21,540,017 in projects, of which \$9,171,379 requires local funding. The graph below breaks down total capital projects by type.



- 2) In FY2024, the budget includes a grant of \$5,700,000 through the Environmental Protection Agency (EPA) for sludge management. The expected match requirement is \$1,220,000 or 20%. That entire balance has been included in the CIP budget to be conservative. However, there may be projects in the current year budget or pre-award costs that might serve as an eligible match. Upon receiving the grant documents, this will be discussed with the EPA.

- 3) In FY2024, the technology replacement fund is estimated to have a fund balance of \$860,865. Currently the program speaks only of hardware replacement. Through the budgeting process, the administration would like to expand that program to include payment of enterprise-wide software implementation and infrastructure costs. Licensing, subscription fees and standard maintenance costs would still be captured in the operating budgets of the applicable departments.

CAPITAL PROJECTS FUNDING SOURCES

All projects included in the Detailed CIP Plan are projected to be funded by local revenues except for the Wastewater Treatment Plant Improvements (\$5,700,000) and the Wasilla/Palmer Quick Connect Project (\$6,668,638) which are funded through grants from the Environmental Protection Agency and the Matanuska-Susitna Borough, respectively.

COMBINE REVENUES AND APPROPRIATIONS
CAPITAL PROJECT FUNDS
FISCAL YEAR 2024

	Capital Projects Fund					TOTAL
	Capital Projects Fund (Fund 110)	Vehicle Replacement Fund (Fund 120)	Right-of- Way Fund (Fund 130)	Road Fund (Fund 160)	Technology Replacement Fund (Fund 170)	
Fund Balance, June 2023	\$ 1,306,702	\$ 891,251	\$ 120,135	\$ 1,276,010	\$ 883,065	\$ 4,477,163
Revenues						
Federal Grant Funding						
Local Grant Funding						
Local revenue						
Transfers in:						
General Fund	2,308,000	516,000	25,000	1,245,000	76,200	4,170,200
Sewer Fund		30,000			1,050	31,050
Water Fund		30,000			2,200	32,200
Airport Fund					150	150
CMMSC Fund		10,000			2,200	12,200
Total sources of funds	2,308,000	586,000	25,000	1,245,000	81,800	4,245,800
Total available funds	3,614,702	1,477,251	145,135	2,521,010	964,865	8,722,963
Expenditures						
Capital outlay	2,308,000	609,379	25,000	1,245,000	104,000	4,291,379
Total uses of funds	2,308,000	609,379	25,000	1,245,000	104,000	4,291,379
Est. Fund Balance, June 2024	\$ 1,306,702	\$ 867,872	\$ 120,135	\$ 1,276,010	\$ 860,865	\$ 4,431,584

NOTE

1) Per City of Wasilla Fiscal Policy and Code Section 5.04.160, unexpected appropriations for capital expenditures do not lapse and will continue until the purpose for which it was made has been accomplished or abandoned. The purpose of any such appropriation shall be deemed abandoned if three (3) years pass without any disbursement from or encumbrance of the appropriation.

2) Capital projects related to enterprise funds are reported in the enterprise fund section of the budget document. The information reported on this page is to provide additional information as to the projected impact on fund balance and the related need for transfer in from the general fund.

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CAPITAL IMPROVEMENT PLAN - APPROVED FY2024 OVERVIEW

2024 Capital Budget by Fund

CAPITAL PROJECTS FUND

General Government	
Comprehensive Plans Implementation	60,000
Lobbyist	60,000
Arctic Winter Games Sponsorship	100,000
Electronic Records Management	75,000
Equipment Replacement	100,000
GIS Asset Mapping & Management System	150,000
MaintainX Upgrade	15,000
Public Works - Roads	
Metropolitan Planning Organization	50,000
Municipal Separated Storm Sewer System (MS4) Program	100,000
Stormwater Improvements	125,000
Street Vacuum & Sweeper Truck	350,000
Electronic Message Board	40,000
Street Lighting LED Improvements	15,000
KGB Phase I Utility Relocation	60,000
Public Works - Property Maintenance	
Townsite Restoration	30,000
Public Works Office Renovation	75,000
Train Station Improvements Phase II	50,000
Parking Lot Striping	10,000
City Hall Access Improvements	100,000
Museum	
Museum Building	50,000
Public Works - Park Maintenance	
Park Improvements	75,000
Lake Lucille Campground Improvements	25,000
Newcomb Park Restroom	250,000
Trackless Sweeper & Blower	240,000
Equipment Replacement	18,000
Park Improvement Matching Funds	30,000
Cemetery Improvements	30,000
Maureen McCombs Trail	25,000
FUNDING TOTAL	\$ 2,308,000

VEHICLE REPLACEMENT FUND

Vehicle Replacement - Public Works	200,000
Vehicle Replacement - Mayor	50,000
Vehicle Replacement - Public Safety	359,379
FUNDING TOTAL	\$ 609,379

EASEMENTS & RIGHT-OF-WAY FUND

Easements & Right-of-Way	25,000
FUNDING TOTAL	\$ 25,000

ROADS FUND

City Street Paving Project	1,000,000
Alaska Railroad Crossing Improvements	20,000
Fern Street Culvert Replacement	175,000
Riley Avenue Matching Funds	50,000
FUNDING TOTAL	\$ 1,245,000

INFORMATION TECHNOLOGY FUND

Information Technology	104,000
FUNDING TOTAL	\$ 104,000

SEWER FUND

Wastewater Treatment Plant Improvements -Federal	5,700,000
Wastewater Treatment Plant Improvements -City	1,140,000
Wastewater Treatment Plant Expansion	250,000
Septic Tank Replacements	275,000
Sewer System Maintenance and Repairs	150,000
Pumper Truck Replacement	350,000
Forklift Replacement	100,000
Wastewater Treatment Plant Control System	75,000
Security Cameras/Repairs	20,000
FUNDING TOTAL	\$ 8,060,000

WATER FUND

Wasilla/Palmer Waterline Quick Connect Project	6,668,638
Lead and Copper Rule Program	100,000
Water System Repairs	125,000
New Water Towers	1,000,000
Remote Sensing and Security Cameras	30,000
Mission Hills Fire Hydrants	50,000
Fire Hydrant Protection Project	25,000
Oversize Water Mainline Fund	30,000
FUNDING TOTAL	\$ 8,028,638

AIRPORT FUND

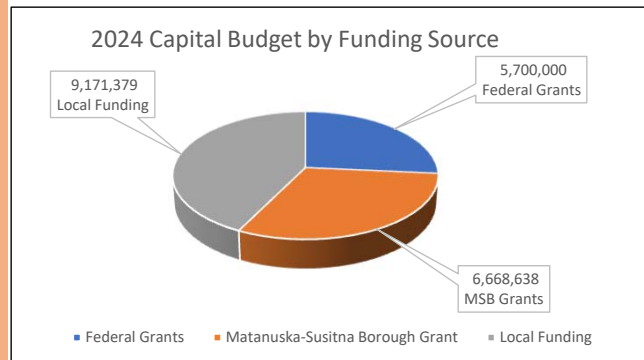
Airport Maintenance Equipment	100,000
Airport Security Fence Repairs	150,000
Airport Gate Control Improvements	50,000
Airport Pay Station Upgrades	25,000
Runway and Security Cameras/Repairs	45,000
Airport Markings Repairs	65,000
Airport Apron Improvements	250,000
FUNDING TOTAL	\$ 685,000

CURTIS D MENARD SPORTS CENTER FUND

Refrigeration R-22 Conversion	125,000
Parking Lot – Phase II Paving	300,000
Building Improvements	25,000
Equipment Replacement	25,000
FUNDING TOTAL	\$ 475,000

2024 Capital Budget by Funding Source

Federal Grants	5,700,000
Matanuska-Susitna Borough Grant	6,668,638
Local Funding	9,171,379
FUNDING SOURCE TOTAL	\$ 21,540,017



CAPITAL PROJECTS – CAPITAL IMPROVEMENT PROJECTS FUND (110)

Comprehensive Plans Implementation

Type Continuous
Account 110-4181-499.45-01
Category Other Services
Department Planning

Funding Requests

FY24 Proposed	FY24 Approved	FY25	FY26	FY27	FY28	Future
\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	-	-

The Comprehensive Plan is a compilation of policy statements, goals, standards, and maps to guide the physical, social, and economic development of the City. Land use regulations are adopted to implement the comprehensive plan, which includes establishing zoning districts and regulations regarding the use of land in each district and permit requirements to address permitted use types, construction, and requirements to ensure compatibility between uses. This funding will be used to amend the zoning regulations and implement the goals and policies set forth in the Comprehensive Plan and other adopted plans related to planning (Downtown, Hazardous Mitigation Plan, etc.).

Lobbyist

Type New Project
Account 110-4181-499.45-05
Category Other Services
Department Administration

Funding Requests

FY24 Proposed	FY24 Approved	FY25	FY26	FY27	FY28	Future
\$ 60,000	\$ 60,000	-	-	-	-	-

The City identified priorities for the 2023 State and Federal legislative sessions, which were approved by Council through resolution 23-02. The priorities include significant levels of funding for a comprehensive expansion of water and wastewater infrastructure necessary to continue delivery of services to current customers and future development. Additionally, expansion and growth at the Wasilla Airport is also a priority. Given the cost of this infrastructure, it is paramount that the City make every effort to secure any Federal and State assistance to offset the burden on local revenues.

Arctic Winter Games Sponsorship

Type New Project
Account 110-4181-499.45-24
Category Other Services
Department Administration

Funding Requests

FY24 Proposed	FY24 Approved	FY25	FY26	FY27	FY28	Future
\$ -	\$ 100,000	-	-	-	-	-

To purchase a “Partner” level sponsorship package in support of the Arctic Winter Games 2024. This is a one-time economic development investment, with the intent to place Wasilla on the map as a future winter destination.

Electronic Records Management Project

Type New Project
Account 110-4181-499.45-06
Category Other Services
Department Clerks

Funding Requests

FY24 Proposed	FY24 Approved	FY25	FY26	FY27	FY28	Future
\$ 75,000	\$ 75,000	\$ 75,000	-	-	-	-

The project scope includes acquisition of an electronic records management system (ERMS) to organize and store electronic records in a central repository and provide workflow management features to maximize efficiency. In addition to software, project funds may be used for contract services with an implementation specialist to assist with program design and deployment, along with temporary wages to perform scanning and indexing. Program analysis will include assessment as to the right-fit digital environment for the City today and scalability for the future.

Equipment Replacement

Type Continuous
Account 110-4181-499.45-09
Category Equipment
Department Information Technology

Funding Requests

FY24 Proposed	FY24 Approved	FY25	FY26	FY27	FY28	Future
\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	-	-

Equipment replacement outside the Technology Replacement Fund (Fund 170). Current projected use of funds includes networking switches (\$25,000), UPS replacement and batteries (\$20,000), and storage Netapp SAN (\$55,000).

GIS Asset Mapping & Management System

Type New Project
Account 110-4181-499.45-13
Category Other Services
Department Public Works Administration

Funding Requests

FY24 Proposed	FY24 Approved	FY25	FY26	FY27	FY28	Future
\$ 150,000	\$ 150,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	-

This project will build the GIS framework to digitize existing asset records and record new data to create an enterprise asset management system. The GIS database will be the backbone system for quantifying and managing water, sewer, stormwater, airport, roads, and property features facilitating data-driven decisions for maintenance and recapitalization of critical infrastructure and planned growth. The project leverages the Matanuska-Susitna Borough’s GIS resources through our current technology sharing agreement.

MaintainX Upgrade

Type New Project
Account 110-4181-499.45-11
Category Other Services
Department Public Works Administration

Funding Requests						
FY24 Proposed	FY24 Approved	FY25	FY26	FY27	FY28	Future
\$ 15,000	\$ 15,000	\$15,000	-	-	-	-

MaintainX software was recently implemented by the public works department to manage maintenance and daily operations, including work order requests, inventory tracking, and maintenance scheduling. This project includes implementation fees to upgrade to the Enterprise Level for increased functionality.

Metropolitan Planning Organization (MPO) for Transportation

Type New Project
Account 110-4320-432.45-86
Category Other Services
Department Roads

Funding Requests						
FY24 Proposed	FY24 Approved	FY25	FY26	FY27	FY28	Future
\$ 50,000	\$ 50,000	-	-	-	-	

The 2020 Census classified the core area of the Matanuska -Susitna Brough as an urbanized area, meaning that it has reached a population of 50,000 or more people. Newly urbanized areas must form a Metropolitan Planning Organization (MPO) within one year. This project funds the initial MPO dues. Subsequent annual dues of an estimated \$5,000 (population X \$5) would be included in the operating budget.

Municipal Separated Storm Sewer System (MS4) Program

Type New Project
Account 110-4320-432.45-87
Category Other Services
Department Sewer

Funding Requests						
FY24 Proposed	FY24 Approved	FY25	FY26	FY27	FY28	Future
\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	

Funds to create federally mandated permitting, inspection, and reporting system for stormwater infrastructure and implementation of required Best Management Practice (BMP).

Stormwater Improvements Projects

Type New Project
Account 110-4320-432.45-88
Category Other Services
Department Sewer

Funding Requests						
FY24 Proposed	FY24 Approved	FY25	FY26	FY27	FY28	Future
\$ 125,000	\$ 125,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	

Funds to improve stormwater conveyance and treatment systems within the City in accordance with Municipal Separated Storm Sewer System (MS4) program.

Street Vacuum & Sweeper Truck

Type New Project
Account 110-4320-432.45-57
Category Equipment
Department Roads

Funding Requests

FY24 Proposed	FY24 Approved	FY25	FY26	FY27	FY28	Future
\$ 350,000	\$ 350,000	-	-	-	-	-

An additional Street Vacuum Sweeper to transition to pavement maintenance program and meet new MS4 housekeeping requirements. Heavy Equipment has 1 year lead times, so the purchase in FY2024 will coincide with anticipated MS4 adherence deadlines.

Electronic Message Board

Type New Project
Account 110-4320-432.45-89
Category Equipment
Department Roads

Funding Requests

FY24 Proposed	FY24 Approved	FY25	FY26	FY27	FY28	Future
\$ 40,000	\$ 40,000	-	-	-	-	-

A second message board is needed for proper traffic control procedures.

Street Lighting LED Improvements

Type Continuous
Account 110-4320-432.45-44
Category Equipment
Department Public Works - Roads

Funding Requests

FY24 Proposed	FY24 Approved	FY25	FY26	FY27	FY28	Future
\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	-	-

This project is a multi-year effort to convert City streetlights to LED technology for safety, energy savings, and reliability. Fixtures cost approximately \$500 each and are installed by the roads crew.

KGB Ph I Utility Relocation

Type New Project
Account 110-4320-432.45-90
Category Construction
Department Roads

Funding Requests

FY24 Proposed	FY24 Approved	FY25	FY26	FY27	FY28	Future
\$ 60,000	\$ 60,000	-	-	-	-	-

Funds to meet cost share obligation with the Department of Transportation to relocate utilities in the Phase I Knik-Goose Bay expansion project.

Townsite Restoration

Type Continuous
 Account 110-4330-433.45-58
 Category Construction
 Department Property Maintenance

Funding Requests

FY24 Proposed	FY24 Approved	FY25	FY26	FY27	FY28	Future
\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	-	-

Continue building improvements and amenities to the historic townsite, including but not limited to painting, roof replacements, electricity, and pathway improvements. This also includes a restroom and pavilion.

Public Works Office Renovations

Type New Project
 Account 110-4330-433.45-03
 Category Equipment
 Department Property Maintenance

Funding Requests

FY24 Proposed	FY24 Approved	FY25	FY26	FY27	FY28	Future
\$ 75,000	\$ 75,000	\$ 25,000	-	-	-	-

Funding for general improvements and upgrades to the public works service counter, additional workstations, and records storage systems.

Train Station Improvements Phase II

Type New Project
 Account 110-4330-433.45-79
 Category Construction
 Department Property Maintenance

Funding Requests

FY24 Proposed	FY24 Approved	FY25	FY26	FY27	FY28	Future
\$ 50,000	\$ 50,000	\$ 500,000	\$ 500,000	-	-	

Funds for the continued design and construction of phase II of the train station, based on previous conceptual plans.

Parking Lot Striping

Type New Project
 Account 110-4330-433.45-80
 Category Construction
 Department Property Maintenance

Funding Requests

FY24 Proposed	FY24 Approved	FY25	FY26	FY27	FY28	Future
\$ 10,000	\$ 10,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	

Funds to repaint parking lot striping in city owned parking lots.

City Hall Access Improvements

Type New Project
Account 110-4330-433.45-81
Category Construction
Department Property Maintenance

Funding Requests

FY24 Proposed	FY24 Approved	FY25	FY26	FY27	FY28	Future
\$ 100,000	\$ 100,000	-	-	-	-	

Funds to improve security at City Hall by modifying or reconfiguring access points.

Museum Building

Type Continuous
Account 110-4510-451.45-02
Category Construction
Department Museum

Funding Requests

FY24 Proposed	FY24 Approved	FY25	FY26	FY27	FY28	Future
\$ 50,000	\$ 50,000	\$ 50,000	-	-	-	-

This funding is for repaving parking areas and alleyways, along with landscaping to convert some of the parking area near main street into a public space between the two buildings. This is in preparation for the Main Street Couplet project. This funding is also for restoring the old museum into rentable or community space.

Park Improvements

Type Continuous
Account 110-4520-452.45-01
Category Construction
Department Public Works - Parks Maintenance

Funding Requests

FY24 Proposed	FY24 Approved	FY25	FY26	FY27	FY28	Future
\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	-	-

Continued improvements to trails, pathways, lighting, turf, irrigation, and other amenities to support public use and enjoyment. Funding includes the phased replacement of Wonderland Park features.

Lake Lucille Campground Improvements

Type Continuous
Account 110-4520-452.45-55
Category Construction
Department Parks Maintenance

Funding Requests

FY24 Proposed	FY24 Approved	FY25	FY26	FY27	FY28	Future
\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	-	-

Funds for ongoing improvements to the Lake Lucille Campground including sewer dump station, additional campsites, trails, and facility improvements.

Newcomb Park Restroom

Type New Project
Account 110-4520-452.45-02
Category Construction
Department Parks Maintenance

Funding Requests

FY24 Proposed	FY24 Approved	FY25	FY26	FY27	FY28	Future
\$ 250,000	\$ 250,000	\$ -	\$ -	\$ -	\$ -	

Funds for replacing the undersized and outdated restrooms at Newcomb Park to provide improved facilities to the public.

Trackless Sweeper & Blower

Type New Project
Account 110-4520-452.45-71
Category Equipment
Department Property Maintenance

Funding Requests

FY24 Proposed	FY24 Approved	FY25	FY26	FY27	FY28	Future
\$ 240,000	\$ 240,000	-	-	-	-	-

Funds to purchase a new trackless sweeper/snowblower machine for summer and winter maintenance of pathways and sidewalks within the City. This vehicle was selected due to its multi-season functionality and providing size and power to effectively maintain multiple zones.

Equipment Replacement

Type New Project
 Account 110-4520-452.45-68
 Category Equipment
 Department Parks Maintenance

Funding Requests

FY24 Proposed	FY24 Approved	FY25	FY26	FY27	FY28	Future
\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	-	-	-

Funding to replace one lawn mower every year for three years.

Park Improvement City Match Funds

Type New Project
 Account 110-4520-452.45-14
 Category Contingency
 Department Parks Maintenance

Funding Requests

FY24 Proposed	FY24 Approved	FY25	FY26	FY27	FY28	Future
\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	

Over the last several years, the City has received local grants supporting additions or upgrades to parks and trails. Management will continue to pursue these partnerships and would like to secure match funds contingent upon an award.

Cemetery Improvements

Type New Project
 Account 110-4520-452.45-26
 Category Construction
 Department Property Maintenance

Funding Requests

FY24 Proposed	FY24 Approved	FY25	FY26	FY27	FY28	Future
\$ 30,000	\$ 30,000	-	-	-	-	-

The Wasilla Cemetery no longer has plots available, and several access roads need refurbishment. Improvements include the creation of approximately thirty (30) new plots through road realignment and regrading.

Maureen McCombs Trail

Type Continuous
 Account 110-4520-452.45-70
 Category Construction
 Department Parks Maintenance

Funding Requests

FY24 Proposed	FY24 Approved	FY25	FY26	FY27	FY28	Future
\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	

Continued funding for improvements to the Maureen McCombs Trail.

CAPITAL PROJECTS – VEHICLE REPLACEMENT (120)

Vehicle Replacement

Type Continuous
Account 120-4310-431.70-42
Category Equipment
Department Public Works Administration

Funding Requests

FY24 Proposed	FY24 Approved	FY25	FY26	FY27	FY28	Future
\$ 200,000	\$ 200,000	\$ 210,000	\$ 220,000	\$ 230,000	\$ 240,000	

Regular fleet management of public works vehicles.

Vehicle Replacement

Type New Equipment
Account 120-4130-413.70-42
Category Equipment
Department Administration - Mayor

Funding Requests

FY24 Proposed	FY24 Approved	FY25	FY26	FY27	FY28	Future
\$ 50,000	\$ 50,000	-	-	-	-	-

Purchase of a new vehicle for the mayor. Existing vehicles are to be transferred to another department based upon need.

Vehicle Replacement

Type Continuous
Account 120-4230-420.45-48
Category Equipment
Department Public Safety

Funding Requests

FY24 Proposed	FY24 Approved	FY25	FY26	FY27	FY28	Future
\$ 359,379	\$ 359,379	-	-	-	-	-

Regular fleet management of public safety vehicles.

CAPITAL PROJECTS – RIGHT-OF-WAY FUND (130)

Easements/Right-of-Way Funds

Type Continuous
Account 130-4320-432.45-29
Category Construction
Department Roads

Funding Requests						
FY24 Proposed	FY24 Approved	FY25	FY26	FY27	FY28	Future
\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	

To purchase right-of-way /easement rights as deemed necessary for city operations.

CAPITAL PROJECTS – ROADS FUND (160)

City Street Paving Project

Type Continuous
Account 160-4320-432.45-21
Category Construction
Department Roads

Funding Requests

FY24 Proposed	FY24 Approved	FY25	FY26	FY27	FY28	Future
\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 500,000	\$ 500,000	\$ 500,000	

Funds to pave all remaining gravel city streets by FY26. Once paving is complete, a pavement maintenance and street sweeping program ramps up.

Alaska Railroad (ARRC) Crossing Improvements

Type Continuous
Account 160-4320-432.45-81
Category Other Services
Department Roads

Funding Requests

FY24 Proposed	FY24 Approved	FY25	FY26	FY27	FY28	Future
\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	

Funding for major repairs at five (5) railroad crossings within City limits – Jude Drive, Glenwood Avenue, Snider Subdivision, Hallea Lane, and Clapp Road. These crossings are allowed by permit with the Alaska Railroad Corporation. The City is responsible for reimbursing the railroad for costs related to the maintenance, routine inspections, and major equipment failures.

Fern Street Culvert Replacement

Type New Project
Account 160-4320-432.45-91
Category Construction
Department Roads

Funding Requests

FY24 Proposed	FY24 Approved	FY25	FY26	FY27	FY28	Future
\$ 175,000	\$ 175,000	\$ 175,000	-	-	-	-

Funds to support the Matanuska-Susitna Borough Fern Street Reconstruction Project to replace the Cottonwood Creek culvert to meet new fish passage requirements and flood conveyance. While administration intends to seek grant assistance through the Department of Fish & Wildlife, it is a required project regardless of whether assistance is received.

Riley Avenue Matching Funds

Type New Project
Account 160-4320-432.45-92
Category Construction
Department Roads

Funding Requests						
FY24 Proposed	FY24 Approved	FY25	FY26	FY27	FY28	Future
\$ 50,000	\$ 50,000	\$ 50,000	-	-	-	-

Matching funds to share in costs with the Department of Transportation to pave Riley Avenue and construct a pedestrian pathway.

CAPITAL PROJECTS – TECHNOLOGY REPLACEMENT FUND (170)

Information Technology Equipment

Type Continuous
Account 170-4192-416.70-41
Category Equipment
Department Information Technology

Funding Requests

FY24 Proposed	FY24 Approved	FY25	FY26	FY27	FY28	Future
\$ 104,000	\$ 104,000	\$250,000	\$250,000	\$250,000	\$250,000	

Standard replacement of end-of-life technology equipment. Estimated need includes the purchase of forty (40) computers, three (3) servers, and seven (7) laptops for replacement and/or additional need.

**CAPITAL PROJECTS IN ENTERPRISE FUNDS – SEWER FUND
(Budgeted In Fund 310)**

Wastewater Treatment Plant Improvements - Federal

Type New Project
Account 310-4359-435.45-38
Category Engineering & Equipment
Department Sewer

Funding Requests						
FY24 Proposed	FY24 Approved	FY25	FY26	FY27	FY28	Future
\$ 5,700,000	\$ 5,700,000	-	-	-	-	

This project is expected to be funded through a federal grant from the Environmental Protection Agency grant supported through Senator Murkowski’s office. The primary scope of use includes sludge management projects, ammonia treatment, and digester capacity projects.

Wastewater Treatment Plant Improvements -City Match

Type New Project
Account 310-4359-435.45-39
Category Engineering & Equipment
Department Sewer

Funding Requests						
FY24 Proposed	FY24 Approved	FY25	FY26	FY27	FY28	Future
\$ 1,140,000	\$ 1,140,000	-	-	-	-	

This project is the expected local matching funds for the federal grant from the Environmental Protection Agency (EPA) supported through Senator Murkowski’s office and noted above. The match is estimated at 20%. The primary scope of use includes sludge management projects, ammonia treatment, and digester capacity projects.

Wastewater Treatment Plant Expansion

Type New Project
Account 310-4359-435.45-40
Category Engineering & Equipment
Department Sewer

Funding Requests						
FY24 Proposed	FY24 Approved	FY25	FY26	FY27	FY28	Future
\$250,000	\$250,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$22M

This project supports increased capacity to allow for further commercial and residential development, building redundancy and resilient infrastructure. The administration is currently seeking federal assistance for this large-scale expansion and improvement; however, this development is a required project to enable continuity of service to current customer base and future customers required to connect to the municipal sewer system.

Septic Tank Replacements

Type Continuous
Account 310-4359-435.45-02
Category Engineering & Equipment
Department Sewer

Funding Requests

FY24 Proposed	FY24 Approved	FY25	FY26	FY27	FY28	Future
\$ 200,000	\$ 275,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	

The sewer system relies on individual septic tanks and lift stations to connect customer locations to the main collection system. These tanks need to be replaced when reaching the end of their useful life. Funding is for permitting, design, and installation of replacement septic tanks within the municipal sewer system.

Sewer System Maintenance and Repairs

Type New Project
Account 310-4359-435.45-20
Category Engineering & Equipment
Department Sewer

Funding Requests

FY24 Proposed	FY24 Approved	FY25	FY26	FY27	FY28	Future
\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	-

Funds for failure of main lines pipes, manholes, pumps, and other major components of the sewer collection system, along with maintenance necessary to prevent failure.

Pumper Truck Replacement

Type New Project
Account 310-4359-435.45-30
Category Equipment
Department Sewer

Funding Requests

FY24 Proposed	FY24 Approved	FY25	FY26	FY27	FY28	Future
\$ 350,000	\$ 350,000	-	-	-	-	-

The sewer department operates a pumper truck to service the septic tanks at residential and commercial locations. The existing pumper truck is nearing end-of-life, and this is a planned equipment replacement.

Forklift Replacement

Type New Project
Account 310-4359-435.45-41
Category Equipment
Department Sewer

Funding Requests

FY24 Proposed	FY24 Approved	FY25	FY26	FY27	FY28	Future
\$ 100,000	\$ 100,000	-	-	-	-	-

Funding proposed to purchase an indoor forklift, replacing a 1982 surplus loader. The forklift is used to move supplies and equipment within the treatment plant warehouse.

Wastewater Treatment Plant Control System

Type Continuous
Account 310-4359-435.45-42
Category Equipment
Department Sewer

Funding Requests

FY24 Proposed	FY24 Approved	FY25	FY26	FY27	FY28	Future
\$ 75,000	\$ 75,000	-	-	-	-	-

Project will update the sewer treatment plant control system with modern technology. The sewer treatment plant continues to use the original control panels from 1989. The control panels require continuous repair and maintenance.

Security Cameras/Repairs

Type Continuous
Account 310-4359-435.45-20
Category Equipment
Department Sewer

Funding Requests

FY24 Proposed	FY24 Approved	FY25	FY26	FY27	FY28	Future
\$ 20,000	\$ 20,000	-	-	-	-	-

Funds to repair or replace existing cameras and installing new security cameras for facility monitoring.

**CAPITAL PROJECTS IN ENTERPRISE FUNDS – WATER FUND
(Account Budget In Fund 320)**

Wasilla/Palmer Waterline Quick Connect Project

Type New Project
Account 320-4369-436.45-74
Category Design Services
Department Water

Funding Requests

FY24 Proposed	FY24 Approved	FY25	FY26	FY27	FY28	Future
\$ 6,668,638	\$ 6,668,638	-	-	-	-	-

Project funded by a grant from the Matanuska-Susitna Borough (MSB) originating from their distribution of federal grants under the American Rescue Plan Act (ARPA). The entire project includes partial funding for the design of the Palmer-Wasilla Water System Interconnect, that when constructed will connect the two systems. Additionally, funding is for the design and construction of two PRV booster stations. Project budget includes the following components: \$1,924,468 (Interconnect); \$2,552,310 (Palmer-Trunk Road Booster); \$2,191,860 (Old Mat Rd Booster).

Lead and Copper Rule Program

Type New Project
Account 320-4369-436.45-75
Category Other Services
Department Water

Funding Requests

FY24 Proposed	FY24 Approved	FY25	FY26	FY27	FY28	Future
\$ 100,000	\$ 100,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	

This is a federally-mandated project by the Environmental Protection Agency (EPA) and focuses on removing lead out of the nation’s drinking water and empowering communities through information. Funding will be used to develop an inventory of all service line materials connected to the City’s water distribution system. This requirement-based project is budgeted through local revenues, however, requests for federal assistance through the Bipartisan Infrastructure Law will be pursued.

Water System Repairs

Type Continuous
Account 320-4369-436.45-39
Category Construction
Department Water

Funding Requests

FY24 Proposed	FY24 Approved	FY25	FY26	FY27	FY28	Future
\$ 125,000	\$ 125,000	\$ 225,000	\$ 225,000	\$ 225,000	\$ 225,000	

For the repair, replacement, and preventative maintenance of the water system infrastructure, to include both treatment and distribution. Funding to include replacement of well pumps for redundancy and resiliency to the City’s water system.

New Water Towers

Type New Project
Account 320-4369-436.45-76
Category Construction
Department Water

Funding Requests

FY24 Proposed	FY24 Approved	FY25	FY26	FY27	FY28	Future
\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	-	-	-	-

Funds to construct two new water towers to provide additional pressure, fire water, redundancy, and resilience to the City’s water system. Project is important to enable continuity of service to current customer base and the future customers required to connect to the municipal water system.

Remote Sensing and Security Cameras

Type Continuous
Account 320-4369-436.45-68
Category Equipment
Department Water

Funding Requests

FY24 Proposed	FY24 Approved	FY25	FY26	FY27	FY28	Future
\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	-	-	-

Funds to add remote sensing to water infrastructure such as towers and well houses. In addition, it would install or upgrade security cameras at these facilities.

Mission Hills Fire Hydrants

Type Continuous
Account 320-4369-436.45-69
Category Equipment
Department Water

Funding Requests

FY24 Proposed	FY24 Approved	FY25	FY26	FY27	FY28	Future
\$ 50,000	\$ 50,000	\$ 50,000	-	-	-	-

The Mission Hills subdivision’s water system was originally constructed as a private water system with oversized main lines allowing fire flow and the installation of fire hydrants in the future. With this subdivision connected to the City’s water supply, this project continues the installation of fire hydrants in this neighborhood.

Fire Hydrant Protection Project

Type New Project
Account 320-4369-436.45-77
Category Equipment
Department Water

Funding Requests

FY24 Proposed	FY24 Approved	FY25	FY26	FY27	FY28	Future
\$ 25,000	\$ 25,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	

Funds to install or replace damaged fire hydrant protection bollards throughout the city.

Oversize Water Mainline Fund

Type Continuous
Account 320-4369-436.45-60
Category Construction
Department Water

Funding Requests

FY24 Proposed	FY24 Approved	FY25	FY26	FY27	FY28	Future
\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	

In accordance with Wasilla Municipal Code 13.04.190 (D)2, the City will fund the oversizing of privately installed water mains (greater than 8-inch diameter pipe) when requested on behalf of the City, typically requested for fire flows or future development.

**CAPITAL PROJECTS IN ENTERPRISE FUNDS – AIRPORT FUND
(Account Budget In Fund 330)**

Airport Maintenance Equipment

Type New Project
 Account 330-4379-437.45-80
 Category Equipment
 Department Airport

Funding Requests

FY24 Proposed	FY24 Approved	FY25	FY26	FY27	FY28	Future
\$ 100,000	\$ 100,000	-	-	-	-	-

Funds to purchase skid steer snowblower attachment, sweeper attachment, mower attachment, and sweeper brush replacements.

Airport Security Fence Repairs

Type New Project
 Account 330-4379-437.45-88
 Category Other Services
 Department Airport

Funding Requests

FY24 Proposed	FY24 Approved	FY25	FY26	FY27	FY28	Future
\$ 150,000	\$ 150,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	

Funding to repair multiple sections of the perimeter security fence that were damaged by weather (frost heaves, snow, etc.), moose, and tree growth. The fence repairs will remove access points and restore the security of airport grounds.

Airport Gate Control Improvements

Type New Project
 Account 330-4379-437.45-89
 Category Equipment
 Department Airport

Funding Requests

FY24 Proposed	FY24 Approved	FY25	FY26	FY27	FY28	Future
\$ 50,000	\$ 50,000	\$ 50,000	-	-	-	-

Project would update gate access controls and provide remote access functionality.

Airport Pay Station Upgrades

Type New Project
 Account 330-4379-437.45-90
 Category Equipment
 Department Airport

Funding Requests

FY24 Proposed	FY24 Approved	FY25	FY26	FY27	FY28	Future
\$ 25,000	\$ 25,000	-	-	-	-	-

Purchase and installation of an electronic pay station for airport transient airport parking.

Runway and Security Cameras/Repairs

Type New Project
Account 330-4379-437.45-91
Category Equipment
Department Airport

Funding Requests

FY24 Proposed	FY24 Approved	FY25	FY26	FY27	FY28	Future
\$ 45,000	\$ 45,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	

Funds to provide camera system upgrades at the security gates along with the addition of a new camera at the runway to track flight usage.

Airport Markings Repairs

Type New Project
Account 330-4379-437.45-92
Category Construction
Department Airport

Funding Requests

FY24 Proposed	FY24 Approved	FY25	FY26	FY27	FY28	Future
\$ 65,000	\$ 65,000	\$ 300,000	-	-	-	

The federal Airport Improvement Program (AIP) provides airport grant funding for infrastructure projects such as runways, taxiways, airport signage, lighting, and markings. These funds would provide the required local match for an AIP grant to repaint markings at the airport. The local match is calculated at 6.25% of total project cost.

Airport Apron Improvements

Type Continuous
Account 330-4379-437.45-05
Category Construction
Department Airport

Funding Requests

FY24 Proposed	FY24 Approved	FY25	FY26	FY27	FY28	Future
\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	

Project provides funding to continue incremental improvements to the apron areas to support the development of lease lots, tie downs, utility extensions, and lighting improvements. Additionally, it may be used for preliminary planning and engineering for Federal Aviation Administration (FAA) grants or match for grant funding. Improvements would be made in accordance with the updated Airport Master Plan expected to be complete in December 2023.

**CAPITAL PROJECTS IN ENTERPRISE FUNDS – CURTIS D MENARD MEMORIAL SPORTS CENTER
(Account Budget In Fund 340)**

Refrigeration R-22 Conversion

Type New Project
Account 340-4539-453.45-35
Category Equipment
Department Sports Center

Funding Requests

FY24 Proposed	FY24 Approved	FY25	FY26	FY27	FY28	Future
\$ 125,000	\$ 125,000	-	-	-	-	-

This project replaces the refrigeration system of the Menard Center ice arena. The current system uses HCFC-22 (R-22) as its coolant. In 2020, the Environmental Protection Agency disallowed the production and import of R-22. Used R-22 is still available but market prices have risen dramatically. There are several approved alternatives that are safer for the environment and able to retrofit with the current system. Project would also upgrade compressor boards to allow for remote access.

Parking Lot – Phase II Paving

Type New Project
Account 340-4539-453.45-34
Category Equipment
Department Sports Center

Funding Requests

FY24 Proposed	FY24 Approved	FY25	FY26	FY27	FY28	Future
\$ 300,000	\$ 300,000	-	-	-	-	-

This is phase II in constructing an additional parking lot at the Menard Center. It provides for asphalt, seal, and striping of the new parking area approved and repairs to existing lots.

Building Improvements

Type Continuous
Account 340-4539-453.45-05
Category Construction
Department Sports Center

Funding Requests

FY24 Proposed	FY24 Approved	FY25	FY26	FY27	FY28	Future
\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	-

Continuous improvements and updates for the building to support the variety of uses and customer enjoyment, including such items as lighting, fixtures, flooring, etc.

Equipment Replacement

Type Continuous
Account 340-4539-453.45-19
Category Equipment
Department Sports Center

Funding Requests

FY24 Proposed	FY24 Approved	FY25	FY26	FY27	FY28	Future
\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	-

Replacement of equipment to support the variety of events and uses of the sports center over the next five years.

Equipment Replacement – Long Range Plan

Type New
Account 340-4539-453.45-XX
Category Equipment
Department Sports Center

Funding Requests

FY24 Proposed	FY24 Approved	FY25	FY26	FY27	FY28	Future
-	-	\$545,000	\$420,000	\$515,000	\$200,000	\$715,000

The project was established as a placeholder for upcoming major repairs, replacements, and refresh of the building.

FY2025 Flooring replacement, parking lot repair, floor scrubber, event tables, generator roof, stackable event chairs.

FY2026 Acoustic sound treatment, paint, replace flooring system that covers ice arena.

FY2027 Replace dasher board skins and kickplates, direct access door from kitchen to turf, replace lawnmower, tractor, plow truck, plow and sander.

FY2028 Remodel bathrooms, remodel locker room facilities, landscape refresh

Future Manlift, forklift, relocate or move railcar, schoolhouse and cache, replace or remodel turf bleachers, replace roof top units and de-humidifier, replace boilers, Zamboni battery, replace motorized curtain unit.

CIP BUDGET SUMMARY - 5 YEAR PROJECTIONS

PROJECT DESCRIPTION	FY24 PROPOSED	FY24 APPROVED	FY25	FY26	FY27	FY28	Future
CAPITAL PROJECTS FUND (110)							
General Government							
Comprehensive Plans Implementation	60,000	60,000	60,000	60,000	60,000	-	-
Lobbyist	60,000	60,000	-	-	-	-	-
Arctic Winter Games Sponsorship		100,000	-	-	-	-	-
Electronic Records Management	75,000	75,000	75,000	-	-	-	-
Equipment Replacement	100,000	100,000	100,000	100,000	100,000	-	-
GIS Asset Mapping & Management System	150,000	150,000	50,000	50,000	50,000	50,000	-
MaintainX Upgrade	15,000	15,000	15,000	-	-	-	-
Public Works - Roads							
Metropolitan Planning Organization	50,000	50,000	-	-	-	-	-
Municipal Separated Storm Sewer System (MS4) Program	100,000	100,000	100,000	100,000	100,000	100,000	-
Stormwater Improvements	125,000	125,000	250,000	250,000	250,000	250,000	-
Street Vacuum & Sweeper Truck	350,000	350,000	-	-	-	-	-
Electronic Message Board	40,000	40,000	-	-	-	-	-
Street Lighting LED Improvements	15,000	15,000	15,000	15,000	15,000	-	-
KGB Phase I Utility Relocation	60,000	60,000	-	-	-	-	-
Public Works - Property Maintenance							
Townsite Restoration	30,000	30,000	30,000	30,000	30,000	-	-
Public Works Office Renovation	75,000	75,000	25,000	-	-	-	-
Train Station Improvements Phase II	50,000	50,000	500,000	500,000	-	-	-
Parking Lot Striping	10,000	10,000	15,000	15,000	15,000	15,000	-
City Hall Access Improvements	100,000	100,000	-	-	-	-	-
Museum							
Museum Building	50,000	50,000	50,000	-	-	-	-
Public Works - Park Maintenance							
Park Improvements	75,000	75,000	75,000	75,000	75,000	-	-
Lake Lucille Campground Improvements	25,000	25,000	25,000	25,000	25,000	-	-
Newcomb Park Restroom	250,000	250,000	-	-	-	-	-
Trackless Sweeper & Blower	240,000	240,000	-	-	-	-	-
Equipment Replacement	18,000	18,000	18,000	18,000	-	-	-
Park Improvement Matching Funds	30,000	30,000	30,000	30,000	30,000	30,000	-
Cemetery Improvements	30,000	30,000	-	-	-	-	-
Maureen McCombs Trail	25,000	25,000	25,000	25,000	25,000	25,000	-
FUNDING TOTAL	\$ 2,208,000	\$ 2,308,000	\$ 1,458,000	\$ 1,293,000	\$ 775,000	\$ 470,000	\$ -
VEHICLE REPLACEMENT FUND (120)							
Vehicle Replacement - Public Works	200,000	200,000	210,000	220,000	230,000	240,000	-
Vehicle Replacement - Mayor	50,000	50,000	-	-	-	-	-
Vehicle Replacement - Public Safety	359,379	359,379	400,000.00	400,000.00	400,000.00	400,000.00	-
FUNDING TOTAL	\$ 609,379	\$ 609,379	\$ 610,000	\$ 620,000	\$ 630,000	\$ 640,000	\$ -
EASEMENTS & RIGHT-OF-WAY FUND (130)							
Easements & Right-of-Way	25,000	25,000	25,000	25,000	25,000	25,000	-
FUNDING TOTAL	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ -
ROADS FUND (160)							
City Street Paving Project	1,000,000	1,000,000	1,000,000	500,000	500,000	500,000	-
Alaska Railroad Crossing Improvements	20,000	20,000	20,000	20,000	20,000	20,000	-
Fern Street Culvert Replacement	175,000	175,000	175,000	-	-	-	-
Riley Avenue Matching Funds	50,000	50,000	50,000	-	-	-	-
FUNDING TOTAL	\$ 1,245,000	\$ 1,245,000	\$ 1,245,000	\$ 520,000	\$ 520,000	\$ 520,000	\$ -
INFORMATION TECHNOLOGY FUND (170)							
Information Technology	104,000	104,000	250,000	250,000	250,000	250,000	-
FUNDING TOTAL	\$ 104,000	\$ 104,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ -
SEWER FUND (310)							
Wastewater Treatment Plant Improvements - Federal	5,700,000	5,700,000	-	-	-	-	-
Wastewater Treatment Plant Improvements - City Match	1,140,000	1,140,000	-	-	-	-	-
Wastewater Treatment Plant Expansion	250,000	250,000	2,000,000	2,000,000	2,000,000	2,000,000	22,000,000
Septic Tank Replacements	275,000	275,000	200,000	200,000	200,000	200,000	-
Sewer System Maintenance and Repairs	150,000	150,000	150,000	150,000	150,000	150,000	-
Pumper Truck Replacement	350,000	350,000	-	-	-	-	-
Forklift Replacement	100,000	100,000	-	-	-	-	-
Wastewater Treatment Plant Control System	75,000	75,000	-	-	-	-	-
Security Cameras/Repairs	20,000	20,000	-	-	-	-	-
FUNDING TOTAL	\$ 8,060,000	\$ 8,060,000	\$ 2,350,000	\$ 2,350,000	\$ 2,350,000	\$ 2,350,000	\$ 22,000,000

CIP BUDGET SUMMARY - 5 YEAR PROJECTIONS

PROJECT DESCRIPTION	FY24 PROPOSED	FY24 APPROVED	FY25	FY26	FY27	FY28	Future
WATER FUND (320)							
Wasilla/Palmer Waterline Quick Connect Project	6,668,638	6,668,638	-	-	-	-	-
Lead and Copper Rule Program	100,000	100,000	25,000	25,000	25,000	25,000	-
Water System Repairs	125,000	125,000	225,000	225,000	225,000	225,000	-
New Water Towers	1,000,000	1,000,000	1,000,000	-	-	-	-
Remote Sensing and Security Cameras	30,000	30,000	30,000	30,000	-	-	-
Mission Hills Fire Hydrants	50,000	50,000	50,000	-	-	-	-
Fire Hydrant Protection Project	25,000	25,000	10,000	10,000	10,000	10,000	-
Oversize Water Mainline Fund	30,000	30,000	30,000	30,000	30,000	30,000	-
FUNDING TOTAL	\$ 8,028,638	\$ 8,028,638	\$ 1,370,000	\$ 320,000	\$ 290,000	\$ 290,000	\$ -
AIRPORT FUND (330)							
Airport Maintenance Equipment	100,000	100,000	-	-	-	-	-
Airport Security Fence Repairs	150,000	150,000	50,000	50,000	50,000	50,000	-
Airport Gate Control Improvements	50,000	50,000	50,000	-	-	-	-
Airport Pay Station Upgrades	25,000	25,000	-	-	-	-	-
Runway and Security Cameras/Repairs	45,000	45,000	15,000	15,000	15,000	15,000	-
Airport Markings Repairs	65,000	65,000	300,000	-	-	-	-
Airport Apron Improvements	250,000	250,000	250,000	250,000	250,000	250,000	-
FUNDING TOTAL	\$ 685,000	\$ 685,000	\$ 665,000	\$ 315,000	\$ 315,000	\$ 315,000	\$ -
CURTIS D MENARD SPORTS CENTER FUND (340)							
Refrigeration R-22 Conversion	125,000	125,000	-	-	-	-	-
Parking Lot – Phase II Paving	300,000	300,000	-	-	-	-	-
Building Improvements	25,000	25,000	25,000	25,000	25,000	25,000	-
Equipment Replacement	25,000	25,000	25,000	25,000	25,000	25,000	-
Equipment Replacement - Long Range Plan	-	-	545,000	420,000	515,000	200,000	715,000.00
FUNDING TOTAL	\$ 475,000	\$ 475,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 715,000
GRAND TOTAL	\$ 21,440,017	\$ 21,540,017	\$ 8,023,000	\$ 5,743,000	\$ 5,205,000	\$ 4,910,000	\$ 22,715,000

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	
001-4110-411.30-32	Legal	12,975
LEVEL	TEXT	TEXT AMT
24RP	GENERAL LEGAL SERVICES	6,975
	OUTSIDE LEGAL SERVICES	6,000
		12,975
001-4110-411.30-34	Other	7,000
LEVEL	TEXT	TEXT AMT
24RP	CODIFICATION SERVICES	6,500
	PAPER/ELECTRONIC SUPPLEMENTS AND WEB HOSTING	
	PUBLIC RELATIONS	500
		7,000
001-4110-411.30-37	Appeal Hearings	11,500
LEVEL	TEXT	TEXT AMT
24RP	TRANSCRIPTS	1,500
	HEARING OFFICER	10,000
		11,500
001-4110-411.40-30	Repair & Maintenance	500
LEVEL	TEXT	TEXT AMT
24RP	OFFICE EQUIPMENT REPAIR	500
		500
001-4110-411.40-31	Computer Software Maint	12,480
LEVEL	TEXT	TEXT AMT
24RP	MEETING MANAGER PRO (ICOMPASS)	7,370
	VIDEO MANAGER (ICOMPASS)	2,900
	BOARD MANAGER (ICOMPASS)	2,210
		12,480
001-4110-411.40-40	Rentals	2,850
LEVEL	TEXT	TEXT AMT
24RP	COPIER RENTALS	2,850
		2,850
001-4110-411.50-10	Elections	11,790
LEVEL	TEXT	TEXT AMT
24RP	BALLOT PRINTING	3,500
	MEMORY CARD PROGRAMMING	1,700
	POSTCARD MAILING	3,500

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	
	BALLOT ENVELOPES, REGISTERS, SECRECY SLEEVES	2,000
	BALLOT TABULATOR FIRMWARE LICENSE FEE	685
	BALLOT TABULATOR ANNUAL HARDWARE FEE	405
		11,790
001-4110-411.50-20	Insurance	8,575
LEVEL	TEXT	TEXT AMT
24RP	GENERAL LIABILITY INSURANCE	8,575
		8,575
001-4110-411.50-30	Communications	1,410
LEVEL	TEXT	TEXT AMT
24RP	DATA PLAN FOR TWO IPADS (CLERK AND DEPUTY)	860
	POSTAGE	550
		1,410
001-4110-411.50-40	Advertising	13,000
LEVEL	TEXT	TEXT AMT
24RP	PUBLICATION OF PUBLIC NOTICES	13,000
		13,000
001-4110-411.50-50	Printing & Binding	500
LEVEL	TEXT	TEXT AMT
24RP	BUSINESS CARDS AND OTHER PRINTING	500
		500
001-4110-411.50-81	Travel	8,060
LEVEL	TEXT	TEXT AMT
24RP	AK ASSOC. OF MUNICIPAL CLERKS (AAMC) CONF. (3)	3,225
	INTL. INSTITUTE OF MUNI. CLKS. CONF. (1)	2,785
	NORTHWEST CLERKS INSTITUTE IV (1)	2,050
		8,060
001-4110-411.50-82	Staff Development	3,100
LEVEL	TEXT	TEXT AMT
24RP	ALASKA ASSOCIATION OF MUNICIPAL CLERKS (AAMC)	
	AAMC ATHENIAN DIALOGUE (3)	375
	AAMC ADVANCED ACADEMY (3)	525
	AAMC CONFERENCE (3)	900
	INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS (IIMC)	
	IIMC ANNUAL CONFERENCE - (1)	625
	NORTHWEST CLERKS INSTITUTE (NCI)	

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION		
	NCI PROFESSIONAL DEVELOP. IV (1)	675	
		3,100	
001-4110-411.50-85	Dues & Subscriptions	1,905	
LEVEL	TEXT	TEXT	AMT
24RP	ALASKA STATUTES AND ADMINISTRATIVE CODE		500
	ALASKA ASSOCIATION OF MUNICIPAL CLERKS (3)		300
	INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS (3)		410
	AMERICAN INSTITUTE OF PARLIAMENTARIANS (1)		55
	MAT-SU VALLEY FRONTIERSMAN		130
	ANCHORAGE DAILY NEWS		110
	YOUTUBE		125
	ZOOM		150
	DROPBOX		125
			1,905
001-4110-411.50-90	Oth Purchased Services	800	
LEVEL	TEXT	TEXT	AMT
24RP	RECYCLING PROGRAM		800
			800
001-4110-411.60-10	General Supplies	1,800	
LEVEL	TEXT	TEXT	AMT
24RP	OFFICE SUPPLIES		1,800
			1,800
001-4110-411.60-15	Small Tools & Equipment	2,500	
LEVEL	TEXT	TEXT	AMT
24RP	OFFICE EQUIPMENT AND FURNITURE		1,500
	IPAD REPLACEMENT		1,000
			2,500
001-4110-411.99-17	Technology Replacement	450	
LEVEL	TEXT	TEXT	AMT
24RP	COMPUTER REPLACEMENT		450
			450
001-4112-411.30-32	Legal	1,500	
LEVEL	TEXT	TEXT	AMT
24RP	GENERAL LEGAL SERVICES		1,500
			1,500

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	
001-4112-411.30-34	Other	3,200
LEVEL	TEXT	TEXT AMT
24RP	RECORDS DESTRUCTION (SHRED SERVICE)	700
	RETENTION UPDATES AND VITAL RECORDS DUPLICATION	2,500
		3,200
001-4112-411.40-31	Computer Software Maint	4,100
LEVEL	TEXT	TEXT AMT
24RP	WEB SIMPLE RECORDS MANAGEMENT SOFTWARE	600
	ARCHIVE SOCIAL - UNLIMITED ACCOUNT PLAN	3,500
		4,100
001-4112-411.50-81	Travel	2,800
LEVEL	TEXT	TEXT AMT
24RP	ARMA ALASKA CHAPTER SPRING CONFERENCE (3)	300
	POP-UP RECORDS MANAGEMENT CONFERENCE (1)	2,500
		2,800
001-4112-411.50-82	Staff Development	1,150
LEVEL	TEXT	TEXT AMT
24RP	ARMA ALASKA CHAPTER SPRING CONFERENCE (3)	450
	POP-UP RECORDS MANAGEMENT CONFERENCE (1)	700
		1,150
001-4112-411.50-85	Dues & Subscriptions	645
LEVEL	TEXT	TEXT AMT
24RP	ARMA INTERNATIONAL (3)	525
	ARMA ALASKA CHAPTER (3)	120
	CLERK, DEPUTY, ADMINISTRATIVE ASSISTANT (3)	645
001-4112-411.60-10	General Supplies	1,500
LEVEL	TEXT	TEXT AMT
24RP	RECORDS BOXES, ARCHIVAL AND MISC. OFFICE SUPPLIES	1,500
		1,500
001-4112-411.60-15	Small Tools & Equipment	500
LEVEL	TEXT	TEXT AMT
24RP	FURNITURE AND EQUIPMENT	500
		500

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	
001-4112-411.99-17	Technology Replacement	150
LEVEL	TEXT	TEXT AMT
24RP	COMPUTER REPLACEMENT	300
		300
001-4115-411.30-31	Accounting & Auditing	71,619
LEVEL	TEXT	TEXT AMT
24RP	ANNUAL AUDIT SERVICES	71,619
		71,619
001-4115-411.30-32	Legal	35,000
LEVEL	TEXT	TEXT AMT
24RP	GENERAL LEGAL COUNSEL SERVICES	35,000
		35,000
001-4115-411.30-34	Other	4,500
LEVEL	TEXT	TEXT AMT
24RP	PUBLIC RELATIONS	1,500
	EMPLOYEE CHRISTMAS LUNCHEON	2,500
	FRAMING CITY SEALS	500
		4,500
001-4115-411.40-30	Repair & Maintenance	1,000
LEVEL	TEXT	TEXT AMT
24RP	SERVICE CALLS - CHAMBERS A/V EQUIPMENT	1,000
		1,000
001-4115-411.40-40	Rentals	2,850
LEVEL	TEXT	TEXT AMT
24RP	COPIER RENTAL	2,850
		2,850
001-4115-411.50-20	Insurance	975
LEVEL	TEXT	TEXT AMT
24RP	GENERAL LIABILITY INSURANCE	975
		975
001-4115-411.50-30	Communications	2,507
LEVEL	TEXT	TEXT AMT
24RP	DATA PLAN FOR SIX IPADS	1,787

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	
	TELECONFERENCE SYSTEM	720
	CENTREX AND MEETING TO GO TELECONFERENCE	2,507
001-4115-411.50-50	Printing & Binding	150
LEVEL	TEXT	TEXT AMT
24RP	BUSINESS CARDS	150
		150
001-4115-411.50-81	Travel	22,995
LEVEL	TEXT	TEXT AMT
24RP	ALASKA MUNICIPAL LEAGUE (AML)	
	AML SUMMER CONFERENCE (4)	7,700
	AML SUMMER CONFERENCE GRAHAM (AML BOARD MEMBER)	380
	AML NEWLY ELECTED OFFICIALS (NEO) TRAINING (2)	1,190
	AML NEO/ACOM - GRAHAM (AML BOARD MEMBER)	710
	AML ANNUAL LEGISLATIVE CONFERENCE (4)	5,220
	AML WINTER CONFERENCE (4)	7,420
	AML WINTER CONFERENCE GRAHAM (AML BOARD MEMBER)	375
		22,995
001-4115-411.50-82	Staff Development	4,275
LEVEL	TEXT	TEXT AMT
24RP	ALASKA MUNICIPAL LEAGUE (AML)	
	AML SUMMER CONFERENCE (4)	800
	AML NEWLY ELECTED OFFICIALS TRAINING (3)	1,150
	AML AK CONF. OF MAYORS (GRAHAM)	125
	AML ANNUAL CONFERENCE (4)	1,400
	AML WINTER CONFERENCE (4)	800
		4,275
001-4115-411.50-85	Dues & Subscriptions	9,235
LEVEL	TEXT	TEXT AMT
24RP	ALASKA MUNICIPAL LEAGUE DUES	8,610
	NATIONAL LEAGUE OF CITIES DUES	625
		9,235
001-4115-411.60-10	General Supplies	500
LEVEL	TEXT	TEXT AMT
24RP	OFFICE SUPPLIES	500
	IPAD CASE - NEW COUNCIL MEMBERS (2)	
	MESSENGER BAGS - NEW COUNCIL MEMBERS (2)	
		500

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION		
001-4115-411.60-15	Small Tools & Equipment	5,000	
LEVEL	TEXT		TEXT AMT
24RP	CHAMBERS EQUIPMENT REPLACEMENT		2,000
	IPAD PROS FOR INCOMING COUNCIL MEMBERS (2)		2,000
	IPAD REPLACEMENT (1)		1,000
	IPADS - 128GB 11-INCH IPAD PRO		5,000
001-4115-411.99-17	Technology Replacement	150	
LEVEL	TEXT		TEXT AMT
24RP	COMPUTER REPLACEMENT		300
			300
001-4130-413.30-32	Legal	4,500	
LEVEL	TEXT		TEXT AMT
24RP	GENERAL LEGAL SUPPORT		4,500
			4,500
001-4130-413.30-34	Other	17,300	
LEVEL	TEXT		TEXT AMT
24RP	PROFESSIONAL SERVICES SUPPORTING THE GOVERNMENT		15,000
	THAT BY THEIR NATURE CAN BE PERFORMED ONLY BY		
	PERSONS OR FIRMS WITH SPECIALIZED KNOWLEDGE; AND,		
	PUBLIC RELATIONS EXPENDITURES FOR PUBLIC		
	INFORMATION, COMMUNITY GOODWILL SUPPORT ITEMS,		
	PROMOTIONS, AND EMPLOYEE RECOGNITION		
	ALASKA MILITARY YOUTH ACADEMY SUPPORT		800
	MASCOT SENIOR BUS TRANSPORTATION		1,500
	COMMUNITY CONTRIBUTIONS		17,300
001-4130-413.40-40	Rentals	1,950	
LEVEL	TEXT		TEXT AMT
24RP	COPIER RENTAL		1,950
			1,950
001-4130-413.50-20	Insurance	6,445	
LEVEL	TEXT		TEXT AMT
24RP	GENERAL LIABILITY / AUTO INSURANCE		6,445
			6,445

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	
001-4130-413.50-30	Communications	2,438
LEVEL	TEXT	TEXT AMT
24RP	DATA PLAN FOR IPAD AND CELL PHONE	1,078
	CABLE	960
	POSTAGE	400
		2,438
001-4130-413.50-81	Travel	15,000
LEVEL	TEXT	TEXT AMT
24RP	EXPENDITURES ASSOCIATED WITH STAFF AND ADMINISTRATIVE TRAVEL IMPERATIVE TO POSITION(S), TO INCLUDE HOTELS, MEALS, LODGING, CAR RENTALS AND INCIDENTALS; TRAVEL FOR, BUT NOT LIMITED TO, ALL ALASKA MUNICIPAL LEAGUE, CONFERENCES AND BUSINESS MEETINGS, BUSINESS MEALS WITH LOCAL, STATE AND FEDERAL GOVERNMENT OFFICIALS, AND BUSINESS LEADERS	15,000
		15,000
001-4130-413.50-82	Staff Development	3,000
LEVEL	TEXT	TEXT AMT
24RP	CONTINUING EDUCATION AND TRAINING FOR THE MAYOR, AND FOR STAFF DEVELOPMENT, TO INCLUDE SEMINARS, INSTRUCTION, REGISTRATION AND CONFERENCE FEES	3,000
		3,000
001-4130-413.50-85	Dues & Subscriptions	1,200
LEVEL	TEXT	TEXT AMT
24RP	FRONTIERSMAN AND ALASKA DISPATCH NEWSPAPERS	420
	ALASKA BOARD OF REALTORS MEMBERSHIP DUES	75
	ALASKA MUNICIPAL LEAGUE OFFICIALS DIRECTORY	50
	ALASKA CONFERENCE OF MAYORS MEMBERSHIP DUES	100
	ALASKA MUNICIPAL LEAGUE SALARY BENEFITS SURVEY (3)	150
		795
001-4130-413.50-90	Oth Purchased Services	1,500
LEVEL	TEXT	TEXT AMT
24RP	OIL CHANGES, CAR WASHES, AND OTHER SUPPORT SERVICE COSTS, TO PROVIDE INFORMATION AND SUPPORT TO THE ADMINISTRATION AND PUBLIC	1,500
		1,500
001-4130-413.60-10	General Supplies	1,000
LEVEL	TEXT	TEXT AMT

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	
24RP	ITEMS THAT ARE CONSUMED OR DETERIORATED THROUGH USE, TO INCLUDE OFFICE SUPPLIES, AND ALL OTHER SUPPLIES TO SUPPORT THE ADMINISTRATIVE OFFICE	1,000
		1,000
001-4130-413.60-15	Small Tools & Equipment	1,300
LEVEL	TEXT	TEXT AMT
24RP	EXPENDITURES FOR EQUIPMENT OR TOOLS THAT DO NOT MEET THE REQUIREMENT TO BE CAPITALIZED (EQUIPMENT WITH A VALUE UNDER \$5000)	1,300
		1,300
001-4130-413.60-25	Gasoline	3,250
LEVEL	TEXT	TEXT AMT
24RP	GASOLINE	3,250
		3,250
001-4130-413.99-12	Vehicle Fund	10,000
001-4130-413.99-17	Technology Replacement	300
001-4134-414.30-34	Other	21,000
LEVEL	TEXT	TEXT AMT
24RP	CITY BRANDING (CITY WIDE)	6,000
	AURORA APPS (CITY WIDE)	1,500
	STRATEGIC PLANNING CONSULTANT	7,500
	ECONOMIC SUMMIT (2 X 'S YEAR)	3,000
	CITY WIDE PROMOTIONS (GREATER WASILLA CHAMBER)	3,000
		21,000
001-4134-414.40-30	Repair & Maintenance	1,000
LEVEL	TEXT	TEXT AMT
24RP	VEHICLE/ MAINTENANCE	1,000
		1,000
001-4134-414.50-20	Insurance	3,890
LEVEL	TEXT	TEXT AMT
24RP	GENERAL LIABILITY / AUTO INSURANCE	3,890
		3,890
001-4134-414.50-30	Communications	1,000
LEVEL	TEXT	TEXT AMT
24RP	CELLULAR PHONES	1,000
		1,000

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	
001-4134-414.60-25	Gasoline	1,300
LEVEL	TEXT	TEXT AMT
24RP	GASOLINE	1,300
		1,300
001-4134-414.99-17	Technology Replacement	300
LEVEL	TEXT	TEXT AMT
24RP	TECHNOLOGY REPLACEMENT	300
		300
001-4136-414.30-32	Legal	10,000
LEVEL	TEXT	TEXT AMT
24RP	GENERAL LEGAL SUPPORT	5,000
	WMC AND POLICY HANDBOOK REVISION	5,000
		10,000
001-4136-414.30-34	Other	7,040
LEVEL	TEXT	TEXT AMT
24RP	PREEMPLOYMENT DRUG AND SAFETY TESTING	4,950
	PREEMPLOYMENT AUDIOLOGY TESTING	460
	LABOR LAW POSTERS	630
	BACKGROUND CHECKS	1,000
		7,040
001-4136-414.40-31	Computer Software Maint	12,727
LEVEL	TEXT	TEXT AMT
24RP	NEOGOV ANNUAL PREMIUM	12,727
		12,727
001-4136-414.40-40	Rentals	1,800
LEVEL	TEXT	TEXT AMT
24RP	COPIER RENTAL	1,800
		1,800
001-4136-414.50-20	Insurance	4,615
LEVEL	TEXT	TEXT AMT
24RP	GENERAL LIABILITY INSURANCE	4,615
		4,615
001-4136-414.50-30	Communications	900

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER		ACCOUNT DESCRIPTION	
LEVEL	TEXT		TEXT AMT
24RP	MAILING FEES		100
	LONG DISTANCE		150
	MOBILE HOTSPOT		650
			900
	001-4136-414.50-40 Advertising		1,000
LEVEL	TEXT		TEXT AMT
24RP	RECRUITMENT ADVERTISING		1,000
			1,000
	001-4136-414.50-81 Travel		3,300
LEVEL	TEXT		TEXT AMT
24RP	MILEAGE TO ANCHORAGE		300
	SHRM ANNUAL CONFERENCES		3,000
			3,300
	001-4136-414.50-82 Staff Development		6,000
LEVEL	TEXT		TEXT AMT
24RP	SHRM PROFESSIONAL DEVELOPMENT COURSES/CERTS		2,500
	SHRM ANNUAL CONFERENCE		2,500
	ALASKA SHRM ANNUAL CONFERENCE		1,000
			6,000
	001-4136-414.50-85 Dues & Subscriptions		960
LEVEL	TEXT		TEXT AMT
24RP	SHRM MEMBERSHIP		540
	HR DIGEST / CLEARING HOUSE		100
	CANVA SUBSCRIPTION FOR MARKETING		120
	SLIDO SUBSCRIPTION		200
			960
	001-4136-414.60-10 General Supplies		11,700
LEVEL	TEXT		TEXT AMT
24RP	SUPPLIES FOR ID CARD MACHINE/HR ASSISTANT PRINTER		350
	OFFICE SUPPLIES		350
	CITYWIDE HUMAN RELATIONS/SAFETY SUPPLIES		5,000
	RECRUITMENT AND EMPLOYEE PROMOTIONAL PRODUCTS		3,000
	ANNUAL APEI SAFETY GRANT / SAFETY COMPLIANCE		3,000
			11,700
	001-4136-414.60-15 Small Tools & Equipment		800

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER ACCOUNT DESCRIPTION

LEVEL	TEXT		TEXT	AMT
24RP	OFFICE FURNITURE AND OFFICE EQUIPMENT			800
				800
	001-4136-414.99-17 Technology Replacement	450		
	001-4138-414.30-32 Legal	25,000		
LEVEL	TEXT		TEXT	AMT
24RP	LEGAL - PC MTGS, APPEALS, CODE AMEND/REVIEWS			25,000
				25,000
	001-4138-414.30-34 Other	7,500		
LEVEL	TEXT		TEXT	AMT
24RP	COMP PLAN IMPLEMENTATION - PROF ASST			5,000
	TITLE 16 AMENDMENTS - PUBLIC OUTREACH - CONSULTANT			2,500
				7,500
	001-4138-414.40-31 Computer Software Maint	4,800		
LEVEL	TEXT		TEXT	AMT
24RP	CITIZENSERVE - TWO USERS			4,800
				4,800
	001-4138-414.40-40 Rentals	2,500		
LEVEL	TEXT		TEXT	AMT
24RP	COPIER RENTAL			2,500
				2,500
	001-4138-414.50-20 Insurance	5,610		
LEVEL	TEXT		TEXT	AMT
24RP	GENERAL LIABILITY INSURANCE			5,610
				5,610
	001-4138-414.50-30 Communications	3,000		
LEVEL	TEXT		TEXT	AMT
24RP	POSTAGE - LEGAL NOTICES			2,500
	LONG DISTANCE			150
	PANIC LINES (X 2)			350
				3,000
	001-4138-414.50-40 Advertising	3,500		
LEVEL	TEXT		TEXT	AMT

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	
24RP	PC & WORKSHOP ADS	3,500
		3,500
001-4138-414.50-50	Printing & Binding	500
LEVEL	TEXT	TEXT AMT
24RP	PLANNING DOCS & CODES & WORKSHOP MATERIALS	500
		500
001-4138-414.50-81	Travel	7,500
LEVEL	TEXT	TEXT AMT
24RP	AICP CERT REQD - APA NATIONAL CONFERENCE	3,000
	COMP PLAN/ZONING IMPLEMENT/UPDATE - NACTO/CNU	2,500
	DOWNTOWN OVERLAY/ECONOMIC DEV - MAIN STREET NOW	2,000
		7,500
001-4138-414.50-82	Staff Development	3,500
LEVEL	TEXT	TEXT AMT
24RP	AICP CERT REQD - APA NATIONAL CONFERENCE	950
	COMP PLAN/ZONING IMPLEMENT/UPDATE - NACTO/CNU	950
	DOWNTOWN OVERLAY/ECONOMIC DEV - MAIN STREET NOW	500
	PLANNING COMMISSIONER TRAINING	1,100
		3,500
001-4138-414.50-85	Dues & Subscriptions	1,500
LEVEL	TEXT	TEXT AMT
24RP	APA/AICP ANNUAL DUES - CITY PLANNER	800
	PLANNING REFERENCE BOOKS & SUBSCRIPTIONS	500
	ICMA ANNUAL DUES	200
		1,500
001-4138-414.50-90	Oth Purchased Services	800
LEVEL	TEXT	TEXT AMT
24RP	CITIZENSERVE CREDIT CARD FEES	800
		800
001-4138-414.60-10	General Supplies	1,300
LEVEL	TEXT	TEXT AMT
24RP	GENERAL OFFICE SUPPLIES	500
	PLOTTER INK - ZONING MAPS & WORKSHOP ITEMS	500
	PLOTTER PAPER - ZONING MAPS & WORKSHOP ITEMS	300
		1,300

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	
001-4138-414.60-15	Small Tools & Equipment	500
LEVEL	TEXT	TEXT AMT
24RP	PLANNING TOOLS, SIGNS & EQUIP	500
		500
001-4138-414.99-17	Technology Replacement	450
001-4150-415.30-32	Legal	6,000
LEVEL	TEXT	TEXT AMT
24RP	OUTSIDE LEGAL SUPPORT - COLLECTIONS, LIENS, REVIEW OF AGREEMENTS, PURCHASING CODE REVIEW	6,000
		6,000
001-4150-415.30-34	Other	235,000
LEVEL	TEXT	TEXT AMT
24RP	INVESTMENT ADVISOR(S)-EXTERNAL INVESTMENTS-APCM	45,000
	BANK SERVICE FEES - FNBA	25,000
	ALASKA REMOTE SELLERS SALES TAX COMMISSION FEES	165,000
		235,000
001-4150-415.40-30	Repair & Maintenance	3,500
LEVEL	TEXT	TEXT AMT
24RP	FOLDER SEALER ANNUAL MAINTENANCE	850
	VEHICLE TIRE CHANGE OVER, OIL CHANGE	300
	ENVELOPE FOLDER STUFFER - MAINTENANCE	1,000
	RECEIPT PRINTERS, PRINTERS, CHECK SCANNER AND ENVELOPE OPENER	1,350
		3,500
001-4150-415.40-31	Computer Software Maint	44,450
LEVEL	TEXT	TEXT AMT
24RP	FORMS PRINT MAINTENANCE	1,450
	MUNIREV SALES TAX SYSTEM	35,000
	SHORT TERM RENTAL - COMPLIANCE SOFTWARE	8,000
		44,450
001-4150-415.40-40	Rentals	12,500
LEVEL	TEXT	TEXT AMT
24RP	COPIER RENTAL	10,000
	NEOPOST MAIL SYSTEM RENTAL	2,500
		12,500
001-4150-415.50-20	Insurance	26,100

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER ACCOUNT DESCRIPTION

LEVEL	TEXT	TEXT	AMT
24RP	GENERAL LIABILITY / AUTO INSURANCE		26,100
			26,100

001-4150-415.50-30 Communications 8,965

LEVEL	TEXT	TEXT	AMT
24RP	POSTMASTER		7,000
	COURIER EXPRESS		200
	CELLULAR PHONES - ATT&T		1,165
	LONG DISTANCE - GCI		600
			8,965

001-4150-415.50-40 Advertising 2,200

LEVEL	TEXT	TEXT	AMT
24RP	SALES TAX DELINQUENT PUBLICATION		1,700
	REQUEST FOR PROPOSALS, INFORMATION OR QUOTES ON CONTRACTS		500
			2,200

001-4150-415.50-50 Printing & Binding 6,500

LEVEL	TEXT	TEXT	AMT
24RP	ENVELOPES, SALES TAX PACKETS, EXEMPTION CARDS, W2S		3,000
	PURCHASE ORDERS, BUSINESS CARDS		
	PRINTING OF THE FY2025 BIENNIAL BUDGET		2,500
	CHECK STOCK-CTP SOLUTIONS		1,000
			6,500

001-4150-415.50-81 Travel 7,300

LEVEL	TEXT	TEXT	AMT
24RP	ALASKA GOVERNMENT FINANCE OFFICERS ASSOCIATION FALL CONFERENCE (2)		1,000
	GOVERNMENT FINANCE OFFICERS ASSOCIATION CONFERENCE OR GRANT MANAGEMENT TRAINING		2,800
	FEDERATION OF TAX ADMINISTRATORS - FTA (1)		3,000
	AP, PAYROLL, PURCHASING, ACCOUNTING AND MILEAGE TO TRAINING IN LOCAL AREA		500
			7,300

001-4150-415.50-82 Staff Development 5,460

LEVEL	TEXT	TEXT	AMT
24RP	ALASKA GOVERNMENT FINANCE OFFICERS ASSOCIATION FALL CONFERENCE (2)		900

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	
	GENERALLY ACCEPTED ACCOUNTING PRINCIPALS (GAAP) ANNUAL UPDATE	360
	GOVERNMENT FINANCE OFFICERS ASSOCIATION CONFERENCE OR CENTRALSQUARE USERS GROUP CONFERENCE (1)	900
	FEDERATION OF TAX ADMINISTRATORS -FTA (1)	1,800
	LOCAL CONFERENCE WEBINARS-ACCOUNTS PAYABLE, PAYROLL, ACCOUNTING, RECORDS MANAGEMENT	1,500
		5,460

001-4150-415.50-85 Dues & Subscriptions 2,735

LEVEL	TEXT	TEXT	AMT
24RP	ALASKA GOVERNMENT FINANCE OFFICERS ASSOCIATION (2)		200
	GOVERNMENT FINANCE OFFICERS ASSOCIATION (2)		350
	CERTIFICATION OF BIENNIAL BUDGET		500
	CERTIFICATION OF COMPREHENSIVE ANNUAL FINANCIAL RE		500
	NATIONAL BUREAU OF BUSINESS LICENSING OFFICIAL (1)		120
	FEDERATION OF TAX ADMINISTRATORS (FTA)		150
	FRONTIERSMAN SUBSCRIPTION		200
	GENERALLY ACCEPTED ACCOUNTING PRINCIPALS FOR GOVT.		400
	SUNGARD USERS GROUP MEMBERSHIP		250
	AML MUNICIPAL DIRECTORY \$25, SALARY SURVEY \$40		65
			2,735

001-4150-415.50-90 Oth Purchased Services 26,650

LEVEL	TEXT	TEXT	AMT
24RP	CREDIT CARD AND BANK FEES		26,400
	SURPLUS AUCTION APPRAISALS		250
			26,650

001-4150-415.60-10 General Supplies 4,500

LEVEL	TEXT	TEXT	AMT
24RP	OFFICE SUPPLIES, WATER		4,500
			4,500

001-4150-415.60-15 Small Tools & Equipment 3,000

LEVEL	TEXT	TEXT	AMT
24RP	CHAIR, CHAIR MAT (3), KEYBOARD, CALCULATOR		1,000
	PRINTER/CC MACHINE/CHECK SCANNER		2,000
			3,000

001-4150-415.60-25 Gasoline 300

LEVEL	TEXT	TEXT	AMT
24RP	FINANCE VEHICLE		300

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	
001-4192-416.50-30	Communications	36,750
LEVEL	TEXT	TEXT AMT
24RP	CELLULAR PHONES	1,200
	MTA-CENTREX (373-6403/373-1798)	1,300
	MTA INTERNET	8,000
	MTA MNET2496	10,000
	MTA MLIT3353	7,200
	MTA-PRI 3917	8,500
	LONG DISTANCE	550
		36,750
001-4192-416.50-81	Travel	500
LEVEL	TEXT	TEXT AMT
24RP	LOCAL MILEAGE REIMBURSEMENT	500
		500
001-4192-416.50-82	Staff Development	6,000
LEVEL	TEXT	TEXT AMT
24RP	SD-WAN OR SECURITY TRAINING	6,000
		6,000
001-4192-416.60-10	General Supplies	1,200
LEVEL	TEXT	TEXT AMT
24RP	MEDIA, CABLING, UPS BATTERYS	1,200
		1,200
001-4192-416.60-15	Small Tools & Equipment	14,500
LEVEL	TEXT	TEXT AMT
24RP	LAN TOOLS TESTING EQUIPMENT	2,000
	NETWORK SWITCHES	10,000
	UPS SYSTEMS	2,500
		14,500
001-4192-416.99-17	Technology Replacement	10,600
001-4210-420.30-32	Legal	13,250
LEVEL	TEXT	TEXT AMT
24RP	GENERAL LEGAL SUPPORT	2,250
	OUTSIDE LEGAL SUPPORT	9,000
	SOP REVIEW	2,000
		13,250

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	
001-4210-420.30-34	Other	2,800
LEVEL	TEXT	TEXT AMT
24RP	SART, PROMOTIONAL TESTING	2,800
		2,800
001-4210-420.40-11	Water/Sewerage	3,000
LEVEL	TEXT	TEXT AMT
24RP	WATER/SEWAGE	3,000
		3,000
001-4210-420.40-12	Waste Disposal	3,000
LEVEL	TEXT	TEXT AMT
24RP	WASTE DISPOSAL	3,000
		3,000
001-4210-420.40-20	Cleaning	64,200
LEVEL	TEXT	TEXT AMT
24RP	FACILITY CLEANING - JANITORIAL	60,000
	CARPET CLEANING	2,000
	ALSCO MATS - WEEKLY REPLACEMENT	2,200
		64,200
001-4210-420.40-30	Repair & Maintenance	2,135
LEVEL	TEXT	TEXT AMT
24RP	REPAIR & MAINTENANCE FOR 2 VEHICLES	8,000
	GENERATOR FLUSH	1,000
	TAYLOR FIRE ALARM SPRINKLER & EXTINGUISHER	3,135
		12,135
001-4210-420.40-31	Computer Software Maint	43,599
LEVEL	TEXT	TEXT AMT
24RP	CRADLEPOINT/FIRSTNET SERVICE & SUPPORT	16,800
	CRADLEPOINT NETCLOUD SERVICE	5,119
	HP SERVER MAINTENANCE/SUPPORT	4,571
	WATCHGUARD SERVER MAINTENANCE/SUPPORT	7,761
	HP NIMBLE/VMWARE MAINTENANCE/SUPPORT	9,348
		43,599
001-4210-420.40-40	Rentals	3,400
LEVEL	TEXT	TEXT AMT
24RP	COPIER RENTAL	3,400

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION		
			3,400
001-4210-420.40-91	Contractual Services	4,225	
LEVEL	TEXT		TEXT AMT
24RP	GUARDIAN FIRE MONITORING		725
	CUMMINS NW GENERATOR INSPECTION		3,500
			4,225
001-4210-420.50-20	Insurance	42,475	
LEVEL	TEXT		TEXT AMT
24RP	GENERAL LIABILITY / AUTO / PROPERTY INSURANCE		42,475
			42,475
001-4210-420.50-30	Communications	46,305	
LEVEL	TEXT		TEXT AMT
24RP	CELLULAR PHONES		1,655
	POSTAGE		2,400
	LONG DISTANCE		250
	MTA LINES FOR FAX, DATAMASTER, DTV		42,000
			46,305
001-4210-420.50-40	Advertising	500	
LEVEL	TEXT		TEXT AMT
24RP	PSA & ADVERTISEMENTS		500
			500
001-4210-420.50-50	Printing & Binding	1,000	
LEVEL	TEXT		TEXT AMT
24RP	BUSINESS CARDS/PRINTING/PRESENTATIONS		1,000
			1,000
001-4210-420.50-81	Travel	10,000	
LEVEL	TEXT		TEXT AMT
24RP	TRAVEL FOR CHIEF/ADMIN STAFF		10,000
			10,000
001-4210-420.50-82	Staff Development	5,850	
LEVEL	TEXT		TEXT AMT
24RP	APOA CONFERENCE		350
	RMS TRAINING FOR 2 ADMIN STAFF		1,600
	CRIME ANALYST TRAINING		1,000

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER ACCOUNT DESCRIPTION

PROPERTY & EVIDENCE TRAINING	1,000
PIO TRAINING	1,000
AK COMMANDERS CONFERENCE - CHIEF	400
IACP CONFERENCE - CHIEF	500
	5,850

001-4210-420.50-85 Dues & Subscriptions 4,201

LEVEL	TEXT	TEXT	AMT
24RP	IACP MEMBERSHIP		190
	IACP NET ACCESS		1,325
	APOA FIELD MANUALS/AK CRIMINAL & TRAFFIC LAW		1,000
	INTERNATIONAL ASSOCIATION OF PROPERTY & EVIDENCE		100
	AACOP MEMBERSHIP		100
	ADOBE ACROBAT DC PRO		782
	SCHEDULE ANYWHERE		704
			4,201

001-4210-420.60-10 General Supplies 3,500

LEVEL	TEXT	TEXT	AMT
24RP	PAPER & OFFICE SUPPLIES		3,500
			3,500

001-4210-420.60-15 Small Tools & Equipment 3,000

LEVEL	TEXT	TEXT	AMT
24RP	NEW OR REPLACEMENT/REPAIR		3,000
			3,000

001-4210-420.60-16 Uniforms & Clothing 3,000

LEVEL	TEXT	TEXT	AMT
24RP	UNIFORMS / DUTY GEAR		3,000
			3,000

001-4210-420.60-21 Natural Gas 26,000

LEVEL	TEXT	TEXT	AMT
24RP	ENSTAR		26,000
			26,000

001-4210-420.60-22 Electricity 60,000

LEVEL	TEXT	TEXT	AMT
24RP	MEA		60,000
			60,000

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	
001-4210-420.60-25	Gasoline	2,600
LEVEL	TEXT	TEXT AMT
24RP	FUEL FOR 2 ADMIN VEHICLES	2,600
		2,600
001-4210-420.99-12	Vehicle Fund	30,000
001-4210-420.99-17	Technology Replacement	3,050
001-4224-420.30-34	Other	15,000
LEVEL	TEXT	TEXT AMT
24RP	FORENSIC EXAMINATIONS	15,000
		15,000
001-4224-420.40-30	Repair & Maintenance	3,000
LEVEL	TEXT	TEXT AMT
24RP	VEHICLE REPAIR & MAINTENANCE FOR 3 VEHICLES	8,000
		8,000
001-4224-420.40-40	Rentals	350
LEVEL	TEXT	TEXT AMT
24RP	COPIER RENTAL	350
		350
001-4224-420.50-20	Insurance	34,055
LEVEL	TEXT	TEXT AMT
24RP	GENERAL LIABILITY / AUTO INSURANCE	34,055
		34,055
001-4224-420.50-30	Communications	4,020
LEVEL	TEXT	TEXT AMT
24RP	CELLULAR PHONES	3,845
	LONG DISTANCE	175
		4,020
001-4224-420.50-50	Printing & Binding	200
LEVEL	TEXT	TEXT AMT
24RP	BUSINESS CARDS/PRINTING/PRESENTATIONS	200
		200
001-4224-420.50-81	Travel	11,000
LEVEL	TEXT	TEXT AMT

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	
24RP	TRAVEL FOR TRAINING	11,000
		11,000
001-4224-420.50-82	Staff Development	4,300
LEVEL	TEXT	TEXT AMT
24RP	SPECIALIZED TRAINING	4,300
		4,300
001-4224-420.60-10	General Supplies	500
LEVEL	TEXT	TEXT AMT
24RP	PAPER & OFFICE SUPPLIES	500
		500
001-4224-420.60-15	Small Tools & Equipment	4,000
LEVEL	TEXT	TEXT AMT
24RP	NEW OR REPLACEMENT/REPAIR	4,000
		4,000
001-4224-420.60-16	Uniforms & Clothing	3,000
LEVEL	TEXT	TEXT AMT
24RP	UNIFORMS / DUTY GEAR	3,000
		3,000
001-4224-420.60-25	Gasoline	7,800
LEVEL	TEXT	TEXT AMT
24RP	FUEL FOR 3 VEHICLES	7,800
		7,800
001-4224-420.99-12	Vehicle Fund	30,000
001-4224-420.99-17	Technology Replacement	600
001-4230-420.30-34	Other	20,000
LEVEL	TEXT	TEXT AMT
24RP	MEDICAL, TOWING/IMPOUND, NOTARY, METROLOGY	10,000
	APPLICANT TESTING	10,000
		20,000
001-4230-420.40-30	Repair & Maintenance	45,080
LEVEL	TEXT	TEXT AMT
24RP	REPAIR & MAINTENANCE FOR VEHICLES	55,000
	FLEET CAR WASHES	10,080
		65,080

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	
001-4230-420.40-40	Rentals	1,800
LEVEL	TEXT	TEXT AMT
24RP	COPIER RENTAL	1,800
		1,800
001-4230-420.50-20	Insurance	230,665
LEVEL	TEXT	TEXT AMT
24RP	GENERAL LIABILITY / AUTO INSURANCE	230,665
		230,665
001-4230-420.50-30	Communications	23,140
LEVEL	TEXT	TEXT AMT
24RP	CELLULAR PHONES	22,890
	LONG DISTANCE	250
		23,140
001-4230-420.50-50	Printing & Binding	1,000
LEVEL	TEXT	TEXT AMT
24RP	BUSINESS CARDS/PRINTING/PRESENTATIONS	1,000
		1,000
001-4230-420.50-81	Travel	25,000
LEVEL	TEXT	TEXT AMT
24RP	TRAVEL FOR TRAINING	25,000
		25,000
001-4230-420.50-82	Staff Development	53,600
LEVEL	TEXT	TEXT AMT
24RP	ACADEMY FOR 2 OFFICERS	28,000
	SPECIALIZED TRAINING	10,000
	INSTRUCTOR DEVELOPMENT	4,000
	RECERTS FOR HNT/DRE/ARM/DT/LLM	6,000
	APSC CERTIFICATIONS	600
	COMMAND STAFF TRAINING	5,000
		53,600
001-4230-420.60-10	General Supplies	15,000
LEVEL	TEXT	TEXT AMT
24RP	PATROL SUPPLIES	15,000
		15,000

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION			
001-4230-420.60-12	Ammunition	25,000		
LEVEL	TEXT		TEXT	AMT
24RP	LETHAL AMMUNITION			20,000
	LESS-LETHAL & CHEMICAL MUNITIONS			5,000
				25,000
001-4230-420.60-15	Small Tools & Equipment	45,000		
LEVEL	TEXT		TEXT	AMT
24RP	NEW OR REPLACEMENT/REPAIR			25,000
	WEAPONS - LETHAL/LESS LETHAL			20,000
				45,000
001-4230-420.60-16	Uniforms & Clothing	50,600		
LEVEL	TEXT		TEXT	AMT
24RP	UNIFORMS / DUTY GEAR			45,000
	BALLISTIC VESTS			5,600
				50,600
001-4230-420.60-25	Gasoline	78,000		
LEVEL	TEXT		TEXT	AMT
24RP	FUEL FOR PATROL VEHICLES			78,000
				78,000
001-4230-420.60-30	WPD Reserves	8,000		
LEVEL	TEXT		TEXT	AMT
24RP	UNIFORMS / DUTY GEAR			8,000
				8,000
001-4230-420.60-35	K9 Expense	14,681		
LEVEL	TEXT		TEXT	AMT
24RP	VET - REGULAR CARE			5,000
	VET - MEDS			500
	SUPPLIES & FOOD			4,000
	TRAINING/RECERTIFICATION			5,000
	KATS SOFTWARE			181
				14,681
001-4230-420.99-12	Vehicle Fund	310,000		
001-4230-420.99-17	Technology Replacement	7,550		
001-4233-420.40-30	Repair & Maintenance	15,000		
LEVEL	TEXT		TEXT	AMT

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION		
24RP	VEHICLE REPAIR & MAINTENANCE FOR 3 VEHICLES		15,000
			15,000
001-4233-420.50-20	Insurance	33,385	
LEVEL	TEXT		TEXT AMT
24RP	GENERAL LIABILITY / AUTO INSURANCE		33,385
			33,385
001-4233-420.50-30	Communications	3,335	
LEVEL	TEXT		TEXT AMT
24RP	CELLULAR PHONES		3,335
			3,335
001-4233-420.50-50	Printing & Binding	150	
LEVEL	TEXT		TEXT AMT
24RP	BUSINESS CARDS/PRINTING/PRESENTATIONS		150
			150
001-4233-420.50-81	Travel	7,500	
LEVEL	TEXT		TEXT AMT
24RP	TRAVEL FOR TRAINING		7,500
			7,500
001-4233-420.50-82	Staff Development	4,000	
LEVEL	TEXT		TEXT AMT
24RP	NASRO TRAINING CONFERENCE		3,000
	SPECIALIZED TRAINING		1,000
			4,000
001-4233-420.50-85	Dues & Subscriptions	120	
LEVEL	TEXT		TEXT AMT
24RP	NASRO MEMBERSHIP FOR 3		120
			120
001-4233-420.60-10	General Supplies	300	
LEVEL	TEXT		TEXT AMT
24RP	SUPPLIES FOR SRO ACTIVITIES		300
			300
001-4233-420.60-15	Small Tools & Equipment	3,000	
LEVEL	TEXT		TEXT AMT

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	
24RP	NEW OR REPLACEMENT/REPAIR	3,000
		3,000
001-4233-420.60-16	Uniforms & Clothing	900
LEVEL	TEXT	TEXT AMT
24RP	UNIFORMS / DUTY GEAR	900
		900
001-4233-420.60-25	Gasoline	7,800
LEVEL	TEXT	TEXT AMT
24RP	FUEL FOR 3 VEHICLES	7,800
		7,800
001-4233-420.99-12	Vehicle Fund	30,000
001-4233-420.99-17	Technology Replacement	450
001-4240-420.30-32	Legal	10,000
LEVEL	TEXT	TEXT AMT
24RP	GENERAL LEGAL SUPPORT	5,000
	OUTSIDE LEGAL SUPPORT	5,000
		10,000
001-4240-420.30-34	Other	120,640
LEVEL	TEXT	TEXT AMT
24RP	LANGUAGE SUPPORT / NOTARY FEES	250
	IT SUPPORT SERVICES (ACS/TEKMATE)	120,390
		120,640
001-4240-420.40-11	Water/Sewerage	2,500
LEVEL	TEXT	TEXT AMT
24RP	WATER/SEWAGE	2,500
		2,500
001-4240-420.40-12	Waste Disposal	3,200
LEVEL	TEXT	TEXT AMT
24RP	WASTE DISPOSAL	3,200
		3,200
001-4240-420.40-20	Cleaning	24,200
LEVEL	TEXT	TEXT AMT
24RP	JANITORIAL SERVICES	15,000
	CARPET CLEANING	1,200

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	
	ANNUAL DEAP CLEANING - CONSOLES/WIRES/ETC.	8,000
		24,200

001-4240-420.40-30 Repair & Maintenance 27,300

LEVEL	TEXT	TEXT AMT
24RP	PROCOMM FCC LICENSE MODIFICATIONS/MAINTENANCE	5,000
	MAINTENANCE ON OFFICE EQUIPMENT	5,000
	BACKUP DISPATCH SUPPORT FOR NEW EQUIPMENT	10,000
	MAINTENANCE OF DISPATCH VEHICLE	500
	GENERATOR FLUSH	1,000
	TAYLOR FIRE ALARM SPRINKLER AND EXTINGUISHERS	3,000
	INTEGRATE CCTV INTO UNIVERSAL PLATFORM	2,800
		27,300

001-4240-420.40-31 Computer Software Maint 513,279

LEVEL	TEXT	TEXT AMT
24RP	COMTECH PSAP SUPPORT	124,800
	COMTECH ALI DATABASE SUPPORT	45,000
	IAED SUPPORT & MAINTENANCE	40,000
	TOTAL COMMAND CAD & MOBILE SOFTWARE SUPPORT	183,750
	ESRI SOFTWARE MAINTENANCE & SUPPORT	410
	VERINT ANNUAL SUPPORT - AUDIO LOGGER	15,434
	MOTOROLA MCC7500 - PROCOMM	37,000
	ISO SOFTWARE MONITORING	1,260
	RAVE-SMART 911 ANNUAL SUPPORT(MSB TO REIMBURSE)	34,575
	BIDDLE CONSULTING GROUP - CRITICAL SOFTWARE SUPPO	1,750
	OTM CYBER SECURITY FOR 911 NETWORK	14,000
	GUARDIAN INSIGHTS MIS REPORTING FOR 911 SOFTWARE	5,500
	OPEN TEXT HOST EXPLORER 12 LICENSES (APSIN)	4,000
	OTM CYBER SECURITY MONITORING 911 NETWORK	5,800
	REIMBURSEABLE FROM MSB E911 FUND	
		513,279

001-4240-420.40-40 Rentals 2,000

LEVEL	TEXT	TEXT AMT
24RP	COPIER RENTAL	2,000
		2,000

001-4240-420.40-91 Contractual Services 11,200

LEVEL	TEXT	TEXT AMT
24RP	CREEKSIDE PLAZA ANNUAL ASSESSMENT	2,500
	SNOW REMOVAL	3,000
	GENERATOR INSPECTION	2,500
	OTIS ELEVATOR INSPECTION	3,200

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION		
			11,200
001-4240-420.50-20	Insurance	89,520	
LEVEL	TEXT		TEXT AMT
24RP	GENERAL LIABILITY / AUTO / PROPERTY INSURANCE		89,520
			89,520
001-4240-420.50-30	Communications	111,000	
LEVEL	TEXT		TEXT AMT
24RP	CELLULAR PHONES AND IPADS-CONNECTION/TESTING		5,000
	LOCAL PHONE & INTERNET		30,000
	E911 LINES & CIRCUITS		40,000
	ALMR CIRCUIT TO ALCANTRA		10,000
	GCI LONG DISTANCE		4,250
	PACIFIC APPLIED TECHNOLOGY-MATCOM & WPD		3,500
	ALASKA APSIN IP CONNECTIONS / CIRCUITS		10,000
	MATCOM & WPD+ NEW 10MG CIRCUIT FROM WPD		8,250
			111,000
001-4240-420.50-50	Printing & Binding	5,500	
LEVEL	TEXT		TEXT AMT
24RP	RECRUITMENT, TRAINING, PUBLIC OUTREACH		5,500
			5,500
001-4240-420.50-81	Travel	25,000	
LEVEL	TEXT		TEXT AMT
24RP	TRAVEL FOR TRAINING		25,000
			25,000
001-4240-420.50-82	Staff Development	25,500	
LEVEL	TEXT		TEXT AMT
24RP	TRAINING FOR TELECOMMUNICATORS		15,500
	TELECOMMUNICATOR CERTIFICATIONS -E911 REIMBURSABLE		10,000
			25,500
001-4240-420.50-85	Dues & Subscriptions	3,500	
LEVEL	TEXT		TEXT AMT
24RP	NENA/APCO MEMBERSHIPS - MORE INVOLVEMENT		3,500
			3,500
001-4240-420.60-10	General Supplies	17,000	
LEVEL	TEXT		TEXT AMT

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION		
24RP	COPIER PAPER, OFFICE SUPPLIES, WATER		17,000
			17,000
001-4240-420.60-15	Small Tools & Equipment	22,500	
LEVEL	TEXT		TEXT AMT
24RP	SMALL COMPUTER COMPONENTS, KEYBOARDS, APC UNITS,		22,500
			22,500
001-4240-420.60-16	Uniforms & Clothing	2,500	
LEVEL	TEXT		TEXT AMT
24RP	MATCOM LOGOWEAR		2,500
			2,500
001-4240-420.60-21	Natural Gas	17,000	
001-4240-420.60-22	Electricity	60,000	
001-4240-420.60-25	Gasoline	2,150	
LEVEL	TEXT		TEXT AMT
24RP	GASOLINE FOR DISPATCH VEHICLE		650
	FUEL FOR GENERATOR		1,500
			2,150
001-4240-420.99-12	Vehicle Fund	6,000	
001-4240-420.99-17	Technology Replacement	33,950	
001-4250-420.40-11	Water/Sewerage	1,500	
LEVEL	TEXT		TEXT AMT
24RP	WATER/SEWAGE		1,500
			1,500
001-4250-420.40-20	Cleaning	6,180	
LEVEL	TEXT		TEXT AMT
24RP	FACILITY CLEANING - JANITORIAL		4,380
	ALSCO MATS WEEKLY REPLACEMENT		1,800
			6,180
001-4250-420.40-30	Repair & Maintenance	38,000	
LEVEL	TEXT		TEXT AMT
24RP	BUILDING/FACILITY		3,000
			3,000
001-4250-420.40-31	Computer Software Maint	5,239	
LEVEL	TEXT		TEXT AMT

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION		
24RP	FLEET MANAGEMENT SOFTWARE		5,239
			5,239
	001-4250-420.40-40 Rentals	350	
LEVEL	TEXT		TEXT AMT
24RP	PRINTER/COPIER RENTAL		350
			350
	001-4250-420.40-91 Contractual Services	1,420	
LEVEL	TEXT		TEXT AMT
24RP	GUARDIAN FIRE MONITORING		420
	TAYLOR FIRE ALARM/EXTINGUISHERS		500
	USED OIL REMOVAL SERVICE		500
			1,420
	001-4250-420.50-20 Insurance	2,145	
LEVEL	TEXT		TEXT AMT
24RP	GENERAL LIABILITY AND AUTO INSURANCE		2,145
			2,145
	001-4250-420.50-30 Communications	590	
LEVEL	TEXT		TEXT AMT
24RP	CELLULAR PHONE		540
	LONG DISTANCE		50
			590
	001-4250-420.50-50 Printing & Binding	200	
LEVEL	TEXT		TEXT AMT
24RP	BUSINESS CARDS/PLACARDS		200
			200
	001-4250-420.50-81 Travel	2,000	
LEVEL	TEXT		TEXT AMT
24RP	TRAVEL		2,000
			2,000
	001-4250-420.50-82 Staff Development	2,000	
LEVEL	TEXT		TEXT AMT
24RP	TRAINING-GM-TAHOE		2,000
			2,000

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	
001-4250-420.50-85	Dues & Subscriptions	2,200
LEVEL	TEXT	TEXT AMT
24RP	FLEET MANUAL/DIAGNOSTICS	2,200
		2,200
001-4250-420.60-10	General Supplies	16,000
LEVEL	TEXT	TEXT AMT
24RP	OFFICE SUPPLIES	1,000
	VEHICLE MAINTENANCE SUPPLIES	15,000
		16,000
001-4250-420.60-15	Small Tools & Equipment	41,058
LEVEL	TEXT	TEXT AMT
24RP	NEW OR REPLACEMENT/REPAIR	3,000
	TRANSMISSION FLUID FLUSH MACHINE	5,940
	12K LB 2 POST VEHICLE LIFT FOR BAY 2	9,997
	40 GALLON PARTS WASHER TANK	500
	TRANSMISSION JACK	1,239
	TRANSMISSION REMOVAL JACK	2,748
	ALIGNMENT SET UP-INCLUDES MACHINE AND 2 POST LIFTS	17,634
		41,058
001-4250-420.60-16	Uniforms & Clothing	2,000
LEVEL	TEXT	TEXT AMT
24RP	UNIFORMS & GEAR REPLACEMENT	2,000
		2,000
001-4250-420.60-25	Gasoline	2,600
LEVEL	TEXT	TEXT AMT
24RP	FUEL FOR SHOP VEHICLE	2,600
		2,600
001-4250-420.70-40	Machinery & Equipment	10,000
LEVEL	TEXT	TEXT AMT
24RP	TIRE STORAGE UNIT	10,000
		10,000
001-4260-420.30-32	Legal	15,000
LEVEL	TEXT	TEXT AMT
24RP	GENERAL LEGAL SUPPORT AND APPEALS	15,000
		15,000

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION		
001-4260-420.30-34	Other	8,000	
LEVEL	TEXT		TEXT AMT
24RP	NUISANCE VEHICLE TOWING		5,000
	NUISANCE PROPERTY CLEAN UP		3,000
			8,000
001-4260-420.40-30	Repair & Maintenance	3,000	
LEVEL	TEXT		TEXT AMT
24RP	VEHICLE REPAIR & MAINTENANCE		3,000
			3,000
001-4260-420.40-31	Computer Software Maint	2,400	
LEVEL	TEXT		TEXT AMT
24RP	CITIZENSERVE		2,400
			2,400
001-4260-420.50-20	Insurance	11,925	
LEVEL	TEXT		TEXT AMT
24RP	GENERAL LIABILITY / AUTO INSURANCE		11,925
			11,925
001-4260-420.50-30	Communications	1,150	
LEVEL	TEXT		TEXT AMT
24RP	CELLULAR PHONES AND MODEMS		1,150
			1,150
001-4260-420.50-81	Travel	1,000	
LEVEL	TEXT		TEXT AMT
24RP	TRAVEL FOR TRAINING		1,000
			1,000
001-4260-420.50-82	Staff Development	2,500	
LEVEL	TEXT		TEXT AMT
24RP	ANIMAL CONTROL AND MUNICIPAL CODE TRAINING		2,500
			2,500
001-4260-420.50-93	Animal Control	30,800	
LEVEL	TEXT		TEXT AMT
24RP	MAT-SU BOROUGH FOR ANIMAL CONTROL SERVICES		29,800

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION		
	INCIDENTAL ANIMAL CONTROL CHARGES		1,000
			30,800
001-4260-420.60-10	General Supplies	1,700	
LEVEL	TEXT		TEXT AMT
24RP	NOTEBOOKS, NOTICE TAGS		400
	DRONE OPERATIONS - BATTERIES AND PROPELLERS		1,300
			1,700
001-4260-420.60-15	Small Tools & Equipment	5,600	
LEVEL	TEXT		TEXT AMT
24RP	BROOMS, SHOVELS, ANIMAL CAGES & EQUIPMENT		2,500
	TRUCK BED SLIDER		2,650
	DANGEROUS ANIMAL EQUIPMENT		450
			5,600
001-4260-420.60-16	Uniforms & Clothing	1,500	
LEVEL	TEXT		TEXT AMT
24RP	UNIFORMS & DUTY GEAR		1,500
			1,500
001-4260-420.60-25	Gasoline	7,500	
LEVEL	TEXT		TEXT AMT
24RP	FUEL FOR CODE COMPLIANCE OFFICER / RANGERS		7,500
			7,500
001-4260-420.99-12	Vehicle Fund	6,000	
LEVEL	TEXT		TEXT AMT
24RP	VEHICLE FUND REPLACEMENT		6,000
			6,000
001-4260-420.99-17	Technology Replacement	600	
LEVEL	TEXT		TEXT AMT
24RP	TECHNOLOGY REPLACEMENT		600
			600
001-4310-431.30-32	Legal	15,000	
LEVEL	TEXT		TEXT AMT
24RP	GENERAL LEGAL SUPPORT		12,000
	LEGAL SUPPORT - NUISANCE PROPERTY		3,000
			15,000

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	
	GCI - LONG DISTANCE	300
	POSTAGE	200
	COURIER - PACKAGE AND LETTER DELIVERY	250
	MTA-LOCAL SERVICE	1,600
	907-357-9131 / 907-373-6748	
		4,210
001-4310-431.50-40	Advertising	3,400
LEVEL	TEXT	TEXT AMT
24RP	NEWSPAPER ADS FOR GRANTS, PURCHASING, ROAD CLOSURE	2,750
	STICKERS, SIGNS, CITY SEALS, OTHER ADVERTISING	650
		3,400
001-4310-431.50-81	Travel	950
LEVEL	TEXT	TEXT AMT
24RP	TRAVEL FOR ANCHORAGE TRAINING - ADMIN STAFF	500
	TRAVEL TO DEADHORSE - AIRPORT OPERATIONS	450
		950
001-4310-431.50-82	Staff Development	3,000
LEVEL	TEXT	TEXT AMT
24RP	SAFETY TRAINING AND CERTIFICATION - CPR, FIRST AID	500
	FIRE EXTINGUISHER	
	CEU'S FOR ADMINISTRATIVE STAFF	2,000
	TUITION ASSISTANCE PROGRAM	500
		3,000
001-4310-431.50-85	Dues & Subscriptions	1,170
LEVEL	TEXT	TEXT AMT
24RP	AMERICAN PUBLIC WORKS ASSOCIATION MEMBERSHIP	500
	DIRECTOR & DEPUTY DIRECTOR	
	FRONTIERSMAN - ANNUAL SUBSCRIPTION	170
	ASCE MEMBERSHIP	500
		1,170
001-4310-431.60-10	General Supplies	3,600
LEVEL	TEXT	TEXT AMT
24RP	OPERATIONAL - OFFICE SUPPLIES, COFFEE, MAPS, WATER	2,000
	PERSONAL PROTECTIVE EQUIPMENT	800
	TONER CARTRIDGES FOR PLOTTER AND PRINTERS	800
		3,600
001-4310-431.60-15	Small Tools & Equipment	9,600

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	
LEVEL	TEXT	TEXT AMT
24RP	OFFICE FURNITURE, OFFICE EQUIPMENT, RADIOS, FANS	3,200
	STAND UP WORKSTATIONS	4,400
	AED PADS (SAFETY)	2,000
		9,600
001-4310-431.60-25	Gasoline	780
LEVEL	TEXT	TEXT AMT
24RP	GASOLINE	780
		780
001-4310-431.99-12	Vehicle Fund	5,000
001-4310-431.99-17	Technology Replacement	600
LEVEL	TEXT	TEXT AMT
24RP	COMPUTER REPLACEMENT	1,200
		1,200
001-4320-432.40-11	Water/Sewerage	1,500
LEVEL	TEXT	TEXT AMT
24RP	CITY WATER / SEWER - ROADS SHOP (CENTAUR)	1,500
		1,500
001-4320-432.40-12	Waste Disposal	4,000
LEVEL	TEXT	TEXT AMT
24RP	DENALI REFUSE - ROADS SHOP (191 E. CENTAUR)	4,000
		4,000
001-4320-432.40-20	Cleaning	6,905
LEVEL	TEXT	TEXT AMT
24RP	JANITORIAL SERVICES - ROADS SHOP (CENTAUR)	4,800
	ALSCO MATS & COVERALLS CLEANING & REPLACEMENT	2,105
		6,905
001-4320-432.40-30	Repair & Maintenance	99,430
LEVEL	TEXT	TEXT AMT
24RP	VEHICLES - TIRE CHANGOVER, WIPERBLADE INSTALL,	4,250
	MECHANICAL WORK, VEHICLE LICENSE FEES	
	STREETLIGHT REPAIR & SUPPLIES	15,000
	HEAVY EQUIPMENT UPKEEP, DOT INSPECTIONS	48,000
	FABRICATION - ENDGATES, SPINNERS, GRATES	5,500
	STEAM THAWING -CULVERTS, RIGHT-OF-WAY, GLACIATION	4,500

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	
	TAYLOR FIRE PROTECTION - EXTINGUISHER AND ALARM	530
	INSPECTION AND REPAIR - ROADS SHOP (CENTAUR)	
	SOA/DOT - OVERSIZE PERMITS (JD GRADER, CAT GRADER, DOOSAN LOADER)	1,650
	ROADS SHOP BUILDING MAINTENANCE	20,000
		99,430

001-4320-432.40-40 Rentals 15,250

LEVEL	TEXT	TEXT AMT
24RP	COMPACTOR, COMPRESSOR, EXCAVATOR, SWEEPER, CONCRETE SAW, DRUM ROLLER COPIER RENTAL	15,000 250 15,250

001-4320-432.40-91 Contractual Services 257,250

LEVEL	TEXT	TEXT AMT
24RP	ROAD MAINTENANCE - GRADING, SWEEPING, DITCHING, SNOW REMOVAL, OTHER CONTRACTED MAINTENANCE / SERVICE ALASKA RAILROAD - RAILROAD CROSSINGS, PERMIT FEES ROADSIDE WEED MITIGATION DANGER TREE REMOVAL	185,000 37,250 10,000 25,000 257,250

001-4320-432.50-20 Insurance 28,500

LEVEL	TEXT	TEXT AMT
24RP	GENERAL LIABILITY / AUTO / PROPERTY INSURANCE	28,500 28,500

001-4320-432.50-30 Communications 8,710

LEVEL	TEXT	TEXT AMT
24RP	CELLULAR PHONES COURIER - PACKAGE AND LETTER DELIVERY MATANUSKA TELEPHONE ASSOCIATION MNET335307- ROADS MAINTENANCE SHOP LOCAL/LONG DISTANCE SERVICES	3,560 250 3,600 1,300 8,710

001-4320-432.50-40 Advertising 250

LEVEL	TEXT	TEXT AMT
24RP	NEWSPAPER ADS - SNOW REMOVAL, ROAD CLOSURES	250 250

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	
001-4320-432.50-82	Staff Development	3,660

LEVEL	TEXT	TEXT AMT
24RP	SAFETY AND TRAINING CERTIFICATION - CPR, FIRST AID FIRE EXTINGUISHER	360
	WORK ZONE SAFETY AND FLAGGING	2,550
	AMERICAN PUBLIC WORKS ASSOCIATION - SUPERVISOR	150
	MISCELLANEOUS TRAINING CLASSES	600
		3,660

001-4320-432.50-85	Dues & Subscriptions	1,070
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LEVEL	TEXT	TEXT AMT
24RP	ALASKA DIGLINE - DUES FOR LOCATE SERVICES	1,070
		1,070

001-4320-432.50-90	Oth Purchased Services	13,480
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LEVEL	TEXT	TEXT AMT
24RP	USED OIL, PAINT, ANTIFREEZE DISPOSAL	5,000
	ALASKA RAILROAD -BLANKET PERMIT -STORM SEWER LINES	880
	TRAFFIC CONTROL SERVICES	2,000
	MATANUSKA ELECTRIC ASSOCIATION-STREETLIGHT INSTALL	5,000
	RESPIRATOR FIT TESTING	600
		13,480

001-4320-432.60-10	General Supplies	205,800
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LEVEL	TEXT	TEXT AMT
24RP	STREET SIGNS, POSTS, CAPS, TELESPAR	7,500
	STRIPING PAINT - WHITE, YELLOW, MMA AND SUPPLIES	11,000
	SALT AND SAND	77,000
	CALCIUM, CHIPS, COLD PATCH	55,000
	ASPHALT	7,500
	GRAVEL	6,000
	CRACK SEAL MATERIAL (25% PAVEMENT PER YEAR)	5,700
	CUTTING EDGES	10,300
	HEAVY EQUIPMENT, VEHICLE PARTS AND SUPPLIES	17,270
	PERSONAL PROTECTIVE EQUIPMENT	1,200
	PROPANE - INFARED, HEAT LANCE	2,150
	FIRST AID SUPPLIES	180
	BROOM HEADS	5,000
		205,800

001-4320-432.60-15	Small Tools & Equipment	26,000
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LEVEL	TEXT	TEXT AMT
24RP	ELECTRIC, PNEUMATIC, HAND TOOLS AND EQUIPMENT	9,000

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	
	GENERATOR EMERGENCY TRANSFER SWITCH	17,000
		26,000

001-4320-432.60-16 Uniforms & Clothing 2,500

LEVEL	TEXT	TEXT	AMT
24RP	CLOTHING - BOOTS, BIBS, RAINGEAR, JACKETS, VESTS		2,500
			2,500

001-4320-432.60-21 Natural Gas 9,800

LEVEL	TEXT	TEXT	AMT
24RP	ENSTAR		9,800
	2A CENTURY PARK 3 - ROADS SHOP - CENTAUR METER #158456		9,800

001-4320-432.60-22 Electricity 120,000

LEVEL	TEXT	TEXT	AMT
24RP	MATANUSKA ELECTRIC ASSOCIATION		120,000
	SPRUCE AND N LUCILLE SIGNAL LIGHT #TE12983		
	RR CROSSING ARM S. MACK #A02021098		
	HALLEA LN RAILROAD CROSSING #TE809002		
	COTTONWOOD PK LIGHTS #T75110		
	RR CROSSING BY TRATMENT PLANT #TE812648		
	GLENWOOD RR CROSSING #T65588		
	TALLERICO - #A02011805		
	PHASE II STREETLIGHTS / SWANSON #TE20046		
	MEA STREETLIGHTS (140)		
	KGB/SUSITNA STREETLIGHTS - #TE810686		
	FRED NELSON L44 (CEMETERY) #T61818		
	BRIDGESTONE # TE815871		
	CENTURY PARK II B3L2 LIGHT #T73719		
	FISHHOOK AND PECK #T71893		
	CENTURY PARK II B3L3 AND L4 #TE400051		
	GGL B1L7 #T73720		
	GVC B3L20 #T75954		
	PROSPECTOR HILLS B1L13 #T71431		
	WASILLA AIRPARK IND/TOMMY MOE STORM #TE90299		
	MISSION HILLS 1		
	CRUSEY STREET LIGHTS #TE20058		
	MISSION HILLS #A02044283		
	BRIDGESTONE S/L #T75461		
	ROADS SHOP (CENTAUR) #TE400259		
	LUCAS RD / SPRUCE AVENUE #AK0200118		
	LUCAS RD / SPRUCE AVENUE #AK 0200216		
	DESKA STREET LIGHTS #A02046036		

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION		
	CLAPP ST LOAD CENTER (MENARD) #A12000508		120,000
001-4320-432.60-25	Gasoline	80,000	
LEVEL	TEXT		TEXT AMT
24RP	DIESEL - FOR FUEL DISPENSING TANK		65,000
	VEHICLE FUEL		15,000
			80,000
001-4320-432.70-40	Machinery & Equipment	5,000	
LEVEL	TEXT		TEXT AMT
24RP	COMPRESSOR, COMPACTOR, REPLACEMENT TOOLS AND EQUIPMENT		5,000
			5,000
001-4320-432.99-12	Vehicle Fund	50,000	
001-4320-432.99-17	Technology Replacement	300	
001-4330-433.40-11	Water/Sewerage	3,700	
LEVEL	TEXT		TEXT AMT
24RP	CITY WATER / SEWER - CITY HALL, BLIND NICK SHOP		3,700
			3,700
001-4330-433.40-12	Waste Disposal	7,500	
LEVEL	TEXT		TEXT AMT
24RP	WASTE DISPOSAL - CITY HALL		4,500
	BLIND NICK SHOP		2,500
	HOMELESS CLEANUP - ONCE PER YEAR		500
			7,500
001-4330-433.40-20	Cleaning	39,520	
LEVEL	TEXT		TEXT AMT
24RP	JANITORIAL - CITY HALL, PARKS SHOP		31,500
	ALSCO MATS & COVERALLS CLEANING & REPLACEMENT		4,100
	WINDOW CLEANING - CITY HALL		2,920
	CARPET CLEANING - 2 TIMES		1,000
			39,520
001-4330-433.40-30	Repair & Maintenance	40,800	
LEVEL	TEXT		TEXT AMT
24RP	OFFICE EQUIPMENT SERVICE AND REPAIR		1,620
	VEHICLES - TIRE CHANGEOVER, WIPERBLADE INSTALL, MECHANICAL WORK, VEHICLE LICENSE FEES		5,400

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	
	CITY BUILDINGS, BOILERS, HVAC UNITS, FENCES	28,000
	CEMETERY WELL REPAIR	
	TAYLOR FIRE PROTECTION - EXTINGUISHER AND ALARM	1,450
	INSPECTION AND REPAIR - CITY HALL, BLIND NICK SHOP	
	TOWING SERVICE	500
	SWEEPING CITY PARKING LOTS	3,500
	OVERSIZE PERMITS	330
		40,800
001-4330-433.40-31	Computer Software Maint	2,885
LEVEL	TEXT	TEXT AMT
24RP	CIMS - RAEMAKER 10/1/2023 - 9/30/2024	2,885
		2,885
001-4330-433.40-40	Rentals	5,000
LEVEL	TEXT	TEXT AMT
24RP	MAN LIFT, DOZER, EXCAVATOR, CHIPPER, PILE DRIVER	5,000
		5,000
001-4330-433.40-91	Contractual Services	25,080
LEVEL	TEXT	TEXT AMT
24RP	GENERATOR INSPECTION - CITY HALL UNIT 10	2,000
	OTHER CONTRACTED SERVICES, ASBESTOS TESTING	2,100
	TAYLOR FIRE PROTECTION - CITY HALL MONITORING	480
	LOCKSMITH	500
	ELECTRICIAN	10,000
	PLUMBER	10,000
		25,080
001-4330-433.50-20	Insurance	48,320
LEVEL	TEXT	TEXT AMT
24RP	GENERAL LIABILITY / AUTO / PROPERTY INSURANCE	48,320
		48,320
001-4330-433.50-30	Communications	4,730
LEVEL	TEXT	TEXT AMT
24RP	CELLULAR PHONES	1,220
	COURIER - PACKAGE AND LETTER DELIVERY	250
	MATANUSKA TELEPHONE ASSOCIATION	2,900
	MNET3353.16 - CITY SHOP (BLIND NICK)	
	LOCAL SERVICE - 907-373-4762 - SHOP FAX	260
	GCI - LONG DISTANCE	100
		4,730

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	
001-4330-433.60-21	Natural Gas	23,500
LEVEL	TEXT	TEXT AMT
24RP	ENSTAR	23,500
	1-4 INDIAN HILLS SHOP (BLIND NICK) - METER #3209	
	22-3 TOWNSITE CITY HALL - METER #8113	23,500
001-4330-433.60-22	Electricity	51,000
LEVEL	TEXT	TEXT AMT
24RP	MATANUSKA ELECTRIC ASSOCIATION	51,000
	CITY HALL #TE90136	
	BLIND NICK SHOP - #TE90318	51,000
001-4330-433.60-25	Gasoline	11,150
LEVEL	TEXT	TEXT AMT
24RP	DIESEL - FOR GENERATORS	650
	VEHICLE FUEL CROWLEY & CIRCLE K	10,500
		11,150
001-4330-433.99-12	Vehicle Fund	5,000
LEVEL	TEXT	TEXT AMT
24RP	VEHICLE FUND REPLACEMENT	5,000
		5,000
001-4330-433.99-17	Technology Replacement	300
LEVEL	TEXT	TEXT AMT
24RP	COMPUTER REPLACEMENT	600
		600
001-4510-451.30-34	Other	1,000
LEVEL	TEXT	TEXT AMT
24RP	CONSULTATION FEES	1,000
		1,000
001-4510-451.40-11	Water/Sewerage	3,000
LEVEL	TEXT	TEXT AMT
24RP	CITY WATER/SEWER - INCLUDES BOTH BUILDINGS	3,000
		3,000

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	
001-4510-451.40-12	Waste Disposal	2,000
LEVEL	TEXT	TEXT AMT
24RP	MUSEUM WASTE DISPOSAL	2,000
		2,000
001-4510-451.40-20	Cleaning	2,945
LEVEL	TEXT	TEXT AMT
24RP	NEW MUSEUM CARPET CLEANING	500
	OLD MUSEUM CARPET CLEANING	500
	WINDOW CLEANING OLD MUSEUM INT/EXT	450
	WINDOW CLEANING NEW MUSEUM INT/EXT	650
	ALSCO MATS	845
		2,945
001-4510-451.40-30	Repair & Maintenance	12,300
LEVEL	TEXT	TEXT AMT
24RP	STAIRLIFT ROUTINE MAINTENANCE/REPAIR	2,400
	NEW AND OLD MUSEUM SECURITY ALARM REPAIR/MAINT	1,500
	FURNACE REPAIR/MAINTENANCE	2,000
	VEHICLE REPAIR	2,300
	FIRE ALARM BATTERIES	300
	LED/SWITCH COVERS/RECEPTICALS/SECURITY LIGHTS	1,800
	TAYLOR FIRE NON ROUTINE MAINTENANCE	500
	SPECIAL REPAIRS	500
	WATER FILTER FOR BOILER SYSTEM REPLACEMENT 4X/YR	1,000
		12,300
001-4510-451.40-31	Computer Software Maint	5,472
LEVEL	TEXT	TEXT AMT
24RP	ADOBE CREATIVE CLOUD LICENSE	2,772
	PAST PERFECT LICENSE	900
	CONSERV! LICENSE	1,800
		5,472
001-4510-451.40-40	Rentals	4,750
LEVEL	TEXT	TEXT AMT
24RP	COPIER RENTAL	1,750
	TRAVELING EXHIBITS RENTAL	3,000
		4,750
001-4510-451.40-90	Oth Property Services	5,000
LEVEL	TEXT	TEXT AMT

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	
24RP	OLD MUSEUM SECURITY SYSTEM/GUARDIAN	500
	NEW MUSEUM SECURITY SYSTEM/GUARDIAN	1,500
	TAYLOR FIRE ANNUAL INSPECTIONS	1,400
	TAYLOR FIRE SYSTEM MONITORING	600
	SOA LIFT/ELEVATOR INSPECTIONS	500
	STAIRLIFT INSPECTIONS	500
		5,000

001-4510-451.50-20 Insurance 15,073

LEVEL	TEXT	TEXT	AMT
24RP	GENERAL LIABILITY / AUTO / PROPERTY INSURANCE		15,073
			15,073

001-4510-451.50-30 Communications 10,380

LEVEL	TEXT	TEXT	AMT
24RP	CELLULAR PHONES		1,220
	POSTAGE FOR CORRESPONDANCE		200
	POPSTAGE FOR MUSEUM SHOP PURCHASES		200
	SHIPPING OF EXHIBITS		1,200
	VISITOR INQUIRY MAILINGS		200
	OLD MUSEUM PANIC LINE X1 (COLL ROOM)		500
	NEW MUSEUM PANIC LINE X3 (FNT DSK/CUR OFF/ARC OFF)		1,500
	INTERNET (NEW MUS/OLD MUS/SCHOOL HOUSE)		2,400
	MLIT 3602-5MG		2,500
	LONG DISTANCE		100
	DESK PHONE		360
			10,380

001-4510-451.50-40 Advertising 8,400

LEVEL	TEXT	TEXT	AMT
24RP	ALASKA TRAVEL INDUSTRY ASSOC ADS		400
	VISIT ANCHORAGE GUIDE		400
	MAT-SU CONVENTION AND VISITORS BUREAU		400
	AGS RV GUIDE		1,500
	SOUTHEAST PUBLICATIONS RV GUIDE		1,500
	ACOA (ALASKA CAMPGROUND MAP)		1,250
	MILEPOST		450
	BELL'S TRAVEL GUIDE		1,000
	FACEBOOK ADS		300
	LOCAL RADIO ADS		1,200
			8,400

001-4510-451.50-50 Printing & Binding 4,900

LEVEL	TEXT	TEXT	AMT
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FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	
24RP	PRINTING FOR EXHIBIT PANELS	3,000
	PRINTING FOR EXHIBIT BANNERS	600
	PRINTING FOR BROCHURES	1,000
	FLYERS, POSTERS, BUSINESS CARDS, INVITATIONS	300
		4,900
001-4510-451.50-81	Travel	5,500
LEVEL	TEXT	TEXT AMT
24RP	MUSEUMS ALASKA CONFERENCE	1,500
	ALASKA HISTORICAL SOCIETY CONFERENCE	1,500
	ATALM CONFERENCE	1,500
	MEALS	500
	MILEAGE	500
		5,500
001-4510-451.50-82	Staff Development	6,500
LEVEL	TEXT	TEXT AMT
24RP	MUSEUMS ALASKA CONFERENCE FEES	600
	ALASKA HISTORICAL SOCIETY CONFERENCE FEES	600
	ATALM CONFERENCE FEES	300
	TUITION REIMBURSEMENT COLLEGE/CERT	1,500
	WEBINARS, TELECONF, ONLINE TRAINING	3,500
		6,500
001-4510-451.50-85	Dues & Subscriptions	3,739
LEVEL	TEXT	TEXT AMT
24RP	MATSU CONVENTION AND VISITOR BUREAU	200
	VISIT ANCHORAGE	400
	ARMA (ASSOC OF RECORDS MANAGERS)	350
	AMERICAN MARKETING ASSOC	149
	NAGARA (GOV RECORDS)	225
	AMERICAN ALLIANCE OF MUSEUMS	230
	AASLH	155
	MUSEUMS ALASKA	180
	ALASKA HISTORICAL SOCIETY	50
	ALASKA TRAVEL INDUSTRY ASSOC	150
	SOCIETY OF AMERICAN ARCHIVIST	340
	GRANTSWATCH	200
	CONSTANT CONTACT	600
	HOOTSUITE/SOCIAL PILOT	350
	CANVA PRO	160
		3,739
001-4510-451.50-90	Oth Purchased Services	4,900
LEVEL	TEXT	TEXT AMT

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	
24RP	CLOVER MACHINE FEES	2,400
	EXHIBITS CONSTRUCTION	2,500
		4,900
001-4510-451.50-97	Recreation Programs	3,300
LEVEL	TEXT	TEXT AMT
24RP	SUMMER BLOCK PARTY	600
	NIGHT AT THE MUSEUM PRESENTER FEES	1,000
	TRAVELING EXHIBIT EVENTS/PROGRAMMING	500
	OLD TOWN AUTUMN FEST	600
	CHRISTMAS CELEBRATION	600
		3,300
001-4510-451.60-10	General Supplies	10,000
LEVEL	TEXT	TEXT AMT
24RP	COLLECTIONS MANAGEMENT SUPPLIES	5,000
	ARCHIVAL MANAGEMENT SUPPLIES	3,500
	PAPER, PEN, CARSTOCK, BATTERIES	1,500
		10,000
001-4510-451.60-12	Gift Shop Merchandise	4,000
LEVEL	TEXT	TEXT AMT
24RP	MUSEUM SHOP MERCHANDISE	3,000
	MUSEUM SHOP HARDWARE/DISPLAY	1,000
		4,000
001-4510-451.60-15	Small Tools & Equipment	11,500
LEVEL	TEXT	TEXT AMT
24RP	MUSEUM DISPLAY REPLACEMENT	2,500
	ARCHIVAL STORAGE	2,000
	MUSEUM STORAGE FOR COLLECTIONS	3,000
	ENVIRONMENTAL MONITORING AND PEST MANAGEMENT	1,000
	TOWNSITE SIGNAGE REPLACEMENT	3,000
		11,500
001-4510-451.60-16	Uniforms & Clothing	1,500
LEVEL	TEXT	TEXT AMT
24RP	MUSEUM UNIFORM AND OUTERWEAR REPLACEMENT	1,500
		1,500
001-4510-451.60-21	Natural Gas	17,000
LEVEL	TEXT	TEXT AMT

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION		
24RP	ENSTAR NATURAL GAS	17,000	
	NEW MUSEUM, ORIGINAL MUSEUM, TOWNSITE BUILDINGS		17,000
	001-4510-451.60-22 Electricity	20,000	
LEVEL	TEXT	TEXT	AMT
24RP	MATANUSKA ELECTRIC ASSOCIATION		20,000
	INCLUDES NEW MUSEUMS, ORIGINAL MUSEUM AND TOWNSITE		20,000
	001-4510-451.60-25 Gasoline	1,560	
LEVEL	TEXT	TEXT	AMT
24RP	GASOLINE FOR CITY VEHICLE		1,560
			1,560
	001-4510-451.99-17 Technology Replacement	750	
LEVEL	TEXT	TEXT	AMT
24RP	TWO LAPTOPS AND ONE DESKTOP		750
			750
	001-4520-452.30-34 Other	1,760	
LEVEL	TEXT	TEXT	AMT
24RP	HEPATITIS B VACCINE INJECTIONS		1,760
			1,760
	001-4520-452.40-11 Water/Sewerage	5,600	
LEVEL	TEXT	TEXT	AMT
24RP	CITY WATER / SEWER		5,600
	NUNLEY PARK (KNIK STREET)		
	NEWCOMB PARK (WASILLA LANE PARK)		
	WONDERLAND PARK (IDITAPARK)		
	CARTER PARK (LAKE STREET)		
			5,600
	001-4520-452.40-12 Waste Disposal	15,300	
LEVEL	TEXT	TEXT	AMT
24RP	CLEAN UP WEEK		1,200
	HONOR GARDEN - JULY 4TH		300
	BLIND NICK / LAKE LUCILE PARK		10,800
	HOMELESS CAMP CLEAN UP		3,000
			15,300

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	
001-4520-452.40-30	Repair & Maintenance	56,390

LEVEL	TEXT	TEXT	AMT
24RP	PARKS, GROUNDS, CEMETARY, FENCE REPAIRS		22,500
	VEHICLES - TIRE CHANGEOVER, WIPERBLADE INSTALL, MECHANICAL WORK, VEHICLE LICENSE FEES		8,000
	HONOR GARDEN BRICKS, MAINTAIN TREE MEMORIAL PLAQUE		1,500
	TOWING SERVICES		400
	PARK AND INFORMATIONAL SIGNS		3,000
	STATE OF ALASKA / DEPARTMENT OF TRANSPORTATION		990
	OVERSIZE PERMITS FOR CAT 950 LOADER, CASE, PLOWS		
	BUILDINGS AND BATHROOM REPAIRS		20,000
			56,390

001-4520-452.40-31	Computer Software Maint	800
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LEVEL	TEXT	TEXT	AMT
24RP	KENERSON GROUP - GIS SOFTWARE SUPPORT AND UPGRADES (TREE WORKS)		800
			800

001-4520-452.40-40	Rentals	11,750
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LEVEL	TEXT	TEXT	AMT
24RP	DOZER, AERIEL LIFT, EXCAVATOR, AIR COMPRESSOR, WOOD CHIPPER, TENTS		10,000
	COPIER RENTAL		1,750
			11,750

001-4520-452.40-91	Contractual Services	46,133
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LEVEL	TEXT	TEXT	AMT
24RP	RENT - A - CAN PORTABLE TOILETS		
	NUNLEY PARK (STANDARD UNIT)		910
	NEWCOMB PARK (STANDARD UNIT)		910
	VETERANS WALL - MEMORIAL DAY, VETERANS DAY (2 STANDARD UNITS, 1 HANDICAPPED UNIT)		730
	CARTER PARK (STANDARD UNIT)		910
	SUSITNA BOAT LAUNCH (HANDICAPPED UNIT)		880
	CEMETERY (CITY OWNED, HANDICAPPED -SERVICE ONLY)		825
	COTTONWOOD CREEK PARK (STANDARD UNIT)		770
	WONDERLAND PARK (STANDARD UNIT)		910
	PEDERSON PARK (STANDARD UNIT)		770
	GUARDIAN SECURITY		
	PATROL PARKS - PATROL PARKS & LOCK RESTROOMS		7,425
	PEDESTRIAN TUNNEL		2,793
	CEMETERY		800
	CAMP HOST - LAKE LUCILE CAMPGROUND		2,500

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION		
	DANGER TREE REMOVAL		25,000
			46,133
001-4520-452.50-20	Insurance	24,180	
LEVEL	TEXT		TEXT AMT
24RP	GENERAL LIABILITY / AUTO / PROPERTY INSURANCE		24,180
			24,180
001-4520-452.50-30	Communications	3,885	
LEVEL	TEXT		TEXT AMT
24RP	CELLULAR PHONES		3,325
	COURIER - PACKAGE AND LETTER DELIVERY		200
	MATANUSKA TELEPHONE ASSOCIATION		260
	LOCAL SERVICE 907-373-4762 - SHOP FAX MACHINE		
	GCI - LONG DISTANCE SERVICE		100
			3,885
001-4520-452.50-40	Advertising	350	
LEVEL	TEXT		TEXT AMT
24RP	REQUEST FOR PROPOSALS, INFORMATION OR QUOTES ON CONTRACTS		350
			350
001-4520-452.50-81	Travel	200	
LEVEL	TEXT		TEXT AMT
24RP	ANCHORAGE - MILEAGE, HOTELS, MEALS, PARKING, TAXI		200
			200
001-4520-452.50-82	Staff Development	23,770	
LEVEL	TEXT		TEXT AMT
24RP	ALASKA COMMUNITY FOREST COUNCIL - TRAINING AND CERTIFICATION		120
	WORK ZONE TRAFFIC SAFETY - CERTIFICATION		1,000
	MUNICIPALITY OF ANCHORAGE - PARKS AND RECREATION - PLAYGROUND SAFETY TRAINING / CERTIFICATION		1,200
	GROWN IN ALASKA		200
	ARBORIST CERTIFICATION		1,500
	ENVIRONMENTAL SERVICES - ASBESTOS ABATEMENT		750
	CERTIFICATION AND LICENSING		
	COMMERCIAL DRIVERS LICENSE CERTIFICATIONS (2)		19,000
			23,770
001-4520-452.50-85	Dues & Subscriptions	260	

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER ACCOUNT DESCRIPTION

LEVEL	TEXT	TEXT	AMT
24RP	INTERNATIONAL SOCIETY OF ABORICULTURE MEMBERSHIP		100
	ALASKA RECREATION AND PARK ASSOCIATION MEMBERSHIP		95
	SKETCH UP SHOP DESIGN (50% - ALSO SEE PROPERTY)		65
			260

001-4520-452.50-90 Oth Purchased Services 500

LEVEL	TEXT	TEXT	AMT
24RP	RESPIRATOR FIT TESTING		500
			500

001-4520-452.60-10 General Supplies 73,520

LEVEL	TEXT	TEXT	AMT
24RP	OFFICE, JANITORIAL, PARKS BUILDINGS AND EQUIPMENT		14,900
	MATERIALS, BENCH AND TABLE FRAMES, GARBAGE CANS		
	TREES - RUNOFF RANGERS		1,000
	PLANTS AND FLOWER BEDDING		20,000
	HANGING BASKETS		4,000
	LIGHTS		1,200
	FLAGS - MILITARY FLAGS FOR HONOR GARDEN		1,500
	FIRST AID SUPPLIES		595
	GRAVEL, CRUSHED ROCK, SAND, TOPSOIL		5,000
	FENCING MATERIAL		3,000
	IRRIGATION PIPING		3,600
	FERTILIZER AND GRASS SEED		3,000
	ANTI GRAFFITI PAINT & GRAFFITI REMOVER		6,000
	DECORATIVE STREET POLE BANNERS, HARDWARE		2,000
	INKSPOT - ENVELOPES CAMPGROUND (UNTIL MID-SEASON)		500
	WOOD FIBER FOR PLAYGROUND SAFETY		7,225
			73,520

001-4520-452.60-15 Small Tools & Equipment 20,230

LEVEL	TEXT	TEXT	AMT
24RP	ELECTRIC, PNEUMATIC, HAND TOOLS - WEED EATERS,		11,830
	FANS, HEATERS, PRUNERS, RAKES		
	SHOP EQUIPMENT, GRINDER, BENCH PRESS, COMPRESSOR		8,400
			20,230

001-4520-452.60-16 Uniforms & Clothing 750

LEVEL	TEXT	TEXT	AMT
24RP	CLOTHING - BOOTS, BIBS, RAINGEAR, JACKETS, VESTS		750
			750

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	
001-4520-452.99-17	Technology Replacement	450
LEVEL	TEXT	TEXT AMT
24RP	COMPUTER REPLACEMENT	900
		900
001-4550-455.30-32	Legal	875
LEVEL	TEXT	TEXT AMT
24RP	GENERAL LEGAL SUPPORT	875
		875
001-4550-455.30-34	Other	27,895
LEVEL	TEXT	TEXT AMT
24RP	OCLC BIBLIOGRAPHIC DATABASE THRU GROUP SERVICES AGREEMENT	3,200
	ALASKA LIBRARY CATALOG LIBRARY AUTOMATION FEE	6,695
	COURIER	18,000
		27,895
001-4550-455.40-11	Water/Sewerage	5,000
LEVEL	TEXT	TEXT AMT
24RP	CITY WATER/SEWER	5,000
		5,000
001-4550-455.40-12	Waste Disposal	4,550
LEVEL	TEXT	TEXT AMT
24RP	RECYCLING SERVICE	1,800
	WEEKLY WASTE REMOVAL	2,750
		4,550
001-4550-455.40-20	Cleaning	69,528
LEVEL	TEXT	TEXT AMT
24RP	PERIODIC CLEANING UPHOLSTERED FURNITURE	5,000
	CARPET CLEANING	5,200
	JANITORIAL SERVICES	50,778
	ALSCO MATS CLEANING/REPLACEMENT	3,550
	CLEANING SUPPLIES	5,000
		69,528
001-4550-455.40-30	Repair & Maintenance	17,300
LEVEL	TEXT	TEXT AMT

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	
24RP	LIBRARY MATERIALS SECURITY SYSTEM	6,700
	GENERAL REPAIR AND MAINTENANCE	5,300
	FIRE SYSTEMS ANNUAL INSPECTION	1,200
	FILTERS FOR AIR HANDLING UNITS	2,500
	TRACTOR MAINTENANCE	500
	SECURITY CAMERA MAINTENANCE	500
	WINDOW CLEANING	600
		17,300
001-4550-455.40-31	Computer Software Maint	6,450
LEVEL	TEXT	TEXT AMT
24RP	COMPUTER, WIFI AND PRINT PAYMENT SOFTWARE	1,500
	SERVICE CONTRACT ON SOFTWARE TO MANAGE PATRON	
	ONLINE CALENDAR AVAILABILITY APP FOR MPR BOOKINGS	600
	ONLINE INVOICING SOFTWARE FOR MPR BOOKINGS	350
	PATRON AND STAFF COMPUTERS	3,000
	PROXY SERVER LICENSING - OCLC	1,000
		6,450
001-4550-455.40-40	Rentals	2,800
LEVEL	TEXT	TEXT AMT
24RP	COPIER RENTAL	2,800
		2,800
001-4550-455.40-90	Oth Property Services	465
LEVEL	TEXT	TEXT AMT
24RP	GUARDIAN SECURITY SYSTEMS (FIRE MONITORING)	465
		465
001-4550-455.50-20	Insurance	42,850
LEVEL	TEXT	TEXT AMT
24RP	GENERAL LIABILITY / AUTO / PROPERTY INSURANCE	42,850
		42,850
001-4550-455.50-30	Communications	28,047
LEVEL	TEXT	TEXT AMT
24RP	CELLULAR PHONES	1,257
	LONG DISTANCE	150
	POSTAGE	15,500
	STAMPS.COM SERVICE	240
	MATANUSKA TELECOM ASSOCIATION	
	INTERNET/LOCAL	6,400
	MNET 6169	4,500

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION		
			28,047
001-4550-455.50-40	Advertising	500	
LEVEL	TEXT		TEXT AMT
24RP	FRONTIERSMAN ADVERTISING, BID PROPOSALS		500
			500
001-4550-455.50-81	Travel	4,735	
LEVEL	TEXT		TEXT AMT
24RP	DIRECTOR-PUBLIC LIBR ASSOCIATION CONFERENCE		2,100
	LIBRARY DIRECTOR-DIRLEAD CONFERENCE		135
	MILEAGE		500
	YOUTH SERVICES LIBRARIAN ALA CONFERENCE		2,000
			4,735
001-4550-455.50-82	Staff Development	3,025	
LEVEL	TEXT		TEXT AMT
24RP	PUBLIC LIBR ASSOCIATION CONFERENCE REGISTRATION		325
	STAFF TRAINING/LEARNING OPPORTUNITIES		1,500
	TUITION ASSISTANCE		1,200
			3,025
001-4550-455.50-85	Dues & Subscriptions	1,200	
LEVEL	TEXT		TEXT AMT
24RP	ALASKA LIBRARY NETWORK MEMBERSHIP		500
	COLLECTION DEVELOPMENT PERIODICALS		700
			1,200
001-4550-455.60-10	General Supplies	18,703	
LEVEL	TEXT		TEXT AMT
24RP	OFFICE SUPPLIES		9,550
	SUPPLIES TO PROCESS LIBRARY MATERIALS		9,153
			18,703
001-4550-455.60-15	Small Tools & Equipment	1,000	
LEVEL	TEXT		TEXT AMT
24RP	GENERAL SMALL TOOLS AND EQUIPMENT		1,000
			1,000
001-4550-455.60-21	Natural Gas	21,000	
LEVEL	TEXT		TEXT AMT

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION		
24RP	ENSTAR NATURAL GAS		21,000
			21,000
	001-4550-455.60-22 Electricity	39,000	
LEVEL	TEXT		TEXT AMT
24RP	MATANUSKA ELECTRIC ASSOCIATION		39,000
			39,000
	001-4550-455.60-40 Books & Periodicals	82,000	
LEVEL	TEXT		TEXT AMT
24RP	JUVENILE, EASY READER, AND YOUNG ADULT BOOKS		28,700
	BOOKS FOR ADULT COLLECTION		53,300
			82,000
	001-4550-455.60-41 Subscriptions	4,351	
LEVEL	TEXT		TEXT AMT
24RP	MAGAZINES & NEWSPAPERS FOR LIBRARY COLLECTION		4,351
			4,351
	001-4550-455.60-42 Audiovisual	17,500	
LEVEL	TEXT		TEXT AMT
24RP	AUDIOVISUAL MATERIALS FOR YOUTH COLLECTION		7,500
	AUDIOVISUAL MATERIALS FOR ADULT COLLECTION		10,000
			17,500
	001-4550-455.60-43 Electronic Materials	18,700	
LEVEL	TEXT		TEXT AMT
24RP	ALASKA DIGITAL LIBRARY SUBSCRIPTION		14,000
	EAUDIOBOOKS/EBOOKS		3,200
	ONLINE NEWSPAPER ACCESS FOR PATRONS		1,500
			18,700
	001-4550-455.60-45 Special Programs	8,500	
LEVEL	TEXT		TEXT AMT
24RP	YOUTH SERVICES/CHILDREN'S PROGRAMMING		5,000
	ADULT SERVICES AND PROGRAMMING		3,000
	VOLUNTEER GRATITUDE		500
			8,500
	001-4550-455.99-17 Technology Replacement	11,200	
	001-4570-457.50-20 Insurance	2,553	
LEVEL	TEXT		TEXT AMT

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	
24RP	GENERAL LIABILITY INSURANCE	2,553
		2,553
001-4570-457.50-40	Advertising	3,500
LEVEL	TEXT	TEXT AMT
24RP	LOCAL RADIO/NEWSPAPER/SOCIAL MEDIA/OTHER	3,500
		3,500
001-4570-457.50-50	Printing & Binding	1,500
LEVEL	TEXT	TEXT AMT
24RP	POSTERS/BANNERS	1,000
	PARK PASSPORTS	500
		1,500
001-4570-457.50-81	Travel	1,700
LEVEL	TEXT	TEXT AMT
24RP	ALASKA RECREATION & PARKS CONFERENCE- FLIGHT	700
	ALASKA RECREATION & PARKS CONFERENCE- HOTEL	750
	ALASKA RECREATION & PARKS CONFERENCE- MILEAGE, FOOD	250
		1,700
001-4570-457.50-82	Staff Development	250
LEVEL	TEXT	TEXT AMT
24RP	ALASKA RECREATION & PARKS CONFERENCE- REGISTRATION	250
		250
001-4570-457.50-85	Dues & Subscriptions	250
LEVEL	TEXT	TEXT AMT
24RP	ALASKA RECREATION & PARKS ASSOCIATION- MEMBERSHIP	250
		250
001-4570-457.50-97	Recreation Programs	57,304
LEVEL	TEXT	TEXT AMT
24RP	4TH OF JULY MAYOR'S PICNIC: BAND/SOUND/FOOD/DRINKS	5,000
	4TH OF JULY PORTA POTTIES: PICNIC & PARADE	2,000
	4TH OF JULY PARADE/TRAFFIC/SECURITY/PERMIT/FLOAT	9,000
	MUSIC IN THE PARK JUNE & JULY FINALE SHOW	10,000
	CLEAN UP DAYS IN MAY: PRIZES	500
	HALLOWEEN COMMUNITY SKATE PARTY	300
	CITY OF WASILLA CELEBRATION EVENTS	4,000
	NEW YEAR'S EVE FIREWORKS/SECURITY	19,500
	SKATE THE LAKE HOT COCOA/TREATS	150

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION		
	WASILLA WINTERFEST		1,854
	PARKS PASSPORT PROGRAM		5,000
			57,304
001-4570-457.60-10	General Supplies	1,500	
LEVEL	TEXT		TEXT AMT
24RP	ADMINISTRATION SUPPLIES		750
	SUPPORT MATERIALS FOR PROGRAMS/EVENTS		750
			1,500
001-4570-457.60-15	Small Tools & Equipment	1,250	
LEVEL	TEXT		TEXT AMT
24RP	SUPPORT GAMES/SPORTS & TRAIL EQUIPMENT		500
	GRILL/COOLERS/CANOPIES		750
			1,250
001-4990-499.80-91	Insurance Deduct/Broker	20,000	
LEVEL	TEXT		TEXT AMT
24RP	INSURANCE DEDUCTIBLE		20,000
			20,000
001-4990-499.80-92	Property Tax Payments	7,500	
LEVEL	TEXT		TEXT AMT
24RP	THIS LINE ITEM IS FOR TAXES OWED TO THE MATSU BOROUGH FOR FORECLOSED PROPERTY TAX PARCELS THE CITY WISHES TO RETAIN. ADDITIONALLY, THIS ACCOUNT PAYS FOR PROPERTY TAX ON PARCELS THE CITY OWNS BUT IS REQUIRED TO PAY PROPERTY TAX DUE TO ITS ENTERPRISE TYPE NATURE.		7,500
			7,500
001-4990-499.80-94	Lawsuit Costs/Settlements	25,000	
LEVEL	TEXT		TEXT AMT
24RP	COSTS OR SETTLEMENTS ASSOCIATED TO UNION CONTRACTS PURCHASING DISPUTES OR GENERAL LEGAL CASES.		25,000
			25,000
001-4990-499.97-02	AK Family Services(SART)	51,500	
LEVEL	TEXT		TEXT AMT
24RP	SART (SEXUAL ASSAULT RESPONSE TEAM) PROGRAM THRU ALASKA FAMILY SERVICES		51,500
			51,500

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION		
001-4990-499.99-11	Capital Projects Fund	2,308,000	
001-4990-499.99-13	Right of Way Fund	25,000	
001-4990-499.99-16	Road CIP Fund	1,245,000	
001-4990-499.99-22	Youth Court Fund	25,000	
LEVEL	TEXT		TEXT AMT
24RP	PLANNING GRANT		25,000
			25,000
001-4990-499.99-33	Airport Fund	835,000	
001-4990-499.99-34	CMMSC Fund	1,325,000	
110-4181-499.45-01	Comprehensive Plan	60,000	
LEVEL	TEXT		TEXT AMT
24RP	COMPREHENSIVE PLAN REVIEW, AMEND AND IMPLEMENT		60,000
			60,000
110-4181-499.45-05	Prof Service Projects	60,000	
110-4181-499.45-09	Equipment Replacement	100,000	
LEVEL	TEXT		TEXT AMT
24RP	NETWORKING SWITCHES		25,000
	UPS REPLACEMENT\BATTERIES		20,000
	STORAGE NETAPP SAN		55,000
			100,000
110-4181-499.45-98	Proposed Budget	100,000	
LEVEL	TEXT		TEXT AMT
24RP	ARCTIC WINTER GAMES SPONSORSHIP		100,000
			100,000
110-4320-432.45-44	Street Lighting LED Imprv	15,000	
LEVEL	TEXT		TEXT AMT
24RP	MULTI-YEAR LED STREET LIGHT REPLACEMENT		15,000
			15,000
110-4320-432.45-98	Proposed Budget	1,793,000	
110-4330-433.45-58	Townsite Restoration	30,000	
110-4510-451.45-02	Museum Building	50,000	
LEVEL	TEXT		TEXT AMT
24RP	PARKING LOT/ALLEY WAY PAVING AND LANDSCAPING		50,000
			50,000
110-4520-452.45-01	Park Improvements	50,000	

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	
110-4520-452.45-46	Iditapark Improvements	25,000
110-4520-452.45-55	Lake Lucile Campground	25,000
120-4130-413.70-42	Vehicles	50,000

LEVEL	TEXT	TEXT	AMT
24RP	MAYOR VEHICLE		50,000
			50,000

120-4230-420.70-42	Vehicles	359,379
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LEVEL	TEXT	TEXT	AMT
24RP	VEHICLE REPLACEMENT (5 PATROL)		359,379
			359,379

120-4310-431.70-42	Vehicles	200,000
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LEVEL	TEXT	TEXT	AMT
24RP	VEHICLE REPLACEMENT		200,000
			200,000

130-4320-432.45-29	Easements	25,000
160-4320-432.45-21	Road Paving - City	1,000,000

LEVEL	TEXT	TEXT	AMT
24RP	CENTURIAN PL		1,000,000
	WILDER AVE		
	EXECUTIVE PL		
	RAVENWOOD LOOP		
	LAKE LUCILLE DR (PHASE II)		
	HERITAGE DR		
	BAILEY AVE		
	LOBO ST		
	CORKEY ST		
	HOLIDAY DR		
	BRIAR DR		
	FOREST ST		
	DOROTHEA CIR		
	PARK AVE		
	KNIK ST		
	WILLOW ST		
	WESTPOINT DR (E)		
	WESTPOINT DR (W)		
	MCKINLEY ST		
	DENALI ST		
	TALKEETNA ST		
	BOUNDARY ST		
	SILVER HILLS CIR		
	CLACIER AVE		

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION		
	GLENKERRY DR		
	KERRY LN		
	HJELLEN DR		
	PIONEER DR		
	MIKEY DR		
	PINEHURST CIR		
	GAMBIT CIR		
			1,000,000
160-4320-432.45-73	ARRC Crossing Improve	20,000	
160-4320-432.45-98	Proposed Budget	225,000	
LEVEL	TEXT		TEXT AMT
24RP	FERN STREET		175,000
	RILEY AVENUE MATCHING FUNDS		50,000
			225,000
170-4192-416.70-41	Machinery & Equipment	104,000	
LEVEL	TEXT		TEXT AMT
24RP	COMPUTER REPLACEMENT (40EA AT \$1500)		60,000
	SERVERS (3EA AT \$10,000)		30,000
	LAPTOPS (7EA AT \$2000)		14,000
			104,000
220-4270-427.30-31	Accounting & Auditing	105	
LEVEL	TEXT		TEXT AMT
24RP	ANNUAL AUDIT SERVICES		105
			105
220-4270-427.40-40	Rentals	650	
LEVEL	TEXT		TEXT AMT
24RP	PRINTER/COPIER RENTAL		650
			650
220-4270-427.50-20	Insurance	1,490	
LEVEL	TEXT		TEXT AMT
24RP	GENERAL LIABILITY INSURANCE		1,490
			1,490
220-4270-427.50-30	Communications	100	
LEVEL	TEXT		TEXT AMT
24RP	LONG DISTANCE		100
			100

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	
220-4270-427.50-50	Printing & Binding	50
LEVEL	TEXT	TEXT AMT
24RP	BUSINESS CARDS	50
		50
220-4270-427.50-81	Travel	3,000
LEVEL	TEXT	TEXT AMT
24RP	LOCAL MILEAGE REIMBURSEMENT	3,000
		3,000
220-4270-427.60-10	General Supplies	2,400
LEVEL	TEXT	TEXT AMT
24RP	COURT/GRADUATION/OFFICE SUPPLIES, CLASS EXPENSES	2,400
		2,400
310-4351-435.30-31	Accounting & Auditing	3,325
LEVEL	TEXT	TEXT AMT
24RP	ANNUAL AUDIT SERVICES	3,325
		3,325
310-4351-435.30-34	Other	3,430
LEVEL	TEXT	TEXT AMT
24RP	STATE OF ALASKA - DEPARTMENT OF ENVIRONMENTAL CONSERVATION - DRAINFIELD PERMIT	1,230
	TECPRO - EQUIPMENT PROGRAMMING AND CONTROL SERVICE PLC CONTROLS	2,000
	WASILLA MEDICAL CLINIC - HEPATITUS B VACCINATIONS	200
		3,430
310-4351-435.40-12	Waste Disposal	2,200
LEVEL	TEXT	TEXT AMT
24RP	WASTE DISPOSAL	2,200
		2,200
310-4351-435.40-30	Repair & Maintenance	14,680
LEVEL	TEXT	TEXT AMT
24RP	VEHICLES - TIRE CHANGOVER, WIPERBLADE INSTALL, REPAIR VEHICLE LICENSE FEES (LIGHT DUTY VEHICLE)	6,000
	STATE OF ALASKA - DEPARTMENT OF LABOR - MECHANICAL INSPECTION AND CERTIFICATION -STEAMER GENERATOR	150

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	
	TAYLOR FIRE PROTECTION - EXTINGUISHER AND ALARM	200
	INSPECTION AND REPAIR	
	SOA/DOT - OVERSIZE PERMIT	330
	DEC EFFLUENT DISCHARGE PERMIT	8,000
		14,680
310-4351-435.40-31	Computer Software Maint	500
LEVEL	TEXT	TEXT AMT
24RP	ONSSI OCULARIS SUPPORT/LICENSING - SECURITY CAMERA	500
		500
310-4351-435.40-40	Rentals	1,000
LEVEL	TEXT	TEXT AMT
24RP	AERIAL LIFTS, BOOMS, GENIE, CHERRY PICKER	1,000
		1,000
310-4351-435.50-20	Insurance	24,562
LEVEL	TEXT	TEXT AMT
24RP	GENERAL LIABILITY / AUTO / PROPERTY INSURANCE	24,562
		24,562
310-4351-435.50-30	Communications	10,250
LEVEL	TEXT	TEXT AMT
24RP	GCI - LONG DISTANCE	1,300
	CELLULAR PHONES	1,700
	POSTAGE/COURIER	550
	MATANUSKA ELECTRIC ASSOCIATION	6,700
	SEWER TREATMENT AUTO DIALER 373-2636/373-2605	
	MNET3353.09 - TREATMENT PLANT	
	MNET3353.08 - SEWER OFFICE	
	LOCAL SERVICE	
		10,250
310-4351-435.50-81	Travel	300
LEVEL	TEXT	TEXT AMT
24RP	ANCHORAGE - MILEAGE, MEALS, PARKING	300
		300
310-4351-435.50-82	Staff Development	4,300
LEVEL	TEXT	TEXT AMT
24RP	MUNICIPALITY OF ANCHORAGE - BACKFLOW PREVENTION	150
	TRAINING AND CERTIFICATION	

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	
	WORK ZONE TRAFFIC CERTIFICATION	1,400
	STATE OF ALASKA - DEPARTMENT OF ENVIRONMENTAL CONSERVATION - WASTEWATER COLLECTION AND TREATMENT CERTIFICATION	800
	ALASKA RURAL WATER ASSOCIATION TRAINING	750
	ALASKA RURAL WATER ASSOCIATION CONFERENCE	700
	SAFETY TRAINING -CPR, FIRST AID, FIRE EXTINGUISHER	500
		4,300

310-4351-435.50-85 Dues & Subscriptions 1,895

LEVEL	TEXT	TEXT AMT
24RP	ALASKA DIGLINE - LOCATE SERVICES (33.3% - ALSO SEE ROADS, WATER ADMINISTRATION)	1,070
	ALASKA RURAL WATER ASSOCIATION - ANNUAL VENDOR MEMBERSHIP - COW (50% - ALSO SEE WATER)	400
	ALASKA RURAL WATER ASSOCIATION - ANNUAL INDIVIDUAL MEMBERSHIP(BECKER,KOPSACK)(50% -ALSO SEE WATER)	425
		1,895

310-4351-435.50-90 Oth Purchased Services 380

LEVEL	TEXT	TEXT AMT
24RP	ALASKA RAILROAD - BLANKET PERMIT - SEWER LINES	380
		380

310-4351-435.60-10 General Supplies 2,800

LEVEL	TEXT	TEXT AMT
24RP	OFFICE AND OPERATIONAL SUPPLIES	2,000
	PERSONAL PROTECTIVE EQUIPMENT	800
		2,800

310-4351-435.60-15 Small Tools & Equipment 1,000

LEVEL	TEXT	TEXT AMT
24RP	ELECTRIC, PNEUMATIC, HAND TOOLS AND RADIOS	1,000
		1,000

310-4351-435.60-16 Uniforms & Clothing 2,500

LEVEL	TEXT	TEXT AMT
24RP	CLOTHING - BOOTS, BIBS, RAINGEAR, JACKETS, VESTS	2,500
		2,500

310-4351-435.60-25 Gasoline 33,000

LEVEL	TEXT	TEXT AMT

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	
24RP	DIESEL VEHICLE FUEL	10,750
	GASOLINE VEHICLE FUEL	22,250
		33,000
310-4352-435.40-31	Computer Software Maint	13,880
LEVEL	TEXT	TEXT AMT
24RP	ANNUAL SOFTWARE MAINTENANCE - CENTRAL SQUARE	13,000
	INTERGRATED CUSTOM SOFTWARE - FORMS PRINT ENHANCED SUPPORT	250
	BEACON - MOBILE READ LICENSE AND USER SERVICE (50% - ALSO SEE WATER)	630
		13,880
310-4352-435.50-20	Insurance	1,255
LEVEL	TEXT	TEXT AMT
24RP	GENERAL LIABILITY INSURANCE	1,255
		1,255
310-4352-435.50-30	Communications	3,900
LEVEL	TEXT	TEXT AMT
24RP	POSTAGE	3,900
		3,900
310-4352-435.50-50	Printing & Binding	1,500
LEVEL	TEXT	TEXT AMT
24RP	CTP SOLUTIONS - PRESSURE SEAL FORMS (50% - ALSO SEE WATER CUSTOMER ACCOUNTING)	1,500
		1,500
310-4352-435.50-90	Oth Purchased Services	19,200
LEVEL	TEXT	TEXT AMT
24RP	SUPERION TRANSACTION MGR MONTHLY FEE	900
	AUTOMATED MERCHANT SERVICES (UTILITY PAYMENT FROM CHECKING/SAVINGS ACCOUNTS)	300
	CREDIT CARD INTERCHANGE FEES (INTERCHANGE FROM CC PAYMENTS:\$1500/12 MONTHS)	18,000
		19,200
310-4352-435.60-10	General Supplies	940
LEVEL	TEXT	TEXT AMT
24RP	OFFICE AND OPERATIONAL SUPPLIES	600
	3 TONERS PER YEAR (1-81XM, 2-81A) (50% - ALSO SEE	340

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION		
	CUSTOMER ACCOUNTING SERVICES - WATER)		940
310-4352-435.60-15	Small Tools & Equipment	1,875	
LEVEL	TEXT		TEXT AMT
24RP	UTILITY BILLING PRINTER - (50% SHARED WITH WATER)		1,875
			1,875
310-4352-435.80-70	Uncollectible Accounts	2,000	
LEVEL	TEXT		TEXT AMT
24RP	UNCOLLECTABLE ACCOUNTS		2,000
			2,000
310-4353-435.30-34	Other	8,400	
LEVEL	TEXT		TEXT AMT
24RP	WASTEWATER TREATMENT PROCESS LAB TESTING		8,400
			8,400
310-4353-435.40-20	Cleaning	700	
LEVEL	TEXT		TEXT AMT
24RP	SOLVENTS, MATS, SUPPLIES		700
			700
310-4353-435.40-30	Repair & Maintenance	40,500	
LEVEL	TEXT		TEXT AMT
24RP	EQUIPMENT ONLY - INCLUDING GENERATOR REPAIRS		5,500
	UNITS #4, #7		
	SEWER PLANT MAINTENANCE AND REPAIRS		25,000
	PUMP REPAIRS		10,000
			40,500
310-4353-435.40-31	Computer Software Maint	5,000	
LEVEL	TEXT		TEXT AMT
24RP	SEWER TREATMENT PLANT CONTROLS		5,000
			5,000
310-4353-435.40-91	Contractual Services	9,100	
LEVEL	TEXT		TEXT AMT
24RP	ELECTRICIAN		3,500
	HVAC		2,500
	GENERATOR INSPECTION & ROUTINE MAINTENANCE		3,100

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	
	UNITS #4, #7 (NON ROUTINE REPAIRS - SEE 40.30)	9,100
310-4353-435.50-20	Insurance	5,355
LEVEL	TEXT	TEXT AMT
24RP	GENERAL LIABILITY / AUTO INSURANCE	5,355
		5,355
310-4353-435.60-10	General Supplies	6,325
LEVEL	TEXT	TEXT AMT
24RP	OPERATIONAL AND PLANT MAINTENANCE SUPPLIES	5,000
	JANITORIAL SUPPLIES	550
	FIRST AID SUPPLIES	250
	OIL FOR EQUIPMENT	525
		6,325
310-4353-435.60-15	Small Tools & Equipment	2,500
LEVEL	TEXT	TEXT AMT
24RP	ELECTRIC, PNEUMATIC, HAND TOOLS AND RADIOS	2,500
		2,500
310-4353-435.60-21	Natural Gas	25,000
LEVEL	TEXT	TEXT AMT
24RP	ENSTAR	25,000
	B4 TAX PARCEL - SECTION 13	
	SEWER TREATMENT PLANT - METER #152790	
	STORAGE BUILDING - METER #1336	
		25,000
310-4353-435.60-22	Electricity	124,000
LEVEL	TEXT	TEXT AMT
24RP	MATANUSKA ELECTRIC ASSOCIATION	124,000
	SEWER TREATMENT PLANT (LAGOON) -METER #TE90117)	
	DRY STORAGE BUILDING - METER #TE400124	
		124,000
310-4353-435.60-99	Inventory Clearing	125,000
LEVEL	TEXT	TEXT AMT
24RP	SEWER PUMPS INVENTORY	125,000
		125,000
310-4354-435.40-30	Repair & Maintenance	27,000

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION		
LEVEL	TEXT	TEXT	AMT
24RP	SEWER LIFT, PUMP, CONTROLS, HYDRAULICS		20,000
	INCLUDES HEAVY TRUCK AND EQUIPMENT		7,000
	(LIGHT DUTY VEHICLES - SEE SEWER ADMIN)		27,000
310-4354-435.40-91	Contractual Services	30,000	
LEVEL	TEXT	TEXT	AMT
24RP	CLEANING SERVICES (SEWAGE OVERFLOW)		12,500
	PUMPING SERVICES		2,500
	TANK INSPECTIONS		15,000
			30,000
310-4354-435.50-20	Insurance	5,527	
LEVEL	TEXT	TEXT	AMT
24RP	GENERAL LIABILITY / AUTO INSURANCE		5,527
			5,527
310-4354-435.60-10	General Supplies	9,800	
LEVEL	TEXT	TEXT	AMT
24RP	OPERATIONAL AND MAINTENANCE SUPPLIES FOR PUMPS,		9,500
	VALVES, HOSES, VAULT COMPONENTS, CONTROL BOXES		
	FIRST AID SUPPLIES		300
			9,800
310-4354-435.60-15	Small Tools & Equipment	8,500	
LEVEL	TEXT	TEXT	AMT
24RP	ELECTRIC, PNEUMATIC, HAND TOOLS AND EQUIPMENT		8,500
			8,500
310-4354-435.60-22	Electricity	4,900	
LEVEL	TEXT	TEXT	AMT
24RP	MATANUSKA ELECTRIC ASSOCIATION		4,900
	B10L2 KENNEDY (SUSITNA LIFT STATION #AK1600162		
			4,900
310-4359-435.45-02	Septic Tank Replacement	275,000	
LEVEL	TEXT	TEXT	AMT
24RP	SEWER VAULTS		75,000
	SEWER TANKS		100,000
	CONTRACTOR & OTHER SUPPLIES FOR TANK REPLACEMENTS		100,000

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	
		275,000
310-4359-435.45-20	Sewer Repairs	150,000
310-4359-435.45-30	Pumper Truck	350,000
310-4359-435.45-31	Security Cameras/Repairs	20,000
310-4359-435.45-98	Proposed Budget	7,265,000

LEVEL	TEXT	TEXT AMT
24RP	FORKLIFT	100,000
	SEWER PLANT CONTROL SYSTEM	35,000
		135,000

310-4390-435.99-12	Vehicle Fund	30,000
310-4390-435.99-17	Technology Replacement	1,050
320-4361-436.30-31	Accounting & Auditing	3,677

LEVEL	TEXT	TEXT AMT
24RP	ANNUAL AUDIT SERVICES	3,677
		3,677

320-4361-436.30-34	Other	4,830
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LEVEL	TEXT	TEXT AMT
24RP	NORTON CORROSION-CATHODIC PROTECTION-IDITAROD TANK	1,630
	STATE OF ALASKA-DEPARTMENT OF ENVIRONMENTAL CONSERVATION -SOC MONITORING WAIVER APPLICATION LACY LAINE - PWSID #AK2224109	700
	STATE OF ALASKA - DEPARTMENT OF ENVIRONMENTAL CONSERVATION -SOC MONITORING WAIVER APPLICATION SPRUCE AVENUE, EAST SUSITNA, BUMPUS MAIN, RANCH SOCCER,HONOR GARDEN,MISSION HILLS- PWSID#222464	700
	STATE OF ALASKA - DEPARTMENT OF NATURAL RESOURCES ANNUAL WATER FEES - ACCT #LAS5204 - SPRUCE WELL #LAS1141 - MISSION HILLS; #LAS1541 - LACY LAINE #LAS24478 - RANCH #1; #LAS31821 - E. SUSITNA #LAS32678 - BUMPUS #1 #LAS24646 - LAKESIDE TERRACE	800
	#LAS209104 - IDITAROD	500
	ADDITIONAL RENEWALS	500
	AIRPORT, BUMPUS #2, HONOR GARDEN, MUCK WELL, WONDERLAND IRRIGATION, E. SUSITNA #1, CEMERERY BUMPUS IRRIGATION, MENARD, THE RANCH #3	4,830

320-4361-436.40-30	Repair & Maintenance	10,125
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LEVEL	TEXT	TEXT AMT
24RP	VEHICLES - TIRE CHANGEOVER, WIPERBLADE INSTALL	9,500

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	
	MUNICIPALITY OF ANCHORAGE - BACKFLOW PREVENTION TRAINING AND CERTIFICATION	2,000
	STATE OF ALASKA DEPARTMENT OF ENVIRONMENTAL CONSERVATION - WATER DISTRIBUTION CERTIFICATION	700
	STATE OF ALASKA - DEPARTMENT OF ENVIRONMENTAL CONSERVATION - WATER TREATMENT CERTIFICATION	400
	ALASKA RURAL WATER ASSOCIATION - CONFERENCE	1,500
	ALASKA RURAL WATER ASSOCIATION - TRAINING	350
	SAFETY TRAINING AND CERTIFICATION - CPR, FIRST AID, FIRE EXTINGUISHER	1,200
		6,300

320-4361-436.50-85 Dues & Subscriptions 3,845

LEVEL	TEXT	TEXT AMT
24RP	ALASKA DIGLINE - LOCATE SERVICES (33.3% - ALSO SEE ROADS, SEWER ADMINISTRATION)	1,070
	AMERICAN WATER WORKS ASSOCIATION - PARTNER AGENCY	1,700
	UNIVERSITY OF SOUTHERN CALIFORNIA - WATER PURVEYOR MEMBERSHIP	250
	ALASKA RURAL WATER ASSOCIATION - ANNUAL VENDOR MEMBERSHIP (50% -SEE ALSO SEWER ADMINISTRATION)	400
	ALASKA RURAL WATER ASSOCIATION - ANNUAL INDIVIDUAL MEMBERSHIP(BECKER,KOPSACK)(50% -ALSO SEE SEWER)	425
		3,845

320-4361-436.50-90 Oth Purchased Services 880

LEVEL	TEXT	TEXT AMT
24RP	ALASKA RAILROAD - BLANKET PERMIT - WATER LINES	380
	ALASKA RAILROAD - BLANKET PERMIT - TRAIN DEPOT	500
		880

320-4361-436.60-10 General Supplies 3,200

LEVEL	TEXT	TEXT AMT
24RP	OFFICE AND OPERATIONAL SUPPLIES	1,500
	PERSONAL PROTECTIVE EQUIPMENT	1,000
	SAFETY - FIRST AID SUPPLIES	700
		3,200

320-4361-436.60-15 Small Tools & Equipment 5,500

LEVEL	TEXT	TEXT AMT
24RP	ELECTRIC, PNEUMATIC, HAND TOOLS AND EQUIPMENT	3,000
	SAFETY EQUIPMENT	2,500
		5,500

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	
320-4361-436.60-16	Uniforms & Clothing	2,500
LEVEL	TEXT	TEXT AMT
24RP	CLOTHING - BOOTS, BIBS, RAINGEAR, JACKETS, VESTS	2,500
		2,500
320-4361-436.60-25	Gasoline	18,000
LEVEL	TEXT	TEXT AMT
24RP	DIESEL	5,000
	VEHICLE FUEL	13,000
		18,000
320-4362-436.40-31	Computer Software Maint	13,880
LEVEL	TEXT	TEXT AMT
24RP	ANNUAL SOFTWARE MAINTENANCE - CENTRAL SQUARE	13,000
	INTERGRATED CUSTOM SOFTWARE - FORMS PRINT	250
	BEACON - MOBNILE READ LICENSE AND USER SERVICE (50% - ALSO SEE SEWER)	630
		13,880
320-4362-436.50-20	Insurance	1,255
LEVEL	TEXT	TEXT AMT
24RP	GENERAL LIABILITY INSURANCE	1,255
		1,255
320-4362-436.50-30	Communications	4,400
LEVEL	TEXT	TEXT AMT
24RP	POSTAGE	4,400
		4,400
320-4362-436.50-50	Printing & Binding	1,500
LEVEL	TEXT	TEXT AMT
24RP	CTP SOLUTIONS - PRESSURE SEAL FORMS (50% - ALSO SEE SEWER CUSTOMER ACCOUNTING)	1,500
		1,500
320-4362-436.50-90	Oth Purchased Services	21,600
LEVEL	TEXT	TEXT AMT
24RP	SUPERION TRANSACTION MGR MONTHLY FEE	900
	AUTOMATED MERCHANT SERVICES	300
	(UTILITY PAYMENTS FROM CHECKING/SAVINGS ACCTS)	
	CREDIT CARD INTERCHANGE FEES	20,400

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	
	(INTERCHANGE FROM CC PAYMENTS:\$1700/12 MONTHS INCLUDES REGULAR UTILITY ACCTS AND DOWNTOWN WATERSTATION)	21,600
320-4362-436.60-10	General Supplies	840
LEVEL	TEXT	TEXT AMT
24RP	OFFICE AND OPERATIONAL SUPPLIES	500
	3 TONERS PER YEAR (1-81XM, 2-81A) (50% - ALSO SEE CUSTOMER ACCOUNTING SERVICES - SEWER)	340
		840
320-4362-436.60-15	Small Tools & Equipment	1,875
LEVEL	TEXT	TEXT AMT
24RP	UTILITY BILLING PRINTER - (50% SHARED WITH WATER)	1,875
		1,875
320-4362-436.80-70	Uncollectible Accounts	3,000
LEVEL	TEXT	TEXT AMT
24RP	UNCOLLECTABLE ACCOUNTS	3,000
		3,000
320-4363-436.30-34	Other	65,000
LEVEL	TEXT	TEXT AMT
24RP	WASTEWATER TREATMENT PROCESS LAB TESTING	45,000
	UCMR5 TEST	20,000
		65,000
320-4363-436.40-30	Repair & Maintenance	25,000
LEVEL	TEXT	TEXT AMT
24RP	EQUIPMENT - PUMPS, BUILDINGS, TANKS, VALVES, NON- ROUTINE GENERATOR REPAIRS - UNITS #1, 2, 3, 6 (FOR GENERATOR INSPECTION & ROUTINE MAINTENANCE SEE 40.91)	10,000
	BOILERS AND HEATERS - WELL PUMPS AND WELL HOUSES	5,000
	REPLACEMENT WELL PUMPS	10,000
		25,000
320-4363-436.40-91	Contractual Services	35,000
LEVEL	TEXT	TEXT AMT
24RP	GENERATOR INSPECTION AND ROUTINE MAINTENANCE - UNITS #1, 2, 3, 6 (NON-ROUTINE MAINTENANCE AND	5,000

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	
320-4363-436.60-21	Natural Gas	19,000

LEVEL	TEXT	TEXT AMT
24RP	ENSTAR	16,000
	OLD MATANUSKA PRV STATION METER #143386	
	B5 PARCEL -X5 - BUMPUS - METER #130126	
	IDITAROD WELLHOUSE - (50% -SEE WPD)-METER 12235	
	THE RANCH WELL#1-12-27 RANCH PH 4 METER #141200	
	9-1 RICHMOND HILLS - METER#128214	
	1-2 GARDEN TERRACE - METER #143387	
	1 LAKESIDE TERRACE - METER #103371	
	2-13 MISSION HILLS WELLHOUSE - METER #63970	
	SPRUCE AVENUE WASILLA WOODS 7-2 - METER #95763	
	TRB LACY LAINE - METER #103370	
	DOWNTOWN WATER STATION-WEBER DR.-METER#169656	
	SPRUCE AVENUE WASILLA WOODS 7-2	
	AMERIGAS - EAST SUSITNA WELL HOUSE - PROPANE	3,000
		19,000

320-4363-436.60-22	Electricity	147,000
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LEVEL	TEXT	TEXT AMT
24RP	MATANUSKA ELECTRIC ASSOCIATION	147,000
	SPRUCE AVENUE WELLHOUSE - METER #TE90286	
	BUMPUS BOOSTER STATION - METER #TE90258	
	BUMPUS SOCCER WELLHOUSE -WELL #2 -METER #T74243	
	EAST SUSITNA WELLHOUSE - METER #TE90421	
	IDITAROD WELLHOUSE - METER #TE160477	
	IDITAROD RESERVOIR - METER #TE16027	
	DOWNTOWN WATERSTATION - METER #TE812925	
	THE RANCH #1 - METER #TE160395	
	THE RANCH #3 - METER #TE90412	
	RICHMOND HILLS BOOSTERSTATION - METER #TE90526	
	OLD MATANUSKA PRV - METER #TE809434	
	GARDEN TERRACE PRV - METER #TE809498	
	WATER PUMP STATION (PECK) - METER #TE160595	
	MISSION HILLS WELL HOUSE B2L13 - METER #T68536	
	LACY LAINE WELL HOUSE - METER #T43452	
	LAKESIDE TERRACE WELL HOUSE - METER #TE160246	
		147,000

320-4363-436.60-99	Inventory Clearing	65,000
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LEVEL	TEXT	TEXT AMT
24RP	WATER INVENTORY	65,000
		65,000

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	
320-4364-436.40-30	Repair & Maintenance	38,300
LEVEL	TEXT	TEXT AMT
24RP	EQUIPMENT, BUILDINGS, PUMPS, TANKS, PIPES, VALVES	25,000
	COMPUTER SYSTEMS, SECURITY CAMERAS	800
	CONTROLS	10,000
	ELECTRICIAN	2,500
		38,300
320-4364-436.40-91	Contractual Services	34,500
LEVEL	TEXT	TEXT AMT
24RP	PIPE LEAK DETECTION	3,500
	RESERVOIR INSPECTIONS	2,000
	CONTROLS TERM CONTRACTOR	29,000
		34,500
320-4364-436.50-20	Insurance	6,295
LEVEL	TEXT	TEXT AMT
24RP	GENERAL LIABILITY / AUTO INSURANCE	6,295
		6,295
320-4364-436.60-10	General Supplies	10,250
LEVEL	TEXT	TEXT AMT
24RP	OPERATIONAL AND PLANT MAINTENANCE - PIPES, VALVES	10,000
	PUMPS, HYDRANTS, PAINT, PERSONAL PROTECTIVE	
	EQUIPMENT, SAFETY	
	FIRST AID SUPPLIES	250
		10,250
320-4364-436.60-15	Small Tools & Equipment	3,200
LEVEL	TEXT	TEXT AMT
24RP	ELECTRIC, PNEUMATIC, HAND TOOLS AND EQUIPMENT	3,200
		3,200
320-4369-436.45-39	Water Repairs	125,000
320-4369-436.45-60	Oversize Water Main	30,000
320-4369-436.45-68	Security Cameras/Repairs	30,000
320-4369-436.45-69	Mission Hills Fire Hydran	50,000
320-4369-436.45-98	Proposed Budget	7,793,638
320-4390-436.99-12	Vehicle Fund	30,000
320-4390-436.99-17	Technology Replacement	2,200
330-4370-437.30-31	Accounting & Auditing	494
LEVEL	TEXT	TEXT AMT

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	
24RP	ANNUAL AUDIT SERVICES	494
		494
330-4370-437.40-12	Waste Disposal	7,200
LEVEL	TEXT	TEXT AMT
24RP	NRC ALASKA - USED AIRCRAFT OIL DISPOSAL	200
	DENALI WASTE - WASTE REMOVAL - 2 DUMPSTERS	7,000
		7,200
330-4370-437.40-30	Repair & Maintenance	32,415
LEVEL	TEXT	TEXT AMT
24RP	GATE REPAIR AND MAINTENANCE	8,500
	LIGHTING, BREAKERS AND ELECTRICAL MAINTENANCE	7,000
	GENERATOR NON-ROUTINE REPAIR UNIT 9 (FOR INSPECTION AND ROUTINE MAINTENANCE SEE 40.91)	1,800
	TAYLOR FIRE PROTECTION - EXTINGUISHER AND ALARM	115
	INSPECTION AND REPAIR - AIRPORT SHOP	
	AIRPORT SHOP MAINTENANCE	15,000
		32,415
330-4370-437.40-31	Computer Software Maint	3,800
LEVEL	TEXT	TEXT AMT
24RP	ANNUAL SOFTWARE MAINTENANCE - CENTRAL SQUARE	3,800
		3,800
330-4370-437.40-40	Rentals	5,150
LEVEL	TEXT	TEXT AMT
24RP	SPECIALIZED EQUIPMENT FOR TIE DOWN REPAIRS	5,000
	AMERIGAS - PROPANE TANK RENTAL (FOR GENERATORS)	150
		5,150
330-4370-437.40-91	Contractual Services	20,280
LEVEL	TEXT	TEXT AMT
24RP	EQUIPMENT AND OPERATOR - SNOW REMOVAL, SWEEPING AND APRON REPAIRS	12,000
	RENT-A-CAN TOILETS (4 STANDARD UNITS)	7,280
	GENERATOR INSPECTIONS AND ROUTINE MAINTENANCE -#9 (FOR NON ROUTINE REPAIRS - SEE 40.30)	1,000
		20,280
330-4370-437.50-20	Insurance	28,525
LEVEL	TEXT	TEXT AMT

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	
24RP	GENERAL LIABILITY / AUTO / PROPERTY INSURANCE	7,110
	AIRPORT LIABILITY INSURANCE	7,515
	AIRPORT TENANT INSURANCE	13,900
		28,525
330-4370-437.50-30	Communications	7,400
LEVEL	TEXT	TEXT AMT
24RP	POSTAGE - AIRPORT COMMISSION MEETINGS	800
	COURIER - PACKAGE AND LETTER DELIVERY	250
	MATANUSKA TELEPHONE ASSOCIATION	3,350
	MNET3353.15 AIRPORT SHOP	
	LOCAL SERVICE	2,900
	GCI - LONG DISTANCE	100
		7,400
330-4370-437.50-50	Printing & Binding	215
LEVEL	TEXT	TEXT AMT
24RP	CTP SOLUTIONS - BILLING FORMS	215
		215
330-4370-437.50-85	Dues & Subscriptions	250
LEVEL	TEXT	TEXT AMT
24RP	ALASKA AIRPORTS ASSOCIATION DUES	250
		250
330-4370-437.50-90	Oth Purchased Services	1,325
LEVEL	TEXT	TEXT AMT
24RP	CREDIT CARD FEES (TIE DOWNS AND LEASES)	1,325
		1,325
330-4370-437.60-10	General Supplies	16,550
LEVEL	TEXT	TEXT AMT
24RP	TIEDOWNS, RUNWAY, TAXIWAY & TRANSIENT LIGHTING AND	15,650
	MARKING SUPPLIES, WINDSOCKS, PAYMENT SUPPLIES	
	PERSONAL PROTECTIVE EQUIPMENT	750
	FIRST AID SUPPLIES	150
		16,550
330-4370-437.60-15	Small Tools & Equipment	2,500
LEVEL	TEXT	TEXT AMT
24RP	ELECTRIC, PNEUMATIC, HAND TOOLS, OFFICE EQUIPMENT,	2,500
	OFFICE FURNATURE AND RADIOS	

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION		
			2,500
330-4370-437.60-21	Natural Gas	4,100	
LEVEL	TEXT		TEXT AMT
24RP	ENSTAR - MAINTENANCE BUILDING - METER #150036		3,350
	AMERIGAS - PROPANE FOR GENERATOR TANK		750
			4,100
330-4370-437.60-22	Electricity	40,000	
LEVEL	TEXT		TEXT AMT
24RP	MATANUSKA ELECTRIC ASSOCIATION		40,000
	AIRPORT TIE DOWNS - METER #A02016652		
	AIRPORT TIE DOWNS - METER #A02020244		
	AIRPORT SECURITY LIGHTS - METER #A02019257		
	AIRPORT RUNWAY LIGHTS - METER #A02019254		
	AIRPORT MAINTENANCE - METER #A02021125		
	AIRPORT SECURITY GATES - METER #A02019256		
	AIRPORT LEASE - METER #A02020266		
	AIRPORT APRON E - METER #AK0900211		
	NEW WASILLA AIRPORT - METER #AK0900039		
			40,000
330-4370-437.60-25	Gasoline	15,000	
LEVEL	TEXT		TEXT AMT
24RP	DIESEL FUEL		15,000
			15,000
330-4370-437.70-41	Machinery	10,000	
LEVEL	TEXT		TEXT AMT
24RP	EQUIPMENT REPLACEMENT		10,000
			10,000
330-4370-437.99-17	Technology Replacement	150	
LEVEL	TEXT		TEXT AMT
24RP	COMPUTER REPLACEMENT		300
			300
330-4379-437.45-05	Airport Apron Improvement	250,000	
LEVEL	TEXT		TEXT AMT
24RP	FENCE REPAIR AND MARKINGS		45,000
	GENERAL AIRPORT IMPROVEMENTS		200,000
			245,000

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	
330-4379-437.45-80	Airport Equipment	100,000
LEVEL	TEXT	TEXT AMT
24RP	EQUIPMENT - LOADER, GRADER, BLOWER, RUNWAY LIGHTS	17,000
		17,000
330-4379-437.45-98	Proposed Budget	335,000
340-4530-453.30-31	Accounting & Auditing	1,209
LEVEL	TEXT	TEXT AMT
24RP	ANNUAL AUDIT SERVICES	1,209
		1,209
340-4530-453.30-32	Legal	2,250
LEVEL	TEXT	TEXT AMT
24RP	GENERAL LEGAL SUPPORT	2,250
		2,250
340-4530-453.40-11	Water/Sewerage	27,000
LEVEL	TEXT	TEXT AMT
24RP	CITY SEWER AND WATER	27,000
		27,000
340-4530-453.40-12	Waste Disposal	7,000
LEVEL	TEXT	TEXT AMT
24RP	TRASH DUMPSTER/RECYCLE BIN	7,000
		7,000
340-4530-453.40-20	Cleaning	2,500
LEVEL	TEXT	TEXT AMT
24RP	EVENT FACILITY CLEANING	2,500
		2,500
340-4530-453.40-30	Repair & Maintenance	45,000
LEVEL	TEXT	TEXT AMT
24RP	HVAC/ 12 UNITS	5,000
	ZAMBONI REPAIR/BLADE SHARPENING	2,000
	VEHICLE /EQUIPMENT MAINTENANCE	1,000
	VEHICLE/ EQUIPMENT REPAIRS	3,000
	ELECTRICAL REPAIR	4,000
	PLUMBING REPAIR	4,000
	REFRIGERATION SYSTEM MAINTENANCE/REPAIR	10,000

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	
	REFRIGERANT	2,500
	BLDG REPAIR/DRYWALL	1,000
	HARDWARE	500
	ICE ARENA REPAIRS	1,000
	PUMPS (26) / MOTORS (26)	4,000
	LIGHTING REPAIRS/PARKING LOT FIXTURES	2,000
	DOORS/LOCKS/KEYS/WINDOWS/GATES	3,000
	TIRES- BOBCAT/TRUCK/TRACTOR/MOWER/FORKLIFT/OTHER	2,000
		45,000

340-4530-453.40-31 Computer Software Maint 19,000

LEVEL	TEXT	TEXT	AMT
24RP	CENTRAL SQUARE SOFTWARE MAINTENANCE		3,600
	FINNLYSPORT- FACILITY SCHEDULING		6,700
	MAINTAINX- ASSET MGNT & WORK ORDER (7 USERS)		1,400
	SAMSARA- SECURITY CAMERA SOFTWARE (24 CAMERAS)		5,500
	PANDADOCS- DOCUMENT WORKFLOW & ESIGN (3 USERS)		1,800
			19,000

340-4530-453.40-40 Rentals 4,600

LEVEL	TEXT	TEXT	AMT
24RP	COPIER RENTAL		2,000
	HEAVY EQUIPMENT-LIFTS		2,000
	TOW SERVICE		600
			4,600

340-4530-453.40-91 Contractual Services 39,275

LEVEL	TEXT	TEXT	AMT
24RP	PARKING LOT- PLOWING-SANDING-CHIPPING		13,000
	PARKING LOT- CRACK SEALING & STRIPING		2,500
	PARKING LOT- LANDSCAPE/VACUUM-SWEEP CHIP&ROCK		4,500
	BOROUGH FIRE LICENSE		150
	ALASKA DEPT LABOR- PRESSURE VESSELS/ELEVATOR		2,000
	TAYLOR FIRE-ANNUAL INSPECTION		2,500
	DAKTRONICS SERVICE AGREEMENT FOR READER BOARD		700
	HVAC SERVICE/INSPECTION		2,500
	BOILER SERVICE/INSPECTION		1,500
	ROLL-UP DOORS & CURTAINS SERVICE/INSPECTION		2,000
	REFRIGERATION SERVICE/INSPECTION		2,500
	GENERATORS INSPECTION & SERVICE		3,000
	GUARDIAN SECURITY/ MONITOR FIRE PANEL		425
	ELEVATOR SERVICE/INSPECTION		2,000
			39,275

340-4530-453.50-20 Insurance 78,455

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	
LEVEL	TEXT	TEXT AMT
24RP	GENERAL LIABILITY / AUTO / PROPERTY INSURANCE	78,455
		78,455
340-4530-453.50-30	Communications	11,700
LEVEL	TEXT	TEXT AMT
24RP	CELLULAR PHONES	1,750
	LOCAL AND INTERNET SERVICES	9,600
	LONG DISTANCE PHONE	250
	POSTAGE	100
		11,700
340-4530-453.50-40	Advertising	5,000
LEVEL	TEXT	TEXT AMT
24RP	NEWSPAPER/RADIO/SOCIAL MEDIA/OTHER	5,000
		5,000
340-4530-453.50-50	Printing & Binding	500
LEVEL	TEXT	TEXT AMT
24RP	BUSINESS CARDS/PUNCH CARDS/POSTERS	500
		500
340-4530-453.50-81	Travel	1,500
LEVEL	TEXT	TEXT AMT
24RP	MILEAGE/TRAINING	500
	US ICE RINKS CONFERENCE	1,000
		1,500
340-4530-453.50-82	Staff Development	2,850
LEVEL	TEXT	TEXT AMT
24RP	US ICE RINKS TRAINING COURSES	2,600
	FIRST AID/CPR TRAINING	250
		2,850
340-4530-453.50-85	Dues & Subscriptions	10,280
LEVEL	TEXT	TEXT AMT
24RP	ICE SKATING INSTITUTE MEMBERSHIP	400
	US ICE RINK ASSOCIATION MEMBERSHIP	300
	MUSIC LICENSING/ASCAP/BMI/SEASAC	4,500
	ICE SKATING INSTITUTE PROFESSIONAL	180
	ICE SKATING INSTITUTE LEARN TO SKATE MEMBERSHIPS	3,500

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION		
340-4530-453.60-21	Natural Gas	88,000	
LEVEL	TEXT		TEXT AMT
24RP	ENSTAR NATURAL GAS		88,000
			88,000
340-4530-453.60-22	Electricity	215,000	
LEVEL	TEXT		TEXT AMT
24RP	MATANUSKA ELECTRIC ASSOCIATION		215,000
			215,000
340-4530-453.60-25	Gasoline	11,000	
LEVEL	TEXT		TEXT AMT
24RP	DIESEL FOR 2 GENERATORS/BOBCAT		4,500
	GAS FOR TRUCK/MOWER/TRACTOR/SMALL ENGINES		5,000
	PROPANE FOR FORKLIFT/ZAMBONI		1,500
			11,000
340-4530-453.99-12	Vehicle Fund	10,000	
LEVEL	TEXT		TEXT AMT
24RP	VEHICLE FUND		10,000
			10,000
340-4530-453.99-17	Technology Replacement	2,200	
340-4539-453.45-05	Multi-Use Sp Complex-Bd	25,000	
LEVEL	TEXT		TEXT AMT
24RP	FLOOR REPLACEMENT PHASE I- ADMIN, HALLWAY, MTG RMS		60,000
			60,000
340-4539-453.45-19	Equipment Replacement	25,000	
LEVEL	TEXT		TEXT AMT
24RP	SECURITY CAMERA SYSTEM UPGRADE		30,000
	DOOR PIN REPLACEMENT & KEYS		7,000
	R-22 REFRIGERATION CONVERSION FOR ICE RINK		75,000
			112,000
340-4539-453.45-34	Parking Lot Expansion	300,000	
LEVEL	TEXT		TEXT AMT
24RP	PARKING LOT ASPHALTING - PHASE II		300,000
			300,000

FY2024 ADOPTED SUPPLEMENTAL BUDGET
EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	
340-4539-453.45-98	Proposed Budget	125,000
410-4560-456.45-04	Cemetery Lots-Buy Back	3,000

LEVEL	TEXT	TEXT	AMT
24RP	BUY BACK AVAILABLE CEMETERY PLOTS		3,000
			3,000
410-4560-456.60-10	General Supplies		6,000
			36,200,237

City of Wasilla Community Profile and Local Economy

Background

The City of Wasilla (the City) is located in the south-central part of the state and is approximately 42 miles north of Anchorage. It derives its name from Chief Wasilla, a respected local Dena'ina Athabascan Indian Chief. There is some debate about the meaning of the Chief's name. One source claims it means "breath of air" in the Dena'ina Athabascan Indian dialect. Other sources assert the name descended as a variation of the Russian name "Vasili" meaning "William". Wasilla sprung up after a government land auction at the point where the Alaska Railroad crossed the main supply route (the Carl Wagon Trail) for the mines in the Willow Creek Mining District now the intersection of the George Parks Highway and Main Street. The location provided a supply staging point for the Kantishna Gold Mining area near Mount McKinley and mines in the Talkeetna area.

Two beautiful lakes canvas the city limits – Wasilla Lake and Lake Lucile. The lakes were once connected by water flow until construction of the Alaska Railroad line and road development effectively separated the watersheds. In the past decade, the City has committed time and resources to increasing the quality of Lake Lucile, one of its two most prominent bodies of water within City limits. In FY2013, the City completed the replacement of a wooden dam structure at the western outlet of Lake Lucile. Replacement ensured that the waterline would not drop to its pre-'60s level posing much concern for the property owners who had built docks and waterfront landscaping based on the modern shoreline. The City also operates an aquatic harvester to manage the presence of invasive weeds. In FY2020 a water quality study was completed. Land was acquired to build a retention pond to control stormwater runoff. This further demonstrates the City's commitment to sustaining the property values of this core neighborhood and recreational area.

Just north of the City at Hatchers Pass, 7.5 km of designed trails and a 4,000 square-foot Chalet/Adventure Center has created a regional venue for Nordic skiing and tourism. The addition of a ski-lift was opened in November 2020. Additionally, the Matanuska Susitna Borough continues to fund unprecedented levels of road construction which supports the local economy and land development in the future.

The City is a First-Class city incorporated in 1974 under Title 29 of the Alaska State Statutes and City code establishes a June 30 fiscal year end. The City currently occupies a land area of approximately 13.60 square miles within the Matanuska Susitna Borough. It serves the City resident population of an estimated 8,878. It also serves as a central commercial district to the Matanuska Susitna Borough residents of an estimated 104,650. The City is empowered to levy a property tax on both real and personal property located within its boundaries, however at this time the City levies no said tax. It also is empowered by state statute to extend its corporate limits by annexation, which occurs periodically when deemed appropriate. The last annexation occurred in FY2014 which extended the City's western boundary; encompassing largely undeveloped, commercial-zoned property along the Parks Highway and a portion of Jacobson Lake. There are no current reviews for annexation.

Government and Services

The City of Wasilla is operated under a strong mayoral system with six city council members. The mayor and council members are all elected at-large. The mayor is elected to serve a three year term and is responsible for appointing top executives and running the day to day governmental activities. The

council members are elected to serve three-year, staggered terms, and are responsible for approving ordinances, municipal contracts, budgets, and certain appointments.

The City provides a full range of municipal services authorized by state statute and City code. This includes police, planning and land use control, animal control, sewer, water, road maintenance, parks and recreation, museum, library, and cultural services. Funding for the City's operations is primarily supported by a 2.5% sales tax (2% prior to December 1, 2019), charges for services, grants, state revenue sharing and other sources. The City of Wasilla is empowered to levy a property tax on both real and personal property located within its boundaries, however at this time the City levies no said tax.

Economy

The City of Wasilla is located in what continues to be the fastest growing regions of Alaska and serves as the retail trade center for the Matanuska-Susitna Borough. The City remains primarily a bedroom community of Anchorage due to a lack of large-scale, primary industry. The City offers an attractive lifestyle and competitive housing market which is why an estimated 30% of its residents in the workforce commute to Anchorage and another 15% commute to the North Slope. As measured by increased population and sales tax receipts, the growth of the service-oriented economy of the City of Wasilla continues to remain steady.

The service-oriented economy of the City continues to remain stable. From FY2021 to FY2022, sales tax revenues increased approximately 6%. The increase was driven by commercial expansion, tax on internet sales, and significant increases in the cost of living. With sales tax as the City's only primary source of revenues, the development of businesses outside the City, growth in internet sales, and the general state-wide dependency on oil production remain a concern.

In FY2019, a private retail development, designed to house national chain stores, began its construction. Projects of this nature will enable the City to maintain its foothold as the leading service and trade center of the Matanuska-Susitna Valley. In addition to the service industries, petroleum exploration and extraction continue to fuel our economy both directly and indirectly. South of the City, projects benefitting our economy include continued development of and new lessees for the Port MacKenzie which is America's northernmost deep draft dock; allowing heavy industrial and bulk materials to move through Alaska and beyond. The MacKenzie Rail Extension began construction in 2012 and includes construction of 32 miles of new rail line to Port MacKenzie. Already funded \$184M by the Alaska Legislature, the project is under construction in segments and needs \$125M to complete. The longest industrial rail loop in the state will provide for efficient movement of materials between ship, rail, truck, and barge.

Major initiatives impacting the community include revision of its Main Street to form a one-way couplet. This project targets traffic flow but plays an almost equally critical role in defining the community's downtown by re-shaping the core area, providing sidewalks, on-street parking, beautification, lighting, and streetscape design opportunities. The State of Alaska, Department of Transportation (DOT) design work continues and is estimated to be 95% complete by 2023 with construction expected to begin 2025. Total project cost is estimated at \$32M with construction expected to begin in FY2023. The timing of this project has been impacted by the redesign of Knik-Goose Bay Road (KGB) project. KGB is a major arterial road feeding into downtown Wasilla. Due to the impact on traffic, the KGB project will need to be completed first before construction begins on the Main Street Couplet.

For the past two decades, administration, City Council and residents have strongly supported a “forward-funded” approach to discretionary capital projects. Over the past two decades, voters approved a designated sales tax to construct a sports center, library, and public safety building.

In FY2019, the City purchased a 70-acre parcel of land adjacent to the Wasilla Airport and currently an update to its Master Plan is being performed. All tie-down and available lease lots are currently occupied. Given the cost of expansion, the City is working to secure federal financial assistance through the Federal Aviation Administration’s AIP program.

City of Wasilla Community Profile Statistics

Demographics

Location: Wasilla is located 12 miles north of Knik Arm on Cook Inlet in the Matanuska-Susitna Borough, Alaska, at about 61° North Latitude and 149° West Longitude. It is the 4th largest city in Alaska and the 3122nd largest city in the United States.

Land Area

Total Area	8,704 acres
City	973 acres
Borough	127 acres
State	144 acres
University of Alaska	40 acres
Private	7,420 acres



Climate (US Climate Data)

Average Low Temperature (°F)	
January	7
July	49
Septem	39
Decem	9

Average High Temperature (°F)	
January	23
July	70
September	59
December	25

Highest Average Monthly Precipitation (US Climate Data)	
Rainfall > September	2.87 Inches
Snowfall > December	16.6 Inches

Resident Statistics

Wasilla is growing at a rate of 3.73% annually and its population has increased by 11.62% since the most recent census (in 2020).

Population (US Census Bureau)	
2000	5,505
2010	7,488
2020	9,054
2023*	Over 9,400

*Estimated

Age Distribution (US Census Bureau)	
Younger than 5	6.1%
5-18	24.9%
19-64	52.4%
65 and Older	16.6%
Median Age	37.7

Housing	
Total No. of Housing Units	3,869
No. of Occupied Units	3,525
No. of Vacant Units	344
Percent of Occupied Housing	92%
No. of Owner-Occupied Units	1,834
No. of Renter-Occupied Units	1,294
Percent of Owner-Occupied Units	58.6%

City of Wasilla

Community Profile Statistics (Continued)

Economics

Employment Statistics

(2019 DOL/Research & Analysis Section)

(US Census Data 2019)

Statistics for persons In the Labor Force:

Percent Employed.....49.2%

Percent-Unemployed.....4.3%

% of Population 16 and over in Labor Force....54.9%

Household Income (2019 est. Census)

2000 Median Family Income53,792

2019 Median Family Income63,587

2019 Mean Family Income84,790

2019 Workers by Industry	
(State of Alaska DOL/Research & Analysis Section US Census Data 2019)	
Field	% of total employed
Educational and Health Services	24.4
Retail Trade	11.1
Construction	8.7
Public Administration	8.1
Arts, Entertainment, Recreation, Accommodation and Food	8.1
Other Service, except Public Admin	7.7
Transportation., Warehousing and Utilities	5.4
Finance, Insurance, Real Estate	5.4
Agriculture, Forestry, Fishing, Hunting and Mining	5.0
Wholesale Trade	3.6
Manufacturing	2.9
Information	2.0

Employment by Industries Data from the Census Bureau ACS 5-year Estimate

2019 VALUE 3.77K

± 371

8.23%

1 YEAR GROWTH

± 12.2%

From 2018 to 2019, employment in Wasilla, AK grew at a rate of 8.23%, from 3.49k employees to 3.77k employees.

The most common employment sectors for those who live in Wasilla, AK, are Health Care & Social Assistance (656 people), Retail Trade (419 people), and Construction (327 people).

City of Wasilla

Community Profile Statistics (Continued)

Education Facilities

Matanuska-Susitna Borough School District
 Matanuska-Susitna College/UAA Campus
 Wayland Baptist University
 Charter College



(Featured Image: Matanuska-Susitna College)

Services

Civil and private services utilized by Wasilla Residents	
Public Water System: FY2022 Estimated-Operated by <i>City of Wasilla</i>	
Water service connections	1,683
Gallons of water produced	1,804,525
Number of miles of Water Main	48.95
Public Sewer System: FY2022 Estimated-Operated by <i>City of Wasilla</i>	
Number of sewer service connections	683
Number of gallons treated	369,295
Number of miles of Sewer Main	27.53
Roadways: FY2022 Estimated-Operated by <i>City of Wasilla</i>	
Number of miles of Street	76.62
Heating:	
Primarily <i>Privately Operated</i> natural gas	
Police: FY2022 Estimated-Operated by <i>City of Wasilla</i>	
Officers (including the Police Chief)	29
Fire/Rescue:	
<i>Matanuska-Susitna Borough (Mat-Su) Fire Department</i>	
Ambulance:	
<i>Matanuska-Susitna Borough</i>	
Medical Facilities:	
<i>Mat-Su Regional Medical Center (MSRMC)</i>	
Public Transportation:	
<i>MASCOT (Non-Profit) operates 20-passenger buses in the Mat-Su Borough</i>	

City of Wasilla Community Profile Statistics (Continued)

Taxes

Tax Revenues for the City of Wasilla	
Sales Tax	
FY2022:	
City of Wasilla	2.5 %
Property Taxes	
FY2021:	
City of Wasilla	0.0 mils
Mat-Su Borough Areawide	10.322 mils
Mat-Su Borough Fire District	2.150 mils
FY2022:	
City of Wasilla	0.0 mils
Mat-Su Borough Areawide	9.942 mils
Mat-Su Borough Fire District	2.150 mils
Accommodations (Bed) Tax	
FY2022:	
Mat-Su Borough	5 %

City of Wasilla, Alaska

Sales and Property Tax Rates
Direct and Overlapping Governments
Last Ten Fiscal Years

Fiscal Year Ended June 30,	Sales Tax		Property Tax		
	City of Wasilla	Mat-Su Borough	Wasilla Fire Service Area	City of Wasilla	Total
2013	2.00	9.691	1.97	0.00	11.661
2014	3.00	9.852	1.99	0.00	11.842
2015	3.00	9.662	1.99	0.00	11.652
2016	2.00	9.984	1.99	0.00	11.974
2017	2.00	9.984	2.15	0.00	12.134
2018	3.00	10.140	2.15	0.00	12.290
2019	3.00	10.332	2.15	0.00	12.482
2020	2.50	10.386	2.15	0.00	12.536
2021	2.50	10.322	2.15	0.00	12.472
2022	2.50	9.942	2.15	0.00	12.092

Source: Matanuska-Susitna Borough and City of Wasilla Finance Department

(1)

Sales tax rate may be increased to three percent (3%) by City Council through ordinances as established by voter approval at the time of the City's incorporation. Increases in excess of three percent (3%) would require approval by referendum in accordance with Alaska State Statute Title 29.

(2)

Property tax millage rate is \$1,000 per assessed value. Millage rate for the City of Wasilla is approved by City Council through ordinance,

City of Wasilla, Alaska

Governmental Activities Tax Revenues by Source
Last Ten Fiscal Years
(modified accrual basis of accounting)

Fiscal Year Ended June 30,	Total Taxes	Property Taxes	Sales Taxes	Vehicle Taxes
2013	\$ 12,467,121	\$ -	\$ 12,346,152	\$ 120,969
2014	15,538,872	-	15,481,431	57,441
2015	19,638,118	-	19,579,568	58,550
2016	17,032,981	-	16,975,061	57,920
2017	13,378,605	-	13,319,335	59,270
2018	16,785,507	-	16,724,587	60,920
2019	21,333,704	-	21,046,076	287,628
2020	20,255,939	-	20,079,919	176,020
2021	21,012,162	-	20,834,132	178,030
2022	22,259,480	-	22,079,350	180,130

Source: City of Wasilla Finance Department

- (1) In October 2017, voters approved a ballot initiative to increase sales tax 1.0% effective January 1, 2018. The 1.0% increase was dedicated to fund construction of a new police station. The rate remained in effect until December 1, 2019. At that time, the rate decreased 2.5%, and remains as such.
- (2) Property taxes were reduced to 0.00 Mills July 1, 2006 and have remained at this rate.

City of Wasilla, Alaska

General Government Sales Tax Revenue By Category June 30, 2022

Category	2022		2013	
	Total Sales Tax Revenue	Percentage of Total	Total Sales Tax Revenue	Percentage of Total
Trade Retail & Wholesale	\$ 16,117,493	73.00%	\$ 9,358,165	75.06%
Entertainment, Recreation & Food Service	3,312,382	15.00%	1,419,346	11.38%
Utilities & Information	755,719	3.42%	695,601	5.58%
Real Estate, Rental, Leasing & Transportation	319,476	1.45%	187,483	1.50%
Manufacturing (primarily construction related)	230,773	1.05%	112,004	0.90%
All Other Services	1,343,507	6.08%	694,522	5.57%
	<u>\$ 22,079,350</u>	<u>100.00%</u>	<u>\$ 12,467,121</u>	<u>100.0%</u>

Source: City of Wasilla Finance Department

(1) Wasilla Municipal Code restricts the publication of sale tax collection information identifiable to a particular seller. Sales tax revenue by category is presented in lieu of disclosing principal sales tax revenue payers.

City of Wasilla, Alaska

Assessed Value and Estimated Actual Value of Taxable Property Last Ten Fiscal Years

Fiscal Year Ended June 30,	Real	Total Assessed Value Net of Exemptions	Total Direct Tax Rate	Estimated Actual Value	Assessed Value as a Percentage of Actual Value
2013	\$ 1,208,834,305	\$ 941,218,804	11.661	\$ 1,100,867,900	85.50%
2014	1,239,337,767	961,267,991	11.842	1,011,551,400	95.03%
2015	1,315,952,264	1,014,495,688	11.652	1,048,765,200	96.73%
2016	1,383,706,145	1,037,570,889	11.974	1,042,965,600	99.48%
2017	1,382,275,564	1,040,857,140	12.134	1,105,396,100	94.16%
2018	1,425,430,134	1,067,253,677	12.290	1,150,313,049	92.78%
2019	1,480,845,389	1,099,451,239	12.482	1,184,377,925	92.83%
2020	1,539,394,714	1,131,459,107	12.536	1,210,816,913	93.45%
2021	1,575,605,429	1,152,127,117	12.472	1,264,483,246	91.11%
2022	1,727,869,209	1,282,100,531	12.092	1,297,137,228	98.84%

Source: Matanuska-Susitna Borough and State of Alaska, Assessors Office.

(1) Effective with Fiscal Year 1999, Personal Property was exempted from property tax.

City of Wasilla, Alaska

Principal Property Taxpayers June 30, 2022

Taxpayer	Nature of Business	2022		
		Taxable assessed Value (1)	Rank	Percentage of total taxable assessed value
Wal-Mart Stores Inc.	Retail Store	\$ 20,858,100	1	1.63%
Fred Meyer Stores Inc.	Retail Store	20,229,800	2	1.58%
DBC LLC	Property Development and Retail Mall	18,831,200	3	1.47%
Primrose Senior Holdings	Retirement Facility	16,026,200	4	1.25%
Schweiger John Loving TR	Entertainment	10,841,900	5	0.85%
Lowe's HIW Inc.	Retail Store	10,428,000	6	0.81%
Corporate Way Properties	Real Estate Rental and Leasing	9,366,000	7	0.73%
HD DEV of Maryland Inc	?	8,490,000	8	0.66%
Schweiger John Loving TR	Entertainment	8,339,400	9	0.65%
Mat-Su Valley Medical Center	Medical Facilities	8,282,400	10	0.65%
Gary Lundgren	Individual			
BDC Wasilla LP	Real Estate Rental and Leasing			
Wasilla Retirement LLC	Retirement Facility			
Wasilla LLC	Property Development and Retail Mall			
Global Finance & Investment Co.	Real Estate Rental and Leasing			
Total		\$ 131,693,000		10.27%

Principal Property Taxpayers June 30, 2013

Taxpayer	Nature of Business	2013		
		Taxable assessed Value (1)	Rank	Percentage of total taxable assessed value
Wal-Mart Stores Inc.	Retail Store	\$ 19,618,400	1	2.08%
Fred Meyer Stores Inc.	Retail Store	18,718,600	3	1.99%
DBC LLC	Property Development and Retail Mall	19,243,500	2	
Primrose Senior Holdings	Retirement Facility			0.00%
Schweiger John Loving TR	Entertainment			
Lowe's HIW Inc.	Retail Store	14,680,500	4	
Corporate Way Properties	Real Estate Rental and Leasing			0.00%
HD DEV of Maryland Inc	?			0.00%
Schweiger John Loving TR	Entertainment			0.00%
Mat-Su Valley Medical Center	Medical Facilities	10,775,000	10	1.14%
Gary Lundgren	Individual	13,479,300	5	1.43%
BDC Wasilla LP	Real Estate Rental and Leasing	13,156,300	6	1.40%
Wasilla Retirement LLC	Retirement Facility	12,883,200	7	1.37%
Wasilla LLC	Property Development and Retail Mall	11,240,000	8	
Global Finance & Investment Co.	Real Estate Rental and Leasing	10,936,700	9	
Total		\$ 144,731,500		9.42%

City of Wasilla, Alaska

Full-Time Equivalent Employees By Function Last Ten Fiscal Years

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
City Clerk	3.00	3.00	2.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Mayor	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
General Admin Services	6.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00
Finance/MIS	10.00	10.00	10.00	11.00	13.00	14.00	14.00	14.00	14.00	15.00
Police	49.00	49.00	49.00	50.00	60.00	62.00	64.00	65.00	65.00	66.00
Youth Court	1.50	1.50	1.50	1.50	1.50	0.75	0.75	0.75	0.75	0.75
Public Works	23.00	23.00	23.00	23.00	21.00	21.00	21.00	21.00	23.00	23.00
Museum	1.50	1.50	1.50	1.50	1.50	1.50	1.50	1.50	1.50	2.00
Recreation Facilities										
Maintenance	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Sports Center/Recreation										
Services	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00
Library	9.50	9.50	9.50	9.50	9.50	10.00	10.00	10.00	10.50	10.50
Total	115.50	114.50	113.50	116.50	126.50	129.25	131.25	132.25	134.75	137.25

Source: City of Wasilla Finance Department

(1) This schedule reflects the number of full-time equivalent positions that are authorized, not necessarily funded or filled.

City of Wasilla, Alaska
 Capital Asset Statistics By Function
 Last Ten Fiscal Years

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Miles of streets	70.24	71.28	73.29	73.65	75.36	76.49	76.62	76.62	76.62	76.62
Miles of water lines	43.64	44.93	46.50	46.82	47.49	47.49	48.95	48.95	48.95	48.95
Miles of sewer lines	26.78	26.89	26.89	26.89	26.89	26.89	27.53	27.53	27.53	27.53
Police protection - Police Stations & Dispatch Centers	1.00	1.00	1.00	1.00	1.00	1.00	1.00	2.00	2.00	2.00
Recreation: Number of facilities:										
Parks	5.00	5.00	5.00	5.00	6.00	7.00	7.00	7.00	7.00	7.00
Ball fields	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00
Fitness trails	3.00	3.00	3.00	3.00	3.00	3.00	4.00	4.00	4.00	4.00
Soccer fields	2.00	2.00	2.00	2.00	2.00	2.00	3.00	3.00	3.00	3.00
Campground	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Multi-purpose facility	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00

Source: Various City of Wasilla Departments

City of Wasilla, Alaska

Operating Indicators by Function

Last Ten Years

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Function										
Public Safety:										
Police Services:										
Police requests for service	20,856	24,374	26,758	26,026	27,451	26,823	26,963	26,753	29,500	24,921
Criminal arrests	1,006	1,315	1,484	1,448	1,292	1,252	1,401	1,703	1,279	
Water and Wastewater:										
Water production average										
gallons per day average										
July readings	779,454	909,806	758,613	705,253	696,907	823,830	1,194,825	1,020,846	855,381	1,804,525
Wastewater treatment avg.										
gallons per day average										
July readings	324,100	445,483	375,767	345,733	331,767	343,073	369,295	342,560	356,839	369,295

Source: Various City of Wasilla Departments

(1) Public safety is reported on a calendar year as the data is available in that format. Water and wastewater are reported on a fiscal year.

**City of Wasilla
Chart of Accounts**

FUND	FUND DESCRIPTION
General Fund:	
001	General Fund
Capital Project Funds:	
110	Capital Projects Fund
120	Vehicle Fund
130	Right of Way Fund
160	Road CIP Fund
170	Technology Replacement Fund
Special Revenue Funds:	
220	Youth Court Fund
230	Federal Asset Forfeiture Fund
270	State Asset Forfeiture Fund
Enterprise Funds:	
310	Sewer Utility Fund
320	Water Utility Fund
330	Airport Fund
340	Curtis D. Menard Memorial Sports Center
Fiduciary Fund:	
410	Cemetery Fund
Debt Service Funds:	None for FY2024

Total numbr of funds represented: 14

City of Wasilla Chart of Accounts

Code	Title	Description
Wages & Salaries 10-XX		
10-10	Regular Wages	Wages paid to budgeted staff.
10-20	Temporary Wages	Wages paid to temporary help.
10-25	ALPAR Wages	Wages paid to summer litter patrol program help.
10-30	Overtime Wages	Wages paid to regular staff for time exceeding the number of hours in a regular scheduled shift (8 or 10) hours or that exceed 40 actual hours worked in one week.
10-31	Overtime WPD Traffic Grant	Wages paid to police officers for overtime reimbursed by the Alaska State Highway Office grants.
10-35	Honorarium	Payments made to persons serving on one of the City's four Commissions.
10-36	Appeal Officer	Payments made to persons appointed as appeal hearing officers.
10-99	Salary Allocation	Wages allocated to various Public Works projects.
Employee Benefits 20-XX		
20-10	Group Insurance	Cost of health insurance for employees
20-20	FICA	Federal Insurance Contributions Act. Employer's share of social security payroll taxes.
20-30	PERS	Payment to the Public Employees Retirement System (PERS) for employer's share.
20-40	SBS	Payment to the Supplemental Benefit System (SBS) for employer's share.
20-50	Unemployment	Payment to the Employment Security Contribution (ESC) for employer's share.
20-60	Workers' Compensation	Premium for coverage on occupational injuries or illnesses.
Professional & Technical Services 30-XX		
<i>Services performed only by persons or firms with specialized skills and knowledge.</i>		
30-31	Accounting & Auditing	Fees paid for accounting or auditing services.
30-32	Legal	Fees paid for all legal services.
30-34	Other	Fees paid for records retention, codification, water analysis, lobbying, drug testing, investment management, architect, medical, veterinarian, towing & storage, courier, and sport official services.
30-37	Appeal Hearings	Fees paid for legal transcripts in appeal hearings.
Property Services 40-XX		
<i>Services purchased to operate, repair, maintain and rent property owned or used by the government. Services are performed by persons other than government employees.</i>		
40-11	Water/Sewerage	Water and sewerage provided to city properties.
40-12	Waste Disposal	Trash removal.
40-20	Cleaning	Custodial services provided to city properties.

City of Wasilla Chart of Accounts

Code	Title	Description
40-30	Repair & Maintenance	Repairs and maintenance to office equipment, heavy equipment, vehicles, properties, dispatch radios.
40-31	Computer Software Maintenance	Maintenance on all software programs and licensing.
40-40	Rentals	Costs for renting or leasing land, buildings, equipment, vehicles, and machinery.
40-91	Contractual Services	Septic, security, snow removal, and inspections.
Other Purchased Services 50-XX		<i>Services rendered by organizations or personnel not on the payroll of the government (separate from professional and technical or property services).</i>
50-10	Elections	Ballot printing, election officials, election materials.
50-20	Insurance	Premiums paid for liability, property, and vehicles.
50-30	Communications	Postage, phone services, and courier services.
50-36	AST Long Distance	Alaska State Trooper's portion of telephone bill for dispatch services that is reimbursed to City.
50-40	Advertising	Newspaper, magazine, and radio advertising.
50-50	Printing & Binding	Printing of forms: including A/R, tax, and utility bills, envelopes, business cards, flyers, posters, letterhead, business licenses, audit and budget books.
50-81	Travel	All transportation and subsistence such as mileage, per diem, meals, airfare, hotels, car rental, and cab fare.
50-82	Staff Development	All costs of educational, training, and developmental classes, seminars and courses. Cost of transportation to and from event should NOT be in this account.
50-85	Dues & Subscriptions	Dues for professional organizations; subscriptions to newspapers, magazines, trade journals, and publications.
50-90	Other Purchased Services	Credit card fees; utility locates; floor mat cleaning; road maintenance such as sweeping, asphalt repair, plowing, and State road maintenance, Alaska Railroad crossing fees, fire alarm, and furnace maintenance.
50-93	Animal Control	All costs related to animal control.
50-97	Recreation Programs	Events sponsored by the City such as the 4th of July picnic and parade, swimming and Museum activities.
SUPPLIES 60.xx		<i>Expenditures for all supplies (consumable or less than \$5,000) used in operating the City.</i>
60-10	General Supplies	Expenditures for all items that are consumed or deteriorated through use such as: office, archival, beautification, personal protection, building maintenance supplies, janitorial supplies, and flags.
60-12	Gift Shop Merchandise	Merchandise to be sold in the Museum Gift Shop.
60-13	Arbor Day Program	Tree seedlings, contest awards and brochures.
60-12	Ammunition	Ammunition supplies for public safety officers.
60-15	Small Tools & Equipment	Small tools and equipment with a cost of less than \$5,000 such as: weapons, furniture, computers, hand tools and office equipment.
60-16	Uniforms & Clothing	Uniforms, boots, overalls, rain gear, jackets, and logos.

City of Wasilla Chart of Accounts

Code	Title	Description
60-21	Natural Gas	Cost to heat City buildings.
60-22	Electricity	Costs for electric service.
60-25	Gasoline	Gasoline and oil used for the operations of vehicles or other machinery.
60-30	WPD Reserves	Supplies purchased for the Police reserve program.
60-35	K9 Expense	Supplies purchased in support of the K9 program.
60-40	Books & Periodicals	Books and periodicals purchased for the Wasilla Library collection.
60-41	Subscriptions	Subscriptions for the Wasilla Library collection.
60-42	Audiovisual	Audiovisual materials for the Wasilla Library collection.
60-43	Electronic Materials	Electronic resources for the Wasilla Library.
60-45	Special Programs	Library youth and adult programs and volunteer awards.
60-46	Rasmussen Foundation	Library supplies funded by Rasmussen Foundation.
60-47	Target - Summer Program	Library supplies funded by Target, Inc.
60-52	Asset Forfeiture	Items purchased with Federal asset forfeiture funds.
60-95	Computer Software	Software purchased separately from computer hardware.
60-99	Inventory Clearing	Water and sewer supplies used in maintenance or sold to customers.
69-10	Cash Over/Short	Used to record cash receipt shortages and overages.
<i>Expenditures over \$5,000 for acquiring capital assets, including land or existing buildings, improvements of grounds, initial equipment, additional equipment and replacement of equipment.</i>		
Capital Outlay 70-XX		
70-20	Buildings	Building purchases.
70-40	Machinery & Equipment	Machinery and equipment costing over \$5,000.
70-41	Machinery	Machinery and equipment costing over \$5,000.
70-42	Vehicles	Automobile, trucks, ATV, Snow machines, etc. costing over \$5,000.
70-43	Furniture & Fixtures	Capital furniture and fixtures costing over \$5,000
70-44	Software	Computer software costing over \$5,000
70-46	Machine & Equipment Library Assistance Grant	Books and audiovisual materials purchased with Public Library Assistance (PLA) grant funds.
Debt Services 80-(05-30)		
80-10	Debt Service - Principal	Payments made on bond principal.
80-20	Debt Service - Interest	Payments made on bond interest.
80-30	Debt Issuance Costs	Bond refunding expenditures.
80-40	Payment to Escrow Agent	Funds held in escrow.
Other Expenditures 80-(40-97)		
80-60	Depreciation	Depreciation expense on capital assets.
80-70	Uncollectible Accounts	Allowance for uncollectible accounts
80-91	Insurance Deductible/Broker Fee	The deductible portion and any broker fees associated to the City's insurance policies.

**City of Wasilla
Chart of Accounts**

Code	Title	Description	
80-92	Property Tax Payments	Property tax payments made to the Mat-Su Borough for any City owned properties.	
80-94	Lawsuit Costs/Settlements	Attorney costs and/or legal settlement costs.	
80-96	Other Agreements	Lowes intersection agreement.	
80-97	PPD Opiate Task Force	Funding transferred to Palmer Police Department in support of the DEA Opiate Task Force.	
Pass Thru to Non-profit 97-XX			
97-02	SART	Funding support provided by the City to a nonprofit organization.	
Transfers 90-XX			
90-**	Interfund Transfers	Transfer of funds from one fund to another. receiving fund.	**denotes

END of Chart of Accounts

GLOSSARY

ACCOUNTING SYSTEM – The methods and records established to identify, assemble, analyze record, classify, and report information on the financial position and results of operations of a government or any of its funds, fund types, account groups, or organizational components.

ACCOUNT NUMBER – A system of numbering or otherwise designating accounts, in such a manner that the symbol used reveals certain information. The City of Wasilla uses a 14-digit account number (xxx-xxxx-xxx.xx-xx) read from left to right as illustrated below:

- (xxx) The first three digits denote the fund, i.e., 001 is General Fund.
- (xx--) The first two digits in the next four-digit set denote the department, e.g., 41 is General Government and 42 is Public Safety.
- (--xx) The last two digits in the second set of digits denote the division, e.g., 15 is Council and 50 is Finance.
- (xx-) The first two digits in the third set of digits denote the activity, e.g., 41 is General Government and 42 Public Safety.
- (--x) The third digit in the third set of digits denotes the sub-activity, e.g., 1 is Clerk and 5 is Finance.
- (xx) The two digits in the fourth set of digits represent the element, a more specific purpose for the account, e.g., 10 represent Personnel Services and 60 represents Supplies.
- (xx) The last two digits in the account number represent the object, which when combined with the element provides clarification as to the meaning of the account, e.g., 10 representing Regular Wages and 20 representing Temporary Wages.

ACCRUAL BASIS – The basis of accounting under which the financial effects of a transaction and other events and circumstances that have cash consequences for the governmental entity are recorded in the period in which those transactions, events and circumstances occur, rather than only in the periods in which cash is received or paid by the entity.

ADOPTED BUDGET – Refers to the budget amounts as originally approved by the City Council at the beginning of the year and to the budget document which consolidates all beginning-of-the-year operating appropriations and new capital project appropriations.

ANNUAL BUDGET – A budget developed and enacted to apply to a single fiscal year.

ANNUAL COMPREHENSIVE FINANCIAL REPORT (ACFR) – The official annual report of a government including: (a) the five combined financial statements in the combined statement overview and their related notes, (b) combining statements by fund type and individual fund, and (c) account group financial statements prepared in conformity with GAAP and organized into a financial report pyramid. It also includes support schedules necessary to demonstrate compliance with finance-related legal and contractual provisions, required supplementary information, extensive introductory material, and detailed statistical sections.

APPRAISE – To estimate the value, particularly the value of property. If the property is valued for taxation, the narrower term “assess” is substituted.

APPROPRIATION – The legal authorization granted to the legislative body of a government, which permits officials to incur obligations and make expenditures of governmental resources for specific purpose. Appropriations are usually limited in amounts and time they may be expended.

APPROPRIATION ORDINANCE – The official enactment by the City of Wasilla Council establishing the legal authority for the City’s administrative staff to obligate and expend resources.

ASSESS – To establish an official property value for taxation.

ASSESSED VALUATION – The valuation set upon all real and personal property in the City that is used as a basis for levying taxes. Tax-exempt property is excluded from the assessable base.

ASSESSED VALUE – The fair market value placed on personal and real property owned by taxpayers.

ASSETS – A probable future economic benefit obtained or controlled by a particular entity as a result of past transactions or events.

ASSIGNED FUND BALANCE – A portion of fund balance where limitations result from its intended use:

- Intended use established by highest level of decision making.
- Intended use established by body designated for that purpose.
- Intended use established by official designated for that purpose.

AUDIT – A systematic collection of the sufficient, competent evidential matter needed to attest to the fairness of management’s assertions in the financial statements or to evaluate whether management has efficiently and effectively carried out its responsibilities. The auditor obtains this evidential matter through inspections, observation, inquiries, and confirmations with third parties.

AVAILABLE FUND BALANCE – The difference between fund assets and fund liabilities of governmental and proprietary fund types that is not reserved for specific purposes.

BALANCED BUDGET – An annual budget in which revenue anticipated is equal to or exceeds budgeted expenditures or an annual budget in which a portion of Fund Balance is approved for use to finance a specific capital project or program.

BASIS OF ACCOUNTING – A term referring to when revenues, expenditures, expenses, and transfers (and the related assets and liabilities) are recognized in the accounts and reported in the financial statements. Specifically, it relates to the timing of the measurements made, regardless of the nature of the measurement, on either the cash or accrual method.

BOND – Most often, a written promise to pay a specified sum of money, called the par value or principal, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate. The difference between a note and bond is that the latter is issued for a longer period and requires greater legal formality.

BOND ORDINANCE – An ordinance authorizing a bond issue.

BUDGET – A plan of financial operation embodying an estimate of proposed expenditures for a given period of time and the proposed means of financing them. Sometimes the term “budget” designates

the financial plan presented to the appropriating governing body for adoption and sometimes, the plan finally approved by that body.

BUDGETARY CONTROL – The control or management of a government or enterprise in accordance with an approved budget to keep expenditures within the limitations of available appropriations and available revenues.

BUDGET DOCUMENT – The official written statement prepared by the City’s administrative staff to present a comprehensive financial program to the City Council. The first part provides overview information, together with a message from the budget-making authority and a summary of the proposed expenditures and the means of financing them. The second consists of schedules supporting the summary. These schedules show in detail the past year’s actual revenues, expenditures, and other data used in making the estimates. The third part is composed of personnel and salary schedules, the chart of accounts, and a glossary.

BUDGET MESSAGE – A general discussion of the proposed budget presented in writing by the budget-making authority to the City Council. The budget message contains an explanation of the principal budget items, an outline of the City’s experience during the past period and its financial status at the time of the message and recommendations regarding the financial policy for the coming period.

BUDGET PROCESS – The schedule of key dates or milestones the City follows in the preparation and adoption of the budget.

CAPITAL IMPROVEMENT PLAN – A plan that identifies: (a) all capital improvements which are proposed to be undertaken during a five-fiscal year period; (b) the cost estimate for each improvement; (c) method of financing each improvement; and (d) the recommended time schedule for each project.

CAPITAL IMPROVEMENT PROJECT – Construction, renovation, or physical improvement projects are termed Capital Improvements or CIP’s. This could be the construction of a new structure, the reconstruction of an existing structure, or the renovation of a structure that extends its useful life. The cost of land acquisition, construction, renovation, demolition, equipment, and studies are all included when calculating capital expenditures.

CAPITAL OUTLAY – Expenditures that result in the acquisition of items such as tools, desks, machinery, and vehicles costing more than \$500 each having a useful life of more than one year and are not consumed through use are defined as capital items.

CAPITAL PROJECTS FUND – Funds established to account for financial resources to be used for the acquisition or construction of major capital facilities (other than propriety and trust funds).

COLLATERAL – Assets pledged to secure deposits, investments, or loans.

COMPONENT UNIT – A separate government unit, agency, or nonprofit corporation that is combined with other component units to constitute the reporting entity in conformity with GAAP.

COMMITTED FUND BALANCE – Portion of fund balance that has self-imposed limitations set in place prior to the end of the reporting period. These limitations are imposed at the highest level of decision

making that requires formal action. To remove, the same level of decision making, and formal action would be required.

CONTINGENCY – Those funds included in the budget for the purpose of providing a means to cover minor unexpected costs during the budget year.

CONTRACTUAL SERVICES – Items of expenditure from services the City receives primarily from an outside company.

CREDIT RISK – The risk that a counterparty to an investment transaction will not fulfill its obligations. Credit risk can be associated with the issuer of a security, with a financial institution holding deposits or with parties holding securities or collateral. Credit risk exposure can be affected by a concentration of deposits or investments in any one investment type or with any one counter-party.

CURRENT YEAR OBJECTIVES – Specific tasks (e.g., often measurable) to be accomplished in the current fiscal year.

DEBT – An obligation resulting from the borrowing of money or from the purchase of goods and services. Debts of governments include bonds, time warrants, and notes.

DEBT SERVICE FUNDS – Funds established to account for the accumulation of resources for and the payment of general long-term debt principal and interest that resulted from the issuance of bonds.

DEFICIT – The excess of expenditures over revenues during an accounting period, or in the case of proprietary funds, the excess of expenses over revenues during an accounting period.

DEPARTMENT – The City Administration is divided into departments. While a department may refer to a single activity, it usually indicates a grouping of related activities.

DEPRECIATION – The decrease in value of an asset due to wear and tear, decay, decline in value, etc.

DIVISION – A major organization unit within a department. Usually, divisions are responsible for carrying out a major component of the department.

EMPLOYEE BENEFITS – Contributions made by the City to designated funds to meet commitments or obligations for employee fringe benefits. Included are the City's share of costs for various pension, medical, and life insurance plans.

ENCUMBRANCES – Commitments related to unperformed contracts, in the form of purchase orders or contracts, for goods or services. Used in budgeting, encumbrances are not expenditures or liabilities, but represent the estimated amount of expenditures that will result if unperformed contracts in process are completed.

ENTERPRISE FUND – A proprietary fund established to account for operations that are financed and operated in a manner similar to private business enterprises. In this case, the intent of the governing body is that the expenses, including depreciation, of providing goods and services to the public on a continuing basis be financed or recovered primarily through user charges.

ENTITY – (1) The basic unit upon which accounting and/or financial reporting activities focus. The basic governmental legal and account entity is the individual fund and account group. (2) That combination of funds and account groups that constitutes the reporting entity for financial reporting purposes.

EXPENDITURE – Decrease in net financial resources. Expenditures include current operating expenses requiring the present or future use of net current assets, debt service and capital outlays, intergovernmental grants, entitlements, and shared revenues.

EXPENSES – Outflows or the using up of assets or incurrence of liabilities (or a combination of both) from delivering or producing goods, rendering services, or carrying out other government units, and/or other funds.

FIDUCIARY FUND TYPES – The trust and agency funds used to account for assets held by a government unit in a trustee capacity or an agent for individual, private organizations, other government units, and/or other funds.

FINANCIAL RESOURCES – Cash and other assets that, in the normal course of operations, will become cash.

FISCAL YEAR – The twelve-month period to which the annual operating budget applies and at the end of which a government determines the financial position and results of its operations. The City's fiscal year extends from July 1 to the following June 30.

FIXED ASSETS – Long-lived tangible assets obtained or controlled because of past transactions, events or circumstances. Fixed assets include buildings, equipment, and improvements other than to buildings, and land.

FULL-TIME EQUIVALENT – An employee who is hired to perform a minimum of 2,080 hours per year.

FUND – A fiscal and accounting entity with a self-balancing set of accounts in which cash and /or other financial resources, all related liabilities and residual equities or balances and changes therein are recorded and segregated to carry on specific activities or attain certain objectives in accordance with special regulations, restrictions, or limitations.

FUND BALANCE – Excess of an entity's assets over its liabilities.

FUND BALANCE APPROPRIATED – The amount of fund balance budgeted as a revenue source.

FUND CATEGORIES – Funds used in governmental accounting are classified into three broad categories: governmental, proprietary, and fiduciary.

FUND TYPE – The three broad fund categories of governmental accounting are subdivided into seven fund types. The seven types are general, special revenue, debt services, capital projects, enterprises, internal service, and trust and agency.

GOVERNMENT ACCOUNTING STANDARDS BOARD (GASB) – An organization whose main purpose is to improve and create accounting reporting standards or generally accepted accounting principles (GAAP).

These standards make it easier for users to understand and use the financial records of both state and local governments.

GENERAL FUND – A type of governmental fund used to account for revenues and expenditures for regular day-to-day operations of the City, which are not accounted for in specific purpose funds. The primary sources of revenue for this fund are local taxes and federal and state revenues.

GENERALLY ACCEPTED ACCOUNTING PRINCIPALS (GAAP) – Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompasses the conventions, rules and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general applications, but also detailed practices and procedures. GAAP provides a standard by which to measure financial presentations.

GENERAL OBJECTIVES – General activities to be accomplished or performed which have the characteristic of being able to be controlled or affected by management decisions and direction.

GENERAL OBLIGATION BONDS – Bonds that are backed by the full faith and credit of government (e.g., the government’s general taxing power, to the repayment of the bonds it issues) are general obligation (GO) bonds. Sometimes, the term is also used to refer to bonds that are to be repaid from taxes and other general revenues. A GO bond is typically used for long-term financing of capital projects and represents a written promise to pay to the bond purchaser a specified sum of money at a specified future date along with periodic interest paid at a specified interest percentage.

GOVERNMENTAL FUND TYPES – Funds used to account for the acquisition, use and balances of expendable financial resources and the related current liabilities, except those accounted for in the proprietary funds and fiduciary funds. Under current GAAP, there are four governmental fund types: general, special revenue, debt service, and capital projects.

GRANTS – Contributions or gifts of cash or other assets from another government or other organization to be used for a specified purpose, activity or facility. Typically, these contributions are made to local governments from the state and federal governments.

INTERFUND TRANSFERS – Amounts transferred from one fund to another fund. This includes reimbursements, residual equity transfers, and operating transfers.

INTERGOVERNMENTAL REVENUES – Revenues from other governments in the form of grants, entitlements, shared revenues, or payments in lieu of taxes.

INVESTMENT – Securities held to produce income in the form of interest in compliance with the policies set out by the City’s Code of Ordinances.

LAPSE – As applied to appropriations, the automatic termination of an appropriation. Except for indeterminate appropriations and continuing appropriations, an appropriation is made for a certain period of time.

LEVY – To impose taxes, special assessments, or service charges for the support of government activities. Also used to denote the total amount of taxes, special assessments, or service charges imposed by a government.

LIABILITIES – Debt or other legal obligations arising from present obligations of a particular entity, to transfer assets or provide services to other entities in the future as a result of past transactions or events.

MAJOR FUND – A governmental fund or enterprise fund reported as a separate column on the basic fund financial statements. The general fund is always a major fund. Otherwise, major fund are funds whose revenues, expenditures/expenses, assets, or liabilities are at least 10 percent of corresponding totals for all governmental or enterprise funds and at least 5 percent of the aggregate amount for all government and enterprise funds for the same item. Any other government or enterprise fund may be reported as a major fund if the government’s officials believe that the fund is particularly important to financial statement users.

MEASUREMENT FOCUS – The accounting convention that determines (1) which assets and which liabilities are included on a government’s balance sheet and where they are reported and (2) whether an operating statement presents information on the flow of financial resources (revenues and expenditures) or information on the flow of economic resources (revenue and expenses).

MIL - A measure of the rate of property taxation, representing one one-thousandth of a dollar of assessed value.

MILAGE RATE – The tax rate on property, based on mil(s). A rate of 1 mil applied to a taxable value of \$100,000 would yield \$100 in taxes.

MODIFIED ACCRUAL BASIS OF ACCOUNTING – A basis of accounting in which revenues and other financial resources are recognized when they become susceptible to accrual, that is when they are both “measurable” and “available to finance expenditures of the current period”. “Available” means collectable in the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recognized when the fund liability is incurred except for (1) inventories of materials and supplies that may be considered expenditures either when purchased or when used and (2) prepaid insurance and similar items that may be considered expenditures either when paid for or when consumed. All governmental funds, expendable trust funds and agency funds are accounted for using the modified accrual basis of accounting.

NET POSITION – The total assets of an enterprise fund minus its total liabilities.

NON-DEPARTMENTAL – Refers to a group of governmental activities which are not associated with, and cannot be allocated to, any specific department.

NONSPENDABLE FUND BALANCE – A portion of fund balance that is inherently non-spendable:

- Portion of net resources cannot be spent because of their form
- Portion of net resources that cannot be spent because they must be maintained intact.

OBLIGATIONS – Amounts a government may be required legally to meet out of its resources. They include not only actual liabilities, but also unliquidated encumbrances.

OPERATING BUDGET – Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending and service delivery activities of a government are controlled. The use of annual operating budgets is usually required by law. Annual operating budgets are essential to sound financial management and should be adopted by every government.

OPERATING TRANSFERS – All inter-fund transfers other than residual equity transfers.

ORDINANCE – A formal legislative enactment by the legislative body which, if not in conflict with any highest form of law, has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Revenue raising measures, such as the imposition of taxes, special assessments, and service charges universally require ordinances.

OTHER FINANCING SOURCES – Governmental funds, general long-term debt proceeds, land lease payments, land sale payments, proceeds from the sale of fixed assets, operating transfers-in, service charges, and fees for governmental services.

OVERSIGHT RESPONSIBILITY – The basic, but not the only, criterion for including a government department, agency, institution, commission, public authority, or other organization in a government unit's reporting entity for general purpose financial reports. Oversight responsibility is derived from the government unit's power and includes, but is not limited to, financial interdependency, selection of governing authority, designation of management, ability to significantly influence operations, and accountability for fiscal matters.

PERFORMANCE MEASURES – Specific quantitative productivity measures of work performed within an activity or program. Also, a specific quantitative measure of results obtained through a program or activity.

PERSONNEL SERVICES – Items of expenditures in the operating budget for salaries and wages performed by City employees, including employee benefit costs such as the City's contribution for retirement, health, and life insurance.

PROGRAM – An organized set of related work activities, which are directed toward a common purpose, or goal, and represent a well-defined expenditure of City resources.

PROGRAM BUDGET – A budget which structures budget choices and information in terms of programs and their related activities (e.g. repairing roads and treating water), provides information on what each program is committed to accomplish in the long run (goals) and in the short run (objectives) and measures the degree of achievement of program objectives (performance measures).

PROGRAM DESCRIPTION – A program description describes the function of the program, the various activities involved in the program and other pertinent information about the program. It answers the question, "What does this program do?"

PROGRAM GOAL – A program goal is a general statement on the intended effect or purpose of the program's activities. It includes terms that describe how (a service) is provided, to supply (a given need),

to control, reduce, or eliminate (an occurrence), to maintain (standards), or to maximize (quality). A goal is not limited to a one-year time frame and should generally not change from year to year. A goal statement describes the essential reason for the program's existence.

PROGRAM OBJECTIVE – Objectives are statements of the intended beneficial and/or tangible effects of a program's activities. They are measurable and related to the proposed budget year. They are specific targets toward which a manager can plan, schedule work activities, and make staff assignments. Objectives should quantifiably be addressed in terms such as: to increase an activity, to maintain a service level, to reduce the incidence, or to eliminate a problem.

PROPERTY TAX – A tax levied on the assessed value of property.

PROPRIETARY FUNDS – A type of fund that accounts for governmental operations that are financed and operated in a manner like private business enterprises. The only proprietary fund type used by the City is the enterprise fund(s).

PURCHASE ORDER – A document authorizing the delivery of specified merchandise or the rendering of certain services for a stated, estimated price. Outstanding purchase orders at the end of a fiscal year are called encumbrances.

RESERVE FOR WORKING CAPITAL – A portion of the general fund balance set aside to provide the necessary cash flow to fund the day-to-day operations of the City. This reserve is not available for appropriation.

RESTRICTED FUND BALANCE – A portion of fund balance that has externally enforceable limitations on use though:

- Limitations imposed by creditors, grantors, contributors, or laws and regulation of other governments.
- Limitations imposed by law though constitutional provisions or enabling legislation.

RESOLUTION – A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

RETAINED EARNINGS – An equity account reflecting the accumulated earnings of an enterprise or internal service fund.

REVENUE – Increases in the net current assets of a governmental fund type other than expenditure refunds and residual equity transfers. General long-term debt proceeds and operating transfers-in are classified as "other financing sources" rather than revenues. Increases in the net total assets of a proprietary fund type other than expense refunds, capital contributions and residual equity transfers. Operating transfers, as in governmental fund types, are classified separately from revenues.

RISK – In the context of insurance, defined variously as uncertainty of loss, change of loss or variance of actual from expected results. Also, the subject matter of an insurance contract (e.g., the insured property or liability exposure).

SALES TAX – State legislation allows local governments to levy a sales tax on retail sales, rentals and services activities in its jurisdiction.

SINGLE AUDIT – An audit performed in accordance with the Single Audit Act of 1984 and the Office of Management and Budget (OMB) Circular A-128, Audits of State and Local Governments. The Single Audit Act allows or requires governments (depending on the amount of federal assistance received) to have one audit performed to meet the needs of all federal grantor agencies.

SPECIAL REVENUE FUND – A fund used to account for the proceeds of specific revenue sources (other than expendable trust or major capital projects) that are legally restricted to expenditure for specified purposes.

TAX LEVY – The total dollar amount of tax that optimally should be collected based on tax rates and assessed values of personal and real properties.

TAX RATE – The level at which taxes are levied. For example, a property tax rate may be proposed to be \$0.12 per \$100 of assessed value.

TAX ROLL – The official list showing the amount of taxes levied against each taxpayer or property. Frequently, the tax roll and the assessment roll are combined, but even in these cases the two can be distinguished.

WORKING CAPITAL – The amount of capital needed to carry on business and can be expressed by the formula of current assets minus current liabilities.

ACRONYMS

A

AAMC	Alaska Association of Municipal Clerks
ACFR	Annual Comprehensive Financial Report
ADA	American Disability Act
ADEC	Alaska Department of Environmental Conservation
AGFOA	Alaska Government Finance Officers Association
AKDOT/PF	Alaska Department of Transportation/Public Facilities
ALPAR	Alaskans for Litter Prevention and Recycling
AML	Alaska Municipal League
APC	Advisory Planning Commission
AVO	Absentee Voting Office

C

CEDD	Community and Economic Development Division
CIP	Capital Improvement Project
CMMSC	Curtis D. Menard Memorial Sports Center

E

EDD	Economic Development District
EOC	Emergency Operation Center
EPA	Environmental Protection Agency

F

FEMA Federal Emergency Management Agency
FTE Full-time Equivalent
FY Fiscal Year
FYE Fiscal Year End

G

GAAP Generally Accepted Accounting Principals
GAAS Generally Accepted Auditing Standards
GFOA Government Finance Officers Association
GASB Governmental Accounting Standards Board
GO General Obligation

I

ICS Incident Command System
IMT Incident Management Team
IFB Invitation for Bid
IIMC International Institute of Municipal Clerks
ITB Invitation to Bid

M

Mil Millage
MIS Management Information Systems
MSB Matanuska Susitna Borough
MSYC Mat-Su Youth Court

P

PERS Public Employees Retirement System
PW Public Works

R

RFI Request for Information
RFP Request for Proposals
ROW Right-of-Way

S

SBA Small Business Administration
SBS Supplemental Benefits System
SECC State Emergency Center Coordinator
SOA State of Alaska

W

WMC Wasilla Municipal Code
WPD Wasilla Police Department
WPDEA Wasilla Police Department Employee's Association