

# City of Wasilla



Adopted Budget Operating &  
Capital for Fiscal Year 2025

# CITY OF WASILLA

ADOPTED  
OPERATING & CAPITAL BUDGET  
FOR FISCAL YEAR 2025

AS SUBMITTED BY:  
MAYOR GLENDA D. LEDFORD  
ON MAY 13, 2024  
AND AS AMENDED BY THE CITY COUNCIL  
AND ADOPTED ON JUNE 4, 2024

## CITY OF WASILLA COUNCIL

Cathy E Cottle, Seat A  
Stuart "Stu" R Graham, Seat B  
Timothy V Johnson, Seat C  
Ian Crafton, Seat D  
Nikki Velock, Seat E  
Alina R Rubeo, Seat F



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# INTRODUCTORY

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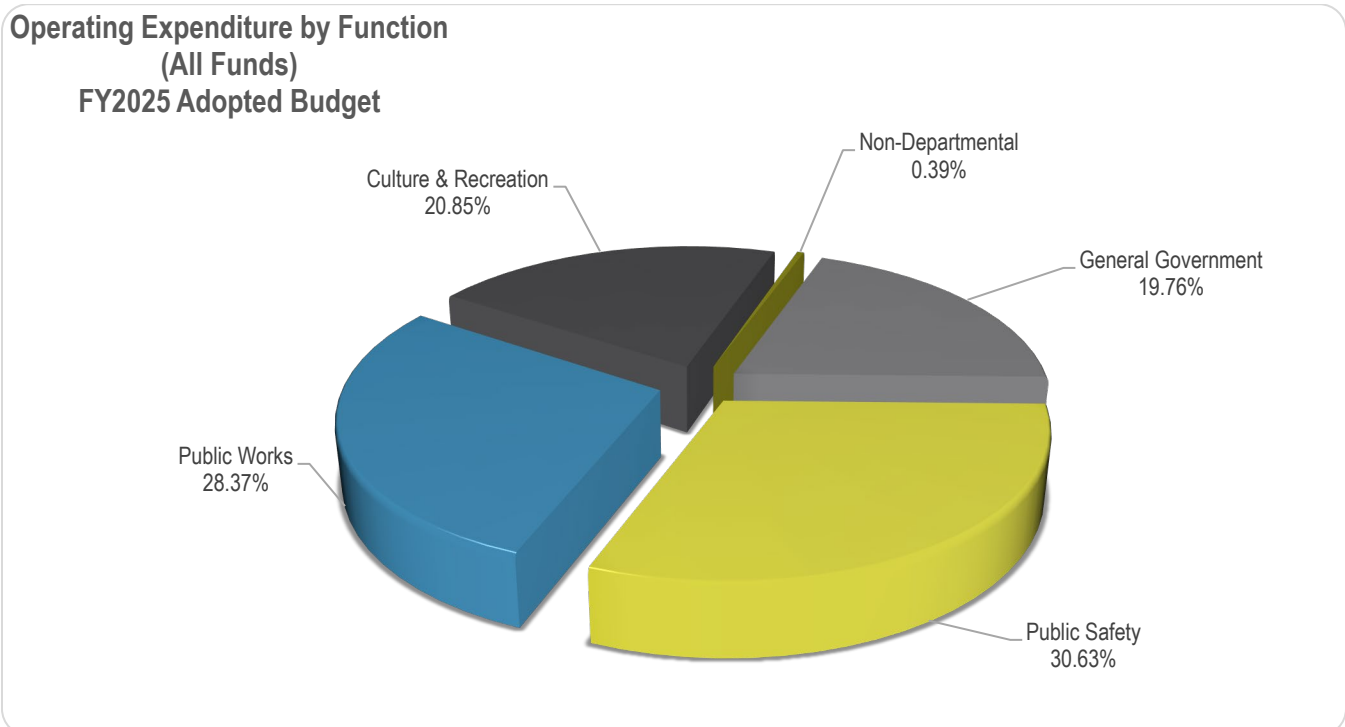
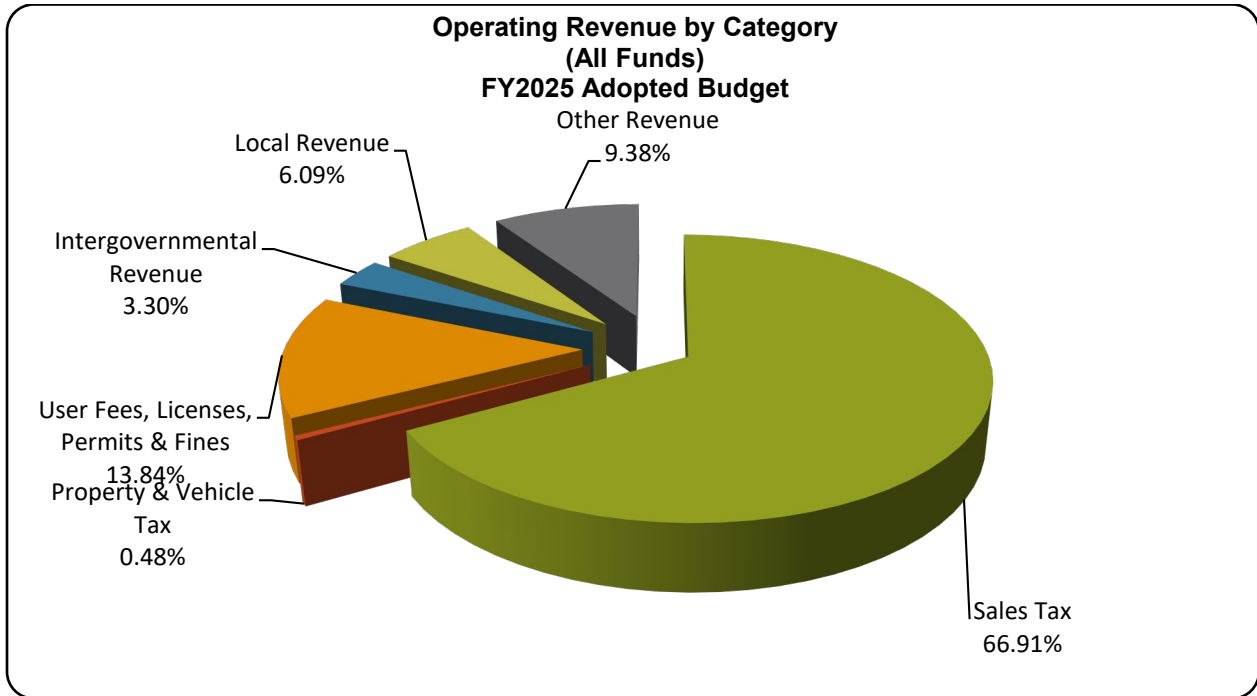
**City of Wasilla**

## FISCAL YEAR 2025 AT A GLANCE

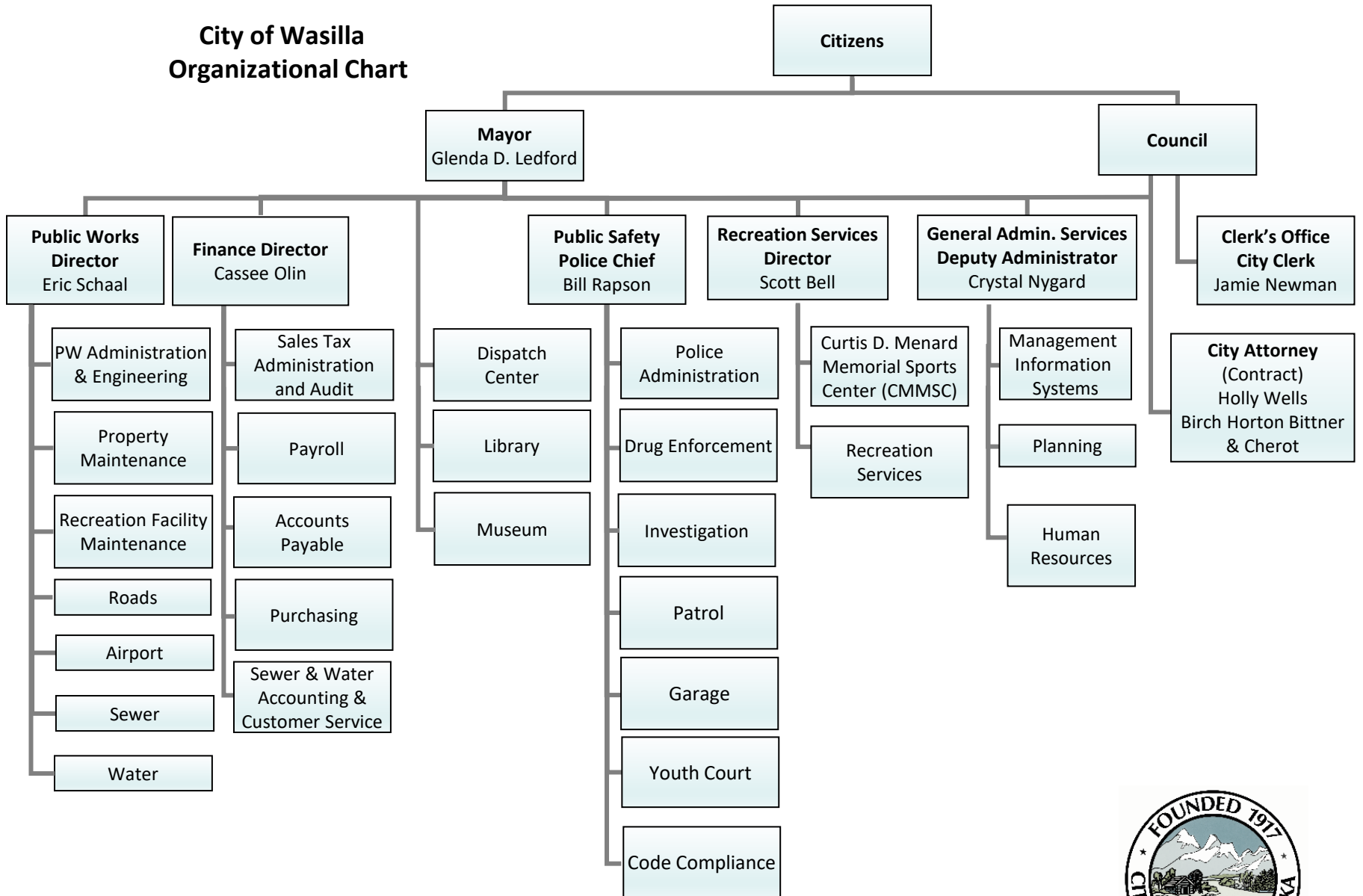
Revenue generated from sales tax is still the largest single source of General Fund revenue for FY2025 at \$26,645,819. Additionally, this source of revenue comprises 67% of the City's total operating revenue (not including transfers) of for FY2025. The total operating expenditure budget not including transfers, debt service or capital expenditures will be \$26,664,542 for FY2025.

The City of Wasilla mill rate will be set at 0.0 mills for FY2025.

Shown below is a breakdown of total revenue (not including transfers) and total expenditures (not including depreciation, transfers, or debt service) in FY2025 by category for the City of Wasilla:



# City of Wasilla Organizational Chart





Non-Code Ordinance

By: Finance Department  
Introduced: May 13, 2024  
First Public Hearing: May 29, 2024  
Second Public Hearing: May 30, 2024  
Amended: May 30, 2024  
Postponed to June 3, 2024: May 30, 2024  
Amended: June 3, 2024  
Postponed to June 4, 2024: June 3, 2024  
Amended: June 4, 2024  
Adopted: June 4, 2024  
Yes: Crafton, Cottle, Graham, Rubeo, Velock  
No: None  
Absent: Johnson

**City of Wasilla  
Ordinance Serial No. 24-24 (AM)**

**An Ordinance Of The Wasilla City Council Providing For The Adoption Of The Annual Budget For Fiscal Year 2025 And Appropriating Funds To Carry Out Said Budget.**

**Section 1. Classification.** This is a non-code ordinance.

**Section 2. Purpose.** In accordance with WMC 5.04.020, the Wasilla City Council hereby adopts the Annual Budget for the Fiscal Year 2025 as presented by the Mayor and introduced on May 13, 2024.

**Section 3. Federal and state grant funds.** Authority to increase or decrease appropriations in response to changes in estimated grant revenues is adopted as follows:

(a) If federal or state grant funds that are received during the fiscal year ending June 30, 2025, exceed the estimates appropriated by this ordinance the affected appropriation is increased by the amount of the increase in receipts.

(b) If federal or state grant funds that are received during the fiscal year ending June 30, 2025, exceed the estimates appropriated by this ordinance the appropriation from city funds for the affected program may be reduced by the excess if the reduction is consistent with applicable federal and state statutes.

(c) If federal or state grant funds that are received during the fiscal year ending June 30, 2025, fall short of the estimates appropriated by this ordinance the affected appropriation is reduced by the amount of the shortfall in receipts.

**Section 4. Appropriation.** There is hereby appropriated out of the revenues of the City of Wasilla, for the fiscal year beginning July 1, 2024, the sum of \$48,176,732, which includes \$11,435,979 of transfers between funds, to be raised by taxation and otherwise, which sum is deemed by Council to be necessary to defray all expenditures of the City during said budget year to be divided and appropriated in accordance with the attached budget proposal as follows:

<b>General Fund</b>		<b>Capital Fund</b>	3,083,000
<b>Legislative</b>		<b>Vehicle Fund</b>	567,000
Clerk	\$653,455	<b>Right-Of-Way Fund</b>	25,000
Records Management	42,500	<b>Roads Fund</b>	1,500,000
Council	207,094	<b>Technology Replacement Fund</b>	146,700
<b>Mayor</b>			
Administration	505,387	<b>Special Revenue Funds</b>	
General Administration	313,405	<b>Youth Court</b>	76,000
Human Resources	421,615		
Planning	389,430	<b>Enterprise Funds*</b>	
<b>Finance</b>		<b>Sewer</b>	
Finance	2,064,238	Operations & Transfers	1,796,852
Information Technology	871,732	Capital	<u>1,010,000</u>
<b>Public Safety</b>		<b>Total Sewer Funds</b>	2,806,852
Administration	1,258,054		
MultiTask Drug Enforcement	165,685	<b>Water</b>	
Investigations	743,118	Operations & Transfers	2,276,000
Patrol	5,435,698	Capital	<u>3,300,000</u>
School Resource Officers (SRO)	642,009	<b>Total Water Funds</b>	5,576,000
Dispatch	7,004,400		
Garage	223,612	<b>Airport</b>	
Code Compliance	236,931	Operations & Transfers	159,000
<b>Public Works</b>		Capital	<u>1,310,000</u>
Administration	819,553	<b>Total Airport Funds</b>	1,469,000
Roads	1,754,215		
Property Maintenance	765,955	<b>Curtis D. Menard Memorial Sports Center (CMMSC)</b>	
<b>Cultural &amp; Recreation</b>		Operations & Transfers	953,000
Museum	451,611	Capital	<u>528,000</u>
Parks Maintenance	1,309,263	<b>Total CMMSC Fund</b>	1,481,000
Library	1,876,009		
Recreation Services	164,211	<b>Permanent Funds</b>	
<b>Non-Departmental</b>		<b>Cemetery</b>	5,000
Non-Departmental	104,000		
Transfers	3,018,000		
<b>Total General Fund</b>	<b>31,441,180</b>	<b>Total FY2025 Appropriation</b>	<b>\$ 48,176,732</b>

**Section 5. Tax Levy.** The rate of tax levy on each dollar assessed valuation of taxable property is fixed at 0.0 mills.

**Section 6. Effective Date.** This ordinance shall take effect July 1, 2024.

ADOPTED by the Wasilla City Council on June 4, 2024.

  
Glenda D. Ledford, Mayor

ATTEST: .

  
Jamie Newman, MMC, City Clerk

[SEAL]



# BUDGET MESSAGE

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**City of Wasilla**



OFFICE OF THE MAYOR

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CITY OF WASILLA  
290 E. HERNING AVE.  
WASILLA, AK 99654-7091  
PHONE: (907) 373-9055  
FAX: (907) 373-9096

## **BUDGET MESSAGE**

CITY OF WASILLA  
BUDGET LETTER OF TRANSMITTAL  
FOR FISCAL YEAR 2025



May 13, 2024

To the Residents of the City of Wasilla

The development of the city's adopted budget is one of the most important responsibilities I carry as the Mayor of Wasilla. It was developed with a deliberate and thoughtful approach, with honest conversations as to how we best provide the programs and services core to local government. The FY2025 budget demonstrates our commitment to community values and shared priorities. It is with a great sense of accomplishment that I transmit to you the Fiscal Year 2025 budget document for the City of Wasilla. This budget is submitted according to the Wasilla City Municipal Code Section 5.04.020, State Statutes.

### **Mission Statement**

It is the mission of the City of Wasilla to provide optimum service levels to the public as cost effectively as possible to ensure a stable and thriving economy, promote a healthy community, provide a safe environment and a quality lifestyle, and promote maximum citizen participation in government.

### **Major Issues**

Wasilla has been one of the fastest growing communities in the United States. With that growth comes challenges. Challenges that require us to be strategic and timely, and challenges that have put pressure on this budget. Following the 2020 Census, the core area of the Matanuska-Susitna Borough was designated as an urban area. As part of an urban area, the City is required to develop and adhere to new requirements of stormwater maintenance. The designation also required the establishment of a Metropolitan Planning Organization which will manage road improvements in our community instead of the State of Alaska. Expanding our water and wastewater capacity and modernizing those systems for redundancy is paramount to continue quality service and enable continued economic development. The capital projects budget reflects these initiatives.

Additionally, the record inflation rate over the past year will result in significant changes to wages and benefit costs. The City operates under three collective bargaining unit agreements, and a group of non-represented employees. The three-year-average Urban Alaska CPI rate is 4.84%. CPI coupled with a longevity step of approximately 2.25% to 3.5% will be significant to absorb. Additionally, the use of a three-year average CPI, means we will likely have a higher-than-average increase for CPI in the subsequent years.

### **Significant Highlights**

## General Fund Revenues by Type

Operating Revenue by Category	FY2022	FY2023	FY2024	FY2024	FY2025
	Actual	Actual	Adopted Budget	Amended Budget	Proposed Budget
Sales Tax	\$ 22,079,350	\$ 24,155,565	\$ 23,165,000	\$ 23,165,000	\$ 25,597,024
Property & Vehicle Tax	180,130	182,860	182,000	182,000	190,100
User Fees, Licenses, Permits & Fines	5,113,872	5,256,477	5,086,850	5,086,850	5,511,352
Intergovernmental Revenue	1,953,586	1,255,730	903,113	1,083,893	1,313,221
Local Revenue	(566,339)	1,847,585	496,750	498,100	2,425,994
Other Revenue	3,735,770	3,539,031	3,540,884	3,540,884	3,769,155
Total Operating Revenue (transfers not inc.)	<u>\$ 32,496,369</u>	<u>\$ 36,237,248</u>	<u>\$ 33,374,597</u>	<u>\$ 33,556,727</u>	<u>\$ 38,806,846</u>

Sales tax is the General Fund's primary source of revenue, making up 66% of the total. In FY2025, it is estimated that the amount of sales tax collected will be \$25.6M, which is approximately 16% higher than the amount of sales tax projected for FY2024. The City has consistently outperformed its sales tax projections, with most years aligning with or increasing over the prior year actuals. Taxes collected to date in FY2024 are expected to be approximately \$3.5M favorable to budget.

## General Fund Expenditures by Department

Operating Expenditures by Function	FY2022	FY2023	FY2024	FY2024	FY2025
	Actual	Actual	Adopted Budget	Amended Budget	Adopted Budget
General Government	3,782,198	3,817,216	4,318,196	4,891,974	5,269,263
Public Safety	7,111,001	6,074,841	11,920,751	7,777,701	8,166,136
Public Works	4,810,809	4,509,292	5,284,503	6,292,643	7,565,164
Culture & Recreation	3,799,817	3,949,022	4,485,026	5,051,758	5,559,979
Non-Departmental	87,012	75,629	104,000	104,000	104,000
Total Operating Expenditures	<u>19,590,837</u>	<u>18,426,000</u>	<u>26,112,476</u>	<u>24,118,076</u>	<u>26,664,542</u>

The total General Fund budget, excluding transfers, is \$26,664,542. This is an increase of \$2,546,466 or 10.56% increase in FY2025 over the FY2024 amended budget. The largest increase in expenditures (comparing FY2025 to FY2024 amended budget) is in Public Works at 20.22%. Public Works increased due to the Capital Projects in the Sewer, Water, and Airport Enterprise funds. All departments have an increase in personnel expenditure due to a three-year average CPI increase of 4.84% for non-represented staff, 3.5% for Local 302 union staff, and 4.0% for Local 341 union staff and a longevity step increase on the applicable pay scale.

Most notable in this budget is the requests for capital project funding. The total requested amount is approximately \$11.4M of which \$5M would be supported by local revenues. Approximately \$4M of the projects relates to water and wastewater infrastructure. These systems represent an ongoing obligation to our current customers and determine our ability for continued economic development. These projects include the design of Wastewater Treatment Plant Improvements, City street paving, new water towers, and completion of the Sports Center parking lot. The remaining CIP projects relate to the MPO, MS4 requirements, the beginning phase of a new City Hall, preventative maintenance, a new ERP, equipment replacement, and scalable modernization of City processes.

## Moving Forward

As the City of Wasilla charts its course into the future, it stands at the precipice of transformative growth and innovation. Embracing its rich heritage while adapting to the demands of a rapidly evolving world, Wasilla envisions a future defined by sustainable development, economic prosperity, and a thriving community spirit. Through strategic urban planning initiatives and forward-thinking policies, the city aims to enhance infrastructure, expand educational opportunities, and foster a vibrant cultural scene. With a commitment to environmental stewardship and

technological advancement, Wasilla is poised to become a model for 21st-century cities, where progress is balanced with preservation, and the promise of tomorrow is met with unwavering optimism.

My administration will continue to make every effort to secure federal, state, and local funding opportunities, and collaborate with our neighboring communities to help reduce the financial costs to our residents.

**Acknowledgement**

I would like to express my appreciation to the department directors and their staff for all their contributions to the budget document.

I would also like to acknowledge the City Council for their support to this administration in planning and conducting the financial operations of the City in a fiscally conservative and responsible manner.

**Conclusion**

As my administration entered and worked through the budget process in conjunction with the City Council for FY2025, we addressed the demands for increased service, capital projects necessary maintain our infrastructure, and the need of personnel in select departments. We were able to present a responsible, balanced, and accountable budget to our residents while holding the line on property taxes again for FY2025. In doing so, we kept in mind the long-range goals and budget initiatives set out by the Council. With the changes to the budget our government will better serve our residents and the surrounding community. Because of the dedication of the administrative team, our Council, and Commissioners the City can rise to the challenge of keeping our government accountable and efficient.

Respectfully submitted,



Glenda D. Ledford, Mayor

# BUDGET CALENDAR

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**City of Wasilla**



**City of Wasilla | Revised Budget Calendar  
Fiscal Year 2025/2026**

The revised plan for the formation of the budget for Fiscal Year 2025/2026 is:

<b>Date</b>	<b>Facilitator</b>	<b>Action</b>
December 13, 2023	Mayor and Deputy Administrator	Special Council Meeting, 6:00 p.m. Re: 1) Review FY23 Goals and Initiatives and establish FY24 Goals and Initiatives for budget development; and 2) Report of Finances from the Finance Director.
January 8, 2024	Mayor and Deputy Administrator	Regular Council Meeting, 6:00 p.m. Re: Continued review of FY23 Goals and Initiatives and establish FY24 Goals and Initiatives for budget development.
January 2024	Finance Director	Finance Director prepares preliminary revenue projections.
January 2024	Finance and Public Works Directors	Prepare 5-year Capital Improvement Program and submit to the Planning Commission in Feb 2024.
January 2024	Finance Director	Training on Naviline budget entry by Finance Department.
January 31, 2024	Finance Director	Deadline for Directors to submit staffing requests and review process begins.
January 29, 2024	Finance Director	Budget program available for input by staff.
February 12, 2024	Finance Director	Finance Department submits estimated staffing costs, approved by Mayor, to Directors for department budgets.
March 1st, 2024	Finance Director	Proposed department budgets due to Finance Director
March 1-15, 2024	Finance Director/Directors	Finance Directors meet with Directors regarding their budgets
March 18-31, 202	Mayor, Finance Director, Directors (except City Clerk)	Work meetings with the Mayor and Directors to resolve or justify differences in Department budgets.
March 18, 2024	Mayor, Council, City Clerk, Finance Director	Special Council Meeting, 6:00 p.m. Re: Review and discussion on the FY25 Clerk's Office, Records Management, and Council budgets.

<b>Date</b>	<b>Facilitator</b>	<b>Action</b>
April 10, 2024	Mayor	Mayor submits approved proposed Department budgets to Finance with the Mayor's Budget Message.
May 6, 2024	Finance Director and City Clerk	Electronic copy of budget provided to Clerk's Office for the May 13th, Council Meeting packet. Hard copy from Finance to follow.
May 13, 2024	Finance Director	Regular Council Meeting, 6:00 p.m. Re: Introduction of budget Ordinance and overview by Finance Director.
May 18, 2024	Mayor and Council	Special Council Meeting, 10:00 a.m. Re: Discussion regarding Departmental and Capital budgets (Committee of the Whole).
May 29, 2024	Mayor and Council	Special Council Meeting, 6:00 p.m. Re: <b>First Public Hearing</b> on budget Ordinance. Discussion, consideration, and possible action on the budget Ordinance.
May 30, 2024	Mayor and Council	Special Council Meeting, 6:00 p.m. Re: <b>Second Public Hearing</b> on budget Ordinance. Discussion, consideration, and possible action on the budget Ordinance.
June 3, 2024	Mayor and Council	Council Meeting, 6:00 p.m. Re: Continued discussion, consideration, and possible action on the budget Ordinance.
June 4, 2024	Mayor and Council	<i>Tentative</i> Special Council Meeting, 6:00 p.m. Re: Continued discussion, consideration, and possible action on the budget Ordinance.
June 5, 2024	Mayor and Council	<i>Tentative</i> Special Council Meeting, 6:00 p.m. Re: Continued discussion, consideration, and possible action on the budget Ordinance.
June 6, 2024	Mayor and Council	<i>Tentative</i> Special Council Meeting, 6:00 p.m. Re: Continued discussion, consideration, and action on the budget Ordinance. The budget is scheduled for adoption on this day, if not earlier.
June 10, 2024	Finance Director or City Clerk	Deadline to report mill rate to the Matanuska-Susitna Borough Finance Director. (WMC 5.04.080(C))
July 1, 2024	All Concerned	FY 25 adopted budget implementation and monitoring.

<b>Date</b>	<b>Facilitator</b>	<b>Action</b>
Oct. – Dec. 2024	Finance and Public Works Directors	Revise 5-year Capital Improvement Program and submit to the Planning Commission.
November 2024	Finance Director	Review and revise revenue projections and budget assumptions.
November 2024	Mayor and Deputy Administrator	Review Goals and Initiatives from the first six months of FY25 Operating Budget.
December 2024	Mayor and Council	Review FY25 Goals and Initiatives and revise Goals and Initiatives for FY 26, if needed.
January - March 2025	Mayor and Directors	Prepare budget for FY26 based on revised budget projections and initiatives.
April 2025	Mayor	Submit proposed budget for FY26 to Council
April – May 2025	Council	Review and adopt FY26 budget.
July 1, 2025	All Concerned	FY26 adopted budget implementation and monitoring.

## THE BUDGET PROCESS

The mission of the budget process is to help decision makers make informed choices about the provision of services and capital assets and to promote stakeholder participation in the process. Several essential features characterize the City of Wasilla's budget process:

- Incorporates a long-term perspective.
- Establishes linkage to broad organizational goals.
- Focuses budget decisions on results and outcomes.
- Involves and promotes effective communication with stakeholders.

The development of the City of Wasilla's budget is an open process designed to reflect the needs and desires of the community. Throughout the year, the Mayor, Council Members and City Staff have obtained input from the citizens in regards of what services are needed. The citizens' needs are incorporated into the goals and objectives for the year and are reflected in the budget that is submitted to the Council for adoption.

In January and February, the Mayor will meet with the Department Heads to finish setting the goals and objectives for each department based on the goals and initiatives set by Council. The Department Heads submit to the Mayor an estimate of the number of needed personnel to meet the goals and the objectives of the City of Wasilla in the upcoming Fiscal Year. The Finance Department then calculates all labor costs. During February and March, the Department Heads, with assistance from the Finance department, complete their budget requests.

In February, work sessions were held between the Mayor, Finance Director, and Department Heads to review the departments' budget. In these work sessions, the budget requests were compared to the City's goals and objectives for the department and how these budget requests will affect the performance and outcomes of the department and the City of Wasilla in the upcoming Fiscal Year.

In April, the Proposed Budget Document is introduced. In years with a biennial budget, only the first year's budget is adopted. During the month of April, the Council reviewed the operating and capital budgets with the Mayor and Department Heads. During April, there are two (2) special meetings with all meetings providing the ability for public hearing. The Fiscal Year budget must be adopted before June 30<sup>th</sup> per WMC 5.04.020 (C).

On July 1<sup>st</sup>, the budget will be implemented. The departments will be accountable for budgetary control throughout the fiscal year. Expenditure patterns will be compared to budget plans, and corrective action, if necessary, will be taken. The City Council throughout the year will be given financial reports disclosing the City's actual performance as compared to the budget plan.

# COUNCIL GOALS

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**City of Wasilla**

# **MISSION & GOALS**

## **PREFACE**

The City of Wasilla resides within the Matanuska-Susitna Borough (the Borough) which is one of the fastest growing areas in Alaska. The City of Wasilla provides core commercial services to the Borough's estimated population of 113,325 residents. The City itself occupies a land area of approximately 13.60 square miles with a population estimated at 9,711. To support current and continued economic development, infrastructure and cores services such as roads, public safety, and commercial utilities become paramount.

## **MISSION STATEMENT**

It is the mission of the City of Wasilla to provide optimum service levels to the public as cost effectively as possible to ensure a stable and thriving economy, promote a healthy community, provide a safe environment and a quality lifestyle, and promote maximum citizen participation in government.

## **CITY POWERS AND RESPONSIBILITIES**

The City of Wasilla was organized to execute the powers that have granted to it through legislative action and voter mandate. Powers that have been given to the City of Wasilla include the following:

- Taxation and Assessments
- Planning
- Economic Development
- Public Safety
- Roads
- Airport
- Utilities (Water & Sewer)
- Parks, Recreation, Museum and Library

## **LONG-RANGE GOALS AND BUDGET INITIATIVES FOR FISCAL YEAR 2024**

The City of Wasilla has selected nine (9) long-range goals as its priorities. These goals are multi-year in nature and are revisited annually. Along with these long-term goals, the following pages display the City of Wasilla's budget initiatives.

The goals and budget initiatives in this year's budget reflect the dedication of the city's elected officials to the City of Wasilla's commitment to provide the highest level of public service while tackling the complex issues that the City of Wasilla must address to preserve the quality of life our residents' desire and deserve. The departments of the City have used these long-range goals and budget initiatives as the foundation in building their mission, goals, objectives, and strategies for the FY2025 Supplemental Budget.

**Wasilla Budget Goals and Initiatives for Fiscal Year 2025**

**Goal 1. Ensuring efficiency and accountability in local government for the benefit of Wasilla’s citizens.**

<i>Department(s) Responsible for Supporting Specific Budget Initiative</i>															
	<b>Admin</b>	<b>City Clerk &amp; Records</b>	<b>Finance</b>	<b>MIS</b>	<b>General Admin</b>	<b>Human Resources</b>	<b>Planning</b>	<b>Police</b>	<b>Dispatch</b>	<b>Code Compliance</b>	<b>Public Works</b>	<b>Roads, Parks, &amp; Property</b>	<b>Recreation Services</b>	<b>Library</b>	<b>Museum</b>
1	X		X												
2	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
3	X		X												
4	X				X										
5	X			X	X			X	X						

1. The City shall pass a sustainable biannual budget in which operating expenditures will not exceed operating revenue.
2. The City will prioritize the maintenance and improvement of existing services and facilities as reflected by an approved budget for FY2024.
3. The City will maintain a 0.0 mil rate for property tax, ensuring a fair and reasonable burden on property owners.
4. The City will foster engagement and collaboration with local policy leaders to develop initiatives and funding options for large capital community projects with mutual or overlapping interests.
5. Maintain and enhance employee emergency management training and preparedness planning to ensure continuity and efficient recovery in the event of a disaster. Including discussions with the Matanuska-Susitna Borough Local Emergency Planning Committee (LEPC) and local business groups.

**Wasilla Budget Goals and Initiatives for Fiscal Year 2025**

**Goal 2. Enhancing and expanding the City’s technology infrastructure.**

<i>Department(s) Responsible for Supporting Specific Budget Initiative</i>															
	<b>Admin</b>	<b>City Clerk &amp; Records</b>	<b>Finance</b>	<b>MIS</b>	<b>General Admin</b>	<b>Human Resources</b>	<b>Planning</b>	<b>Police</b>	<b>Dispatch</b>	<b>Code Compliance</b>	<b>Public Works</b>	<b>Roads, Parks &amp; Property</b>	<b>Recreation Services</b>	<b>Library</b>	<b>Museum</b>
6	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
7	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
8	X		X	X	X										
9	X		X	X	X	X					X				

6. Support proactive planning to identify technology solutions that can effectively address the City’s day-to-day operational challenges.
7. Enhance public access to electronic options such as online forms and payments, maps, permitting, social media, and other modes of electronic communication. These options will be scaled based on demand and cost-effective best practices.
8. Allocate adequate funding to improve technology infrastructure, automation, security, professional services, and talent retention to ensure the City remains at the forefront of technological advancements.
9. Conduct workflow analysis and implement an Enterprise Resource Planning (ERP) system in the fiscal year 2025-2026 to optimize operational efficiency and enhance overall effectiveness. Technology is essential for the City’s continued growth and success.



**Wasilla Budget Goals and Initiatives for Fiscal Year 2025**

**Goal 3 Promote a strong and diverse economic base in the City of Wasilla.**

<i>Department(s) Responsible for Supporting Specific Budget Initiative</i>															
	Admin	City Clerk & Records	Finance	MIS	General Admin	Human Resources	Planning	Police	Dispatch	Code Compliance	Public Works	Roads, Parks & Property	Recreation Services	Library	Museum
10	X		X		X		X				X				
11	X		X		X		X				X				
12	X		X		X		X				X				
13	X		X		X		X				X				
14	X		X		X										
15	X	X	X		X		X	X			X				
16	X			X	X	X		X			X				

10. Implement top goals approved in the 2023 Comprehensive Economic Development Strategy (CEDs) to foster a strong and diverse economic base in the City of Wasilla.
11. Focus on building programs that are Redundant, Resilient, and SMART (specific, measurable, achievable, relevant, and timebound) to attract new economies and investment to the City.
12. Concentrate efforts on expanding the commercial footprint at Wasilla municipal airport, seek funding to expand and upgrade water and wastewater infrastructure aiming to attract large-scale commercial development.
13. Design programs to encourage workforce housing and provide job training opportunities to meet the needs of the growing economy.
14. Launch the first regional technology hub collaborating with local high schools, tribes, and regional partners to diversify the economy and drive innovation.
15. Advocate for the maintenance and increase of local control over factors that limit business development and expansion in the City.
16. Centralize communications channel to effectively build a strong brand, image and consistent messaging to residents, businesses, and employees through various channels.

**Wasilla Budget Goals and Initiatives for Fiscal Year 2025**

**Goal 4. Supporting a comprehensive long-term capital and fiscal plan for City infrastructure.**

<i>Department(s) Responsible for Supporting Specific Budget Initiative</i>															
	<b>Admin</b>	<b>City Clerk &amp; Records</b>	<b>Finance</b>	<b>MIS</b>	<b>General Admin</b>	<b>Human Resources</b>	<b>Planning</b>	<b>Police</b>	<b>Dispatch</b>	<b>Code Compliance</b>	<b>Public Works</b>	<b>Roads, Parks &amp; Property</b>	<b>Recreation Services</b>	<b>Library</b>	<b>Museum</b>
17	X		X		X						X	X			
18	X		X	X	X			X	X		X	X	X	X	X
19	X		X								X				
20	X		X								X	X			
21	X		X								X				
22	X				X		X				X				
23	X		X		X		X				X				
24	X		X		X						X				

17. Develop a comprehensive cost and user fee analysis for current project plans to ensure effective allocation of resources and accountability.
18. Establish infrastructure maintenance and replacement reserves to proactively address the long-term needs of the City’s infrastructure.
19. Amend Code and/or Policy to allow for Local Improvement Districts (LID) process enabling the City to support improved street systems and other infrastructure upgrades.
20. Expand capacity at the sewage treatment plant and bring additional drinking water sources online to meet the growing demands of the City.
21. Continue to improve local roads by investing \$1,000,000, until all roads are paved, enhancing connectivity and accessibility within the community. Improve and repair existing roads by investing \$500,000 as a benchmark for annual maintenance.
22. Collaborate with planning to establish reasonable regulations and adopt a commonsense approach addressing landscaping regulations and other ancillary infrastructure needs, including parking lots, parks, and traffic concerns.
23. Develop a conceptual plan and funding sources for a new City Hall.
24. Invest \$1,250,000 (as a benchmark or minimum) in City funded infrastructure improvements each fiscal year, funding available.

**Wasilla Budget Goals and Initiatives for Fiscal Year 2025**

**Goal 5. Develop stable and equitable revenue sources to accomplish our mission statement.**

<i>Department(s) Responsible for Supporting Specific Budget Initiative</i>															
	<b>Admin</b>	<b>City Clerk &amp; Records</b>	<b>Finance</b>	<b>MIS</b>	<b>General Admin</b>	<b>Human Resources</b>	<b>Planning</b>	<b>Police</b>	<b>Dispatch</b>	<b>Code Compliance</b>	<b>Public Works</b>	<b>Roads, Parks &amp; Property</b>	<b>Recreation Services</b>	<b>Library</b>	<b>Museum</b>
25	X		X		X		X	X			X			X	X
26	X		X		X										
27	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
28	X		X	X	X						X				
29	X	X	X		X		X	X			X		X	X	X

- 25. Build relationships that support continued funding from federal, state, local, and private partnerships to expand City programs, fostering collaboration and securing additional resources.
- 26. Continue investing in a lobbyist to advocate the City’s interests and secure necessary funding and support.
- 27. Enhance and expand a volunteer program to provide resources for new initiatives, reduce costs and engage residents in their community.
- 28. Work collaboratively with local partners to implement shared-service agreements, leveraging resources and enhancing efficiency in service delivery.
- 29. Explore revenue diversification programs, to include a comprehensive review of user fees and contractual agreements to explore additional revenue streams.

**Wasilla Budget Goals and Initiatives for Fiscal Year 2025**

**Goal 6. Effectively operating and developing City enterprise funds.**

<i>Department(s) Responsible for Supporting Specific Budget Initiative</i>															
	<b>Admin</b>	<b>City Clerk &amp; Records</b>	<b>Finance</b>	<b>MIS</b>	<b>General Admin</b>	<b>Human Resources</b>	<b>Planning</b>	<b>Police</b>	<b>Dispatch</b>	<b>Code Compliance</b>	<b>Public Works</b>	<b>Roads, Parks &amp; Property</b>	<b>Recreation Services</b>	<b>Library</b>	<b>Museum</b>
30	X		X		X						X				
31	X		X		X								X		
32	X		X		X						X				
33	X		X		X						X				

30. Update the Airport Master Plan to establish a clear path forward for development, ensuring the airport can meet the needs of the aviation community and generate additional revenue.
  - Expand the number of airport tie-down spaces and lease lots to accommodate the growing aviation community and capitalize on revenue opportunities.
  - Increase the ratio (net income) of revenue versus cost for Airport leases through a market evaluation and annual appraisal updates.
  - Explore the development of a terminal Fixed Base Operator (FBO) to enhance business activity and attract more visitors.
31. Increase the ratio (net income) of revenue to cost for events held at the Curtis Menard Memorial Sports Center, attracting national, state, and regional sporting events; trade shows; conferences and conventions, while continuing to support local nonprofits and local organized sports programs.
32. Update Sewer Water Master Plan, ensuring that infrastructure development aligns with the City’s growth and future needs.
33. Review utility rate structure and payments-in-lieu-of-assessment fees to ensure water and sewer funds have suitable reserves maintaining an equitable rate structure for customers.

**Wasilla Budget Goals and Initiatives for Fiscal Year 2025**

**Goal 7. Ensuring community safety.**

<i>Department(s) Responsible for Supporting Specific Budget Initiative</i>															
	<b>Admin</b>	<b>City Clerk &amp; Records</b>	<b>Finance</b>	<b>MIS</b>	<b>General Admin</b>	<b>Human Resources</b>	<b>Planning</b>	<b>Police</b>	<b>Dispatch</b>	<b>Code Compliance</b>	<b>Public Works</b>	<b>Roads, Parks &amp; Property</b>	<b>Recreation Services</b>	<b>Library</b>	<b>Museum</b>
34	X					X		X	X						
35	X		X					X	X						
36	X		X	X				X	X	X					
37	X		X					X		X					
38	X							X		X					
39	X		X			X		X	X						
40	X							X	X						
41	X		X					X							
42	X							X			X	X			

- 34. Implement a continuous recruiting program for Police and Dispatch utilizing innovative and customized marketing strategies to attract both new and lateral candidates.
- 35. Support a robust training program for public safety employees through grants and local funding, providing opportunity for skill enhancement and special assignments, such as the Drug Task Force, School Resource Officer, etc.
- 36. Enhance and replace essential public safety equipment and technology at the end of its life cycle, ensuring that our officers have the resources they need to keep our community safe.
- 37. Maintain a high-level of police presence in neighborhoods and public areas, prioritizing the safety of residents and businesses.
- 38. Increase the size of the reserve officer program bolstering our resources and capabilities in emergency situations.
- 39. Retain public safety employees by offering compensation packages that are competitive, provide career progression opportunities, and implement innovative strategies to mitigate the challenges of shift work and 24-7 coverage.
- 40. Promote community engagement and education through community-oriented programs such as Coffee with A Cop, Drug Takeback, etc.
- 41. Establish one additional K-9 and handler within the police department. Leveraging local funding and forgoing partnerships with the community and corporate partners.
- 42. Develop speed moderation programs in support of community demand, ensuring our roads are safe for all residents and visitors.

**Wasilla Budget Goals and Initiatives for Fiscal Year 2025**

**Goal 8. Preserving quality of life for current and future residents and for visitors to our community.**

<i>Department(s) Responsible for Supporting Specific Budget Initiative</i>															
	<b>Admin</b>	<b>City Clerk &amp; Records</b>	<b>Finance</b>	<b>MIS</b>	<b>General Admin</b>	<b>Human Resources</b>	<b>Planning</b>	<b>Police</b>	<b>Dispatch</b>	<b>Code Compliance</b>	<b>Public Works</b>	<b>Roads, Parks &amp; Property</b>	<b>Recreation Services</b>	<b>Library</b>	<b>Museum</b>
43	X		X								X	X	X		
44	X		X								X				
45	X				X							X	X	X	X
46	X														
47	X				X		X				X	X		X	X
48	X				X						X	X			
49	X										X	X	X		X
50	X										X	X			
51	X										X		X		
52	X										X	X			
53	X				X		X								X

43. Allocate the necessary funding annually for the preservation and clean-up of lakes and waterways within the City, exploring opportunities to enhance recreational activities in City parks.
44. Assign the necessary funding for the land bank, enabling the City to acquire land strategically and enhance the quality of life for Wasilla’s residents.
45. Promote the use of the City’s parks, museum, and library to foster cultural, recreational programs and events. Enhance the park experience by introducing new recreational equipment that appeals to all ages.
46. Establish a citizen focus group or taskforce when needed, ensuring community involvement in decision making processes.
47. Continuously improve the structures and the aesthetics of the downtown district, creating an inviting and visually appealing environment.
48. Foster partnerships to combat litter in the City.
49. Preserve and enhance the appearance of City-owned structures, such as the historic village, and the Menard Center Sports Complex, ensuring their productive use and maintaining their building integrity.
50. Establish a program to provide additional security lighting for Nunley Park and decorative tree lighting during the holiday season, enhancing safety and creating a festive atmosphere.
51. Construct new restrooms at Newcomb Park and Bumpus Ballfields that meet the demand and align with the City’s beautification priorities, improving the overall park experience.
52. Establish an invasive weed control program with a goal of eradicating roadside invasive weeds in five years.
53. Focus on initiatives in 2023 hazardous mitigation plan specific to spruce bark beetle kill trees for fire mitigation.

**Wasilla Budget Goals and Initiatives for Fiscal Year 2025**

**Goal 9. Promote responsible development.**

<i>Department(s) Responsible for Supporting Specific Budget Initiative</i>															
	<b>Admin</b>	<b>City Clerk &amp; Records</b>	<b>Finance</b>	<b>MIS</b>	<b>General Admin</b>	<b>Human Resources</b>	<b>Planning</b>	<b>Police</b>	<b>Dispatch</b>	<b>Code Compliance</b>	<b>Public Works</b>	<b>Roads, Parks &amp; Property</b>	<b>Recreation Services</b>	<b>Library</b>	<b>Museum</b>
48	X				X		X				X				
49	X	X					X				X				
50	X				X		X			X	X				

- 54. Continue expanding the train depot and intermodal facility with partners (ARR and AK DOT) and facilitate a connector trolley to the downtown core.
- 55. Allocate necessary resources and funding to update city-wide plans (Comprehensive Plan, Downtown Plan, Water/Wastewater Plan, Comprehensive Economic Development Strategy, Hazard Mitigation Plan, etc), ensuring the City remains well-prepared for future growth and development.
- 56. A rewrite of Title 16 of the Wasilla Municipal Code (Land Development Code) to promote responsible development.

# FINANCIAL SUMMARIES

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**City of Wasilla**



## FUND STRUCTURE

The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund balances, revenues, and expenditures. The City of Wasilla's fund structure for budgetary purposes is the same as the fund structure for its audited financial statements.

### **Governmental Fund Types**

General Fund – The General Fund is the operating fund of the City and is used to account for all financial resources, except those required to be accounted for in another fund.

Special Revenue Funds – Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for specific purposes. There are three (3) special revenue funds.

Debt Service Funds – The Debt Service Funds are used to account for the accumulation of, resources for, and the payment of general long-term debt principal, interest, and related costs. In FY2011, the City closed its debt service funds.

Capital Project Funds – Capital Project Funds are used to account for financial resources to be used for acquisition or construction of major capital facilities and equipment. There are five (5) capital project funds.

Permanent Funds – Permanent funds are required to be used to report resources that are legally restricted to the extent that only earnings (and not principal, thus making the fund a nonexpendable trust) may be used for purposes that support the reporting government's programs. There is one (1) permanent fund.

### **Proprietary Fund Types**

Proprietary funds are used in governmental accounting to account for business-like activities that charge a fee for goods and services. There are two types of proprietary funds: enterprise funds and internal service funds. Enterprise funds provide goods or services to external users, while internal service funds provide goods or services to internal users. Proprietary funds use a flow of economic resources measurement focus and accrual basis of accounting. The City has four (4) enterprise funds and no internal service funds.

ALL FUNDS

FUND CATEGORY	FUND NAME	FUND TYPE	ACFR MAJOR	INCLUDED IN BUDGET APPROPRIATION	INCLUDED IN ACFR
Governmental Fund Type	General	General	Yes	Yes	Yes
	Youth Court	Special Revenue	No	Yes	Yes
	State Asset Forfeiture	Special Revenue	No	Yes	Yes
	Federal Asset Forfeiture	Special Revenue	No	Yes	Yes
	Capital Projects	Capital Projects	Yes	Yes	Yes
	Vehicle	Capital Projects	No	Yes	Yes
	Right of Way	Capital Projects	No	Yes	Yes
	Roads	Capital Projects	Yes	Yes	Yes
	Technology	Capital Projects	No	Yes	Yes
Cemetery	Permanent	No	No*	Yes	
Proprietary Fund Type	Sewer	Enterprise	Yes	Yes	Yes
	Water	Enterprise	Yes	Yes	Yes
	Airport	Enterprise	Yes	Yes	Yes
	Curtis D Menard Memorial Sports Center	Enterprise	Yes	Yes	Yes

\*All funds except the permanent funds are budgeted at the department and activity level.

FUNDS BY DEPARTMENT

FUND CATEGORY	FUND NAME	DEPARTMENT
Governmental Fund Type	General	<b>General Government</b> Clerk's Office, Records, Council, Administration, General & Administrative, Human Resources, Planning, Finance, Information Technology <b>Public Safety</b> Administration, Investigators, Patrol, School Resource Officer, Code Compliance, Garage, Dispatch <b>Public Works</b> Administration, Roads, Property Maintenance <b>Cultural &amp; Recreation Services</b> Museum, Parks Maintenance, Library, Recreation Services
Proprietary Fund Type	Sewer	Administration, Customer Accounting Services, Operations & Maintenance (Treatment), Operations & Maintenance (Collections), Non-operating, Construction
	Water	Administration, Customer Accounting Services, Treatment Plant, Distribution, Non-operating, Construction
	Airport	Administration, Construction
	Curtis D Menard Memorial Sports Center	Operations, Construction

# FINANCIAL POLICIES

The financial policies of the City establish the framework for the overall fiscal planning and management and sets forth guidelines for both current activities and long-range planning. The overall goals of these policies are to ensure the City is positioned to provide core services, respond to changes in the economy, and adhere to high accounting and management practices. The Mayor and the Department Directors have the primary role of reviewing financial actions and providing guidance to the City Council.

## OVERALL GOALS

**Fiscal Conservatism:** To ensure that the City is always in a solid financial condition. This can be defined as:

- Cash Solvency                      the ability to pay bills.
- Budgetary Solvency              the ability to balance the budget.
- Solvency                              the ability to pay future costs.
- Service Level Solvency        the ability to provide needed and desired services.

**Flexibility:** To ensure that the city can respond to changes in the economy or new service challenges without an undue amount of financial stress.

**Adherence to the Highest Accounting and Management Practices:** As set by the Government Finance Officers' Association standards for financial reporting and budgeting, the Governmental Accounting Standards Board, and other professional standards.

## FINANCIAL POLICIES

### **Operating Budget Policies**

The budget is a plan for allocating resources. The objective is to enable service delivery with allocated resources. Services must be delivered to the citizens at a level that will meet real needs as efficiently and effectively as possible.

- The City's goal is to pay for all recurring expenditures with recurring revenues and to use non-recurring revenues for non-recurring expenditures.
- It is important that a positive unassigned fund balance and a positive cash balance be shown in all governmental funds at the end of each fiscal year.
- When deficits appear to be forthcoming within a fiscal year, spending during the fiscal year must be reduced sufficiently to create a positive unassigned fund balance and a positive cash balance.
- When possible, the City will integrate performance measurement and productivity indicators within the budget. This should be done to improve the productivity of City programs and employees. Productivity analysis should become a dynamic part of the City administration.
- The budget must be structured so that the Council and the general public can readily establish the relationship between expenditures and the achievement of service objectives set by Council and administration.
- The individual department budget submissions must be prepared with the basic assumption that the Council will always attempt to maintain the current tax rates.
- Budgetary review by the Administration and Council will focus on the following basic concepts:

### **Staff Economy**

The size and distribution of staff will be a prime concern. The Council will seek to limit staff increases to areas where approved program growth and support absolutely requires additional staff and to reduce staff where this can be done without adversely affecting approved service levels.

### **Capital Construction**

Emphasis will be placed upon continued reliance on a viable level of pay-down capital construction to fulfill needs in a City approved comprehensive capital improvements program.

### **Program Expansions**

Proposed expansion to existing programs and services must be submitted as budgetary increments requiring detailed justification. Every proposed program or service expansion will be scrutinized based on its relationship to the health, safety, and welfare of the community.

### **New Programs**

New programs or services must also be submitted as budgetary increments requiring detailed justification. New programs or services will be evaluated on the same basis as program expansion plus an analysis of long-term fiscal impacts.

### **Existing Service Costs**

The justification for base budget program costs will be a major factor during budget review.

### **Administrative Costs**

In all program areas, administrative overhead costs should be kept to an absolute minimum. Functions of all departments and agencies should be reviewed in an effort toward reducing duplicate activities within the City government. The budget will provide for adequate maintenance of capital plant and equipment and for its orderly replacement. The administration will maintain budgetary controls at the character level within each organizational unit. (Characters are broad classifications of expenditures: fringe benefits, contractual services.)

The preparation and distribution of monthly budget status reports, interim financial statements, and annual financial reports is required. The City will develop and annually update a long-range (three to five years) financial forecasting system that will include projections of revenues, expenditures, and future costs and financing of capital improvements that are included in the capital budget.

## **1. Debt Policies**

- The City will not fund current operations from the proceeds of borrowed funds.
- The City will consider short-term borrowing or lease/purchase contracts for financing major operating capital equipment when the Finance Director, along with the City's Financial Advisor, determines that this is in the City's best financial interest. Lease/purchase decisions should have the concurrence of the appropriate operating Director.
- The ratio of short-term debt as a percent of revenue should not exceed five percent (5%) and ratio of short-term debt as a percent of total debt should not exceed twenty percent (20%).
- When the City finances capital projects by issuing bonds, it will repay the debt within a period not to exceed the expected useful life of the project.
- Target debt ratios will be annually calculated and included in the review of financial trends.
- The ratio of general obligation debt service expenditure as a percent of General Fund Revenue should not exceed twenty percent (20%) of General Fund Revenue.
- The City will maintain good communications about its financial condition with bond and credit institutions.
- The City will follow a policy of full disclosure in every annual financial statement and bond official statement.
- The City will avoid borrowing on tax anticipation and maintain an adequate fund balance.

## **3. Revenue Policies**

- The City will try to maintain a diversified and stable revenue structure to shelter it from short-run fluctuations in any one revenue source.
- The City will attempt to maintain a diversified and stable economic base by supporting policies that promote tourism, agriculture, commercial, and industrial employment.
- The City will estimate its annual revenues by an objective, analytical process.
- The City, where possible and reasonable, will institute user fees and charges for specialized programs and services. Rates will be established to recover operational, as well as capital or debt service costs.
- The City will regularly review user fee charges and related expenditures to determine if pre-established recovery goals are being met.
- The City should routinely identify governmental aid funding possibilities. However, before applying for and accepting intergovernmental aid, the City will assess the merits of a program as if it were funded with local tax dollars. Local tax dollars will not be used to make up for losses of intergovernmental aid without first reviewing the program and its merits as a budgetary increment.

#### **4. Investment Policies**

- The City will maintain an investment policy based on the Government Finance Officers' Association (GFOA) model investment policy.
- The City will conduct an analysis of cash flow needs on an ongoing basis. Disbursements, collections, and deposits of all funds will be scheduled to ensure maximum cash availability and investment potential.
- When permitted by law, the City will pool its various funds for investment purposes.
- The City will obtain the best possible return on all investments consistent with the underlying criteria of liquidity and safety of principal.
- The City will regularly review contractual opportunities for consolidated banking services.

#### **5. Accounting, Auditing, and Reporting Policies**

- The City will establish and maintain a high standard of accounting practices in conformance with Generally Accepted Accounting Principles (GAAP).
- The accounting system will maintain records on a basis consistent with accepted standards for government accounting according to the Government Accounting Standards Board (GASB).
- Regular monthly financial statements and annual financial reports will present a summary of financial activity by departments and agencies within all funds.
- Where possible, the reporting system will also provide monthly information on the total cost of specific services by type of expenditure and revenue by fund.
- An independent firm of certified public accountants will perform an annual financial and compliance audit and will publicly issue an opinion, which will be incorporated into the Annual Comprehensive Financial Report (ACFR).
- The City will annually strive for the GFOA Certificate of Achievement for Excellence in Financial Reporting and the GFOA Distinguished Budget Presentation Award.

#### **6. Capital Budget Policies**

- The City will make all capital improvements in accordance with an adopted capital improvements program as part of the biennial budget and/or supplemental budget.
- The City will develop a multi-year plan for capital improvements that considers its development policies and links the development process with the capital plan.
- The City will enact an annual capital budget based on the multi-year capital improvements program.
- The City will coordinate development of the capital improvement budget with development of the operating budget. Future operating costs associated with new capital projects will be projected and included in operating budget forecasts.

- The City will maintain all its assets at a level adequate to protect its capital investments and to minimize future maintenance and replacement costs.
- The City will identify the “full-life” estimated cost and potential funding source for each capital project proposal before it is submitted to the Council for approval.
- The City will determine the total cost for each potential financing method for capital project proposals.
- The City will identify the cash flow needs for all new projects and determine which financing method best meets the cash flow needs of the project.

## **7. Fund Stabilization Policy**

- The City will maintain the fund balances and net assets of the various city operating funds at levels sufficient to maintain the city’s creditworthiness, and to provide financial resources for unforeseeable emergencies.
- The City will maintain in the unassigned fund balance of the General Fund an amount between sixty (60) percent and fifty (50) percent of the sum of total budgeted general fund operating expenditures, plus the budget amount of general obligation debt (not including any GO Debt with dedicated sales tax source).
- The City will commit to fund balance of the General Fund any amount over the sixty percent (60%) target set for the unassigned fund balance of the General Fund when the annual audit is accepted by the City Council.
- The City will not approve an appropriation from the general fund that would cause the unassigned general fund balance to be less than the minimum unassigned fund balance, except in an emergency expenditure or a major capital purchase.
- The City will maintain a positive net position balance in each of the enterprise funds to provide sufficient reserves for emergencies and revenue shortfalls. Sufficient net assets will be defined as a maximum of fifty percent (50%) and a minimum of twenty percent (20%) of total budgeted expenditures, less budget expenditures for debt service and the budgeted allowance for depreciation. Unrestricted net position will include a commitment to fund the current year’s depreciation for future infrastructure of the enterprise funds with a total commitment equal to 10% of total property, plant, and equipment.
- The City will maintain a reserve in each of its debt service funds in an amount not less than the sum of all reserve fund balances required by the bond ordinances applicable to that fund.

Fiscal Year 2025  
Personnel Staffing Table  
Full-time Equivalent Employees by Function

Department (Department Number)	FY 2022 Actual	FY 2023 Amended Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Difference Between FY2025 Proposed & FY2024 Budget	NOTE
<b>Council/Clerk</b>						
Clerk	1.00	1.00	1.00	1.00	-	
Deputy Clerk	1.00	1.00	1.00	1.00	-	
Administrative Aide to City Clerk	1.00	1.00	1.00	1.00	-	
	3.00	3.00	3.00	3.00	-	
<b>Mayor</b>						
Mayor	1.00	1.00	1.00	1.00	-	
Executive Assistant to Mayor	1.00	1.00	1.00	1.00	-	
	2.00	2.00	2.00	2.00	-	
<b>General Administrative Services</b>						
Deputy Administrator	1.00	1.00	1.00	1.00	-	
	1.00	1.00	1.00	1.00	-	
<b>Human Resources</b>						
HR Manager	-	1.00	1.00	1.00	-	
HR Generalist	1.00	-	-	-	-	
HR Specialist	-	1.00	1.00	1.00	-	
HR Assistant	1.00	-	-	-	-	
	2.00	1.00	2.00	2.00	-	
<b>Planning</b>						
City Planner	1.00	1.00	1.00	1.00	-	
Planning Clerk	1.00	1.00	1.00	1.00	-	
	2.00	2.00	2.00	2.00	-	
<b>Finance</b>						
Finance Director	1.00	1.00	1.00	1.00	-	
Controller	1.00	1.00	1.00	1.00	-	
Purchasing/Contract Officer	1.00	1.00	1.00	1.00	-	
Tax Auditor/Accountant	1.00	1.00	1.00	1.00	-	
Staff Accountant	1.00	2.00	2.00	2.00	-	
Finance Clerk II	3.00	2.00	2.00	2.00	-	
Finance Clerk III	4.00	4.00	4.00	4.00	-	
	12.00	12.00	12.00	12.00	-	
<b>Management Information Systems (MIS)</b>						
IT Manager	1.00	1.00	1.00	1.00	-	
IT Specialist I & II	-	1.00	1.00	1.00	-	
IT Specialist III	-	1.00	1.00	1.00	-	
IT Network Support Specialist	1.00	-	-	-	-	
IT Helper	1.00	-	-	-	-	
	3.00	3.00	3.00	3.00	-	
<b>Police</b>						
Police Chief	1.00	1.00	1.00	1.00	-	
Administrative Assistant	3.00	3.00	3.00	3.00	-	
Lieutenant - Patrol	2.00	2.00	2.00	2.00	-	
Sergeant - Patrol	4.00	4.00	4.00	4.00	-	
Sergeant - General Investigation	1.00	1.00	1.00	1.00	-	
Police Officer I & II - Patrol	16.00	16.00	17.00	16.00	(1.00)	A
Police Officer II - Acting Investigator	1.00	1.00	-	-	-	
Police Officer II - Investigator	1.00	1.00	2.00	3.00	1.00	A
Police Officer II - School Resource Officer	3.00	3.00	3.00	3.00	-	
Code Compliance Officer	-	-	1.00	1.00	-	
Mechanic	1.00	1.00	1.00	1.00	-	
Technology Specialist II	-	-	-	1.00	1.00	B
	33.00	33.00	35.00	36.00	1.00	
<b>Dispatch Center</b>						
Records & Communications Manager	1.00	1.00	1.00	1.00	-	
Administrative Assistant	1.00	1.00	1.00	1.00	-	
Dispatch Supervisors	4.00	5.00	5.00	5.00	-	
Dispatchers	22.00	19.00	19.00	20.00	1.00	C
Call Takers	3.00	5.00	5.00	5.00	-	
Technology Specialist I	1.00	1.00	1.00	1.00	-	
Technology Specialist II	1.00	1.00	1.00	1.00	-	
	33.00	33.00	33.00	34.00	1.00	
<b>Youth Court</b>						
Probation Officer	0.75	0.75	0.75	0.75	-	
	0.75	0.75	0.75	0.75	-	
<b>Public Works</b>						
Director	1.00	1.00	1.00	1.00	-	

Fiscal Year 2025  
Personnel Staffing Table  
Full-time Equivalent Employees by Function

Department (Department Number)	FY 2022 Actual	FY 2023 Amended Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Difference Between FY2025 Proposed & FY2024 Budget	NOTE
Deputy Director	1.00	1.00	1.00	1.00	-	
Project Manager	-	-	1.00	1.00	-	
Finance Clerk II & III	2.00	2.00	2.00	2.00	-	
Code Compliance Officer	1.00	1.00	-	-	-	
Maintenance Supervisor - Buildings & Parks	1.00	1.00	1.00	1.00	-	
Maintenance Supervisor - Roads & Airport	1.00	1.00	1.00	1.00	-	
Maintenance Supervisor - Utilities	1.00	1.00	1.00	2.00	1.00	D
Road Technician I	3.00	3.00	3.00	3.00	-	
Road Technician II	2.00	2.00	2.00	2.00	-	
Facilities Maintenance Technician I	1.00	1.00	1.00	1.00	-	
Facilities Maintenance Technician II	1.00	1.00	1.00	1.00	-	
Operator in Training - Sewer Fund	1.00	1.00	1.00	2.00	1.00	E
Operator in Training - Water Fund	2.00	2.00	2.00	3.00	1.00	E
Water Technician I	1.00	1.00	1.00	1.00	-	
Water Technician II	1.00	1.00	1.00	1.00	-	
Waste Water Technician I	1.00	1.00	1.00	1.00	-	
Waste Water Technician II	2.00	2.00	2.00	3.00	1.00	F
	23.00	23.00	23.00	27.00	4.00	
<b>Museum</b>						
Museum Curator	1.00	1.00	1.00	1.00	-	
Museum Aide	1.00	1.00	1.00	1.00	-	
	2.00	2.00	2.00	2.00	-	
<b>Recreation Services/CMMSC</b>						
Recreation Services Director	1.00	1.00	1.00	1.00	-	
Sports Center Manager	1.00	1.00	1.00	1.00	-	
Secretary II	1.00	1.00	1.00	1.00	-	
Sports Center Facility Supervisor	1.00	1.00	1.00	1.00	-	
Sports Center Maintenance Specialist	1.00	1.00	1.00	1.00	-	
Sports Center Facility Operator	2.00	3.00	3.00	4.00	1.00	G
	7.00	8.00	8.00	9.00	1.00	
<b>Recreation Facilities Maintenance</b>						
Parks & Property Technician I	2.00	4.00	4.00	4.00	-	
Parks & Property Technician II	1.00	1.00	1.00	1.00	-	
	3.00	5.00	5.00	5.00	-	
<b>Library</b>						
Director	1.00	1.00	1.00	1.00	-	
Youth Services Librarian	1.00	1.00	1.00	1.00	-	
User Services Librarian	1.00	1.00	1.00	1.00	-	
Library Aide I, II and III	7.00	7.00	7.50	8.50	1.00	H
Library Helper	0.50	0.50	0.50	0.50	-	
	10.50	10.50	11.00	12.00	1.00	
<b>Total</b>	<b>137.25</b>	<b>139.25</b>	<b>142.75</b>	<b>150.75</b>	<b>8.00</b>	

A) Proposed budget includes moving one patrol officer to a drug investigation position. This position is currently funded by a JAG grant. No additional headcount results from the transition.

B) Proposed budget includes the addition of one technology specialist II for the police department to provide coverage for department needs. Currently the tech specialist position is shared with dispatch, however this very experienced employee is preparing to retire. The addition of the position is necessary for succession planning.

C) Proposed budget includes the addition of one dispatcher to meet demand and provide coverage when employees are scheduled out (PTO, military leave, workers compensation, training, etc.).

D) Proposed budget includes one additional utility supervisor for succession planning as the current supervisor will retire soon. The transition is necessary due to the high level of certification required of the position per EPA regulations. This results in one temporary headcount increase.

E) Proposed budget includes two additional operators in training to meet the demands of our current utility infrastructure.

F) Proposed budget includes one additional waste water technician II for succession planning as the current technician will retire soon. The transition is necessary due to the high level of certification required of the position per EPA regulations. This results in one temporary headcount increase.

G) Proposed budget includes one additional sports center facility operator to meet operational demand and provide coverage due to a 15% increase in events.

H) Proposed budget includes one additional library aide to meet workload demands and expanded operating hours.



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# OPERATING BUDGET

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**City of Wasilla**

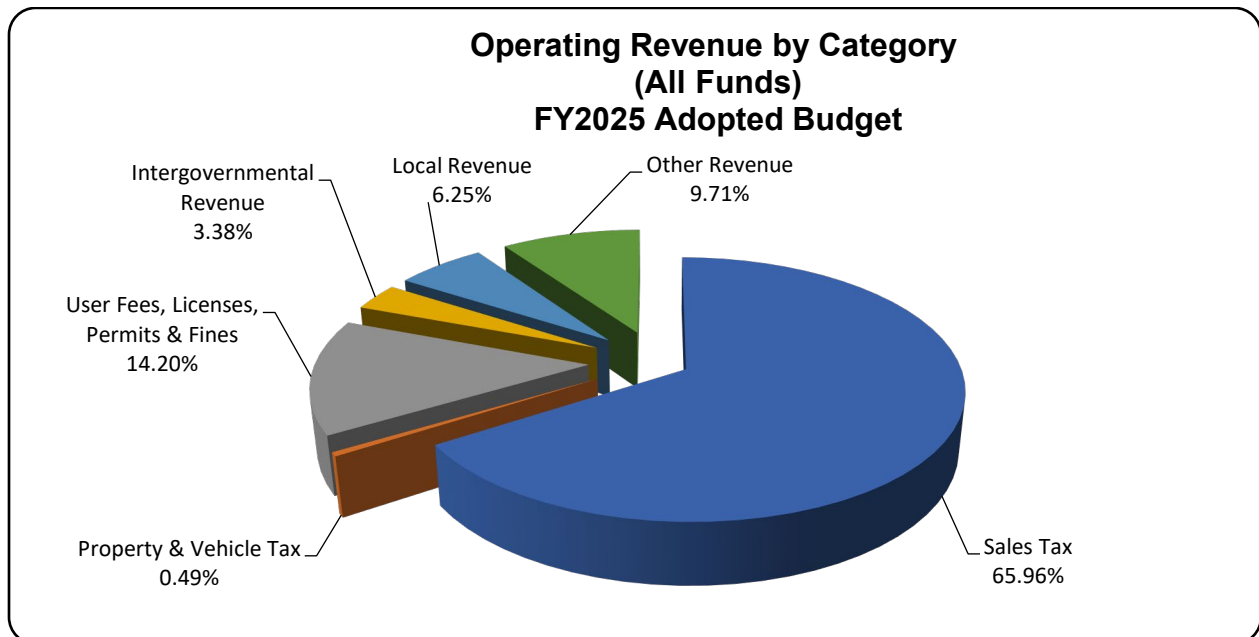
## OPERATING BUDGET SUMMARY

### Operating Revenue

Total approximate revenue for all funds in FY2025 is \$38,808,846. This is a 16% increase in revenue compared to the FY2024 Amended Budget. The City's primary source of revenue continues to be sales tax at 66% of total revenue. Intergovernmental revenues are anticipated to remain consistent when compared to the FY2024 amended budget. Local revenue in FY 25 is higher due to the projected higher investment earnings due to higher interest rates than were projected in FY 24. Other revenue is mainly contributed to revenue for providing dispatch services to other entities (98%).

Operating Revenue by Fund	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Proposed Budget
General Fund	\$ 27,564,002	\$ 31,196,328	\$ 28,443,797	\$ 28,625,927	\$ 33,540,394
Youth Court Fund	90,510	82,771	56,200	56,200	76,000
Cemetery Fund	-	18,123	6,000	6,000	5,000
Sewer Fund	1,655,888	1,669,825	1,672,800	1,672,800	1,796,852
Water Fund	2,169,469	2,164,493	2,168,800	2,168,800	2,276,600
Airport Fund	153,137	151,112	147,000	147,000	159,000
Curtis D. Menard Memorial Sports Center	863,363	954,596	880,000	880,000	953,000
	<u>\$ 32,496,369</u>	<u>\$ 36,237,248</u>	<u>\$ 33,374,597</u>	<u>\$ 33,556,727</u>	<u>\$ 38,806,846</u>

Operating Revenue by Category	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Proposed Budget
Sales Tax	\$ 22,079,350	\$ 24,155,565	\$ 23,165,000	\$ 23,165,000	\$ 25,597,024
Property & Vehicle Tax	180,130	182,860	182,000	182,000	190,100
User Fees, Licenses, Permits & Fines	5,113,872	5,256,477	5,086,850	5,086,850	5,511,352
Intergovernmental Revenue	1,953,586	1,255,730	903,113	1,083,893	1,313,221
Local Revenue	(566,339)	1,847,585	496,750	498,100	2,425,994
Other Revenue	3,735,770	3,539,031	3,540,884	3,540,884	3,769,155
Total Operating Revenue (transfers not inc.)	<u>\$ 32,496,369</u>	<u>\$ 36,237,248</u>	<u>\$ 33,374,597</u>	<u>\$ 33,556,727</u>	<u>\$ 38,806,846</u>



## OPERATING BUDGET SUMMARY

### Operating Expenditures

The FY2025 operating budgets were balanced without the need for increases in any taxes. The total operating expenditures for FY2025 (not including transfers, debt service or capital projects) will be \$26,664,542. This is an increase from FY2024 amended budget of \$2,546,466 or 10.56%.

The largest increase in expenditures (comparing FY2025 to FY2024 amended budget) is in Public Works at 20.22%. Public Works increased due to the Capital Projects in the Sewer, Water, and Airport Enterprise funds. All departments have an increase in personnel expenditure due to a three- year average CPI increase of 4.84% for non-represented staff, 3.5% for Local 302 union staff, and 4.0% for Local 341 union staff and a longevity step increase on the applicable pay scale.

### OPERATING BUDGET SUMMARY

(transfers; debt service; capital projects not included)

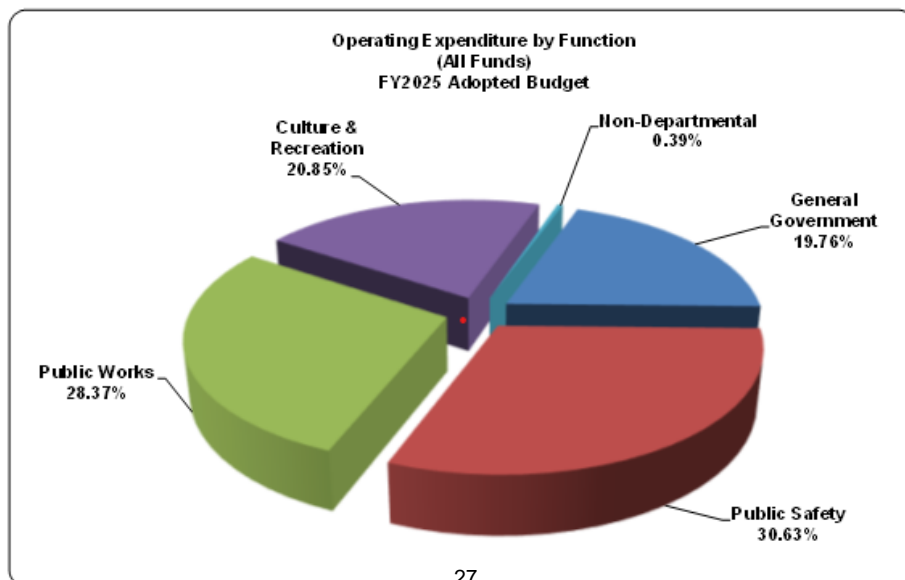
Operating Expenditures by Fund	FY2022	FY2023	FY2024	FY2024	FY2025
	Actual	Actual	Adopted Budget	Amended Budget	Adopted Budget
General Fund	15,765,890	14,997,308	21,746,263	19,152,274	20,422,456
Youth Court Fund	102,114	98,724	104,918	120,364	129,260
Cares Act	-	-	-	-	-
Cemetery Fund	-	-	6,000	9,000	8,000
Sewer Fund	1,132,326	1,014,862	1,245,390	1,468,556	2,096,045
Water Fund	1,032,897	828,371	1,208,484	1,385,439	1,816,195
Airport Fund	266,749	257,286	289,625	336,463	372,651
Curtis D. Menard Memorial Sports Center	1,290,861	1,229,449	1,511,796	1,645,980	1,819,935
<b>Total Operating Expenditures</b>	<b>19,590,837</b>	<b>18,426,000</b>	<b>26,112,476</b>	<b>24,118,076</b>	<b>26,664,542</b>

Operating Expenditures by Function	FY2022	FY2023	FY2024	FY2024	FY2025
	Actual	Actual	Adopted Budget	Amended Budget	Adopted Budget
General Government	3,782,198	3,817,216	4,318,196	4,891,974	5,269,263
Public Safety	7,111,001	6,074,841	11,920,751	7,777,701	8,166,136
Public Works	4,810,809	4,509,292	5,284,503	6,292,643	7,565,164
Culture & Recreation	3,799,817	3,949,022	4,485,026	5,051,758	5,559,979
Non-Departmental	87,012	75,629	104,000	104,000	104,000
<b>Total Operating Expenditures</b>	<b>19,590,837</b>	<b>18,426,000</b>	<b>26,112,476</b>	<b>24,118,076</b>	<b>26,664,542</b>

Note: does not include transfers, debt service or capital project expenditures

### OPERATING BUDGET SUMMARY

(transfers; debt service; capital projects not included)





# GENERAL FUND

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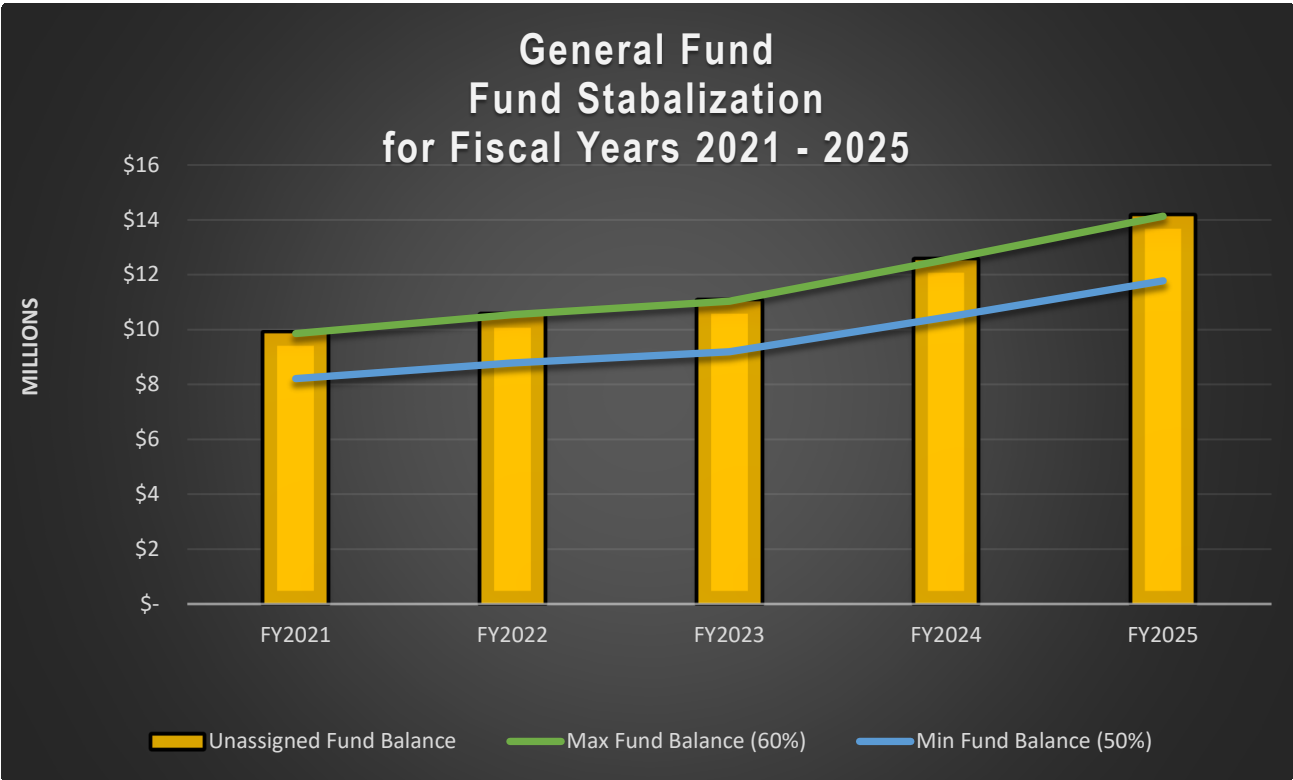
**City of Wasilla**

# GENERAL FUND BALANCE

Based on the projected budget for FY2025, the total General Fund’s unassigned fund balance will be approximately \$14.1M. This is an increase of 12.6% or \$1.5M from the amended FY2024 plan. The primary expenditures affecting fund balance are increased personnel and personnel benefit costs; increased operational costs due to inflation; and increased transfers to fund capital equipment and projects. The City has added \$3.5M in sales tax based upon collections and upward trends during FY2021-FY2023. Sales tax trends will need to be monitored closely should projections not materialize.

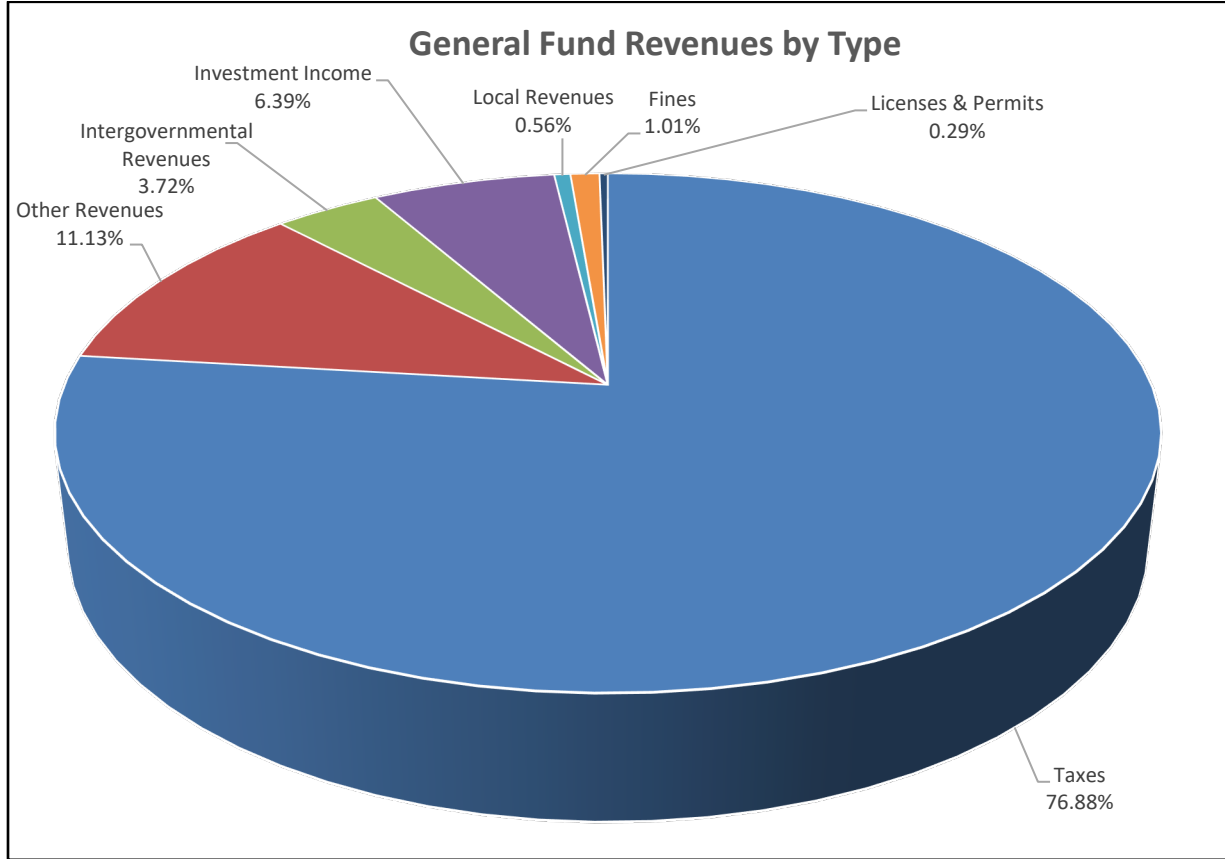
The Wasilla City Council enacted a Fund Stabilization policy (WMC 5.04.025) in Fiscal Year 2001 that sets the targeted General Fund Unreserved Fund Balance at 50% to 60% of the next fiscal year’s budgeted General Fund expenditures (net of any budgeted reimbursement of such expenditures; and transfers to other funds). The unassigned General Fund’s fund balance target set by fiscal policy WMC 5.04.025 will be in the range of between \$11.7M and \$14.1M. As seen in the graph below, the City is anticipated to be within the range and at the maximum balance. It is the City’s intention to maintain a fiscal plan that will sustain a maximum balance most of the time.

## General Fund Balance Trend



# GENERAL FUND REVENUES

The General Fund accounts for the collection of most tax revenues, charges for services, intergovernmental revenues, licenses and permits, fines and forfeitures, interest and penalties, and other revenues. The following graph presents a breakdown by category of total revenues for 2025.



REVENUE	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Proposed Budget
Taxes	22,259,480	24,338,425	23,347,000	23,347,000	25,787,124
Other Revenues	3,668,696	3,529,492	3,517,884	3,517,884	3,733,655
Intergovernmental Revenues	1,872,164	1,207,179	850,413	1,031,193	1,248,221
Investment Income	(815,089)	1,198,730	300,000	300,000	2,144,797
Local Revenues	247,040	544,997	190,750	192,100	189,197
Fines	247,621	285,493	158,000	158,000	339,500
Licenses & Permits	84,190	92,012	79,750	79,750	97,900
<b>Total</b>	<b>\$27,564,002</b>	<b>\$31,196,328</b>	<b>\$28,443,797</b>	<b>\$28,625,927</b>	<b>\$33,540,394</b>



## **REVENUE SOURCES AND ESTIMATES**

### **Sales Taxes**

A general sales tax of two and one-half percent is levied on all retail sales, rentals and services made within the city limits. The sales tax is the General Fund's primary source of revenue, making up 77% of the total. Sales tax has grown significantly over the past decade, but lack of diversification is a growing concern. While the City has approximately 2,838 active business licenses, the City relies on a handful of top collectors for most of its revenue. A business interruption to any one of those stores would have a large impact on the City's revenue stream. In FY2025, it is estimated that the amount of sales tax collected will be approximately \$25.5 million, which is approximately 11% higher than the amount of sales tax budgeted for FY2024. The City has consistently outperformed its sales tax projections, with most years aligning with or increasing over the prior year actuals. Taxes collected to date in FY2024 are expected to be approximately \$1.6M over budget. Estimate for FY2025 presumes approximately 3.5% growth in sales tax, taking a conservative approach due to market speculation regarding the possibility of a slight recession and the Federal Reserve's commitment to not lower interest rates until the inflation rate drops.

In FY2020, the City joined the Remote Sellers Sales Tax Commission. The City has experienced significant growth, particularly in FY2023. Sales tax collected by the Commission is included in the \$25.5M projected revenue in FY2025. In FY2023, the Commission began their education and enforcement outreach which led to an approximate 100% increase in tax over the prior year, or ~\$1M total collections. With most of the large stores now registered with the Commission, growth from Remote Sellers Sales tax is not projected to grow as rapidly in the future.

### **Real Property Taxes**

The City is not budgeting for any Real Property Tax and will keep its mill rate at 0.

### **Motor Vehicle Taxes**

Alaska Statute (AS) 29.10.431 provides an alternative to the collection of property tax on motor vehicles. A motor vehicle tax is levied and collected by the Department of Public Safety, Division of Motor Vehicles, and remitted to the Matanuska-Susitna Borough, which then passes through as the amount collected for the City of Wasilla. Revenue from this source is estimated to be approximately \$190,100 in FY2025.

### **Licenses, Permits & Fines**

This category includes revenue from the City of Wasilla issuance of licenses & permits, foreclosure fees, animal control, vehicle, and court fines. It is estimated that revenue from this source will be \$437,400. The largest component of fines is from court fines. It is anticipated that \$325,000 will be received FY2025. Typically, collection of these fines is received through garnishment of the debtors Alaska Permanent Fund Dividend.

### **Intergovernmental Revenue**

This category includes revenue from Federal, State and Local sources. The City receives payments from the State of Alaska (State) in the form of Revenue Sharing. The City is projecting that the City will receive approximately the same amount that it did in the prior fiscal year (\$200,000) for State Revenue Sharing. The City also receives distributions from the State for Electric/Phone COOP shares and liquor license fees. The city anticipates these shares to remain the same.

Other intergovernmental revenue includes the funding from the Matanuska-Susitna Borough School District for three SRO officers (75% of cost), a planning grant from the Matanuska-Susitna Borough, and E911 Call Taker Funds. The total amount of local grant revenue is projected to be approximately \$643,613 which is 51% of the total Intergovernmental Revenue.

### **Local Revenue**

This largest component of local revenues is the lease revenue. The City rents space at its dispatch center and police department to other parties involved in emergency services. The remaining revenue includes sales or fees related to the campground, copies, maps, donations, etc.

### **Other Revenues**

Other revenue is the second largest source of funding in the general fund. This category includes revenue generated from special assessments, dispatch contracts, sales of fixed assets, other financing sources, and operating transfers in from other funds. The City's dispatch center, through agency agreements, provides emergency services for the Alaska State Troopers, Matanuska-Susitna Borough (fire and EMS), the Department of Transportation (511), and the City of Houston. The estimated revenue from all contracts is projected to be approximately \$3.7M, approximately 6.2 percent over FY2024. This revenue covers ~54% of the projected MATCOM direct expenditures.

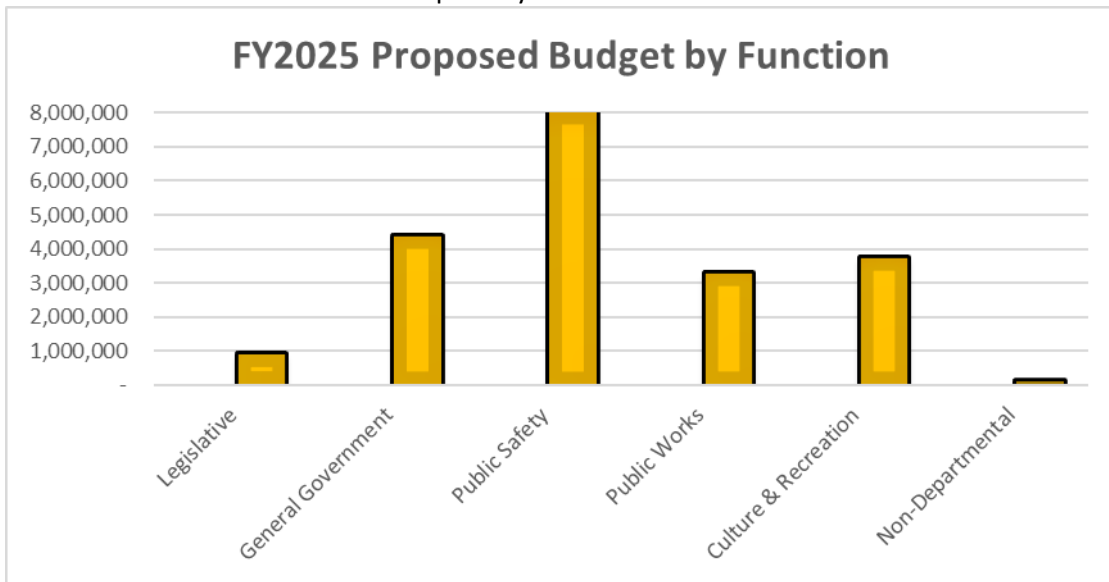
The City entered into a Multi-State Opioid Settlement Agreement as a subdivision of the State of Alaska. The agreement outlines payment schedules over the next decade from various entities (Janssen, Walmart, Walgreens, Johnson & Johnson, etc.). The City has received approximately \$30,000 under the settlement and is reflected as other revenue. Due to the variability of the schedule and the entities' ability to advance pay, no revenues were budgeted in FY2024.

Investment income is earnings derived from idle funds invested, offset with any mark-to-market valuation. The projection for investment earnings on the City's Funds will be approximately \$3,352,026 which is substantially higher than the amount the City projected for FY24 of \$300,000. Based on the City utilizing its own funds to fund the FY 25 Capital project Funds and the fluctuating market, the City is projecting that investment earnings will be approximately \$2,144,794. An approximate 36% reduction in investment earnings from FY24's projected earnings.

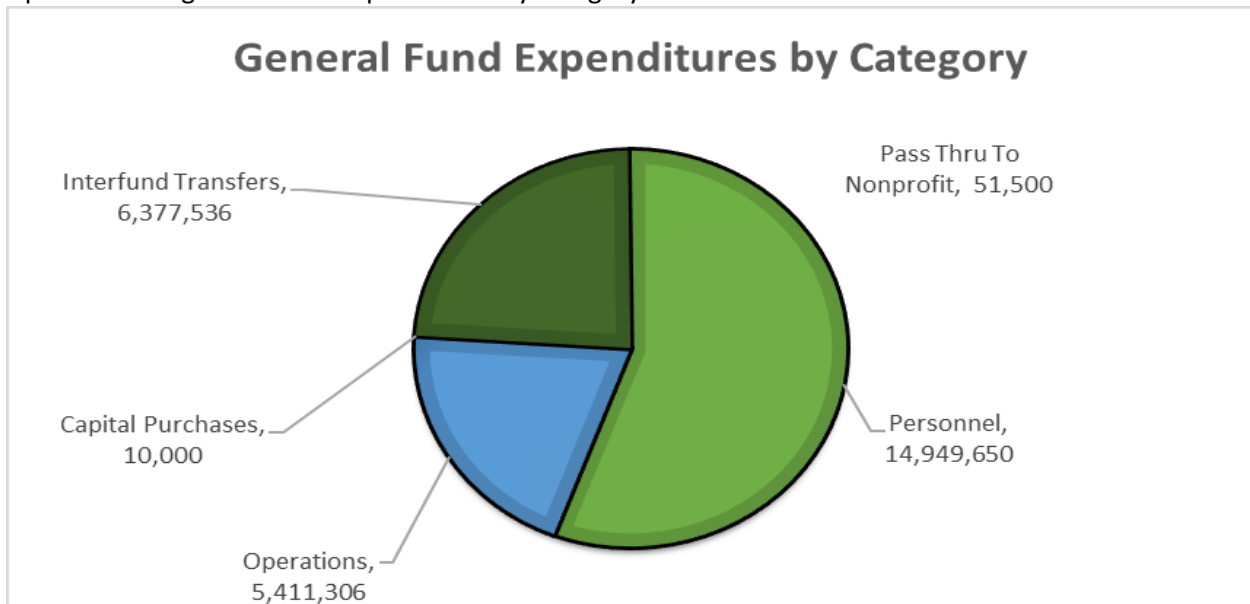
## GENERAL FUND EXPENDITURES

### General Fund Operating Expenditures by Function

The General Fund is the primary fund used by the City to account for operating expenditures. The activities paid for through the General Fund constitute the core administrative and operational tasks of the government entity. The total General Fund Operating Budget for FY2025 is \$20,442,456 (not including transfers or debt service). The percentage increase from FY2024 amended budget is 6.6% or \$1,270,182. The total General Fund Budget including transfers is \$26,799,992. This is a \$3,732,043 or 16.2% increase in FY2025 over the FY2024 amended budget. Approximately 8.3% or half the total increase relates to regular CPI and a step increase. Additionally, the proposed budget includes adding one library aide, one full time technology specialist II to the police department, and one position of dispatcher to bring levels of the dispatch center to cover needs of the contracts that the dispatch center currently has. The remaining difference includes a contingency for operational effects that are difficult to model (differential pay, education incentive, experience levels of new recruits, etc.). Shown below are the primary functional areas.



Personnel costs (salaries and benefits) are the primary expenditures in the General Fund. Other expenditures include operations (supplies, services, repairs, subscriptions, staff development, and travel, etc.). The following graph presents the general fund expenditures by category.



**Legislative:** The legislative functional area is comprised of the Clerk’s Office, Council and Records Management.

**General Government:** This functional area is comprised of the Mayor’s Office, General Administrative Services, Human Resources, Planning, Code Compliance, Finance, and Information Technology.

**Public Safety:** This functional area is comprised of the Wasilla Police Department Divisions of Administration, Drug Enforcement (i.e., DEA Task Force), General Investigations, Patrol, School Resource Officer, Dispatch Center, Garage, and Code Compliance. In FY2023 the City negotiated for a new three-year (July 1, 2022, through June 30, 2025) collective bargaining agreement with Wasilla Police Department Employees Association (WPDEA).

**Public Works:** This functional area is comprised of Administration, Road Maintenance, and Property Maintenance. The City renegotiated its collective bargaining agreement with the International Union of Operating Engineers, Local 302, providing for a three-year agreement (March 31, 2023 - April 1, 2026).

**Culture & Recreation:** This functional area is comprised of the Museum, Parks Maintenance, Library, and Recreational Services

**Non-departmental:** This functional area includes expenditures not directly operated by any of the other functional areas. The Mat-Su Borough provides funding through a planning grant of \$50,000 for the purpose of Sexual Assault Response Training (SART). The City adds an additional \$4,000 (\$1,500 from Public Safety and \$2,500 non-departmental). Other funding within this area is for insurance deductible costs due to losses of City property, property tax payments, or any lawsuit settlement costs outside the normal operations.

### **Personnel Cost**

As indicated in the previous graph, personnel and benefits comprise the largest category of expenditures in the General Fund operating budget. The City provides annual wage increases based upon the average CPI, as indicated by the Bureau of Labor Statistics based upon Urban Alaska. The average CPI for FY2025 is 4.84% for non-represented staff, 3.5% for Local 302 union staff, and 4% for Local 341 union staff. Additionally, a longevity step on the pay scale is between 2.25% and 3.5% depending on the applicable bargaining agreement or non-represented status.

The Public Employees Retirement System rate is expected to stay the same at 22% of wages.

In FY2025, the City is proposing to add or regrade the following full-time positions. Estimates include wages and benefits.

- The proposed budget includes moving one patrol officer to a drug investigation position. This position is currently funded by a JAG grant. No additional headcount results from the transition.
- Proposed budget includes the addition of one technology specialist II for the police department to provide coverage for department needs. Currently the tech specialist position is shared with dispatch, however this very experienced employee is preparing to retire. The addition of the position is necessary for succession planning.
- The proposed budget includes the addition of one dispatcher to meet demand and provide coverage when employees are scheduled out (PTO, military leave, workers compensation, training, etc.).
- The proposed budget includes one additional utility supervisor for succession planning as the current supervisor will retire soon. The transition is necessary due to the high level of certification required of the position per EPA regulations. This results in one temporary headcount increase.
- F) Proposed budget includes one additional wastewater technician II for succession planning as the current technician will retire soon. The transition is necessary due to the high level of certification required of the position per EPA regulations. This results in one temporary headcount increase.

- The proposed budget includes one additional sports center facility operator to meet operational demand and provide coverage due to a 15% increase in events.
- The proposed budget includes one additional library aide to meet workload demands and expanded operating hours.

The City's health insurance is provided through affiliated health plan of two collective bargaining agreements; Union Trust Plans of Local 302, Operators; and Local 341, Laborers. The Union Trust Plan for Local 302, Operators covers all employees except the six positions covered by Local 341. Insurance rates were projected to increase by 7%, or \$292,000. The City pays 100% of employee healthcare costs.

### **Goods and Services**

Goods and services increased 4.1% or \$228,730. Of that amount, \$90,000 relates to increased fees paid to the Alaska Remote Sellers Sales Tax based on the increased collections in FY2024, to date. The increase relates to general rising costs, as well as specific initiatives at the department level.

### **Capital Equipment**

Capital equipment expenditures for the purchase of operating equipment that a value of \$5,000 or more. Capital expenditures for FY202 is \$10,000.

### **Debt Service**

The City does not have any debt.

### **Transfers**

Transfers to other funds occur to cover operating losses in the enterprise funds (Airport and CMMSC Funds) or to fund construction of infrastructure (Capital Projects Fund, Vehicle Fund, Right-of-Way Fund, and Technology Replacement Fund).

GENERAL FUND EXPENDITURES

**Total Expenditures & Transfers By Department & Function**

	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Adopted Budget	Difference Between Amended FY20234 FY2025 Adopted	% Diff Between Amended FY2024 FY2025 Adopted
Clerk's Office	\$ 492,843	\$ 515,489	\$ 565,135	\$ 595,784	\$ 653,455	\$ 57,671	9.7%
Records Management	6,405	5,651	15,545	15,545	42,500	26,955	173.4%
Council	156,591	156,591	199,326	211,285	207,094	(4,191)	-2.0%
<b>Legislative</b>	<b>\$ 655,839</b>	<b>\$ 677,731</b>	<b>\$ 780,006</b>	<b>\$ 822,614</b>	<b>\$ 903,049</b>	<b>\$ 80,435</b>	<b>9.8%</b>
Administration	\$ 333,358	\$ 340,449	\$ 382,632	\$ 405,548	\$ 505,387	\$ 99,839	24.6%
General & Administrative Services	223,358	222,338	255,775	268,500	313,405	44,905	16.7%
Human Resources	236,976	287,012	319,552	387,153	421,615	34,462	8.9%
Planning	334,611	321,885	359,880	381,986	389,430	7,444	1.9%
Finance	1,545,899	1,513,265	1,771,130	1,918,825	2,064,238	145,413	7.6%
Information Technology	498,657	506,387	720,045	753,968	871,732	117,764	15.6%
<b>General Government</b>	<b>\$ 3,172,859</b>	<b>\$ 3,191,336</b>	<b>\$ 3,809,014</b>	<b>\$ 4,115,980</b>	<b>\$ 4,565,807</b>	<b>\$ 449,827</b>	<b>10.9%</b>
Administration	\$ 589,632	\$ 810,770	\$ 953,970	\$ 970,304	\$ 1,258,054	\$ 287,750	29.7%
MultiTask Drug Enforcement	54,303	-	-	180,780	165,685	(15,095)	-8.3%
General Investigation	364,619	614,506	706,325	706,954	743,118	36,164	5.1%
Police-Patrol	2,777,062	4,425,975	5,261,736	5,318,528	5,435,698	117,170	2.2%
Mat-Su Grant SRO	475,553	393,330	626,020	626,059	642,009	15,950	2.5%
Dispatch Center	3,034,711	4,642,762	5,897,739	5,929,513	7,004,400	1,074,887	18.1%
WPD Garage	26,376	154,836	266,362	266,362	223,612	(42,750)	-16.0%
Code Compliance	185,131	216,719	262,765	262,765	236,931	(25,834)	-9.8%
<b>Public Safety</b>	<b>\$ 7,507,387</b>	<b>\$ 11,258,898</b>	<b>\$ 13,974,917</b>	<b>\$ 14,261,265</b>	<b>\$ 15,709,507</b>	<b>\$ 1,448,242</b>	<b>10.2%</b>
Administration	\$ 400,825	\$ 375,168	\$ 652,250	\$ 689,865	\$ 819,553	\$ 129,688	18.8%
Roads	1,430,950	1,478,320	1,656,505	1,746,102	1,754,215	8,113	0.5%
Property Maintenance	609,462	617,685	708,635	718,418	765,955	47,537	6.6%
<b>Public Works</b>	<b>\$ 2,441,237</b>	<b>\$ 2,471,173</b>	<b>\$ 3,017,390</b>	<b>\$ 3,154,385</b>	<b>\$ 3,339,723</b>	<b>\$ 185,338</b>	<b>5.9%</b>
Museum	\$ 338,081	\$ 337,268	\$ 399,879	\$ 422,832	\$ 451,611	\$ 28,779	6.8%
Parks Maintenance	741,641	971,067	1,216,288	1,224,990	1,309,263	84,273	6.9%
Library	1,362,419	1,360,780	1,567,434	1,663,635	1,876,009	212,374	12.8%
Recreation Services	121,615	105,258	131,537	136,721	164,211	27,490	20.1%
<b>Cultural &amp; Recreation</b>	<b>\$ 2,563,756</b>	<b>\$ 2,774,373</b>	<b>\$ 3,315,138</b>	<b>\$ 3,448,178</b>	<b>\$ 3,801,094</b>	<b>\$ 352,916</b>	<b>10.2%</b>
Non-Departmental	\$ 87,012	\$ 75,629	\$ 104,000	\$ 104,000	\$ 104,000	\$ -	0.0%
Debt Service	-	-	-	-	-	-	0.0%
Transfers	3,630,951	3,356,025	5,763,000	5,763,000	5,765,936	2,936	0.1%
<b>Non-Departmental/Transfers</b>	<b>\$ 3,717,963</b>	<b>\$ 3,431,654</b>	<b>\$ 5,867,000</b>	<b>\$ 5,867,000</b>	<b>\$ 5,869,936</b>	<b>\$ 2,936</b>	<b>0.1%</b>
<b>TOTAL EXPENDITURES</b>							
Legislative	\$ 655,839	\$ 677,731	\$ 780,006	\$ 822,614	\$ 903,049	\$ 80,435	9.8%
General Government	3,172,859	3,191,336	3,809,014	4,115,980	4,565,807	449,827	10.9%
Public Safety	7,507,387	11,258,898	13,974,917	14,261,265	15,709,507	1,448,242	10.2%
Public Works	2,441,237	2,471,173	3,017,390	3,154,385	3,339,723	185,338	5.9%
Cultural & Recreation	2,563,756	2,774,373	3,315,138	3,448,178	3,801,094	352,916	10.2%
Non-Departmental (Including Debt and Transfers Out)	3,717,963	3,431,654	5,867,000	5,867,000	5,869,936	2,936	0.1%
<b>INCLUDING TRANSFERS</b>	<b>\$ 20,059,041</b>	<b>\$ 23,805,165</b>	<b>\$ 30,763,465</b>	<b>\$ 31,669,422</b>	<b>\$ 34,189,116</b>	<b>\$ 2,519,694</b>	<b>8.0%</b>

**GENERAL FUND EXPENDITURES**

Personnel	8,985,545	11,209,626	13,267,292	13,898,198	14,949,650	1,051,452	7.6%
Non-Personnel	6,780,345	8,572,014	11,140,973	11,402,024	12,844,830	1,442,806	12.7%
Transfers & Debt	4,293,151	4,023,525	6,355,200	6,369,200	6,394,636	25,436	0.4%
	<b>\$ 20,059,041</b>	<b>\$ 23,805,165</b>	<b>\$ 30,763,465</b>	<b>\$ 31,669,422</b>	<b>\$ 34,189,116</b>	<b>\$ 2,519,694</b>	<b>8.0%</b>

**Transfers By Department & Function**

	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Proposed Budget	Difference Between Amended FY2024 FY2025 Proposed	% Diff Between Amended FY2024 FY2025 Proposed
Clerk's Office	\$ 900	\$ 900	\$ 450	\$ 450	\$ 450	\$ -	0.0%
Records Management	300	300	150	150	150	-	0.0%
Council	300	300	150	150	150	-	0.0%
<b>Legislative</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>	<b>\$ 750</b>	<b>\$ 750</b>	<b>\$ 750</b>	<b>\$ -</b>	<b>0.0%</b>
Administration	\$ 10,600	\$ 10,600	\$ 10,300	\$ 24,300	\$ 10,300	\$ (14,000)	-57.6%
General & Administrative Services	300	300	300	300	1,000	700	233.3%
Human Resources	900	900	450	450	450	-	0.0%
Planning	900	900	450	450	1,500	1,050	233.3%
Finance	11,100	11,100	7,550	7,550	7,100	(450)	-6.0%
Information Technology	21,200	21,200	10,600	10,600	21,200	10,600	100.0%
<b>General Government</b>	<b>\$ 45,000</b>	<b>\$ 45,000</b>	<b>\$ 29,650</b>	<b>\$ 43,650</b>	<b>\$ 41,550</b>	<b>\$ (2,100)</b>	<b>-4.8%</b>
Administration	\$ 36,100	\$ 36,100	\$ 33,050	\$ 33,050	\$ 36,100	\$ 3,050	9.2%
General Investigation	31,200	31,200	30,600	30,600	31,200	600	2.0%
Police-Patrol	325,100	325,100	317,550	317,550	325,100	7,550	2.4%
Mat-Su Grant SRO	30,900	30,900	30,450	30,450	30,900	450	1.5%
Dispatch Center	69,900	73,900	39,950	39,950	40,500	550	1.4%
Code Compliance	5,300	6,600	6,600	6,600	6,600	-	0.0%
<b>Public Safety</b>	<b>\$ 498,500</b>	<b>\$ 503,800</b>	<b>\$ 458,200</b>	<b>\$ 458,200</b>	<b>\$ 470,400</b>	<b>\$ 12,200</b>	<b>2.7%</b>
Administration	\$ 6,200	\$ 6,200	\$ 5,600	\$ 5,600	\$ 5,600	\$ -	0.0%
Roads	50,600	50,600	50,300	50,300	50,300	-	0.0%
Property Maintenance	5,600	5,600	5,300	5,300	5,300	-	0.0%
<b>Public Works</b>	<b>\$ 62,400</b>	<b>\$ 62,400</b>	<b>\$ 61,200</b>	<b>\$ 61,200</b>	<b>\$ 61,200</b>	<b>\$ -</b>	<b>0.0%</b>
Museum	\$ 1,500	\$ 1,500	\$ 750	\$ 750	\$ 1,500	\$ 750	100.0%
Parks Maintenance	30,900	30,900	30,450	30,450	30,900	450	1.5%
Library	22,400	22,400	11,200	11,200	22,400	11,200	100.0%
<b>Cultural &amp; Recreation</b>	<b>\$ 54,800</b>	<b>\$ 54,800</b>	<b>\$ 42,400</b>	<b>\$ 42,400</b>	<b>\$ 54,800</b>	<b>\$ 12,400</b>	<b>29.2%</b>
Non-Departmental Transfers	\$ 3,630,951	\$ 3,356,025	\$ 5,763,000	\$ 5,763,000	\$ 5,765,936	\$ 2,936	0.1%
<b>Non-Departmental/Transfers</b>	<b>\$ 3,630,951</b>	<b>\$ 3,356,025</b>	<b>\$ 5,763,000</b>	<b>\$ 5,763,000</b>	<b>\$ 5,765,936</b>	<b>\$ 2,936</b>	<b>0.1%</b>
Legislative	\$ 1,500	\$ 1,500	\$ 750	\$ 750	\$ 750	\$ -	0.0%
General Government	45,000	45,000	29,650	43,650	41,550	(2,100)	-4.8%
Public Safety	498,500	503,800	458,200	458,200	470,400	12,200	2.7%
Public Works	62,400	62,400	61,200	61,200	61,200	-	0.0%
Cultural & Recreation	54,800	54,800	42,400	42,400	54,800	12,400	29.2%
Non-Departmental (Transfers Out)	3,630,951	3,356,025	5,763,000	5,763,000	5,765,936	2,936	0.1%
<b>TOTAL TRANSFERS</b>	<b>\$ 4,293,151</b>	<b>\$ 4,023,525</b>	<b>\$ 6,355,200</b>	<b>\$ 6,369,200</b>	<b>\$ 6,394,636</b>	<b>\$ 25,436</b>	<b>0.4%</b>

**City of Wasilla  
Budget Detail  
For Fiscal Year 2025**

**General Fund  
Expenditure Summary**

	<b>FY2022</b>	<b>FY2023</b>	<b>FY2024</b>	<b>FY2024</b>	<b>FY2025</b>	<b>Difference</b>	<b>% Diff</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Amended</b>	<b>Adopted</b>	<b>Between</b>	<b>Between</b>
			<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>FY2025</b>	<b>FY2025</b>
						<b>FY2024</b>	<b>FY2024</b>
<b><u>General Government:</u></b>							
Personnel	\$ 2,864,193	\$ 2,881,078	\$ 3,235,182	\$ 3,494,141	\$ 3,843,810	\$ 349,669	10.01%
Non-Personnel	891,315	936,138	1,216,554	1,397,833	1,491,576	93,743	6.71%
Capital Purchases	-	-	-	-	-	-	0.00%
Interfund Transfers	48,600	77,000	31,450	44,400	42,300	(2,100)	-4.73%
Division Summary Total:	\$ 3,804,108	\$ 3,894,216	\$ 4,483,186	\$ 4,936,374	\$ 5,377,686	\$ 441,312	8.94%
<b><u>Public Safety:</u></b>							
Personnel	\$ 2,944,684	\$ 4,960,148	\$ 6,121,960	\$ 6,345,740	\$ 6,682,980	\$ 337,240	5.31%
Non-Personnel	900,134	1,015,969	1,270,803	1,301,597	1,360,896	59,299	4.56%
Capital Purchases	19,427	-	10,000	10,000	-	(10,000)	0.00%
Interfund Transfers	423,300	423,300	411,650	411,650	423,300	11,650	2.83%
Division Summary Total:	\$ 4,287,545	\$ 6,399,417	\$ 7,814,413	\$ 8,068,987	\$ 8,467,176	\$ 398,189	4.93%
<b><u>Public Works:</u></b>							
Personnel	\$ 1,401,978	\$ 1,397,826	\$ 1,653,290	\$ 1,704,346	\$ 1,854,720	\$ 150,374	8.82%
Non-Personnel	976,859	1,006,002	1,297,900	1,383,839	1,418,803	34,964	2.53%
Capital Purchases	-	4,945	5,000	5,000	5,000	-	0.00%
Other Expenditures	-	-	-	-	-	-	0.00%
Interfund Transfers	62,400	62,400	61,200	61,200	61,200	-	0.00%
Division Summary Total:	\$ 2,441,237	\$ 2,471,173	\$ 3,017,390	\$ 3,154,385	\$ 3,339,723	\$ 185,338	5.88%
<b><u>Cultural &amp; Recreational Services:</u></b>							
Personnel	\$ 1,774,690	\$ 1,970,574	\$ 2,256,860	\$ 2,353,971	\$ 2,568,140	\$ 214,169	9.10%
Non-Personnel	730,186	748,999	1,010,878	1,046,807	1,173,154	126,347	12.07%
Capital Purchases	4,080	-	5,000	5,000	5,000	-	0.00%
Interfund Transfers	54,800	54,800	42,400	42,400	54,800	12,400	29.25%
Division Summary Total:	\$ 2,563,756	\$ 2,774,373	\$ 3,315,138	\$ 3,448,178	\$ 3,801,094	\$ 352,916	10.23%
<b><u>Non-Departmental:</u></b>							
Non-Personnel	\$ 35,512	\$ 24,129	\$ 52,500	\$ 52,500	\$ 52,500	\$ -	0.00%
Pass Thru To Nonprofit	51,500	51,500	51,500	51,500	51,500	-	0.00%
Interfund Transfers	3,630,951	3,356,025	5,763,000	5,763,000	5,765,936	2,936	0.05%
Division Summary Total:	\$ 3,717,963	\$ 3,431,654	\$ 5,867,000	\$ 5,867,000	\$ 5,869,936	\$ 2,936	0.05%
<b><u>Summary of expenditures:</u></b>							
Personnel	\$ 8,985,545	\$ 11,209,626	\$ 13,267,292	\$ 13,898,198	\$ 14,949,650	\$ 1,051,452	7.57%
Non-Personnel	3,534,006	3,731,237	4,848,635	5,182,576	5,496,929	314,353	6.07%
Capital Purchases	23,507	4,945	20,000	20,000	10,000	(10,000)	-50.00%
Pass Thru To Nonprofit	51,500	51,500	51,500	51,500	51,500	-	0.00%
Interfund Transfers	4,220,051	3,973,525	6,309,700	6,322,650	6,347,536	24,886	0.39%
Division Summary Total:	\$ 16,814,609	\$ 18,970,833	\$ 24,497,127	\$ 25,474,924	\$ 26,855,615	\$ 1,380,691	5.42%
<b><u>Summary of resources:</u></b>							
Intergovernmental	\$ 650,418	\$ 231,527	\$ 608,902	\$ 772,722	\$ 677,335	\$ (95,387)	-12.34%
Museum revenue	3,942	3,658	5,500	5,000	5,000	-	0.00%
Library revenue	26,063	21,573	37,350	37,350	38,800	1,450	3.88%
Parks revenue	37,366	38,249	32,500	32,000	38,000	6,000	18.75%
Recreation program revenue	15,043	2,352	5,000	5,000	5,000	-	0.00%
Other	7,500	14,005	12,750	12,750	14,500	1,750	13.73%



General fund	<u>16,074,277</u>	<u>15,227,815</u>	<u>23,795,125</u>	<u>24,610,102</u>	<u>26,077,980</u>	<u>1,467,878</u>	<u>5.96%</u>
Division Summary Total:	<u>\$ 16,814,609</u>	<u>\$ 15,539,179</u>	<u>\$ 24,497,127</u>	<u>\$ 25,474,924</u>	<u>\$ 26,856,615</u>	<u>\$ 1,381,691</u>	<u>5.42%</u>

**City of Wasilla  
Budget Detail  
For Fiscal Year 2025**

**General Government  
Expenditure Summary**

Description	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Adopted Budget	Difference	% Diff
						Between FY2025 FY2024	Between FY2025 FY2024
Regular	\$ 1,797,820	\$ 1,783,726	\$ 2,037,933	\$ 2,256,692	\$ 2,449,000	\$ 192,308	8.52%
Temporary	7,063	\$ 34,415	14,733	24,000	24,500	500	2.08%
Overtime	9,120	\$ 13,069	13,889	17,800	12,900	(4,900)	-27.53%
Honorarium	3,250	\$ 4,125	11,250	11,250	5,400	(5,850)	-52.00%
Salary Allocation	(6,253)	\$ (450)	-	-	-	-	0.00%
Personnel Services	1,811,000	1,834,885	2,077,805	2,309,742	2,491,800	182,058	7.88%
Personnel Svcs-Benefit	1,053,193	1,046,193	1,157,377	1,184,399	1,352,010	167,611	14.15%
Accounting & Auditing	50,858	\$ 50,858	71,619	83,578	75,200	(8,378)	-10.02%
Legal	76,696	\$ 84,475	94,975	117,938	156,975	39,037	33.10%
Other	194,125	\$ 203,604	321,140	403,130	402,040	(1,090)	-0.27%
Appeal Hearings	11,500	\$ 19,170	11,500	11,500	11,500	-	0.00%
Professional Services	333,179	358,107	499,234	616,146	645,715	29,569	4.80%
Repair & Maintenance	5,071	\$ 5,697	10,000	12,200	10,500	(1,700)	-13.93%
Computer Software Maint	223,892	\$ 266,847	282,727	342,984	348,180	5,196	1.51%
Rentals	14,994	\$ 3,085	24,200	25,280	23,593	(1,687)	-6.67%
Purchased-Property	243,957	275,629	316,927	380,464	382,273	1,809	0.48%
Elections	4,400	\$ 8,373	10,000	11,790	11,790	-	0.00%
Insurance	42,934	47,799	55,780	63,145	64,341	1,196	1.89%
Communications	49,954	41,285	56,815	56,970	61,892	4,922	8.64%
Advertising	45,149	33,743	40,250	40,000	47,750	7,750	19.38%
Printing & Binding	2,503	2,685	7,650	7,650	7,900	250	3.27%
Travel	47,936	60,002	79,790	72,755	86,050	13,295	18.27%
Staff Development	19,366	18,191	34,160	34,460	38,775	4,315	12.52%
Dues & Subscriptions	15,623	13,912	22,198	18,030	35,690	17,660	97.95%
Other Purchased Services	21,937	31,660	29,200	28,920	33,300	4,380	15.15%
Other Purchased Services	249,802	257,650	335,843	333,720	387,488	53,768	16.11%
General Supplies	26,295	23,502	33,500	33,500	40,200	6,700	20.00%
Small Tools & Equipment	34,802	17,678	26,200	29,153	27,400	(1,753)	-6.01%
Gasoline	3,232	3,608	4,850	4,850	8,500	3,650	75.26%
Supplies	64,329	44,788	64,550	67,503	76,100	8,597	12.74%
Cash Over/Short	48	(36)	-	-	-	-	0.00%
Other Expenditures	48	(36)	-	-	-	-	0.00%
Vehicle Fund	14,000	38,500	14,000	28,000	10,000	(18,000)	-64.29%
Technology Replacement	34,600	38,500	17,450	16,400	32,300	15,900	96.95%
Interfund Transfers	48,600	77,000	31,450	44,400	42,300	(2,100)	-4.73%
Division Total:	\$ 3,804,108	\$ 3,894,216	\$ 4,483,186	\$ 4,936,374	\$ 5,377,686	\$ 441,312	8.94%
<b>Summary of expenditures:</b>							
Personnel	\$ 2,864,193	\$ 2,881,078	\$ 3,235,182	\$ 3,494,141	\$ 3,843,810	\$ 349,669	10.01%
Non-Personnel	891,315	936,138	1,216,554	1,397,833	1,491,576	93,743	6.71%
Capital Purchases	-	-	-	-	-	-	0.00%
Interfund Transfers	48,600	77,000	31,450	44,400	42,300	(2,100)	-4.73%
Division Summary Total:	\$ 3,804,108	\$ 3,894,216	\$ 4,483,186	\$ 4,936,374	\$ 5,377,686	\$ 441,312	8.94%
<b>Summary of resources:</b>							
General fund	\$ 3,804,108	\$ 3,894,216	\$ 4,483,186	\$ 4,936,374	\$ 5,377,686	\$ 441,312	8.94%
Division Summary Total:	\$ 3,804,108	\$ 3,894,216	\$ 4,483,186	\$ 4,936,374	\$ 5,377,686	\$ 441,312	8.94%

## CLERKS-RECORDS-COUNCIL BUDGET SUMMARY

### Mission

The Office of the City Clerk strives to provide the highest quality of care and helpfulness to our customers. We hold ourselves accountable by honoring our commitments and responsibilities. We work hard to ensure public resources and information entrusted to us are preserved and accessible.

### Program

The Office of the City Clerk is committed to inviting and promoting citizen participation in government by ensuring public meetings are noticed; the public has access to public meeting documents; public records are available for inspection; and local elections are administered impartially and accurately. The Office of the City Clerk is responsible for preparing and administering the operating budgets for the Clerk's Office, Records Management, and City Council.

### Personnel

Position	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget	FY2025 Adopted Budget	Difference in Staff Between FY2024 & FY2025
Clerk	1.0	1.0	1.0	1.0	-
Deputy Clerk	1.0	1.0	1.0	1.0	-
City Administrative Aide	1.0	1.0	1.0	1.0	-
<b>Functional &amp; Department Total</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>	<b>-</b>

### Department Statistics

Description	Actual FY2022	Actual FY2023	Adopted Budget FY2024	Adopted Budget FY2025
<b>City Council Meetings held</b>	34	36	36	6
<b>Ordinances processed</b>	35	35	40	40
<b>Resolutions processed</b>	24	30	35	25
<b>Action Memorandums processed</b>	40	45	50	60
<b>Informational Memorandums processed</b>	20	30	35	30
<b>Public Records Requests processed</b>	35	35	40	40
<b>Burials coordinated</b>	18	18	18	15
<b>Cemetery lot/niche sold</b>	0	7	4	33
<b>Records Boxes destroyed</b>	141	173	175	200

**CLERKS-RECORDS-COUNCIL CONTINUED**

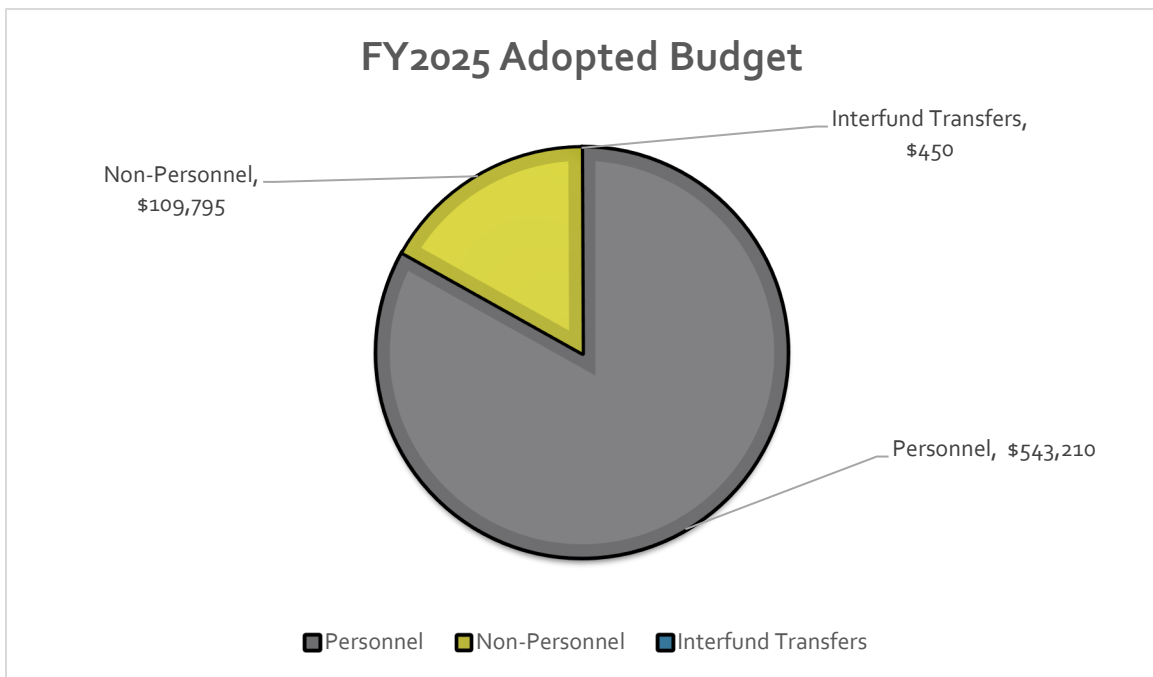
**Clerks Summary:**

**Summary of Expenditures**

Description	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Adopted Budget	Difference Between FY2025 & FY2024	% Difference Between FY2025 & FY2024
Personnel	\$ 426,483	\$ 433,223	\$ 463,940	\$ 494,589	\$ 543,210	\$ 48,621	9.83%
Non-Personnel	65,460	81,366	100,745	100,745	109,795	9,050	8.98%
Interfund Transfers	900	900	450	450	450	-	0.00%
<b>Total</b>	<b>\$ 492,843</b>	<b>\$ 515,489</b>	<b>\$ 565,135</b>	<b>\$ 595,784</b>	<b>\$ 653,455</b>	<b>\$ 57,671</b>	<b>9.68%</b>

**Summary of Revenue Sources**

General fund	\$ 492,843	\$ 515,489	\$ 565,135	\$ 595,784	\$ 653,455	\$ 57,671	9.68%
<b>Total</b>	<b>\$ 492,843</b>	<b>\$ 515,489</b>	<b>\$ 565,135</b>	<b>\$ 595,784</b>	<b>\$ 653,455</b>	<b>\$ 57,671</b>	<b>9.68%</b>



**Records Management Summary:**

**Summary of Expenditures**

Description	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Adopted Budget	Difference Between FY2024 & FY2024	% Difference Between FY2025 & FY2024
Non-Personnel	\$ 6,105	\$ 5,351	\$ 15,395	\$ 15,395	\$ 42,350	\$ 26,955	175.09%
Interfund Transfers	300	300	150	150	150	-	0.00%
<b>Total</b>	<b>\$ 6,405</b>	<b>\$ 5,651</b>	<b>\$ 15,545</b>	<b>\$ 15,545</b>	<b>\$ 42,500</b>	<b>\$ 26,955</b>	<b>173.40%</b>

**Summary of Revenue Sources**

General fund	\$ 6,405	\$ 5,651	\$ 15,545	\$ 15,545	\$ 42,500	\$ 26,955	173.40%
<b>Total</b>	<b>\$ 6,405</b>	<b>\$ 5,651</b>	<b>\$ 15,545</b>	<b>\$ 15,545</b>	<b>\$ 42,500</b>	<b>\$ 26,955</b>	<b>173.40%</b>

**CLERKS-RECORDS-COUNCIL CONTINUED**

**Council Summary:**

**Summary of Expenditures**

Description	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Adopted Budget	Difference Between FY2024 & FY2024	% Difference Between FY2025 & FY2024
Personnel	\$ 33,584	\$ 33,584	\$ 38,570	\$ 38,570	\$ 38,780	\$ 210	0.54%
Operations	122,707	122,707	160,606	172,565	168,164	(4,401)	-2.55%
Interfund Transfers	300	300	150	150	150	-	0.00%
<b>Total</b>	<b>\$ 156,591</b>	<b>\$ 156,591</b>	<b>\$ 199,326</b>	<b>\$ 211,285</b>	<b>\$ 207,094</b>	<b>\$ (4,191)</b>	<b>-1.98%</b>

**Summary of Revenue Sources**

General fund	\$ 156,591	\$ 156,591	\$ 199,326	\$ 211,285	\$ 207,094	\$ (4,191)	-1.98%
<b>Total</b>	<b>\$ 156,591</b>	<b>\$ 156,591</b>	<b>\$ 199,326</b>	<b>\$ 211,285</b>	<b>\$ 207,094</b>	<b>\$ (4,191)</b>	<b>-1.98%</b>

**Significant Budget Changes**

Personnel cost increases are from normal growth of CPI and longevity.

**Performance Goals, Objectives, and Measures:**

☞ = Supports Council Goals and Initiatives.

No.	Performance Goals, Objectives & Measures	Actual FY2022	Actual FY2023	Estimated FY2024	Estimated FY2025
1 ☞	Continue to enhance and expand the City's technology infrastructure.				
Objective	Bring "Boards Manager" online.				
Measure					
a.	Create an online application process for commissions.	N/A	N/A	98%	100%
b.	Create an electronic internal workflow process between the Clerk's Office and the Mayor's Office for application review and selection of appointees to commissions.	N/A	N/A	98%	100%
2 ☞	Refine and improve the long-term Capital Project Plan to preserve and improve City infrastructure to provide for future growth.				
Objective	Amend code to bring Local Improvement District (LID) process in compliance with statute.				
Measure					
a.	Work with the Directors of Finance and Public Works to present an LID ordinance for action by the Council.	N/A	N/A	50%	50%

**Previous Year's Accomplishments**

- Planned and executed the annual City election.
- Provided city-wide training on council meeting packet workflows.
- Digitized and indexed ordinances and resolutions from the 1980s.
- Engaged the public through direct mail and social media for voter outreach.
- Reviewed and updated webpages.
- Continued to meet with records coordinators to maintain focus on records management.

## **CLERKS-RECORDS-COUNCIL CONTINUED**

- Implementation of Phase 1 of the Records Management Program.
- Trained newly elected council members and appointees.
- Completed the annual records destruction.
- Filled position vacancy (Administrative Aide to the City Clerk).
- Provided on-going training for new employee.

**City of Wasilla  
Budget Detail  
For Fiscal Year 2025**

General Fund  
General Government  
Clerk's Office

Description	FY2022	FY2023	FY2024	FY2024	FY2025	Difference	% Diff
	Actual	Actual	Adopted Budget	Amended Budget	Adopted Budget	Between FY2025 FY2024	Between FY2025 FY2024
Regular	\$ 252,303	\$ 264,371	\$ 285,500	\$ 316,149	\$ 347,500	\$ 31,351	9.02%
Temporary	7,213	7,626	10,200	10,200	10,200	-	0.00%
Overtime	6,906	7,673	7,800	7,800	6,200	(1,600)	-25.81%
Personnel Services	266,422	279,670	303,500	334,149	363,900	29,751	-16.79%
Personnel Svcs-Benefit	160,061	153,553	160,440	160,440	179,310	18,870	11.76%
Legal	784	5,478	12,975	12,975	13,000	\$ 25	0.19%
Other	3,995	3,993	7,000	7,000	7,000	\$ -	0.00%
Appeal Hearings	7,096	19,170	11,500	11,500	20,000	8,500	42.50%
Professional Services	11,875	28,641	31,475	31,475	40,000	8,525	27.08%
Repair & Maintenance	-	320	500	500	500	\$ -	0.00%
Computer Software Maint	9,932	11,733	12,480	12,480	12,520	40	0.32%
Rentals	2,940	-	2,850	2,850	2,900	50	1.75%
Purchased-Property	12,872	12,053	15,830	15,830	15,920	90	0.57%
Elections	7,569	8,373	11,790	11,790	10,605	\$ (1,185)	-10.05%
Insurance	6,668	6,448	8,575	8,575	9,004	429	5.00%
Communications	1,159	1,303	1,410	1,410	1,481	71	5.04%
Advertising	13,473	11,012	13,000	13,000	9,000	(4,000)	-30.77%
Printing & Binding	-	-	500	500	500	-	0.00%
Travel	5,320	7,010	8,060	8,060	12,035	3,975	49.32%
Staff Development	2,766	2,851	3,100	3,100	4,160	1,060	34.19%
Dues & Subscriptions	1,142	1,405	1,905	1,905	1,890	(15)	-0.79%
Other Purchased Services	780	332	800	800	800	-	0.00%
Other Purchased Services	38,877	38,734	49,140	49,140	49,475	335	0.68%
General Supplies	1,208	1,553	1,800	1,800	1,800	\$ -	0.00%
Small Tools & Equipment	628	385	2,500	2,500	2,600	100	4.00%
Supplies	1,836	1,938	4,300	4,300	4,400	100	2.33%
Technology Replacement	900	900	450	450	450	-	0.00%
Interfund Transfers	900	900	450	450	450	-	0.00%
Division Total:	<u>\$ 492,843</u>	<u>\$ 515,489</u>	<u>\$ 565,135</u>	<u>\$ 595,784</u>	<u>\$ 653,455</u>	<u>\$ 57,671</u>	<u>9.68%</u>

**Summary of expenditures:**

Personnel	\$ 426,483	\$ 433,223	\$ 463,940	\$ 494,589	\$ 543,210	\$ 48,621	9.83%
Non-Personnel	65,460	81,366	100,745	100,745	109,795	9,050	8.98%
Interfund Transfers	900	900	450	450	450	-	0.00%
Division Summary Total:	<u>\$ 492,843</u>	<u>\$ 515,489</u>	<u>\$ 565,135</u>	<u>\$ 595,784</u>	<u>\$ 653,455</u>	<u>\$ 57,671</u>	<u>9.68%</u>

**Summary of resources:**

General fund	\$ 492,843	\$ 515,489	\$ 565,135	\$ 595,784	\$ 653,455	\$ 57,671	9.68%
Division Summary Total:	<u>\$ 492,843</u>	<u>\$ 515,489</u>	<u>\$ 565,135</u>	<u>\$ 595,784</u>	<u>\$ 653,455</u>	<u>\$ 57,671</u>	<u>9.68%</u>

**City of Wasilla  
Budget Detail  
For Fiscal Year 2025**

General Fund  
General Government  
Records Management

Description	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Adopted Budget	Difference	% Diff
						Between FY2025 FY2024	Between FY2025 FY2024
Legal	\$ 657	\$ 234	\$ 1,500	\$ 1,500	\$ 1,500	\$ -	0.00%
Other	869	-	3,200	3,200	20,600	17,400	543.75%
Professional Services	1,526	234	4,700	4,700	22,100	17,400	370.21%
Computer Software Maint	3,568	3,568	4,100	4,100	13,800	9,700	236.59%
Purchased-Property	3,568	3,568	4,100	4,100	13,800	9,700	236.59%
Travel	-	-	2,800	2,800	3,300	500	17.86%
Staff Development	-	540	1,150	1,150	700	(450)	-39.13%
Dues & Subscriptions	645	430	645	645	450	(195)	-30.23%
Other Purchased Services	645	970	4,595	4,595	4,450	(145)	-3.16%
General Supplies	366	579	1,500	1,500	1,500	-	0.00%
Small Tools & Equipment	-	-	500	500	500	-	0.00%
Supplies	366	579	2,000	2,000	2,000	-	0.00%
Technology Replacement	300	300	150	150	150	-	0.00%
Interfund Transfers	300	300	150	150	150	-	0.00%
Division Total:	\$ 6,405	\$ 5,651	\$ 15,545	\$ 15,545	\$ 42,500	\$ 26,955	173.40%

**Summary of expenditures:**

Non-Personnel	6,105	5,351	15,395	15,395	42,350	26,955	175.09%
Interfund Transfers	300	300	150	150	150	-	0.00%
Division Summary Total:	\$ 6,405	\$ 5,651	\$ 15,545	\$ 15,545	\$ 42,500	\$ 26,955	173.40%

**Summary of resources:**

General fund	\$ 6,405	\$ 5,651	\$ 15,545	\$ 15,545	\$ 42,500	\$ 26,955	173.40%
Division Summary Total:	\$ 6,405	\$ 5,651	\$ 15,545	\$ 15,545	\$ 42,500	\$ 26,955	173.40%



**City of Wasilla  
Budget Detail  
For Fiscal Year 2025**

General Fund  
General Government  
Council

Description	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Adopted Budget	Difference	% Diff
						Between FY2025 FY2024	Between FY2025 FY2024
Regular	\$ 31,838	\$ 31,838	\$ 36,200	\$ 36,200	\$ 36,300	\$ 100	0.28%
Salary Allocation	(450)	(450)	-	-	-	-	0.00%
Personnel Services	31,388	31,388	36,200	36,200	36,300	100	0.28%
Personnel Svcs-Benefit	2,196	2,196	2,370	2,370	2,480	110	4.64%
Accounting & Auditing	50,858	50,858	71,619	83,578	75,200	8,378	-10.02%
Legal	30,169	30,169	35,000	35,000	35,000	-	0.00%
Other	4,259	4,259	4,500	4,500	5,000	500	11.11%
Professional Services	85,286	85,286	111,119	123,078	115,200	(7,878)	-6.40%
Repair & Maintenance	-	-	1,000	1,000	1,000	-	0.00%
Computer Software Maint	583	583	-	-	-	-	0.00%
Rentals	2,018	2,018	2,850	2,850	2,993	143	5.02%
Purchased-Property	2,601	2,601	3,850	3,850	3,993	143	3.71%
Insurance	834	834	975	975	1,024	49	5.03%
Communications	2,849	2,849	2,507	2,507	2,632	125	4.99%
Printing & Binding	295	295	150	150	150	-	0.00%
Travel	16,077	16,077	22,995	22,995	27,390	4,395	19.11%
Staff Development	2,150	2,150	4,275	4,275	4,275	-	0.00%
Dues & Subscriptions	8,608	8,608	9,235	9,235	9,700	465	5.04%
Other Purchased Services	30,813	30,813	40,137	40,137	45,171	5,034	12.54%
General Supplies	452	452	500	500	500	-	0.00%
Small Tools & Equipment	3,555	3,555	5,000	5,000	3,300	(1,700)	-34.00%
Supplies	4,007	4,007	5,500	5,500	3,800	(1,700)	-30.91%
Technology Replacement	300	300	150	150	150	-	0.00%
Interfund Transfers	300	300	150	150	150	-	0.00%
Division Total:	\$ 156,591	\$ 156,591	\$ 199,326	\$ 211,285	\$ 207,094	\$ (4,191)	-1.98%

**Summary of expenditures:**

Personnel	\$ 33,584	\$ 33,584	\$ 38,570	\$ 38,570	\$ 38,780	\$ 210	0.54%
Non-Personnel	122,707	122,707	160,606	172,565	168,164	(4,401)	-2.55%
Interfund Transfers	300	300	150	150	150	-	0.00%
Division Summary Total:	\$ 156,591	\$ 156,591	\$ 199,326	\$ 211,285	\$ 207,094	\$ (4,191)	-1.98%

**Summary of resources:**

General fund	\$ 156,591	\$ 156,591	\$ 199,326	\$ 211,285	\$ 207,094	\$ (4,191)	-1.98%
Division Summary Total:	\$ 156,591	\$ 156,591	\$ 199,326	\$ 211,285	\$ 207,094	\$ (4,191)	-1.98%

## ADMINISTRATION BUDGET SUMMARY

### Mission

The mission of the Mayor’s office is to uphold the standards set for the office, in City Code WMC 2.16. The Mayor shall (1) preside at council meetings; (2) act as ceremonial head of the city; (3) sign documents on behalf of the city; (4) appoint, suspend or remove city employees and administrative officials, except as provided otherwise in AS Title 29 and the Wasilla Municipal Code; (5) supervise the enforcement of city law and carry out the directives of the city council; (6) prepare and submit an annual budget and capital improvement program for consideration by the council, and execute the budget and capital program as adopted; (7) make monthly financial reports and other reports on city finances and operations as required by the council; (8) exercise legal custody over all real and personal property of the city; (9) perform other duties required by law or by the council; and (10) serve as personnel officer.

### Program

In keeping with the mission of the office, the Mayor has worked with all programs within the City, to deliver the highest level(s) of services at the most affordable cost. During the last year, and looking forward towards imminent future fiscal challenges, the Mayor will continue to adjust city programs to stay not only fiscally conservative, but also fiscally responsible to the residents of the city of Wasilla.

### Personnel

Position	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget	FY2025 Adopted Budget	Difference in Staff Between FY2024 & FY2025
Mayor	1.0	1.0	1.0	1.0	-
Executive Assistant	1.0	1.0	1.0	1.0	-
<b>Functional &amp; Department Total</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>	<b>-</b>

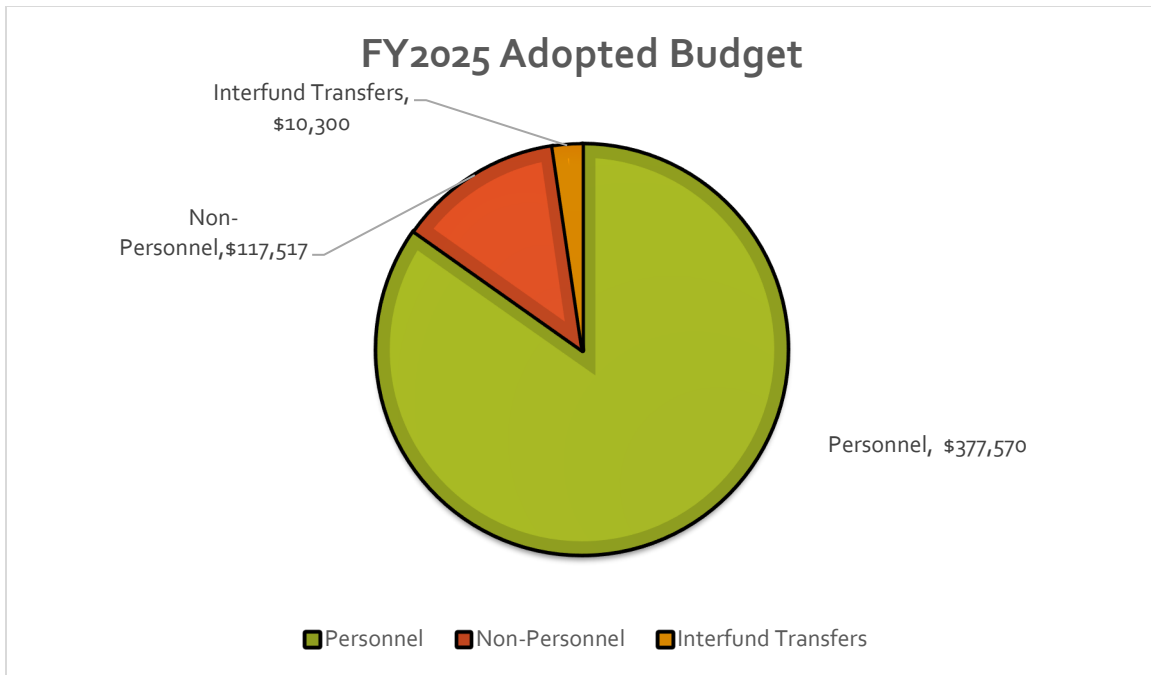
### Summary of Expenditures

Description	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Adopted Budget	Difference Between FY2024 & FY2025	% Diff Between FY2024 & FY2025
<b>Personnel</b>	\$ 287,546	\$ 289,670	\$ 313,449	\$ 322,365	\$ 377,570	\$ 55,205	17.12%
<b>Non-Personnel</b>	35,212	40,179	58,883	58,883	177,517	58,364	99.58%
<b>Interfund Transfers</b>	10,600	10,600	10,300	24,300	10,300	(14,000)	-57.61%
<b>Total</b>	<b>\$ 333,358</b>	<b>\$ 340,449</b>	<b>\$ 382,632</b>	<b>\$ 405,548</b>	<b>\$ 505,387</b>	<b>\$ 99,839</b>	<b>24.62%</b>

### Summary of Revenue Sources

General fund	\$ 333,358	\$ 340,449	\$ 382,632	\$ 405,548	\$ 505,387	\$ 99,839	24.622%
<b>Total</b>	<b>\$ 333,358</b>	<b>\$ 340,449</b>	<b>\$ 382,632</b>	<b>\$ 405,548</b>	<b>\$ 505,387</b>	<b>\$ 99,839</b>	<b>24.62%</b>

## Administration - Continued



### Significant Budget Changes

Personnel cost increases are from normal growth of CPI and longevity.

The City will deliver the highest level of services to its citizens and visitors with revenues collected through sales tax, user fees, and grants, with understanding as to potential variability of each source. The current sales tax rate is 2.5% on all sales, services, and rentals within the City. No property tax discussions will be introduced by the administration; thus, the mill levy is expected to remain zero.

### Performance Goals and Objectives

🎯 = Supports Council Goals and Initiatives.

To continue the goal of providing the highest level of service at the most affordable cost, not only to the residents of Wasilla but also to the surrounding 110,000+ Mat-Su residents; the city of Wasilla will move forward in the following ways:

- 🎯 • Focus on the continued growth trending in our general population to ensure all city budgets deliver the highest levels of service possible to the public by aligning operations, personnel, and infrastructure, and
- 🎯 • Promote employee training to increase the quality of services and improve performance management; and
- 🎯 • Seek innovative and strategic opportunities through partnerships between the City, other local governments, and the private sector to improve business opportunities; and,
- 🎯 • Support a continuing source of funding for revenue, through partnerships to aid or expand City programs/projects to seek ways the city can expand revenue options; and
- 🎯 • Continue to provide the citizens with the highest quality of law enforcement service possible in the most efficient and effective manner available while working with the business community to ensure the city is meeting their public safety needs; and
- 🎯 • Refine and improve the long-term Capital Project Plan to preserve and improve City infrastructure to provide for continued growth and sustained commercial development by attracting new business or business relocation to the city.

### Previous Year's Accomplishments:

## Administration - Continued

- Continued annual Tri-Cities meetings and monthly Valley Mayors'/Managers' meetings to focus on topics of mutual interest.
- Maintained partnerships with municipal, borough, and state agencies toward sustaining a consolidated dispatch for the region.
- Continued emergency management training and preparedness planning to ensure continuity and efficient recovery in the event of an emergency/disaster.
- Continued support of community-focused events at the Curtis D. Menard Memorial Sports Center.
- Maintained partnerships to promote business opportunities, community improvements, and interventions.
- Completed parking lot paving and passenger platform for new Wasilla Passenger Train Stop in coordination with the Alaska Railroad and the Alaska Department of Transportation and Public Facilities.
- Completed Phase III of V of repaving all city streets.
- Continued support of law enforcement training through grants and local funding, to enhance police officers' and dispatchers' skills, maintain certification programs to include Youth Court, Drug Enforcement, and School Resource Officers.
- Continued pursuance of revenue opportunities through federal, state, borough, private partnerships, and grants to aid in expanding City projects and programs.
- Revision of Wasilla Municipal Code, Title 16, Land Development, to provide streamlined services for developers, businesses, and homeowners.
- Initiated "Quick Connect" project; first redundancy plan between City of Palmer, City of Wasilla, and Matanuska Susitna Borough, providing strategies for the conservation of Palmer-Wasilla water systems.
- Completed Community Economic Development Strategy (CEDS) project; launched first Wasilla Tech Alliance in partnership with MTA and Wasilla High School.
- Continued to pursue avenues supporting the development of an airport terminal to enhance business activity.
- Completed Phase I revision of Airport Master Plan for continued development of Wasilla Municipal Airport runway expansion.
- Completed a two-year expansion and enhancement of confluence through modern technology, bringing real time data, increased connectivity, reliability, and resiliency to Public Safety and Dispatch Center.

All accomplishments are attributed to the outstanding staff members who work for the City of Wasilla and to the support and vision provided by Wasilla's residents, business community, and the City Council.

**City of Wasilla  
Budget Detail  
For Fiscal Year 2025**

Fund: General Fund  
Department: General Government  
Division: Administration

Description	FY2022 Actual	FY2023 Actual	FY2024	FY2024	FY2025	Difference	% Diff
			Adopted Budget	Amended Budget	Adopted Budget	Between FY2025 FY2024	Between FY2025 FY2024
Regular	\$ 176,396	\$ 184,691	\$ 202,500	\$ 211,416	\$ 251,200	\$ 39,784	18.82%
Temporary	3,074	1,491	2,900	2,900	2,900	-	0.00%
Personnel Services	179,470	186,182	205,400	214,316	254,100	39,784	18.56%
Personnel Svcs-Benefit	108,076	103,488	108,049	108,049	123,470	15,421	14.27%
Legal	-	7,356	4,500	4,500	4,500	-	0.00%
Other	16,253	8,738	17,300	17,300	77,300	60,000	346.82%
Professional Services	16,253	16,094	21,800	21,800	81,800	60,000	275.23%
Rentals	762	-	1,950	1,950	1,950	-	0.00%
Purchased-Property	762	-	1,950	1,950	1,950	-	0.00%
Insurance	4,896	4,909	6,445	6,445	6,767	322	5.00%
Communications	2,081	1,019	2,438	2,438	2,000	(438)	-17.97%
Travel	6,306	11,639	15,000	15,000	15,000	-	0.00%
Staff Development	1,040	1,225	3,000	3,000	3,000	-	0.00%
Dues & Subscriptions	869	931	1,200	1,200	1,200	-	0.00%
Other Purchased Services	395	2,033	1,500	1,500	1,500	-	0.00%
Other Purchased Services	15,587	21,756	29,583	29,583	29,467	(116)	-0.39%
General Supplies	244	237	1,000	1,000	1,000	-	0.00%
Small Tools & Equipment	867	284	1,300	1,300	1,300	-	0.00%
Gasoline	1,499	1,808	3,250	3,250	2,000	(1,250)	-38.46%
Supplies	2,610	2,329	5,550	5,550	4,300	(1,250)	-22.52%
Vehicle Fund	10,000	10,000	10,000	24,000	10,000	(14,000)	-58.33%
Technology Replacement	600	600	300	300	300	-	0.00%
Interfund Transfers	10,600	10,600	10,300	24,300	10,300	(14,000)	-57.61%
Division Total:	\$ 333,358	\$ 340,449	\$ 382,632	\$ 405,548	\$ 505,387	\$ 99,839	24.62%

**Summary of expenditures:**

Personnel	\$ 287,546	\$ 289,670	\$ 313,449	\$ 322,365	\$ 377,570	\$ 55,205	17.12%
Non-Personnel	35,212	40,179	58,883	58,883	117,517	58,634	99.58%
Interfund Transfers	10,600	10,600	10,300	24,300	10,300	(14,000)	-57.61%
Division Summary Total:	\$ 333,358	\$ 340,449	\$ 382,632	\$ 405,548	\$ 505,387	\$ 99,839	24.62%

**Summary of resources:**

General fund	\$ 333,358	\$ 340,449	\$ 382,632	\$ 405,548	\$ 505,387	\$ 99,839	24.62%
Division Summary Total:	\$ 333,358	\$ 340,449	\$ 382,632	\$ 405,548	\$ 505,387	\$ 99,839	24.62%

## GENERAL ADMINISTRATIVE SERVICES BUDGET SUMMARY

### Mission

To provide optimum service levels to the public as cost effectively as possible to ensure a stable and thriving economy, promote and develop a healthy community, provide a safe environment and a quality lifestyle, and promote maximum citizen participation in government.

### Program

Assist the Mayor with business and economic development, manage strategic partnerships, and development programs for the City of Wasilla that facilitate growth and capital investments. Serve as spokesperson, as directed by the Mayor for the City, provide legislative analysis and lobbying on issues impacting the City of Wasilla's goals and programs. Conducts Special Projects on behalf of Mayor and Administration. Perform the Mayor's administrative duties in the mayor's absence.

### Personnel

Position	Actual FY2023	Amended Budget FY2024	Adopted Budget FY2024	Adopted Budget FY2025	Difference in Staff Between FY2025 & FY2024
Deputy Administrator	1.0	1.0	1.0	1.0	-
<b>Functional &amp; Department Total</b>	<b>1.0</b>	<b>1.0</b>	<b>1.0</b>	<b>1.0</b>	<b>-</b>

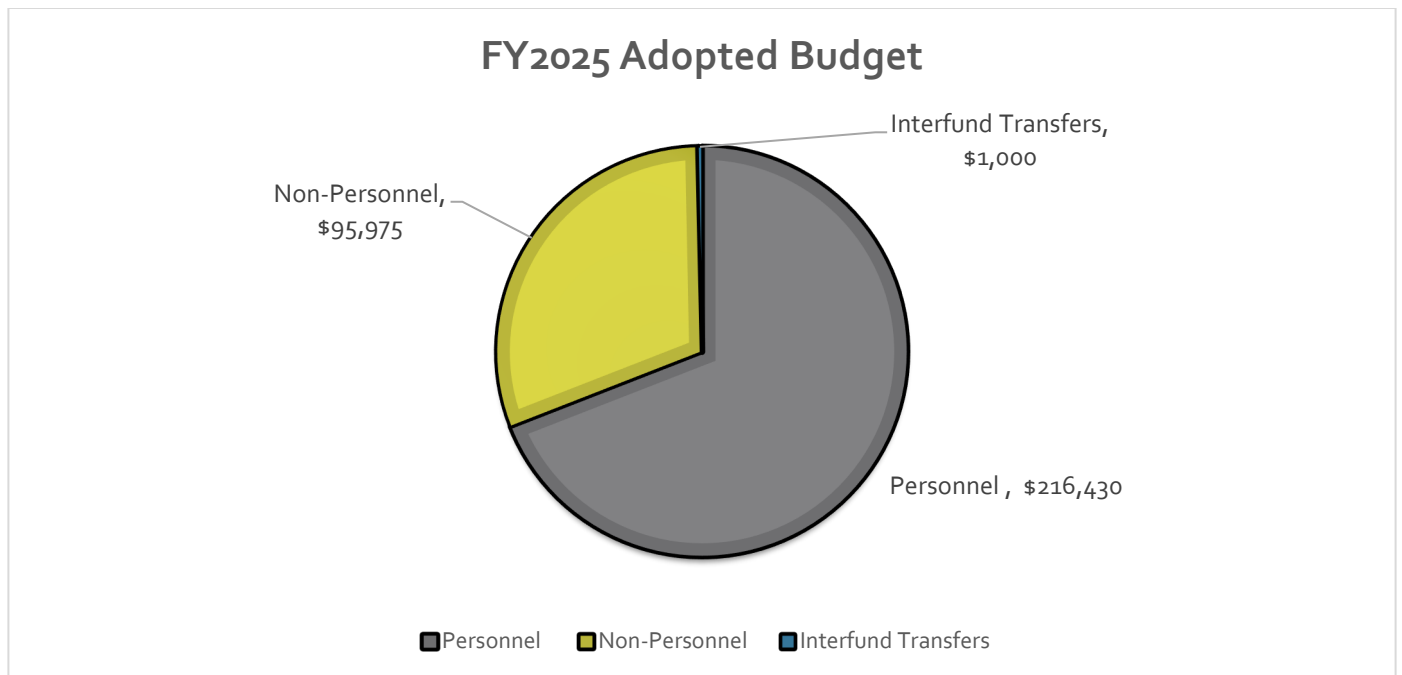
### Summary of Expenditures

Description	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Adopted Budget	Difference Between FY2025 & FY2024	% Difference Between FY2025 & FY2024
<b>Personnel</b>	\$ 163,723	\$ 166,606	\$ 178,660	\$ 191,385	\$ 216,430	\$ 25,045	13.1%
<b>Non-Personnel</b>	59,335	55,432	76,815	71,127	95,975	19,160	24.9%
<b>Interfund Transfers</b>	300	300	300	300	1,000	700	233.3%
<b>Total</b>	<b>\$ 223,358</b>	<b>\$ 222,338</b>	<b>\$ 255,775</b>	<b>\$ 237,669</b>	<b>\$ 313,405</b>	<b>\$ 18,106</b>	<b>16.7%</b>

### Summary of Revenue Sources

General fund	\$ 223,358	\$ 222,338	\$ 255,775	\$ 237,669	\$ 313,405	\$ 18,106	16.7%
<b>Total</b>	<b>\$ 223,358</b>	<b>\$ 222,338</b>	<b>\$ 255,775</b>	<b>\$ 237,669</b>	<b>\$ 313,405</b>	<b>\$ 18,106</b>	<b>16.7%</b>

## General Administrative Services - Continued



### Significant Budget Changes

Increase in personnel costs due to 15% salary increases along with COLA changes.

Operations increase by (8%) in FY2025 due to the following:

- Increased professional services investment recommended to implement the communication channels for the Comprehensive Economic Development Strategy through website, social media, and presentations.
- Decreased travel expenses by attending conferences specific to economic development.
- Increase of advertising and professional costs associated with Title 16 rewrite and attending local tradeshow (Matsu Home Builders, Economic Summit).
- Design, facilitate and invest in the 1<sup>st</sup> Economic Summit for the region in conjunction with MSB, GWCC and City of Palmer.
- Increase in gasoline and maintenance of vehicle due to age of vehicle, including new winter tires.
- Increased travel expenses to AML conferences (August – Kodiak, December – Anchorage, and February – Juneau, specifically the cost of airfare and lodging. Including the addition of 1 annual trip to Washington DC in the spring.
- Increased staff development by \$2,500 for ICMA class specific to Economic Development certification online.
- Increased dues & subscriptions by \$1,200, specific to creating and publishing monthly newsletter.

**General Administrative Services - Continued**

**Performance Goals, Objectives and Measures**

🎯 = Supports Council Goals and Initiatives.

No.	Performance Goals, Objectives & Measures	Actual FY2022	Actual FY2023	Estimated FY2024	Estimated FY2025
1 🎯	Promote development of the City's commerce.				
Objective	To further establish the City of Wasilla by working with current and new businesses as a place to do business.				
Measure					
a.	Track economic indicators quarterly (# of jobs)		✓	✓	✓
b.	Track # of permits and new business licenses (weekly) – monthly report		✓	✓	✓
c.	Implement the City of Wasilla app to promote local businesses	✓	✓	✓	✓
2 🎯	To increase the City of Wasilla's political representation on local, state and federal levels.				
Objective	To promote the needs of our community at the local, state and federal level.				
Measure					
a.	Attend conferences and meetings on behalf of the City of Wasilla at the local, state and federal level.	Not Scored	5	4	3
b.	Policy review, testimony and gain for economic development	Not Scored	✓	✓	✓
3 🎯					
Objective	Develop a strategic plan that helps guide the economic growth and development of the city				
Measure					
a.	Establish and maintain a robust economic ecosystem by helping to build regional capacity through hard and soft infrastructure. CEDS	Not Scored	✓	✓	✓
b.	Update the 2011 Comprehensive Plan & Downtown Plan	Not Scored			✓
c.	Collate industry and business intelligence to finalize plan and present (monthly industry and business meetings with polling administered)	Not Scored	✓	✓	✓

**Previous Year's Accomplishments:**

- Published Comprehensive Economic Development Strategy and presented to local organizations to reinforce the importance of strategic roadmap for economic growth and development in the city, outlining key areas of focus and initiatives. Launch the first ever Wasilla Tech Alliance to foster the entrepreneurial and technological ecosystem in partnership with WHS and MTA.
- Engage the MSB, City of Palmer and Wasilla staff to secure funds to design the first ever inner connect water system building redundancy in the region, Wasilla to take the lead.
- Active involvement in various city councils, planning commission, airport aviation, GWCC legislative committee, GWCC luncheons, and 2024 Economic Summit. Attending these meetings ensures that the city's economic development priorities are well represented and advocated for.
- Continue interface between the private-public market identifying needs and projects that can benefit both sectors, fostering collaboration and mutual growth.
- Managed the city's Facebook page.
- Streamlining the land use permitting process and department relocation, making it more efficient.



## General Administrative Services - Continued

- Manage and coordinate all marketing/branding for City of Wasilla
- Evaluate work with lobbyist on a weekly basis regarding legislative items that affect the city, businesses, and economic development are effectively advocated for and addressed.
- Advancing legislation by testifying and advocating for local control.
- Represented the administration and cities role as local government in areas of statewide legislative concerns or actions.
- Supervised and lead IT, HR, and Planning on a day-to-day basis moving to modernize the cities practices and improving efficiencies.
- Continue to implement the online compliance program and automate the for-code compliance, permitting, and land use process. Create automated communication channels with stakeholders.
- Work with local, state, and national commerce entities to market the City of Wasilla brand for future opportunities.
- Interact with Department of Commerce on various Economic Development issues and engagements.
- Work closely with tri-cities managers to reinforce local economic and infrastructure priorities, promoting coordinated growth and development.
- Successfully received 21 REPL (Restaurant Eating Place License) from AMCO for future development.

**City of Wasilla  
Budget Detail  
For Fiscal Year 2025**

General Fund  
General Government  
General & Administrative

Description	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Adopted Budget	Difference	% Diff
						Between FY2025 FY2024	Between FY2025 FY2024
Regular	\$ 103,534	\$ 109,189	\$ 119,500	\$ 132,225	\$ 148,100	\$ 15,875	12.0%
Personnel Services	103,534	109,189	119,500	132,225	148,100	15,875	12.0%
Personnel Svcs-Benefit	60,189	57,417	59,160	59,160	68,330	9,170	15.5%
Legal	150	-	-	-	-	-	0.0%
Other	4,736	3,590	21,000	21,000	25,100	4,100	19.5%
Professional Services	4,886	3,590	21,000	21,000	25,100	4,100	19.5%
Repair & Maintenance	1,289	2,585	1,000	3,200	1,000	(2,200)	-68.8%
Rentals	-	-	-	-	100	100	#DIV/0!
Purchased-Property	1,289	2,585	1,000	3,200	1,100	(2,100)	-65.6%
Insurance	3,559	2,978	3,890	3,890	4,000	110	2.8%
Communications	786	816	1,000	1,000	1,000	-	0.0%
Advertising	25,189	17,979	17,550	20,300	28,550	8,250	40.6%
Travel	11,677	14,846	15,000	12,800	15,500	2,700	21.1%
Staff Development	820	1,285	1,975	1,975	2,500	525	26.6%
Dues & Subscriptions	350	329	4,100	1,350	4,475	3,125	231.5%
Other Purchased Services	-	221	-	-	250	250	#DIV/0!
Other Purchased Services	42,381	38,454	43,515	41,315	56,275	14,960	36.2%
General Supplies	8,963	8,197	10,000	10,000	10,000	-	0.0%
Small Tools & Equipment	205	848	-	-	1,000	1,000	#DIV/0!
Gasoline	1,611	1,758	1,300	1,300	2,500	1,200	92.3%
Supplies	10,779	10,803	11,300	11,300	13,500	2,200	19.5%
Technology Replacement	300	300	300	300	1,000	700	233.3%
Interfund Transfers	300	300	300	300	1,000	700	233.3%
Division Total:	\$ 223,358	\$ 222,338	\$ 255,775	\$ 268,500	\$ 313,405	\$ 44,905	16.7%

**Summary of expenditures:**

Personnel	\$ 163,723	\$ 166,606	\$ 178,660	\$ 191,385	\$ 216,430	\$ 25,045	13.1%
Non-Personnel	59,335	55,432	76,815	76,815	95,975	19,160	24.9%
Interfund Transfers	300	300	300	300	1,000	700	233.3%
Division Summary Total:	\$ 223,358	\$ 222,338	\$ 255,775	\$ 268,500	\$ 313,405	\$ 44,905	16.7%

**Summary of resources:**

General fund	\$ 223,358	\$ 222,338	\$ 255,775	\$ 268,500	\$ 313,405	\$ 44,905	16.7%
Division Summary Total:	\$ 223,358	\$ 222,338	\$ 255,775	\$ 268,500	\$ 313,405	\$ 44,905	16.7%

## HUMAN RESOURCES BUDGET SUMMARY

### Mission

The mission of the Human Resources Department is to continuously strive to provide industry standard best practices supporting the City's organizational goals of quality customer service and envisions the City of Wasilla will be an employer of choice in the Matanuska Susitna Borough.

### Program

The Human Resources Department develops, implements, and manages the personnel operations and serves as an internal resource for all employee related issues. Personnel operations include six domains: 1) HR Administration and Employment Law Compliance) 2) Recruitment, Selection and Placement; 3) Compensation and Benefits; 4) Employee and Labor Relations; 5) Training and Development, 6) Health, Safety and Security.

### Personnel

Position	Actual FY2023	Amended Budget FY2024	Adopted Budget FY2024	Adopted Budget FY2025	Difference in Staff Between FY2025 & FY2024
HR Manager	-	-	1.0	1.0	-
HR Generalist	1.0	1.0	-	-	n/a
HR Specialist	-	-	1.0	1.0	-
HR Assistant	1.0	1.0	-	-	n/a
<b>Functional &amp; Department Total</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>	<b>-</b>

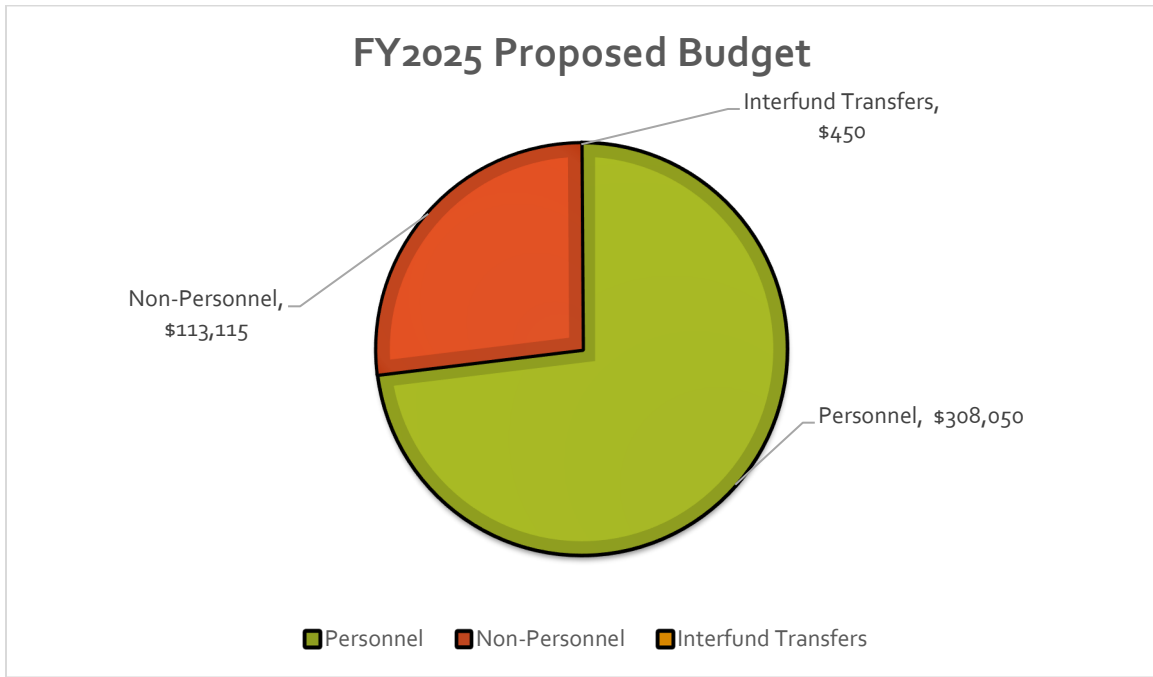
### Summary of Expenditures

Description	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Adopted Budget	Difference Between FY2025 & FY2024	% Difference Between FY2025 & FY2024
<b>Personnel</b>	\$ 204,481	\$ 242,992	\$ 258,260	\$ 275,861	\$ 308,050	\$ 32,189	11.67%
<b>Non-Personnel</b>	31,595	43,120	60,842	110,842	113,115	2,273	2.05%
<b>Interfund Transfers</b>	900	900	450	450	450	-	0.00%
<b>Total</b>	<b>\$ 236,976</b>	<b>\$ 287,012</b>	<b>\$ 319,552</b>	<b>\$ 387,153</b>	<b>\$ 421,615</b>	<b>\$ 34,462</b>	<b>8.90%</b>

### Summary of Revenue Sources

<b>General fund</b>	\$ 236,976	\$ 287,012	\$ 319,552	\$ 387,153	\$ 421,615	\$ 34,462	8.90%
<b>Total</b>	<b>\$ 236,976</b>	<b>\$ 287,012</b>	<b>\$ 319,552</b>	<b>\$ 387,153</b>	<b>\$ 421,615</b>	<b>\$ 34,462</b>	<b>8.90%</b>

**Human Resources – Continued**



**Significant Budget Changes**

Personnel costs have increased as follows:

- Normal CPI and longevity step movement increase.

Operations increased(decreased) as follows:

- \$1,367 travel budget increase to include mileage reimbursement costs and SHRM annual conference.
- \$1,833 staff development increase for cost of SHRM conference registration. SHRM requires 60 hour continued professional education credit requirements to maintain certifications.
- \$1,310 dues and subscription increase for added marketing and design platform, employee relation/performance management platform, and videography platform for onboarding/training.
- \$5,000 moved from professional services to increase budget in human relations/safety program under general supplies.
- \$12,121 increase for Neogov recruitment and onboarding subscription fee to enhance applicant pool and improve processes for both recruitment and onboarding.

**Department Statistics**

Description	Actual FY2022	Actual FY2023	Estimated FY2024	Estimated FY2025
Regular FT & PT Employees	137.25	141.25	142.75	150.75
Separations of Regular FT & PT	7	16	28	17
New Hires of Regular FT & PT <sup>1</sup>	11	17	26	20
Hires of Temporary Employees <sup>2</sup>	24	55	34	30
Separations of Temporary Employees <sup>3</sup>	32	47	28	35
Total Turnover of Regular Employees <sup>4</sup>	6%	11%	20%	12%
Retires <sup>5</sup>	3	3	3	3

**Performance Goals, Objectives, and Measures:**

🎯 = Supports Council Goals and Initiatives.

<sup>1</sup> Includes Promotions



<sup>2</sup> Includes Rehires

<sup>3</sup> Number of temporary employee separations due to election season

<sup>4</sup> Separated regular employees divided by regular employees

<sup>5</sup> Included in ‘Separations of Regular FT & PT’ count above

**Human Resources – Continued**

No.	Performance Goals, Objectives & Measures	Actual FY2022	Actual FY2023	Estimated FY2024	Estimated FY2025
1 	Keep local government efficient and accountable to the citizens of Wasilla				
Objective	The City will plan to maintain and improve existing services.				
Measure					
a.	Review and update municipal code and personnel policies as appropriate to ensure compliance with employment law; ongoing process as laws are updated.	✓	✓	✓	✓
b.	Review and update position descriptions as appropriate and ensure correct placement on the salary schedule; ongoing process as positions are updated as the needs of the department change.	✓	✓		✓
c.	Reduce number of grievances/formal complaints filed	1	1	1	0
d.	Reduce number of worker compensation claims filed	7	10	18	15
e.	Continue with online safety program (% savings available)	19%	19%	19%	✓
2 	Continue to enhance and expand the City's infrastructure.				
Objective	Support the public with enhanced electronic options such as fillable forms.				
Measure					
a.	Neogov to expand recruitment efforts to ensure qualified high caliber applicants.	✓	✓	✓	✓
b.	Research applicant tracking software: Online form creation and HRIS software usage which will reduce excessive paperwork flow, reduce manual duplication, increase expediency, and provide HR metrics.	0%	10%	✓	✓
Objective	Support proactive planning about technology solutions that can address issues the City faces in day-to-day operations.				
Measure					
a.	Establish electronic onboarding process for applicant tracking.	0%	0%	0%	✓
b.	Establish electronic employee relations tracking tool.	30%	30%	30%	✓
c.	Employee informational videography on city benefits, processes, and training.	50%	0%	0%	50%

## Human Resources – Continued

### **Current Accomplishments: (June 2023 to July 2024)**

- Human Resources Administration and Compliance
  - Implemented form for requests for acting assignments
  - Internal audits completed:
    - Employee Personnel and Benefits Files audit
    - SBS 1945 Form Audit
  - Internal audits reviews in process:
    - Title 3 Municipal Code and Personnel Policies Reviews
    - Safety Training Program with APEI
- Recruitment, Selection and Separation
  - 60 people hired, onboarded, and entered or re-instated into Naviline
    - i. 37 new hires
    - ii. 7 promotions
    - iii. 16 rehired
    - iv. 7 position transfers
  - 33 separations processed
- Compensation and Benefits
  - Implemented wage 15% increase for all non-represented employees and processed the changes and \$1k retention bonus
  - Processed 164 Status Change Forms in regard to hires, separations, acting assignments, and promotions
  - Processed 14 Acting Assignments
  - 21 FMLA cases processed
  - 18 Worker's Comp cases processed
- Employee and Labor Relations
  - Aided in ERP process to implement HRIS solution that will encompass other City operations
  - Created and implemented anonymous employee survey and presented to Council (64% of employees responded)
  - Published 9 employee newsletters featuring a different employee every month
  - Received 3 ADA requests (in process)
- Training and Development
  - Submitted APEI Premium Credit Application
  - 90% finish rate of all assigned employee training videos (12 hours for each employee)
- Health, Safety and Security
  - OSHA SHARP Award for Roads Department
  - OSHA Noise consultation/ site visits in Utilities, Parks and Roads
  - In process of restructuring Safety Committee Meetings for transparency and effectiveness
  - Implemented online posting of OSHA 400 report via SharePoint

**City of Wasilla  
Budget Detail  
For Fiscal Year 2025**

General Fund  
General Government  
Human Resources

Description	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Adopted Budget	Difference	% Diff
						Between FY2025 FY2024	Between FY2025 FY2024
Regular	\$ 117,061	\$ 146,392	\$ 156,500	\$ 174,101	\$ 196,100	\$ 21,999	12.64%
Temporary	1,995	3,751	3,700	3,700	2,700	(1,000)	-27.03%
Overtime	1,932	1,036	2,500	2,500	1,700	(800)	-32.00%
Salary Allocation	-	-	-	-	-	-	0.00%
Personnel Services	120,988	151,179	162,700	180,301	200,500	20,199	11.20%
Personnel Svcs-Benefit	83,493	91,813	95,560	95,560	107,550	11,990	12.55%
Legal	5,117	4,722	10,000	13,190	54,000	40,810	309.40%
Other	3,846	4,005	7,040	53,850	7,040	(46,810)	-86.93%
Professional Services	8,963	8,727	17,040	67,040	61,040	(6,000)	-8.95%
Computer Software Maint	1,598	14,387	12,727	12,727	20,000	7,273	57.15%
Rentals	503	-	1,800	1,800	1,800	-	0.00%
Purchased-Property	2,101	14,387	14,527	14,527	21,800	7,273	50.07%
Insurance	2,966	3,468	4,615	4,615	4,615	-	0.00%
Communications	188	489	900	900	900	-	0.00%
Advertising	598	440	1,000	1,000	1,000	-	0.00%
Travel	1,933	1,357	3,300	3,300	3,300	-	0.00%
Staff Development	3,503	4,132	6,000	6,000	7,000	1,000	16.67%
Dues & Subscriptions	583	613	960	960	960	-	0.00%
Other Purchased Services	9,771	10,499	16,775	16,775	17,775	1,000	5.96%
General Supplies	9,906	9,163	11,700	11,700	11,700	-	0.00%
Small Tools & Equipment	854	344	800	800	800	-	0.00%
Supplies	10,760	9,507	12,500	12,500	12,500	-	0.00%
Technology Replacement	900	900	450	450	450	-	0.00%
Interfund Transfers	900	900	450	450	450	-	0.00%
Division Total:	\$ 236,976	\$ 287,012	\$ 319,552	\$ 387,153	\$ 421,615	\$ 34,462	8.90%

**Summary of expenditures:**

Personnel	\$ 204,481	\$ 242,992	\$ 258,260	\$ 275,861	\$ 308,050	\$ 32,189	11.67%
Non-Personnel	31,595	43,120	60,842	110,842	113,115	2,273	2.05%
Interfund Transfers	900	900	450	450	450	-	0.00%
Division Summary Total:	\$ 236,976	\$ 287,012	\$ 319,552	\$ 387,153	\$ 421,615	\$ 34,462	8.90%

**Summary of resources:**

General fund	\$ 236,976	\$ 287,012	\$ 319,552	\$ 387,153	\$ 421,615	\$ 34,462	8.90%
Division Summary Total:	\$ 236,976	\$ 287,012	\$ 319,552	\$ 387,153	\$ 421,615	\$ 34,462	8.90%

## PLANNING DEPARTMENT BUDGET SUMMARY

### Mission

To provide the City's residents and agencies with accurate and timely land use information, ensure that Adopted development is consistent with adopted land use regulations and plans, enforce adopted land use codes and plans to safeguard property values, maintain a comprehensive plan that can be used to guide future growth in the city, and assist with the preparation of the annual Capital Improvement Program.

### Program

The Planning Department is committed to enhancing the quality of life for the residents and enhancing the vitality of the City by encouraging economic growth that creates and retains quality jobs through the administration of the standards in Title 16 of the Wasilla Municipal Code, known as the Wasilla Land Development Code, the City of Wasilla Comprehensive Plan, and other adopted plans. Other functions include developing long range community plans, assisting with the preparation of an annual Capital Improvement Program, annexing additional properties within the city limits, managing various short- and long-range plans for the City of Wasilla, and serving as a public resource.

### Personnel

Position	Actual FY2022	Amended Budget FY2024	Adopted Budget FY2024	Adopted Budget FY2025	Difference in Staff Between FY2025 & FY2024
City Planner	1.0	1.0	1.0	1.0	-
Planning Clerk	1.0	1.0	1.0	1.0	-
<b>Department Total</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>	<b>-</b>

### Summary of Expenditures

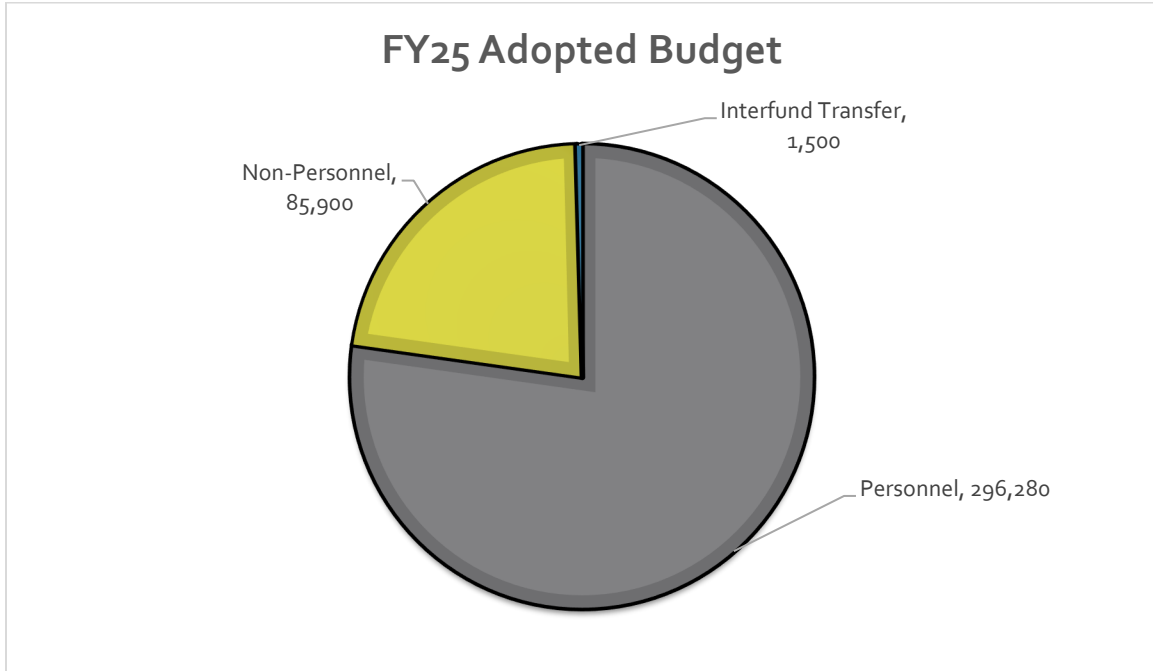
Description	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Adopted Budget	Difference Between FY2025 & FY2024	% Difference Between FY2025 & FY2024
<b>Personnel</b>	\$ 269,763	\$ 268,913	\$ 291,920	\$ 307,253	\$ 296,280	\$ (10,973)	-3.57%
<b>Non-Personnel</b>	63,948	52,072	67,510	74,283	91,650	17,367	23.38%
<b>Interfund Transfers</b>	900	900	450	450	1,500	1,050	233.33%
<b>Total:</b>	<b>\$ 334,611</b>	<b>\$ 321,885</b>	<b>\$ 359,880</b>	<b>\$ 381,986</b>	<b>\$ 389,430</b>	<b>\$ 7,444</b>	<b>1.95%</b>

### Summary of Revenue Sources

<b>General fund</b>	\$ 334,611	\$ 321,885	\$ 359,880	\$ 381,986	\$ 389,430	\$ 7,444	1.95%
<b>Total:</b>	<b>\$ 334,611</b>	<b>\$ 321,885</b>	<b>\$ 359,880</b>	<b>\$ 381,986</b>	<b>\$ 389,430</b>	<b>\$ 7,444</b>	<b>1.95%</b>



**Planning – Continued**



**Significant Budget Changes**

- Decrease in labor expense due to 50% vacancy of City Planner.
- Operations increased for legal expenses for re-write of Title 16.
- Increased budget for comp plan review in CIP and downtown overlay plan.
- Increased professional services for communication and graphic design focused on new Title 16 re-write.

**Performance Goals, Objectives, and Measures**

🎯 = Supports Council Goals and Initiatives.

No.	Performance Goals, Objectives & Measures	Actual FY2022	Actual FY2023	Estimated FY2024	Estimated FY2025
1 🎯	<b>Goal:</b> Provide quality customer service to applicants and ensure appropriate standards are met during the application review process.				
Objective	Review and process all permits efficiently and effectively based WMC criteria				
Measure					
a.	Permits and applications processed within specified timelines in WMC Title 16.	✓	✓	✓	✓
2 🎯	<b>Goal:</b> Development of long-term plans and policies to accommodate growth. Establish focus groups to assist in the development of long-term plans and policies to accommodate growth.				
Objective	Revise Title 16 to implement Comprehensive Plan and Downtown Area Plan goals and objectives				
Measure					
a.	Re-write landscape regulations in Title 16			75%	50%
b.	Create a Landscape Standards Review task force to make recommended revisions to Planning Commission		50%	50%	N/A
c.	Create Downtown Development Committee to identify ways to implement Downtown Area Plan and encourage growth in Downtown Overlay District	N/A	N/A	100%	N/A

**Planning – Continued**

3	🎯	<b>Goal:</b> Review and update Wasilla Comprehensive Plan.				
Objective		Ensure public and policy decision makers share a common vision for Wasilla’s future and have the appropriate tools to implement.				
Measure						
a.		Review two elements of the Comprehensive Plan annually with Planning Commission and recommend any needed revisions.	✓	✓	✓	✓

**Previous Year’s Accomplishments**

- Approved permits for 312,368 square feet of new commercial buildings, 15 single-family homes, 16 duplexes, 2 four-plex and 1 PUD in calendar year 2023. 4 short-term rentals. 10 mobile food vendors. Total commercial square footage permitted in 2023 was: 312,368; PUD 39,358 square footage; and Multi Plex 13,000 square footage.
- Landscape Standards Review Committee completed, but not accepted. The City Council and Planning Commission met collectively and re-wrote Title 16 with legal advice.
- Conversion of all planning permit applications and processes, including pre-application reviews, to digital, online applications in Citizen Serve.
- Continued coordination with Finance Department, Code Compliance, and MSB Fire Marshal to ensure that businesses within the city limits follow land use, business license/sales tax, and other code requirements.
- Continued coordination with Alaska Department of Transportation on Main Street Couplet project to ensure design is consistent with 2011 City of Wasilla Comprehensive Plan, Downtown Area Plan, and Downtown Overlay Zoning District Design Standards.
- Required pre-application meetings be mandatory for new construction starting 1/1/23.
- Relocated Planning Department closer to Public Works and Finance to increase collaboration and coordination of necessary infrastructure.
- Automated all zoning maps to be accessible via website.

**City of Wasilla  
Budget Detail  
For Fiscal Year 2025**

General Fund  
General Government  
Planning

Description	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Adopted Budget	Difference	% Diff
						Between FY2025 FY2024	Between FY2025 FY2024
Regular	\$ 162,193	\$ 165,564	\$ 176,400	\$ 191,733	\$ 168,000	\$ (23,733)	-12.38%
Temporary	-	289	700	700	2,200	1,500	214.29%
Overtime	832	835	2,000	2,000	400	(1,600)	-80.00%
Honorarium	3,250	4,125	11,250	11,250	5,400	(5,850)	-52.00%
Personnel Services	166,275	170,813	190,350	205,683	176,000	(29,683)	-14.43%
Personnel Svcs-Benefit	103,488	98,100	101,570	101,570	120,280	18,710	18.42%
Legal	30,230	27,513	25,000	40,773	38,000	(2,773)	-6.80%
Other	-	-	7,500	7,500	5,000	(2,500)	-33.33%
Professional Services	30,230	27,513	32,500	48,273	43,000	(5,273)	-10.92%
Repair & Maintenance	-	-	-	-	500	500	#DIV/0!
Computer Software Maint	19,285	6,900	4,800	4,800	6,900	2,100	43.75%
Rentals	1,153	-	2,500	2,500	500	(2,000)	-80.00%
Purchased-Property	20,438	6,900	7,300	7,300	7,900	600	8.22%
Insurance	4,468	4,230	5,610	5,610	4,300	(1,310)	-23.35%
Communications	779	1,465	3,000	3,000	1,500	(1,500)	-50.00%
Advertising	1,409	2,247	3,500	3,500	3,000	(500)	-14.29%
Printing & Binding	-	-	500	500	750	250	50.00%
Travel	4,214	3,727	7,500	-	5,000	5,000	#DIV/0!
Staff Development	820	3,409	3,500	3,500	4,200	700	20.00%
Dues & Subscriptions	1,093	1,366	1,500	-	14,000	14,000	#DIV/0!
Other Purchased Services	281	972	800	800	5,000	4,200	0.00%
Other Purchased Services	13,064	17,416	25,910	16,910	37,750	20,840	123.24%
General Supplies	123	243	1,300	1,300	2,500	1,200	92.31%
Small Tools & Equipment	93	-	500	500	500	-	0.00%
Supplies	216	243	1,800	1,800	3,000	1,200	66.67%
Technology Replacement	900	900	450	450	1,500	1,050	233.33%
Interfund Transfers	900	900	450	450	1,500	1,050	233.33%
Division Total:	\$ 334,611	\$ 321,885	\$ 359,880	\$ 381,986	\$ 389,430	\$ 7,444	1.95%

**Summary of expenditures:**

Personnel	\$ 269,763	\$ 268,913	\$ 291,920	\$ 307,253	\$ 296,280	\$ (10,973)	-3.57%
Non-Personnel	63,948	52,072	67,510	74,283	91,650	17,367	23.38%
Interfund Transfers	900	900	450	450	1,500	1,050	233.33%
Division Summary Total:	\$ 334,611	\$ 321,885	\$ 359,880	\$ 381,986	\$ 389,430	\$ 7,444	1.95%

**Summary of resources:**

General fund	\$ 334,611	\$ 321,885	\$ 359,880	\$ 381,986	\$ 389,430	\$ 7,444	1.95%
Division Summary Total:	\$ 334,611	\$ 321,885	\$ 359,880	\$ 381,986	\$ 389,430	\$ 7,444	1.95%

## FINANCE DEPARTMENT BUDGET SUMMARY

### Mission

To manage and advise upon the financial affairs of the City to ensure the effective and judicious use of available City resources, stewardship of public funds and timely financial reporting to management, City Council, and the citizens of our community.

### Program

The Finance Department is responsible for safeguarding the assets of the City through prudent investing, budgeting, expenditure control, and reporting financial data in a timely manner. Other functions performed include cash management, collection of receivables, purchasing, payroll, cash disbursements, sales tax administration, grant management, and debt management which also encompasses issuance of new debt and refinancing of existing debt.

### Personnel

Position	Actual FY2023	Amended Budget FY2024	Adopted Budget FY2024	Adopted Budget FY2025	Difference in Staff Between FY2025 & FY2024
Finance Director	1.0	1.0	1.0	1.0	-
Controller	1.0	1.0	1.0	1.0	-
Purchasing/Contracting Officer	1.0	1.0	1.0	1.0	-
Tax Auditor/Accountant	1.0	1.0	1.0	1.0	-
Staff Accountant	1.0	1.0	2.0	2.0	-
Finance Clerks (I, II, and III)	7.0	7.0	6.0	6.0	-
<b>Functional Total</b>	<b>12.0</b>	<b>12.0</b>	<b>12.0</b>	<b>12.0</b>	
Positions Allocated (To)/From Other Departments					
Finance Clerk II (allocated to pw - administration, water & sewer)	(1.0)	(0.5)	(0.5)	(0.5)	-
Finance Clerk III (allocated to water & sewer)	(1.0)	(1.0)	(1.0)	(1.0)	-
<b>Department Total</b>	<b>10.0</b>	<b>10.5</b>	<b>10.5</b>	<b>10.5</b>	

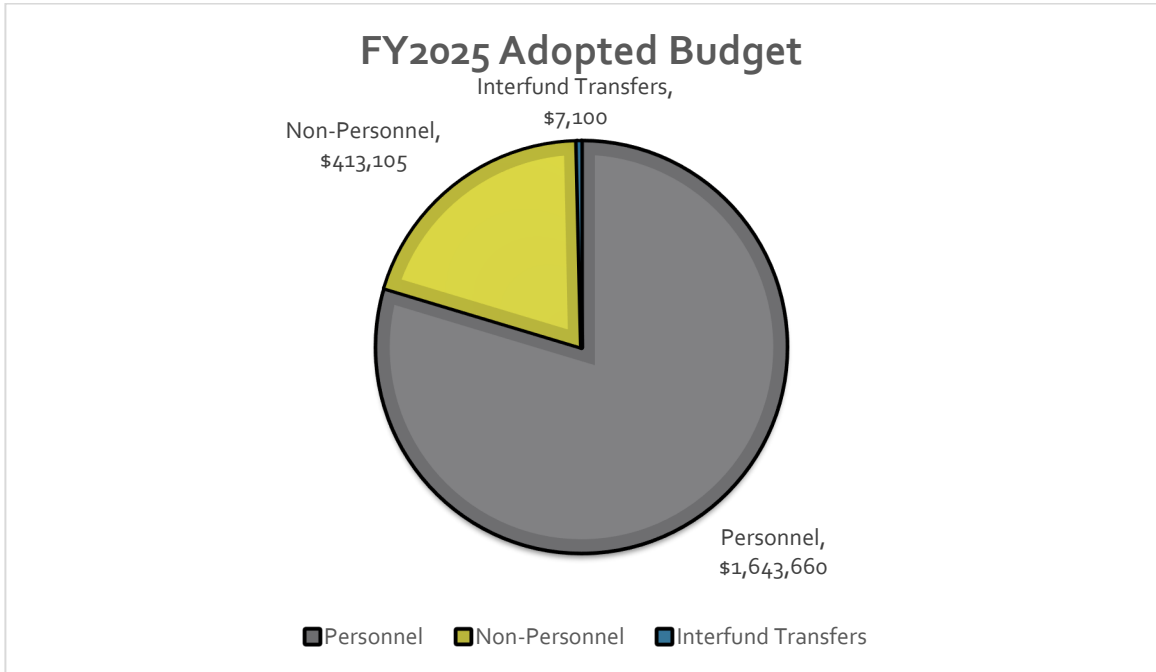
### Summary of Expenditures

Description	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Adopted Budget	Difference Between FY2025 & FY2024	% Difference Between FY2025 & FY2024
<b>Personnel</b>	\$ 1,266,932	\$ 1,209,765	\$ 1,368,420	\$ 1,476,115	\$ 1,643,660	\$ 167,545	11.35%
<b>Non-Personnel</b>	267,867	292,400	395,160	435,160	413,105	(22,055)	-5.07%
<b>Interfund Transfers</b>	11,100	11,100	7,550	7,550	7,100	(450)	-5.96%
<b>Total</b>	<b>\$ 1,545,899</b>	<b>\$ 1,513,265</b>	<b>\$ 1,771,130</b>	<b>\$ 1,918,825</b>	<b>\$ 2,063,865</b>	<b>\$ 145,040</b>	<b>7.56%</b>

### Summary of Revenue Sources

<b>General fund</b>	\$ 1,545,899	\$ 1,513,265	\$ 1,771,130	\$ 1,918,825	\$ 2,063,865	\$ 145,040	7.56%
<b>Total</b>	<b>\$ 1,545,899</b>	<b>\$ 1,513,265</b>	<b>\$ 1,771,130</b>	<b>\$ 1,918,825</b>	<b>\$ 2,063,865</b>	<b>\$ 145,040</b>	<b>7.56%</b>

**Finance – Continued**



**Significant Budget Changes**

- Personnel cost increases include 4.84% CPI, plus one step on the pay scale.
- The Finance vehicle has been transferred to the IT department as the Finance department does not utilize the vehicle as needed.

**Department Statistics**

Description	Actual FY2022	Actual FY2023	Adopted Budget FY2024	Adopted Budget FY2025
Number of Grants Administered	36	33	35	40
Number of AP Checks issued	2,522	2,687	3,000	2,500
Number of Purchase Orders issued	412	486	415	420
Sales Tax Forms and notices Issued	5,887	5,075	4,887	5,000
Active Number of Business Licenses (end of calendar year)	2,434	2,678	2,567	2,900
Number of RFPs/ITBs/Leases Initiated	9	23	18	25

## Finance – Continued

### Performance Goals, Objectives, and Measures:

☉ = Supports Council Goals and Initiatives.

No.	Performance Goals, Objectives & Measures	Actual FY2022	Actual FY2023	Estimated FY2024	Estimated FY2025
1 ☉	To implement a sales tax education and audit program that promotes distribution of sales tax information, offers guidance to local businesses, and provides controls to ensure accurate sales tax reporting.				
Objective	Ensure accurate sales tax reporting.				
Measure					
a.	No. of education seminars provided by the City.	0	0	4	2
b.	No. of inquiries or information requests to business owners relating to discrepancies, trend variances or uncollected	34	25	40	40
c.	No. of sales tax audits initiated. *Sales Tax Audits were not able to be completed due to staff training.	0*	0*	10	10
2 ☉	Ensure positioning of the City as a leader in municipal governance by providing the community, management, and City Council with reliable and complete accounting information.				
Objective	Provide independent review regarding the accuracy and disclosure level within the City's annual financial report; to ensure the report reflects and communicates the City's financial position.				
Measure					
a.	Receive unmodified audit opinion on City's financial report.	✓	✓	✓	✓
b.	Received GFOA's Certificate of Achievement for Excellence in Financial Reporting.	✓	✓	✓	✓
c.	Received GFOA's Distinguished Budget Presentation Award.	✓	✓	✓	✓
3 ☉	Maintain appropriate reserves at the fund level.				
Objective	Ensure viability of funds by maintaining an acceptable reserve balance to meet current operating expenditures and capital replacement costs.				
Measure					
a.	Submitted a balanced budget for the fiscal year.	✓	✓	✓	✓
b.	Sewer fund's percentage of current year depreciation covered by current year operating income.	✓	✓	✓	✓
c.	Water fund's percentage of current year depreciation covered by current year operating income.	✓	✓	✓	✓
4 ☉	Enhance and expand use of the City's website.				
Objective	Improve the public's access to information.				
Measure					
a.	Finance forms available on the website.	31	32	34	34
b.	News events posted to website and/or e-notifications generated by finance.	27	11	15	15

## **Finance – Continued**

### **Previous Year's Accomplishments**

- Assisted departments in the restructuring of positions, hiring policies, and wage placement to attract qualified applicants. Submitted legislation when applicable.
- Instituted cash management policy to capitalize on current interest rates.
- Implemented process improvements within the department (payroll budgeting module, retirement benefit, optional pay deduction policy, life insurance reconciliation, desk manuals, etc.).
- Maintained the City's key position regarding the Alaska Remote Sellers Sales Tax Commission, the entity collecting and remitting sales tax on internet purchases. The City holds representation on the board, finance committee, and policy committee.
- Received Certificate of Achievement for Excellence in Financial Reporting for the FY2022 Comprehensive Annual Financial Report (CAFR). This certification is awarded by the Government Finance Officers Association (GFOA) and was the twenty-fifth consecutive year the City received this award.
- Received the GFOA Distinguished Budget Presentation Award for its FY2023-FY2024 Biennial Budget. This certification is awarded by the Government Finance Officers Association (GFOA) and was the nineteenth consecutive submission in which the City received this award.
- Began the process of looking for new Enterprise Reporting System (ERP).

**City of Wasilla  
Budget Detail  
For Fiscal Year 2025**

General Fund  
General Government  
Finance

Description	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Adopted Budget	Difference	% Diff
						Between FY2025 FY2024	Between FY2025 FY2024
Regular	\$ 795,416	\$ 731,469	\$ 857,900	\$ 960,425	\$ 1,049,000	\$ 88,575	9.22%
Temporary	975	21,258	1,500	6,500	6,500	-	0.00%
Overtime	1,149	2,730	2,100	2,100	1,900	(200)	-9.52%
Salary Allocation	(5,803)	-	-	-	-	-	0.00%
Personnel Services	791,737	755,457	861,500	969,025	1,057,400	88,375	9.12%
Personnel Svcs-Benefit	475,195	454,308	506,920	507,090	586,260	79,170	15.61%
Accounting & Auditing	-	-	-	2,220	2,500	(2,220)	0.00%
Legal	-	6,268	6,000	10,000	10,000	-	0.00%
Other	158,562	178,920	235,000	268,780	235,000	(33,780)	-12.57%
Professional Services	158,562	185,188	241,000	281,000	247,500	(33,500)	-11.92%
Repair & Maintenance	3,445	2,196	3,500	3,500	3,500	-	0.00%
Computer Software Maint	15,285	30,820	44,450	44,450	45,000	550	1.24%
Rentals	7,288	1,067	12,500	13,330	13,500	170	1.28%
Purchased-Property	26,018	34,083	60,450	61,280	62,000	720	1.17%
Insurance	19,763	19,728	26,100	26,100	27,778	1,678	6.43%
Communications	7,346	5,456	8,965	8,965	9,000	35	0.39%
Advertising	1,988	2,065	2,200	2,200	2,200	-	0.00%
Printing & Binding	1,708	2,390	6,500	6,500	6,500	-	0.00%
Travel	2,379	5,346	7,300	7,300	8,000	700	9.59%
Staff Development	4,169	3,139	5,460	5,460	8,000	2,540	46.52%
Dues & Subscriptions	1,562	660	2,735	2,735	3,000	265	9.69%
Other Purchased Services	21,011	28,102	26,650	25,820	26,000	180	0.70%
Other Purchased Services	59,926	66,886	85,910	85,080	90,478	5,398	6.34%
General Supplies	4,948	3,657	4,500	4,500	10,000	5,500	122.22%
Small Tools & Equipment	18,243	2,580	3,000	3,000	3,500	500	16.67%
Gasoline	122	42	300	300	-	(300)	0.00%
Supplies	23,313	6,279	7,800	7,800	13,500	5,700	73.08%
Cash Over/Short	48	(36)	-	-	-	-	0.00%
Other Expenditures	48	(36)	-	-	-	-	0.00%
Vehicle Fund	4,000	4,000	4,000	4,000	-	(4,000)	0.00%
Technology Replacement	7,100	7,100	3,550	3,550	7,100	3,550	100.00%
Interfund Transfers	11,100	11,100	7,550	7,550	7,100	(450)	-5.96%
Division Total:	\$ 1,545,899	\$ 1,513,265	\$ 1,771,130	\$ 1,918,825	\$ 2,064,238	\$ 145,413	7.58%

**Summary of Expenditures**

Personnel	\$ 1,266,932	\$ 1,209,765	\$ 1,368,420	\$ 1,476,115	\$ 1,643,660	\$ 167,545	11.35%
Non-Personnel	267,867	292,400	395,160	435,160	413,478	(21,682)	-4.98%
Interfund Transfers	\$ 11,100	\$ 11,100	\$ 7,550	\$ 7,550	\$ 7,100	(450)	-5.96%
Division Summary Total:	\$ 1,545,899	\$ 1,513,265	\$ 1,771,130	\$ 1,918,825	\$ 2,064,238	\$ 145,413	7.58%

**Summary of resources:**

General fund	\$ 1,545,899	\$ 1,513,265	\$ 1,771,130	\$ 1,918,825	\$ 2,064,238	\$ 145,413	7.58%
Division Summary Total:	\$ 1,545,899	\$ 1,513,265	\$ 1,771,130	\$ 1,918,825	\$ 2,064,238	\$ 145,413	7.58%



## IT DEPARTMENT BUDGET SUMMARY

### Mission

To provide the City of Wasilla with the very best IT services through the implementation of agile and cost-effective solutions that improve service, reduce cost, enhance security and performance across City departments.

### Program

Areas of responsibility include researching, developing, and maintaining existing and potentially new information systems; evaluating and selecting hardware and application software; operating the data center; designing and managing data communications; developing information processing policies and procedures. Oversee the maintenance of all IT equipment and review and approve IT equipment acquisitions across all departments.

### Strategic Focus

Centralize and modernize the IT department at the City of Wasilla. Combine IT resources and reduce tasks by automating processes and functions, all with a cyber-security focus. Create a more mobile workforce by leveraging cloud solutions and other technologies.

### Personnel

Position	Actual FY2023	Amended Budget FY2024	Adopted Budget FY2024	Adopted Budget FY2025	Difference in Staff Between FY2025 & FY2024
IT Manager	0.0	1.0	1.0	1.0	-
IT Network Support Specialist	1.0	1.0	1.0	1.0	-
IT Network Support Helper	1.0	1.0	1.0	1.0	-
<b>Functional &amp; Department Total</b>	<b>2.0</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>	

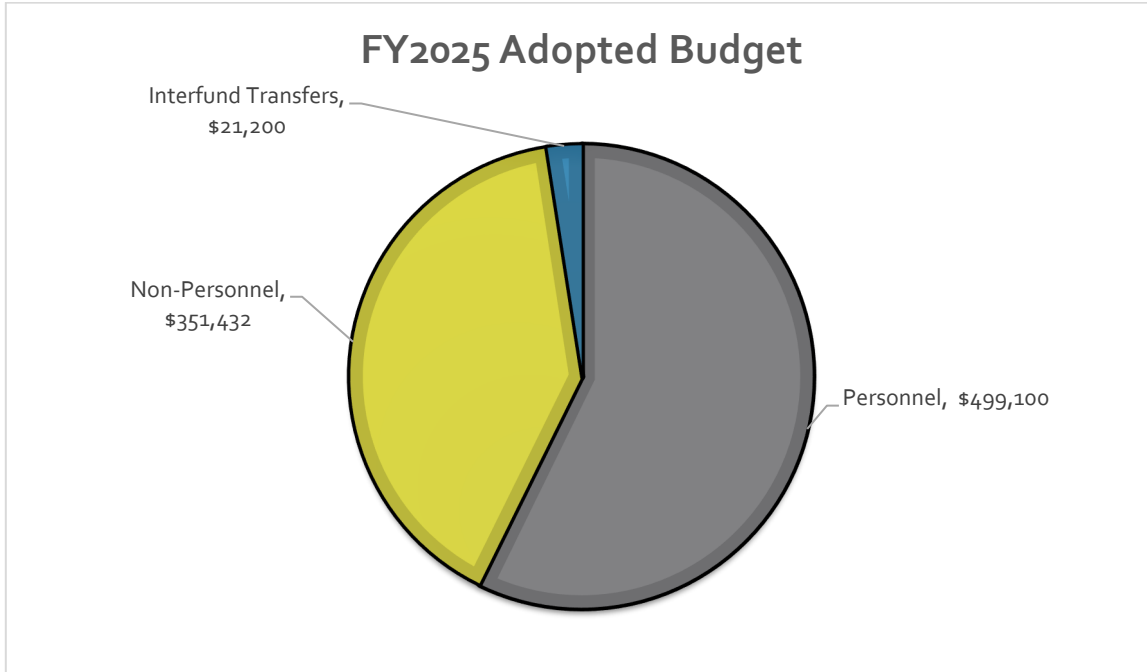
### Summary of Expenditures

Description	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Adopted Budget	Difference Between FY2025 & FY2024	% Difference Between FY2025 & FY2024
Personnel	\$ 250,733	\$ 236,325	\$409,560	\$ 388,003	\$ 499,100	\$ 111,097	28.63%
Non-Personnel	226,724	248,862	299,885	355,365	351,432	(3,933)	-1.11%
Interfund Transfers	21,200	21,200	10,600	10,600	21,200	10,600	100.00%
<b>Total:</b>	<b>\$ 498,657</b>	<b>\$ 506,387</b>	<b>\$720,045</b>	<b>\$ 753,968</b>	<b>\$ 871,732</b>	<b>\$ 117,764</b>	<b>15.62%</b>

### Summary of Revenue Sources

General fund	\$ 498,657	\$ 506,387	\$ 720,045	\$ 753,968	\$ 871,732	\$ 117,764	15.62%
<b>Total:</b>	<b>\$ 498,657</b>	<b>\$ 506,387</b>	<b>\$ 720,045</b>	<b>\$ 753,968</b>	<b>\$ 871,732</b>	<b>\$ 117,764</b>	<b>15.62%</b>

**IT – Continued**



**Significant Budget Changes:**

Personnel costs have increased by COLA and 1 step per position.

Non-Personnel costs have decreased due to a transition in services that are no longer needed, or IT have identified that are more efficient.

**Department Statistics**

Description	Actual FY2022	Actual FY2023	Estimate FY2024	Estimated FY2025
<b>Number of workstations</b>	180	195	195	200
<b>Number of network servers</b>	47	50	51	55
<b>Number of laptops</b>	65	73	77	80

**Performance Goals, Objectives, and Measures:**

🎯 = Supports Council Goals and Initiatives.

No.	Performance Goals, Objectives & Measures	Actual FY2022	Actual FY2023	Estimated FY2024	Estimated FY2025
1 🎯	Ensure the availability of a functionally, integrated computer system to sustain and enhance the City's ability to work effectively and deliver quality service.				
a.	% of time network or AS400 is not operable during business hours.	.5%	.5%	.5%	.5%
Objective	Maintain a replacement program to ensure effective use of technology benefits and to ensure compatibility with various software and other users.				
a.	# of workstations older than five years (PCs).	10	40	20	0

**IT – Continued**

2	🔗	Enhance City website to offer more robust on-line tools, resources, information, and e-commerce.				
a.		Assess, Rebrand and Rebuild Website				✓
3		Assess and Mitigate Security Risks				
a.		Perform Cyber Risk Assessment				✓
b.		Mitigate risks found in Assessment				✓
4		Standardize IT Maintenance				
a.		Standardize Monthly Patching/Updates across all IT systems			✓	✓
b.		Implement an IT Ticket System for Tracking			✓	✓
5		Centralize and develop an Enterprise grade infrastructure for IT functions city-wide				
a.		Address IT procurement and labor issues. Centralize IT purchases to IT Dept. Re-evaluate pay and incentives for IT talent.			✓	✓
b.		Focus on hybrid-cloud migration which will shift capital dollars to operation dollars in the future due to subscription fees.			✓	✓

**IT ticket system report YTD 1/1/2024 – 4/25/2024**

**Tickets created YTD 2024: 534**

**Tickets resolved: 502**

**Tickets open: 32**

**Tickets created in 2023: 2051**

**Accomplishments / Ongoing Projects**

- Completed: Migrate to Microsoft’s secure Government Cloud
- Completed: Technology Replacement Fund – 25 PCs are being replaced in FY24.
- Completed: Migrate user’s profiles to OneDrive cloud storage
- Completed: Replace all WPD Mobile Laptops and workstations
- Completed: Migrate WPD Mobile to Private APN connection
- Completed: Migration of PW WWW Sites to Cellular Modems
- Completed: Migrate to New E-mail Security Platform
- Completed: Migrate Remote sites to IPSEC VPN tunnels
- Completed: Installed 30+ New Security Cameras Across City
- Completed: Implemented New Cloud Backup Solution for M365
  
- Ongoing: ERP Selection Assessment
- Ongoing: Cyber Security Assessments and Remediation via Federal Grant
- Ongoing: CAD Dispatch Software Migration

## IT – Continued

- Ongoing: Migrate phone system to cloud PBX based MS Teams
- Ongoing: Staff Anti-Phishing Campaign (KNOWBE4) exercised at least monthly.
- Ongoing: Network Infrastructure redesign and upgrades
- Ongoing: Review and re-write IT Policies and Procedures
- Ongoing: Create IT Security and Standards Policy
- Ongoing: Migrate to Virtual Servers 90% complete.
- Ongoing: Create a Disaster Recovery site
- Ongoing: Windows 11 Migration

**City of Wasilla  
Budget Detail  
For Fiscal Year 2025**

General Fund  
General Government  
Information Technology

Description	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Adopted Budget	Difference	% Diff
						Between FY2025 FY2024	Between FY2025 FY2024
Regular	\$ 159,079	\$ 150,212	\$ 256,000	\$ 234,443	\$ 314,800	\$ 80,357	34.28%
Overtime	226	795	3,400	3,400	1,100	(2,300)	-67.65%
Personnel Services	159,305	151,007	259,400	237,843	315,900	78,057	32.82%
Personnel Svcs-Benefit	91,428	85,318	150,160	150,160	183,200	33,040	22.00%
Legal	-	2,969	-	-	1,000	-	0.00%
Other	-	99	20,000	20,000	20,000	-	0.00%
Professional Services	-	3,068	20,000	20,000	21,000	1,000	5.00%
Repair & Maintenance	172	596	4,000	4,000	4,000	-	0.00%
Computer Software Maint	175,573	202,424	210,000	264,427	250,000	(14,427)	-5.46%
Purchased-Property	175,745	203,020	214,000	268,427	254,000	(14,427)	-5.37%
Insurance	5,562	5,204	6,935	6,935	7,282	347	5.00%
Communications	34,847	27,888	36,750	36,750	43,450	6,700	18.23%
Travel	-	-	500	500	500	-	0.00%
Staff Development	3,714	-	6,000	6,000	6,000	-	0.00%
Other Purchased Services	44,123	33,092	50,185	50,185	57,232	7,047	14.04%
General Supplies	93	-	1,200	1,200	1,200	-	0.00%
Small Tools & Equipment	6,763	9,682	14,500	15,553	14,000	(1,553)	-9.99%
Gasoline	-	-	-	-	4,000	4,000	#DIV/0!
Supplies	6,856	9,682	15,700	16,753	19,200	2,447	14.61%
Vehicle Fund	-	-	-	-	4,000	4,000	#DIV/0!
Technology Replacement	21,200	21,200	10,600	10,600	21,200	10,600	100.00%
Interfund Transfers	21,200	21,200	10,600	10,600	21,200	10,600	100.00%
Division Total:	\$ 498,657	\$ 506,387	\$ 720,045	\$ 753,968	\$ 871,732	\$ 117,764	15.62%

**Summary of expenditures:**

Personnel	\$ 250,733	\$ 236,325	\$ 409,560	\$ 388,003	\$ 499,100	\$ 111,097	28.63%
Non-Personnel	226,724	248,862	299,885	355,365	351,432	(3,933)	-1.11%
Interfund Transfers	21,200	21,200	10,600	10,600	21,200	10,600	100.00%
Division Summary Total:	\$ 498,657	\$ 506,387	\$ 720,045	\$ 753,968	\$ 871,732	\$ 117,764	15.62%

**Summary of resources:**

General fund	\$ 498,657	\$ 506,387	\$ 720,045	\$ 753,968	\$ 871,732	\$ 117,764	15.62%
Division Summary Total:	\$ 498,657	\$ 506,387	\$ 720,045	\$ 753,968	\$ 871,732	\$ 117,764	15.62%

**City of Wasilla  
Budget Detail  
For Fiscal Year 2025**

**Public Safety (Wasilla Police Department)  
Expenditure Summary**

Description	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Adopted Budget	Difference	% Diff
						Between FY2025 FY2024	Between FY2025 FY2024
Regular	\$ 2,536,682	\$ 2,816,421	\$ 3,509,300	\$ 3,671,628	\$ 3,936,000	\$ 264,372	7.20%
Temporary	\$ 58,988	\$ 1,881	\$ 8,400	\$ 8,400	\$ 10,400	2,000	23.81%
Overtime	\$ 403,485	\$ 385,309	\$ 454,030	\$ 462,800	\$ 383,200	(79,600)	-17.20%
WPD Traffic Grant	5,270	7,842	-	-	-	-	0.00%
DOJ - Byrne OT Grant	2,523	7,707	-	-	-	-	0.00%
Salary Allocation	(1,259,671)	-	-	-	-	-	0.00%
Personnel Services	1,747,277	3,219,160	3,971,730	4,142,828	4,329,600	186,772	4.51%
Personnel Svcs-Benefit	1,197,407	1,740,988	2,150,230	2,202,912	2,353,380	150,468	6.83%
Legal	22,144	12,107	13,250	13,250	14,000	750	5.66%
Other	24,305	27,527	37,800	37,800	28,800	(9,000)	-23.81%
Professional Services	46,449	39,634	51,050	51,050	42,800	(8,250)	-16.16%
Water/Sewerage	1,903	3,173	4,500	4,500	4,500	-	0.00%
Waste Disposal	2,306	2,636	3,000	3,000	3,000	-	0.00%
Cleaning	45,671	47,944	70,380	70,380	70,380	-	0.00%
Repair & Maintenance	99,486	90,761	103,215	121,103	120,135	(968)	-0.80%
Computer Software Maint	20,740	8,404	48,838	48,838	48,799	(39)	-0.08%
Rentals	3,918	-	5,900	5,900	5,700	(200)	-3.39%
Contractual Services	3,714	660	5,645	5,645	5,645	-	0.00%
Purchased-Property	177,738	153,578	241,478	259,366	258,159	(1,207)	-0.47%
Insurance	214,780	261,427	342,725	342,725	364,577	21,852	6.38%
Communications	68,359	73,924	77,390	77,390	77,390	-	0.00%
AST Long Distance	-	-	-	-	-	-	0.00%
Advertising	3,492	1,301	500	500	4,000	3,500	700.00%
Printing & Binding	1,522	512	2,550	2,550	2,550	-	0.00%
Travel	25,709	45,771	55,500	55,500	64,500	9,000	16.22%
Staff Development	26,912	51,243	69,750	69,750	73,500	3,750	5.38%
Dues & Subscriptions	3,068	4,517	6,521	6,521	39,370	32,849	503.74%
Contractual Services	-	-	-	-	-	-	0.00%
Animal Control	-	-	-	-	-	-	0.00%
Other Purchased Services	343,842	438,695	554,936	554,936	625,887	70,951	12.79%
General Supplies	29,274	43,976	35,300	35,300	39,750	4,450	12.61%
Ammunition	14,107	43,549	25,000	35,420	30,000	(5,420)	-15.30%
Small Tools & Equipment	87,253	73,982	96,058	97,876	108,200	10,324	10.55%
Uniforms & Clothing	28,832	33,848	59,500	60,193	36,600	(23,593)	-39.20%
Natural Gas	22,914	24,387	26,000	26,000	26,000	-	0.00%
Electricity	53,105	54,734	60,000	60,000	67,000	7,000	11.67%
Gasoline	96,620	97,487	98,800	98,775	98,500	(275)	-0.28%
WPD Reserves	-	-	8,000	8,000	8,000	-	0.00%
K9 Expense	-	12,099	14,681	14,681	20,000	5,319	36.23%
Computer Software	-	-	-	-	-	-	0.00%
Supplies	332,105	384,062	423,339	436,245	434,050	(2,195)	-0.50%
Cash Over/Short	-	-	-	-	-	-	0.00%
Other Expenditures	-	-	-	-	-	-	0.00%

Machinery & Equipment	19,427	-	10,000	10,000	-	(10,000)	0.00%
Capital Purchases	19,427	-	10,000	10,000	-	(10,000)	0.00%
Vehicle Fund	400,000	400,000	400,000	400,000	400,000	-	0.00%
Technology Replacement	23,300	23,300	11,650	11,650	23,300	11,650	100.00%
Interfund Transfers	423,300	423,300	411,650	411,650	423,300	11,650	2.83%
Division Total:	\$ 4,287,545	\$ 6,399,417	\$ 7,814,413	\$ 8,068,987	\$ 8,467,176	\$ 398,189	4.93%

**City of Wasilla  
Budget Detail  
For Fiscal Year 2025**

**Public Safety (Wasilla Police Department)  
Expenditure Summary**

	FY2022	FY2023	FY2024	FY2024	FY2025	Difference	% Diff
	Actual	Actual	Adopted	Amended	Adopted	Between	Between
<u>Summary of expenditures:</u>			Budget	Budget	Budget	FY2025	FY2025
						FY2024	FY2024
Personnel	\$ 2,944,684	\$ 4,960,148	\$ 6,121,960	\$ 6,345,740	\$ 6,682,980	\$ 337,240	5.31%
Non-Personnel	900,134	1,015,969	1,270,803	1,301,597	1,360,896	59,299	4.56%
Capital Purchases	19,427	-	10,000	10,000	-	(10,000)	0.00%
Interfund Transfers	423,300	423,300	411,650	411,650	423,300	11,650	2.83%
Division Summary Total:	\$ 4,287,545	\$ 6,399,417	\$ 7,814,413	\$ 8,068,987	\$ 8,467,176	\$ 398,189	4.93%
<u>Summary of resources:</u>							
Intergovernmental	\$ 492,168	\$ 223,277	\$ 525,652	\$ 689,472	\$ 594,085	\$ 120,384	-13.83%
Other	7,500	14,005	12,750	12,750	14,500	1,750	13.73%
General fund	3,787,877	6,162,135	7,276,011	7,366,765	7,859,591	492,826	6.69%
Division Summary Total:	\$ 4,287,545	\$ 6,399,417	\$ 7,814,413	\$ 8,068,987	\$ 8,468,176	\$ 399,189	4.95%

## POLICE DEPARTMENT BUDGET SUMMARY

### Mission

The police department shall be responsible for the preservation of public peace and order, the prevention and detection of crime and apprehension of offenders of the law, the protection of persons and property, the enforcement of the law, and other duties for the general public welfare as may from time to time be assigned (WMC 2.32.040). It is the Departments desire to provide the highest quality of law enforcement services possible. This is accomplished through prompt response to calls, proactive enforcement, apprehension of criminal offenders, and maintaining qualified and highly trained personnel who willingly serve the public.

### Program

The Police Department has many areas of responsibility. Our main function is to protect life and property. This mission is carried out through the enforcement of laws, regulations, and ordinances of the State of Alaska and of the City of Wasilla. All officers are sworn to uphold the constitutions of the United States and the State of Alaska. We investigate crimes, testify in court, assist other agencies on an as-needed basis, serve papers for the Courts and participate in multi-agency task forces.

### Personnel

Position	Actual FY2022	Actual FY2023	Adopted Budget FY2024	Adopted Budget FY2025	Difference in Staff Between FY2025 & FY2024
Police Chief	1.0	1.0	1.0	1.0	-
Commissioned Officers	28.0	28.0	28.0	28.0	-
Mechanic	0.0	1.0	1.0	1.0	-
Administrative Assistants	3.0	3.0	3.0	3.0	-
Code Compliance Officer	-	-	-	1.0	-
Technology Specialist II	-	-	-	1.0	1.0
<b>Functional Total</b>	<b>32.0</b>	<b>33.0</b>	<b>33.0</b>	<b>35.0</b>	
Positions Allocated (To)/From Other Departments					
Technology Specialist II (allocated from dispatch)	.4	.4	.4	-	-.4
<b>Department Total</b>	<b>32.4</b>	<b>33.4</b>	<b>33.4</b>	<b>33</b>	<b>.6</b>

### Summary of Expenditures

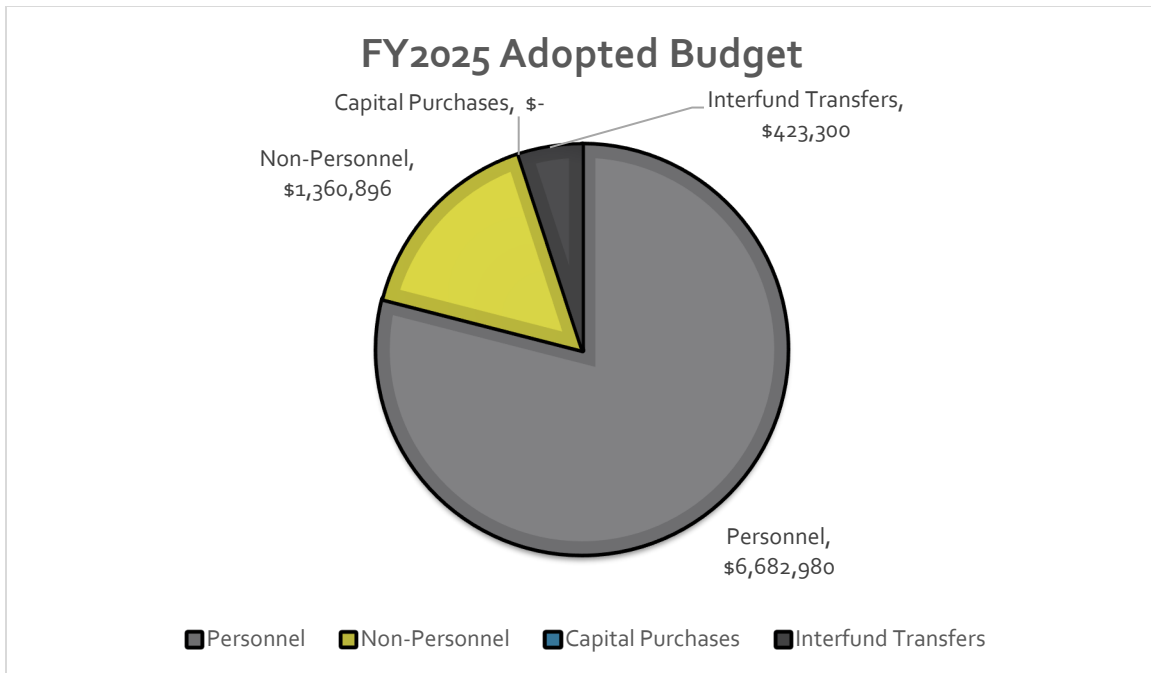
Description	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Adopted Budget	Difference Between FY2025 & FY2024	% Difference Between FY2025 & FY2024
<b>Personnel</b>	\$ 2,944,684	\$ 4,960,148	\$ 6,121,960	\$ 6,345,740	\$ 6,682,980	\$ 337,240	5.31%
<b>Non-Personnel</b>	900,134	1,015,969	1,270,803	1,301,597	1,360,896	59,299	4.56%
<b>Capital Purchases</b>	19,427	-	10,000	10,000	-	(10,000)	0.00%
<b>Interfund Transfers</b>	423,300	423,300	411,650	411,650	423,300	11,650	2.83%
<b>Total</b>	<b>\$ 4,287,545</b>	<b>\$ 6,399,417</b>	<b>\$ 7,814,413</b>	<b>\$ 8,068,987</b>	<b>\$ 8,467,176</b>	<b>\$ 398,189</b>	<b>4.93%</b>

### Summary of Revenue Sources

Description	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Adopted Budget	Difference Between FY2025 & FY2024	% Difference Between FY2025 & FY2024
<b>Intergovernmental</b>	\$ 492,168	\$ 223,277	\$ 525,652	\$ 689,472	\$ 594,085	\$ 120,384	-13.83%
<b>Other</b>	7,500	14,005	12,750	12,750	14,500	1,750	13.73%
<b>General fund</b>	3,787,877	6,162,135	7,276,011	7,366,765	7,859,591	491,826	6.69%
<b>Total:</b>	<b>\$ 4,287,545</b>	<b>\$ 6,399,417</b>	<b>\$ 7,814,413</b>	<b>\$ 8,068,987</b>	<b>\$ 8,467,176</b>	<b>\$ 391,189</b>	<b>4.95%</b>



## Police – Continued



### **Significant Budget Changes**

Personnel cost increases include 4.84% CPI, plus one step on the pay scale.

WPD continues to encounter significant challenges in fleet replacement with limited vehicle allocations, delivery delays and vehicle fitments. Ordering windows have been significantly reduced to two weeks. Future allocations remain uncertain.

Transitioning more work to the mechanic has impacted the repair and maintenance costs for patrol lessening the amounts budgeted in FY2023/2024. Having the mechanic oversee bulk ordering for automotive fluids and supplies has provided additional reductions in supply costs.

Working with the City IT Manager has allowed WPD to better manage costs associated with software subscriptions and acquisitions.

### **Administration:**

Administrative staff are continuing to streamline workflows and adapt processes available in the Records Management System (RMS). Challenges involved continued unresolved glitches caused by software updates which directly affected federal crime reporting (NIBRS). Much of the reporting is being done manually as the vendor works to create fixes to the software.

Records retention review has been ongoing, especially about electronic files moved over during the transition to the new facility. Server and redundancy issues are being addressed in concert with City IT.

Administrative staff has coordinated a digital method of referring cases and digital media to the district attorney's office and court. It was not without technical issues, but staff persevered and are successfully providing required discovery in a timely manner.

The department rolled out an electronic scheduling program which should cut down on the time spent on updating schedules. Employees can access the schedule through their computers, city-issued cellular phones and conduct automatic callouts while reducing administrative time.

## **Police – Continued**

Adding a full-time technology support specialist II will streamline Records Management System, Computer Automated Dispatch, digital evidence and various software platforms such as digital policy, scheduling and asset management.

### **Investigations:**

The General Investigations Unit consists of one Sergeant and two Investigators who work on all major criminal cases and white-collar crime within the City of Wasilla.

In FY24, WPD was awarded a grant from Justice Assistance Grant (JAG) for an investigator with Statewide Drug Enforcement Unit-Mat-Su (SDEU). This position is fully funded.

During FY2024, the unit has participated in the Crisis Intervention Team (CIT), Multi-Disciplinary Team at The Children's Place, SDEU and Drug Endangered Children (DEC) multi-disciplinary team. .

### **Patrol:**

The Patrol Division of the Wasilla Police Department is supervised by a Lieutenant. Each patrol shift is supervised by a sergeant or Officer in Charge (OIC), providing oversight on initial casework, direction of patrol resources, training, and response to public concerns from a supervisory level. Continuing into FY24, staffing shortages continued to impact Patrol operations. Creating a lateral hire program has reduced staffing vacancies. Utilization of Records Management Systems has provided more information for criminal statistics analysis. The department continues to learn about the new technologies and expand the capabilities of the Records Management System. Patrol continues to be more proactive in the community. Community outreach programs have been successful within the community.

### **School Resource Officer (SRO):**

The SRO Program is a partnership between the Matanuska Susitna Borough School District and the City of Wasilla. The Matanuska Susitna Borough funds approximately 75% of the position expense under this program. The SRO officers work 75% of the time within their assigned schools and 25% of the time in patrol.

Historically, the SRO program consisted of one officer working within the Wasilla High and Wasilla Middle Schools during the school year and patrol during the summer. Currently, the program consists of three officers – one assigned to Wasilla schools within the city, one assigned to Houston Middle and High Schools, and one assigned to Redington Middle and High School. The officers work with students, parents, staff, and partner agencies to address issues encountered at the schools. The officers frequently take part in after-school activities maintaining a highly visible presence within the school population.

### **Garage:**

Adding a WPD mechanic has been instrumental with reduction of vehicle down time for preventive maintenance and complex repairs. In FY24 equipment is still being purchased and will continue into FY25. Significant cost savings have been noted with in-house maintenance and repair. New asset management software has been purchased that will have a fleet management component to it. Operational cost per vehicle will be tracked much more easily and readily available.

### **Department Statistics**

Description	Actual	Actual	Adopted	Adopted
	FY2022	FY2023	Budget FY2024	Budget FY2025
<b>Police calls for service</b>	23,613	23,874	25,000	25,500
<b>Accidents investigated</b>	755	730	700	750
<b>Investigations Unit Cases</b>	140	121	140	160
<b>Annual in-service training hours (to maintain reasonable and/or required basic standard of performance)</b>	92	92	150	150

## Police – Continued

### Performance Goals, Objectives, and Measures

☉ = Supports Council Goals and Initiatives.

No.	Performance Goals, Objectives & Measures	Actual FY2022	Actual FY2023	Estimated FY2024	Estimated FY2025
1 ☉	Enhance department personnel response to critical incidents.				
Objective	Maintain and enhance skills training and certifications established by the department, or as required by practice, law or regulation				
Measure					
a.	% of officers that complete firearm qualifications per year.	100%	100%	100%	100%
b.	% of employees that meet all required qualifications and certifications <sup>1</sup> .	100%	100%	100%	100%
2 ☉	Reduce crime involving the abuse of drugs and alcohol through proactive enforcement.				
Objective	Support increased enforcement of drug and alcohol laws through grants, training, and other resources.				
Measure					
a.	% of officers trained in advanced DUI detection <sup>2</sup> .	84%	90%	90%	90%
b.	# of officers trained as Drug Recognition Experts (DRE)	3	4	5	6
3 ☉	Enhance safety of residents and businesses by increasing our presence throughout our community.				
Objective	Provide education to the public and engage in proactive patrol of business, schools, high traffic areas and neighborhoods.				
Measure					
a.	# of Security Checks conducted by Officers	6,166	4,477	6,000	6,250
b.	# of Public Appearances / Presentations by Officers	85	115	90	100
4 ☉	Protect the children of our community.				
Objective	Actively participate in programs that offer educational opportunities, investigative and protective services, and mentorship.				
Measure					
a.	% of investigative personnel trained in new protocols for forensic child interviewing.	100%	100%	100%	100%
b.	% of investigative personnel actively participating in the Multi-Disciplinary Team.	0%	100%	100%	100%
c.	# of officers assigned to SRO program	3	3	3	3

### Previous Year's Accomplishments

- The department continued to obtain certifications as instructors in several areas: firearms, taser, defensive tactics, ASP baton, OC spray, SFST/DUI detection, Active Shooter Training, and mental wellness for law enforcement.
- The department is involved in the Crisis Intervention Team (CIT) Coalition and is supporting the efforts of Alaska Division of Behavioral Health to bring Mobile Crisis Team services to the City of Wasilla.
- Officers continued to pursue specialized training in leadership, forensic interviewing, digital media recovery, homicide investigation, crisis negotiation, REID interviewing, crime scene processing, accident reconstruction and CIT training.
- The canine unit continues to excel in its performance with numerous captures preventing harm or loss of life to other officers as well as the public. A 2<sup>nd</sup> K9 is expected in September 2024.

<sup>1</sup> Examples of certifications include Datamaster, CPR, canine, weapons armorer, DRE, hostage negotiator, etc.

<sup>2</sup> Advanced Roadside Impaired Driving Program – A.R.I.D.E. – D.R.E.

## **Police – Continued**

- Excellent community outreach by the department public information officer (PIO) through social media and department involvement in community activities. Such as Coffee with a Cop, National Night Out, Booth at Alaska State Fair, Special Olympics, Red Ribbon.
- Promotions were made to Investigator.
- Purchase of two drones have been successful for locating missing people, suspect apprehension, forensic mapping.

**City of Wasilla  
Budget Detail  
For Fiscal Year 2025**

General Fund  
Public Safety  
Administration

Description	FY2022	FY2023	FY2024	FY2024	FY2025	Difference	% Diff
	Actual	Actual	Adopted Budget	Amended Budget	Adopted Budget	Between FY2025 FY2024	Between FY2025 FY2024
Regular	\$ 241,905	\$ 302,878	\$ 348,900	\$ 364,059	\$ 493,300	\$ 129,241	35.50%
Temporary	58,654	1,701	4,400	4,400	3,400	(1,000)	-22.73%
Overtime	3,093	2,354	4,200	4,200	5,000	800	19.05%
Salary Allocation	(138,759)	-	-	-	-	-	0.00%
Personnel Services	164,893	306,933	357,500	372,659	501,700	129,041	34.63%
Personnel Svcs-Benefit	89,025	184,532	215,380	215,380	309,540	94,160	43.72%
Legal	22,144	12,107	13,250	13,250	14,000	750	5.66%
Other	3,278	2,561	2,800	2,800	2,800	-	0.00%
Professional Services	25,422	14,668	16,050	16,050	16,800	750	4.67%
Water/Sewerage	1,781	2,007	3,000	3,000	3,000	-	0.00%
Waste Disposal	2,306	2,636	3,000	3,000	3,000	-	0.00%
Cleaning	45,671	47,944	64,200	64,200	64,200	-	0.00%
Repair & Maintenance	14,792	16,415	2,135	3,310	22,135	18,825	568.73%
Computer Software Maint	14,740	11,842	43,599	43,599	43,599	-	0.00%
Rentals	2,719	-	3,400	3,400	3,200	(200)	-5.88%
Contractual Services	3,714	660	4,225	4,225	4,225	-	0.00%
Purchased-Property	85,723	81,504	123,559	124,734	143,359	18,625	14.93%
Insurance	29,147	31,642	42,475	42,475	44,600	2,125	5.00%
Communications	41,194	45,237	46,305	46,305	46,305	-	0.00%
Advertising	3,492	1,301	500	500	4,000	3,500	700.00%
Printing & Binding	886	-	1,000	1,000	1,000	-	0.00%
Travel	1,726	2,705	10,000	10,000	12,000	2,000	20.00%
Staff Development	941	1,453	5,850	5,850	7,500	1,650	28.21%
Dues & Subscriptions	2,488	2,549	4,201	4,201	37,050	32,849	781.93%
Other Purchased Services	79,874	84,887	110,331	110,331	152,455	42,124	38.18%
General Supplies	5,413	4,591	3,500	3,500	3,500	-	0.00%
Small Tools & Equipment	23,471	14,120	3,000	3,000	3,000	-	0.00%
Uniforms & Clothing	1,427	2,273	3,000	3,000	3,000	-	0.00%
Natural Gas	22,914	24,387	26,000	26,000	26,000	-	0.00%
Electricity	53,105	54,734	60,000	60,000	60,000	-	0.00%
Gasoline	2,265	2,041	2,600	2,600	2,600	-	0.00%
Supplies	108,595	102,146	98,100	98,100	98,100	-	0.00%
Vehicle Fund	30,000	30,000	30,000	30,000	30,000	-	0.00%
Technology Replacement	6,100	6,100	3,050	3,050	6,100	3,050	100.00%
Interfund Transfers	36,100	36,100	33,050	33,050	36,100	3,050	9.23%
Division Total:	\$ 589,632	\$ 810,770	\$ 953,970	\$ 970,304	\$ 1,258,054	\$ 287,750	29.66%

**Summary of expenditures:**

Personnel	\$ 253,918	\$ 491,465	\$ 572,880	\$ 588,039	\$ 811,240	\$ 223,201	37.96%
Non-Personnel	299,614	283,205	348,040	349,215	410,714	61,499	17.61%
Interfund Transfers	36,100	36,100	33,050	33,050	36,100	3,050	9.23%
Division Summary Total:	\$ 589,632	\$ 810,770	\$ 953,970	\$ 970,304	\$ 1,258,054	\$ 287,750	29.66%

**Summary of resources:**

General fund	\$ 589,632	\$ 810,770	\$ 953,970	\$ 970,304	\$ 1,258,054	\$ 287,750	29.66%
Division Summary Total:	\$ 589,632	\$ 810,770	\$ 953,970	\$ 970,304	\$ 1,258,054	\$ 287,750	29.66%

**City of Wasilla  
Budget Detail  
For Fiscal Year 2025**

General Fund  
Public Safety  
MultiTask Drug Enforcement

Description	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Adopted Budget	Difference	% Diff
						Between FY2025 FY2024	Between FY2025 FY2024
Regular	\$ 44,178	\$ -	\$ -	\$ 119,328	\$ 89,600	\$ (29,728)	-24.91%
Overtime	1,867	-	-	8,770	6,600	(2,170)	-24.74%
Salary Allocation	(9,100)	-	-	-	-	-	0.00%
Personnel Services	36,945	-	-	128,098	96,200	(31,898)	-24.90%
Personnel Svcs-Benefit	10,010	-	-	52,682	56,770	4,088	7.76%
Insurance	7,348	-	-	-	4,715	4,715	#DIV/0!
Other Purchased Services	7,348	-	-	-	5,715	5,715	#DIV/0!
Gasoline	-	-	-	-	7,000	7,000	#DIV/0!
Supplies	-	-	-	-	7,000	7,000	#DIV/0!
Division Total:	\$ 54,303	\$ -	\$ -	\$ 180,780	\$ 165,685	\$ (15,095)	-8.35%

**Summary of expenditures:**

Personnel	\$ 46,955	\$ -	\$ -	\$ 180,780	\$ 152,970	\$ (27,810)	-15.38%
Non-Personnel	7,348	-	-	-	12,715	12,715	#DIV/0!
Division Summary Total:	\$ 54,303	\$ -	\$ -	\$ 180,780	\$ 165,685	\$ (15,095)	-8.35%

**Summary of resources:**

Intergovernmental	\$ 144,507	\$ -	\$ -	\$ 180,780	\$ 64,085	\$ (116,695)	-64.55%
General fund	(90,204)	-	-	-	101,600	101,600	#DIV/0!
Division Summary Total:	\$ 54,303	\$ -	\$ -	\$ 180,780	\$ 165,685	\$ (15,095)	-8.35%

**City of Wasilla  
Budget Detail  
For Fiscal Year 2025**

General Fund  
Public Safety  
General Investigation

Description	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Adopted Budget	Difference	% Diff
						Between FY2025 FY2024	Between FY2025 FY2024
Regular	\$ 281,469	\$ 320,025	\$ 343,500	\$ 343,500	\$ 375,400	\$ 31,900	9.29%
Temporary	-	180	4,000	4,000	2,000	(2,000)	-50.00%
Overtime	35,053	31,866	40,200	40,200	37,100	(3,100)	-7.71%
Salary Allocation	(155,243)	-	-	-	-	-	0.00%
Personnel Services	161,279	352,071	387,700	387,700	414,500	26,800	6.91%
Personnel Svcs-Benefit	113,681	178,887	200,800	200,800	211,840	11,040	5.50%
Other	8,730	9,100	15,000	15,000	-	(15,000)	0.00%
Professional Services	8,730	9,100	15,000	15,000	-	(15,000)	0.00%
Repair & Maintenance	3,571	1,773	3,000	3,000	10,000	7,000	233.33%
Rentals	495	-	350	350	350	-	0.00%
Purchased-Property	4,066	1,773	3,350	3,350	10,350	7,000	208.96%
Insurance	20,055	24,536	34,055	34,055	35,758	1,703	5.00%
Communications	3,464	3,708	4,020	4,020	4,020	-	0.00%
Printing & Binding	-	-	200	200	200	-	0.00%
Travel	5,506	1,604	11,000	11,000	13,000	2,000	18.18%
Staff Development	3,955	1,695	4,300	4,300	6,000	1,700	39.53%
Other Purchased Services	32,980	31,543	53,575	53,575	58,978	5,403	10.08%
General Supplies	837	1,201	500	500	750	250	50.00%
Small Tools & Equipment	2,356	40	4,000	4,000	5,000	1,000	25.00%
Uniforms & Clothing	1,499	614	3,000	3,629	3,000	(629)	-17.33%
Gasoline	7,991	8,077	7,800	7,800	7,500	(300)	-3.85%
Supplies	12,683	9,932	15,300	15,929	16,250	321	2.02%
Vehicle Fund	30,000	30,000	30,000	30,000	30,000	-	0.00%
Technology Replacement	1,200	1,200	600	600	1,200	600	100.00%
Interfund Transfers	31,200	31,200	30,600	30,600	31,200	600	1.96%
Division Total:	\$ 364,619	\$ 614,506	\$ 706,325	\$ 706,954	\$ 743,118	\$ 36,164	5.12%

**Summary of expenditures:**

Personnel	\$ 274,960	\$ 530,958	\$ 588,500	\$ 588,500	\$ 626,340	\$ 37,840	6.43%
Non-Personnel	58,459	52,348	87,225	87,854	85,578	(2,276)	-2.59%
Interfund Transfers	31,200	31,200	30,600	30,600	31,200	600	1.96%
Division Summary Total:	\$ 364,619	\$ 614,506	\$ 706,325	\$ 706,954	\$ 743,118	\$ 36,164	5.12%

**Summary of resources:**

Other	\$ -	\$ -	\$ 2,500	\$ 2,500	\$ 2,500	\$ -	0.00%
General fund	364,619	614,506	703,825	704,454	740,618	36,164	5.13%
Division Summary Total:	\$ 364,619	\$ 614,506	\$ 706,325	\$ 706,954	\$ 743,118	\$ 36,164	5.12%

**City of Wasilla  
Budget Detail  
For Fiscal Year 2025**

General Fund  
Public Safety  
Patrol

Description	FY2022	FY2023	FY2024	FY2024	FY2025	Difference	% Diff
	Actual	Actual	Adopted Budget	Amended Budget	Adopted Budget	Between FY2025 FY2024	Between FY2025 FY2024
Regular	\$ 1,714,549	\$ 1,955,086	\$ 2,443,800	\$ 2,471,641	\$ 2,578,500	\$ 106,859	4.32%
Overtime	334,332	327,639	363,800	363,800	303,000	(60,800)	-16.71%
WPD Traffic Grant	5,270	7,842	-	-	-	-	0.00%
DOJ - Byrne OT Grant	2,523	7,707	-	-	-	-	0.00%
Salary Allocation	(923,167)	-	-	-	-	-	0.00%
Personnel Services	1,133,507	2,298,274	2,807,600	2,835,441	2,881,500	46,059	1.62%
Personnel Svcs-Benefit	828,623	1,207,058	1,500,020	1,500,020	1,535,260	35,240	2.35%
Other	12,297	15,866	20,000	20,000	26,000	6,000	30.00%
Professional Services	12,297	15,866	20,000	20,000	26,000	6,000	30.00%
Repair & Maintenance	77,773	69,515	45,080	61,793	70,000	8,207	13.28%
Rentals	704	-	1,800	1,800	1,800	-	0.00%
Purchased-Property	78,477	69,515	46,880	63,593	71,800	8,207	12.91%
Insurance	137,279	179,293	230,665	230,665	242,198	11,533	5.00%
Communications	20,719	22,106	23,140	23,140	23,140	-	0.00%
Printing & Binding	486	384	1,000	1,000	1,000	-	0.00%
Travel	13,897	28,461	25,000	25,000	30,000	5,000	20.00%
Staff Development	21,416	45,645	53,600	53,600	55,000	1,400	2.61%
Dues & Subscriptions	-	(200)	-	-	-	-	0.00%
Other Purchased Services	193,797	275,689	333,405	333,405	351,338	17,933	5.38%
General Supplies	17,293	16,905	15,000	15,000	15,000	-	0.00%
Ammunition	14,107	43,549	25,000	35,420	30,000	(5,420)	-15.30%
Small Tools & Equipment	52,551	52,360	45,000	46,818	66,700	19,882	42.47%
Uniforms & Clothing	25,030	27,189	50,600	50,600	27,000	(23,600)	-46.64%
Gasoline	76,853	82,371	78,000	78,000	78,000	-	0.00%
WPD Reserves	-	-	8,000	8,000	8,000	-	0.00%
K9 Expense	-	12,099	14,681	14,681	20,000	5,319	36.23%
Supplies	185,834	234,473	236,281	248,519	244,700	(3,819)	-1.54%
Machinery & Equipment	19,427	-	-	-	-	-	0.00%
Capital Purchases	19,427	-	-	-	-	-	0.00%
Vehicle Fund	310,000	310,000	310,000	310,000	310,000	-	0.00%
Technology Replacement	15,100	15,100	7,550	7,550	15,100	7,550	100.00%
Interfund Transfers	325,100	325,100	317,550	317,550	325,100	7,550	2.38%
Division Total:	\$ 2,777,062	\$ 4,425,975	\$ 5,261,736	\$ 5,318,528	\$ 5,435,698	\$ 117,170	2.20%
<b>Summary of expenditures:</b>							
Personnel	\$ 1,962,130	\$ 3,505,332	\$ 4,307,620	\$ 4,335,461	\$ 4,416,760	\$ 81,299	1.88%
Non-Personnel	470,405	595,543	636,566	665,517	693,838	28,321	4.26%
Capital Purchases	19,427	-	-	-	-	-	0.00%
Interfund Transfers	325,100	325,100	317,550	317,550	325,100	7,550	2.38%
Division Summary Total:	\$ 2,777,062	\$ 4,425,975	\$ 5,261,736	\$ 5,318,528	\$ 5,435,698	\$ 117,170	2.20%
<b>Summary of resources:</b>							
Intergovernmental	\$ 172,815	\$ -	\$ 155,000	\$ 155,000	\$ 155,000	\$ -	0.00%
Other	7,500	14,005	10,250	10,250	12,000	1,750	17.07%
General fund	2,596,747	4,411,970	5,096,486	5,153,278	5,268,698	115,420	2.24%
Division Summary Total:	\$ 2,777,062	\$ 4,425,975	\$ 5,261,736	\$ 5,318,528	\$ 5,435,698	\$ 117,170	2.20%



**City of Wasilla  
Budget Detail  
For Fiscal Year 2025**

General Fund  
Public Safety  
Mat-Su SRO

Description	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Adopted Budget	Difference	% Diff
						Between FY2025 FY2024	Between FY2025 FY2024
Regular	\$ 252,125	\$ 166,231	\$ 294,300	\$ 294,300	\$ 314,800	\$ 20,500	6.97%
Overtime	29,140	21,864	41,000	41,000	30,800	(10,200)	-24.88%
Salary Allocation	(33,402)	-	-	-	-	-	0.00%
Personnel Services	247,863	188,095	335,300	335,300	345,600	10,300	3.07%
Personnel Svcs-Benefit	154,982	123,922	184,780	184,780	188,550	3,770	2.04%
Repair & Maintenance	2,786	816	15,000	15,000	15,000	-	0.00%
Purchased-Property	2,786	816	15,000	15,000	15,000	-	0.00%
Insurance	19,266	24,330	33,385	33,385	35,054	1,669	5.00%
Communications	2,960	2,237	3,335	3,335	3,335	-	0.00%
Printing & Binding	150	128	150	150	150	-	0.00%
Travel	4,580	13,001	7,500	7,500	7,500	-	0.00%
Staff Development	600	2,450	4,000	4,000	3,000	(1,000)	-25.00%
Dues & Subscriptions	580	80	120	120	120	-	0.00%
Other Purchased Services	28,136	42,226	48,490	48,490	49,159	669	1.38%
General Supplies	596	699	300	300	500	200	66.67%
Small Tools & Equipment	44	-	3,000	3,000	3,000	-	0.00%
Uniforms & Clothing	876	2,055	900	939	1,500	561	59.74%
Gasoline	9,370	4,617	7,800	7,800	7,800	-	0.00%
Supplies	10,886	7,371	12,000	12,039	12,800	761	6.32%
Vehicle Fund	30,000	30,000	30,000	30,000	30,000	-	0.00%
Technology Replacement	900	900	450	450	900	450	100.00%
Interfund Transfers	30,900	30,900	30,450	30,450	30,900	450	1.48%
Division Total:	\$ 475,553	\$ 393,330	\$ 626,020	\$ 626,059	\$ 642,009	\$ 15,950	2.55%

**Summary of expenditures:**

Personnel	\$ 402,845	\$ 312,017	\$ 520,080	\$ 520,080	\$ 534,150	\$ 14,070	2.71%
Non-Personnel	41,808	50,413	75,490	75,529	76,959	1,430	1.89%
Interfund Transfers	30,900	30,900	30,450	30,450	30,900	450	1.48%
Division Summary Total:	\$ 475,553	\$ 393,330	\$ 626,020	\$ 626,059	\$ 642,009	\$ 15,950	2.55%

**Summary of resources:**

Intergovernmental	\$ 174,846	\$ 223,277	\$ 370,652	\$ 353,692	\$ 375,000	\$ 21,308	6.02%
General fund	300,707	170,053	255,368	272,367	267,009	(5,358)	-1.97%
Division Summary Total:	\$ 475,553	\$ 393,330	\$ 626,020	\$ 626,059	\$ 642,009	\$ 15,950	2.55%

**City of Wasilla  
Budget Detail  
For Fiscal Year 2025**

General Fund  
Public Safety  
WPD Garage

Description	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Adopted Budget	Difference	% Diff
						Between FY2025 FY2024	Between FY2025 FY2024
Regular	\$ 2,456	\$ 72,201	\$ 78,800	\$ 78,800	\$ 84,400	\$ 5,600	7.11%
Temporary	334	-	-	-	5,000	5,000	100.00%
Overtime	-	1,586	4,830	4,830	700	(4,130)	-85.51%
Personnel Services	2,790	73,787	83,630	83,630	90,100	6,470	7.74%
Personnel Svcs-Benefit	1,086	46,589	49,250	49,250	51,420	2,170	4.41%
Water/Sewerage	122	1,166	1,500	1,500	1,500	-	0.00%
Cleaning	-	-	6,180	6,180	6,180	-	0.00%
Repair & Maintenance	564	2,242	38,000	38,000	3,000	(35,000)	-92.11%
Computer Software Maint	6,000	(3,438)	5,239	5,239	5,200	(39)	-0.74%
Rentals	-	-	350	350	350	-	0.00%
Contractual Services	-	-	1,420	1,420	1,420	-	0.00%
Purchased-Property	6,686	(30)	52,689	52,689	17,650	(35,039)	-66.50%
Insurance	1,685	1,626	2,145	2,145	2,252	107	4.99%
Communications	22	636	590	590	590	-	0.00%
Printing & Binding	-	-	200	200	200	-	0.00%
Travel	-	-	2,000	2,000	2,000	-	0.00%
Staff Development	-	-	2,000	2,000	2,000	-	0.00%
Dues & Subscriptions	-	2,088	2,200	2,200	2,200	-	0.00%
Other Purchased Services	1,707	4,350	9,135	9,135	9,242	107	1.17%
General Supplies	5,135	20,580	16,000	16,000	20,000	4,000	25.00%
Small Tools & Equipment	8,831	7,462	41,058	41,058	30,500	(10,558)	-25.71%
Uniforms & Clothing	-	1,717	2,000	2,025	2,100	75	3.70%
Gasoline	141	381	2,600	2,575	2,600	25	0.97%
Supplies	14,107	30,140	61,658	61,658	55,200	(6,458)	-10.47%
Machinery & Equipment	-	-	10,000	10,000	-	(10,000)	0.00%
Capital Purchases	-	-	10,000	10,000	-	(10,000)	0.00%
Division Total:	\$ 26,376	\$ 154,836	\$ 266,362	\$ 266,362	\$ 223,612	\$ (42,750)	-16.05%

**Summary of expenditures:**

Personnel	\$ 3,876	\$ 120,376	\$ 132,880	\$ 132,880	\$ 141,520	\$ 8,640	6.50%
Non-Personnel	22,500	34,460	123,482	123,482	82,092	(41,390)	-33.52%
Division Summary Total:	\$ 26,376	\$ 154,836	\$ 266,362	\$ 266,362	\$ 223,612	\$ (42,750)	-16.05%

**Summary of resources:**

General fund	\$ 26,376	\$ 154,836	\$ 266,362	\$ 266,362	\$ 223,612	\$ (42,750)	-16.05%
Division Summary Total:	\$ 26,376	\$ 154,836	\$ 266,362	\$ 266,362	\$ 223,612	\$ (42,750)	-16.05%

## CODE COMPLIANCE BUDGET SUMMARY

### Mission

To provide our citizens with the highest quality of service and to uphold and enforce Codes and Standards established to protect the Public Health, Safety and Welfare of all residents, business owners and visitors based upon priorities which are consistent with established standards. Courtesy and professionalism will serve as guiding principles which will permeate the character of the Code, thereby ensuring that our determination to deter blight within the City is tempered with sensitivity and compassion.

### Program

Code Compliance responds to code violations and animal complaints in a timely manner, improving the quality of life in our community. Code Compliance takes a proactive approach to educate the public on the Wasilla Municipal Code.

### Personnel

Position	Actual FY2022	Adopted Budget FY2024	Amended Budget FY2024	Adopted Budget FY2025	Difference in Staff Between FY2025 & FY2024
Code Compliance	1.0	1.0	1.0	1.0	-
Functional Total	1.0	1.0	1.0	1.0	-
Department Total	1.0	1.0	1.0	1.0	-

### Department Statistics

Description	Actual FY2022	Actual FY2023	Adopted Budget FY2024	Adopted Budget FY2025
Animal Response	257	180	270	300
Code Compliance (Municipal/Land Use/Business License Violations)	707	677	1,000	1,000

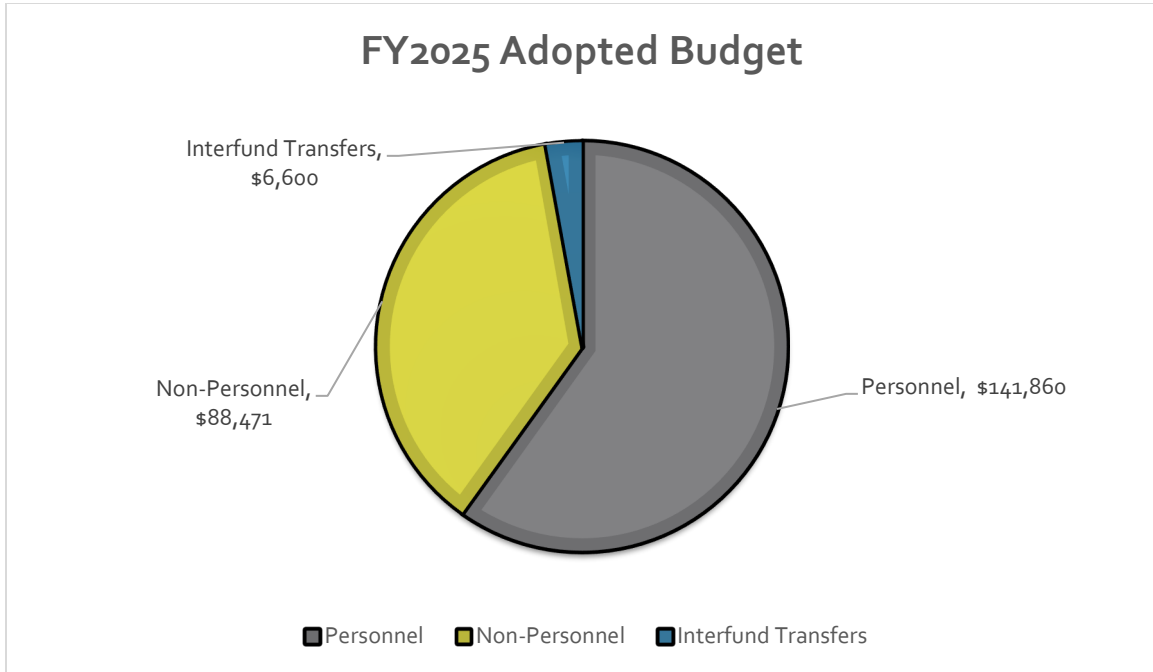
### Summary of Expenditures

Description	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Adopted Budget	Difference Between FY2025 & FY2024	% Difference Between FY2025 & FY2024
<b>Personnel</b>	\$ 132,894	\$ 146,794	\$ 164,090	\$ 164,090	\$ 141,860	\$ (22,230)	-13.55%
<b>Non-Personnel</b>	46,937	63,325	92,075	92,075	88,471	\$ (3,604)	-3.91%
<b>Interfund Transfers</b>	5,300	6,600	6,600	6,600	6,600	\$ -	0.00%
<b>Total</b>	<b>\$ 185,131</b>	<b>\$ 216,719</b>	<b>\$ 262,765</b>	<b>\$ 262,765</b>	<b>\$ 236,931</b>	<b>\$ (25,834)</b>	<b>-9.83%</b>

### Summary of Revenue Sources

General fund	\$ 185,131	\$ 216,719	\$ 262,765	\$ 262,765	\$ 236,931	\$ (25,834)	-9.83%
<b>Total</b>	<b>\$ 185,131</b>	<b>\$ 216,719</b>	<b>\$ 262,765</b>	<b>\$ 262,765</b>	<b>\$ 236,931</b>	<b>\$ (25,834)</b>	<b>-9.83%</b>

**Code Compliance – Continued**



**Significant Budget Changes**

- Personnel cost increases include 4.84% CPI, plus one step on the pay scale. FY2024 budget reflects code compliance position to move under Public Safety Department.

**Performance Goals, Objectives, and Measures:**

🎯 = Supports Council Goals and Initiatives.

No.	Performance Goals, Objectives & Measures	Actual FY2022	Actual FY2023	Estimated FY2024	Estimated FY2025
1 🎯	Continue to enhance and expand the City's technology infrastructure.				
Objective	Provide connectivity between citizens and the City to address complaints and to make City operations more efficient				
Measure					
a.	Implement, expand, and utilize Citizen Serve	*	✓	✓	✓
2 🎯	Continue to provide the citizens with the highest quality of law enforcement service possible in the most efficient and effective manner available.				
Objective	Protect the health, safety, and welfare of all property owners, residents, tenants, businesses, and visitors.				
Measure					
a.	Have a visible presence in the community to enhance safety.	*	✓	✓	✓
b.	Take proactive steps to help solve community problems while staying at the forefront of creative and effective Code Enforcement.	*	✓	✓	✓
c.	Educate the public about the City's codes and ordinances and to obtain voluntary compliance.	*	✓	✓	✓

\*Code Compliance was moved to its own division in FY21. Operations to establish new division and tracking began in FY22.

## Code Compliance – Continued

### Previous Year's Accomplishments

- Successfully utilizing Citizen Serve to receive and track complaints. This integration has fostered closer working relationships with Planning, Finance and Public Works for faster resolution to code issues.
- Utilizing Code Compliance patrol activities and working cooperatively with Wasilla Police Department to vacate, clean, and secure multiple properties that had become nuisances due to trash, drug use, and theft.
- Working cooperatively with the newly created Crisis Prevention Team to provide support to our most vulnerable residents.
- Acquiring FAA Drone Pilot License and assisting Public Works and Wasilla Police Department with multiple drone inspections and locating several suspects in foot chases.
- Enhanced public education by assisting Finance in compliance with business license and sales tax registration for large vendor events at the Menard Center.

**City of Wasilla  
Budget Detail  
For Fiscal Year 2025**

General Fund  
Public Safety  
Code Compliance

Description	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Adopted Budget	Difference	% Diff
						Between FY2025 FY2024	Between FY2025 FY2024
Regular	\$ 67,304	\$ 70,183	\$ 77,100	\$ 77,100	\$ 83,800	\$ 6,700	8.69%
Temporary	15,213	25,660	31,200	31,200	-	(31,200)	0.00%
Overtime	522	1,388	2,600	2,600	2,000	(600)	-23.08%
Salary Allocation	-	-	-	-	-	-	0.00%
Personnel Services	83,039	97,231	110,900	110,900	85,800	(25,100)	-22.63%
Personnel Svcs-Benefit	49,855	49,563	53,190	53,190	56,060	2,870	5.40%
Legal	10,354	7,844	15,000	15,000	15,000	-	0.00%
Other	-	-	8,000	8,000	8,000	-	0.00%
Professional Services	10,354	7,844	23,000	23,000	23,000	-	0.00%
Repair & Maintenance	1,544	2,799	3,000	3,000	3,000	-	0.00%
Computer Software Maint	-	2,400	2,400	2,400	2,400	-	0.00%
Purchased-Property	1,544	5,199	5,400	5,400	5,400	-	0.00%
Insurance	5,853	8,840	11,925	11,925	12,521	596	5.00%
Communications	816	1,543	1,150	1,150	1,150	-	0.00%
Travel	-	-	1,000	1,000	1,000	-	0.00%
Staff Development	-	25	2,500	2,500	2,500	-	0.00%
Dues & Subscriptions	10	-	-	-	-	-	0.00%
Animal Control	20,492	28,566	30,800	30,800	30,000	(800)	-2.60%
Other Purchased Services	27,171	38,974	47,375	47,375	47,171	(204)	-0.43%
General Supplies	1,121	873	1,700	1,700	1,700	-	0.00%
Small Tools & Equipment	1,239	2,287	5,600	5,600	5,200	(400)	-7.14%
Uniforms & Clothing	2,490	1,485	1,500	1,500	1,000	(500)	-33.33%
Gasoline	3,018	6,663	7,500	7,500	5,000	(2,500)	-33.33%
Supplies	7,868	11,308	16,300	16,300	12,900	(3,400)	-20.86%
Vehicle Fund	5,000	6,000	6,000	6,000	6,000	-	0.00%
Technology Replacement	300	600	600	600	600	-	0.00%
Interfund Transfers	5,300	6,600	6,600	6,600	6,600	-	0.00%
Division Total:	\$ 185,131	\$ 216,719	\$ 262,765	\$ 262,765	\$ 236,931	\$ (25,834)	-9.83%

**Summary of expenditures:**

Personnel	\$ 132,894	\$ 146,794	\$ 164,090	\$ 164,090	\$ 141,860	\$ (22,230)	-13.55%
Non-Personnel	46,937	63,325	92,075	92,075	88,471	(3,604)	-3.91%
Interfund Transfers	5,300	6,600	6,600	6,600	6,600	-	0.00%
Division Summary Total:	\$ 185,131	\$ 216,719	\$ 262,765	\$ 262,765	\$ 236,931	\$ (25,834)	-9.83%

**Summary of resources:**

General fund	\$ 185,131	\$ 216,719	\$ 262,765	\$ 262,765	\$ 236,931	\$ (25,834)	-9.83%
Division Summary Total:	\$ 185,131	\$ 216,719	\$ 262,765	\$ 262,765	\$ 236,931	\$ (25,834)	-9.83%

## MATCOM DEPARTMENT BUDGET SUMMARY

### Mission

To support the mission of the City, Borough and State by recruiting and retaining qualified and highly trained personnel who willingly serve Law Enforcement, Local Emergency Fire and Medical services, as well as the public by processing emergency and nonemergency communications in a prompt and efficient manner with emphasis on safety, service, property, and environment.

### Program

Matcom Dispatch provides 24-hour emergency and nonemergency communications and dispatch services for a wide range of local, state, and federal public safety entities which include City of Wasilla, City of Houston, City of Palmer, Department of Public Safety (DPS), State Emergency Operations Center (FEMA), Department of Transportation (DOT), Department of Corrections (DOC), Matanuska-Susitna Borough Emergency Medical and Fire Services and Valdez Cordova Census Bureau volunteer fire and EMS.

### Personnel

Position	Actual FY2023	Amended Budget FY2024	Adopted Budget FY2024	Adopted Budget FY2025	Difference in Staff Between FY2025 & FY2024
<b>Records &amp; Communications Manager</b>	1.00	1.00	1.00	1.00	-
<b>Administrative Assistant</b>	1.00	1.00	1.00	1.00	-
<b>Dispatch Supervisors</b>	4.00	4.00	5.00	5.00	-
<b>Dispatchers</b>	22.00	22.00	20.00	20.00	-
<b>Call Takers</b>	3.00	3.00	5.00	5.00	-
<b>Technology Specialist I</b>	1.00	1.00	1.00	1.00	-
<b>Technology Specialist II</b>	1.00	1.00	1.00	1.00	-
<b>Functional Total</b>	<b>33.00</b>	<b>33.00</b>	<b>34.00</b>	<b>34.00</b>	<b>-</b>
<b>Positions Allocated To/From Other Departments</b>					
<b>Technology Specialist II (allocated to police department-patrol)</b>	(.40)	(.40)	(.40)	0.00	0.40
<b>Department Total</b>	<b>32.6</b>	<b>32.6</b>	<b>33.6</b>	<b>34.00</b>	<b>0.40</b>

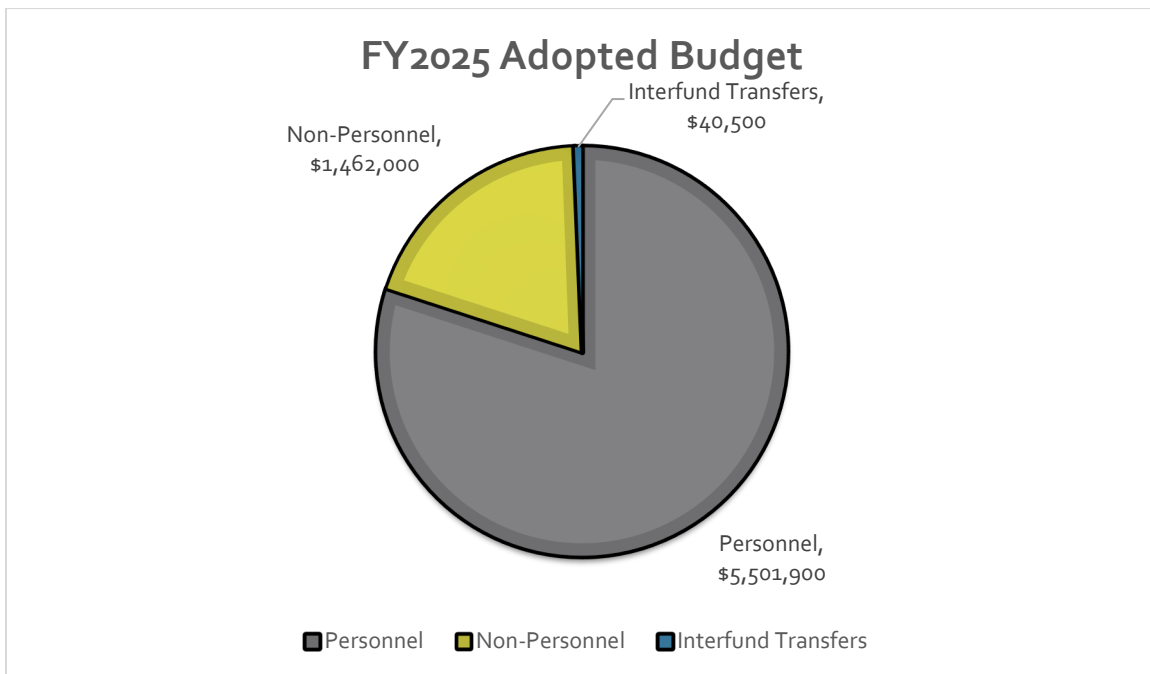
Matcom – Continued

**Summary of Expenditures**

Description	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Adopted Budget	Difference Between FY2025 & FY2024	% Difference Between FY2025 & FY2024
<b>Personnel</b>	\$2,141,187	\$3,720,762	\$4,762,300	\$4,774,241	\$5,501,900	\$ 727,659	15.24%
<b>Non-Personnel</b>	823,624	848,100	1,095,489	1,115,322	1,462,000	346,678	19.63%
<b>Interfund Transfers</b>	69,900	73,900	39,950	39,950	40,500	550	1.38%
<b>Total</b>	<b>\$3,034,711</b>	<b>\$4,642,762</b>	<b>\$5,897,739</b>	<b>\$5,929,513</b>	<b>\$7,004,400</b>	<b>\$1,074,887</b>	<b>15.97%</b>

**Summary of Revenue Sources**

<b>Intergovernmental</b>	\$3,401,785	\$ 3,500,825	\$3,482,884	\$ 3,482,884	\$ 3,698,655	\$ 215,771	6.20%
<b>General fund</b>	(367,074)	1,141,937	2,414,855	2,446,629	3,305,745	859,116	29.89%
<b>Total</b>	<b>\$3,034,711</b>	<b>\$ 4,642,762</b>	<b>\$5,897,739</b>	<b>\$5,929,513</b>	<b>\$7,004,400</b>	<b>\$1,074,887</b>	<b>15.97%</b>



**Significant Budget Changes**

MatCom is the emergency communications division of the City of Wasilla and is supervised by a Communications & Records Manager.

Budget changes to personnel include the need for MatCom and Wasilla Police Department to have their own Technology Specialist and increase personnel from 34.6 to 34 for MatCom. Retirement of personnel in 2024 and upcoming in 2025 will result in the need to backfill the Technology Specialist position before retirement to ensure continuity of operations. Due to the time it takes to interview, hire, and train new dispatchers (8 months) and call takers (3 months) the addition of contracting for “dispatchers on demand” has added a significant budget change.

Having “dispatchers on demand” will decrease overtime by 126 hours per week and results in a better work/life balance for personnel.

We again had positive feedback from the community outreach last year with the Alaska State Fair. MatCom will have a presence again this year with budget increases to produce recruitment materials, and other public relations educational materials.



## Matcom – Continued

Other budget changes include an increase in travel and training for staff development as rates continue to drive an increase in costs. Changes in staffing have resulted in two new supervisors which results in the need for advanced training to enhance their skillsets. The addition of text-to-9-1-1, Corti, a platform for law enforcement dispatch and quality improvement and mapping will add a significant increase to the budget. Text-to-9-1-1 and Corti are reimbursable 911 fund expenditures.

### Department Statistics

Description	Actual FY2023	Amended Budget FY2024	Adopted Budget FY2024	Adopted Budget FY2025
Non-emergency calls received	228,058	96,422	93,964	98,000
Emergency calls received	41,162	44,960	42,330	45,000
Service calls received/dispatched	105,333	105,333	95,219	110,000
Total Calls Processed (includes outbound calls)		185,802	232,899	195,000

### Performance Goals, Objectives, and Measures

☞ = Supports Council Goals and Initiatives.

No.	Performance Goals, Objectives & Measures	Actual FY2022	Actual FY2023	Estimated FY2024	Estimated FY2025
1 ☞	Enhance department personnel response to critical incidents.				
Objective	Maintain and enhance skills training and certifications established by the department, or as required by practice, law or regulation				
Measure					
a.	% of employees that meet all required qualifications and certifications <sup>1</sup> .	100%	100%	100%	100%
b.	% of employees that meet all required qualifications and certifications <sup>2</sup> .	100%	100%	100%	100%
2 ☞	Ninety percent (90%) of all 9-1-1 calls arriving at the Public Safety Answering Point (PSAP) shall be answered within ten (10) seconds during the busy hour (the hour of each day with the greatest call volume). Ninety-five percent (95%) of all 9-1-1 calls should be answered within twenty (20) seconds. In the event a 9-1-1 call is not answered within 20 seconds, the call will be queued or roll over to the secondary PSAP.				
Objective	Answer all calls promptly and process them efficiently while notifying the appropriate agency. Assure quality by examining the performance and comparing to the best practices.				
Measure					
a.	Number of E911 calls received. *	41,538	44,960	42,330	?
b.	Number of calls meeting the minimum call handling policy. *Estimated 2% call volume increase in 9-1-1 calls over FY2021 and FY2022.	99.9%	99.9%	99.9%	99.9%

### Previous Year's Accomplishments

- Several staff members obtained and renewed certifications through online remote training and conferences. Some of these certifications recur on an annual to bi-annual basis as certifications expire. CPR/First Aid, CPR/AED, Supervisory Development, and Crisis Intervention Team (CIT) Certification are continually pursued and attended as class availability arises.

<sup>1</sup> Examples of certifications include Emergency Medical Dispatch, CPR, Crisis Intervention, Emergency Fire Dispatch

<sup>2</sup> Examples of certifications include data master, CPR, canine, weapons armor, DRE, hostage negotiator, etc.

## Matcom – Continued

- Continued strong focus on recruitment and retention efforts especially through utilization of NeoGov enrollment, online advertising, and public relations events to include the Alaska State Fair and Emergency Preparedness Expo in Wasilla. The rate of pay is competitive with other dispatch centers in the region.
- Continued involvement in the MatSu Borough E911 Advisory Board.
- Involvement with 911 Goes to Washington to classify 911 as First Responders and obtain support of Next Generation 911 funding.
- Working on succession planning, updating job descriptions, officer in charge (OIC) program to give hands-on experience with supervisory duties.
- Continued partnership with municipal, borough, and other state agencies. Signed an MOU to dispatch Crisis Intervention Teams for Alaska State Troopers, Wasilla Police Department, and MatSu Borough EMS to help with balancing the need for mental health needs and public safety.
- Continued efforts with mobile communications technology for the MatSu Borough Emergency Medical Services, and beta tests for MatSu Borough & Municipal Fire Department apparatus.
- Mobile technology deployed for the Department of Public Safety for situational awareness and access to computer aided dispatch.
- Signed a contract for the modernization of computer-aided dispatch with a go-live date in October 2025.
- Active role with the Alaska Chapter of APCO/NENA

**City of Wasilla  
Budget Detail  
For Fiscal Year 2025**

General Fund  
Public Safety  
Dispatch Center

Description	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Adopted Budget	Difference	% Diff
						Between FY2025 FY2024	Between FY2025 FY2024
Regular	\$ 1,639,122	\$ 1,895,334	\$ 2,475,200	\$ 2,487,141	\$ 2,897,900	\$ 410,759	16.52%
Temporary	-	-	13,400	13,400	13,400	-	0.00%
Overtime	495,592	492,963	537,100	537,100	531,800	(5,300)	-0.99%
Salary Allocation	(941,323)	-	-	-	-	-	0.00%
Personnel Services	1,193,391	2,388,297	3,025,700	3,037,641	3,443,100	405,459	13.35%
Personnel Svcs-Benefit	947,796	1,332,465	1,736,600	1,736,600	2,058,800	322,200	18.55%
Legal	44,995	5,700	10,000	10,000	10,000	-	0.00%
Other	95,039	111,680	120,640	120,640	180,000	59,360	49.20%
Professional Services	140,034	117,380	130,640	130,640	190,000	59,360	45.44%
Water/Sewerage	1,842	1,697	2,500	2,500	2,500	-	0.00%
Waste Disposal	2,230	2,157	3,200	3,200	3,200	-	0.00%
Cleaning	13,970	33,715	24,200	24,200	21,200	(3,000)	-12.40%
Repair & Maintenance	18,454	52,592	27,300	27,300	25,000	(2,300)	-8.42%
Computer Software Maint	376,751	318,480	513,279	521,954	818,000	296,046	56.72%
Rentals	972	-	2,000	3,000	3,000	-	0.00%
Contractual Services	14,669	11,073	11,200	11,200	11,700	500	4.46%
Purchased-Property	428,888	419,714	583,679	593,354	884,600	291,246	49.08%
Insurance	68,798	67,827	89,520	89,520	90,000	480	0.54%
Communications	78,586	85,040	111,000	120,250	109,300	(10,950)	-9.11%
AST Long Distance	-	-	-	-	1,000	1,000	#DIV/0!
Printing & Binding	4,836	2,552	5,500	5,500	5,500	-	0.00%
Travel	6,194	10,431	25,000	25,000	20,000	(5,000)	-20.00%
Staff Development	4,683	18,740	25,500	25,500	28,000	2,500	9.80%
Dues & Subscriptions	1,569	690	3,500	3,500	3,500	-	0.00%
Other Purchased Services	164,666	185,280	260,020	269,270	257,300	(11,970)	-4.45%
General Supplies	11,660	18,339	17,000	17,000	18,000	1,000	5.88%
Small Tools & Equipment	15,061	42,913	22,500	23,408	24,000	592	2.53%
Uniforms & Clothing	570	1,296	2,500	1,500	1,800	300	20.00%
Natural Gas	15,605	15,662	17,000	17,000	18,000	1,000	5.88%
Electricity	47,094	46,890	60,000	60,000	65,000	5,000	8.33%
Gasoline	46	626	2,150	3,150	3,300	150	4.76%
Supplies	90,036	125,726	121,150	122,058	130,100	8,042	6.59%
Vehicle Fund	6,000	6,000	6,000	6,000	6,000	-	0.00%
Technology Replacement	63,900	67,900	33,950	33,950	34,500	550	1.62%
Interfund Transfers	69,900	73,900	39,950	39,950	40,500	550	1.38%
Division Total:	\$ 3,034,711	\$ 4,642,762	\$ 5,897,739	\$ 5,929,513	\$ 7,004,400	\$ 1,074,887	18.13%

**Summary of expenditures:**

Personnel	\$ 2,141,187	\$ 3,720,762	\$ 4,762,300	\$ 4,774,241	\$ 5,501,900	\$ 727,659	15.24%
Non-Personnel	823,624	848,100	1,095,489	1,115,322	1,462,000	346,678	31.08%
Interfund Transfers	69,900	73,900	39,950	39,950	40,500	550	1.38%
Division Summary Total:	\$ 3,034,711	\$ 4,642,762	\$ 5,897,739	\$ 5,929,513	\$ 7,004,400	\$ 1,074,887	18.13%

**Summary of resources:**

Intergovernmental	\$ 3,401,785	\$ 3,500,825	\$ 3,482,884	\$ 3,482,884	\$ 3,698,655	\$ 215,771	6.20%
General fund	(367,074)	1,141,937	2,414,855	2,446,629	3,305,745	859,116	35.11%
Division Summary Total:	\$ 3,034,711	\$ 4,642,762	\$ 5,897,739	\$ 5,929,513	\$ 7,004,400	\$ 1,074,887	18.13%

**City of Wasilla  
Budget Detail  
For Fiscal Year 2025**

**Public Works  
Expenditure Summary**

Description	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Adopted Budget	FY2025 Adopted Budget	Difference Between FY2025 FY2024	% Diff Between FY2025 FY2024
Regular	\$ 812,001	\$ 815,289	\$ 985,900	\$ 1,036,956	\$ 1,128,500	\$ 91,544	8.83%
Temporary	-	11,191	14,400	14,400	15,200	800	5.56%
Overtime	41,102	52,027	52,800	52,800	50,500	(2,300)	-4.36%
Salary Allocation	-	-	-	-	-	-	0.00%
Personnel Services	853,103	878,507	1,053,100	1,104,156	1,194,200	90,044	8.16%
Personnel Svcs-Benefit	548,875	519,319	600,190	600,190	660,520	60,330	10.05%
Legal	9,684	19,894	15,000	15,000	15,000	-	0.00%
Other	760	871	23,000	18,989	13,000	(5,989)	-31.54%
Professional Services	10,444	20,765	38,000	33,989	28,000	(5,989)	-17.62%
Water/Sewerage	3,913	3,611	5,200	5,200	5,200	-	0.00%
Waste Disposal	8,502	4,010	11,500	11,500	11,500	-	0.00%
Cleaning	39,279	42,681	46,425	46,425	46,425	-	0.00%
Repair & Maintenance	132,537	100,816	141,830	254,798	159,680	(95,118)	-37.33%
Computer Software Maint	9,629	8,757	30,760	34,771	80,333	45,562	131.03%
Rentals	7,793	5,294	23,700	23,700	23,700	-	0.00%
Contractual Services	198,719	171,734	282,330	313,301	283,830	(29,471)	-9.41%
Purchased-Property	400,372	336,903	541,745	689,695	610,668	(79,027)	-11.46%
Insurance	74,843	69,379	83,885	83,885	83,885	-	0.00%
Communications	14,782	15,058	17,650	17,650	17,650	-	0.00%
Advertising	395	665	3,650	3,650	5,000	1,350	36.99%
Travel	149	112	950	950	5,100	4,150	436.84%
Staff Development	3,774	1,951	8,810	8,810	13,310	4,500	51.08%
Dues & Subscriptions	1,727	1,240	2,305	2,305	4,240	1,935	83.95%
Oth Purchased Services	11,827	2,724	14,355	6,355	20,730	14,375	226.20%
Other Purchased Services	107,497	91,129	131,605	123,605	149,915	26,310	21.29%
General Supplies	192,788	232,071	241,520	191,520	265,820	74,300	38.79%
Small Tools & Equipment	14,309	65,601	45,300	45,300	58,800	13,500	29.80%
Uniforms & Clothing	1,603	1,587	3,500	3,500	3,500	-	0.00%
Natural Gas	27,237	28,357	33,300	33,300	33,300	-	0.00%
Electricity	156,793	157,007	171,000	171,000	171,000	-	0.00%
Gasoline	65,816	72,582	91,930	91,930	97,800	5,870	6.39%
Supplies	458,546	557,205	586,550	536,550	630,220	93,670	17.46%
Machinery & Equipment	-	4,945	5,000	5,000	5,000	-	0.00%
Capital Purchases	-	4,945	5,000	5,000	5,000	-	0.00%
Vehicle Fund	60,000	60,000	60,000	60,000	60,000	-	0.00%
Technology Replacement	2,400	2,400	1,200	1,200	1,200	-	0.00%
Interfund Transfers	62,400	62,400	61,200	61,200	61,200	-	0.00%
Division Total:	2,441,237	2,471,173	3,017,390	3,154,385	3,339,723	185,338	5.88%

**Summary of expenditures:**

Personnel	\$ 1,401,978	\$ 1,397,826	\$ 1,653,290	\$ 1,704,346	\$ 1,854,720	\$ 150,374	8.82%
Non-Personnel	976,859	1,006,002	1,297,900	1,383,839	1,418,803	34,964	2.53%
Capital Purchases	-	4,945	5,000	5,000	5,000	-	0.00%
Interfund Transfers	62,400	62,400	61,200	61,200	61,200	-	0.00%
Division Summary Total:	<u>\$ 2,441,237</u>	<u>\$ 2,471,173</u>	<u>\$ 3,017,390</u>	<u>\$ 3,154,385</u>	<u>\$ 3,339,723</u>	<u>\$ 185,338</u>	<u>5.88%</u>

**Summary of resources:**

General fund	2,441,237	2,471,173	3,017,390	3,154,385	3,339,723	185,338	5.88%
Division Summary Total:	<u>\$ 2,441,237</u>	<u>\$ 2,471,173</u>	<u>\$ 3,017,390</u>	<u>\$ 3,154,385</u>	<u>\$ 3,339,723</u>	<u>\$ 185,338</u>	<u>5.88%</u>

## PUBLIC WORKS – ADMINISTRATION BUDGET SUMMARY

### Mission

The Public Works Administration’s mission is to provide excellent leadership, customer service, engineering, and project management to support all Public Works Divisions and businesses, residents and broader Mat-Su community through the airport, public buildings, parks, roads, water, and wastewater utilities.

### Program

The Public Works Administration provides oversight and management for all public works divisions including the Roads and Airport, Property Maintenance, Parks Maintenance, Roads, Water and Sewer Utility. These divisions provide a broad range of services to the public. All projects are led and managed by the engineering and project management team.

### Personnel

Position	Actual FY2023	Amended Budget FY2024	Adopted Budget FY2024	Adopted Budget FY2025	Difference in Staff Between FY2025 & FY2024
Public Works Director	1.0	1.0	1.0	1.0	-
Public Works Deputy Director	1.0	1.0	1.0	1.0	-
Project Manager	-	1.0	1.0	1.0	-
Finance Clerk III	1.0	1.0	1.0	1.0	
Finance Clerk II	1.0	1.0	1.0	1.0	-
<b>Functional Total</b>	<b>4.0</b>	<b>5.0</b>	<b>5.0</b>	<b>5.0</b>	
Positions Allocated (To)/From Other Departments					
Public Works Director (allocated to water & sewer)	(.30)	(.30)	(.30)	(.30)	-
Public Works Deputy Director (allocated to water & sewer)	(.80)	(.80)	(.80)	(.80)	-
Finance Clerk II (allocated to airport)	(.05)	(.05)	(.05)	(.05)	-
<b>Department Total</b>	<b>2.85</b>	<b>3.85</b>	<b>3.85</b>	<b>3.85</b>	

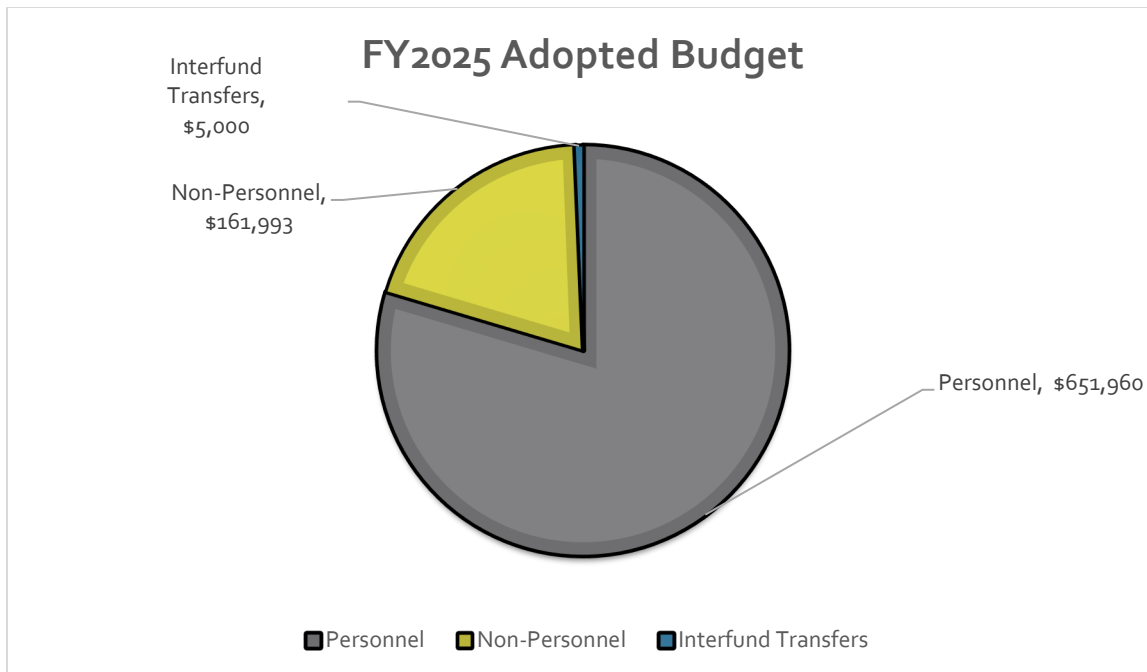
### Summary of Expenditures

Description	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Adopted Budget	Difference Between FY2025 & FY2024	% Difference Between FY2025 & FY2024
<b>Personnel</b>	\$ 360,303	\$ 328,983	\$ 541,950	\$ 579,565	\$ 651,960	\$ 72,395	12.49%
<b>Operations</b>	34,322	39,985	104,700	104,700	161,993	57,293	54.72%
<b>Interfund Transfers</b>	6,200	6,200	5,600	5,600	5,600	-	0.00%
<b>Total:</b>	<b>\$ 400,825</b>	<b>\$ 375,168</b>	<b>\$ 652,250</b>	<b>\$ 689,865</b>	<b>\$ 819,553</b>	<b>\$ 129,688</b>	<b>18.80%</b>

### Summary of Revenue Sources

<b>General fund</b>	\$ 400,568	\$ 375,168	\$ 652,250	\$ 689,865	\$ 819,553	\$ 129,688	18.80%
<b>Total:</b>	<b>\$ 400,568</b>	<b>\$ 375,168</b>	<b>\$ 652,250</b>	<b>\$ 689,865</b>	<b>\$ 819,553</b>	<b>\$ 129,688</b>	<b>18.80%</b>

**Public Works Administration – Continued**



**Significant Budget Changes**

- Existing personnel cost increases include 4.84% CPI, plus one step on the pay scale.
- Continued operations for grant writing services, GIS program, and MaintainX software subscription. The small tools and equipment increase includes office furniture.
- The urban designation from the 2020 census requires the City of Wasilla to join the Matsu Valley Planning for Transportation Metropolitan Planning Organization. It also requires the creation of an MS4 program (Municipal Separate Storm Sewer System). Capital projects have been established for these programs. Operating costs will budget in operations after development of the programs, approximately two years out.

**Performance Goals, Objectives, and Measures**

🎯 = Supports Council Goals and Initiatives.

No.	Performance Goals, Objectives & Measures	Actual FY2022	Actual FY2023	Estimated FY2024	Estimated FY2025
1 🎯	To provide quality and timely customer service.				
Objective	To process permits and applications within established standards 100% of the time.				
Measure					
a.	% of applications and permits processed within established standards.	95%	95%	95%	95%
2 🎯	To provide quality and timely support to each division:				
Objective	To process and dispatch work orders within established standards 100% of the time.				
Measure					
a.	% of work orders processed and dispatched within established standards.	95%	95%	95%	95%

## Public Works Administration – Continued

### **Previous Year's Accomplishments**

- Fully implemented MaintainX, an asset management program used by all public works divisions, completing 9,638 work orders.
- Utilized Citizenserve software to provide permits and code compliance support for administrative functions.
- Applied for and received multiple state and federal grants – Fern St fish culvert grant, FAA masterplan and Apron E Ph II construction grant, ADEC Stormwater grant, and an EPA grant for sludge management.
- Processed 610 public use and event permits.
- Paved multiple city streets and the Train Depot Drive.
- Made strong progress on creating internal and external GIS maps for water and sewer assets.



**City of Wasilla  
Budget Detail  
For Fiscal Year 2025**

General Fund  
Public Works  
Administration

Description	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Adopted Budget	Difference	% Diff
						Between FY2025 FY2024	Between FY2025 FY2024
Regular	\$ 227,174	\$ 198,595	\$ 345,800	\$ 383,415	\$ 425,000	\$ 41,585	10.85%
Temporary	-	5,290	4,000	4,000	4,800	800	20.00%
Overtime	645	3,131	4,400	4,400	1,400	(3,000)	-68.18%
Personnel Services	227,819	207,016	354,200	391,815	431,200	39,385	10.05%
Personnel Svcs-Benefit	132,484	121,967	187,750	187,750	220,760	33,010	17.58%
Legal	9,684	19,894	15,000	15,000	15,000	-	0.00%
Other	760	871	23,000	18,989	13,000	(5,989)	-31.54%
Professional Services	10,444	20,765	38,000	33,989	28,000	(5,989)	-17.62%
Repair & Maintenance	748	108	1,600	1,600	1,600	-	0.00%
Computer Software Maint	7,205	6,303	27,875	31,886	77,448	45,562	142.89%
Rentals	1,206	-	3,450	3,450	3,450	-	0.00%
Purchased-Property	9,159	6,411	32,925	36,936	82,498	45,562	123.35%
Insurance	6,892	5,360	7,065	7,065	7,065	-	0.00%
Communications	3,643	3,631	4,210	4,210	4,210	-	0.00%
Advertising	395	503	3,400	3,400	4,750	1,350	39.71%
Travel	149	112	950	950	5,100	4,150	436.84%
Staff Development	-	81	3,000	3,000	7,000	4,000	133.33%
Dues & Subscriptions	190	215	1,170	1,170	3,170	2,000	170.94%
Other Purchased Services	11,269	9,902	19,795	19,795	31,295	11,500	58.10%
General Supplies	2,361	2,377	3,600	3,600	5,600	2,000	55.56%
Small Tools & Equipment	1,046	428	9,600	9,600	13,600	4,000	41.67%
Gasoline	43	102	780	780	1,000	220	28.21%
Supplies	3,450	2,907	13,980	13,980	20,200	6,220	44.49%
Vehicle Fund	5,000	5,000	5,000	5,000	5,000	-	0.00%
Technology Replacement	1,200	1,200	600	600	600	-	0.00%
Interfund Transfers	6,200	6,200	5,600	5,600	5,600	-	0.00%
Division Total:	\$ 400,825	\$ 375,168	\$ 652,250	\$ 689,865	\$ 819,553	\$ 129,688	18.80%

**Summary of expenditures:**

Personnel	\$ 360,303	\$ 328,983	\$ 541,950	\$ 579,565	\$ 651,960	\$ 72,395	12.49%
Non-Personnel	34,322	39,985	104,700	104,700	161,993	57,293	54.72%
Interfund Transfers	6,200	6,200	5,600	5,600	5,600	-	0.00%
Division Summary Total:	\$ 400,825	\$ 375,168	\$ 652,250	\$ 689,865	\$ 819,553	\$ 129,688	18.80%

**Summary of resources:**

General fund	400,825	375,168	652,250	689,865	819,553	129,688	18.80%
Division Summary Total:	\$ 400,825	\$ 375,168	\$ 652,250	\$ 689,865	\$ 819,553	\$ 129,688	18.80%

## PUBLIC WORKS – PROPERTY MAINTENANCE BUDGET SUMMARY

### Mission

Property Maintenance’s mission is to preserve and maintain city owned properties and buildings.

### Program

Property Maintenance, a division of Public Works, is responsible for the safe operation and maintenance of City-owned grounds and facilities included in the General Fund. These facilities include City Hall, Parks Shop, Roads Shop, Police Station, Mat-Com Dispatch Center, Library and Museum buildings.

### Personnel

Position	Actual FY2023	Amended Budget FY2024	Adopted Budget FY2024	Adopted Budget FY2025	Difference in Staff Between FY2025 & FY2024
Maintenance Supervisor – Property & Parks Split	1.0	1.0	1.0	1.0	-
Facilities Maintenance I	1.0	1.0	1.0	1.0	-
Facilities Maintenance II	1.0	1.0	1.0	1.0	-
<b>Functional Total</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>	
Positions Allocated (To)/From Other Departments					
Maintenance Supervisor – Property & Parks (allocated to parks maintenance)	(.50)	(.50)	(.50)	(.50)	-
Parks & Properties Tech I – From Parks	.20	.20	.20	.20	-
<b>Department Total</b>	<b>2.7</b>	<b>2.7</b>	<b>2.7</b>	<b>2.7</b>	

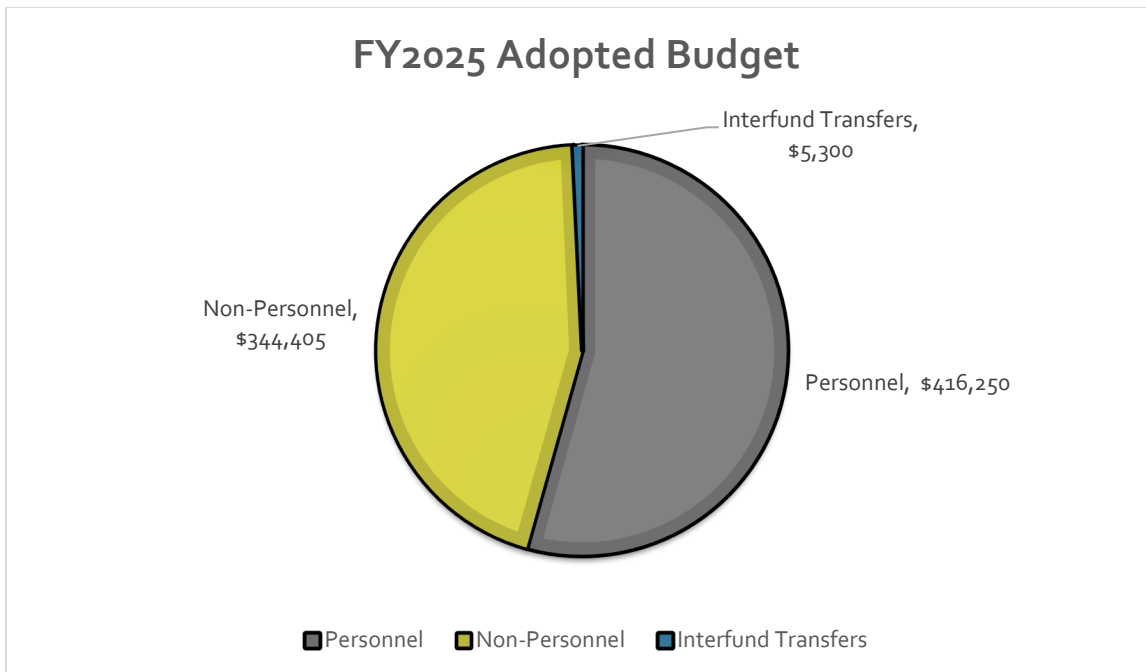
### Summary of Expenditures

Description	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Adopted Budget	Difference Between FY2025 & FY2024	% Difference Between FY2025 & FY2024
<b>Personnel</b>	\$ 363,516	\$ 380,974	\$ 394,240	\$ 399,025	\$ 416,250	\$ 17,225	4.32%
<b>Non-Personnel</b>	240,346	231,111	309,095	314,093	344,405	30,312	9.65%
<b>Interfund Transfers</b>	5,600	5,600	5,300	5,300	5,300	-	0.00%
<b>Total:</b>	<b>\$ 609,462</b>	<b>\$ 617,685</b>	<b>\$ 708,635</b>	<b>\$ 718,418</b>	<b>\$ 765,955</b>	<b>\$ 47,537</b>	<b>6.62%</b>

### Summary of Revenue Sources

<b>General fund</b>	\$ 609,462	\$ 617,685	\$ 708,635	\$ 718,418	\$ 765,955	\$ 47,537	6.62%
<b>Total:</b>	<b>\$ 609,462</b>	<b>\$ 617,685</b>	<b>\$ 708,635</b>	<b>\$ 718,418</b>	<b>\$ 765,955</b>	<b>\$ 47,537</b>	<b>6.62%</b>

**Public Works – Property Maintenance - Continued**



**Significant Budget Changes**

- Personnel cost increases include 4.84% for Non-Represented and 3.5% for Local 302 Union for CPI, plus one step on the pay scale.
- Increase in operations largely due to increase funding for generator maintenance.

**Department Statistics**

Description	Actual FY2022	Actual FY2023	Amended Budget FY2024	Adopted Budget FY2025
Total square footage in facilities	129,815	129,815	129,815	129,815
Cost per square foot for operation and maintenance is provided only by property maintenance division. (Excluding utilities)	\$3.96	\$4.13	\$4.45	\$4.79

**Performance Goals, Objectives, and Measures**

🎯 = Supports Council Goals and Initiatives.

No.	Performance Goals, Objectives & Measures	Actual FY2022	Actual FY2023	Estimated FY2024	Estimated FY2025
1 🎯	Ensure preservation of City's facilities.				
Objective	Provide efficient and effective maintenance on city buildings.				
Measure					
a.	Percent of routine/non-emergency repairs completed within one week of receipt of work order.	95%	95%	95%	95%
b.	Percent of preventative maintenance task completed on schedule.	90%	90%	90%	90%

## Public Works – Property Maintenance - Continued

### **Previous Year's Accomplishments**

- Completed multiple maintenance and upgrade projects at City Hall.
- Replaced the water heater at the Teeland building.
- Building improvements at Parks and Roads shops.
- Oversaw major HVAC control upgrades at the Library.
- Completed more than 300 work orders.

**City of Wasilla  
Budget Detail  
For Fiscal Year 2025**

General Fund  
Public Works  
Roads

Description	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Adopted Budget	Difference	% Diff
						Between FY2025 FY2024	Between FY2025 FY2024
Regular	\$ 371,178	\$ 381,731	\$ 404,500	\$ 413,156	\$ 446,900	\$ 33,744	8.17%
Temporary	-	5,901	10,400	10,400	10,400	-	0.00%
Overtime	35,052	40,777	35,000	35,000	40,700	5,700	16.29%
Salary Allocation	-	-	-	-	-	-	0.00%
Personnel Services	406,230	428,409	449,900	458,556	498,000	39,444	8.60%
Personnel Svcs-Benefit	271,929	259,460	267,200	267,200	288,510	21,310	7.98%
Water/Sewerage	1,166	1,263	1,500	1,500	1,500	-	0.00%
Waste Disposal	1,146	923	4,000	4,000	4,000	-	0.00%
Cleaning	5,026	6,328	6,905	6,905	6,905	-	0.00%
Repair & Maintenance	91,390	69,528	99,430	207,400	110,280	(97,120)	-46.83%
Rentals	6,440	5,294	15,250	15,250	15,250	-	0.00%
Contractual Services	195,549	169,709	257,250	288,221	257,250	(30,971)	-10.75%
Purchased-Property	300,717	253,045	384,335	523,276	395,185	(128,091)	-24.48%
Insurance	24,189	23,213	28,500	28,500	28,500	-	0.00%
Communications	6,937	7,174	8,710	8,710	8,710	-	0.00%
Advertising	-	162	250	250	250	-	0.00%
Staff Development	2,375	1,870	3,660	3,660	3,660	-	0.00%
Dues & Subscriptions	1,537	1,025	1,070	1,070	1,070	-	0.00%
Oth Purchased Services	11,047	2,348	13,480	5,480	19,730	14,250	260.04%
Other Purchased Services	46,085	35,792	55,670	47,670	61,920	14,250	29.89%
General Supplies	171,551	204,772	205,800	155,800	217,000	61,200	39.28%
Small Tools & Equipment	4,940	56,213	26,000	26,000	26,000	-	0.00%
Uniforms & Clothing	1,430	1,081	2,500	2,500	2,500	-	0.00%
Natural Gas	8,138	8,380	9,800	9,800	9,800	-	0.00%
Electricity	109,923	112,047	120,000	120,000	120,000	-	0.00%
Gasoline	59,407	63,576	80,000	80,000	80,000	-	0.00%
Supplies	355,389	446,069	444,100	394,100	455,300	61,200	15.53%
Machinery & Equipment	-	4,945	5,000	5,000	5,000	-	0.00%
Capital Purchases	-	4,945	5,000	5,000	5,000	-	0.00%
Vehicle Fund	50,000	50,000	50,000	50,000	50,000	-	0.00%
Technology Replacement	600	600	300	300	300	-	0.00%
Interfund Transfers	50,600	50,600	50,300	50,300	50,300	-	0.00%
Division Total:	\$ 1,430,950	\$ 1,478,320	\$ 1,656,505	\$ 1,746,102	\$ 1,754,215	\$ 8,113	0.46%

**Summary of expenditures:**

Personnel	\$ 678,159	\$ 687,869	\$ 717,100	\$ 725,756	\$ 786,510	\$ 60,754	8.37%
Non-Personnel	702,191	734,906	884,105	965,046	912,405	(52,641)	-5.45%
Capital Purchases	-	4,945	5,000	5,000	5,000	-	0.00%
Interfund Transfers	50,600	50,600	50,300	50,300	50,300	-	0.00%
Division Summary Total:	\$ 1,430,950	\$ 1,478,320	\$ 1,656,505	\$ 1,746,102	\$ 1,754,215	\$ 8,113	0.46%

**Summary of resources:**

General fund	\$ 1,430,950	\$ 1,478,320	\$ 1,656,505	\$ 1,746,102	\$ 1,754,215	\$ 8,113	0.46%
Division Summary Total:	\$ 1,430,950	\$ 1,478,320	\$ 1,656,505	\$ 1,746,102	\$ 1,754,215	\$ 8,113	0.46%

## PUBLIC WORKS – PROPERTY MAINTENANCE BUDGET SUMMARY

### Mission

Property Maintenance’s mission is to preserve and maintain city owned properties and buildings.

### Program

Property Maintenance, a division of Public Works, is responsible for the safe operation and maintenance of City-owned grounds and facilities included in the General Fund. These facilities include City Hall, Parks Shop, Roads Shop, Police Station, Mat-Com Dispatch Center, Library and Museum buildings.

### Personnel

Position	Actual FY2023	Amended Budget FY2024	Adopted Budget FY2024	Adopted Budget FY2025	Difference in Staff Between FY2025 & FY2024
Maintenance Supervisor – Property & Parks Split	1.0	1.0	1.0	1.0	-
Facilities Maintenance I	1.0	1.0	1.0	1.0	-
Facilities Maintenance II	1.0	1.0	1.0	1.0	-
<b>Functional Total</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>	
Positions Allocated (To)/From Other Departments					
Maintenance Supervisor – Property & Parks (allocated to parks maintenance)	(.50)	(.50)	(.50)	(.50)	-
Parks & Properties Tech I – From Parks	.20	.20	.20	.20	-
<b>Department Total</b>	<b>2.7</b>	<b>2.7</b>	<b>2.7</b>	<b>2.7</b>	

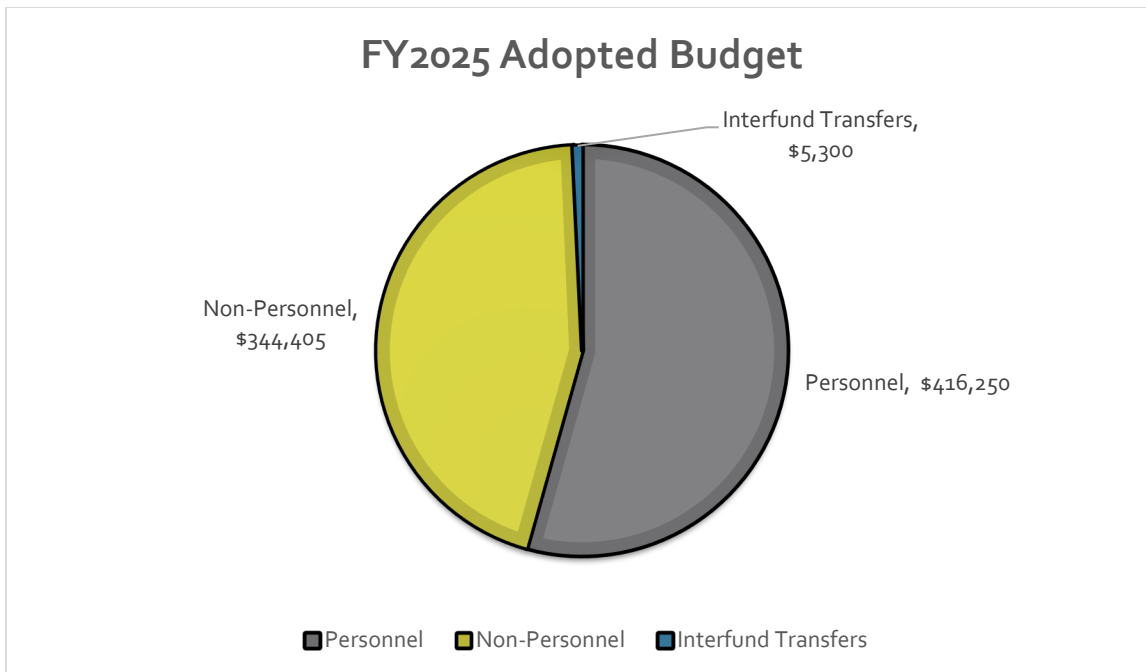
### Summary of Expenditures

Description	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Adopted Budget	Difference Between FY2025 & FY2024	% Difference Between FY2025 & FY2024
<b>Personnel</b>	\$ 363,516	\$ 380,974	\$ 394,240	\$ 399,025	\$ 416,250	\$ 17,225	4.32%
<b>Non-Personnel</b>	240,346	231,111	309,095	314,093	344,405	30,312	9.65%
<b>Interfund Transfers</b>	5,600	5,600	5,300	5,300	5,300	-	0.00%
<b>Total:</b>	<b>\$ 609,462</b>	<b>\$ 617,685</b>	<b>\$ 708,635</b>	<b>\$ 718,418</b>	<b>\$ 765,955</b>	<b>\$ 47,537</b>	<b>6.62%</b>

### Summary of Revenue Sources

<b>General fund</b>	\$ 609,462	\$ 617,685	\$ 708,635	\$ 718,418	\$ 765,955	\$ 47,537	6.62%
<b>Total:</b>	<b>\$ 609,462</b>	<b>\$ 617,685</b>	<b>\$ 708,635</b>	<b>\$ 718,418</b>	<b>\$ 765,955</b>	<b>\$ 47,537</b>	<b>6.62%</b>

**Public Works – Property Maintenance - Continued**



**Significant Budget Changes**

- Personnel cost increases include 4.84% for Non-Represented and 3.5% for Local 302 Union for CPI, plus one step on the pay scale.
- Increase in operations largely due to increase funding for generator maintenance.

**Department Statistics**

Description	Actual FY2022	Actual FY2023	Amended Budget FY2024	Adopted Budget FY2025
Total square footage in facilities	129,815	129,815	129,815	129,815
Cost per square foot for operation and maintenance is provided only by property maintenance division. (Excluding utilities)	\$3.96	\$4.13	\$4.45	\$4.79

**Performance Goals, Objectives, and Measures**

🎯 = Supports Council Goals and Initiatives.

No.	Performance Goals, Objectives & Measures	Actual FY2022	Actual FY2023	Estimated FY2024	Estimated FY2025
1 🎯	Ensure preservation of City's facilities.				
Objective	Provide efficient and effective maintenance on city buildings.				
Measure					
a.	Percent of routine/non-emergency repairs completed within one week of receipt of work order.	95%	95%	95%	95%
b.	Percent of preventative maintenance task completed on schedule.	90%	90%	90%	90%

## Public Works – Property Maintenance - Continued

### **Previous Year's Accomplishments**

- Completed multiple maintenance and upgrade projects at City Hall.
- Replaced the water heater at the Teeland building.
- Building improvements at Parks and Roads shops.
- Oversaw major HVAC control upgrades at the Library.
- Completed more than 300 work orders.



**City of Wasilla  
Budget Detail  
For Fiscal Year 2025**

General Fund  
Public Works  
Property Maintenance

Description	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Adopted Budget	Difference	% Diff
						Between FY2025 FY2024	Between FY2025 FY2024
Regular	\$ 213,649	\$ 234,963	\$ 235,600	\$ 240,385	\$ 256,600	\$ 16,215	6.75%
Overtime	5,405	8,119	13,400	13,400	8,400	(5,000)	-37.31%
Personnel Services	219,054	243,082	249,000	253,785	265,000	11,215	4.42%
Personnel Svcs-Benefit	144,462	137,892	145,240	145,240	151,250	6,010	4.14%
Water/Sewerage	2,747	2,348	3,700	3,700	3,700	-	0.00%
Waste Disposal	7,356	3,087	7,500	7,500	7,500	-	0.00%
Cleaning	34,253	36,353	39,520	39,520	39,520	-	0.00%
Repair & Maintenance	40,399	31,180	40,800	45,798	47,800	2,002	4.37%
Computer Software Maint	2,424	2,454	2,885	2,885	2,885	-	0.00%
Rentals	147	-	5,000	5,000	5,000	-	0.00%
Contractual Services	3,170	2,025	25,080	25,080	26,580	1,500	5.98%
Purchased-Property	90,496	77,447	124,485	129,483	132,985	3,502	2.70%
Insurance	43,762	40,806	48,320	48,320	48,320	-	0.00%
Communications	4,202	4,253	4,730	4,730	4,730	-	0.00%
Staff Development	1,399	-	2,150	2,150	2,650	500	23.26%
Dues & Subscriptions	-	-	65	65	-	(65)	0.00%
Oth Purchased Services	780	376	875	875	1,000	125	14.29%
Other Purchased Services	50,143	45,435	56,140	56,140	56,700	560	1.00%
General Supplies	18,876	24,922	32,120	32,120	43,220	11,100	34.56%
Small Tools & Equipment	8,323	8,960	9,700	9,700	19,200	9,500	97.94%
Uniforms & Clothing	173	506	1,000	1,000	1,000	-	0.00%
Natural Gas	19,099	19,977	23,500	23,500	23,500	-	0.00%
Electricity	46,870	44,960	51,000	51,000	51,000	-	0.00%
Gasoline	6,366	8,904	11,150	11,150	16,800	5,650	50.67%
Supplies	99,707	108,229	128,470	128,470	154,720	26,250	20.43%
Vehicle Fund	5,000	5,000	5,000	5,000	5,000	-	0.00%
Technology Replacement	600	600	300	300	300	-	0.00%
Interfund Transfers	5,600	5,600	5,300	5,300	5,300	-	0.00%
Division Total:	\$ 609,462	\$ 617,685	\$ 708,635	\$ 718,418	\$ 765,955	\$ 47,537	6.62%

**Summary of expenditures:**

Personnel	\$ 363,516	\$ 380,974	\$ 394,240	\$ 399,025	\$ 416,250	\$ 17,225	4.32%
Non-Personnel	240,346	231,111	309,095	314,093	344,405	30,312	9.65%
Interfund Transfers	5,600	5,600	5,300	5,300	5,300	-	0.00%
Division Summary Total:	\$ 609,462	\$ 617,685	\$ 708,635	\$ 718,418	\$ 765,955	\$ 47,537	6.62%

**Summary of resources:**

General fund	609,462	617,685	708,635	718,418	765,955	47,537	6.62%
Division Summary Total:	\$ 609,462	\$ 617,685	\$ 708,635	\$ 718,418	\$ 765,955	\$ 47,537	6.62%

**City of Wasilla  
Budget Detail  
For Fiscal Year 2025**

**Cultural & Recreation Services  
Expenditure Summary**

Description	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Adopted Budget	Difference	% Diff
						Between FY2025 FY2024	Between FY2025 FY2024
Regular	\$ 928,996	\$ 1,064,116	\$ 1,191,600	\$ 1,288,711	\$ 1,430,700	\$ 141,989	11.02%
Temporary	140,470	150,835	181,300	181,300	170,600	(10,700)	-5.90%
ALPAR	13,948	16,609	30,000	30,000	30,000	-	0.00%
Overtime	12,190	17,104	27,900	27,900	18,900	(9,000)	-32.26%
Honorarium	1,500	1,425	3,000	3,000	3,600	600	20.00%
Personnel Services	1,097,104	1,250,089	1,433,800	1,530,911	1,653,800	122,889	8.03%
Personnel Svcs-Benefit	677,586	720,485	823,060	823,060	914,340	91,280	11.09%
Legal	-	4,554	875	875	10,000	9,125	1042.86%
Other	24,947	28,472	30,655	30,705	36,655	5,950	19.38%
Professional Services	24,947	33,026	31,530	31,580	46,655	15,075	47.74%
Water/Sewerage	8,383	7,860	13,600	13,600	15,600	2,000	14.71%
Waste Disposal	13,652	18,236	21,850	22,025	21,050	(975)	-4.43%
Cleaning	61,410	60,277	72,473	72,473	74,828	2,355	3.25%
Repair & Maintenance	40,191	54,340	85,990	130,632	151,200	20,568	15.74%
Computer Software Maint	11,333	(3,967)	12,722	20,622	16,850	(3,772)	-18.29%
Rentals	13,619	972	19,300	19,300	24,300	5,000	25.91%
Other Property Services	6,566	4,176	5,465	5,465	5,765	300	5.49%
Contractual Services	15,499	16,079	46,133	46,133	51,543	5,410	11.73%
Purchased-Property	170,653	157,973	277,533	330,250	361,136	30,886	9.35%
Insurance	69,710	70,392	84,656	84,656	86,927	2,271	2.68%
Communications	33,940	40,100	42,312	42,262	43,692	1,430	3.38%
Advertising	10,791	11,133	12,750	12,750	13,950	1,200	9.41%
Printing & Binding	45	522	6,400	6,400	7,100	700	10.94%
Travel	2,647	7,697	12,135	12,135	13,235	1,100	9.06%
Staff Development	6,461	5,490	33,545	33,545	22,545	(11,000)	-32.79%
Dues & Subscriptions	4,344	2,801	5,449	5,449	7,083	1,634	29.99%
Oth Purchased Services	1,300	3,262	5,400	5,400	11,750	6,350	117.59%
Recreation Programs	53,416	47,173	60,604	61,580	82,000	20,420	33.16%
Other Purchased Services	182,654	188,570	263,251	264,177	288,282	24,105	9.12%
General Supplies	89,154	106,127	103,723	104,392	155,233	50,841	48.70%
Gift Shop Merchandise	7,115	4,089	4,000	4,000	5,000	1,000	25.00%
Small Tools & Equipment	23,619	24,598	33,980	30,480	33,730	3,250	10.66%
Uniforms & Clothing	1,514	3,130	2,250	2,700	2,750	50	1.85%
Natural Gas	26,932	28,230	40,000	33,480	33,480	-	0.00%
Electricity	63,613	61,155	82,000	77,520	77,520	-	0.00%
Gasoline	24,930	30,429	41,560	41,560	41,200	(360)	-0.87%
Books & Periodicals	70,041	73,405	82,000	81,500	81,500	-	0.00%
Subscriptions	3,380	3,179	4,351	5,006	5,006	-	0.00%
Audiovisual	13,886	14,443	17,500	17,500	17,500	-	0.00%
Electronic Materials	15,238	13,597	18,700	14,162	14,162	-	0.00%
Special Programs	6,682	7,185	8,500	8,500	10,000	1,500	17.65%
Target - Summer Program	6,000	-	-	-	-	-	0.00%

**City of Wasilla  
Budget Detail  
For Fiscal Year 2025**

**Cultural & Recreation Services  
Expenditure Summary**

Description	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Adopted Budget	Difference	% Diff
						Between FY2025 FY2024	Between FY2025 FY2024
Supplies	352,104	369,567	438,564	420,800	477,081	56,281	13.37%
Cash Over/Short	(172)	(137)	-	-	-	-	0.00%
Other Expenditures	(172)	(137)	-	-	-	-	0.00%
Machinery & Equipment	4,080	-	5,000	5,000	5,000	-	0.00%
Capital Purchases	4,080	-	5,000	5,000	5,000	-	0.00%
Vehicle Fund	30,000	30,000	30,000	30,000	30,000	-	0.00%
Technology Replacement	24,800	24,800	12,400	12,400	24,800	12,400	100.00%
Interfund Transfers	54,800	54,800	42,400	42,400	54,800	12,400	29.25%
Division Total:	\$ 2,563,756	\$ 2,774,373	\$ 3,315,138	\$ 3,448,178	\$ 3,801,094	\$ 352,916	10.23%

**Summary of expenditures:**

Personnel	\$ 1,774,690	\$ 1,970,574	\$ 2,256,860	\$ 2,353,971	\$ 2,568,140	\$ 214,169	9.10%
Non-Personnel	730,186	748,999	1,010,878	1,046,807	1,173,154	126,347	12.07%
Capital Purchases	4,080	-	5,000	5,000	5,000	-	0.00%
Interfund Transfers	54,800	54,800	42,400	42,400	54,800	12,400	29.25%
Division Summary Total:	\$ 2,563,756	\$ 2,774,373	\$ 3,315,138	\$ 3,448,178	\$ 3,801,094	\$ 352,916	10.23%

**Summary of resources:**

Intergovernmental	\$ 8,250	\$ 8,250	\$ 8,250	\$ 8,250	\$ 8,250	\$ -	0.00%
Museum revenue	3,942	3,658	5,500	5,000	5,000	-	0.00%
Library revenue	26,063	21,573	37,350	37,350	38,800	1,450	3.88%
Parks revenue	37,366	38,249	32,500	32,000	38,000	6,000	18.75%
Recreation program revenue	15,043	2,352	5,000	5,000	5,000	-	0.00%
General fund	2,473,092	2,700,291	3,226,538	3,360,578	3,706,044	345,466	10.28%
Division Summary Total:	\$ 2,563,756	\$ 2,774,373	\$ 3,315,138	\$ 3,448,178	\$ 3,801,094	\$ 352,916	10.23%

# MUSEUM BUDGET SUMMARY

## Mission

Using Stories and Imagination to foster Community.  
Share – Remember - Engage

## Method of Mission Delivery

The Wasilla Museum and Visitor Center is a dynamic and community-oriented center for educational and cultural interaction. It is a historical resource and educational asset:

- As a service-oriented and public repository of local archival, documentary, photographic and museum collections.
- As a partner in educational initiatives and learning opportunities for our community.
- As an inventive and interactive presenter of exhibitions and programs.
- As the preserver and presenter of collections that make history and art meaningful for visitors and are supported by our local community.
- As a partner in expanding historic preservation and in providing professional field services, increasing the capacity of history and heritage organizations in the Greater Wasilla Area.

## Our Vision

The vision of the Wasilla Museum and Visitor Center is to amplify the power of personal stories to enrich our shared experiences. We will extend our impact and strengthen our future by being a versatile resource for our community:

- As a home for collections, programs, and staff that reflect and serve the varied experiences of our community.
- As a partner in life-long learning, allowing people to make connections between history and today's world.
- As an advocate for and steward of historical resources and facilitator of compelling, meaningful, and enjoyable learning experiences.
- As a workplace that attracts, retains, and develops talented people and enables them to do excellent work.

## Personnel

Position	Actual FY2022	Actual FY2023	Adopted Budget FY2024	Adopted Budget FY2025	Difference in Staff Between FY2025 & FY2024
Museum Curator	1.0	1.0	1.0	1.0	-
Museum Aide	.5	1.0	1.0	1.0	-
<b>Functional &amp; Department Total</b>	<b>1.5</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>	

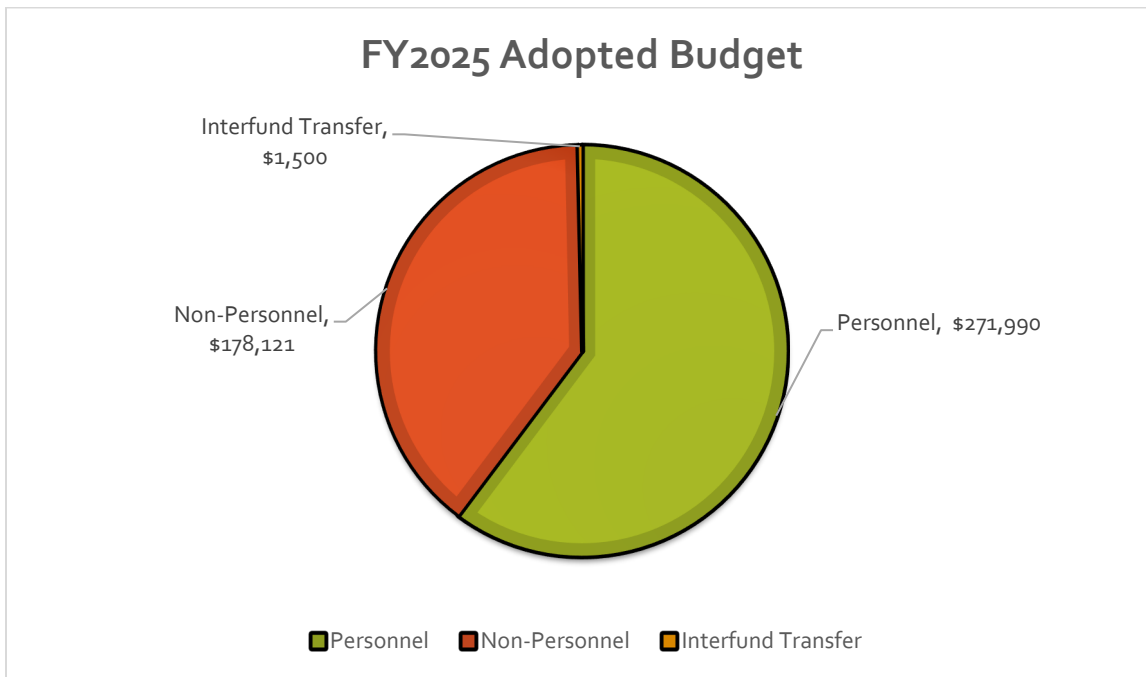
## Summary of Expenditures

Description	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Adopted Budget	Difference Between FY2025 & FY2024	% Difference Between FY2025 & FY2024
<b>Personnel</b>	\$218,205	\$219,838	\$234,410	\$257,363	\$271,990	\$ 14,627	5.68%
<b>Non-Personnel</b>	118,376	115,930	164,719	164,719	178,121	13,402	8.14%
<b>Interfund Transfers</b>	1,500	1,500	750	750	1,500	750	100.00%
<b>Total:</b>	<b>\$338,081</b>	<b>\$337,268</b>	<b>\$399,879</b>	<b>\$422,832</b>	<b>\$451,611</b>	<b>\$ 28,779</b>	<b>6.81%</b>

## Summary of Revenue Sources

Museum Revenue	\$ 3,942	\$ 3,658	\$ 5,500	\$ 5,000	\$ 5,000	\$ -	0.00%
General fund	334,139	333,610	394,379	417,832	446,611	28,779	6.89%
<b>Total:</b>	<b>\$338,081</b>	<b>\$337,268</b>	<b>\$399,879</b>	<b>\$422,832</b>	<b>\$451,611</b>	<b>\$ 28,779</b>	<b>6.81%</b>

**Museum - Continued**



**Significant Budget Changes**

- Personnel cost increases include 4.84% CPI, plus one step on the pay scale.

**Department Statistics**

Description	Actual FY2022	Actual FY2023	Adopted Budget FY2024	Adopted Budget FY2025
Number of visitors (total)	3842	3295	2201	4000
Number of people on tours	269	308	203	350
Number of people attending special events/online events	1486	1242	741	1500
Informational requests	167	157	165	225
Visitor Center Usage	510	131	103	250

**Performance Goals, Objectives, and Measures**

🎯 = Supports Council Goals and Initiatives.

No.	Performance Goals, Objectives & Measures	Actual FY2022	Actual FY2023	Estimated FY2024	Estimated FY2025
1	🎯 The city will prioritize the maintenance and improvement of existing services and facilities as reflected by an approved budget for FY2025.				
Objective	Continue to monitor and care for buildings for tours, rentals, and events as well as historic interpretation of Wasilla.				
Measure					
a.	Number of structures managed by the museum	13	14	16	16
b.	Number of structures requiring renovation	6	5	5	5
c.	Number of structures renovated	1	1	1	3
Objective					
Measure					
a.					
b.					
2	🎯 Support proactive planning to identify technology solutions that can effectively address the city's day-to-day operational challenges.				
Objective	Continue the inventory/rehousing project for collections belonging to the City of Wasilla.				

## Museum - Continued

Measure					
a.	Percentage of artifacts numbered and recorded in the Past Perfect system. (Re-entering items during inventory) and expand museum collections area.	35%	50%	60%	75%
b.	Percentage of items digitized and photographed into digital archives and added to preservica software	15%	35%	55%	75%
3	🎯 Enhance public access to electronic options such as online forms and payments, maps, permitting, social media, and other modes of electronic communication. These options will be scaled based on demand and cost-effective best practices.				
Objective	Enhance current software and obtain new software to provide public access to collections.				
Measure					
a.	Apply for a grant for Preservica Starter Plus for born digital and digitized collections access to the public.	N/A	N/A	Application Submitted	Awaiting info on award
b.	Work with Past Perfect to open public access to collections online and online exhibits. (collections access/exhibits)	N/A	N/A	N/A	5/1
c.					
4	🎯 Promote the use of the City's parks, museums, and library to foster cultural, recreational programs and events. Enhance the park experience by introducing new recreational equipment that appeals to all ages.				
Objective	Provide quality online programs and offerings through social media, online exhibits, online activities, and events.				
Measure					
a.	Number of new online ads, posts, videos, and offerings provided per year.	5	22	20	45
b.	Number of activity (engagements, shares, comments)	628	773	1000	1300
Objective	Continue to provide quality exhibits, programs and develop new programs that improve the quality of life for visitors (updating and creating new permanent exhibits in the new facility as well as bringing in exhibits from outside the city and state.).				
Measure					
	No. of events, programs, receptions	3	4	8	12
	No. of visitors attending special events (total of all events throughout the year)	714	434	1000	1500

## Previous Year's Accomplishments

- Hosted *Arctic Winter Games* exhibit from the Alaska State Museum for January – March 2024 to coincide with the Arctic Winter Games happening in the Mat-Su. Collaborated with the Arctic Winter Games 2024 Organization here in the valley to assist in planning cultural events, hosting the exhibit and providing space for cultural exchanges and events. This included a special night at the Museum event with Mr. George Smith who has collected and curated the Arctic Winter Games exhibit, a pop-up Joiking exhibition from the cultural ambassadors from Sápmi in Norway and multiple tours from attendees to the Games.
- Working with the Clerk's Office to revise the retention schedule and management practices for City records related to the Museum's collections.
- Working with the Joseph Alexander Estate to process, digitize, and license (/facilitate licensing of) Mr. Alexander's historic original photograph collection (approximately 1940-1990).
- Accepted nine donations plus one interdepartmental transfer from WPD, for a total of more than 300 objects and records processed, including print and born-digital photographs.
- Worked with WPD on a method to collect information about the photographs they transferred.
- Used first batch of WPD photos as test case for using Preservica, a digital preservation software that 1) automates the time-intensive processes of ensuring file fixity, format migration, and reliable back-ups over time, 2) stores both descriptive and technical metadata in one record for each file, and 3) allows

## Museum - Continued

customizable future access by other departments and/or the public to the Museum's growing Digital Archives.

- Processed and safely delivered the federal Saxton Papers to the State Archives.
- With permission from the State Archives, scanned 488 records from the Saxton Papers into the Museum's Digital Archives.
- Continuing partnerships with Mat-Su Salmon Partnership, Alaska Alzheimer's Association, Alaska Center for the Blind and Visually impaired, Chickaloon Village Traditional Council and Knik Tribe to tell a more inclusive and broader story of our region and area. Also started a partnership with Mat-Su Central to create a mural on the museum building. These exhibits and projects are still in the construction phase, but the partnerships and programming continue. These partnerships continue our mission of Using Stories and Imagination to Foster Community.
- Museum staff participated in outreach programs including the LINKS community day and Mat-Su Borough Emergency Preparedness Fair with informational booths and activities.
- Participated in the Mat-Su Health Foundation's Scout Ridge Dena'ina Cultural Education Trail planning project.
- Collaborating with the Parks Department to provide better security and access to the town site and historical buildings. Reviewing plans for a new fence.
- Created a work plan for maintenance, restoration, and rehabilitation of museum, townsite buildings and off-site buildings to include the train depot and the Walter Trench Cabin and Fairview School located out at Menard.
- Worked in conjunction with public works for repaving the alleyway.
- Museum staff successfully advocated for changes to state statute pertaining to abandoned property and supporting a museum building program like the library building program at the state level.
- Advising Independence Mine State Historical Park on care and management of historical collections.
- Rehoused 62 collections objects/records next door before we were locked out because of asbestos.
- Hosted the Mat-Su Central art class to collaborate on Museum Mural. The first stage of creation and painting the wall completed. Mural will be finalized and installed by May 2025.
- Set up in-house digitization for video and audio oral history interviews.
- Created auto-transcription and editing workflow for transcribing oral history interviews.
- Upgraded our scanner to increase the size and volume of photographs and other archival materials that we can digitize in-house.
- Consulting with Alcantra about the art pole on site and status for preservation.
- Inventoried copyright ownership/licensing status for 31 oral history interviews that came from the Borough.
- Working with the Mat-Su Borough, State of Alaska, and FEMA to provide emergency management and public information for our community of preparing for and recovering from disasters. The curator completed the Advanced Public Information Officer training and was accepted into the Master Public Information Officer training through FEMA.
- Museum staff continues to enhance knowledge and better practices relating to disaster preparedness and collections care.
- Staff continued professional development through certifications and college courses.
- Established a new format of drop in event for Night at the Museum. This allowed families to stop by for activities and for the presenters to conduct individual talks.
- The curator assisted with parade logistics, set-up, execution, and tear down.
- Hosted multiple community curated exhibits to include the Second Skin Exhibit with Valley Recycling Center, Dia de Los Muertos exhibit with Frontera Charter School and the Boy Scouts: 75 years of Scouting in the Valley with local boy scout troops. This allows more local culture and history to be on display and access.
- Hosted community curated programs including 80% Studios on their Watering Ways Book Tour, Dia de los Muertos sugar skull making activity and historic tours of the town site and museum.

**City of Wasilla  
Budget Detail  
For Fiscal Year 2025**

General Fund  
Cultural & Recreation Services  
Museum

Description	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Adopted Budget	Difference	% Diff
						Between FY2025 FY2024	Between FY2025 FY2024
Regular	\$ 118,425	\$ 117,856	\$ 127,000	\$ 149,953	\$ 157,100	\$ 7,147	4.77%
Temporary	15,352	13,871	16,900	16,900	16,900	-	0.00%
Overtime	1,945	4,224	2,600	2,600	1,000	(1,600)	-61.54%
Personnel Services	135,722	135,951	146,500	169,453	175,000	5,547	3.27%
Personnel Svcs-Benefit	82,483	83,887	87,910	87,910	96,990	9,080	10.33%
Other	2,942	4,888	1,000	1,050	7,000	5,950	566.67%
Professional Services	2,942	4,888	1,000	1,050	7,000	5,950	566.67%
Water/Sewerage	2,332	2,331	3,000	3,000	3,000	-	0.00%
Waste Disposal	1,586	1,145	2,000	2,000	1,200	(800)	-40.00%
Cleaning	1,546	1,400	2,945	2,945	5,300	2,355	79.97%
Repair & Maintenance	4,591	4,545	12,300	12,300	10,600	(1,700)	-13.82%
Computer Software Maint	2,442	4,592	5,472	8,972	6,000	(2,972)	-33.13%
Rentals	3,371	850	4,750	4,750	4,750	-	0.00%
Other Property Services	3,446	3,756	5,000	5,000	5,300	300	6.00%
Purchased-Property	19,314	18,619	35,467	38,967	36,150	(2,817)	-7.23%
Insurance	13,367	12,526	15,073	15,073	15,073	-	0.00%
Communications	7,796	9,030	10,380	10,330	11,760	1,430	13.84%
Advertising	6,996	8,592	8,400	8,400	9,100	700	8.33%
Printing & Binding	-	360	4,900	4,900	5,100	200	4.08%
Travel	1,893	4,794	5,500	5,500	6,600	1,100	20.00%
Staff Development	3,826	3,974	6,500	6,500	6,500	-	0.00%
Dues & Subscriptions	3,540	2,301	3,739	3,739	5,438	1,699	45.44%
Oth Purchased Services	1,300	3,262	4,900	4,900	5,000	100	2.04%
Recreation Programs	3,265	3,467	3,300	3,300	3,700	400	12.12%
Other Purchased Services	41,983	48,306	62,692	62,642	68,271	5,629	8.99%
General Supplies	11,534	5,503	10,000	10,000	10,000	-	0.00%
Gift Shop Merchandise	7,115	4,089	4,000	4,000	5,000	1,000	25.00%
Small Tools & Equipment	6,088	7,167	11,500	8,000	11,500	3,500	43.75%
Uniforms & Clothing	1,240	1,110	1,500	1,500	2,000	500	33.33%
Natural Gas	12,826	13,245	17,000	17,000	17,000	-	0.00%
Electricity	14,543	12,574	20,000	20,000	20,000	-	0.00%
Gasoline	791	429	1,560	1,560	1,200	(360)	-23.08%
Supplies	54,137	44,117	65,560	62,060	66,700	4,640	7.48%
Technology Replacement	1,500	1,500	750	750	1,500	750	100.00%
Interfund Transfers	1,500	1,500	750	750	1,500	750	100.00%
Division Total:	\$ 338,081	\$ 337,268	\$ 399,879	\$ 422,832	\$ 451,611	\$ 28,779	6.81%

**Summary of expenditures:**

Personnel	\$ 218,205	\$ 219,838	\$ 234,410	\$ 257,363	\$ 271,990	\$ 14,627	5.68%
Non-Personnel	118,376	115,930	164,719	164,719	178,121	13,402	8.14%
Interfund Transfers	1,500	1,500	750	750	1,500	750	100.00%
Division Summary Total:	\$ 338,081	\$ 337,268	\$ 399,879	\$ 422,832	\$ 451,611	\$ 28,779	6.81%

**Summary of resources:**

Museum revenue	\$ 3,942	\$ 3,658	\$ 5,500	\$ 5,000	\$ 5,000	\$ -	0.00%
General fund	334,139	333,610	394,379	417,832	446,611	28,779	6.89%
Division Summary Total:	\$ 338,081	\$ 337,268	\$ 399,879	\$ 422,832	\$ 451,611	\$ 28,779	6.81%



## PARKS MAINTENANCE BUDGET SUMMARY

**Mission**

Parks Maintenance’s mission is to preserve and enhance the City’s recreational infrastructure and improve operational efficiency of parks maintenance.

**Program**

The Parks Maintenance Division is dedicated to the upkeep of the City’s parks, playgrounds, ballfields, campground and cemetery. The division also performs beautification of the City by planting and maintaining flower beds and hanging baskets, and light pole banners throughout the City.

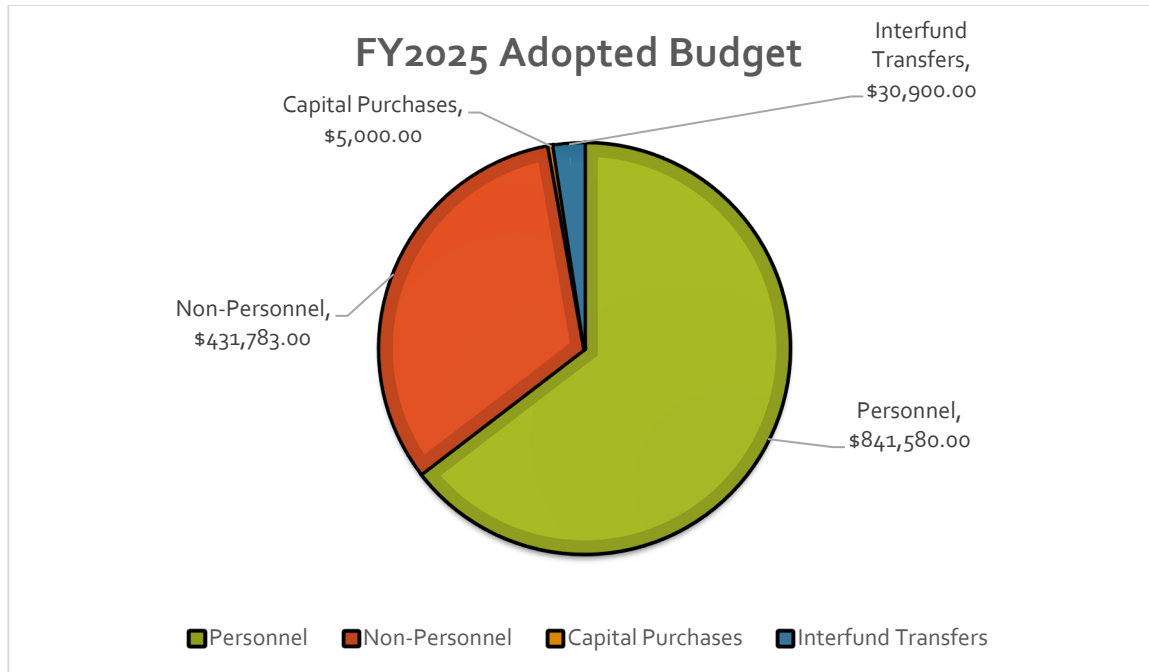
**Personnel**

Position	Actual FY2023	Amended Budget FY2024	Adopted Budget FY2024	Adopted Budget FY2025	Difference in Staff Between FY2025 & FY2024
Parks & Property Technician I	2.0	4.0	2.0	4.0	-
Parks & Property Technician II	1.0	1.0	1.0	1.0	-
<b>Functional Total</b>	<b>3.0</b>	<b>5.0</b>	<b>3.0</b>	<b>5.0</b>	
<i>Positions Allocated (To)/From Other Departments</i>					
Maintenance Supervisor – Buildings & Parks (allocated from pw – property maintenance)	.50	.50	.50	.50	-
Parks & Properties Tech I – (To) Properties	(.20)	(.20)	(.20)	(.20)	-
<b>Department Total</b>	<b>3.3</b>	<b>5.3</b>	<b>3.3</b>	<b>5.3</b>	<b>-</b>

**Summary of Expenditures**

Description	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Adopted Budget	Difference Between FY2025 & FY2024	% Difference Between FY2025 & FY2024
<b>Personnel</b>	\$ 510,643	\$ 693,903	\$ 830,460	\$ 835,245	\$ 841,580	\$ 6,335	0.76%
<b>Non-Personnel</b>	196,018	246,264	350,378	354,295	431,783	77,488	21.87%
<b>Capital Purchases</b>	4,080	-	5,000	5,000	5,000	-	0.00%
<b>Interfund Transfers</b>	30,900	30,900	30,450	30,450	30,900	450	1.48%
<b>Total:</b>	<b>\$ 741,641</b>	<b>\$ 971,067</b>	<b>\$ 1,216,288</b>	<b>\$ 1,224,990</b>	<b>\$ 1,309,263</b>	<b>\$ 84,273</b>	<b>6.88%</b>
<b>Summary of Revenue Sources</b>							
<b>Parks revenue</b>	\$ 37,366	\$ 38,249	\$ 32,500	\$ 32,000	\$ 38,000	\$ 6,000	18.75%
<b>General fund</b>	704,275	932,818	1,183,788	1,192,990	1,271,263	78,273	6.56%
<b>Total:</b>	<b>\$ 741,641</b>	<b>\$ 971,067</b>	<b>\$ 1,216,288</b>	<b>\$ 1,224,990</b>	<b>\$ 1,309,263</b>	<b>\$ 84,273</b>	<b>6.88%</b>

**Parks Maintenance - Continued**



**Significant Budget Changes**

- Personnel cost increases include 4.84% non-represented or 3.5% for Local 302 employees CPI, plus one step on the pay scale.

**Department Statistics**

Description	Actual FY2021	Amended Budget FY2022	Adopted Budget FY2023	Adopted Budget FY2024
Number of facilities maintained (recreation)	20	20	20	20
Acres maintained	143	143	143	143
Cost per acre maintained	\$5,024	\$7,380	\$7,380	\$8,506

**Parks Maintenance - Continued**

**Performance Goals, Objectives, and Measures**

🎯 = Supports Council Goals and Initiatives.

No.	Performance Goals, Objectives & Measures	Actual FY2022	Actual FY2023	Estimated FY2024	Estimated FY2025
1 🎯	To ensure infrastructure of recreational areas are maintained and improved so they are available now and in the future.				
Objective	Provide a cost effective and efficient level of maintenance for all city parks, recreational areas, and cemetery.				
Measure					
a.	Percent of acres maintained within established guidelines for level of care.	95%	95%	95%	95%
2 🎯	To make the City an increasingly attractive place to live and play.				
Objective	Provide a cost effective and efficient level of turf maintenance and flower bed upkeep.				
Measure					
a.	Total acres of turf maintained.	47	47	47	47
a.	Total square footage of flower beds maintained.	4,600	4,600	4,600	4,600
a.	Total number of hanging baskets maintained.	145	145	145	145

**Previous Year's Accomplishments**

- Built a bow range with a safety embankment at Lucille Park.
- Reconstructed the Lucille Lake Dock
- Repaired multiple park restrooms.
- Resurfaced Iditapark Tennis Courts.
- Four staff received CDL licensing.

**City of Wasilla  
Budget Detail  
For Fiscal Year 2025**

General Fund  
Cultural & Recreation Services  
Parks Maintenance

Description	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Adopted Budget	Difference	% Diff
						Between FY2025 FY2024	Between FY2025 FY2024
Regular	\$ 211,543	\$ 324,582	\$ 363,000	\$ 367,785	\$ 381,600	\$ 13,815	3.76%
Temporary	102,869	111,555	139,000	139,000	129,000	(10,000)	-7.19%
ALPAR	13,948	16,609	30,000	30,000	30,000	-	0.00%
Overtime	9,991	12,631	23,200	23,200	17,500	(5,700)	-24.57%
Personnel Services	338,351	465,377	555,200	559,985	558,100	(1,885)	-0.34%
Personnel Svcs-Benefit	172,292	228,526	275,260	275,260	283,480	8,220	2.99%
Other	362	-	1,760	1,760	1,760	-	0.00%
Professional Services	362	-	1,760	1,760	1,760	-	0.00%
Water/Sewerage	4,249	3,431	5,600	5,600	5,600	-	0.00%
Waste Disposal	8,334	14,028	15,300	15,475	15,300	(175)	-1.13%
Repair & Maintenance	19,483	36,730	56,390	60,132	82,400	22,268	37.03%
Computer Software Maint	1,043	124	800	800	-	(800)	0.00%
Rentals	7,169	-	11,750	11,750	16,750	5,000	42.55%
Contractual Services	15,499	16,079	46,133	46,133	51,543	5,410	11.73%
Purchased-Property	55,777	70,392	135,973	139,890	171,593	31,703	90.18%
Insurance	16,712	21,020	24,180	24,180	24,180	-	0.00%
Communications	2,508	3,793	3,885	3,885	3,885	-	0.00%
Advertising	-	99	350	350	350	-	0.00%
Travel	-	-	200	200	200	-	0.00%
Staff Development	1,594	-	23,770	23,770	12,770	(11,000)	-46.28%
Dues & Subscriptions	118	-	260	260	195	(65)	-25.00%
Oth Purchased Services	-	-	500	500	6,750	6,250	1250.00%
Other Purchased Services	20,932	24,912	53,145	53,145	48,330	(4,815)	-9.06%
General Supplies	60,982	85,070	73,520	73,070	124,120	51,050	69.86%
Small Tools & Equipment	15,710	16,698	20,230	20,230	20,230	-	0.00%
Uniforms & Clothing	274	2,020	750	1,200	750	(450)	-37.50%
Natural Gas	1,453	1,474	2,000	2,000	2,000	-	0.00%
Electricity	16,389	15,698	23,000	23,000	23,000	-	0.00%
Gasoline	24,139	30,000	40,000	40,000	40,000	-	0.00%
Supplies	118,947	150,960	159,500	159,500	210,100	50,600	31.72%
Machinery & Equipment	4,080	-	5,000	5,000	5,000	-	0.00%
Capital Purchases	4,080	-	5,000	5,000	5,000	-	0.00%
Vehicle Fund	30,000	30,000	30,000	30,000	30,000	-	0.00%
Technology Replacement	900	900	450	450	900	450	100.00%
Interfund Transfers	30,900	30,900	30,450	30,450	30,900	450	1.48%
Division Total:	\$ 741,641	\$ 971,067	\$ 1,216,288	\$ 1,224,990	\$ 1,309,263	\$ 84,273	6.88%

**Summary of expenditures:**

Personnel	\$ 510,643	\$ 693,903	\$ 830,460	\$ 835,245	\$ 841,580	\$ 6,335	0.76%
Non-Personnel	196,018	246,264	350,378	354,295	431,783	77,488	21.87%
Capital Purchases	4,080	-	5,000	5,000	5,000	-	0.00%
Interfund Transfers	30,900	30,900	30,450	30,450	30,900	450	1.48%
Division Summary Total:	\$ 741,641	\$ 971,067	\$ 1,216,288	\$ 1,224,990	\$ 1,309,263	\$ 84,273	6.88%

**Summary of resources:**

Parks revenue	\$ 37,366	\$ 38,249	\$ 32,500	\$ 32,000	\$ 38,000	\$ 6,000	18.75%
General fund	704,275	932,818	1,183,788	1,192,990	1,271,263	78,273	6.56%
Division Summary Total:	\$ 741,641	\$ 971,067	\$ 1,216,288	\$ 1,224,990	\$ 1,309,263	\$ 84,273	6.88%

## LIBRARY BUDGET SUMMARY

### Mission

The Library builds community and opportunities for improving quality of life by providing access to a broad range of resources to Wasilla and greater Wasilla area residents. These resources are designed to meet the educational, professional, intellectual, cultural and recreational needs of the area’s diverse, rapidly growing population.

### Program

The Library is responsible for developing, maintaining, and providing free access to a balanced collection of resources curated to meet the educational, professional, intellectual, cultural, and recreational needs of Wasilla and the greater Wasilla community. Additionally, through resource-sharing arrangements, users can access resources beyond those owned by this library. The Library, on its own and in co-sponsorship with community members and organizations, offers events designed to meet the early literacy and life-long learning needs of all ages. The library assists users in accessing available collections and resources and provides tours, public services, instruction and programs in a safe, comfortable and inviting environment.

In support of, and in addition to executing the Library’s program, staff manages departmental resources to optimize the services and programs provided to the community as cost efficiently as possible. Optimization occurs through fiscal management, facility management, administrative support, technology support, and development of library-operating procedures. Staff selects, orders, catalogs, makes shelf-ready, maintains, manages, circulates, and evaluates library materials and resources and handles all incoming and outgoing library materials and deliveries between this library, the other public libraries in the Mat-Su Borough, and the other member libraries of the Alaska Library Catalog.

The Library Director is responsible for preparing and administering the operating budget for the library.

### Personnel

Position	Actual FY2023	Amended Budget FY2024	Adopted Budget FY2024	Adopted Budget FY2025	Difference in Staff Between FY2025 & FY2024
Director	1.0	1.0	1.0	1.0	-
Youth Services Librarian	1.0	1.0	1.0	1.0	-
User Services Librarian	1.0	1.0	1.0	1.0	-
Library Aide, I, II, III	7.0	7.0	7.50	8.50	1
Library Helper	.5	.5	.50	.50	-
<b>Functional &amp; Department Total</b>	<b>10.5</b>	<b>10.5</b>	<b>11</b>	<b>12</b>	<b>1.0</b>

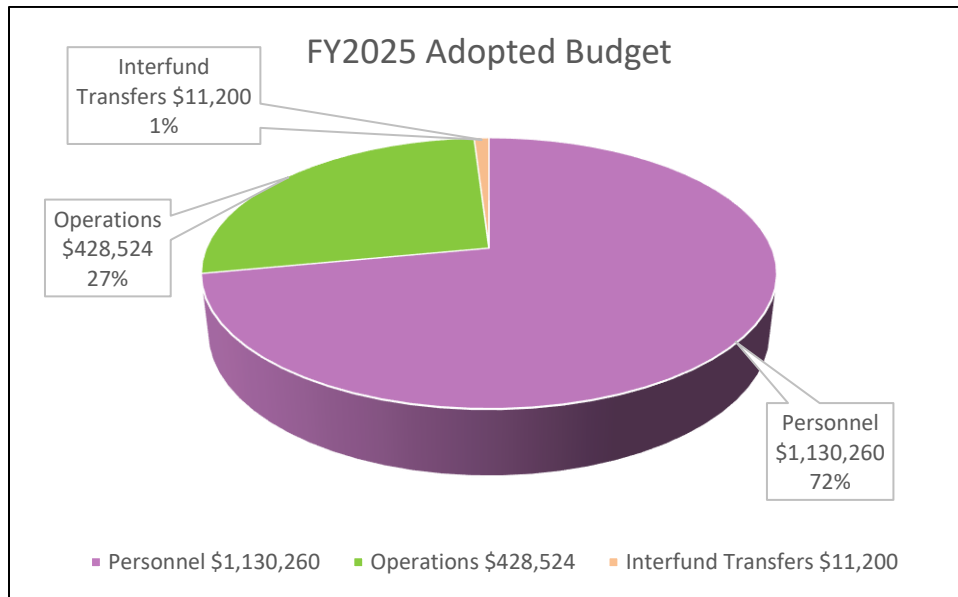
**Library - Continued**

**Summary of Expenditures**

Description	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Adopted Budget	Difference Between FY2025 & FY2024	% Difference Between FY2025 & FY2024
Personnel	\$ 983,881	\$ 1,003,029	\$ 1,130,260	\$ 1,195,634	\$ 1,394,640	\$ 199,006	16.64%
Operations	356,138	335,351	425,974	456,801	471,569	14,768	3.23%
Interfund Transfers	22,400	22,400	11,200	11,200	11,200	0	0.00%
<b>Total</b>	<b>\$ 1,362,419</b>	<b>\$ 1,360,780</b>	<b>\$ 1,567,434</b>	<b>\$ 1,663,635</b>	<b>\$ 1,877,409</b>	<b>\$ 213,774</b>	<b>12.85%</b>

**Summary of Resources**

Intergovernmental	\$ 8,250	\$ 8,500	\$ 8,250	\$ 8,250	\$ 8,500	\$ 0	
Library Revenue	26,063	35,000	37,350	37,350	37,350	0	
General fund	1,328,106	1,317,280	1,521,834	1,618,035	1,831,559	213,524	
<b>Total</b>	<b>\$ 1,362,419</b>	<b>\$ 1,360,780</b>	<b>\$ 1,567,434</b>	<b>\$ 1,663,635</b>	<b>\$ 1,877,409</b>	<b>\$ 213,524</b>	



**Significant Budget Changes:**

Personnel cost increases are from normal growth of CPI and longevity step increases of 2%-4.5% for FY2023 and 2%-5% for FY2024.

No significant change in operational cost for FY2023.

**Library - Continued**

**Department Statistics**

Description	Actual FY2022	Actual FY2023	Adopted Budget FY2024	Adopted Budget FY2025
Books held by the Library – print and digital	85,745	91,625	92,000	93,000
Audio materials held by the Library, physical and digital	3,337	3,525	3,500	3,550
Video materials held by the Library	4,517	6,118	4,750	6,200
Number of Library items borrowed (Circulation)	291,948	291,121	300,000	303,00
Annual Public Service Hours	2,000	2,000	2000	2,000
Annual Number of Visits	85,306	105,489	97,000	109,000
Annual number of in-depth questions which require research to answer.	3,069	3,135	3,300	3,300

**Performance Goals, Objectives, and Measures**

🎯 = Supports Council Goals and Initiatives.

No.	Performance Goals, Objectives & Measures	Actual FY2022	Actual FY2023	Estimated FY2024	Estimated FY2025
1 🎯	Continue to enhance and expand the City’s technology infrastructure.				
Objective	Support the public with enhanced electronic options (but not limited to) fillable forms, payments, audio from City Council and Commissions, maps, permitting, social media and other modes of electronic communication opportunities.				
Measure					
a.	Library programs, services, and information will be disseminated through the City’s website and website features (such as fillable forms and online payments) will be incorporated as they become available.	Yes	Yes	Yes	Yes
b.	Number of public-only computer terminals/number of sessions on the public computers	43 13,657	43 13,900	43 15,500	24 16,000
c.	Number of public-only wireless connections/number of wireless sessions. Not Limited/Statistics Not Avail.	30 5,381	# of Connections No Longer Limited	# of Connections No Longer Limited	# of Connections No Longer Limited
d.	Electronic collections acquired through curation, payment or resource sharing agreement.	54	52	53	53
2 🎯	Preserve and enhance the quality of life for current and future residents of Wasilla and for visitors to this community.				
Objective	Continue to encourage and promote cultural and recreational programs, events, and activities to improve the quality of life of the City’s residents and visitors using City facilities (such as parks, museums and library).				
Measure					
a.	The Library will continue to offer programs for children – these include story times, special summer reading programs, class visits, and tours	153 Prog. 8,543 Attendees	160 6,457 Attendees	180 Prog. 7,500 Attendees	185 7,800 Attendees

**Library - Continued**

b.	The Library will continue to offer interlibrary loans to other libraries and from other libraries	To: 268 From:140	To:450 From:190	To:460 From: 200	To:465 From:205
c.	The Library will continue to offer Multi-Purpose Room Rentals.	56	85	90	95

**Previous Years' Accomplishments:**

Customers:

- 105,489 patrons visited the library during FY23; On track to have around 107,000 visits in FY24.
- 40 to 85 new registrations for library cards a week.

Library Events and Outreach:

- More than 5,500 participants in passive library programs, both in-house and remotely, such as contests (bookmarks, writing, and comics), library look and find sheets, programs on the path.
- Included several local businesses, agencies, and organizations in library events and outreach, including Thrive Mat-Su, Kids Kupboard, Alaska Youth Court, local daycares, schools, and CCS locations.
- Increased programming available to adult library users including book clubs, summer reading, our annual spelling bee and Blind Date with a Book programs.
- Increased programming available to school age children with weekly afterschool programs, special guest presenters, and school outreach.

Collection & Circulation:

- 5,741 books were added.
- 904 videos were added.
- 241,897 physical items were checked out from the library
- 17,000 to 25,000 physical items were checked out each month.



**City of Wasilla  
Budget Detail  
For Fiscal Year 2025**

General Fund  
Cultural & Recreation Services  
Library

Description	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Adopted Budget	Difference	% Diff
						Between FY2025 FY2024	Between FY2025 FY2024
Regular	\$ 557,058	\$ 587,221	\$ 663,900	\$ 729,274	\$ 845,300	\$ 116,026	15.91%
Temporary	22,249	25,409	24,000	24,000	24,000	-	0.00%
Overtime	254	249	1,400	1,400	400	(1,000)	-71.43%
Personnel Services	579,561	612,879	689,300	754,674	869,700	115,026	15.24%
Personnel Svcs-Benefit	404,320	390,151	440,960	440,960	512,340	71,380	16.19%
Legal	-	4,554	875	875	10,000	9,125	1042.86%
Other	21,643	23,584	27,895	27,895	27,895	-	0.00%
Professional Services	21,643	28,138	28,770	28,770	37,895	9,125	31.72%
Water/Sewerage	1,802	2,098	5,000	5,000	7,000	2,000	40.00%
Waste Disposal	3,732	3,063	4,550	4,550	4,550	-	0.00%
Cleaning	59,864	58,877	69,528	69,528	69,528	-	0.00%
Repair & Maintenance	16,117	13,065	17,300	58,200	58,200	-	0.00%
Computer Software Maint	7,848	(8,683)	6,450	10,850	10,850	-	0.00%
Rentals	3,079	122	2,800	2,800	2,800	-	0.00%
Other Property Services	3,120	420	465	465	465	-	0.00%
Purchased-Property	95,562	68,962	106,093	151,393	153,393	2,000	1.32%
Insurance	37,336	34,772	42,850	42,850	44,993	2,143	5.00%
Communications	23,636	27,277	28,047	28,047	28,047	-	0.00%
Advertising	-	-	500	500	500	-	0.00%
Travel	-	2,149	4,735	4,735	4,735	-	0.00%
Staff Development	446	1,267	3,025	3,025	3,025	-	0.00%
Dues & Subscriptions	511	500	1,200	1,200	1,200	-	0.00%
Other Purchased Services	61,929	65,965	80,357	80,357	82,500	2,143	2.67%
General Supplies	16,426	13,536	18,703	19,613	19,613	-	0.00%
Small Tools & Equipment	189	683	1,000	1,000	1,000	-	0.00%
Natural Gas	12,653	13,511	21,000	14,480	14,480	-	0.00%
Electricity	32,681	32,883	39,000	34,520	34,520	-	0.00%
Books & Periodicals	70,041	73,405	82,000	81,500	81,500	-	0.00%
Subscriptions	3,380	3,179	4,351	5,006	5,006	-	0.00%
Audiovisual	13,886	14,443	17,500	17,500	17,500	-	0.00%
Electronic Materials	15,238	13,597	18,700	14,162	14,162	-	0.00%
Special Programs	6,682	7,185	8,500	8,500	10,000	1,500	17.65%
Target - Summer Program	6,000	-	-	-	-	-	0.00%
Supplies	177,176	172,422	210,754	196,281	197,781	1,500	0.76%
Cash Over/Short	(172)	(137)	-	-	-	-	0.00%
Other Expenditures	(172)	(137)	-	-	-	-	0.00%
Technology Replacement	22,400	22,400	11,200	11,200	22,400	11,200	100.00%
Interfund Transfers	22,400	22,400	11,200	11,200	22,400	11,200	100.00%
<b>Division Total:</b>	<b>\$ 1,362,419</b>	<b>\$ 1,360,780</b>	<b>\$ 1,567,434</b>	<b>\$ 1,663,635</b>	<b>\$ 1,876,009</b>	<b>\$ 212,374</b>	<b>12.77%</b>

**Summary of expenditures:**

Personnel	\$ 983,881	\$ 1,003,030	\$ 1,130,260	\$ 1,195,634	\$ 1,382,040	\$ 186,406	15.59%
Non-Personnel	356,138	335,350	425,974	456,801	471,569	14,768	3.23%
Interfund Transfers	22,400	22,400	11,200	11,200	22,400	11,200	100.00%
<b>Division Summary Total:</b>	<b>\$ 1,362,419</b>	<b>\$ 1,360,780</b>	<b>\$ 1,567,434</b>	<b>\$ 1,663,635</b>	<b>\$ 1,876,009</b>	<b>\$ 212,374</b>	<b>12.77%</b>

**Summary of resources:**

Intergovernmental	\$ 8,250	\$ 8,250	\$ 8,250	\$ 8,250	\$ 8,250	\$ -	0.00%
Library revenue	26,063	21,573	37,350	37,350	38,800	1,450	3.88%
General fund	1,328,106	1,330,957	1,521,834	1,618,035	1,828,959	210,924	13.04%
<b>Division Summary Total:</b>	<b>\$ 1,362,419</b>	<b>\$ 1,360,780</b>	<b>\$ 1,567,434</b>	<b>\$ 1,663,635</b>	<b>\$ 1,876,009</b>	<b>\$ 212,374</b>	<b>12.77%</b>

# RECREATION SERVICES DEPARTMENT BUDGET SUMMARY

**Mission**

Recreation and Cultural Service’s mission is to preserve and expand the City’s recreational infrastructure based on the needs and interests of the community at-large.

**Program**

The Recreation Services Department provides community events and activities to engage the general population, promote healthy lifestyles, and cultivate traditions that promote a colorful city center.

**Personnel**

Position	Actual FY2023	Amended Budget FY2024	Adopted Budget FY2024	Adopted Budget FY2025	Difference in Staff Between FY2025 & FY2024
Recreational Services Director*	.3	.3	.3	.3	-
<b>Total</b>	<b>.3</b>	<b>.3</b>	<b>.3</b>	<b>.3</b>	

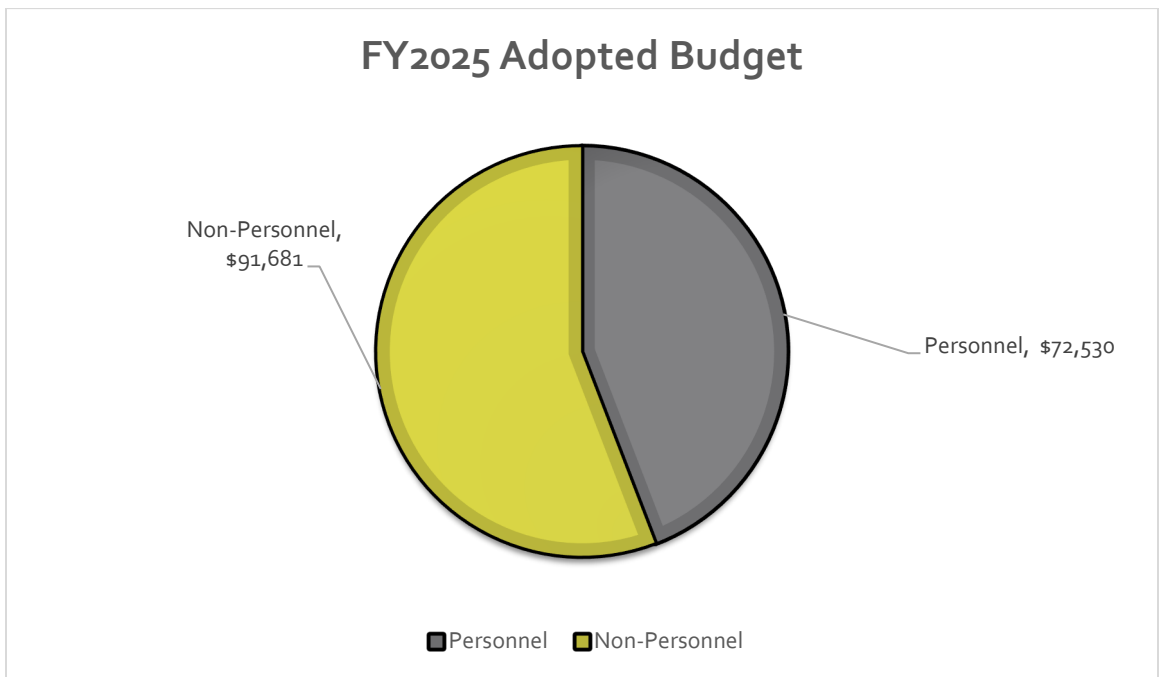
\*Split between Recreation Services & Sports Center

**Summary of Expenditures**

Description	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Adopted Budget	Difference Between FY2025 & FY2024	% Difference Between FY2025 & FY2024
<b>Personnel</b>	\$ 61,961	\$ 53,803	\$ 61,730	\$ 65,729	\$ 72,530	\$ 6,801	10.35%
<b>Non-Personnel</b>	59,654	51,455	69,807	70,992	91,681	20,689	29.14%
<b>Total:</b>	<b>\$ 121,615</b>	<b>\$ 105,258</b>	<b>\$ 131,537</b>	<b>\$ 136,721</b>	<b>\$ 164,211</b>	<b>\$ 27,490</b>	<b>20.11%</b>

**Summary of Revenue Sources**

<b>Recreation program revenue</b>	\$ 15,043	\$ 2,352	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	0.00%
<b>General fund</b>	106,572	102,906	126,537	131,721	159,211	27,490	20.87%
<b>Total:</b>	<b>\$ 121,615</b>	<b>\$ 105,258</b>	<b>\$ 131,537</b>	<b>\$ 136,721</b>	<b>\$ 164,211</b>	<b>\$ 27,490</b>	<b>20.11%</b>



## Recreation Services - Continued

### Significant Budget Changes

#### Recreation Programming Event Increases

- New Year's Eve Fireworks- cost of fireworks increased significantly.
- 4<sup>th</sup> of July Parade- added costs not previously budgeted in Park and Rec. for traffic control, security, and float material.
- Music in The Park- added 1 more show and a 4<sup>th</sup> of July finale show, expanded hours and upgraded band quality.
- Park Passport program- looking to increase distribution & create new passport for 2024.

### Department Statistics

Description	Actual FY2023	Amended Budget FY2024	Adopted Budget FY2024	Adopted Budget FY2025
Number of Recreation Programs	17	15	11	15
Number of Participants in Clean Up Days	300	300	300	325
Number of Participants in July 4 <sup>th</sup> Picnic	0	3,500	3,500	3,600
Number of Volunteers	45	45	75	100
Number of Participants Music in the Park-June	-	5,000	6,000	6,500
Number of Participants in New Years Eve Fireworks	-	5,000	6,500	8,500
Number of Participants in Parks Passport	-	200	500	1,000

### Performance Goals, Objectives, and Measures

🎯 = Supports Council Goals and Initiatives.

No.	Performance Goals, Objectives & Measures	Actual FY2022	Actual FY2023	Estimated FY2024	Estimated FY2025
1 🎯	Create and promote, with fiscal responsibility, recreational programs and activities designed to improve quality of life for City and Borough residents using City facilities and recreational venues.				
Objective	Schedule, coordinate, execute, and continuously evaluate current and new events and programs sponsored by the City of Wasilla.				
Measure					
a.	Number of programs and/or events hosted or sponsored by the City.	23	25	23	25
2 🎯	To support, grow, and sustain recreation programs and events through community involvement, thereby benefiting the youth and adults of the of the City of Wasilla.				
Objective	Reach community via social media posts on upcoming events and activities.				
Measure					
a.	# of followers on Facebook	-	2,729	2,977	3,000

### Previous Year's Accomplishments:

- Continue collaboration with local businesses to provide successful events for the City and the community.
- Worked with Matsu Softball Association to support the development of two additional softball fields and additional parking at Bumpus Recreation area.
- Developed a kid friendly (1st & 2nd grades) Parks Passport project for City Parks.
- 4th of July Mayors Picnic- largest turnout in city history.
- Music In the Park- largest turnout in city history (500-1,500 ppl) per event.

## **Recreation Services - Continued**

- Continue to work on Park Master Plan update.
- The following events were either hosted or sponsored in part by the City of Wasilla:
  - Spring Learn to Skate Ice Show/Free Public Skate
  - Arbor Day
  - May Clean-Up Days
  - Why Not Tri Triathlon
  - Music in the Park- Saturdays in June
  - 4<sup>th</sup> of July Parade
  - 4<sup>th</sup> of July Mayor's Picnic
  - Music In the Park 4th of July Finale
  - Halloween Spooktacular/Free Public Skate
  - Christmas Friendship Dinner
  - City Christmas Tree Lighting Celebration
  - Christmas Learn to Skate Ice Show/Free Public Skate
  - New Year's Eve Fireworks

**City of Wasilla  
Budget Detail  
For Fiscal Year 2025**

General Fund  
Cultural & Recreation Services  
Recreation Services

Description	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Adopted Budget	Difference	% Diff
						Between FY2025 FY2024	Between FY2025 FY2024
Regular	\$ 41,970	\$ 34,457	\$ 37,700	\$ 41,699	\$ 46,700	\$ 5,001	11.99%
Temporary	-	-	1,400	1,400	700	(700)	-50.00%
Overtime	-	-	700	700	-	(700)	0.00%
Honorarium	1,500	1,425	3,000	3,000	3,600	600	20.00%
Personnel Services	43,470	35,882	42,800	46,799	51,000	4,201	8.98%
Personnel Svcs-Benefit	18,491	17,921	18,930	18,930	21,530	2,600	13.73%
Insurance	2,295	2,074	2,553	2,553	2,681	128	5.01%
Advertising	3,795	2,442	3,500	3,500	4,000	500	14.29%
Printing & Binding	45	162	1,500	1,500	2,000	500	33.33%
Travel	754	754	1,700	1,700	1,700	-	0.00%
Staff Development	595	249	250	250	250	-	0.00%
Dues & Subscriptions	175	-	250	250	250	-	0.00%
Recreation Programs	50,151	43,706	57,304	58,280	78,300	20,020	34.35%
Other Purchased Services	57,810	49,387	67,057	68,033	89,181	21,148	31.08%
General Supplies	212	2,018	1,500	1,709	1,500	(209)	-12.23%
Small Tools & Equipment	1,632	50	1,250	1,250	1,000	(250)	-20.00%
Supplies	1,844	2,068	2,750	2,959	2,500	(459)	-15.51%
Division Total:	\$ 121,615	\$ 105,258	\$ 131,537	\$ 136,721	\$ 164,211	\$ 27,490	20.11%

**Summary of expenditures:**

Personnel	\$ 61,961	\$ 53,803	\$ 61,730	\$ 65,729	\$ 72,530	\$ 6,801	10.35%
Non-Personnel	59,654	51,455	69,807	70,992	91,681	20,689	29.14%
Division Summary Total:	\$ 121,615	\$ 105,258	\$ 131,537	\$ 136,721	\$ 164,211	\$ 27,490	20.11%

**Summary of resources:**

Recreation program revenue	\$ 15,043	\$ 2,352	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	0.00%
General fund	106,572	102,906	126,537	131,721	159,211	27,490	20.87%
Division Summary Total:	\$ 121,615	\$ 105,258	\$ 131,537	\$ 136,721	\$ 164,211	\$ 27,490	20.11%

**City of Wasilla  
Budget Detail  
For Fiscal Year 2025**

General Fund  
Non-Departmental

Description	FY2022	FY2023	FY2024	FY2024	FY2025	Difference	% Diff
	Actual	Actual	Adopted Budget	Amended Budget	Adopted Budget	Between FY2025 FY2024	Between FY2025 FY2024
Insurance Deduct/Broker	\$ 10,292	\$ 11,276	\$ 20,000	\$ 20,000	\$ 20,000	\$ -	0.00%
Property Tax Payments	-	1,810	7,500	7,500	7,500	-	0.00%
Lawsuit Costs/Settlements	25,220	11,044	25,000	25,000	25,000	-	0.00%
Other Expenditures	35,512	24,129	52,500	52,500	52,500	-	0.00%
AK Family Services (SART)	51,500	51,500	51,500	51,500	51,500	-	0.00%
Pass Thru To Nonprofit	51,500	51,500	51,500	51,500	51,500	-	0.00%
Capital Projects Fund	1,270,951	781,025	2,308,000	2,308,000	3,083,000	775,000	33.58%
Right-of-Way Fund	25,000	25,000	25,000	25,000	25,000	-	0.00%
Road CIP Fund	1,060,000	1,025,000	1,245,000	1,245,000	1,500,000	255,000	20.48%
Youth Court Fund	25,000	25,000	25,000	25,000	25,000	-	0.00%
Airport Fund	350,000	500,000	835,000	835,000	213,801	(621,199)	-74.40%
CMMSC Fund	900,000	1,000,000	1,325,000	1,325,000	919,135	(405,865)	-30.63%
Interfund Transfers	3,630,951	3,356,025	5,763,000	5,763,000	5,765,936	2,936	0.05%
Division Total:	\$ 3,717,963	\$ 3,431,654	\$ 5,867,000	\$ 5,867,000	\$ 5,869,936	\$ 2,936	0.05%

**Summary of expenditures:**

Non-Personnel	\$ 35,512	\$ 24,129	\$ 52,500	\$ 52,500	\$ 52,500	\$ -	0.00%
Pass Thru to Nonprofit	51,500	51,500	51,500	51,500	51,500	-	0.00%
Interfund Transfers	3,630,951	3,356,025	5,763,000	5,763,000	5,765,936	2,936	0.05%
Division Summary Total:	\$ 3,717,963	\$ 3,431,654	\$ 5,867,000	\$ 5,867,000	\$ 5,869,936	\$ 2,936	0.05%

**Summary of resources:**

Intergovernmental	\$ 150,000	\$ 100,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ -	0.00%
General fund	3,567,963	3,331,654	5,792,000	5,792,000	5,794,936	2,936	0.05%
Division Summary Total:	\$ 3,717,963	\$ 3,431,654	\$ 5,867,000	\$ 5,867,000	\$ 5,869,936	\$ 2,936	0.05%

# SPECIAL REVENUE FUNDS

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**City of Wasilla**

## SPECIAL REVENUE FUNDS

### **YOUTH COURT**

This fund accounts for the operation of the Youth Court Program. Mat-Su Youth Court provides an alternative forum for first-time, low-level juvenile offenders to have their cases resolved in a peer-to-peer program. It is a state-sanction court that operates in and for the entire Matanuska-Susitna Valley.

### **ASSET FORFEITURE**

This fund was setup to account for funds received from the United States Department of Justice for the police department's share of federally forfeited property and for the expenditure of those funds received. This fund has a zero balance, and it is not anticipated to have an allocation from the agency in FY2025.

## REVENUE SOURCES

**Local revenue and user fee sources** include class fees and local donations in the Youth Court Fund. Local revenue and user fees account for approximately 3.5% or \$3,500 of the Special Revenue Fund revenue sources for FY2025.

**Intergovernmental Revenue Sources** include revenue from the United States Government, State of Alaska, and Matanuska-Susitna Borough.

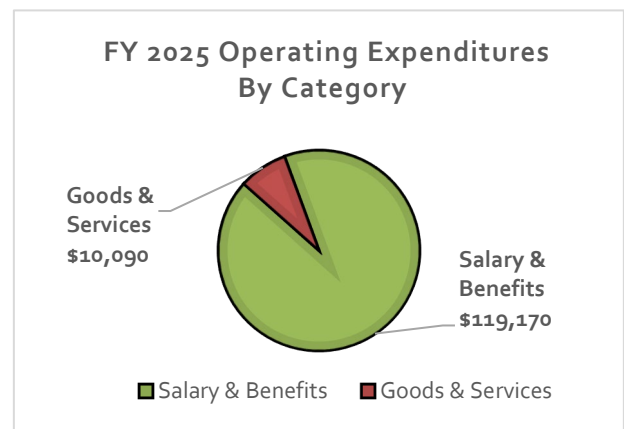
Intergovernmental revenues are the primary source of revenue allowing the Youth Court program to continue into FY2025 and beyond. This revenue source accounts for approximately 89% or \$90,000 of the Special Revenue Fund revenue for FY2025, \$65,000 from the Juvenile Justice Grant and \$25,000 from the Mat-Su Borough Planning Grant.

**Fund Transfers** consists of operating transfers from the General Fund to the Youth Court Fund. The City transfers the Mat-Su Borough Planning Grant funding received from the General Fund to the Youth Court Fund, however future decisions may need to be made as to the viability of this program and whether the City will assume the burden by providing continued operating transfers should intergovernmental revenue sources fall short of expectations.

## **EXPENDITURES**

**Operating expenditures** for the Special Revenue funds are projected to be \$129,260, an increase of 7.39% compared to the previous year. Personnel costs including fringe benefits comprise the largest classification of expenditures. Personnel cost are approximately 92% or \$119,170 for FY2025. Goods and services needed for the operation of the program are projected to be \$10,090 in FY2025.

**Fund Balance:** In FY2025 it is anticipated that expenditures will be over that of revenues, providing for a net decrease to fund balance of (\$28,260). With ending fund balance at \$2,476 in FY2025, the Youth Court Fund will continue to be monitored closely with the City making any adjustments as necessary so as not to create a deficit.





**COMBINED REVENUES AND APPROPRIATIONS  
SPECIAL REVENUE FUNDS**

Fiscal Year 2025	Youth Court	Asset Forfeiture	Total
<b>Fund balance beginning July 1, 2024</b>	\$ 30,736	\$ -	\$ 30,736
<b>Revenues</b>			
Intergovernmental	65,000	-	65,000
User Fees & Charges	3,500	-	3,500
Contributions	7,500	-	7,500
Transfer In	25,000	-	25,000
<b>Total Revenue</b>	<b>101,000</b>	<b>-</b>	<b>101,000</b>
<b>Total available funds</b>	<b>\$ 131,736</b>	<b>\$ -</b>	<b>\$ 131,736</b>
<b>Expenditures</b>			
Public Safety	\$ 129,260	\$ -	\$ 129,260
<b>Total uses of funds</b>	<b>129,260</b>	<b>-</b>	<b>129,260</b>
<b>Net change in fund balance</b>	<b>(28,260)</b>	<b>-</b>	<b>(28,260)</b>
<b>Fund balance ending 06/30/2025</b>	<b>\$ 2,476</b>	<b>\$ -</b>	<b>\$ 2,476</b>

## YOUTH COURT BUDGET SUMMARY

### Mission

The Mission of the Mat-Su Youth Court (MSYC) is to provide a diversion program for juvenile offenders, which promotes accountability, restorative justice, and education through early intervention.

### Program

The Mat-Su Youth Court is a diversion program acting on authority from the State of Alaska, Division of Juvenile Justice. Mat-Su Youth Court provides diversion services to assist the state in resolving criminal cases of juveniles who are typically first-time, minor offenders living in the Matanuska Susitna Borough. MSYC also offers criminal law training to middle and high school students in the Mat-Su Borough, allowing them to defend, prosecute, and judge their peers who have committed first-time, minor offenses. Student members are offered high school credit for their active participation in the program. Juvenile offenders do not receive a criminal conviction as a result of completing the MSYC program.

### Personnel

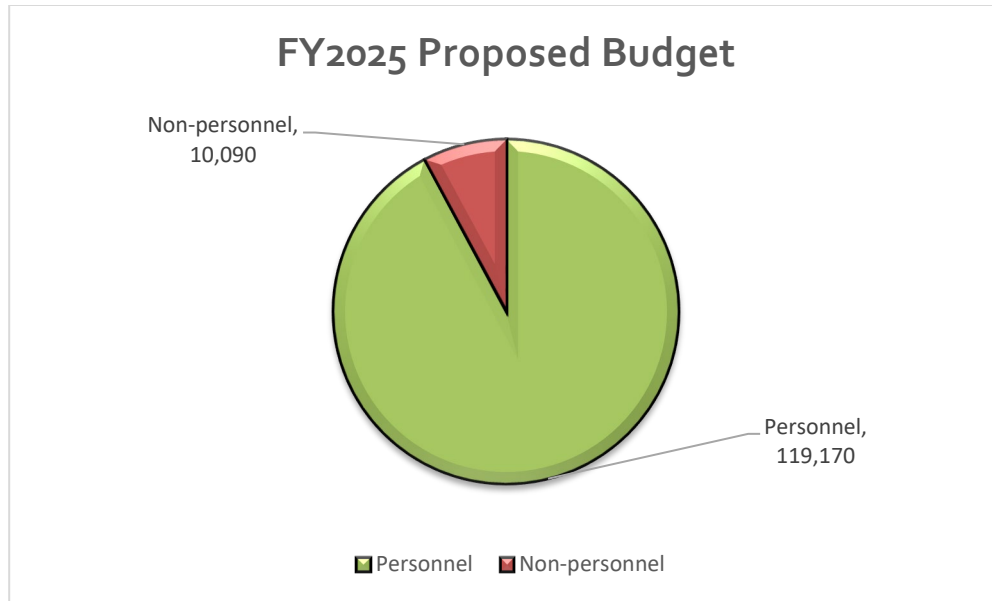
Position	Actual FY2022	Actual FY2023	Adopted Budget FY2024	Amended Budget FY2024	Proposed Budget FY2025	Difference in Staff Between FY2025 & FY2024
Probation Officer	.75	.75	.75	.75	.75	-
<b>Functional &amp; Department Total</b>	<b>.75</b>	<b>.75</b>	<b>.75</b>	<b>.75</b>	<b>.75</b>	<b>-</b>

### Summary of Expenditures

Description	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Proposed Budget	Difference Between FY2025 & FY2024	% Difference Between FY2025 & FY2024
<b>Personnel</b>	\$ 79,851	\$ 82,844	\$ 112,550	\$ 112,550	\$ 119,170	\$ 6,620	5.88%
<b>Non-Personnel</b>	22,260	15,880	7,795	7,814	10,090	2,276	29.13%
<b>Total:</b>	<b>\$ 102,111</b>	<b>\$ 98,724</b>	<b>\$ 120,345</b>	<b>\$ 120,364</b>	<b>\$ 129,260</b>	<b>\$ 8,896</b>	<b>7.39%</b>

### Summary of Revenue Sources

<b>Intergovernmental</b>	\$ 77,500	\$ 72,820	\$ 52,700	\$ 52,700	\$ 65,000	\$ 12,300	23.34%
<b>Fines and Charges</b>	4,770	1,280	3,500	3,500	3,500	-	0.00%
<b>Other</b>	4,526	7,325	-	-	7,500	7,500	100.00%
<b>Transfers in General Fund</b>	25,000	25,000	25,000	25,000	25,000	-	0.00%
<b>(Excess) Use of Fund Balance</b>	(9,685)	(7,701)	39,145	39,164	28,260	(10,904)	-27.84%
<b>Total:</b>	<b>\$ 102,111</b>	<b>\$ 98,724</b>	<b>\$ 120,345</b>	<b>\$ 120,364</b>	<b>\$ 129,260</b>	<b>\$ 8,896</b>	<b>7.39%</b>



### Significant Budget Changes

Personnel cost increases are from normal growth of CPI and longevity.

Long-term funding for the youth court program continues to be an issue. The primary funding partners for the program include the City of Wasilla, Division of Juvenile Justice, and the Matanuska Susitna Borough. The City is hopeful that the Matanuska Susitna Borough will resume its contribution to keep this viable program going. This intergovernmental source is not currently committed under a grant agreement which promotes uncertainty to the Youth Court funding.

### Department Statistics

Description	Actual FY2022	Actual FY2023	Adopted Budget FY2024	Proposed Budget FY2025
Cases Received – Department of Juvenile Justice	55	55	60	60
Sentencing Hearings	45	39	50	40
Community Service Hours - Offenders	539.5	621	600	600
Participating Youth Court Members	45	60	45	60
Community Service Hours – Youth Court Members	1379	1480	1750	1750

### Performance Goals, Objectives, and Measures

🎯 = Supports Council Goals and Initiatives.

No.	Performance Goals, Objectives & Measures	Actual FY2022	Actual FY2023	Estimated FY2024	Estimated FY2025
1 🎯	Seek partnerships within the community to create a long-lasting, sustainable youth court program.				
Objective	Secure long-term funding sources and donations.				
Measure					
a.	Number of intergovernmental grants	2	2	2	2
b.	Number of all other donors	4	2	2	4
2 🎯	Reduce juvenile crime by diverting first-time offenders program which promotes a positive image of our commu				

Objective	Maintain a re-offense rate of offenders at 10% or less				
Measure					
a.	Re-offense rate of offenders within twelve (12) months of completing the program.	15%	15%	15%	15%
3 ☉	Provide quality, justice-related education to students in our community to enable an understanding and respect for the law and its applications.				
Objective	Recruit students from local schools to participate in the criminal justice training course.				
Measure					
a.	Number of students completing criminal law course.	15	28	33	35

### Previous Years Accomplishments

- In July, Mat-Su Youth Court (MSYC) assisted Valdez Youth Court by holding a court hearing via Zoom platform.
- For the second year, MSYC students and staff helped at the MATCOM booth at the Alaska State Fair and provided “fatal vision” goggles, making the booth interactive and educating on impaired driving.
- Recruitment: MSYC held its law class three times, including a Spring class for the first time since 2019 (i.e., pre-COVID).
- Graduation ceremony for the September law class took place with Palmer Superior Court Judge John Cagle conducting the swearing-in. A mock hearing was also held by the new students so that their parents could see what they do.
- A second law class was held at the Palmer Courthouse the week of October 16th, 4 students graduated, and a second graduation ceremony was held with Judge Cagle again conducting the swearing-in.
- A third law class was held March 18th – 22nd with 10 students graduating and joining the program.
- Outreach: Staff presented information regarding juvenile justice and youth court at Wasilla High School. Staff presented to the Palmer Rotary Club. Staff participated in the State’s Behavioral Health Roadmap Project for Alaska Youth, which was held over two days at the Mat Su Health Foundation.
- MSYC resurrected its practice of hosting guest speakers at monthly student bar association meetings. In September, Amity Condie, a licensed social worker, presented anxiety-reducing exercises to coincide with the start of school. The January meeting featured guest speaker, Senator Matt Claman. Sen. Claman presented information on his work with the Alaska Criminal Justice Data Analysis Commission. The February meeting featured Ashlee Crum with Big Brothers Big Sisters. In March, guest speakers from “Love Alaska” provided a presentation on internet safety and the risks of human trafficking.
- In March, fifteen (15) students participated in a field trip to Anchorage where we visited McGlaughlin Youth Detention Facility and the Anchorage Museum.
- Staff regularly attended meetings of United Youth Courts of Alaska, Thrive Mat-Su, and Mat Su Mental and Behavioral Health Task Force.
- MSYC continues to enjoy substantial support from community organizations, including MEA Charitable Foundation and Mat Su Health Foundation. MSYC also continues to receive significant in-kind contributions from the City of Wasilla, including clerical support, financial administration, IT support, and facility use Wasilla Police Department and Wasilla Public Library.

**City of Wasilla  
Budget Detail  
For Fiscal Year 2025**

Youth Court Fund  
Public Safety  
Youth Court

Description	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Proposed Budget	Difference	% Diff
						Between FY2025 & FY2024	Between FY2025 & FY2024
Regular	\$ 44,891	\$ 49,030	\$ 71,000	\$ 71,000	\$ 76,700	\$ 5,700	8.03%
Overtime	850	803	1,300	1,300	900	(400)	-30.77%
Personnel Services	45,741	49,833	72,300	72,300	77,600	5,300	7.33%
Personnel Svcs-Benefit	34,110	33,011	40,250	40,250	41,570	1,320	3.28%
Accounting & Auditing	243	68	105	124	130	6	4.84%
Professional Services	243	68	105	124	130	6	4.84%
Rentals	424	62	650	650	700	50	7.69%
Purchased-Property	424	62	650	650	700	50	7.69%
Insurance	1,163	1,119	1,490	1,490	1,610	120	8.05%
Communications	45	25	100	60	60	-	0.00%
Printing & Binding	-	49	50	50	50	-	0.00%
Travel	9,954	12,345	3,000	3,000	5,000	2,000	66.67%
Oth Purchased Services	40	-	-	40	40	-	0.00%
Other Purchased Services	11,202	13,538	4,640	4,640	6,760	2,120	45.69%
General Supplies	10,391	2,212	2,400	2,400	2,500	100	4.17%
Supplies	10,391	2,212	2,400	2,400	2,500	100	4.17%
Division Total:	\$ 102,111	\$ 98,724	\$ 120,345	\$ 120,364	\$ 129,260	\$ 8,896	7.39%
Public Safety Revenue							
JV Justice -Indirect - Pass Thru	77,500	72,820	52,700	52,700	65,000	12,300	23.34%
Class Fees	4,770	1,280	3,500	3,500	3,500	-	0.00%
General Donations	4,526	7,325	-	-	7,500	7,500	100.00%
Totals:	88,446	81,425	56,200	56,200	76,000	19,800	35.23%
Youth Court							
PERS Leg Fund - SO Noncateg.	3,714	1,346	-	-	-	-	0.00%
General Fund Transfers	25,000	25,000	25,000	25,000	25,000	-	0.00%
	28,714	26,346	25,000	25,000	25,000	-	0.00%
Resources Totals:	117,160	107,771	81,200	81,200	101,000	19,800	24.38%
<b>Summary of expenditures:</b>							
Personnel	\$ 79,851	\$ 82,844	\$ 112,550	\$ 112,550	\$ 119,170	\$ 6,620	5.88%
Non-Personnel	22,260	15,880	7,795	7,814	10,090	2,276	29.13%
Division Summary Total:	\$ 102,111	\$ 98,724	\$ 120,345	\$ 120,364	\$ 129,260	\$ 8,896	7.39%
<b>Summary of resources:</b>							
Intergovernmental	\$ 77,500	\$ 72,820	\$ 52,700	\$ 52,700	\$ 65,000	12,300	23.34%
Fines and charges	4,770	1,280	3,500	3,500	3,500	-	0.00%
Other	4,526	7,325	-	-	7,500	7,500	100.00%
Transfers in - General Fund	25,000	25,000	25,000	25,000	25,000	-	0.00%
(Excess)Use of fund balance	(9,685)	(7,701)	39,145	39,164	28,260	(10,904)	-27.84%
Division Summary Total:	\$ 102,111	\$ 98,724	\$ 120,345	\$ 120,364	\$ 129,260	\$ 8,896	7.39%

# ENTERPRISE FUNDS

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**City of Wasilla**

## ENTERPRISE FUNDS

### Enterprise Funds

Enterprise funds are used to account for operations that are financed and operated in manner similar to private business enterprises – where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

### Sewer & Water Funds

These funds were set up to account for the revenues and expenses to provide water and sewer services to the residents of the City. All activities necessary to provide water and sewer services are accounted for in these funds, including but not limited to, administration, operations, maintenance, financing, and related debt service (when applicable), billing, and collection.

### Airport

This fund accounts for the activities of the Wasilla Municipal Airport. All activities necessary for the operation of the Airport are accounted for in this fund, including but not limited to, administration, operations, maintenance, financing, and related debt service (when applicable), billing, and collection.

### Curtis D. Menard Memorial Sports Center

This fund accounts for the activities of the Curtis D. Menard Memorial Sports Center (CMMSC). All activities necessary for the operation of the Sports Center are accounted for in this fund, including but not limited to, administration, operations, maintenance, and financing of related debt service (when applicable).

### Revenue Sources

**Operating Revenue** is comprised of user fees & charges for water and sewer services, Curtis D. Menard Memorial Sports Center (CMMSC) fees, airport tie-downs and lease fees. These user fees and charges make up \$5,070,452 of the revenue in FY2025. The last water and sewer rate increase was passed in FY2010 through Ordinance 09-52, which required a 5-year phase in of rate increases. In FY2014, a rate increase was placed on hold but later reinstated. These utility rate increases were necessary to counter operational and capital maintenance increases, and to stabilize these funds by requiring an operational reserve of six months. CMMSC's rates are set by the Mayor and are reviewed annually. Airport revenues are increasing slightly as the City continues to expand the airport, adding additional tie-down spaces and attracting commerce.

**Intergovernmental Revenues** are primarily grants relating to capital projects along with some local funding from the City. In FY2025, the City of Wasilla is projecting that the City will be receiving grants for its Water and Sewer System and the Airport, but the amounts have not been awarded therefore these potential grants are not included in the City of Wasilla budget. In FY2025, the Enterprise Funds Capital Projects will be funded entirely by General Fund Transfers in the amount of \$5,898,000.

**Non-Operating Revenues** consist of payments in lieu of assessments and interest earnings. Investment earnings in FY2025 are projected to be approximately \$87,000.

**Operating Transfers** consists of transfers from the General Fund to cover any deficits between revenue and expenses in the Airport and CMMSC Enterprise Funds. The General Fund transfer for FY2025 is projected to be \$1,132,936 to cover operating deficits in the Airport and Menard Enterprise Funds.

One of the city's goals is to reduce the operational transfer from the General Fund to the CMMSC Fund by increasing revenues and decreasing expenses. City administration closely monitors these transfers as a higher transfer from the General Fund places extreme pressure upon its fund balance.

### **Expenditures**

**Total expenditures** for the enterprise funds are projected to be \$12,118,426 in FY2025. Capital expenses comprise 49% of this balance or \$5,898,000. Specific details on these projects can be found in the Capital section of the budget document. Personnel costs and related benefits account for 31% or \$3,702,580. Non-Personnel services needed for the operation of the enterprise funds are projected to be 20% or \$2,392,246.

The City participates in the Alaska Clean Water Fund, a federally sponsored loan program administered by the Alaska Department of Environmental Conservation (ADEC). The City borrowed from this program for various water and sewer projects. The City has aggressively paid down its debt in the enterprise funds and has extinguished this debt in FY2022. This payment allowed the City to be proud in expressing the term *"the City is completely debt free"*.

The FY2025 transfers to other funds are \$115,600 from the Water, Sewer, Airport and CMMSC Funds to the Technology Replacement Fund and the Vehicle Fund (Capital Project Funds).

The increases and decreases in enterprise fund costs are mainly attributable to the following factors: (1) significant projects detailed in the Capital Projects section of the budget (2) increase of 4 FTE of personnel, and (3) personnel cost increases due to a CPI increase of 4.84% and one step on the pay scale.

### **Net Assets**

In FY2010, the City reviewed and changed its fund stabilization code and policy to include a 20% minimum and a 50% maximum of operational expenses as a portion of Restricted Net Position. This creates a maximum of approximately six-month operational reserve within each fund. User rates (within the Sewer and Water Funds) were increased 50% in FY2010 followed by 7.5% in FY2011 through FY2014 to cover operating expenses, debt service and to stabilize these funds whereby the City would be better equipped to handle its aging infrastructure. No new rate increases have occurred since FY2014. The Sewer and Water Utility Funds are projecting a total unrestricted net position balance in FY2025 of \$1,547,645 and \$7,066,491 respectfully.

In the Sewer Fund, \$1,045,888 for FY2025 will be committed to the fund stabilization requirements and \$1,547,645 will be available for funding infrastructure replacement. In the Water Fund, fund stabilization should be approximately \$908,098 in FY2025 with \$7,066,491 available for funding infrastructure replacement. Unrestricted Net position in the Airport Fund is projected at \$592,516 at the end of FY2025 with \$186,326 committed to fund stabilization. The Curtis D. Menard Memorial Sports Center net position is estimated at \$1,198,191 in FY2025, with \$909,968 committed to fund stabilization. General Fund transfers assist in helping stabilize the Airport and Sport Center funds while attempting to reach the fund stabilization goal of six months' operational reserve in each of these funds. However, if these funds continue to require assistance without increasing their operational revenues, the more difficult it will be for the City to continue to fund at this level.

### **Significant Changes**

Based on the FY2025 projections, the Sewer Fund balance will decrease to 1.2% due to the operating loss from operations. The Water Fund, Airport Fund, and the CMMSC Fund Balances increased or remained the same due to transfers from the General Fund to fund Capital Project construction and for operating transfers for the Airport and CMMSC Fund.



**Enterprise Funds**  
**Statement of Unassigned Net Position Summary**  
**for Fiscal Year 2025**

Fiscal Year 2025	Sewer (Fund 310)	Water (Fund 320)	Airport (Fund 330)	Curtis Menard Memorial Sports Center (Fund 340)	Total
Beginning net position, July 1, 2024	\$ 2,969,502	\$ 7,604,332	\$ 778,842	\$ 2,108,159	\$ 13,460,835
<b>Revenues:</b>					
Operating Revenue	1,754,852	2,203,600	159,000	953,000	5,070,452
Non-operating Revenue	42,000	73,000	-	-	115,000
Transfers In	760,000	3,300,000	1,523,801	1,447,135	7,030,936
<b>Total available funds</b>	<b>2,556,852</b>	<b>5,576,600</b>	<b>1,682,801</b>	<b>2,400,135</b>	<b>12,216,388</b>
<b>Expenditures:</b>					
Operating Expenditures	2,096,045	1,816,195	372,651	1,819,935	6,104,826
Capital Expenditures	760,000	3,300,000	1,310,000	528,000	5,898,000
Transfers Out	31,050	32,200	150	52,200	115,600
<b>Total use of funds</b>	<b>2,887,095</b>	<b>5,148,395</b>	<b>1,682,801</b>	<b>2,400,135</b>	<b>12,118,426</b>
<b>Net position</b>	2,639,259	8,032,537	778,842	2,108,159	13,558,797
<b>Estimated Non-spendable Net Position</b>					
Prepays & Inventory	(43,591)	(57,948)	-	-	(101,539)
<b>Restricted Net Position</b>					
Fund Stabilization	(1,048,023)	(908,098)	(186,326)	(909,968)	(3,052,415)
<b>FY2025 Ending Unassigned Net Position</b>	<b>\$ 1,547,645</b>	<b>\$ 7,066,491</b>	<b>\$ 592,516</b>	<b>\$ 1,198,191</b>	<b>\$ 10,404,843</b>

**Budget Detail  
For Fiscal Year 2025**

**Enterprise Funds  
Expense Summary**

	<b>FY2022</b>	<b>FY2023</b>	<b>FY2024</b>	<b>FY2025</b>	<b>Difference</b>	<b>% Diff</b>
	<b>Actual</b>	<b>Actual</b>	<b>Amended</b>	<b>Proposed</b>	<b>Between</b>	<b>Between</b>
			<b>Budget</b>	<b>Budget</b>	<b>FY2025</b>	<b>FY2025</b>
					<b>FY2024</b>	<b>FY2024</b>
<b><u>Sewer Fund (Fund 310):</u></b>						
Personnel	\$ 558,132	\$ 629,318	\$ 868,918	\$ 1,371,290	\$ 502,372	57.8%
Non-Personnel	345,096	385,544	599,638	724,755	125,117	20.9%
Depreciation	526,056	544,856	-	-	-	0.0%
Capital Projects	297,707	509,418	8,060,000	760,000	(7,300,000)	-90.6%
Interfund Transfers	32,100	32,100	31,050	31,050	-	0.0%
Fund Summary Total:	\$ 1,759,091	\$ 2,101,236	\$ 9,559,606	\$ 2,887,095	\$ (6,672,511)	-69.8%
<b><u>Water Fund (Fund 320):</u></b>						
Personnel	\$ 561,957	\$ 439,627	\$ 722,408	\$ 1,054,900	\$ 332,492	46.0%
Non-Personnel	390,260	388,744	663,031	761,295	98,264	14.8%
Depreciation	853,644	862,907	-	-	-	0.0%
Debt Service	5,452	-	-	-	-	0.0%
Capital Projects	154,513	625,351	5,367,378	3,300,000	(2,067,378)	-38.5%
Interfund Transfers	34,400	34,400	32,200	32,200	-	0.0%
Fund Summary Total:	\$ 2,000,226	\$ 2,351,029	\$ 6,785,017	\$ 5,148,395	\$ (1,636,622)	-24.1%
<b><u>Airport Fund (Fund 330):</u></b>						
Personnel	\$ 145,227	\$ 92,316	\$ 135,537	\$ 144,640	\$ 9,103	6.7%
Non-Personnel	143,498	164,970	190,926	218,011	27,085	14.2%
Capital Purchases	-	-	10,000	10,000	-	0.0%
Depreciation	759,232	795,046	-	-	-	0.0%
Capital Projects	430,848	300,131	685,000	1,310,000	625,000	91.2%
Interfund Transfers	300	300	150	150	-	0.0%
Fund Summary Total:	\$ 1,479,105	\$ 1,352,763	\$ 1,021,613	\$ 1,682,801	\$ 661,188	64.7%
<b><u>Curtis Menard Memorial Fund (Fund 340):</u></b>						
Personnel	\$ 541,857	\$ 656,919	\$ 935,904	\$ 1,131,750	\$ 195,846	20.9%
Non-Personnel	548,102	572,530	710,076	688,185	(21,891)	-3.1%
Depreciation	370,709	358,966	-	-	-	0.0%
Capital Projects	45,250	49,949	906,282	528,000	(378,282)	-41.7%
Interfund Transfers	9,400	9,400	12,200	52,200	40,000	327.9%
Fund Summary Total:	\$ 1,515,318	\$ 1,647,764	\$ 2,564,462	\$ 2,400,135	\$ (164,327)	-6.4%
<b><u>Total Enterprise Funds:</u></b>						
Personnel	\$ 1,807,173	\$ 1,818,180	\$ 2,662,767	\$ 3,702,580	\$ 1,039,813	39.1%
Non-Personnel	1,426,956	1,511,788	2,163,671	2,392,246	228,575	10.6%
Capital Purchases	-	-	10,000	10,000	-	0.0%
Depreciation	2,509,641	2,561,775	-	-	-	0.0%
Debt Service	5,452	-	-	-	-	0.0%
Capital Projects	928,318	1,484,849	15,018,660	5,898,000	(9,120,660)	-60.7%
Interfund Transfers	76,200	76,200	75,600	115,600	40,000	52.9%
Fund Summary Total:	\$ 6,753,740	\$ 7,452,792	\$ 19,930,698	\$ 12,118,426	\$ (7,812,272)	-39.2%

**SEWER UTILITY FUND**



**BUDGET SUMMARY**

**Mission**

Public Works Sewer Utilities’ mission is to preserve and expand the City’s sewer system infrastructure and provide quality service to protect public health and the environment.

**Program**

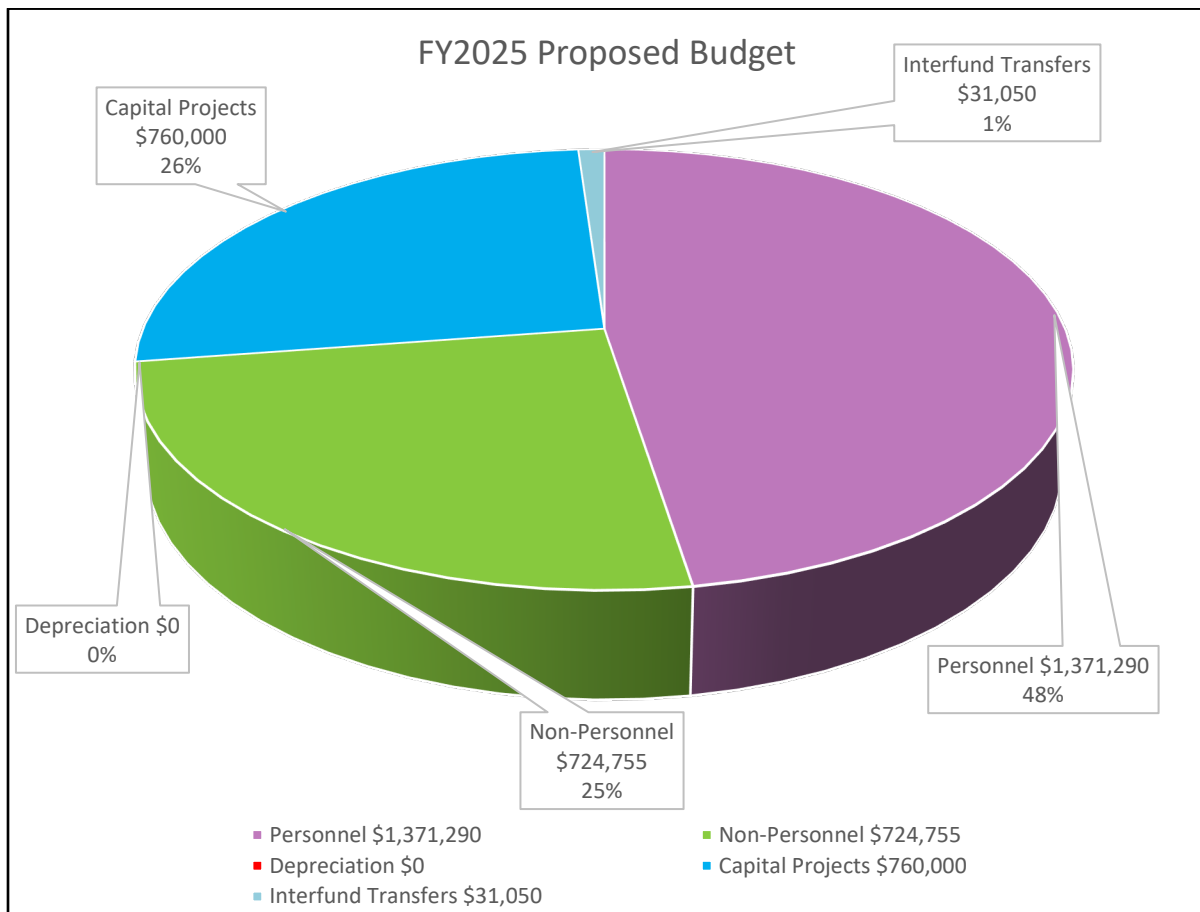
This fund accounts for the revenues and expenses to provide sewer service to the residents, businesses, and institutions within the City. All activities necessary to provide sewer services are accounted for in this fund, including but not limited to, administration, operations, maintenance, financing and related debt service, construction projects, billing, and collection.

**Personnel**

Position	Actual FY2021	Actual FY2023	Amended Budget FY2024	Adopted Budget FY2025	Difference in Staff Between FY2025 & FY2024
Wastewater Technician II	2.0	2.0	2.0	3.0	1.0
Wastewater Technician I	1.0	1.0	1.0	1.0	-
Water/Wastewater Technician	0.0	0.0	1.5	1.5	-
Operator in Training	1.0	1.0	.5	1.5	1.0
<b>Functional Total</b>	<b>4.0</b>	<b>4.0</b>	<b>5.0</b>	<b>7.0</b>	<b>2.0</b>
Positions Allocated (To)/From Other Departments					
Public Works Director (allocated from pw – administration)	.15	.15	.15	.15	-
Public Works Deputy Director (allocated from pw – administration)	.40	.40	.40	.40	-
Maintenance Supervisor – Utilities (allocated from water)	.50	.50	.50	.50	-
Finance Clerk II (allocated from finance)	.25	.25	.25	.25	-
Finance Clerk III (allocated from finance)	.50	.50	.50	.50	-
Operator in Training – Sewer (allocated from water)	.50	.50	0.0	0.0	-
<b>Department Total</b>	<b>6.30</b>	<b>6.30</b>	<b>6.80</b>	<b>8.80</b>	<b>2.0</b>

**Summary**

Description	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Proposed Budget	Difference Between FY2025 & FY2024	% Difference Between FY2025 & FY2024
Salaries	\$ 472,642	\$ 498,088	\$ 530,300	\$ 548,748	\$ 820,400	\$ 271,652	49.5%
Employee Benefits	85,490	131,230	320,170	320,170	550,890	237,720	72.1%
Prof. and Technical Services	9,815	6,904	15,155	13,537	15,330	1,793	13.2%
Repair and Maintenance	22,809	49,723	144,560	156,760	240,760	84,000	53.6%
Other Purchased Services	63,586	67,759	80,424	80,424	95,975	15,551	19.3%
Supplies	248,884	261,338	348,140	348,917	372,690	23,773	6.8%
Depreciation	526,056	544,856	-	-	-	-	0.0%
Capital Projects	297,707	509,418	8,060,000	8,060,000	760,000	(7,300,000)	-90.6%
Interfund Transfers	32,100	32,100	31,050	31,050	31,050	-	0.0%
<b>Total:</b>	<b>\$1,759,901</b>	<b>\$2,101,236</b>	<b>\$9,529,799</b>	<b>\$9,559,606</b>	<b>\$2,887,095</b>	<b>\$(6,672,511)</b>	<b>-69.8%</b>



### Significant Budget Changes

- Increase personnel by 2.0 FTE to address backlog in maintenance, inspections, repairs, unfunded mandates from Federal and State Government, and to provide support for utility locates and afterhours on-call coverage.
- The increased costs and occurrences in repairs and maintenance for collections and treatment. New pumps, controls, and monitoring systems at the treatment plant.
- Capital Project amounts decreased due to budget policy of not including any grants monies until the grants have been awarded to fund new sewer projects. The estimated projects included in the FY25 budget are projects funded through a transfer from General Fund.

### Department Statistics

Description	Actual FY2022	Actual FY 23	Amended Budget FY2024	Proposed Budget FY2025
Number of miles of main line	27.53	27.56	27.56	27.56
Number of sewer service customers	690	690	700	710
Number of sewer work orders	1,070	1,070	1,070	2,100

### Performance Goals, Objectives, and Measures

🎯 = Supports Council Goals and Initiatives.

No.	Performance Goals, Objectives & Measures	Actual FY2022	Actual FY2023	Estimated FY2024	Estimated FY2025
1 🎯	Provide quality sewer utility service to businesses, institutions, and residential customers.				
Objective	Ensure uninterrupted service to utility customers and the public.				
Measure					
a.	% of planned inspections completed on treatment plant, main line valves, pumps, tanks, and vaults.	95%	95%	95%	95%
2 🎯	To ensure sewer system meets community and environmental requirements.				
Objective	Ensure 100% compliance with state and federal regulations.				
Measure					
a.	Percent of monitoring samples in full compliance.	95%	95%	95%	95%
3 🎯	To ensure sewer rate structure provides suitable reserves at an equitable rate to the customer.				
Objective	Establish and maintain a minimum reserve (unrestricted net position) of 10% of the fund's capital assets.				
Measure					
a.	Reserve as a % of the fund's capital assets	16.01%	15.40%	6.61%	5.45%

### **Previous Year's Accomplishments**

- Inspected 100 septic tanks for replacement.
- Pumped 550 septic tanks (frozen tank
- Respond to 41 frozen sewers and pumped a total of 408 times.
- Pumped 550 septic tanks (frozen tanks required weekly pumping)
- Purchased 31 septic tanks for replacements, receiving volume discounts and enabling faster response time.
- Responded to 141 afterhours sewer emergency calls.
- Addressed more than 900 sewer locates requests for construction or repairs.

## Sewer Fund: 310

	FY2022 Actual	FY 2023 Actual	FY 24 Adopted Budget	FY2024 Amended Budget	FY2025 Proposed Budget
Operating Revenue	\$ 1,631,995	\$ 1,648,450	\$ 1,657,800	\$ 1,657,800	\$ 1,754,852
Operating Expenditures:					
Salaries	472,642	498,088	530,300	548,748	820,400
Employee benefits	85,490	131,230	320,170	320,170	550,890
Professional and technical services	9,815	6,904	15,155	13,537	15,330
Repair and maintenance	320,516	559,141	8,204,560	8,216,760	1,000,760
Other purchased services	63,588	67,579	80,424	80,424	95,975
Supplies	248,884	261,338	348,140	348,917	372,690
Total operating expenses	1,200,935	1,524,280	9,498,749	9,528,556	2,856,045
Operating income (loss) before depreciation	431,060	124,170	(7,840,949)	(7,870,756)	(1,101,193)
Depreciation	526,056	544,856	-	-	-
<b>Total operating income (loss)</b>	<b>\$ (94,996)</b>	<b>\$ (420,686)</b>	<b>\$ (7,840,949)</b>	<b>\$ (7,870,756)</b>	<b>\$ (1,101,193)</b>
Non-Operating Revenues (expenses):					
Payments in lieu of assessments	15,388	4,724	15,000	15,000	20,000
Other	1,093	259	-	-	-
Non-operating grants	123,637	-	5,700,000	5,700,000	-
Investment income	403	28,544	-	-	22,000
Proceeds on disposal of capital assets (Loss)	6,900	2,100	-	-	-
State PERS relief	109	(14,252)	-	-	-
Net nonoperating revenues (expenses)	147,530	21,375	5,715,000	5,715,000	42,000
Income (Loss) before transfers, contributions and special item	52,534	(399,311)	(2,125,949)	(2,155,756)	(1,059,193)
Transfers out	(32,100)	(32,100)	(31,050)	(31,050)	(31,050)
Capital contributions	-	-	-	-	760,000
<b>Change in net position</b>	<b>\$ 20,434</b>	<b>\$ (431,411)</b>	<b>\$ (2,156,999)</b>	<b>\$ (2,186,806)</b>	<b>\$ (330,243)</b>
<b>Beginning net position</b>	<b>\$ 17,769,068</b>	<b>\$ 17,789,502</b>	<b>\$ 17,358,091</b>	<b>\$ 17,358,091</b>	<b>\$ 15,171,285</b>
<b>Ending net position</b>	<b>\$ 17,789,502</b>	<b>\$ 17,358,091</b>	<b>\$ 15,201,092</b>	<b>\$ 15,171,285</b>	<b>\$ 14,841,042</b>
Land	\$ 964,024	\$ 964,024	\$ 964,024	\$ 964,024	\$ 964,024
Depreciable assets	27,279,051	27,445,037	27,445,037	27,445,037	27,445,037
Total property, plant and equipment	28,243,075	28,409,061	28,409,061	28,409,061	28,409,061
Less accumulated depreciation	(15,662,422)	(16,207,278)	(16,207,278)	(16,207,278)	(16,207,278)
Net depreciable assets	\$ 12,580,653	\$ 12,201,783	\$ 12,201,783	\$ 12,201,783	\$ 12,201,783
% of assets depreciated	57.4%	59.1%	59.1%	59.1%	59.1%
<b>Non-Spendable:</b>					
Net investment in capital assets:					
Net depreciable assets	\$ 12,580,653	\$ 12,201,783	\$ 12,201,783	\$ 12,201,783	\$ 12,201,783
Net investment in capital assets	12,580,653	12,201,783	12,201,783	12,201,783	12,201,783
Prepaid expenses	14,810	17,761	25,000	-	-
Inventory	57,949	43,591	65,000	43,591	43,591
Total non-spendable net position	\$ 12,653,412	\$ 12,263,135	\$ 12,291,783	\$ 12,245,374	\$ 12,245,374
<b>Restricted:</b>					
Fund stabilization req.	614,949	719,375	1,048,023	1,048,023	1,048,023
Number of months operating fund balance	6.0	6.0	1.0	1.0	4.0
Total restricted net position	\$ 614,949	\$ 719,375	\$ 1,048,023	\$ 1,048,023	\$ 1,048,023
<b>Unrestricted:</b>					
Unassigned	\$ 4,521,141	\$ 4,375,581	\$ 1,861,286	\$ 1,877,888	\$ 1,547,645
Total unrestricted net position	\$ 4,521,141	\$ 4,375,581	\$ 1,861,286	\$ 1,877,888	\$ 1,547,645
<b>Total net position</b>	<b>\$ 17,789,502</b>	<b>\$ 17,358,091</b>	<b>\$ 15,201,092</b>	<b>\$ 15,171,285</b>	<b>\$ 14,841,042</b>

City of Wasilla  
For Fiscal Year 2025

Sewer Fund  
Expense Summary

Account	Description	FY2022	FY2023	FY2024	FY2024	FY2025	Difference	% Diff
		Actual	Actual	Adopted Budget	Amended Budget	Adopted Budget	Between FY2025 FY2024	Between FY2025 FY2024
10 10	Regular	\$ 443,835	\$ 463,424	\$ 492,100	\$ 510,548	\$ 783,300	\$ 272,752	53.4%
10 30	Overtime	28,807	34,664	38,200	38,200	37,100	(1,100)	-2.9%
10 99	Salary Allocation	-	-	-	-	-	-	0.0%
	Personnel Services	472,642	498,088	530,300	548,748	820,400	271,652	49.5%
20 10	Group Insurance	127,357	131,788	149,800	149,800	233,300	83,500	55.7%
20 20	FICA	6,994	7,055	7,700	7,700	12,000	4,300	55.8%
20 30	PERS	139,972	123,053	115,400	115,400	231,400	116,000	100.5%
20 31	PERS-GASB 68 Contra Exp.	(229,100)	(171,092)	-	-	-	-	0.0%
20 40	SBS	29,340	29,843	32,700	32,700	50,400	17,700	54.1%
20 50	Unemployment	2,786	2,834	3,100	3,100	5,000	1,900	61.3%
20 60	Workers' Compensation	8,141	7,749	11,470	11,470	18,790	7,320	63.8%
20 99	Benefit Allocation	-	-	-	-	-	-	0.0%
	Personnel Svcs-Benefit	85,490	131,230	320,170	320,170	550,890	230,720	72.1%
30 31	Accounting & Auditing	6,277	2,154	3,325	3,907	3,500	(407)	-10.4%
30 34	Other	3,538	4,750	11,830	9,630	11,830	2,200	0.0%
	Professional Services	9,815	6,904	15,155	13,537	15,330	1,793	13.2%
40 12	Waste Disposal	1,681	1,575	2,200	2,200	2,200	-	0.0%
40 20	Cleaning	-	-	700	700	700	-	0.0%
40 30	Repair & Maintenance	8,227	31,155	82,180	92,180	169,180	77,000	83.5%
40 31	Computer Software Maint	12,901	14,777	19,380	21,580	28,580	7,000	32.4%
40 40	Rentals	-	366	1,000	1,000	1,000	-	0.0%
40 91	Contractual Services	-	1,850	39,100	39,100	39,100	-	0.0%
	Purchased-Property	22,809	49,723	144,560	156,760	240,760	84,000	53.6%
45 2	Septic Tank Replacement	20,052	151,370	275,000	275,000	500,000	225,000	81.8%
45 10	Treatment Plant Addition	-	-	-	-	150,000	150,000	0.0%
45 15	Plant Expansion	-	-	-	-	-	-	0.0%
45 20	Sewer Repairs	25,716	40,428	150,000	150,000	-	(150,000)	-100.0%
45 21	Security Cameras - City	-	-	-	-	-	-	0.0%
45 25	Sewer Plant Exp-State	-	-	-	-	-	-	0.0%
45 28	Hermon Rd Sewer Assmnt	-	-	-	-	-	-	0.0%
45 29	Treatment Plant Imp-State	123,637	324,414	-	-	-	-	0.0%
45 30	Pumper Truck	-	-	350,000	350,000	-	(350,000)	-100.0%
45 31	Security Cameras/Repairs	963	-	20,000	20,000	-	(20,000)	-100.0%
45 32	Sewer Property Acq.	-	-	-	-	-	-	0.0%
45 33	Rebuild Pumper Truck	-	-	-	-	-	-	0.0%
45 34	Land Acquisition	-	-	-	-	-	-	0.0%
45 35	Sewer Treatment Plant Imp	127,339	-	-	-	-	-	0.0%
45 36	ARPA NEU Sewer	-	-	-	-	-	-	0.0%
45 37	Hurly Cir Sewer Ext	26,948	159,192	-	-	-	-	0.0%
45 38	Treatmet Plant Fed	-	-	-	5,700,000	-	(5,700,000)	0.0%
45 39	Treatment Plant - City	-	-	-	1,140,000	-	(1,140,000)	0.0%
45 40	Treatment Plant Exp	-	-	-	250,000	-	(250,000)	0.0%
45 41	Forklift Replacement	-	-	-	100,000	-	(100,000)	0.0%
45 42	Plant Control System	-	-	-	75,000	-	(75,000)	0.0%
45 43	Mobile Equipment	-	-	-	-	-	-	0.0%
45 98	Proposed Budget	-	-	7,265,000	-	110,000	110,000	100.0%
45 99	Contra Clearing Account	(26,948)	(165,986)	-	-	-	-	0.0%
	Construction Services	297,707	509,418	8,060,000	8,060,000	760,000	(7,300,000)	-90.6%
50 20	Insurance	31,055	29,873	36,699	36,699	40,000	3,301	9.0%
50 30	Communications	13,944	15,104	14,150	14,150	14,150	-	0.0%
50 50	Printing & Binding	936	1,003	1,500	1,500	3,000	1,500	100.0%
50 81	Travel	-	-	300	300	300	-	0.0%
50 82	Staff Development	2,270	1,918	4,300	4,300	14,700	10,400	241.9%
50 85	Dues & Subscriptions	1,745	1,325	1,895	1,895	2,245	350	18.5%
50 90	Other Purchased Services	13,562	16,858	19,580	19,580	19,580	-	0.0%
	Other Purchased Services	63,512	66,081	78,424	78,424	93,975	15,551	19.8%
60 10	General Supplies	7,831	22,097	19,865	20,165	29,915	9,750	48.4%
60 15	Small Tools & Equipment	3,462	311	13,875	13,575	27,875	14,300	105.3%
60 16	Uniforms & Clothing	516	1,993	2,500	2,500	3,000	500	20.0%
60 21	Natural Gas	20,731	19,457	25,000	25,000	25,000	-	0.0%
60 22	Electricity	122,272	139,508	128,900	128,900	128,900	-	0.0%
60 25	Gasoline	26,558	26,481	33,000	33,000	33,000	10,000	43.5%
60 99	Inventory Clearing	67,514	51,491	125,000	135,777	125,000	(10,777)	-7.9%
	Supplies	248,884	261,338	348,140	348,917	372,690	23,773	6.8%
80 60	Depreciation	526,056	544,856	-	-	-	-	0.0%
80 70	Uncollectible Accounts	76	1,498	2,000	2,000	2,000	-	0.0%
	Other Expenses	526,132	546,354	2,000	2,000	2,000	-	0.0%
99 12	Vehicle Fund	30,000	30,000	30,000	30,000	30,000	-	0.0%
99 17	Technology Replacement	2,100	2,100	1,050	1,050	1,050	-	0.0%
	Interfund Transfers	32,100	32,100	31,050	31,050	31,050	-	0.0%
	Division Total:	\$ 1,759,091	\$ 2,101,236	\$ 9,529,799	\$ 9,559,606	\$ 2,887,095	\$ (6,672,511)	-69.8%



City of Wasilla  
For Fiscal Year 2025

Sewer Fund  
Expense Summary

	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Proposed Budget	Difference Between FY2025 FY2024	% Diff Between FY2025 FY2024
<b>Summary:</b>							
Salaries	\$ 472,642	\$ 498,088	\$ 530,300	\$ 548,748	\$ 820,400	\$ 271,652	49.5%
Employee Benefits	85,490	131,230	320,170	320,170	550,890	230,720	72.1%
Prof. and technical services	9,815	6,904	15,155	13,537	15,330	1,793	13.2%
Repair and maintenance	22,809	49,723	144,560	156,760	240,760	84,000	53.6%
Other purchased services	63,588	67,579	80,424	80,424	95,975	15,551	19.3%
Supplies	248,884	261,338	348,140	348,917	372,690	23,773	6.8%
Capital Purchases	-	-	-	-	-	-	0.0%
Depreciation	526,056	544,856	-	-	-	-	0.0%
Capital Projects	297,707	509,418	8,060,000	8,060,000	760,000	(7,300,000)	-90.6%
Interfund Transfers	32,100	32,100	31,050	31,050	31,050	-	0.0%
Division Summary Total:	\$ 1,759,091	\$ 2,101,236	\$ 9,529,799	\$ 9,559,606	\$ 2,887,095	\$ (6,672,511)	-69.8%

**City of Wasilla  
Budget Detail  
For Fiscal Year 2025**

Fund: Sewer Fund (310)  
Department: Public Works (43)  
Division: General Administration (51)

Account	Description	FY2022 Actual	FY2023 Actual	FY2024	FY2024	FY2025	Difference	% Diff
				Adopted Budget	Amended Budget	Proposed Budget	Between FY2025 FY2024	Between FY2024 FY2023
10 10	Regular	\$ 112,550	\$ 118,029	\$ 127,800	\$ 141,128	\$ 203,600	\$ 62,472	44.3%
10 30	Overtime	932	3,485	1,600	1,600	1,900	300	18.8%
	Personnel Services	113,482	121,514	129,400	142,728	205,500	62,772	44.0%
20 10	Group Insurance	20,815	21,293	24,800	24,800	36,600	11,800	47.6%
20 20	FICA	1,786	1,726	1,900	1,900	3,000	1,100	57.9%
20 30	PERS	35,162	29,147	28,200	28,200	56,500	28,300	100.4%
20 31	PERS-GASB 68 Contra Exp.	(229,100)	(171,092)	-	-	-	-	0.0%
20 40	SBS	7,321	7,312	8,000	8,000	12,600	4,600	57.5%
20 50	Unemployment	491	536	500	500	800	300	60.0%
20 60	Workers' Compensation	1,289	1,217	3,020	3,020	4,980	1,960	64.9%
	Personnel Svcs-Benefit	(162,236)	(109,861)	66,420	66,420	114,480	48,060	72.4%
30 31	Accounting & Auditing	6,277	2,154	3,325	3,907	3,500	(407)	-10.4%
30 34	Other	-	-	3,430	1,230	3,430	2,200	178.9%
	Professional Services	6,277	2,154	6,755	5,137	6,930	1,793	34.9%
40 12	Waste Disposal	1,681	1,575	2,200	2,200	2,200	-	0.0%
40 30	Repair & Maintenance	4,076	8,468	14,680	24,680	28,680	4,000	16.2%
40 31	Computer Software Maint	-	-	500	2,700	9,000	6,300	233.3%
40 40	Rentals	-	366	1,000	1,000	1,000	-	0.0%
	Purchased-Property	5,757	10,409	18,380	30,580	40,880	10,300	33.7%
50 20	Insurance	21,921	20,719	24,562	24,562	26,600	2,038	8.3%
50 30	Communications	7,757	8,698	10,250	10,250	10,250	-	0.0%
50 81	Travel	-	-	300	300	300	-	0.0%
50 82	Staff Development	2,270	1,918	4,300	4,300	14,700	10,400	241.9%
50 85	Dues & Subscriptions	1,745	1,025	1,895	1,895	2,245	350	18.5%
50 90	Other Purchased Services	408	491	380	380	380	-	0.0%
	Other Purchased Services	34,101	32,851	41,687	41,687	54,475	12,788	30.7%
60 10	General Supplies	2,702	3,957	2,800	3,100	6,800	3,700	119.4%
60 15	Small Tools & Equipment	369	300	1,000	700	1,000	300	42.9%
60 16	Uniforms & Clothing	516	1,993	2,500	2,500	3,000	500	20.0%
60 25	Gasoline	26,558	26,481	33,000	23,000	33,000	10,000	43.5%
	Supplies	30,145	32,731	39,300	29,300	43,800	14,500	49.5%
	Division Total:	\$ 27,526	\$ 89,798	\$ 301,942	\$ 315,852	\$ 466,065	\$ 150,213	47.6%

<b>Summary:</b>								
Salaries	\$ 113,482	\$ 121,514	\$ 129,400	\$ 142,728	\$ 205,500	\$ 62,772		44.0%
Employee Benefits	(162,236)	(109,861)	66,420	66,420	114,480	48,060		72.4%
Prof. and technical services	6,277	2,154	6,755	5,137	6,930	1,793		34.9%
Repair and maintenance	5,757	10,409	18,380	30,580	40,880	10,300		33.7%
Other purchased services	34,101	32,851	41,687	41,687	54,475	12,788		30.7%
Supplies	30,145	32,731	39,300	29,300	43,800	14,500		49.5%
Division Summary Total:	\$ 27,526	\$ 89,798	\$ 301,942	\$ 315,852	\$ 466,065	\$ 150,213		47.6%

**City of Wasilla  
Budget Detail  
For Fiscal Year 2025**

Fund: Sewer Fund (310)  
 Department: Public Works (43)  
 Division: Customer Accounting Services (52)

Account	Description	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Proposed Budget	Difference	% Diff
							Between FY2025 FY2024	Between FY2025 FY2024
10 10	Regular	\$ 36,602	\$ 41,293	\$ 44,100	\$ 49,220	\$ 54,700	\$ 5,480	11.1%
10 20	Temporary	-	-				-	#DIV/0!
10 30	Overtime	52	560	100	100	200	100	100.0%
	Personnel Services	36,654	41,853	44,200	49,320	54,900	5,580	11.3%
20 10	Group Insurance	15,146	15,632	17,700	17,700	17,800	100	0.6%
20 20	FICA	528	591	600	600	800	200	33.3%
20 30	PERS	10,286	10,164	9,600	9,600	12,100	2,500	26.0%
20 40	SBS	2,233	2,502	2,700	2,700	3,400	700	25.9%
20 50	Unemployment	303	333	400	400	400	-	0.0%
20 60	Workers' Compensation	77	73	100	100	120	20	20.0%
	Personnel Svcs-Benefit	28,573	29,295	31,100	31,100	34,620	3,520	11.3%
40 31	Computer Software Maint	12,901	14,777	13,880	13,880	14,580	700	5.0%
	Purchased-Property	12,901	14,777	13,880	13,880	14,580	700	5.0%
50 20	Insurance	1,082	942	1,255	1,255	1,400	145	11.6%
50 30	Communications	6,187	6,406	3,900	3,900	3,900	-	0.0%
50 50	Printing & Binding	936	1,003	1,500	1,500	3,000	1,500	100.0%
50 90	Other Purchased Services	13,154	16,367	19,200	19,200	19,200	-	0.0%
	Other Purchased Services	21,359	24,718	25,855	25,855	27,500	1,645	6.4%
60 10	General Supplies	247	162	940	940	940	-	0.0%
60 15	Small Tools & Equipment	-	-	1,875	1,875	1,875	-	0.0%
	Supplies	247	162	2,815	2,815	2,815	-	0.0%
80 70	Uncollectible Accounts	74	1,498	2,000	2,000	2,000	-	0.0%
	Other Expenses	74	1,498	2,000	2,000	2,000	-	0.0%
Division Total:		\$ 99,808	\$ 112,303	\$ 119,850	\$ 124,970	\$ 136,415	\$ 11,445	9.2%

<b>Summary:</b>								
Salaries	\$ 36,654	\$ 41,853	\$ 44,200	\$ 49,320	\$ 54,900	\$ 5,580	11.3%	
Employee Benefits	28,573	29,295	31,100	31,100	34,620	3,520	11.3%	
Repair and maintenance	12,901	14,777	13,880	13,880	14,580	700	5.0%	
Other purchased services	21,433	26,216	27,855	27,855	29,500	1,645	5.9%	
Supplies	247	162	2,815	2,815	2,815	-	0.0%	
Division Summary Total:	\$ 99,808	\$ 112,303	\$ 119,850	\$ 124,970	\$ 136,415	\$ 11,445	9.2%	

**City of Wasilla  
Budget Detail  
For Fiscal Year 2025**

Fund: Sewer Fund (310)  
 Department: Public Works (43)  
 Division: Treatment Operations & Maintenance (53)

Account	Description	FY2022 Actual	FY2023 Actual	FY2024	FY2024	FY2025	Difference	% Diff
				Adopted Budget	Amended Budget	Proposed Budget	Between FY2025 FY2024	Between FY2025 FY2024
10 10	Regular	\$ 145,729	\$ 149,541	\$ 156,300	\$ 156,300	\$ 222,400	\$ 66,100	42.3%
10 30	Overtime	12,451	15,284	17,800	17,800	15,200	(2,600)	-14.6%
	Personnel Services	158,180	164,825	174,100	174,100	237,600	63,500	36.5%
20 10	Group Insurance	41,635	43,176	48,900	48,900	75,200	26,300	53.8%
20 20	FICA	2,288	2,342	2,500	2,500	3,500	1,000	40.0%
20 30	PERS	45,948	41,200	38,100	38,100	65,200	27,100	71.1%
20 40	SBS	9,672	9,902	10,700	10,700	14,600	3,900	36.4%
20 50	Unemployment	911	896	1,000	1,000	1,600	600	60.0%
20 60	Workers' Compensation	3,229	3,174	4,080	4,080	5,810	1,730	42.4%
	Personnel Svcs-Benefit	103,683	100,690	105,280	105,280	165,910	60,630	57.6%
30 34	Other	3,538	4,750	8,400	8,400	8,400	-	0.0%
	Professional Services	3,538	4,750	8,400	8,400	8,400	-	0.0%
40 20	Cleaning	-	-	700	700	700	-	0.0%
40 30	Repair & Maintenance	3,622	8,221	40,500	40,500	90,500	50,000	123.5%
40 31	Computer Software Maint	-	-	5,000	5,000	5,000	-	0.0%
40 91	Contractual Services	-	1,850	9,100	9,100	9,100	-	0.0%
	Purchased-Property	3,622	10,071	55,300	55,300	105,300	50,000	90.4%
50 20	Insurance	3,838	4,041	5,355	5,355	5,800	445	8.3%
50 85	Dues & Subscriptions	-	300	-	-	-	-	0.0%
	Other Purchased Services	3,838	4,341	5,355	5,355	5,800	445	8.3%
60 10	General Supplies	2,164	1,325	6,325	6,325	6,875	550	8.7%
60 15	Small Tools & Equipment	78	-	2,500	2,500	5,000	2,500	100.0%
60 21	Natural Gas	20,731	19,457	25,000	25,000	25,000	-	0.0%
60 22	Electricity	116,790	135,244	124,000	124,000	124,000	-	0.0%
60 99	Inventory Clearing	67,514	51,491	125,000	135,777	125,000	(10,777)	-7.9%
	Supplies	207,277	207,517	282,825	293,602	285,875	(7,727)	-2.6%
Division Total:		\$ 480,138	\$ 492,194	\$ 631,260	\$ 642,037	\$ 808,885	\$ 166,848	26.0%

<b>Summary:</b>								
Salaries	\$ 158,180	\$ 164,825	\$ 174,100	\$ 174,100	\$ 237,600	\$ 63,500	36.5%	
Employee Benefits	103,683	100,690	105,280	105,280	165,910	60,630	57.6%	
Prof. and technical services	3,538	4,750	8,400	8,400	8,400	-	0.0%	
Repair and maintenance	3,622	10,071	55,300	55,300	105,300	50,000	90.4%	
Other purchased services	3,838	4,341	5,355	5,355	5,800	445	8.3%	
Supplies	207,277	207,517	282,825	293,602	285,875	(7,727)	-2.6%	
Division Summary Total:	\$ 480,138	\$ 492,194	\$ 631,260	\$ 642,037	\$ 808,885	\$ 166,848	26.00%	

**City of Wasilla  
Budget Detail  
For Fiscal Year 2025**

Fund: Sewer Fund (310)  
 Department: Public Works (43)  
 Division: Collection System Operations & Maintenance (54)

Account		Description	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Proposed Budget	Difference Between FY2025 FY2024	% Diff Between FY2025 FY2024
10	10	Regular	\$ 148,954	\$ 154,561	\$ 163,900	\$ 163,900	\$ 302,600	\$ 138,700	84.6%
10	30	Overtime	15,372	15,335	18,700	18,700	19,800	1,100	5.9%
		Personnel Services	164,326	169,896	182,600	182,600	322,400	139,800	76.6%
20	10	Group Insurance	49,761	51,687	58,400	58,400	103,700	45,300	77.6%
20	20	FICA	2,392	2,396	2,700	2,700	4,700	2,000	74.1%
20	30	PERS	48,576	42,542	39,500	39,500	97,600	58,100	147.1%
20	40	SBS	10,114	10,127	11,300	11,300	19,800	8,500	75.2%
20	50	Unemployment	1,081	1,069	1,200	1,200	2,200	1,000	83.3%
20	60	Workers' Compensation	3,546	3,285	4,270	4,270	7,880	3,610	84.5%
		Personnel Svcs-Benefit	115,470	111,106	117,370	117,370	235,880	118,510	101.0%
40	30	Repair & Maintenance	529	14,466	27,000	27,000	50,000	23,000	85.2%
40	91	Contractual Services	-	-	30,000	30,000	30,000	-	0.0%
		Purchased-Property	529	14,466	57,000	57,000	80,000	23,000	40.4%
50	20	Insurance	4,214	4,171	5,527	5,527	6,200	673	12.2%
		Other Purchased Services	4,214	4,171	5,527	5,527	6,200	673	12.2%
60	10	General Supplies	2,718	16,653	9,800	9,800	15,300	5,500	56.1%
60	15	Small Tools & Equipment	3,015	11	8,500	8,500	20,000	11,500	135.3%
60	22	Electricity	5,482	4,264	4,900	4,900	4,900	-	0.0%
		Supplies	11,215	20,928	23,200	23,200	40,200	17,000	73.3%
80	60	Depreciation	526,056	544,856	-	-	-	-	0.0%
		Other Expenses	526,056	544,856	-	-	-	-	0.0%
Division Total:			\$ 821,810	\$ 865,423	\$ 385,697	\$ 385,697	\$ 684,680	\$ 298,983	77.5%

<b>Summary:</b>								
Salaries	\$ 164,326	\$ 169,896	\$ 182,600	\$ 182,600	\$ 322,400	\$ 139,800	76.6%	
Employee Benefits	115,470	111,106	117,370	117,370	235,880	118,510	101.0%	
Repair and maintenance	529	14,466	57,000	57,000	80,000	23,000	40.4%	
Other purchased services	4,214	4,171	5,527	5,527	6,200	673	12.2%	
Supplies	11,215	20,928	23,200	23,200	40,200	17,000	73.3%	
Depreciation	526,056	544,856	-	-	-	-	0.0%	
Division Summary Total:	\$ 821,810	\$ 865,423	\$ 385,697	\$ 385,697	\$ 684,680	\$ 298,983	77.5%	

**City of Wasilla  
Budget Detail  
For Fiscal Year 2025**

Fund: Sewer Fund (310)  
Department: Public Works (43)  
Division: Capital Projects (59)

Account	Description	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Proposed Budget	Difference	% Diff
							Between FY2025 FY2024	Between FY2025 FY2024
45 2	Septic Tank Replacement	\$ 20,052	\$ 151,370	\$ 275,000	\$ 275,000	\$ 500,000	\$ 225,000	81.8%
45 20	Sewer Repairs	25,716	40,428	150,000	150,000	150,000	-	0.0%
45 29	Treatment Plant Imp-State	123,637	-	-	-	-	-	0.0%
45 30	Pumper Truck	-	-	350,000	350,000	-	(350,000)	-100.0%
45 31	Security Cameras/Repairs	963	-	20,000	20,000	-	(20,000)	-100.0%
45 35	Sewer Treatment Plant Imp	127,339	324,414	-	-	-	-	0.0%
45 36	ARPA NEU Sewer	-	-	-	-	-	-	0.0%
45 37	Hurly Cir Sewer Ext	26,948	159,192	-	-	-	-	0.0%
45 38	Treatmet Plant Fed	-	-	-	5,700,000	-	(5,700,000)	-100.0%
45 39	Treatment Plant - City	-	-	-	1,140,000	-	(1,140,000)	-100.0%
45 40	Treatment Plant Exp	-	-	-	250,000	-	(250,000)	-100.0%
45 41	Forklift Replacement	-	-	-	100,000	-	(100,000)	-100.0%
45 42	Plant Control System	-	-	-	75,000	-	(75,000)	-100.0%
45 43	Mobile Equipment	-	-	-	-	-	-	0.0%
45 98	Proposed Budget	-	-	7,265,000	-	110,000	110,000	100.0%
45 99	Contra Clearing Account	(26,948)	(165,986)	-	-	-	-	0.0%
Construction Services		297,707	509,418	8,060,000	8,060,000	760,000	(7,300,000)	-90.6%
Division Total:		\$ 297,707	\$ 509,418	\$ 8,060,000	\$ 8,060,000	\$ 760,000	\$ (7,300,000)	-90.6%

<b>Summary:</b>								
Capital Projects	\$ 297,707	\$ 509,418	\$ 8,060,000	\$ 8,060,000	\$ 760,000	\$ (7,300,000)		-90.6%
Division Summary Total:	\$ 297,707	\$ 509,418	\$ 8,060,000	\$ 8,060,000	\$ 760,000	\$ (7,300,000)		-90.6%

Fund: Sewer Fund (310)  
Department: Public Works (43)  
Division: Non-Departmental (90)

Account	Description	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2024=5 Proposed Budget	Difference	% Diff
							Between FY2025 FY2024	Between FY2025 FY2024
99 12	Vehicle Fund	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ -	0.00%
99 17	Technology Replacement	2,100	2,100	1,050	1,050	1,050	-	0.00%
Interfund Transfers		32,100	32,100	31,050	31,050	31,050	-	0.00%
Division Total:		\$ 32,100	\$ 32,100	\$ 31,050	\$ 31,050	\$ 31,050	\$ -	0.00%

<b>Summary:</b>								
Interfund Transfers	\$ 32,100	\$ 32,100	\$ 31,050	\$ 31,050	\$ 31,050	\$ -		0.00%
Division Summary Total:	\$ 32,100	\$ 32,100	\$ 31,050	\$ 31,050	\$ 31,050	\$ -		0.00%

## WATER UTILITY FUND



## BUDGET SUMMARY

### Mission

Public Works Water Utilities mission is to preserve and expand the city's water system infrastructure and provide quality drinking water and fire protection for the community.

### Program

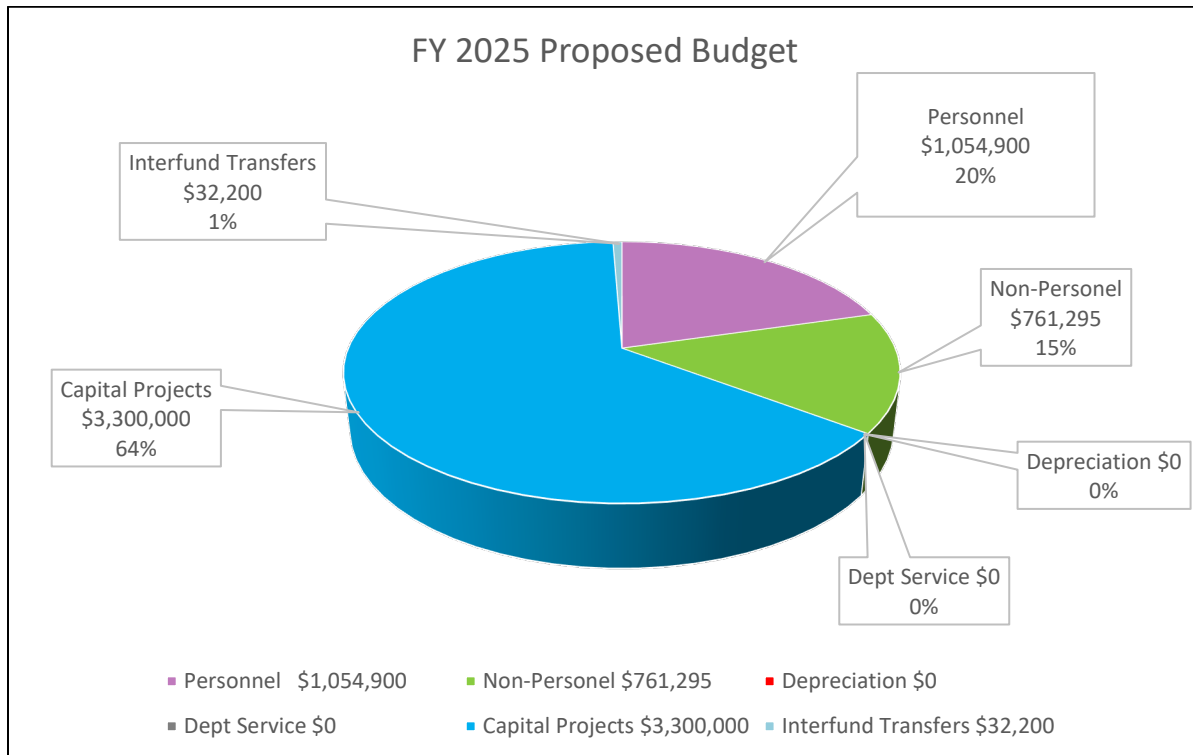
This fund accounts for the revenues and expenses to provide water services to the residents, businesses, and institutions of the City. All activities necessary to provide water services are accounted for in this fund, including but not limited to, administration, operations, maintenance, financing and related debt service, construction projects and billing and collection.

### Personnel

Position	Actual FY2022	Actual FY2023	Amended Budget FY2024	Adopted Budget FY2025	Difference in Staff Between FY2025 & FY2024
Maintenance Supervisor – Utilities	1.0	1.0	1.0	2.0	1.0
Water Technician II	1.0	1.0	1.0	1.0	0.0
Water Technician I	1.0	1.0	1.0	1.0	0.0
Water/Wastewater Technician	0.0	0.0	0.0	0.0	0.0
Operator in Training	2.0	2.0	2.0	3.0	1.0
<b>Functional Total</b>	<b>5.0</b>	<b>5.0</b>	<b>5.0</b>	<b>7.0</b>	<b>2.0</b>
Positions Allocated (To)/From Other Departments					
Public Works Director (allocated from pw – administration)	.15	.15	.15	.15	0.0
Public Works Deputy Director (allocated from pw – administration)	.40	.40	.40	.40	0.0
Maintenance Supervisor – Utilities (allocated to sewer)	(.50)	(.50)	(.50)	(.50)	0.0
Finance Clerk II (allocated from finance)	.25	.25	.25	.25	0.0
Finance Clerk III (allocated from finance)	.50	.50	.50	.50	0.0
Operator in Training – Water (allocated to sewer)	(.50)	(.50)	0.00	0.00	0.0
<b>Department Total</b>	<b>5.30</b>	<b>5.30</b>	<b>5.80</b>	<b>7.80</b>	<b>2.00</b>

**Summary**

Description	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Proposed Budget	Difference Between FY2025 & FY2024	% Difference Between FY2025 & FY2024
Salaries	\$ 380,228	\$ 394,585	\$ 439,700	\$ 458,148	\$ 632,400	\$ 174,252	38.0%
Employee Benefits	181,729	45,042	264,260	264,260	422,500	158,240	59.9%
Prof. and Technical Services	27,049	22,244	73,507	73,651	74,550	899	1.2%
Repair and Maintenance	56,311	47,288	162,045	164,740	199,415	34,675	21.1%
Other Purchased Services	89,264	91,519	113,670	112,675	118,165	5,490	4.9%
Supplies	217,636	227,693	312,965	311,965	369,165	57,200	18.3%
Depreciation	853,644	862,907	-	-	-	-	0.0%
Debt Service	5,452	-	-	-	-	-	0.0%
Capital Projects	154,513	625,351	8,028,638	5,367,378	3,300,000	(2,107,378)	-38.5%
Interfund Transfers	34,400	34,400	32,200	32,200	32,200	-	0.0%
<b>Total:</b>	<b>\$2,000,226</b>	<b>\$2,351,029</b>	<b>\$9,426,985</b>	<b>\$6,785,017</b>	<b>\$5,148,395</b>	<b>\$(1,676,622)</b>	<b>-24.1%</b>





**Significant Budget Changes**

- Personnel cost increases due to increase in staff members of 2.0 FTE to address backlog in maintenance, inspections and repairs, unfunded governmental mandates, and to provide support for utility locates and afterhours on-call coverage.
- Capital Project decreased due to budget policy of not including any grants monies until the grants have been awarded to fund new water projects. The estimated projects included in the FY 25 budget are projects funded through a transfer from General Fund.

**Department Statistics**

Description	Actual FY2022	Actual FY2023	Adopted Budget FY2024	Adopted Budget FY2025
Total miles of main water line	48.95	49.97	49.97	49.97
Total water service customers	1,665	1,665	1,690	1,710
Total water inspections (work orders)	1,850	1,850	3,300	5,940

**Performance Goals, Objectives, and Measures**

🎯 = Supports Council Goals and Initiatives.

No.	Performance Goals, Objectives & Measures	Actual FY2022	Actual FY2023	Estimated FY2024	Estimated FY2025
1 🎯	Provide quality sewer utility service to businesses, institutions, and residential customers.				
Objective	Ensure uninterrupted service to utility customers and the public.				
Measure					
a.	% of planned inspections completed on treatment plant, main line valves, pumps, tanks, and vaults.	50%	50%	50%	65%
2 🎯	To ensure sewer system meets community and environmental requirements.				
Objective	Ensure 100% compliance with state and federal regulations.				
Measure					
a.	Percent of monitoring samples in full compliance.	99%	99%	99%	99%
3 🎯	To ensure sewer rate structure provides suitable reserves at an equitable rate to the customer.				
Objective	Establish and maintain a minimum reserve (unrestricted net position) of 10% of the fund’s capital assets.				
Measure					
a.	Reserve as a % of the fund’s capital assets	16.96%	18.14%	14.80%	15.75%

**Previous Year’s Accomplishments**

- Completed repairs from January 2022 windstorm damages.
- Completed Richmond Hills Booster Station upgrades project.
- Installed an 8-inch backup well at Spruce Water Tower
- Maintained and flushed over 400 fire hydrants.
- Installed 15 new fire hydrants in Mission Hills Subdivision

- Addressed over 900 water locate requests.
- Contracted services to conduct water quality study for the Ranch Subdivision.
- Conducting flow analysis and seeking ADEC approval on two additional wells to add additional water volumes to the City's system.
- Began Hermon Rd Water tower project.

## Water Utility Fund: 320

	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Proposed Budget
<b>Operating Revenue:</b>					
Sales and user charges	\$ 2,126,555	\$ 2,095,820	\$ 2,150,800	\$ 2,150,800	\$ 2,189,600
Water meters	13,415	5,830	10,000	10,000	14,000
Total operating revenues	2,139,970	2,101,650	2,160,800	2,160,800	2,203,600
<b>Operating Expenditures:</b>					
Salaries	380,227	394,585	439,700	458,148	632,400
Employee benefits	181,729	45,043	264,260	264,260	422,500
Professional and technical services	27,049	22,246	73,507	73,651	74,550
Repair and maintenance	209,860	136,276	162,045	164,740	199,415
Other purchased services	90,226	627,880	8,142,308	5,480,053	3,418,165
Supplies	217,637	227,693	312,965	311,965	369,165
Total operating expenses	1,106,728	1,453,723	9,394,785	6,752,817	5,116,195
Operating income (loss) before depreciation	1,033,242	647,927	(7,233,985)	(4,592,017)	(2,912,595)
Depreciation	853,644	862,907	-	-	-
<b>Total operating income (loss)</b>	<b>\$ 179,598</b>	<b>\$ (214,980)</b>	<b>\$ (7,233,985)</b>	<b>\$ (4,592,017)</b>	<b>\$ (2,912,595)</b>
<b>Non-Operating Revenues (expenses):</b>					
Payments in lieu of assessments	16,463	5,740	8,000	8,000	8,000
Interest expense	(5,452)	-	-	-	-
Proceeds on disposal of capital assets (Loss)	11,200	2,100	-	-	-
Other	430	-	-	-	-
Nonoperating grants	-	-	6,668,638	4,007,378	-
Investment income	1,307	66,366	-	-	65,000
State PERS relief	99	(11,363)	-	-	-
Net nonoperating revenues (expenses)	24,047	62,843	6,676,638	4,015,378	73,000
Income (Loss) before transfers, contributions and special item	203,645	(152,137)	(557,347)	(576,639)	(2,839,595)
Transfers out	(34,400)	(34,400)	(32,200)	32,200	(32,200)
Capital contributions	414	1,533,922	-	-	3,300,000
<b>Change in net position</b>	<b>\$ 169,659</b>	<b>\$ 1,347,385</b>	<b>\$ (589,547)</b>	<b>\$ (544,439)</b>	<b>\$ 428,205</b>
<b>Beginning net position</b>	<b>\$ 33,804,507</b>	<b>\$ 33,974,166</b>	<b>\$ 35,321,551</b>	<b>\$ 35,321,551</b>	<b>\$ 34,777,112</b>
<b>Ending net position</b>	<b>\$ 33,974,166</b>	<b>\$ 35,321,551</b>	<b>\$ 34,732,004</b>	<b>\$ 34,777,112</b>	<b>\$ 35,205,317</b>
Land	\$ 178,740	\$ 178,740	\$ 178,740	\$ 178,740	\$ 178,740
Depreciable assets	42,723,898	44,677,293	44,677,293	44,677,293	44,677,293
Total property, plant and equipment	42,902,638	44,856,033	44,856,033	44,856,033	44,856,033
Less accumulated depreciation	(16,820,346)	(17,683,253)	(17,683,253)	(17,683,253)	(17,683,253)
Net depreciable assets	\$ 26,082,292	\$ 27,172,780	\$ 27,172,780	\$ 27,172,780	\$ 27,172,780
% of assets depreciated	39.4%	39.6%	39.6%	39.6%	39.6%
<b>Non-Spendable:</b>					
Net investment in capital assets:					
Net depreciable assets	\$ 26,082,292	\$ 27,172,780	\$ 27,172,780	\$ 27,172,780	\$ 27,172,780
Current portion debt	29,176	-	-	-	-
Long-term debt	-	-	-	-	-
Net investment in capital assets	26,053,116	27,172,780	27,172,780	27,172,780	27,172,780
Prepaid expenses	6,545	14,811	-	-	-
Inventory	57,949	57,948	57,948	57,948	57,948
Total non-spendable net position	\$ 26,117,610	\$ 27,245,539	\$ 27,230,728	\$ 27,230,728	\$ 27,230,728
<b>Restricted:</b>					
Restricted for debt service	\$ -	\$ -	\$ -	\$ -	\$ -
Fund stabilization req.	581,023	683,074	908,098	908,098	908,098
Number of months operating fund balance	6.0	6.0	1.0	2.0	2.0
Total restricted net position	\$ 581,024	\$ 683,075	\$ 908,099	\$ 908,099	\$ 908,099
<b>Unrestricted:</b>					
Committed	\$ 7,275,533	\$ 8,138,651	\$ 6,593,177	\$ 6,638,285	\$ 7,066,490
Total unrestricted net position	\$ 7,275,532	\$ 7,392,937	\$ 6,593,177	\$ 6,638,285	\$ 7,066,490
<b>Total net position</b>	<b>\$ 33,974,166</b>	<b>\$ 35,321,551</b>	<b>\$ 34,732,004</b>	<b>\$ 34,777,112</b>	<b>\$ 35,205,317</b>

**City of Wasilla  
Budget Detail  
For Fiscal Year 2025**

**Water Fund  
Expense Summary**

Account	Description	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Proposed Budget	Difference	% Diff
							Between FY2025 FY2024	Between FY2025 FY2024
10 10	Regular	\$ 358,814	\$ 369,777	\$ 401,500	\$ 419,948	\$ 598,800	\$ 178,852	42.6%
10 20	Temporary	-	-	7,000	7,000	2,000	(5,000)	-71.4%
10 30	Overtime	21,414	24,808	31,200	31,200	31,600	400	1.3%
10 99	Salary Allocation	-	-	-	-	-	-	0.0%
	<b>Personnel Services</b>	<b>380,228</b>	<b>394,585</b>	<b>439,700</b>	<b>458,148</b>	<b>632,400</b>	<b>174,252</b>	<b>38.0%</b>
20 10	Group Insurance	107,038	107,102	125,900	125,900	185,600	59,700	47.4%
20 20	FICA	5,746	5,618	6,300	6,300	9,200	2,900	46.0%
20 30	PERS	117,408	92,686	93,400	93,400	171,100	77,700	83.2%
20 31	PERS-GASB 68 Contra Exp.	(80,680)	(192,553)	-	-	-	-	0.0%
20 40	SBS	24,061	23,774	27,200	27,200	38,900	11,700	43.0%
20 50	Unemployment	2,134	2,462	2,700	2,700	4,000	1,300	48.1%
20 60	Workers' Compensation	6,022	5,953	8,760	8,760	13,700	4,940	56.4%
20 99	Benefit Allocation	-	-	-	-	-	-	0.0%
	<b>Personnel Svcs-Benefit</b>	<b>181,729</b>	<b>45,042</b>	<b>264,260</b>	<b>264,260</b>	<b>422,500</b>	<b>158,240</b>	<b>59.9%</b>
30 31	Accounting & Auditing	7,715	2,382	3,677	4,321	3,900	(421)	-9.7%
30 34	Other	19,334	19,862	69,830	69,330	70,650	1,320	1.9%
	<b>Professional Services</b>	<b>27,049</b>	<b>22,244</b>	<b>73,507</b>	<b>73,651</b>	<b>74,550</b>	<b>899</b>	<b>1.2%</b>
40 30	Repair & Maintenance	39,908	27,149	73,425	74,925	91,795	16,870	22.5%
40 31	Computer Software Maint	15,001	15,977	18,280	19,475	28,580	9,105	46.8%
40 40	Rentals	381	505	840	840	1,540	700	83.3%
40 91	Contractual Services	1,021	3,657	69,500	69,500	77,500	8,000	11.5%
	<b>Purchased-Property</b>	<b>56,311</b>	<b>47,288</b>	<b>162,045</b>	<b>164,740</b>	<b>199,415</b>	<b>34,675</b>	<b>21.0%</b>
45 02	Water Well Drilling	724	-	-	-	-	-	0.0%
45 27	Richmond Hills B Station	216,259	20,241	-	-	-	-	0.0%
45 39	Water Repairs	55,058	88,989	125,000	125,000	-	(125,000)	-100.0%
45 60	Oversize Water Main	-	-	30,000	30,000	-	(30,000)	-100.0%
45 63	Spruce Ave Water Tank Rpr	336,993	65,040	-	-	-	-	0.0%
45 68	Security Cameras/Repairs	963	110	30,000	30,000	-	(30,000)	-100.0%
45 69	Mission Hills Fire Hydrant	-	150,000	50,000	50,000	-	(50,000)	-100.0%
45 70	Reservoir Repairs	-	536,252	-	-	-	-	0.0%
45 71	The Ranch Water Quality	80,174	1,079,712	-	-	-	-	0.0%
45 72	ARPA NEU Water	414	-	-	-	-	-	0.0%
45 73	Hurly Cir Sewer Ext	26,948	184,192	-	-	-	-	0.0%
45 74	Plmr-Was Quick Connect	-	-	-	4,007,378	-	-	-100.0%
45 75	Lead & Copper Rule Prog	-	-	-	100,000	40,000	-	-60.0%
45 76	New Water Towers	-	-	-	1,000,000	-	-	-100.0%
45 77	Fire Hydrant-Inst & Replace	-	-	-	25,000	-	-	-100.0%
45 98	Proposed Budget	-	-	7,793,638	-	3,260,000	3,260,000	100.0%
45 99	Contra Clearing Account	(563,020)	(1,499,185)	-	-	-	-	0.0%
	<b>Construction Services</b>	<b>154,513</b>	<b>625,351</b>	<b>8,028,638</b>	<b>5,367,378</b>	<b>3,300,000</b>	<b>(2,067,378)</b>	<b>-38.5%</b>
50 20	Insurance	27,389	26,206	32,165	32,165	34,760	2,595	8.1%
50 30	Communications	35,774	37,304	42,180	42,180	42,180	-	0.0%
50 50	Printing & Binding	936	1,003	1,500	1,500	1,500	-	0.0%
50 81	Travel	240	81	2,200	1,205	2,400	1,195	99.2%
50 82	Staff Development	1,609	3,853	6,300	6,300	8,000	1,700	27.0%
50 85	Dues & Subscriptions	6,335	2,477	3,845	3,845	3,845	-	0.0%
50 90	Other Purchased Services	16,956	19,751	22,480	22,480	22,480	-	0.0%
	<b>Other Purchased Services</b>	<b>89,239</b>	<b>90,675</b>	<b>110,670</b>	<b>109,675</b>	<b>115,165</b>	<b>5,490</b>	<b>5.0%</b>
60 10	General Supplies	27,162	32,029	49,390	49,390	90,390	41,000	83.0%
60 15	Small Tools & Equipment	475	3,468	12,075	12,075	24,775	12,700	105.2%
60 16	Uniforms & Clothing	264	1,213	2,500	1,500	4,000	2,500	166.7%
60 21	Natural Gas	18,057	19,374	19,000	19,000	20,000	1,000	5.3%
60 22	Electricity	137,291	137,585	147,000	147,000	147,000	-	0.0%
60 25	Gasoline	19,295	17,968	18,000	18,000	18,000	-	0.0%
60 99	Inventory Clearing	15,092	16,056	65,000	65,000	65,000	-	0.0%
	<b>Supplies</b>	<b>217,636</b>	<b>227,693</b>	<b>312,965</b>	<b>311,965</b>	<b>369,165</b>	<b>57,200</b>	<b>18.3%</b>
80 20	Debt Service - Interest	5,452	-	-	-	-	-	0.0%
80 60	Depreciation	853,644	862,907	-	-	-	-	0.0%
80 70	Uncollectible Accounts	25	844	3,000	3,000	3,000	-	0.0%
	<b>Capital Purchases</b>	<b>859,121</b>	<b>863,751</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>	<b>-</b>	<b>0.0%</b>
99 12	Vehicle Fund	30,000	30,000	30,000	30,000	30,000	-	0.0%
99 17	Technology Replacement	4,400	4,400	2,200	2,200	2,200	-	0.0%
	<b>Interfund Transfers</b>	<b>34,400</b>	<b>34,400</b>	<b>32,200</b>	<b>32,200</b>	<b>32,200</b>	<b>-</b>	<b>0.0%</b>
	<b>Division Total:</b>	<b>\$ 2,000,226</b>	<b>\$ 2,351,029</b>	<b>\$ 9,426,985</b>	<b>\$ 6,785,017</b>	<b>\$ 5,148,395</b>	<b>\$ (1,636,622)</b>	<b>-24.1%</b>

**City of Wasilla  
Budget Detail  
For Fiscal Year 2025**

**Water Fund  
Expense Summary**

	FY2022	FY2023	FY2024	FY2024	FY2025	Difference	% Diff
	Actual	Actual	Adopted	Amended	Proposed	Between	Between
			Budget	Budget	Budget	FY2025	FY2025
						FY2024	FY2024
<b>Summary:</b>							
Salaries	\$ 380,228	\$ 394,585	\$ 439,700	\$ 458,148	\$ 632,400	\$ 174,252	38.0%
Employee Benefits	181,729	45,042	264,260	264,260	422,500	158,240	59.9%
Prof. and technical services	27,049	22,244	73,507	73,651	74,550	899	1.2%
Repair and maintenance	56,311	47,288	162,045	164,740	199,415	34,675	21.0%
Other purchased services	89,264	91,519	113,670	112,675	118,165	5,490	4.9%
Supplies	217,636	227,693	312,965	311,965	369,165	57,200	18.3%
Depreciation	853,644	862,907	-	-	-	-	0.0%
Debt Service	5,452	-	-	-	-	-	0.0%
Capital Projects	154,513	625,351	8,028,638	5,367,378	3,300,000	(2,067,378)	-38.5%
Interfund Transfers	34,400	34,400	32,200	32,200	32,200	-	0.0%
Division Summary Total:	\$ 2,000,226	\$ 2,351,029	\$ 9,426,985	\$ 6,785,017	\$ 5,148,395	\$ (1,636,622)	-24.1%

**City of Wasilla  
Budget Detail  
For Fiscal Year 2025**

Fund: Water Fund (320)  
Department: Public Works (43)  
Division: General Administration (61)

Account	Description	FY2022 Actual	FY2023 Actual	FY2024	FY2024	FY2025	Difference	% Diff
				Adopted Budget	Amended Budget	Proposed Budget	Between FY2025 FY2024	Between FY2025 FY2024
10 10	Regular	\$ 113,148	\$ 117,432	\$ 127,800	\$ 141,128	\$ 203,600	\$ 62,472	44.3%
10 30	Overtime	932	3,485	1,600	1,600	1,900	300	18.8%
	Personnel Services	114,080	120,917	129,400	142,728	205,500	62,772	44.0%
20 10	Group Insurance	20,814	21,293	24,800	24,800	36,600	11,800	47.6%
20 20	FICA	1,786	1,725	1,900	1,900	3,000	1,100	57.9%
20 30	PERS	35,162	29,147	28,200	28,200	56,500	28,300	100.4%
20 31	PERS-GASB 68 Contra Exp.	(80,680)	(192,553)	-	-	-	-	0.0%
20 40	SBS	7,321	7,312	8,000	8,000	12,600	4,600	57.5%
20 50	Unemployment	491	535	500	500	800	300	60.0%
20 60	Workers' Compensation	1,289	1,217	3,020	3,020	5,030	2,010	66.6%
	Personnel Svcs-Benefit	(13,817)	(131,324)	66,420	66,420	114,530	48,110	72.4%
30 31	Accounting & Auditing	7,715	2,382	3,677	4,321	3,900	(421)	-9.7%
30 34	Other	3,738	2,219	4,830	4,130	5,650	1,520	36.8%
	Professional Services	11,453	4,601	8,507	8,451	9,550	1,099	13.0%
40 30	Repair & Maintenance	6,160	9,068	10,125	11,625	14,295	2,670	23.0%
40 31	Computer Software Maint	2,100	1,200	4,400	5,595	14,000	8,405	150.2%
40 40	Rentals	381	505	840	840	1,540	700	83.3%
	Purchased-Property	8,641	10,773	15,365	18,060	29,835	11,775	65.2%
50 20	Insurance	20,085	18,701	22,215	22,215	24,000	1,785	8.0%
50 30	Communications	3,075	4,288	4,380	4,380	4,380	-	0.0%
50 81	Travel	240	81	2,200	1,205	2,400	1,195	99.2%
50 82	Staff Development	1,609	3,853	6,300	6,300	8,000	1,700	27.0%
50 85	Dues & Subscriptions	6,335	2,477	3,845	3,845	3,845	-	0.0%
50 90	Other Purchased Services	408	485	880	880	880	-	0.0%
	Other Purchased Services	31,752	29,885	39,820	38,825	43,505	4,680	12.1%
60 10	General Supplies	1,162	1,068	3,200	3,200	9,200	6,000	187.5%
60 15	Small Tools & Equipment	-	1,676	5,500	5,500	13,500	8,000	145.5%
60 16	Uniforms & Clothing	264	1,213	2,500	1,500	4,000	2,500	166.7%
60 25	Gasoline	19,295	17,968	18,000	18,000	18,000	-	0.0%
	Supplies	20,721	21,925	29,200	28,200	44,700	16,500	58.5%
Division Total:		\$ 172,830	\$ 56,777	\$ 288,712	\$ 302,684	\$ 447,620	\$ 144,936	47.9%

<b>Summary:</b>								
Salaries	\$ 114,080	\$ 120,917	\$ 129,400	\$ 142,728	\$ 205,500	\$ 62,772	44.0%	
Employee Benefits	66,863	(131,324)	66,420	66,420	114,530	48,110	72.4%	
Prof. and technical services	11,453	4,601	8,507	8,451	9,550	1,099	13.0%	
Repair and maintenance	8,641	10,773	15,365	18,060	29,835	11,775	65.2%	
Other purchased services	31,752	29,885	39,820	38,825	43,505	4,680	12.1%	
Supplies	20,721	21,925	29,200	28,200	44,700	16,500	58.5%	
Division Summary Total:	\$ 253,510	\$ 56,777	\$ 288,712	\$ 302,684	\$ 447,620	\$ 144,936	47.9%	

**City of Wasilla  
Budget Detail  
For Fiscal Year 2025**

Fund: Water Fund (320)  
 Department: Public Works (43)  
 Division: Customer Accounting Services (62)

Account	Description	FY2022 Actual	FY2023 Actual	FY2024	FY2024	FY2025	Difference	% Diff
				Adopted Budget	Amended Budget	Proposed Budget	Between FY2025 FY2024	Between FY2025 FY2024
10 10	Regular	\$ 36,602	\$ 41,293	\$ 44,100	\$ 49,220	\$ 54,700	\$ 5,480	11.1%
10 30	Overtime	52	560	100	100	200	100	100.0%
	Personnel Services	36,654	41,853	44,200	49,320	54,900	5,580	11.3%
20 10	Group Insurance	15,146	15,632	17,700	17,700	17,800	100	0.6%
20 20	FICA	528	591	600	600	800	200	33.3%
20 30	PERS	10,285	10,163	9,600	9,600	12,100	2,500	26.0%
20 40	SBS	2,232	2,501	2,700	2,700	3,400	700	25.9%
20 50	Unemployment	302	333	400	400	400	-	0.0%
20 60	Workers' Compensation	77	73	100	100	120	20	20.0%
	Personnel Svcs-Benefit	28,570	29,293	31,100	31,100	34,620	3,520	11.3%
40 31	Computer Software Maint	12,901	14,777	13,880	13,880	14,580	700	5.0%
	Purchased-Property	12,901	14,777	13,880	13,880	14,580	700	5.0%
50 20	Insurance	1,082	942	1,255	1,255	1,360	105	8.4%
50 30	Communications	6,187	6,406	4,400	4,400	4,400	-	0.0%
50 50	Printing & Binding	936	1,003	1,500	1,500	1,500	-	0.0%
50 90	Other Purchased Services	16,548	19,266	21,600	21,600	21,600	-	0.0%
	Other Purchased Services	24,753	27,617	28,755	28,755	28,860	105	0.4%
60 10	General Supplies	247	229	840	840	840	-	0.0%
60 15	Small Tools & Equipment	-	-	1,875	1,875	1,875	-	0.0%
	Supplies	247	229	2,715	2,715	2,715	-	0.0%
80 70	Uncollectible Accounts	25	844	3,000	3,000	3,000	-	0.0%
	Capital Purchases	25	844	3,000	3,000	3,000	-	0.0%
Division Total:		\$ 103,150	\$ 114,613	\$ 123,650	\$ 128,770	\$ 138,675	\$ 9,905	7.7%

<b>Summary:</b>								
Salaries	\$ 36,654	\$ 41,853	\$ 44,200	\$ 49,320	\$ 54,900	\$ 5,580		11.3%
Employee Benefits	28,570	29,293	31,100	31,100	34,620	3,520		11.3%
Repair and maintenance	12,901	14,777	13,880	13,880	14,580	700		5.0%
Other purchased services	24,778	28,461	31,755	31,755	31,860	105		0.3%
Supplies	247	229	2,715	2,715	2,715	-		0.0%
Division Summary Total:	\$ 103,150	\$ 114,613	\$ 123,650	\$ 128,770	\$ 138,675	\$ 9,905		7.7%

**City of Wasilla  
Budget Detail  
For Fiscal Year 2025**

Fund: Water Fund (320)  
Department: Public Works (43)  
Division: Treatment Plant (63)

Account	Description	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Proposed Budget	Difference	% Diff
							Between FY2025 FY2024	Between FY2025 FY2024
10 10	Regular	\$ 68,188	\$ 69,805	\$ 75,200	\$ 75,200	\$ 75,700	\$ 500	0.7%
10 30	Overtime	6,276	7,133	10,400	10,400	6,900	(3,500)	-33.7%
10 99	Salary Allocation	-	-	-	-	-	-	0.0%
	Personnel Services	74,464	76,938	85,600	85,600	82,600	(3,000)	-3.5%
20 10	Group Insurance	20,310	19,682	23,800	23,800	23,900	100	0.4%
20 20	FICA	1,119	1,117	1,200	1,200	1,200	-	0.0%
20 30	PERS	24,281	16,641	18,200	18,200	17,500	(700)	-3.9%
20 40	SBS	4,729	4,721	5,300	5,300	5,100	(200)	-3.8%
20 50	Unemployment	375	500	500	500	500	-	0.0%
20 60	Workers' Compensation	1,292	1,335	1,820	1,820	1,900	80	4.4%
20 99	Benefit Allocation	-	-	-	-	-	-	0.0%
	Personnel Svcs-Benefit	52,106	43,996	50,820	50,820	50,100	(720)	-1.4%
30 34	Other	15,596	17,643	65,000	65,200	65,000	(200)	-0.3%
	Professional Services	15,596	17,643	65,000	65,200	65,000	(200)	-0.3%
40 30	Repair & Maintenance	9,034	8,858	25,000	25,000	30,000	5,000	20.0%
40 91	Contractual Services	-	-	35,000	35,000	35,000	-	0.0%
	Purchased-Property	9,034	8,858	60,000	60,000	65,000	5,000	8.3%
50 20	Insurance	1,880	1,810	2,400	2,400	2,600	200	8.3%
50 30	Communications	26,512	26,610	33,400	33,400	33,400	-	0.0%
	Other Purchased Services	28,392	28,420	35,800	35,800	36,000	200	0.6%
60 10	General Supplies	18,483	20,378	35,100	35,100	40,100	5,000	14.3%
60 15	Small Tools & Equipment	-	925	1,500	1,500	3,000	1,500	100.0%
60 21	Natural Gas	18,057	19,374	19,000	19,000	20,000	1,000	5.3%
60 22	Electricity	137,291	137,585	147,000	147,000	147,000	-	0.0%
60 99	Inventory Clearing	15,092	16,056	65,000	65,000	65,000	-	0.0%
	Supplies	188,923	194,318	267,600	267,600	275,100	7,500	2.8%
Division Total:		\$ 368,515	\$ 370,173	\$ 564,820	\$ 565,020	\$ 573,800	\$ 8,780	1.6%

<b>Summary:</b>													
Salaries	\$	74,464	\$	76,938	\$	85,600	\$	85,600	\$	82,600	\$	(3,000)	-3.5%
Employee Benefits		52,106		43,996		50,820		50,820		50,100		(720)	-1.4%
Prof. and technical services		15,596		17,643		65,000		65,200		65,000		(200)	-0.3%
Repair and maintenance		9,034		8,858		60,000		60,000		65,000		5,000	8.3%
Other purchased services		28,392		28,420		35,800		35,800		36,000		200	0.6%
Supplies		188,923		194,318		267,600		267,600		275,100		7,500	2.8%
Division Summary Total:	\$	368,515	\$	370,173	\$	564,820	\$	565,020	\$	573,800	\$	8,780	1.6%



**City of Wasilla  
Budget Detail  
For Fiscal Year 2025**

Fund: Water Fund (320)  
Department: Public Works (43)  
Division: Distribution (64)

Account	Description	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Adopted Budget	Difference	% Diff
							Between FY2024 FY2025	Between FY2024 FY2025
10 10	Regular	\$ 140,876	\$ 141,247	\$ 154,400	\$ 154,400	\$ 264,800	\$ 110,400	71.5%
10 20	Temporary	-	-	7,000	7,000	2,000	(5,000)	-71.4%
10 30	Overtime	14,154	13,630	19,100	19,100	22,600	3,500	18.3%
10 99	Salary Allocation	-	-	-	-	-	-	0.0%
	<b>Personnel Services</b>	<b>155,030</b>	<b>154,877</b>	<b>180,500</b>	<b>180,500</b>	<b>289,400</b>	<b>108,900</b>	<b>60.3%</b>
20 10	Group Insurance	50,768	50,495	59,600	59,600	107,300	47,700	80.0%
20 20	FICA	2,313	2,185	2,600	2,600	4,200	1,600	61.5%
20 30	PERS	47,680	36,735	37,400	37,400	85,000	47,600	127.3%
20 40	SBS	9,779	9,240	11,200	11,200	17,800	6,600	58.9%
20 50	Unemployment	966	1,094	1,300	1,300	2,300	1,000	76.9%
20 60	Workers' Compensation	3,364	3,328	3,820	3,820	6,650	2,830	74.1%
20 99	Benefit Allocation	-	-	-	-	-	-	0.0%
	<b>Personnel Svcs-Benefit</b>	<b>114,870</b>	<b>103,077</b>	<b>115,920</b>	<b>115,920</b>	<b>223,250</b>	<b>107,330</b>	<b>92.6%</b>
40 30	Repair & Maintenance	24,714	9,223	38,300	38,300	47,500	9,200	24.0%
40 91	Contractual Services	1,021	3,657	34,500	34,500	42,500	8,000	23.2%
	<b>Purchased-Property</b>	<b>25,735</b>	<b>12,880</b>	<b>72,800</b>	<b>72,800</b>	<b>90,000</b>	<b>17,200</b>	<b>23.6%</b>
50 20	Insurance	4,342	4,753	6,295	6,295	6,800	505	8.0%
	<b>Other Purchased Services</b>	<b>4,342</b>	<b>4,753</b>	<b>6,295</b>	<b>6,295</b>	<b>6,800</b>	<b>505</b>	<b>8.0%</b>
60 10	General Supplies	7,270	10,354	10,250	10,250	40,250	30,000	292.7%
60 15	Small Tools & Equipment	475	867	3,200	3,200	6,400	3,200	100.0%
	<b>Supplies</b>	<b>7,745</b>	<b>11,221</b>	<b>13,450</b>	<b>13,450</b>	<b>46,650</b>	<b>33,200</b>	<b>246.8%</b>
80 60	Depreciation	853,644	862,907	-	-	-	-	0.0%
	<b>Capital Purchases</b>	<b>853,644</b>	<b>862,907</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>Division Total:</b>		<b>\$ 1,161,366</b>	<b>\$ 1,149,715</b>	<b>\$ 388,965</b>	<b>\$ 388,965</b>	<b>\$ 656,100</b>	<b>\$ 267,135</b>	<b>68.7%</b>

<b>Summary:</b>								
Salaries	\$ 155,030	\$ 154,877	\$ 180,500	\$ 180,500	\$ 289,400	\$ 108,900	60.3%	
Employee Benefits	114,870	103,077	115,920	115,920	223,250	107,330	92.6%	
Repair and maintenance	25,735	12,880	72,800	72,800	90,000	17,200	23.6%	
Supplies	7,745	11,221	13,450	13,450	46,650	33,200	246.8%	
Depreciation	853,644	862,907	-	-	-	-	0.0%	
<b>Division Summary Total:</b>	<b>\$ 1,161,366</b>	<b>\$ 1,149,715</b>	<b>\$ 388,965</b>	<b>\$ 388,965</b>	<b>\$ 656,100</b>	<b>\$ 267,135</b>	<b>68.7%</b>	

**City of Wasilla  
Budget Detail  
For Fiscal Year 2025**

Fund: Water Fund (320)  
Department: Public Works (43)  
Division: Non-Operating - Debt Service (65)

Account	Description	FY2022 Actual	FY2023 Actual	FY2024	FY2024	FY2025	Difference	% Diff
				Adopted Budget	Amended Budget	Proposed Budget	Between FY2025 FY2024	Between FY2025 FY2024
80 20	Debt Service - Interest	5,452	5,452	-	-	-	-	0.0%
	Capital Purchases	5,452	5,452	-	-	-	-	0.0%
	Division Total:	\$ 5,452	\$ 5,452	\$ -	\$ -	\$ -	\$ -	0.0%
<b>Summary:</b>								
	Debt Service	5,452	5,452	-	-	-	-	0.0%
	Division Summary Total:	\$ 5,452	\$ 5,452	\$ -	\$ -	\$ -	\$ -	0.0%

Fund: Water Fund (320)  
Department: Public Works (43)  
Division: Capital Projects (69)

Account	Description	FY2022 Actual	FY2023 Actual	FY2024	FY2024	FY2025	Difference	% Diff
				Adopted Budget	Amended Budget	Proposed Budget	Between FY2025 FY2024	Between FY2025 FY2024
45 02	Water Well Drilling	\$ 724	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
45 27	Richmond Hills B Station	216,259	20,241	-	-	-	-	#DIV/0!
45 39	Water Repairs	55,058	88,989	125,000	125,000	-	(125,000)	-100.0%
45 60	Oversize Water Main	-	-	30,000	30,000	-	(30,000)	-100.0%
45 63	Spruce Ave Water Tank Rpr	336,993	65,040	-	-	-	-	#DIV/0!
45 68	Security Cameras/Repairs	963	110	30,000	30,000	-	(30,000)	-100.0%
45 69	Mission Hills Fire Hydrant	-	150,000	50,000	50,000	-	(50,000)	-100.0%
45 70	Reservoir Repairs	-	536,252	-	-	-	-	#DIV/0!
45 71	The Ranch Water Quality	80,174	1,079,712	-	-	-	-	#DIV/0!
45 72	ARPA NEU Water	414	-	-	-	-	-	#DIV/0!
45 73	Hurly Cir Sewer Ext	26,948	184,192	-	-	-	-	#DIV/0!
45 74	Plmr-Was Quick Connect	-	-	-	4,007,378	-	(4,007,378)	-100.0%
45 75	Lead & Copper Rule Prog	-	-	-	100,000	40,000	(60,000)	-60.0%
45 76	New Water Towers	-	-	-	1,000,000	-	(1,000,000)	-100.0%
45 77	Fire Hydrant-Inst & Replace	-	-	-	25,000	-	(25,000)	-100.0%
45 98	Proposed Budget	-	-	7,793,638	-	3,260,000	-	#DIV/0!
45 99	Contra Clearing Account	(563,020)	(1,499,185)	-	-	-	-	#DIV/0!
	Construction Services	154,513	625,351	8,028,638	5,367,378	3,300,000	(2,067,378)	-38.5%
	Division Total:	\$ 154,513	\$ 625,351	\$ 8,028,638	\$ 5,367,378	\$ 3,300,000	\$ (2,067,378)	-38.5%

<b>Summary:</b>								
	Capital Projects	154,513	625,351	8,028,638	5,367,378	3,300,000	(2,067,378)	-38.5%
	Division Summary Total:	\$ 154,513	\$ 625,351	\$ 8,028,638	\$ 5,367,378	\$ 3,300,000	\$ (2,067,378)	-38.5%

Fund: Water Fund (320)  
Department: Public Works (43)  
Division: Non-Departmental (90)

Account	Description	FY2022 Actual	FY2023 Actual	FY2024	FY2024	FY2025	Difference	% Diff
				Adopted Budget	Amended Budget	Proposed Budget	Between FY2025 FY2024	Between FY2025 FY2024
99 12	Vehicle Fund	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ -	0.0%
99 17	Technology Replacement	4,400	4,400	2,200	2,200	2,200	-	0.0%
	Interfund Transfers	34,400	34,400	32,200	32,200	32,200	-	0.0%
	Division Total:	\$ 34,400	\$ 34,400	\$ 32,200	\$ 32,200	\$ 32,200	\$ -	0.0%

<b>Summary:</b>								
	Interfund Transfers	34,400	34,400	32,200	32,200	32,200	-	0.0%
	Division Summary Total:	\$ 34,400	\$ 34,400	\$ 32,200	\$ 32,200	\$ 32,200	\$ -	0.0%

# AIRPORT FUND



# BUDGET SUMMARY

### Mission

Public Works' mission is to preserve and expand the City's Airport infrastructure.

### Program

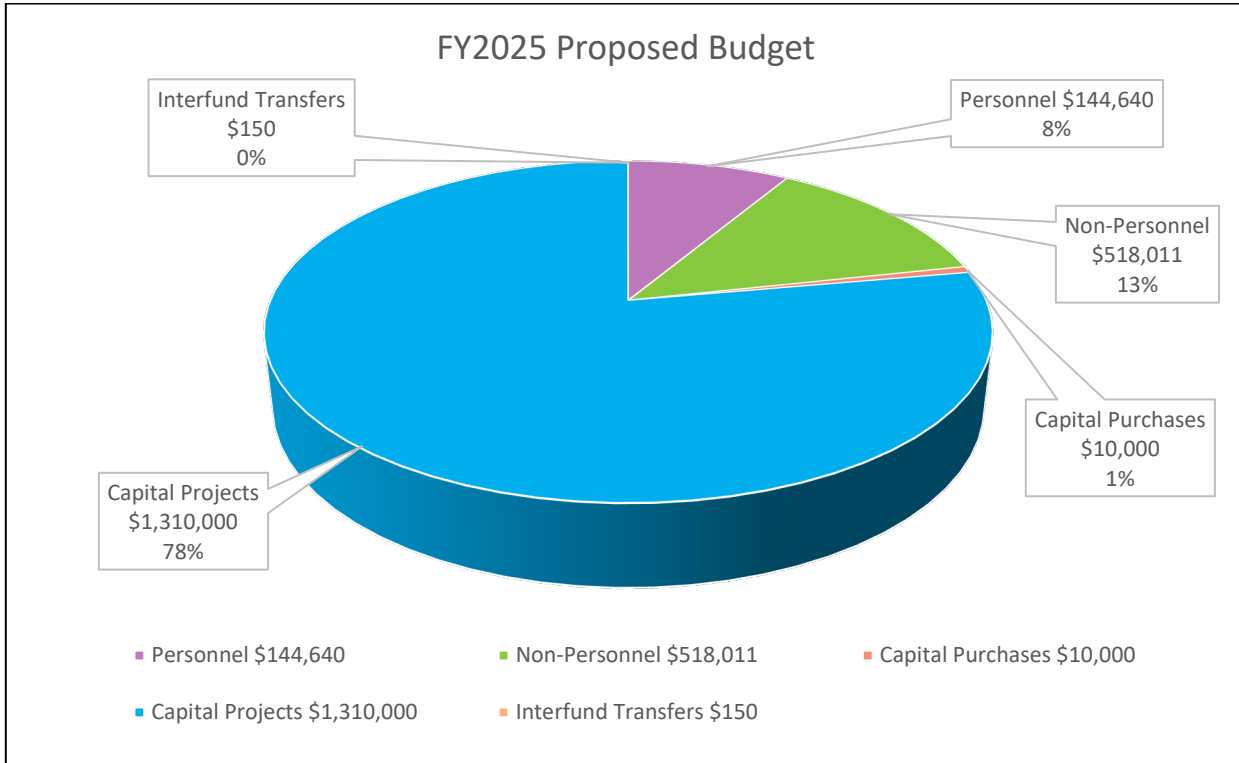
This fund accounts for the activities of the Wasilla Municipal Airport. All activities necessary for the operation of the Airport are accounted for in this fund, including but not limited to, administration, operations, maintenance, financing and related debt service, construction projects and billing and collection.

### Personnel

Position	Actual FY2022	Actual FY2022	Adopted Budget FY2024	Proposed Budget FY2025	Difference in Staff Between FH2025 & FY2024
Positions Allocated (To)/From Other Departments					
Maintenance Supervisor – Roads & Airport (allocated from PW Roads)	.25	.25	.25	.25	-
Finance Clerk II (allocated from PW Admin)	.05	.05	.05	.05	-
Roads Tech II (allocated from pw - roads)	.60	.60	.60	.60	-
<b>Department Total</b>	<b>.90</b>	<b>.90</b>	<b>.90</b>	<b>.90</b>	<b>-</b>

### Summary

Description	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Proposed Budget	Difference Between FY2025 & FY2024	% Difference Between FY2025 & FY2024
Salaries	\$ 75,538	\$ 77,031	\$ 84,000	\$ 87,197	\$ 93,000	\$ 5,803	6.7%
Employee Benefits	69,689	15,285	48,340	48,340	51,640	3,300	6.8%
Prof. and Technical Services	415	320	494	581	519	(62)	-10.7%
Repair and Maintenance	67,759	32,901	68,845	74,480	89,345	14,865	20.0%
Other Purchased Services	32,201	32,352	37,715	37,715	39,997	2,282	6.1%
Supplies	43,123	100,207	78,150	78,150	88,150	10,000	12.8%
Capital Purchases	-	-	10,000	10,000	10,000	-	0.0%
Depreciation	759,232	795,046	-	-	-	-	0.0%
Debt Service	-	-	-	-	-	-	0.0%
Loss on Disposal of Asset	-	-	-	-	-	-	0.0%
Capital Projects	430,848	300,131	685,000	685,000	1,310,000	625,000	91.2%
Interfund Transfers	300	300	150	150	150	-	0.0%
<b>Total:</b>	<b>\$1,479,105</b>	<b>\$1,352,763</b>	<b>\$1,012,694</b>	<b>\$1,021,613</b>	<b>\$ 1,682,801</b>	<b>\$ 661,188</b>	<b>64.7%</b>



**Significant Budget Changes**

- Increase in capital projects to extend the runway from 3,700 ft to 5,100 ft.
- Extend water and sewer utilities to the new Taxiway K lease lots.
- Purchase equipment attachments for skid steer.
- Ongoing consultant support for permitting for Airport Masterplan projects.
- Ongoing consultant support to design and subdivide new commercial lease lots on Taxiway K.

**Department Statistics**

Description	Actual FY2022	Actual FY2023	Adopted Budget FY2024	Proposed Budget FY2025
Number of tie-down spaces.	151	151	151	195
Length of runway (feet)	3,700	3,700	3,700	3,700
Number of lease lots	25	25	26	28

**Performance Goals, Objectives, and Measures:**

🎯 = Supports Council Goals and Initiatives.

No.	Performance Goals, Objectives & Measures	Actual FY2022	Actual FY2023	Estimated FY2024	Estimated FY2025
1 🎯	To coordinate airport development with state and fed agencies to ensure compliance with FAA regulations.				
Objective	Issue Notice to Airman (NOTAM) on runway conditions.				
Measure					
a.	% NOTAMs issued within FAA timelines.	100%	100%	100%	100%
2 🎯	To expand the apron area.				
Objective	Construct additional tie down area.				
Measure					
a.	Number of tie-down spaces.	151	151	151	195
3 🎯	To expand airport revenue by increasing the number of lease lots.				
Objective	Design and build additional lease lots.				
Measure					
a.	Number of lease lots.	25	25	26	28

**Previous Year's Accomplishments**

- Completed approximately half of seal coating on the tie-down taxiways and aprons.
- Completed Phase I of the Masterplan. Phase II to be completed in Jan 2025.
- Managed record-level snowfalls with excellent response time.
- Construction of Apron E Ph II to accommodate 27 additional tie-downs. Continue to have approximately 100 people on a wait list.
- Construction of 6 additional transient tie-downs next to Crowley Fuels.
- Purchased forks for airport loader to provide emergency cargo support.
- Added lease lot for Silver Sky Aviation.

**Municipal Airport Fund: 330**

	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Adopted Budget
Operating Revenue	\$ 152,458	\$ 152,969	\$ 147,000	\$ 147,000	\$ 159,000
Operating Expenditures:					
Salaries	75,538	77,031	84,000	87,197	93,000
Employee benefits	69,689	15,285	48,340	48,340	51,640
Professional and technical services	415	320	494	581	519
Repair and maintenance	67,759	32,091	68,845	74,480	89,345
Other purchased services	463,049	332,483	722,715	722,715	1,349,997
Supplies	43,123	100,207	78,150	78,150	88,150
Capital	-	-	10,000	10,000	10,000
Total operating expenses	719,573	557,417	1,012,544	1,021,463	1,682,651
Operating income (loss) before depreciation	(567,115)	(404,448)	(865,544)	(874,463)	(1,523,651)
Depreciation	759,232	795,046	-	-	-
<b>Total operating income (loss)</b>	<b>\$ (1,326,347)</b>	<b>\$ (1,199,494)</b>	<b>\$ (865,544)</b>	<b>\$ (874,463)</b>	<b>\$ (1,523,651)</b>
Other income (expense)	150	314	-	-	-
State PERS relief	18	(2,171)	-	-	-
Net nonoperating revenues (expenses)	168	(1,857)	-	-	-
Loss before transfers, contributions and special item	(1,326,179)	(1,201,351)	(865,544)	(874,463)	(1,523,651)
Transfers in	350,000	500,000	835,000	835,000	1,523,801
Transfers out	(300)	(300)	(150)	(150)	(150)
Capital assets transferred to governemtnal activities	-	-	-	-	-
Capital contributions	326,268	398,623	-	-	-
<b>Change in net position</b>	<b>\$ (650,211)</b>	<b>\$ (303,028)</b>	<b>\$ (30,694)</b>	<b>\$ (39,613)</b>	<b>\$ -</b>
<b>Beginning net position</b>	<b>\$ 13,061,593</b>	<b>\$ 12,411,382</b>	<b>\$ 12,108,354</b>	<b>\$ 12,108,354</b>	<b>\$ 12,068,741</b>
<b>Ending net position</b>	<b>\$ 12,411,382</b>	<b>\$ 12,108,354</b>	<b>\$ 12,077,660</b>	<b>\$ 12,068,741</b>	<b>\$ 12,068,741</b>
Land	\$ 2,375,587	\$ 2,375,587	\$ 2,375,587	\$ 2,375,587	\$ 2,375,587
Depreciable assets	23,371,992	23,808,876	23,808,876	23,808,876	23,808,876
Total property, plant and equipment	25,747,579	26,184,463	26,184,463	26,184,463	26,184,463
Less accumulated depreciation	(14,099,518)	(14,894,564)	(14,894,564)	(14,894,564)	(14,894,564)
Net depreciable assets	\$ 11,648,061	\$ 11,289,899	\$ 11,289,899	\$ 11,289,899	\$ 11,289,899
% of assets depreciated	60.3%	62.6%	62.6%	62.6%	62.6%
<b>Non-Spendable:</b>					
Net investment in capital assets:					
Net depreciable assets	\$ 11,648,061	\$ 11,289,899	\$ 11,289,899	\$ 11,289,899	\$ 11,289,899
Net investment in capital assets	11,648,061	11,289,899	11,289,899	11,289,899	11,289,899
Prepaid expenses	4,765	3,444	-	-	-
Inventory	-	-	-	-	-
Total non-spendable net position	\$ 11,652,826	\$ 11,293,343	\$ 11,289,899	\$ 11,289,899	\$ 11,289,899
<b>Restricted:</b>					
Fund Stabilization Req.	\$ 144,512	\$ 163,772	\$ 186,326	\$ 186,326	\$ 186,326
Number of months operating fund balance	2.0	4.0	2.0	2.0	1.0
Total restricted net position	\$ 144,512	\$ 163,772	\$ 186,326	\$ 186,326	\$ 186,326
<b>Unrestricted:</b>					
Committed	\$ 614,044	\$ 651,239	\$ 601,435	\$ 592,516	\$ 592,516
Total unrestricted net position	\$ 614,044	\$ 651,239	\$ 601,435	\$ 592,516	\$ 592,516
<b>Total net position</b>	<b>\$ 12,411,382</b>	<b>\$ 12,108,354</b>	<b>\$ 12,077,660</b>	<b>\$ 12,068,741</b>	<b>\$ 12,068,741</b>

**City of Wasilla  
Budget Detail  
For Fiscal Year 2025**

**Airport Fund  
Expense Summary**

Account	Description	FY2022 Actual	FY2023 Actual	FY2024	FY2024	FY2025	Difference	% Diff
				Adopted Budget	Amended Budget	Proposed Budget	Between FY2025 FY2024	Between FY2025 FY2024
10 10	Regular	\$ 67,414	\$ 67,463	\$ 71,300	\$ 74,497	\$ 81,400	\$ 6,903	9.3%
10 30	Overtime	6,874	7,243	8,200	8,200	7,100	(1,100)	-13.4%
10 35	Honorarium	1,250	2,325	4,500	4,500	4,500	-	0.0%
10 99	Salary Allocation	-	-	-	-	-	-	0.0%
	Personnel Services	75,538	77,031	84,000	87,197	93,000	5,803	6.7%
20 10	Group Insurance	18,394	19,188	21,400	21,400	21,500	100	0.5%
20 20	FICA	1,053	1,100	1,200	1,200	1,400	200	16.7%
20 30	PERS	21,457	18,538	17,300	17,300	19,400	2,100	12.1%
20 31	PERS-GASB 68 Contra Exp.	21,974	(30,428)	-	-	-	-	0.0%
20 40	SBS	4,457	4,658	5,200	5,200	5,700	500	9.6%
20 50	Unemployment	442	397	400	400	500	100	25.0%
20 60	Workers' Compensation	1,912	1,832	2,840	2,840	3,140	300	10.6%
20 99	Benefit Allocation	-	-	-	-	-	-	0.0%
	Personnel Svcs-Benefit	69,689	15,285	48,340	48,340	51,640	3,300	6.8%
30 31	Accounting & Auditing	415	320	494	581	519	(62)	-10.7%
	Professional Services	415	320	494	581	519	(62)	-10.7%
40 12	Waste Disposal	2,872	2,399	7,200	7,200	7,200	-	0.0%
40 30	Repair & Maintenance	38,900	13,532	32,415	31,365	32,415	1,050	3.3%
40 31	Computer Software Maint	3,374	3,543	3,800	4,850	11,300	6,450	133.0%
40 40	Rentals	3,791	4,973	5,150	5,150	5,150	-	0.0%
40 91	Contractual Services	18,822	7,644	20,280	25,915	33,280	7,365	28.4%
	Purchased-Property	67,759	32,091	68,845	74,480	89,345	14,865	20.0%
45 01	Airport Master Plan-City	-	26,575	-	-	-	-	0.0%
45 04	Land Acquisition	-	-	-	-	200,000	200,000	0.0%
45 05	Airport Apron Improvement	110,337	39,654	250,000	370,000	-	(370,000)	-100.0%
45 32	Airport Master Plan - Fed	-	398,623	-	-	-	-	0.0%
45 80	Airport Equipment	-	272,164	100,000	100,000	25,000	(75,000)	-75.0%
45 82	CARES ACT-FAA	32,000	-	-	-	-	-	0.0%
45 86	Runway Maint-FAA	294,267	-	-	-	-	-	0.0%
45 98	Proposed Budget	-	-	335,000	215,000	1,085,000	870,000	404.7%
45 99	Contra Clearing Account	(5,756)	(436,885)	-	-	-	-	0.0%
	Construction Services	430,848	300,131	685,000	685,000	1,310,000	625,000	91.2%
50 20	Insurance	23,863	23,291	28,525	28,525	30,807	2,282	8.0%
50 30	Communications	6,186	6,096	7,400	7,400	7,400	-	0.0%
50 50	Printing & Binding	-	-	215	215	215	-	0.0%
50 85	Dues & Subscriptions	-	-	250	250	250	-	0.0%
50 90	Other Purchased Services	2,152	2,965	1,325	1,325	1,325	-	0.0%
	Other Purchased Services	32,201	32,352	37,715	37,715	39,997	2,282	6.1%
60 10	General Supplies	10,782	34,683	16,550	16,550	26,550	10,000	60.4%
60 15	Small Tools & Equipment	9,407	5,578	2,500	2,500	2,500	-	0.0%
60 21	Natural Gas	4,282	4,464	4,100	4,100	4,100	-	0.0%
60 22	Electricity	41,405	44,165	40,000	40,000	40,000	-	0.0%
60 25	Gasoline	9,247	11,317	15,000	15,000	15,000	-	0.0%
60 99	Cares Act Allocation	(32,000)	-	-	-	-	-	0.0%
	Supplies	43,123	100,207	78,150	78,150	88,150	10,000	12.8%
70 40	Machinery & Equipment	-	-	10,000	10,000	10,000	-	0.0%
	Capital Purchases	-	-	10,000	10,000	10,000	-	0.0%
80 60	Depreciation	759,232	795,046	-	-	-	-	0.0%
80 70	Uncollectible Accounts	-	-	-	-	-	-	0.0%
	Capital Purchases	759,232	795,046	-	-	-	-	0.0%
99 26	Technology Replcmt Fund	300	300	150	150	150	-	0.0%
	Interfund Transfers	300	300	150	150	150	-	0.0%
	Division Total:	\$ 1,479,105	\$ 1,352,763	\$ 1,012,694	\$ 1,021,613	\$ 1,682,801	\$ 661,188	64.7%

City of Wasilla  
Budget Detail  
For Fiscal Year 2025

Airport Fund  
Expense Summary

Account	Description	FY2022	FY2023	FY2024	FY2024	FY2025	Difference		% Diff
		Actual	Actual	Adopted Budget	Amended Budget	Proposed Budget	Between FY2025	FY2024	Between FY2025
<b>Summary:</b>									
	Salaries	\$ 75,538	\$ 77,031	\$ 84,000	\$ 87,197	\$ 93,000	\$	5,803	6.7%
	Employee Benefits	69,689	15,285	48,340	48,340	51,640		3,300	6.8%
	Prof. and technical services	415	320	494	581	519		(62)	-10.7%
	Repair and maintenance	67,759	32,091	68,845	74,480	89,345		14,865	20.0%
	Other purchased services	32,201	32,352	37,715	37,715	39,997		2,282	6.1%
	Supplies	43,123	100,207	78,150	78,150	88,150		10,000	12.8%
	Capital Purchases	-	-	10,000	10,000	10,000		-	0.0%
	Depreciation	759,232	795,046	-	-	-		-	0.0%
	Capital Projects	430,848	300,131	685,000	685,000	1,310,000		625,000	91.2%
	Interfund Transfers	300	300	150	150	150		-	0.0%
	Division Summary Total:	\$ 1,479,105	\$ 1,352,763	\$ 1,012,694	\$ 1,021,613	\$ 1,682,801	\$	661,188	64.7%



**City of Wasilla  
Budget Detail  
For Fiscal Year 2025**

Fund: Airport Fund (330)  
Department: Public Works (43)  
Division: General Administration (70)

Account	Description	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Proposed Budget	Difference	% Diff
							Between FY2024 FY2025	Between FY2025 FY2024
10 10	Regular	\$ 67,414	\$ 67,463	\$ 71,300	\$ 74,497	\$ 81,400	\$ 6,903	9.3%
10 30	Overtime	6,874	7,243	8,200	8,200	7,100	(1,100)	-13.4%
10 35	Honorarium	1,250	2,325	4,500	4,500	4,500	-	0.0%
10 99	Salary Allocation	-	-	-	-	-	-	0.0%
	Personnel Services	75,538	77,031	84,000	87,197	93,000	5,803	6.7%
20 10	Group Insurance	18,394	19,188	21,400	21,400	21,500	100	0.5%
20 20	FICA	1,053	1,100	1,200	1,200	1,400	200	16.7%
20 30	PERS	21,457	18,538	17,300	17,300	19,400	2,100	12.1%
20 31	PERS-GASB 68 Contra Exp.	21,974	(30,428)	-	-	-	-	0.0%
20 40	SBS	4,457	4,658	5,200	5,200	5,700	500	9.6%
20 50	Unemployment	442	397	400	400	500	100	25.0%
20 60	Workers' Compensation	1,912	1,832	2,840	2,840	3,140	300	10.6%
20 99	Benefit Allocation	-	-	-	-	-	-	0.0%
	Personnel Svcs-Benefit	69,689	15,285	48,340	48,340	51,640	3,300	6.8%
30 31	Accounting & Auditing	415	320	494	581	519	(62)	-10.7%
	Professional Services	415	320	494	581	519	(62)	-10.7%
40 12	Waste Disposal	2,872	2,399	7,200	7,200	7,200	-	0.0%
40 30	Repair & Maintenance	38,900	13,532	32,415	31,365	32,415	1,050	3.4%
40 31	Computer Software Maint	3,374	3,543	3,800	4,850	11,300	6,450	133.0%
40 40	Rentals	3,791	4,973	5,150	5,150	5,150	-	0.0%
40 91	Contractual Services	18,822	7,644	20,280	25,915	33,280	7,365	28.4%
	Purchased-Property	67,759	32,091	68,845	74,480	89,345	14,865	20.0%
50 20	Insurance	23,862	23,291	28,525	28,525	30,807	2,282	8.0%
50 30	Communications	6,186	6,096	7,400	7,400	7,400	-	0.0%
50 50	Printing & Binding	-	-	215	215	215	-	0.0%
50 85	Dues & Subscriptions	-	-	250	250	250	-	0.0%
50 90	Other Purchased Services	2,152	2,965	1,325	1,325	1,325	-	0.0%
	Other Purchased Services	32,200	32,352	37,715	37,715	39,997	2,282	6.1%
60 10	General Supplies	10,782	34,683	16,550	16,550	26,550	10,000	60.4%
60 15	Small Tools & Equipment	9,407	5,578	2,500	2,500	2,500	-	0.0%
60 21	Natural Gas	4,282	4,464	4,100	4,100	4,100	-	0.0%
60 22	Electricity	41,405	44,165	40,000	40,000	40,000	-	0.0%
60 25	Gasoline	9,247	11,317	15,000	15,000	15,000	-	0.0%
60 99	Cares Act Allocation	(32,000)	-	-	-	-	-	0.0%
	Supplies	43,123	100,207	78,150	78,150	88,150	10,000	12.8%
70 40	Machinery & Equipment	-	-	10,000	10,000	10,000	-	0.0%
	Capital Purchases	-	-	10,000	10,000	10,000	-	0.0%
80 60	Depreciation	759,232	795,046	-	-	-	-	0.0%
80 70	Uncollectible Accounts	-	-	-	-	-	-	0.0%
	Other Expenditures	759,232	795,046	-	-	-	-	0.0%
99 26	Technology Replcmt Fund	300	300	150	150	150	-	0.0%
	Interfund Transfers	300	300	150	150	150	-	0.0%
	Division Total:	\$ 1,048,256	\$ 1,052,632	\$ 327,694	\$ 336,613	\$ 372,801	\$ 36,188	10.8%

<b>Summary:</b>													
Salaries	\$	75,538	\$	77,031	\$	84,000	\$	87,197	\$	93,000	\$	5,803	6.7%
Employee Benefits		69,689		15,285		48,340		48,340		51,640		3,300	6.8%
Prof. and technical services		415		320		494		581		519		(62)	-10.7%
Repair and maintenance		67,759		32,091		68,845		74,480		89,345		14,865	20.0%
Other purchased services		32,200		32,352		37,715		37,715		39,997		2,282	6.1%
Supplies		43,123		100,207		78,150		78,150		88,150		10,000	12.8%
Capital Purchases		-		-		10,000		10,000		10,000		-	0.0%
Depreciation		759,232		795,046		-		-		-		-	0.0%
Interfund Transfers		300		300		150		150		150		-	0.0%
Division Summary Total:	\$	1,048,256	\$	1,052,632	\$	327,694	\$	336,613	\$	372,801	\$	36,188	10.8%

**City of Wasilla  
Budget Detail  
For Fiscal Year 2025**

Fund: Airport Fund (330)  
 Department: Public Works (43)  
 Division: Capital Projects (79)

Account	Description	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Proposed Budget	Difference	% Diff
							Between FY2025 FY2024	Between FY2025 FY2024
45 01	Airport Master Plan	-	26,575.00	-	-	-	-	0.00%
45 04	Land Acquisition	-	-	-	-	200,000.00	200,000.00	100.00%
45 05	Airport Apron Improvement	110,337.00	39,654.00	250,000.00	370,000.00	-	(370,000.00)	-100.00%
45 32	Airport Master Plan - Fed	-	398,623.00	-	-	-	-	0.00%
45 80	Airport Equipment	-	272,164.00	100,000.00	100,000.00	25,000.00	(75,000.00)	-75.00%
45 81	Apron E-FAA	-	-	-	-	-	-	0.00%
45 82	CARES ACT-FAA	32,000.00	-	-	-	-	-	0.00%
45 86	Runway Maint-FAA	294,268.00	-	-	-	-	-	0.00%
45 87	Runway Maint-City	-	-	-	-	-	-	0.00%
45 98	Proposed Budget	-	-	335,000.00	215,000.00	1,085,000.00	870,000.00	404.65%
45 99	Contra Clearing Account	(5,756.00)	(436,885.00)	-	-	-	-	0.00%
Construction Services		430,849.00	300,131.00	685,000.00	685,000.00	1,310,000.00	625,000.00	91.24%
Division Total:		430,849.00	300,131.00	685,000.00	685,000.00	1,310,000.00	625,000.00	91.24%

<b>Summary:</b>								
Capital Projects		430,849.00	300,131.00	685,000.00	685,000.00	1,310,000.00	625,000.00	91.24%
Division Summary Total:		430,849.00	300,131.00	685,000.00	685,000.00	1,310,000.00	625,000.00	91.24%



## DEPARTMENT BUDGET SUMMARY

### Mission

The Curtis D. Menard Memorial Sports Center’s mission is to provide and maintain a first-rate facility to enhance the quality of life for the residents of Wasilla and the surrounding community.

### Program

The Curtis D. Menard Memorial Sports Center is responsible for maintaining a quality facility that provides recreational opportunities for residents and non-residents of the City of Wasilla. The department’s resources are dedicated to promoting and encourage usage of the facility for various events and activities supported by individuals, local organizations, the business community, non-profits, and user groups of all ages. The Menard Center also encourages participation in sporting activities that promote a quality, healthy lifestyle.

### Background

The Menard Center provides healthy activities and programs for all age demographics and serves as a venue for large scale events. When the Menard Center first opened in 2004, the facility was one of only two indoor ice rinks in the Mat-Su Borough. Over the past 20 years, the number of available rinks has doubled.

With a more competitive market for ice, the Menard Center has expanded its marketing of the facility as a prime venue for hosting private and community events. With the largest seating capacity in the Mat-Su Valley, the Menard Center hosts numerous state hockey tournaments. Hockey organizations use the ice arena from the end of July through mid-March. Hosting large scale and statewide events at the facility provides an economic stimulus and value to local businesses during these times. The off season incorporates usage of the dry floor arena and turf arena for Mat Su Borough School District graduations, grad blasts, trade shows, banquets, wrestling tournaments, church gatherings, large-scale meetings and conferences.

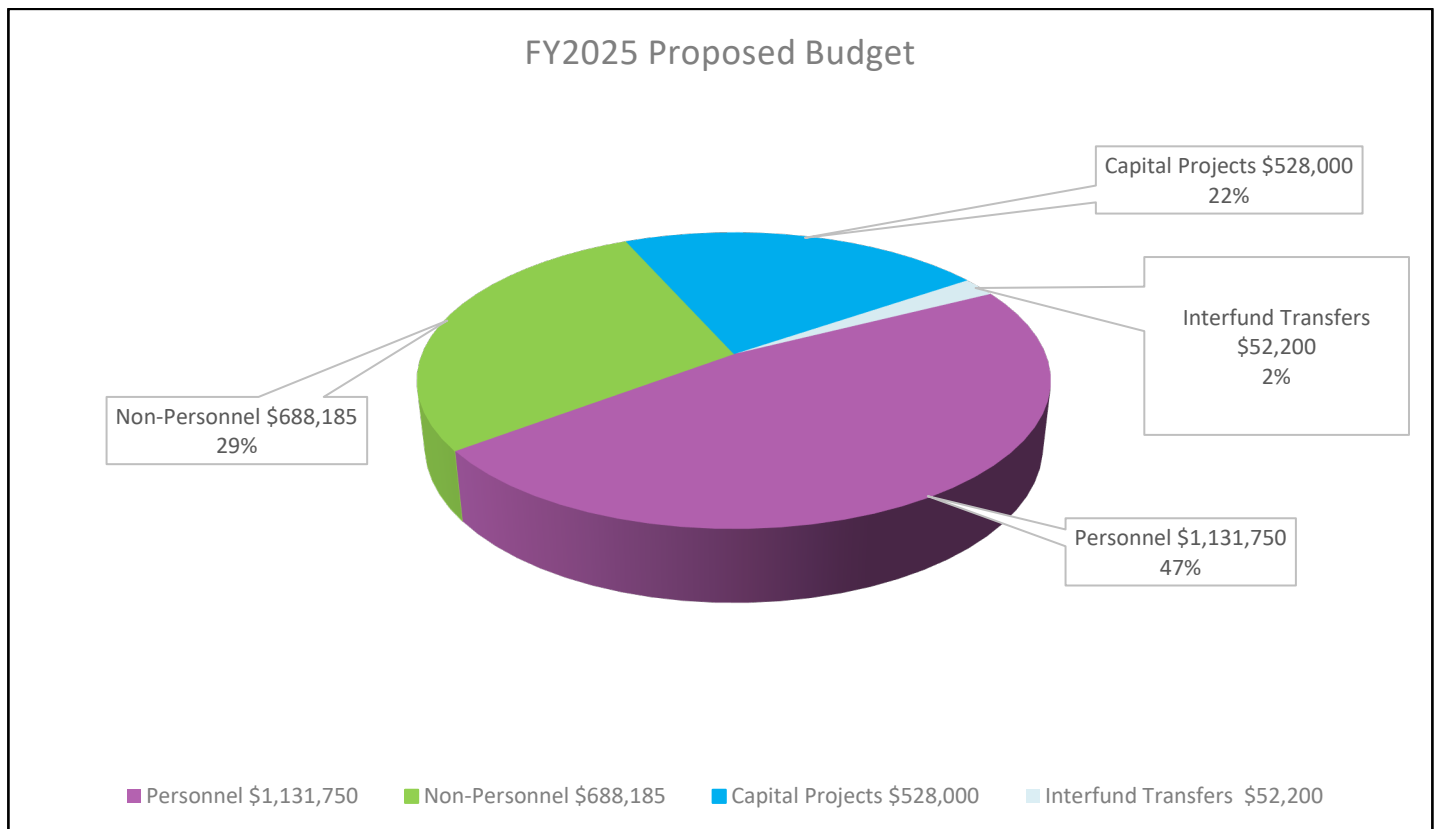
The public at large is encouraged to rent the facilities, including the commercial kitchen, meeting rooms for business or family gatherings, weddings, and birthday parties. Located on 60 acres that are maintained year-round, and landscaped by Menard staff, the grounds are also available for rentals including the motorcycle training academies, concerts, 5K walks and races, and RV rental space during sporting events. The Menard Center management continues to seek innovative ways to generate revenue.

### Personnel

Position	Actual FY2022	Actual FY2023	Amended Budget FY2024	Proposed Budget FY2025	Difference in Staff Between FY2025 & FY2024
Recreational Services Director	1.0	1.0	1.0	1.0	-
Sports Center Manager	1.0	1.0	1.0	1.0	-
Secretary II	1.0	1.0	1.0	1.0	-
Sports Center Facility Supervisor	1.0	1.0	1.0	1.0	-
Maintenance Specialist	1.0	1.0	1.0	1.0	-
Sports Center Facility Operator	2.0	3.0	3.0	4.0	1.0
<b>Functional Total</b>	<b>7.0</b>	<b>8.0</b>	<b>8.0</b>	<b>9.0</b>	-
Recreational Services Director (allocated to rec services)	(.3)	(.3)	(.3)	(.3)	-
<b>Department Total</b>	<b>6.7</b>	<b>7.7</b>	<b>7.7</b>	<b>8.7</b>	<b>1.0</b>

## Summary

Description	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Adopted Budget	Difference Between FY2025 & FY2024	% Difference Between FY2025 & FY2024
Salaries	\$ 461,812	\$ 494,458	\$ 578,500	\$ 596,154	\$ 715,500	\$ 119,346	20.0%
Employee Benefits	80,045	162,461	339,750	339,750	416,250	76,500	22.5%
Prof. and Technical Services	3,372	28,158	3,459	7,869	4,500	(3,369)	-42.8%
Repair and Maintenance	98,064	109,106	144,375	228,362	173,025	(55,337)	-24.2%
Other Purchased Services	114,904	100,880	117,785	117,785	129,660	11,875	10.1%
Supplies	331,762	334,386	374,350	326,060	381,000	24,940	7.0%
Capital Purchases	-	-	-	-	-	-	0.0%
Depreciation	370,709	358,966	-	-	-	-	0.0%
Capital Projects	45,250	49,949	475,000	906,282	528,000	(378,282)	-41.7%
Interfund Transfers	9,400	9,400	12,200	12,200	52,200	40,000	327.9%
<b>Total:</b>	<b>\$ 1,515,318</b>	<b>\$ 1,647,764</b>	<b>\$ 2,045,419</b>	<b>\$ 2,564,462</b>	<b>\$ 2,400,135</b>	<b>\$ (164,327)</b>	<b>-6.4%</b>



**Significant Budget Changes:**

Personnel cost increases are as follows:

- Increase in Personnel of 1 FTE.
- Normal CPI and longevity step increases of 4.8%-7.3%.

Operational cost changes are as follows:

- Legal- reduction due to CBA negotiations and grievance costs completed before FY25.
- Water-Sewerage was reduced due to water circulations system added to ice plant.
- Repair and Maintenance- added plow-sander repairs, need rink replacement glass and scoreboard repairs.
- Experienced \$ 73,000 cost due to 2 separate R-22 refrigerant leaks that was added to the budget.
- Computer Software- expanded automation through necessary software programs and adding asset mgmt. system.
- Contractual Services- significant cost increase in snow removal due to record snowfall and expanded parking lot.
- Increase in Transfers out to the Vehicle Fund of \$40,000 to purchase a new plow truck with sander.

Capital Projects

- Parking Lot Expansion- Final phase to asphalt, seal and strip parking lot ~ \$ 300,000.
- Floor Replacement in offices and hallway and replacing 2 more ADA drinking fountains ~ \$ 80,000.
- Equipment Replacement- floor scrubber, spray cart, etc. ~ \$ 18,000.
- Equipment and Building Replacement projects, Ice Plant Automation and Sound System Upgrades ~ \$ 130,000.

**Department Statistics**

Description	Actual FY2022	Actual FY2023	Adopted Budget FY2024	Proposed Budget FY2025
Rental Hours – Main Ice/Dry Arena year-round (A)	2,147	3469	3,200	3,300
Rental Hours – Turf Arena & Activities (A)	2,101	2802	2,600	2900
Hours reserved for conference rooms (B)	1,577	2330	1,700	2400
Number of events: Expo’s, Banquets, Sporting, Tournaments, etc.	65*	76*	70*	50*
Number of persons attending events in the facility (D)	241,125	265,402	280,000	330,000

\*Counted only Revocable Use permitted events (previous count added certain ineligible activities)

Statistics are based on FinnlySport cash register receipts, admission sales, facility rentals & door counters.

- Hours include event rentals and hours reserved by leagues, organizations, Menard Center in-house activities, and City sponsored events and programs. Winter hours of operation are 7:30 a.m.- 8 p.m. Monday-Sunday; Summer hours are 8a.m.-4 p.m. Closed on weekends for the summer, except for event rentals and reservations.
- Conference rooms are available for rent during all hours of the facility operations, and by special request.
- Includes private and public events inside and on the grounds (Statewide tournaments included).
- Based on door count numbers on primary facility doors by those attending and participating in events and activities inside the facility. Does not include outdoor count for walking trail, 5k races, car shows, concerts, and other events.
- Number of participants includes paid admissions for activities; track, public skating, freestyle skate, Learn to Skate, pick up soccer, turf time for tots, stick time, open turf, batting cage, etc. Numbers do not include the participants of each league or organization served by facility rental.

- Includes local leagues, organizations, teams utilizing the ice arena, soccer arena, track, for sports related activity.
- Number of participants includes paid admissions for activities; track, public skating, freestyle skating, learn to skate, pick up soccer, turf time for tots, stick time, open turf, batting cage, etc. Numbers do not include the participants of each league or organization served by facility rental.
- Includes local leagues, organizations, teams utilizing the ice arena, soccer arena, track, dryland training center for sports related activity.

**Performance Goals, Objectives, and Measures:**

🎯 = Supports Council Goals and Initiatives.

No. 🎯	Performance Goals, Objectives & Measures	Actual FY2022	Actual FY2023	Amended Budget FY2024	Proposed Budget FY2025
1	To encourage and promote in house recreation program activities to improve quality of life for youth and adults.				
Objective	Provide opportunities to the public for reserving the facility for skating, soccer, and other active recreation events.				
Measure					
a.	# of participants in skating, soccer, & other active events. €	25,500	N/A	30,000	30,000
2 🎯	Increase ratio of revenue versus cost for events held for national, state, and regional sporting events, trade shows, conferences and conventions while maintaining support to local organized sports programs.	\$ 715,856	\$ 851,038	\$ 735,000	\$ 840,000
Objective	Provide opportunities for facility usage by local sports organizations.				
Measure					
a.	# of local organizations utilizing facility.	112	111	120	120
3 🎯	Continue progress in making the enterprise funds self-sufficient.				
Objective	Reduce the General Fund transfer to the Sports Center excluding Capital Improvement Project transfers.				
Measure					
a.	Transfer from the General Fund to support operations	\$900,000	\$1,000,000	\$1,325,000	\$919,135
4 🎯	Support the public with enhanced electronic options to fillable forms, payments, social media, electronic communication opportunities.				
Objective	Reach community via social media posts on upcoming events and activities.				
Measure					
a.	# of followers on Facebook	5,805	6,500	6,500	6,600
b.	# of online registrations for classes	0*	300	300	300

### Previous Years' Accomplishments:

- Highest Revenue Total in CMMSC history \$ 964,878.50 13.4 % over last year
- Revenue over budget (\$ 837,000) \$ 127,878.50 15.3 % increase
- Highest Facility Rental-Event Fees in CMMSC History \$ 851,038.10 18.9 % increase
- Second Highest Door Count on record 281,071 with all time high 295,000
- Arctic Winter Games- Host Site
  - Open Ceremonies 4,000 ppl
  - Hockey + Dene Games 13,000 ppl over 5 days
  - Close Ceremonies 3,400 ppl
- Several events have expanded facility use or # of hours rented.

### Menard Center Building improvements:

- Created Girls Only hockey locker room.
- Created Family bathroom from unused 1<sup>st</sup> aid room
- Main arena, bleacher, turf court & mezzanine led lighting upgrade.
- Upgraded & programmed HVAC building control unit.
- Installed water circulation on Ice Plant Compressors saving ~ 2000 gallons of water a day
- Purchased Electric Zamboni w/ zero emission + fast Ice system
- Locker Room clocks w/ game time info from scoreboard
- Parking Lot Expansion- (North Lot)
  - Remove old bleachers + sand, Graded + D1 areas w/ lighting
  - Clear Cut, graded + D1 gravel into tree' d area
  - Installed drainage for rain + snowmelt in North lot – no more Menard lake
  - Upgraded light fixtures
- Ice Plant Refrigerant R-22 Conversion
- Upgraded 2 Bottle-Fill Drinking fountains to refrigerated and ADA compliant
- Updated building occupancy loads via architect + approved by fire marshal
- Conducted energy audit
- Upgraded old rental ice skates
- Staff training- US Ice Rink Assoc. in Alaska 1st time in 20 years- Ice Maintenance Equipment Operator class
- Update main arena laser projectors + larger screens
- Bi- Directional Antenna Upgrade for 700/800 mhz Emergency Radio coverage inside building
- MTA- upgraded free Wi-Fi with faster speeds and expanded capabilities
- Front Entry- Built-in TV displays
- Update and expanded surveillance camera system

**Curtis Menard Memorial Sports Center Fund: 340**

	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Proposed Budget
<b>Operating Revenue</b>	\$ 852,357	\$ 965,448	\$ 880,000	\$ 880,000	\$ 953,000
<b>Expenditures:</b>					
Salaries	461,812	494,458	578,500	596,154	715,500
Employee benefits	80,045	162,461	339,750	339,750	416,250
Professional and technical services	3,372	28,158	3,459	7,869	4,500
Repair and maintenance/Constructon	143,314	159,056	619,375	1,134,644	701,025
Other purchased services	114,904	100,884	117,785	117,785	129,660
Supplies	331,762	334,382	374,350	356,060	381,000
<b>Total expenses</b>	<b>1,135,209</b>	<b>1,279,399</b>	<b>2,033,219</b>	<b>2,552,262</b>	<b>2,347,935</b>
income (loss) before depreciation	(282,852)	(313,951)	(1,153,219)	(1,672,262)	(1,394,935)
Depreciation	370,709	358,966	-	-	-
<b>Total income (loss)</b>	<b>\$ (653,561)</b>	<b>\$ (672,917)</b>	<b>\$ (1,153,219)</b>	<b>\$ (1,672,262)</b>	<b>\$ (1,394,935)</b>
<b>Other Revenues (expenses):</b>					
Investment income	-	-	-	-	-
Other revenue (expenses)	717	(740)	-	-	-
Proceeds on disposal of capital assets (Loss)	10,200	2,274	-	-	-
State PERS relief	89	(12,386)	-	-	-
<b>Net other revenues (expenses)</b>	<b>11,006</b>	<b>(10,852)</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Income (loss) before transfers, contributions and special item</b>	<b>(642,555)</b>	<b>(683,769)</b>	<b>(1,153,219)</b>	<b>(1,672,262)</b>	<b>(1,394,935)</b>
Transfers in	900,000	1,000,000	1,325,000	1,325,000	1,447,135
Transfers out	(9,400)	(9,400)	(12,200)	(12,200)	(52,200)
<b>Change in net position</b>	<b>\$ 248,045</b>	<b>\$ 306,831</b>	<b>\$ 159,581</b>	<b>\$ (359,462)</b>	<b>\$ -</b>
<b>Beginning net position</b>	<b>\$ 13,692,318</b>	<b>\$ 13,940,363</b>	<b>\$ 14,247,194</b>	<b>\$ 14,247,194</b>	<b>\$ 13,887,732</b>
<b>Ending net position</b>	<b>\$ 13,940,363</b>	<b>\$ 14,247,194</b>	<b>\$ 14,406,775</b>	<b>\$ 13,887,732</b>	<b>\$ 13,887,732</b>
<b>Fund Balance Calculations:</b>					
Land	\$ 1,771,990	\$ 1,771,990	\$ 1,771,990	\$ 1,771,990	\$ 1,771,990
Depreciable assets*	18,074,429	18,114,506	18,114,506	18,114,506	18,114,506
Total property, plant and equipment	19,846,419	19,886,496	19,886,496	19,886,496	19,886,496
Less accumulated depreciation	(7,747,957)	(8,106,923)	(8,106,923)	(8,106,923)	(8,106,923)
Net depreciable assets	\$ 12,098,462	\$ 11,779,573	\$ 11,779,573	\$ 11,779,573	\$ 11,779,573
% of assets depreciated	42.9%	44.8%	44.8%	44.8%	44.8%
<b>Fund Balance:</b>					
<b>Non-Spendable:</b>					
Net investment in capital assets:					
Net depreciable assets	\$ 12,098,462	\$ 11,779,573	\$ 11,779,573	\$ 11,779,573	\$ 11,779,573
Other	-	-	-	-	-
Net investment in capital assets	12,098,462	11,779,573	11,779,573	11,779,573	11,779,573
Prepaid Expenses	12,648	11,694	-	-	-
<b>Total non-spendable net assets</b>	<b>\$ 12,111,110</b>	<b>\$ 11,791,267</b>	<b>\$ 11,779,573</b>	<b>\$ 11,779,573</b>	<b>\$ 11,779,573</b>
<b>Restricted:</b>					
Fund stabilization req.	\$ 754,866	\$ 779,109	\$ 909,968	\$ 909,968	\$ 909,968
Number of months operating fund balance (not inc dep)	8.0	7.0	5.0	4.0	5.0
<b>Total restricted net position</b>	<b>\$ 754,866</b>	<b>\$ 779,109</b>	<b>\$ 909,968</b>	<b>\$ 909,968</b>	<b>\$ 909,968</b>
<b>Unrestricted:</b>					
Committed	\$ 1,074,387	\$ 1,676,818	\$ 1,717,234	\$ 1,198,191	\$ 1,198,191
<b>Total unrestricted net position</b>	<b>\$ 1,074,387</b>	<b>\$ 1,676,818</b>	<b>\$ 1,717,234</b>	<b>\$ 1,198,191</b>	<b>\$ 1,198,191</b>
<b>Total net position</b>	<b>\$ 13,940,363</b>	<b>\$ 14,247,194</b>	<b>\$ 14,406,775</b>	<b>\$ 13,887,732</b>	<b>\$ 13,887,732</b>



**City of Wasilla  
Budget Detail  
For Fiscal Year 2025**

**Curtis Menard Memorial Sports Center  
Expense Summary**

Account	Description	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Adopted Budget	Difference	% Diff
							Between FY2025 FY2024	Between FY2025 FY2024
10 10	Regular	\$ 406,535	\$ 446,663	\$ 509,000	\$ 526,654	\$ 647,300	\$ 120,646	22.9%
10 20	Temporary	51,135	42,018	60,700	60,700	60,700	-	0.0%
10 30	Overtime	4,142	5,777	8,800	8,800	7,500	(1,300)	-14.8%
10 99	Salary Allocation	-	-	-	-	-	-	0.0%
	Personnel Services	461,812	494,458	578,500	596,154	715,500	119,346	20.0%
20 10	Group Insurance	117,120	129,270	162,100	162,100	180,500	18,400	11.4%
20 15	Med. Reimb Hlth Expense	-	-	-	-	-	-	0.0%
20 20	FICA	6,768	6,937	8,400	8,400	10,400	2,000	23.8%
20 30	PERS	115,055	109,393	111,900	111,900	156,000	44,100	39.4%
20 31	PERS-GASB 68 Contra Exp.	(198,850)	(125,390)	-	-	-	-	0.0%
20 40	SBS	28,611	29,324	35,500	35,500	43,900	8,400	23.7%
20 50	Unemployment	3,408	3,479	4,800	4,800	5,600	800	16.7%
20 60	Workers' Compensation	7,933	9,448	17,050	17,050	19,850	2,800	16.4%
20 99	Benefit Allocation	-	-	-	-	-	-	0.0%
	Personnel Svcs-Benefit	80,045	162,461	339,750	339,750	416,250	76,500	22.5%
30 31	Accounting & Auditing	2,742	783	1,209	1,419	1,500	81	5.7%
30 32	Legal	630	27,375	2,250	6,450	3,000	(3,450)	-53.5%
	Professional Services	3,372	28,158	3,459	7,869	4,500	(3,369)	-42.8%
40 11	Water Sewerage	22,573	24,987	27,000	27,000	21,000	(6,000)	-22.2%
40 12	Waste Disposal	5,787	6,024	7,000	7,000	8,000	1,000	14.3%
40 20	Cleaning	-	-	2,500	2,500	2,500	-	0.0%
40 30	Repair & Maintenance	37,648	47,225	45,000	127,787	62,000	(65,787)	-51.5%
40 31	Computer Software Maint	7,694	2,243	19,000	19,000	26,500	7,500	39.5%
40 40	Rentals	727	1,810	4,600	4,600	4,600	-	0.0%
40 91	Contractual Services	23,635	26,817	39,275	40,475	48,425	7,950	19.6%
	Purchased-Property	98,064	109,106	144,375	228,362	173,025	(55,337)	-24.2%
45 5	Multi-Use Sp Complex-Build	23,188	32,805	25,000	28,049	80,000	51,951	185.2%
45 19	Grounds Maint Equipment	12,062	24,902	25,000	217,607	18,000	(199,607)	-91.7%
45 34	Parking Lot	10,000	(7,759)	300,000	528,136	300,000	(228,136)	-43.2%
45 35	Refrigeration	-	-	-	132,490	-	-	-100.0%
45 98	New Projects	-	-	125,000	-	130,000	130,000	0.0%
	Construction Services	45,250	49,949	475,000	906,282	528,000	(378,282)	-41.7%
50 20	Insurance	69,784	65,735	78,455	78,455	84,750	6,295	8.0%
50 30	Communications	10,578	11,354	11,700	11,700	11,000	(700)	-6.0%
50 40	Advertising	4,291	543	5,000	5,000	4,000	(1,000)	-20.0%
50 50	Printing & Binding	27	72	500	500	500	-	0.0%
50 81	Travel	539	-	1,500	1,500	5,000	3,500	233.3%
50 82	Staff Development	35	113	2,850	2,850	4,250	1,400	49.1%
50 85	Dues & Subscriptions	4,506	4,444	10,280	10,280	10,160	(120)	-1.2%
50 90	Other Purchased Services	25,144	18,619	7,500	7,500	10,000	2,500	33.3%
	Other Purchased Services	114,904	100,880	117,785	117,785	129,660	11,875	10.1%
60 10	General Supplies	27,142	28,790	44,850	43,150	46,250	3,100	7.2%
60 15	Small Tools & Equipment	12,067	11,250	15,500	15,500	18,750	3,250	21.0%
60 21	Natural Gas	82,809	85,035	88,000	88,000	90,000	2,000	2.3%
60 22	Electricity	199,998	198,067	215,000	198,410	215,000	16,590	8.4%
60 25	Gasoline	9,746	11,240	11,000	11,000	11,000	-	0.0%
	Supplies	331,762	334,382	374,350	356,060	381,000	24,940	7.0%
69 10	Cash over/Short	-	4	-	-	-	-	0.0%
	Other Expenses	-	4	-	-	-	-	0.0%
80 60	Depreciation	370,709	358,966	-	-	-	-	0.0%
80 70	Uncollectible Accounts	-	-	-	-	-	-	0.0%
	Other Expenditures	370,709	358,966	-	-	-	-	0.0%
99 12	Vehicle Fund	5,000	5,000	10,000	10,000	50,000	40,000	400.0%
99 17	Technology Replacement	4,400	4,400	2,200	2,200	2,200	-	0.0%
	Interfund Transfers	9,400	9,400	12,200	12,200	52,200	40,000	327.9%
	Division Total:	\$ 1,515,318	\$ 1,647,764	\$ 2,045,419	\$ 2,564,462	\$ 2,400,135	\$ (164,327)	-6.4%

City of Wasilla  
Budget Detail  
For Fiscal Year 2025

Curtis Menard Memorial Sports Center  
Expense Summary

	FY2022	FY2023	FY2024	FY2024	FY2025	Difference	% Diff
	Actual	Actual	Adopted	Amended	Proposed	Between	Between
			Budget	Budget	Budget	FY2025	FY2025
						FY2024	FY2024
<b>Summary:</b>							
Salaries	\$ 461,812	\$ 494,458	\$ 578,500	\$ 596,154	\$ 715,500	\$ 119,346	20.0%
Employee Benefits	80,045	162,461	339,750	339,750	416,250	76,500	22.5%
Prof. and technical services	3,372	28,158	3,459	7,869	4,500	(3,369)	-42.8%
Repair and maintenance	98,064	109,106	144,375	228,362	173,025	(55,337)	-24.2%
Other purchased services	114,904	100,880	117,785	117,785	129,660	11,875	10.1%
Supplies	331,762	334,386	374,350	356,060	381,000	24,940	7.0%
Depreciation	370,709	358,966	-	-	-	-	0.0%
Capital Projects	45,250	49,949	475,000	906,282	528,000	(378,282)	-41.7%
Interfund Transfers	9,400	9,400	12,200	12,200	52,200	40,000	327.9%
Division Summary Total:	\$ 1,515,318	\$ 1,647,764	\$ 2,045,419	\$ 2,564,462	\$ 2,400,135	\$ (164,327)	-6.4%

**City of Wasilla  
Budget Detail  
For Fiscal Year 2025**

Fund: Curtis Menard Memorial Sports Center Fund (340)  
 Department: Cultural & Recreation (45)  
 Division: Operations (30)

Account	Description	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Adopted Budget	Difference	% Diff
							Between FY2025 FY2024	Between FY2025 FY2024
10 10	Regular	\$ 406,535	\$ 446,663	\$ 509,000	\$ 526,654	\$ 647,300	\$ 120,646	22.9%
10 20	Temporary	51,135	42,018	60,700	60,700	60,700	-	0.0%
10 30	Overtime	4,142	5,777	8,800	8,800	7,500	(1,300)	-14.8%
10 99	Salary Allocation	-	-	-	-	-	-	0.0%
10	Personnel Services	461,812	494,458	578,500	596,154	715,500	119,346	20.0%
20 10	Group Insurance	117,120	129,270	162,100	162,100	180,500	18,400	11.4%
20 20	FICA	6,768	6,937	8,400	8,400	10,400	2,000	23.8%
20 30	PERS	115,055	109,393	111,900	111,900	156,000	44,100	39.4%
20 31	PERS-GASB 68 Contra Exp.	(198,850)	(125,390)	-	-	-	-	0.0%
20 40	SBS	28,611	29,324	35,500	35,500	43,900	8,400	23.7%
20 50	Unemployment	3,408	3,479	4,800	4,800	5,600	800	16.7%
20 60	Worders' Compensation	7,933	9,448	17,050	17,050	19,850	2,800	16.4%
20 99	Benefit Allocation	-	-	-	-	-	-	0.0%
	Personnel Svcs-Benefit	80,045	162,461	339,750	339,750	416,250	76,500	22.5%
30 31	Accounting & Auditing	2,742	783	1,209	1,419	1,500	81	5.7%
30 32	Legal	630	27,375	2,250	6,450	3,000	(3,450)	-53.5%
	Professional Services	3,372	28,158	3,459	7,869	4,500	(3,369)	-42.8%
40 11	Water Sewerage	22,573	24,987	27,000	27,000	21,000	(6,000)	-22.2%
40 12	Waste Disposal	5,787	6,024	7,000	7,000	8,000	1,000	14.3%
40 20	Cleaning	-	-	2,500	2,500	2,500	-	0.0%
40 30	Repair & Maintenance	37,648	47,225	45,000	127,787	62,000	(65,787)	-51.5%
40 31	Computer Software Maint	7,694	2,243	19,000	19,000	26,500	7,500	39.5%
40 40	Rentals	727	1,810	4,600	4,600	4,600	-	0.0%
40 91	Contractual Services	23,635	26,817	39,275	40,475	48,425	7,950	19.6%
	Purchased-Property	98,064	109,106	144,375	228,362	173,025	(55,337)	-24.2%
50 20	Insurance	69,784	65,735	78,455	78,455	84,750	6,295	8.0%
50 30	Communications	10,578	11,354	11,700	11,700	11,000	(700)	-6.0%
50 40	Advertising	4,291	543	5,000	5,000	4,000	(1,000)	-20.0%
50 50	Printing & Binding	27	72	500	500	500	-	0.0%
50 81	Travel	539	-	1,500	1,500	5,000	3,500	233.3%
50 82	Staff Development	35	113	2,850	2,850	4,250	1,400	49.1%
50 85	Dues & Subscriptions	4,506	4,444	10,280	10,280	10,160	(120)	-1.2%
50 90	Other Purchased Services	25,144	18,619	7,500	7,500	10,000	2,500	33.3%
	Other Purchased Services	114,904	100,880	117,785	117,785	129,660	11,875	10.1%
60 10	General Supplies	27,142	28,790	44,850	43,150	46,250	3,100	7.2%
60 15	Small Tools & Equipment	12,067	11,250	15,500	15,500	18,750	3,250	21.0%
60 21	Natural Gas	82,809	85,035	88,000	88,000	90,000	2,000	2.3%
60 22	Electricity	199,998	198,067	215,000	198,410	215,000	16,590	8.4%
60 25	Gasoline	9,746	11,240	11,000	11,000	11,000	-	0.0%
	Supplies	331,762	334,382	374,350	356,060	381,000	24,940	7.0%
69 10	Cash over/Short	-	4	-	-	-	-	0.0%
	Other Expenses	-	4	-	-	-	-	0.0%
80 20	Debt Service - Interest	-	740	-	-	-	-	0.0%
80 60	Depreciation	370,709	358,966	-	-	-	-	0.0%
80 70	Uncollectible Accounts	-	-	-	-	-	-	0.0%
	Other Expenditures	370,709	359,706	-	-	-	-	0.0%
99 12	Vehicle Fund	5,000	5,000	10,000	10,000	50,000	40,000	400.0%
99 17	Technology Replacement	4,400	4,400	2,200	2,200	2,200	-	0.0%
	Interfund Transfers	9,400	9,400	12,200	12,200	52,200	40,000	327.9%
	Division Total:	\$ 1,470,068	\$ 1,598,555	\$ 1,570,419	\$ 1,658,180	\$ 1,872,135	213,955	12.9%

<b>Summary:</b>								
Salaries	\$ 461,812	\$ 494,458	\$ 578,500	\$ 596,154	\$ 715,500	119,346	20.0%	
Employee Benefits	80,045	162,461	339,750	339,750	416,250	76,500	22.5%	
Prof. and technical services	3,372	28,158	3,459	7,869	4,500	(3,369)	-42.8%	
Repair and maintenance	98,064	109,106	144,375	228,362	173,025	(55,337)	-24.2%	
Other purchased services	114,904	100,880	117,785	117,785	129,660	11,875	10.1%	
Supplies	331,762	334,386	374,350	356,060	381,000	24,940	7.0%	
Depreciation	370,709	358,966	-	-	-	-	0.0%	
Interfund Transfers	9,400	9,400	12,200	12,200	52,200	40,000	327.9%	
Division Summary Total:	\$ 1,470,068	\$ 1,597,815	\$ 1,570,419	\$ 1,658,180	\$ 1,872,135	213,955	12.9%	

**City of Wasilla  
Budget Detail  
For Fiscal Year 2025**

Fund: Curtis Menard Memorial Sports Center Fund (340)  
 Department: Cultural & Recreation (45)  
 Division: Capital Projects (39)

Account	Description	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Proposed Budget	Difference	% Diff
							Between FY2025 FY2024	Between FY2025 FY2024
45 5	Multi-Use Sp Complex-Build	\$ 23,188	\$ 32,805	\$ 25,000	\$ 28,049	\$ 80,000	51,951	185.2%
45 19	Equipment Replacement	12,062	24,902	25,000	217,607	18,000	(199,607)	-91.7%
45 34	Parking Lot Expansion	10,000	(7,759)	300,000	528,136	300,000	(228,136)	-43.2%
45 35	Refrigeration	-	-	-	132,490	-	(132,490)	-100.0%
45 98	Proposed Budget			125,000	-	130,000	130,000	0.0%
Construction Services		45,250	49,949	475,000	906,282	528,000	(378,282)	-41.7%
Division Total:		\$ 45,250	\$ 49,949	\$ 475,000	\$ 906,282	\$ 528,000	\$ (378,282)	-41.7%

<b>Summary:</b>								
Capital Projects		45,250	49,949	475,000	906,282	528,000	(378,282)	-41.7%
Division Summary Total:		\$ 45,250	\$ 49,949	\$ 475,000	\$ 906,282	\$ 528,000	\$ (378,282)	-41.7%

# FIDUCIARY FUNDS

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**City of Wasilla**

## CEMETERY BUDGET SUMMARY

### **Mission**

The mission is to ensure historical and community records are protected, accessible and stored safely. Additionally, provide quality ground maintenance to ensure a serene and beautiful setting for all visitors.

### **Program**

The Wasilla Aurora Cemetery is located at Mile 1.1 Wasilla Fishhook Road. The property was deeded to the City in 1980 from the Wasilla Cemetery Association. The cemetery currently has approximately 500 plots. In FY2014 the City had sold all plots available in the cemetery. There are approximately 980 lots (approximately four lots to one plot) which have been purchased but have no interment at the site.

The City has consistently made improvements to the cemetery since its acquisition. Per WMC 13.24.030, it is the intent of the City to sell all lots and to maintain the existing cemetery in perpetuity, with no further acquisitions of land. Funds from the sale of lots are deposited in an irreducible, non-expendable trust accounting fund, the interest of which shall be used exclusively for maintenance, operation, and improvements in the cemetery, with actual operations provided for by resources in the general fund.

### **Performance Goals, Objectives, and Measures**

None

### **Significant Budget changes**

To buy back lots previously sold to parties who no longer want them, \$3,000 is budgeted to buy back these lots. Currently, there is a wait list for plots in the cemetery but there are columbarium niches still available. The capital improvement project budget includes a total of \$30,000 for cemetery improvements.

In FY2023 a separate investment account was created, for the non-expendable balance of the trust, through the Alaska Municipal League Investment Fund. This investment account continues to earn income of \$5,000 annually and is reported in the cemetery fund. Corresponding to the interest income, \$5,000 in supplies was budgeted for general grounds maintenance.

### Cemetery Permanent Fund (Fund 410)

	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2024 Amended Budget	FY2025 Proposed Budget
<u>Assets</u>					
Cash and investments	335,078	353,168	325,945	325,945	365,890
Accrued interest receivable	-	-	-	-	-
<b>Total assets</b>	<b>335,078</b>	<b>353,168</b>	<b>325,945</b>	<b>325,945</b>	<b>365,890</b>
 <u>Fund Balance</u>					
Fund balance - reserve for investment	335,078	353,168	350,168	350,168	347,168
 Revenues:					
Lot sales	-	9,175	-	-	-
Investment income	-	8,948	6,000	6,000	5,000
<b>Total revenues</b>	<b>-</b>	<b>18,123</b>	<b>6,000</b>	<b>6,000</b>	<b>5,000</b>
 Expenses:					
Supplies	-	-	6,000	6,000	5,000
Capital outlay	-	-	3,000	3,000	3,000
<b>Total expenses</b>	<b>-</b>	<b>-</b>	<b>9,000</b>	<b>9,000</b>	<b>8,000</b>
Other financing sources - transfers in	-	-	-	-	-
Other financing uses - transfers out	(100)	(33)	-	-	-
 <b>Net change in fund balance</b>	<b>(100)</b>	<b>18,090</b>	<b>(3,000)</b>	<b>(3,000)</b>	<b>(3,000)</b>
Beginning fund balance	335,178	335,078	353,168	353,168	350,168
Ending fund balance	335,078	353,168	350,168	350,168	347,168
 <b>Nonspendable fund balance:</b>					
Permanent fund principal	335,078	353,168	350,168	350,168	347,168
<b>Total nonspendable fund balance</b>	<b>335,078</b>	<b>353,168</b>	<b>350,168</b>	<b>350,168</b>	<b>347,168</b>

# DEBT SERVICE FUNDS

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**City of Wasilla**



## DEBT SERVICE FUNDS

### Debt Service Funds

Debt Service Funds are used to account for the accumulation of resources for and the payment of general obligation and special assessment debt principal, interest, and related cost for Local Improvement Districts (LIDs). Debt incurred by the Enterprise Funds are backed by the revenue generated from the Enterprise Funds and are listed and summarized in the Enterprise Fund section of the operating budget.

In FY2011 the City had paid in full all its special assessment debt related to projects outside that financed and accounted for within the Enterprise Funds. The City then opted to budget for the annual general obligation debt within the General Fund. Through these combined efforts, the City currently does not have any Debt Service Funds. Therefore, the information contained in this section is for informational purposes regarding the City's debt policies.

### **Debt Administration**

The City of Wasilla has incurred rapid population growth over the past ten years. This rapid growth has challenged the City of Wasilla's ability to meet the demands of the residents of the City of Wasilla and the residents of the Matanuska-Susitna Borough to expand public facilities. To meet the challenge of expanding public facilities, the City of Wasilla has used three techniques to finance the City of Wasilla's Capital Improvement Program: pay-as-you-go financing, debt financing (issuance of general obligation bonds) and public-private financing (special assessment districts).

The necessity to incur debt to finance the Capital Improvement program carries with it the obligation to manage the debt program effectively. Based on this obligation, the City of Wasilla passed an ordinance adopting debt policies (WMC 5.02.040) in Fiscal Year 2002. The objective of the City of Wasilla debt policies is to maintain the City's ability to incur present and future debt at the best interest rates available in amounts needed to finance the Capital Improvement plan without adversely affecting the City's ability to finance essential city services.

Policy statements include:

- A five-year capital improvement budget will be developed and updated annually along with corresponding anticipated funding sources.
- The City will not fund current operations from the proceeds of borrowed funds.
- Capital projects financed through the issuance of bonded debt will be financed for a period not to exceed the useful life of the project.
- Target debt ratios will be annually calculated and included in the review of financial trends.
- Annual general obligation debt service should not exceed 20 percent of annual general fund revenue.
- The City will maintain good communications about its financial condition with bond and credit institutions.
- The City will avoid borrowing on tax anticipation and maintain an adequate fund balance.
- Pay-as you-go financing will be an integral part of each capital program.

## **Debt Service Funds - Continued**

### **Legal Debt Margin**

Under Alaska State Statutes and the City of Wasilla Municipal Code, there is no legal debt limit. The amount of debt outstanding is determined by the residents of the City of Wasilla, and ultimately, by the marketplace. The City of Wasilla's new debt policy directs management to monitor direct city debt. Management will evaluate general government annual debt service as a percent of General Fund revenue. The target goal is that annual debt service will be less than 20 percent of General Fund revenue. Since the holders of the special assessment bonds have no claims against the City of Wasilla, except for the payments from the special assessments made for the improvements for which the special assessment bonds were issued, the special assessment debt is not included in the annual general debt service. Because the City has no debt service, the full 20% ceiling is available should the need arise.

# CAPITAL FUNDS

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**City of Wasilla**

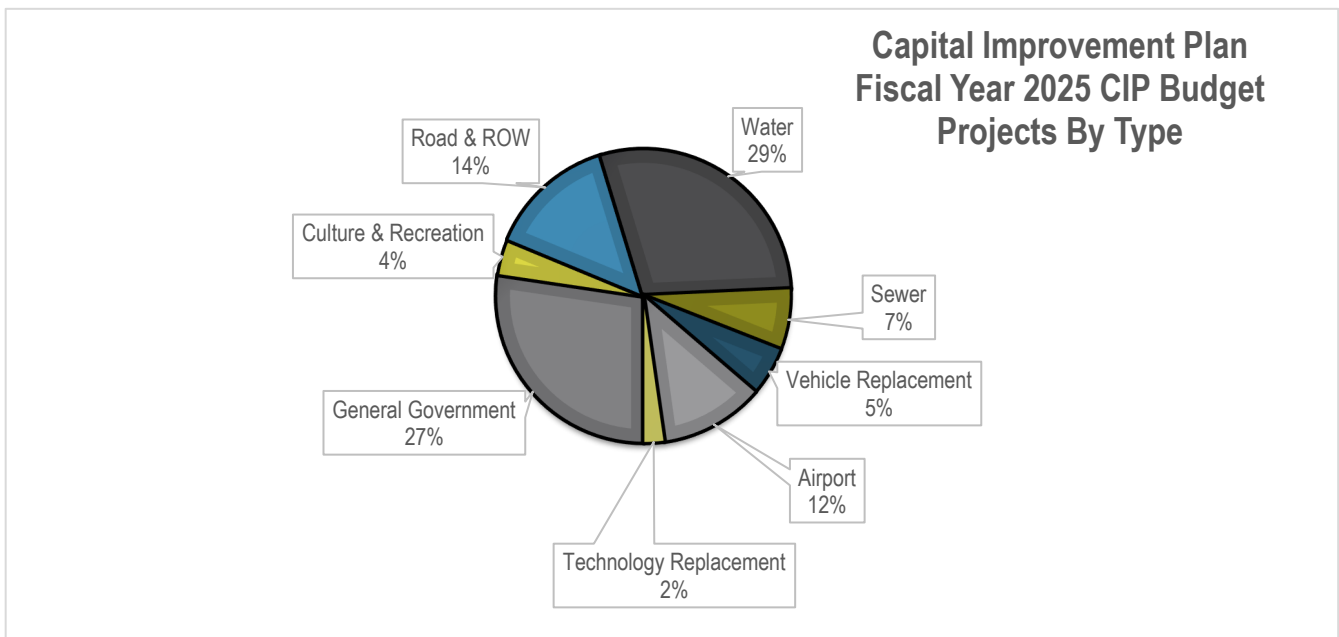
## CAPITAL PROJECTS

Infrastructure, technology, and major equipment are the physical foundation for providing services to residents. The design, procurement, maintenance, and operation of capital assets are an important role of government. To assist with the planning and funding of projects, the City uses five separate capital project funds – Capital Improvement Plan, Road Projects, Right-of-Way Acquisition, Technology Replacement, and a Vehicle Fund. Capital projects related to enterprise funds are recorded in their respective funds.

The City's fiscal policy within the General Fund places excess funding collected in the preceding fiscal year in fund balance with a designation of 'Excess Stabilization of Funds'. This excess is designed to fund future capital projects and must be managed from year to year.

### SIGNIFICANT CHANGES

- 1) The most significant change in the current year is the unprecedented amount of capital project requests. Largely the changes relate to the critical need to continue and expand water and sewer infrastructure. These systems represent an ongoing obligation to our current customers and predicate our ability to continue economic development. Additionally, the City's status as an urban area brings a whole new set of requirements, such as the Metropolitan Planning Organization and the Municipal Separate Storm Sewer System (MS4). The City proposed budget reflects a total of \$11,388,000 in projects, of which \$3,113,000 requires local funding. The graph below breaks down total capital projects by type.



COMBINE REVENUES AND APPROPRIATIONS  
CAPITAL PROJECT FUNDS  
FISCAL YEAR 2025

	<b>Capital Projects Fund</b>					<b>TOTAL</b>
	Capital Projects Fund (Fund 110)	Vehicle Replacement Fund (Fund 120)	Right-of- Way Fund (Fund 130)	Road Fund (Fund 160)	Technology Replacement Fund (Fund 170)	
Fund Balance, June 2024	\$ 2,494,851	\$ 634,971	\$ 120,135	\$ 859,052	\$ 794,951	\$ 4,903,960
<b>Revenues</b>						
Federal Grant Funding						
Local Grant Funding						
Local revenue						
Transfers in:						
General Fund	3,113,000	512,000	25,000	1,570,000	146,700	5,366,700
Sewer Fund		30,000			1,050	31,050
Water Fund		30,000			2,200	32,200
Airport Fund					150	150
CMMSC Fund		50,000			2,200	52,200
Total sources of funds	3,113,000	622,000	25,000	1,570,000	152,300	5,482,300
Total available funds	5,607,851	1,256,971	145,135	2,429,052	947,251	10,386,260
<b>Expenditures</b>						
Capital outlay	3,113,000	600,000	25,000	1,600,000	200,000	5,538,000
Total uses of funds	3,113,000	600,000	25,000	1,600,000	200,000	5,538,000
<b>Est. Fund Balance, June 2025</b>	<b>\$ 2,494,851</b>	<b>\$ 656,971</b>	<b>\$ 120,135</b>	<b>\$ 829,052</b>	<b>\$ 747,251</b>	<b>\$ 4,848,260</b>

**NOTE**

1) Per City of Wasilla Fiscal Policy and Code Section 5.04.160, unexpected appropriations for capital expenditures do not lapse and will continue until the purpose for which it was made has been accomplished or abandoned. The purpose of any such appropriation shall be deemed abandoned if three (3) years pass without any disbursement from or encumbrance of the appropriation.

2) Capital projects related to enterprise funds are reported in the enterprise fund section of the budget document. The information reported on this page is to provide additional information as to the projected impact on fund balance and the related need for transfer in from the general fund.

COMBINE REVENUES AND APPROPRIATIONS  
CAPITAL PROJECT FUNDS  
FISCAL YEAR 2025

	<b>Enterprise Funds</b>				<b>TOTAL</b>
	Sewer Fund (Fund 310)	Water Fund (Fund 320)	Airport Fund (Fund 330)	CMMSC Fund (Fund 340)	
Fund Balance, June 2024	\$ 2,969,502	\$ 7,604,332	\$ 778,842	\$ 2,108,159	\$ 4,903,960
<b>Revenues</b>					
Local revenue	1,796,852	2,277,200	<u>159,000</u>	953,000	5,186,052
Transfers in:					-
General Fund	760,000	3,300,000	1,310,000	528,000	11,264,700
Sewer Fund			<u>-</u>		31,050
Water Fund					32,200
Airport Fund					150
CMMSC Fund					<u>52,200</u>
Total sources of funds	<u>2,556,852</u>	<u>5,577,200</u>	<u>1,469,000</u>	<u>1,481,000</u>	16,566,352
Total available funds	5,526,354	13,181,532	2,247,842	3,589,159	21,470,312
<b>Expenditures</b>					
Capital outlay	<u>760,000</u>	<u>3,300,000</u>	<u>685,000</u>	<u>475,000</u>	10,758,000
Total uses of funds	<u>760,000</u>	<u>3,300,000</u>	<u>685,000</u>	<u>475,000</u>	10,758,000
<b>Est. Fund Balance, June 2025</b>	<b><u>\$ 4,766,354</u></b>	<b><u>\$ 9,881,532</u></b>	<b><u>\$ 1,562,842</u></b>	<b><u>\$ 3,114,159</u></b>	<b><u>\$ 24,173,147</u></b>

**NOTE**

1) Per City of Wasilla Fiscal Policy and Code Section 5.04.160, unexpected appropriations for

2) Capital projects related to enterprise funds are reported in the enterprise fund section of the budget document. The information reported on this page is to provide additional information as to the projected impact on fund balance and the related need for transfer in from the general fund.

**CAPITAL IMPROVEMENT PLAN - FY2025 OVERVIEW**  
**2025 Capital Budget by Fund**

**CAPITAL PROJECTS FUND**

**General Government**

Comprehensive Plans Implementation	60,000
Enterprise Resources Planning (ERP)	750,000
Electronic Records Management	75,000
Equipment Replacement	100,000
GIS Asset Mapping & Management System	50,000
MaintainX Upgrade	30,000
New Website Design	75,000

**Public Works - Roads**

Riley Avenue Paving	50,000
Municipal Separated Storm Sewer System (MS4) Program	100,000
Stormwater Improvements	250,000
Street Lighting LED Improvements	15,000
Loader Mounted Snowblower	225,000

**Public Works - Property Maintenance**

Townsite Restoration	30,000
Train Station Improvements Phase II	63,000
Parking Lot Striping	15,000
Library - Facility Needs and Concept Study	30,000
City Hall 2.0	15,000
Wasilla PD	220,000
Museum Building	85,000

**Public Works - Park Maintenance**

Park Improvements	155,000
Bumpas Softball Facility	400,000
<b>FUNDING TOTAL</b>	<b>2,793,000</b>

**VEHICLE REPLACEMENT FUND**

Vehicle Replacement - Public Works	210,000
Vehicle Replacement - Public Safety	400,000
<b>FUNDING TOTAL</b>	<b>610,000</b>

**EASEMENTS & RIGHT-OF-WAY FUND**

Easements & Right-of-Way	25,000
<b>FUNDING TOTAL</b>	<b>25,000</b>

**ROADS FUND**

City Street Paving Project	1,500,000
Alaska Railroad Crossing Improvements	20,000
Riley Avenue Matching Funds	50,000
<b>FUNDING TOTAL</b>	<b>\$ 1,570,000</b>

**INFORMATION TECHNOLOGY FUND**

Information Technology	250,000
<b>FUNDING TOTAL</b>	<b>\$ 250,000</b>

**SEWER FUND**

Wastewater Treatment Plant Expansion	90,000
Septic Tank Replacements	500,000
Sewer Master Plan	250,000
Sewer System Maintenance and Repairs	150,000
Susitna Lift Station Backup Power	20,000
<b>FUNDING TOTAL</b>	<b>\$ 1,010,000</b>

**WATER FUND**

Main Street/Couplet Upgrades	500,000
New Water Towers	1,070,000
Remote Sensing and Security Cameras	70,000
Hermon Road Water Main Extension	1,080,000
Manganese Treatment	40,000
East Susitna Water Tower Upgrades	500,000
Arsenic Treatment	40,000
<b>FUNDING TOTAL</b>	<b>\$ 3,300,000</b>

**AIRPORT FUND**

Airport Maintenance Equipment	25,000
Airport Property Acquisition	200,000
Airport Business Aviation Center City Hangar	10,000
Hangar Lease Lot Expansion	100,000
Utility Extension to Lease Lots	450,000
Watermain Extension	525,000
<b>FUNDING TOTAL</b>	<b>\$ 1,310,000</b>

**CURTIS D MENARD SPORTS CENTER FUND**

Parking Lot - Phase III Paving	300,000
Ice Plan System Automation	30,000
Building /Repairs	80,000
Sound System Updgrade	40,000
Microturbine Project	60,000
Equipment Replacement	18,000
<b>FUNDING TOTAL</b>	<b>\$ 528,000</b>

<b>Total Capital Projects: \$11,426,000</b>
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**CAPITAL PROJECTS – CAPITAL IMPROVEMENT PROJECTS FUND (110)**

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**Comprehensive Plans Implementation**

**Type** Continuous  
**Account** 110-4181-499.45-01  
**Category** Other Services  
**Department** Planning

**Funding Requests**

<b>FY25 Adopted</b>	FY24 Approved	FY26	FY27	FY28	FY29	Future
<b>\$ 60,000</b>	\$ 60,000	\$ 60,000	\$ 60,000	-	-	-

The Comprehensive Plan is a compilation of policy statements, goals, standards, and maps to guide the physical, social, and economic development of the City. Land use regulations are adopted to implement the comprehensive plan, which includes establishing zoning districts and regulations regarding the use of land in each district and permit requirements to address permitted use types, construction, and requirements to ensure compatibility between uses. This funding will be used to amend the zoning regulations and implement the goals and policies set forth in the Comprehensive Plan and other adopted plans related to planning (Downtown, Hazardous Mitigation Plan, etc.).

**Electronic Records Management Project**

**Type** Continuous  
**Account** 110-4181-499.45-06  
**Category** Other Services  
**Department** Clerks

**Funding Requests**

<b>FY25 Adopted</b>	FY24 Approved	FY26	FY27	FY28	FY29	Future
<b>\$ 75,000</b>	\$ 75,000		-	-	-	-

The project scope includes acquisition of an electronic records management system (ERMS) to organize and store electronic records in a central repository and provide workflow management features to maximize efficiency. In addition to software, project funds may be used for contract services with an implementation specialist to assist with program design and deployment, along with temporary wages to perform scanning and indexing. Program analysis will include assessment as to the right-fit digital environment for the City today and scalability for the future.



**Equipment Replacement**

Type Continuous  
 Account 110-4181-499.45-09  
 Category Equipment  
 Department Information Technology

**Funding Requests**

<b>FY25 Adopted</b>	FY24 Approved	FY26	FY27	FY28	FY29	Future
<b>\$ 75,000</b>	\$ 100,000	-	-	-	-	-

Equipment replacement outside the Technology Replacement Fund (Fund 170). Current projected use of funds includes networking switches (\$25,000) and storage NetApp SAN (\$50,000).

**GIS Asset Mapping & Management System**

Type Continuous  
 Account 110-4181-499.45-13  
 Category Other Services  
 Department Public Works Administration

**Funding Requests**

<b>FY25 Adopted</b>	FY24 Approved	FY26	FY27	FY28	FY29	Future
<b>\$ 50,000</b>	\$ 150,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	-

This project will build the GIS framework to digitize existing asset records and record new data to create an enterprise asset management system. The GIS database will be the backbone system for quantifying and managing water, sewer, stormwater, airport, roads, and property features facilitating data-driven decisions for maintenance and recapitalization of critical infrastructure and planned growth. The project leverages the Matanuska-Susitna Borough’s GIS resources through our current technology sharing agreement.

**MaintainX Upgrade**

Type Continuous  
 Account 110-4181-499.45-11  
 Category Other Services  
 Department Public Works Administration

**Funding Requests**

<b>FY25 Adopted</b>	FY24 Approved	FY26	FY27	FY28	FY29	Future
<b>\$ 30,000</b>	\$ 15,000	\$30,000	-	-	-	-

MaintainX software was recently implemented by the public works department to manage maintenance and daily operations, including work order requests, inventory tracking, and maintenance scheduling. This project includes implementation fees to upgrade to the Enterprise Level for increased functionality.

**Enterprise Resource Planning – ERP**

Type New Project  
 Account 110-4181-499.45-02  
 Category Other Services  
 Department Administration

**Funding Requests**

<b>FY25 Adopted</b>	FY24 Approved	FY26	FY27	FY28	FY29	Future
<b>\$ 750,000</b>	\$216,000	\$250,000	\$200,000	-	-	-

In the summer of 2023, the city began the process of analyzing the current ERP system that the system utilizes. The city went out to RFP for an ERP consultant which Keyni consulting was chosen. Through the fiscal year of 2024, the ERP consultant has been going through operations and procedures throughout the whole city. It has been determined that the city needs to go out for RFP for a new ERP system and therefore the funding that is being presented is for the implementation and startup costs of the new ERP system once the system is chosen. The remainder cost is for support and licensing, of which after two years of implementation the general funds will begin to take over the licensing costs of the ERP system.

**New Website Design**

Type New Project  
 Account 110-4181-499.45-07  
 Category Other Services  
 Department Administration

**Funding Requests**

<b>FY25 Adopted</b>	FY24 Approved	FY26	FY27	FY28	FY29	Future
<b>\$ 75,000</b>	-	-	-	-	-	-

The website for the City of Wasilla is outdated and needs to be updated with the current new software design. The City of Wasilla will go out to RFP to bring the website up to date and make sure that it will interact with the ERP software solution that is chosen also.

**Municipal Separated Storm Sewer System (MS4) Program**

Type Continuous  
 Account 110-4320-432.45-87  
 Category Other Services  
 Department Sewer

**Funding Requests**

<b>FY25 Adopted</b>	FY24 Approved	FY26	FY27	FY28	FY29	Future
<b>\$ 100,000</b>	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	

Funds to create federally mandated permitting, inspection, and reporting system for stormwater infrastructure and implementation of required Best Management Practice (BMP).

**Stormwater Improvements Projects**

Type Continuous  
 Account 110-4320-432.45-88  
 Category Other Services  
 Department Sewer

**Funding Requests**

<b>FY25 Adopted</b>	FY24 Approved	FY26	FY27	FY28	FY29	Future
<b>\$ 125,000</b>	\$ 125,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	

Funds to improve stormwater conveyance and treatment systems within the City in accordance with Municipal Separated Storm Sewer System (MS4) program.

**Loader Mounted Snowblower**

Type New Project  
 Account 110-4320-432.45-66  
 Category Equipment  
 Department Roads

**Funding Requests**

<b>FY25 Adopted</b>	FY24 Approved	FY26	FY27	FY28	FY29	Future
<b>\$225,000</b>	-	-	-	-	-	-

The City of Wasilla, grappling with heavy snowfall during the winter months, urgently needs to invest in a second mounted loader snowblower to enhance its snow management capabilities. This piece of equipment is crucial for efficiently clearing snow from roads, parking lots, and public spaces, thus ensuring safe and accessible transportation routes for residents and emergency services. The mounted loader snowblower is particularly effective because it can handle large volumes of snow quickly and expel it far from roadways, which prevents the build-up of snowbanks that can obstruct visibility and impede traffic. Additionally, because it attaches to vehicles the city already owns, it represents a cost-effective solution that increases the versatility and utility of existing equipment. Purchasing a mounted loader snowblower will not only improve the speed and effectiveness of snow removal operations but also reduce the likelihood of accidents and improve the overall quality of winter road maintenance in Wasilla.

**Street Lighting LED Improvements**

Type Continuous  
 Account 110-4320-432.45-44  
 Category Equipment  
 Department Public Works - Roads

**Funding Requests**

<b>FY25 Adopted</b>	FY24 Approved	FY26	FY27	FY28	FY29	Future
<b>\$ 15,000</b>	\$ 15,000	-	-	-	-	-

This project is a multi-year effort to convert City streetlights to LED technology for safety, energy savings, and reliability. Fixtures cost approximately \$500 each and are installed by the roads crew.

**Townsite Restoration**

Type Continuous  
 Account 110-4330-433.45-58  
 Category Construction  
 Department Property Maintenance

**Funding Requests**

<b>FY25 Adopted</b>	FY24 Approved	FY26	FY27	FY28	FY29	Future
<b>\$ 30,000</b>	\$ 30,000	\$ 30,000	\$ 30,000	-	-	-

Continue building improvements and amenities to the historic townsite, including but not limited to painting, roof replacements, electricity, and pathway improvements. This also includes a restroom and pavilion.

**Train Station Improvements Phase II**

Type Continuous  
 Account 110-4330-433.45-79  
 Category Construction  
 Department Property Maintenance

**Funding Requests**

<b>FY25 Adopted</b>	FY24 Approved	FY26	FY27	FY28	FY29	Future
<b>\$ 63,000</b>	\$ 50,000	\$ 500,000	\$ 500,000	-	-	

Funds for the continued design and construction of phase II of the train station, based on previous conceptual plans.

**Parking Lot Striping**

Type Continuous  
 Account 110-4330-433.45-80  
 Category Construction  
 Department Property Maintenance

**Funding Requests**

<b>FY25 Adopted</b>	FY24 Approved	FY26	FY27	FY28	FY29	Future
<b>\$ 15,000</b>	\$ 10,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	

Funds to repaint parking lot striping in city owned parking lots.

**Library – Facility Needs & Concept Study**

**Type** New Project  
**Account** 110-4330-433.45-15  
**Category** Construction  
**Department** Property Maintenance

**Funding Requests**

<b>FY25 Adopted</b>	FY24 Approved	FY26	FY27	FY28	FY29	Future
<b>\$30,000</b>	-	-	-	-	-	

The City of Wasilla Library is at a pivotal juncture requiring comprehensive facility needs and concept study to ensure it continues to meet the evolving needs of its community. As the population of Wasilla grows, so does the demand for more diverse and technologically advanced library services. A facility needs and concept study would provide invaluable insights into the current usage patterns, spatial inadequacies, and potential areas for technological enhancements. This study would also explore the feasibility of integrating additional community spaces, such as meeting rooms and technology hubs, to foster a more engaging environment for learning and collaboration. Importantly, it would assess the structural integrity and efficiency of the existing library facilities to address any needed repairs or updates, ensuring safety and accessibility for all patrons. By undertaking this study, the City of Wasilla can strategically plan for a library system that not only meets the current demands but is also well-prepared to adapt to future needs and trends, thereby enhancing the overall educational and cultural fabric of the community.

**City Hall 2.0**

**Type** New Project  
**Account** 110-4330-433.45-13  
**Category** Construction  
**Department** Property Maintenance

**Funding Requests**

<b>FY25 Proposed</b>	FY24 Approved	FY26	FY27	FY28	FY29	Future
<b>\$ 15,000</b>		\$1,400,000	\$30,600,000	-	-	

The City of Wasilla is in critical need of a new City Hall due to the deteriorating conditions of the current facility, which is no longer able to adequately support the functions of a growing municipal government. The existing City Hall has faced multiple challenges, including structural issues, outdated electrical and plumbing systems, and insufficient space to accommodate both the staff and the public in a safe and efficient manner. These limitations not only hinder day-to-day operations but also compromise the ability to deliver services effectively to the community. A new City Hall would resolve these issues by providing a modern, safe, and more spacious environment tailored to the needs of a dynamic public service. Furthermore, a new building could offer enhanced energy efficiency, better accessibility for all citizens, and improved facilities for community engagement and government transparency. The construction of a new City Hall is thus a necessary step to ensure the continued growth and efficiency of Wasilla’s municipal operations.

**Wasilla Police Department**

Type New Project  
 Account 110-4210-420-45-10  
 Category Construction  
 Department Property Maintenance

**Funding Requests**

<b>FY25 Adopted</b>	FY24 Approved	FY26	FY27	FY28	FY29	Future
<b>\$ 220,000</b>		\$230,000	\$10,000	-	-	

This funding is for onsite fuel dispensing, wheel/tire storage, covered cruiser storage, circulation improvements, and fencing/security for the Wasilla Police Department.

**Museum Building**

Type Continuous  
 Account 110-4510-451.45-02  
 Category Construction  
 Department Museum

**Funding Requests**

<b>FY25 Adopted</b>	FY24 Approved	FY26	FY27	FY28	FY29	Future
<b>\$ 85,000</b>	\$ 50,000	-	-	-	-	-

This funding is for repaving parking areas and alleyways, along with landscaping to convert some of the parking area near main street into a public space between the two buildings. This is in preparation for the Main Street Couplet project. This funding is also for restoring the old museum into rentable or community space.

**Park Improvements**

Type Continuous  
 Account 110-4520-452.45-01 (\$155,000) & 110-4520-452.45-45 (\$40,000)  
 Category Construction  
 Department Public Works - Parks Maintenance

**Funding Requests**

<b>FY25 Adopted</b>	FY24 Approved	FY26	FY27	FY28	FY29	Future
<b>\$ 195,000</b>	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	-

Continued improvements to trails, pathways, lighting, turf, irrigation, and other amenities to support public use and enjoyment. Funding includes the phased replacement of Wonderland Park features. Nunley Park Improvements for lighting, painting of cabooses, and more garden boxes.

**Bumpus Softball and Soccer Facility**

Type New Project  
 Account 110-4520-452.45-18(\$250,00) (Soccer) & 110-4520-452.45-25(Softball) (\$400,000)  
 Category Construction  
 Department Parks Maintenance

**Funding Requests**

<b>FY25 Adopted</b>	FY24 Approved	FY26	FY28	FY28	FY29	Future
<b>\$ 650,000</b>		\$600,000	\$550,000	\$250,000	-	-

Funding to improve drainage, restrooms, and parking improvements at the Bumpus Softball Facility. Bathroom improvements at Bumpus Soccer Fields.

**CAPITAL PROJECTS – VEHICLE REPLACEMENT (120)**

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**Vehicle Replacement**

Type Continuous  
 Account 120-4310-431.70-42  
 Category Equipment  
 Department Public Works Administration

**Funding Requests**

<b>FY25 Adopted</b>	FY24 Approved	FY26	FY27	FY28	FY29	Future
<b>\$ 210,000</b>	\$ 200,000	\$ 220,000	\$ 230,000	\$ 240,000	\$ 250,000	

Regular fleet management of public works vehicles.

**Vehicle Replacement**

Type Continuous  
 Account 120-4230-420.70-42  
 Category Equipment  
 Department Public Safety

**Funding Requests**

<b>FY25 Adopted</b>	FY24 Approved	FY26	FY27	FY28	FY29	Future
<b>\$ 400,000</b>	\$ 359,379	\$425,000	\$450,000	\$475,000	\$500,000	-

Regular fleet management of public safety vehicles.

**CAPITAL PROJECTS – RIGHT-OF-WAY FUND (130)**

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**Easements/Right-of-Way Funds**

Type                   Continuous  
 Account               130-4320-432.45-29  
 Category              Construction  
 Department          Roads

<b>Funding Requests</b>						
<b>FY25 Adopted</b>	FY24 Approved	FY26	FY27	FY28	FY29	Future
<b>\$ 25,000</b>	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	

To purchase right-of-way /easement rights as deemed necessary for city operations.



**CAPITAL PROJECTS – ROADS FUND (160)**

**City Street Paving Project**

Type                   Continuous  
 Account               160-4320-432.45-21  
 Category              Construction  
 Department          Roads

**Funding Requests**

<b>FY25 Adopted</b>	FY24 Approved	FY26	FY27	FY28	FY29	Future
<b>\$ 1,500,000</b>	\$ 1,000,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	

Funds to pave all remaining gravel city streets by FY26. Once paving is complete, a pavement maintenance and street sweeping program ramps up.

**Alaska Railroad (ARRC) Crossing Improvements**

Type                   Continuous  
 Account               160-4320-432.45-81  
 Category              Other Services  
 Department          Roads

**Funding Requests**

<b>FY25 Adopted</b>	FY24 Approved	FY26	FY27	FY28	FY29	Future
<b>\$ 20,000</b>	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	

Funding for major repairs at five (5) railroad crossings within City limits – Jude Drive, Glenwood Avenue, Snider Subdivision, Hallea Lane, and Clapp Road. These crossings are allowed by permit with the Alaska Railroad Corporation. The city is responsible for reimbursing the railroad for costs related to the maintenance, routine inspections, and major equipment failures.

**Riley Avenue Matching Funds**

Type                   Continuous  
 Account               160-4320-432.45-92  
 Category              Construction  
 Department          Roads

**Funding Requests**

<b>FY25 Adopted</b>	FY24 Approved	FY26	FY27	FY28	FY29	Future
<b>\$ 50,000</b>	\$ 50,000	\$ 50,000	-	-	-	-

Matching funds to share in costs with the Department of Transportation to pave Riley Avenue and construct a pedestrian pathway.

**CAPITAL PROJECTS – TECHNOLOGY REPLACEMENT FUND (170)**

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**Information Technology Equipment**

Type                    Continuous  
 Account                170-4192-416.70-41  
 Category                Equipment  
 Department            Information Technology

**Funding Requests**

<b>FY25 Adopted</b>	FY24 Approved	FY26	FY27	FY28	FY29	Future
<b>\$ 250,000</b>	\$ 104,000	\$250,000	\$250,000	\$250,000	\$250,000	

Standard replacement of end-of-life technology equipment. Estimated need includes the purchase of forty (40) computers, three (3) servers, and seven (7) laptops for replacement and/or additional need.

**CAPITAL PROJECTS IN ENTERPRISE FUNDS – SEWER FUND  
(Budgeted In Fund 310)**

**Wastewater Treatment Plant Expansion**

Type                   Continuous  
 Account               310-4359-435.45-40  
 Category              Engineering & Equipment  
 Department           Sewer

**Funding Requests**

<b>FY25 Adopted</b>	FY24 Approved	FY26	FY27	FY28	FY29	Future
<b>\$90,000</b>	\$250,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$22M

This project supports increased capacity to allow for further commercial and residential development, building redundancy and resilient infrastructure. The administration is currently seeking federal assistance for this large-scale expansion and improvement; however, this development is a required project to enable continuity of service to current customer base and future customers required to connect to the municipal sewer system.

**Septic Tank Replacements**

Type                   Continuous  
 Account               310-4359-435.45-02  
 Category              Engineering & Equipment  
 Department           Sewer

**Funding Requests**

<b>FY25 Adopted</b>	FY24 Approved	FY26	FY27	FY28	FY29	Future
<b>\$500,000</b>	\$ 475,000	\$ 550,000	\$ 577,500	\$ 600,000	\$ 630,000	

The sewer system relies on individual septic tanks and lift stations to connect customer locations to the main collection system. These tanks need to be replaced when reaching the end of their useful life. Funding is for permitting, design, and installation of replacement septic tanks within the municipal sewer system.

**Sewer System Maintenance and Repairs**

Type                   **Continuous**  
 Account               310-4359-435.45-20  
 Category              Engineering & Equipment  
 Department           Sewer

**Funding Requests**

<b>FY25 Adopted</b>	FY24 Approved	FY26	FY27	FY28	FY29	Future
<b>\$ 150,000</b>	\$ 150,000	\$ 175,000	\$ 183,500	\$ 200,000	\$ 210,000	-

Funds for failure of main lines pipes, manholes, pumps, and other major components of the sewer collection system, along with maintenance necessary to prevent failure.

**Susitna Lift Station Backup Power**

Type New Project  
 Account 310-4359-435.45-01  
 Category Other Services  
 Department Sewer

<b>Funding Requests</b>						
<b>FY25 Adopted</b>	FY24 Approved	FY25	FY26	FY27	FY28	Future
<b>\$ 20,000</b>		-	-	-	-	-

The City of Wasilla's Susitna Lift Station plays a crucial role in managing wastewater effectively, ensuring environmental safety and public health. However, the station currently lacks a reliable backup power system, making it vulnerable to outages during power failures, which are not uncommon given the area's severe weather conditions. Implementing a backup power solution, such as a generator, is essential to maintain continuous operation of the lift station, preventing the potentially disastrous overflow or backup of untreated wastewater. A dedicated backup power system would provide uninterrupted service, ensuring that the lift station can fulfill its vital functions even during extended power outages. This safeguard would not only protect the environment and public health but also mitigate the risk of expensive, emergency repairs caused by system failures. The investment in backup power for the Susitna Lift Station is a proactive measure that reinforces the city's commitment to resilience and reliability in its critical infrastructure.

**Sewer Master Plan**

Type **Continuous**  
 Account 310-4359-435.45-26  
 Category Engineering & Equipment  
 Department Sewer

<b>Funding Requests</b>						
<b>FY25 Adopted</b>	FY24 Approved	FY26	FY27	FY28	FY29	Future
<b>\$ 250,000</b>		-	-	-	-	-

The City of Wasilla needs a Sewer Master Plan to ensure the long-term sustainability, efficiency, and safety of its wastewater management system. As the population grows and development continues, the demand on the city's sewer infrastructure increases, which could lead to capacity issues, environmental concerns, and potential health risks. A comprehensive Sewer Master Plan will allow the city to assess current infrastructure, identify areas for improvement, and plan for future needs. It also supports regulatory compliance, helps prioritize investments, and promotes economic development by providing the necessary services to accommodate future growth. In addition, a well-maintained sewer system protects water quality and the surrounding natural environment, ensuring a cleaner, healthier community for residents and businesses alike.

**CAPITAL PROJECTS IN ENTERPRISE FUNDS – WATER FUND  
(Account Budget in Fund 320)**

**Lead and Copper Rule Program**

Type                   Continuous  
 Account               320-4369-436.45-75  
 Category              Other Services  
 Department           Water

**Funding Requests**

<b>FY25 Adopted</b>	FY24 Approved	FY26	FY27	FY28	FY29	Future
<b>\$ 40,000</b>	\$ 100,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	

This is a federally mandated project by the Environmental Protection Agency (EPA) and focuses on removing lead out of the nation’s drinking water and empowering communities through information. Funding will be used to develop an inventory of all service line materials connected to the City’s water distribution system. This requirement-based project is budgeted through local revenues, however, requests for federal assistance through the Bipartisan Infrastructure Law will be pursued.

**New Water Towers**

Type                   Continuous  
 Account               320-4369-436.45-76  
 Category              Construction  
 Department           Water

**Funding Requests**

<b>FY25 Adopted</b>	FY24 Approved	FY26	FY27	FY28	FY29	Future
<b>\$ 1,030,000</b>	\$ 1,000,000	\$ 1,100,000	\$1,100,000	\$200,000	-	-

Funds to construct two new water towers to provide additional pressure, fire water, redundancy, and resilience to the City’s water system. Project is important to enable continuity of service to current customer base and the future customers required to connect to the municipal water system.

**Remote Sensing and Security Cameras**

Type                   Continuous  
 Account               320-4369-436.45-68  
 Category              Equipment  
 Department           Water

**Funding Requests**

<b>FY25 Adopted</b>	FY24 Approved	FY26	FY27	FY28	FY29	Future
<b>\$ 70,000</b>	\$ 30,000	\$ 60,000	\$ 50,000	-	-	

Funds to add remote sensing to water infrastructure such as towers and well houses. In addition, it would install or upgrade security cameras at these facilities.

### Main Street/Couplet Upgrades

Type New Project  
 Account 320-4369-436.45-11  
 Category Construction  
 Department Water

#### Funding Requests

FY25 Adopted	FY24 Approved	FY26	FY27	FY28	FY29	Future
\$ 500,000		\$ 500,000	\$100,000	-	-	-

This upgrade is essential to accommodate the increasing water demands of Wasilla’s growing population and to improve the overall reliability and efficiency of the water supply network. The project involves replacing aging infrastructure and expanding capacity, which will help reduce the risks of water main breaks and loss of service, issues that currently plague the system during peak usage and emergencies. By upgrading the water couplet, the city will not only ensure a more robust delivery of services but also improve water pressure and quality across different sectors of the city. This initiative represents a strategic investment in Wasilla's future, aiming to bolster resilience against potential system failures and ensuring that residential and commercial users have consistent and safe water access.

### Hermon Road Watermain Extension

Type New Project  
 Account 320-4369-436.45-35  
 Category Construction  
 Department Water

#### Funding Requests

FY25 Adopted	FY24 Approved	FY26	FY27	FY28	FY29	Future
\$ 1,080,000		\$ 120,000	-	-	-	-

The City of Wasilla is advancing the Hermon Road Watermain Extension project to extend essential water services along one of its key corridors. This project is crucial for supporting ongoing development and addressing the needs of the city's expanding population. By extending the water main along Hermon Road, the city will be able to provide reliable water access to areas that are currently underserved, facilitating further residential and commercial growth. The extension will also enhance fire protection capabilities with increased hydrant access, significantly improving safety for the community. Moreover, the project aims to boost water system redundancy and resilience, ensuring that the infrastructure can handle future demands and potential emergency situations more effectively. This development is a strategic step towards sustainable growth and enhanced quality of life for the residents of Wasilla.

### Managanes Treatment

Type New Project  
 Account 320-4369-436.45-36  
 Category Construction  
 Department Water

#### Funding Requests

FY25 Adopted	FY24 Approved	FY26	FY27	FY28	FY29	Future
\$ 40,000		\$ 500,000	\$100,000	\$100,000	-	-

The City of Wasilla is implementing a critical water treatment initiative focused on addressing manganese contamination in its water supply. Manganese, a naturally occurring mineral, can exceed acceptable levels in groundwater sources, leading to concerns about water quality and safety. The Manganese Water Treatment project aims to mitigate these risks by implementing advanced treatment

methods to remove manganese from the water supply. By doing so, the city ensures that residents receive clean and safe drinking water that meets or exceeds regulatory standards. This initiative not only safeguards public health but also enhances the reliability and sustainability of Wasilla's water infrastructure. Additionally, by proactively addressing manganese contamination, the city demonstrates its commitment to providing high-quality essential services to its residents, ensuring a healthy and thriving community for years to come.

**East Susitna Water Tower Upgrades**

**Type** New Project  
**Account** 320-4369-436.45-53  
**Category** Construction  
**Department** Water

**Funding Requests**

<b>FY25 Adopted</b>	FY24 Approved	FY26	FY27	FY28	FY29	Future
<b>\$ 500,000</b>		\$1,000,000	\$1,000,000	-	-	-

The City of Wasilla is undertaking a comprehensive upgrade to its East Susitna Water Tower, coupled with a significant waterline expansion project featuring the construction of a pumping station. This ambitious initiative aims to enhance the city's water distribution infrastructure, ensuring reliable and sufficient water supply to meet the needs of its growing population. The upgrade to the East Susitna Water Tower involves modernizing its facilities to improve water storage capacity and distribution efficiency. Simultaneously, the waterline expansion project will extend water mains to previously underserved areas, promoting development and enhancing access to clean water for residents and businesses. The construction of a new pumping station will facilitate the efficient transport of water throughout the expanded network, optimizing water pressure and flow rates. Through these combined efforts, the City of Wasilla is taking proactive steps to bolster its water infrastructure, ensuring the continued health, safety, and prosperity of its community.

**Arsenic Treatment**

**Type** New Project  
**Account** 320-4369-436.45-54  
**Category** Construction  
**Department** Water

**Funding Requests**

<b>FY25 Adopted</b>	FY24 Approved	FY26	FY27	FY28	FY29	Future
<b>\$ 40,000</b>		\$500,000	\$100,000	\$100,000	-	-

The City of Wasilla is prioritizing public health and safety with its Arsenic Water Treatment initiative, aimed at addressing elevated arsenic levels in the municipal water supply. Arsenic, a naturally occurring contaminant, poses serious health risks when present above acceptable levels in drinking water. The city's proactive approach involves implementing advanced treatment technologies to effectively remove arsenic from the water, ensuring that residents have access to clean and safe drinking water that meets stringent regulatory standards. By investing in arsenic water treatment, Wasilla demonstrates its commitment to safeguarding the well-being of its residents and maintaining the integrity of its water infrastructure. This initiative not only protects public health but also enhances confidence in the city's water supply, contributing to the overall quality of life for its residents.

**CAPITAL PROJECTS IN ENTERPRISE FUNDS – AIRPORT FUND  
(Account Budget in Fund 330)**

**Airport Maintenance Equipment**

Type                   Continuous  
 Account               330-4379-437.45-80  
 Category              Equipment  
 Department           Airport

**Funding Requests**

<b>FY25 Adopted</b>	FY24 Approved	FY26	FY27	FY28	FY29	Future
<b>\$ 25,000</b>	\$ 100,000	\$25,000	\$25,000	\$25,000	\$25,000	-

Funds to purchase skid steer snowblower attachment, sweeper attachment, mower attachment, and sweeper brush replacements.

**Airport Property Acquisition**

Type                   New Project  
 Account               330-4379-437.45-04  
 Category              Other Services  
 Department           Airport

**Funding Requests**

<b>FY25 Adopted</b>	FY24 Approved	FY26	FY27	FY28	FY29	Future
<b>\$ 200,000</b>		\$ 400,000	\$ 200,000	\$ 200,000	-	

The City of Wasilla Airport recognizes the critical need to purchase property for a Runway Protection Zone (RPZ) to ensure the safety and integrity of airport operations. An RPZ is a designated area at the ends of a runway that must be kept clear of structures and obstructions to minimize hazards to aircraft during takeoff and landing. Acquiring property for an RPZ is essential for maintaining compliance with Federal Aviation Administration (FAA) safety regulations and ensuring the continued safe operation of the airport. By purchasing property for the RPZ zone, the City of Wasilla demonstrates its commitment to prioritizing aviation safety and protecting the well-being of passengers, pilots, and airport personnel. Additionally, establishing a clear and unobstructed RPZ enhances the airport's capacity to accommodate larger aircraft and facilitates future expansion and development initiatives, ultimately contributing to the economic growth and prosperity of the community.

**Airport Business Aviation Center City Hangar**

Type                   New Project  
 Account               330-4379-437.45-47  
 Category              Construction  
 Department           Airport

**Funding Requests**

<b>FY25 Adopted</b>	FY24 Approved	FY26	FY27	FY28	FY29	Future
<b>\$ 10,000</b>		\$50,000	\$100,000	\$2,000,000	\$100,000	-

The City of Wasilla is advancing its economic development goals with the establishment of the Wasilla Airport Aviation Business Center, a dynamic hub designed to foster growth and innovation within the aviation sector. This state-of-the-art facility serves as a catalyst for attracting and supporting aviation-related businesses, offering a strategic location with access to the nearby Wasilla Airport. The Aviation Business Center provides essential infrastructure and amenities tailored to the needs of aviation enterprises, including modern office spaces, maintenance facilities, and specialized services. By creating a conducive environment for aviation businesses to thrive, the center stimulates job creation, attracts



investment, and promotes the diversification of Wasilla's economy. Furthermore, it positions the city as a regional leader in aviation excellence, facilitating collaboration, networking, and knowledge exchange within the industry. The Wasilla Airport Aviation Business Center represents a significant step forward in Wasilla's economic development strategy, driving prosperity and innovation in the aviation sector while contributing to the overall growth and vitality of the community.

**Hangar Lease Lot Expansion**

**Type** New Project  
**Account** 330-4379-437.45-46  
**Category** Construction  
**Department** Airport

<b>Funding Requests</b>						
<b>FY25 Adopted</b>	FY24 Approved	FY26	FY27	FY28	FY29	Future
<b>\$ 100,000</b>		\$500,000	\$100,000	\$100,000	-	-

The City of Wasilla is embarking on an ambitious project to expand its Airport Hangar Lease Lot, catering to the growing demand for aviation infrastructure in the region. This expansion initiative aims to accommodate more aircraft owners and operators by providing additional lease lots for hangar construction. With the increasing popularity of general aviation and recreational flying, the demand for hangar space has surged, outpacing existing capacity. By expanding the lease lot, the city not only meets this demand but also stimulates economic growth by attracting aviation-related businesses and services to the area. Moreover, the expansion project enhances the overall functionality and attractiveness of the airport, positioning Wasilla as a hub for aviation enthusiasts and industry professionals alike. Through this strategic investment, the City of Wasilla underscores its commitment to supporting local aviation and driving sustainable development within the community.

**Utility Extension to Lease Lot**

**Type** New Project  
**Account** 330-4379-437.45-14  
**Category** Construction  
**Department** Airport

<b>Funding Requests</b>						
<b>FY25 Adopted</b>	FY24 Approved	FY26	FY27	FY28	FY29	Future
<b>\$ 450,000</b>		\$ 220,000	\$300,000	\$90,000		

The City of Wasilla is embarking on a strategic infrastructure expansion project with the Airport Utility Extension to Airport Drive and Apron K, aimed at enhancing operational capabilities and supporting future growth at the airport. This initiative involves extending essential utility services, such as natural gas, sewer, and electrical connections, to Airport Drive and Apron K, crucial areas for airport operations and development. By extending utilities to these key locations, the city not only improves the efficiency and functionality of airport facilities but also creates opportunities for increased aviation activity and economic development. Enhanced utility access will enable the airport to accommodate larger aircraft, support additional hangar construction, and attract new businesses, ultimately bolstering the airport's role as a vital transportation hub and economic engine for the region. Through this strategic investment, the City of Wasilla demonstrates its commitment to fostering sustainable growth and prosperity within the community.

**Airport Watermain Extension**

**Type** New Project  
**Account** 330-4379-437.45-13  
**Category** Construction  
**Department** Airport

**Funding Requests**

<b>FY25 Adopted</b>	FY24 Approved	FY26	FY27	FY28	FY29	Future
<b>\$ 525,000</b>		\$570,000	\$3,700,000	\$250,000	\$50,000	

The City of Wasilla is embarking on a vital infrastructure project with the Airport Watermain Extension to Airport Drive and Apron K, aimed at bolstering water accessibility and resilience in the area surrounding the airport. This extension will provide essential water services to Airport Drive and Apron K, enhancing the operational capabilities of the airport while supporting adjacent commercial and industrial activities. By extending the water main to these key areas, the city ensures a reliable water supply for businesses, aircraft services, and emergency response facilities, fostering economic growth and safety. Moreover, the project will increase water system redundancy, mitigating the risk of service disruptions and enhancing overall system reliability. Through this initiative, the City of Wasilla underscores its commitment to infrastructure development and community prosperity, laying a foundation for sustainable growth and resilience in the region.

**CAPITAL PROJECTS IN ENTERPRISE FUNDS – CURTIS D MENARD MEMORIAL SPORTS CENTER  
(Account Budget in Fund 340)**

**Parking Lot – Phase III Paving**

Type               New Project  
 Account           340-4539-453.45-13  
 Category          Equipment  
 Department       Sports Center

<b>Funding Requests</b>						
<b>FY25 Adopted</b>	FY24 Approved	FY26	FY27	FY28	FY29	Future
<b>\$ 300,000</b>		-	-	-	-	-

This is phase III in constructing an additional parking lot at the Menard Center. It provides for asphalt, seal, and striping of the new parking area approved and repairs to existing lots.

**Building Improvements**

Type               Continuous  
 Account           340-4539-453.45-05  
 Category          Construction  
 Department       Sports Center

<b>Funding Requests</b>						
<b>FY25 Adopted</b>	FY24 Approved	FY26	FY27	FY28	FY29	Future
<b>\$ 80,000</b>	\$ 25,000	\$300,000	\$300,000			-

Continuous improvements and updates for the building to support the variety of uses and customer enjoyment, including such items as lighting, fixtures, flooring, etc.

**Equipment Replacement**

Type               Continuous  
 Account           340-4539-453.45-19  
 Category          Equipment  
 Department       Sports Center

<b>Funding Requests</b>						
<b>FY25 Adopted</b>	FY24 Approved	FY26	FY27	FY28	FY29	Future
<b>\$ 18,000</b>	\$ 25,000					-

Replacement of equipment to support the variety of events and uses of the sports center over the next five years.

**Ice Plant System Automation**

**Type** New Project  
**Account** 340-4539-453.45-12  
**Category** Construction  
**Department** Sports Center

**Funding Requests**

<b>FY25 Adopted</b>	FY24 Approved	FY26	FY27	FY28	FY29	Future
<b>\$ 30,000</b>						-

The City of Wasilla Menard Center is taking a significant step forward with the implementation of an Ice Plant System Automation project. This initiative aims to modernize and streamline the operation of the ice plant system, enhancing the efficiency and reliability of ice production for the center's ice rink and related facilities. By automating key processes such as temperature control, ice thickness monitoring, and maintenance scheduling, the Menard Center can optimize ice quality while minimizing energy consumption and operational costs. This automation not only improves the overall user experience for ice sports enthusiasts and event organizers but also ensures the long-term sustainability of the ice plant infrastructure. Additionally, by investing in state-of-the-art technology, the Menard Center reinforces its position as a premier venue for sports and entertainment in the region, attracting visitors and stimulating economic activity in the City of Wasilla.

**Sound System Upgrade**

**Type** New Project  
**Account** 340-4539-453.45-26  
**Category** Equipment  
**Department** Sports Center

**Funding Requests**

<b>FY25 Adopted</b>	FY24 Approved	FY26	FY27	FY28	FY29	Future
<b>\$40,000</b>						-

The City of Wasilla's Menard Center is poised to undergo a transformative upgrade with the installation of a new sound system, marking a significant enhancement to its event capabilities and overall visitor experience. The Menard Center serves as a hub for community gatherings, concerts, sporting events, and conferences, making high-quality sound reproduction essential for ensuring the success of diverse activities hosted within its walls. The sound system upgrade promises to deliver crystal-clear audio throughout the facility, providing optimal sound coverage and intelligibility for both performers and audiences alike. This investment reflects the city's commitment to modernizing its infrastructure and elevating the quality of amenities available to residents and visitors. With the improved sound system, the Menard Center is poised to continue serving as a premier destination for entertainment, cultural events, and community engagement, further enhancing the vibrancy and vitality of Wasilla's social landscape.

**Microturbine Project**

**Type** New Project  
**Account** 340-4539-453.45-30  
**Category** Equipment/Construction  
**Department** Sports Center

**Funding Requests**

<b>FY25 Adopted</b>	FY24 Approved	FY26	FY27	FY28	FY29	Future
<b>\$ 60,000</b>		\$1,400,000	\$60,000			-

The City of Wasilla's Menard Center is poised to undertake a transformative initiative with its microturbine project, aimed at enhancing energy efficiency and sustainability within the facility. This innovative endeavor involves the installation of microturbines to generate electricity on-site, utilizing clean-burning natural gas as a fuel source. By harnessing this advanced technology, the Menard Center aims to significantly reduce its carbon footprint while simultaneously lowering energy costs and increasing operational resilience. The microturbine project aligns with Wasilla's commitment to environmental stewardship and renewable energy adoption, positioning the Menard Center as a model of sustainable infrastructure within the community. Furthermore, the project underscores the city's proactive approach to modernizing its facilities, improving energy efficiency, and promoting a greener future for its residents.

**CIP BUDGET SUMMARY - 5 YEAR PROJECTIONS**

<b>PROJECT DESCRIPTION</b>	<b>FY25 Adopted</b>	<b>FY26</b>	<b>FY27</b>	<b>FY28</b>	<b>FY29</b>	<b>Future</b>
<b>CAPITAL PROJECTS FUND (110)</b>						
<i>General Government</i>						
Comprehensive Plans Implementation	\$ 60,000	\$ 60,000	\$ 60,000	\$ -	\$ -	\$ -
Enterprise Resource Planning (ERP)	\$ 750,000	\$ 250,000	\$ 200,000	\$ -	\$ -	\$ -
Electronic Records Management	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment Replacement	\$ 100,000	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -
GIS Asset Mapping & Management System	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ -
MaintainX Upgrade	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -
New Website Design	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Public Works - Roads</i>						
Riley Avenue Paving	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -
Municipal Separated Storm Sewer System (MS4) Program	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ -
Stormwater Improvements	\$ 125,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ -
Street Lighting LED Improvements	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -
Loader Mounted Snowblower	\$ 225,000	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Public Works - Property Maintenance</i>						
Townsite Restoration	\$ 30,000	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ -
Train Station Improvements Phase II	\$ 63,000	\$ 500,000	\$ 500,000	\$ -	\$ -	\$ -
Parking Lot Striping	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 150,000	\$ -
Library - Facility Needs and Concept Study	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -
City Hall 2.0	\$ 15,000	\$ 1,400,000	\$ 30,600,000	\$ -	\$ -	\$ -
Wasilla PD	\$ 220,000	\$ 230,000	\$ 10,000	\$ -	\$ -	\$ -
<i>Museum</i>						
Museum Building	\$ 85,000	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Public Works - Park Maintenance</i>						
Park Improvements	\$ 195,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ -
Bumpas Softball & Soccer Facility	\$ 650,000	\$ 600,000	\$ 550,000	\$ 250,000	\$ -	\$ -
<b>FUNDING TOTAL</b>	<b>\$ 2,958,000</b>	<b>\$ 3,690,000</b>	<b>\$ 32,540,000</b>	<b>\$ 740,000</b>	<b>\$ 625,000</b>	<b>\$ -</b>
<b>VEHICLE REPLACEMENT FUND (120)</b>						
Vehicle Replacement - Public Works	\$ 210,000	\$ 220,000	\$ 230,000	\$ 240,000	\$ 250,000	\$ -
Vehicle Replacement - Public Safety	\$ 400,000	\$ 425,000	\$ 450,000	\$ 475,000	\$ 500,000	\$ -
<b>FUNDING TOTAL</b>	<b>\$ 610,000</b>	<b>\$ 645,000</b>	<b>\$ 680,000</b>	<b>\$ 715,000</b>	<b>\$ 750,000</b>	<b>\$ -</b>
<b>EASEMENTS &amp; RIGHT-OF-WAY FUND (130)</b>						
Easements & Right-of-Way	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ -
<b>FUNDING TOTAL</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ -</b>
<b>ROADS FUND (160)</b>						
City Street Paving Project	\$ 1,500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ -
Alaska Railroad Crossing Improvements	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ -
Riley Avenue Matching Funds	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>FUNDING TOTAL</b>	<b>\$ 1,570,000</b>	<b>\$ 520,000</b>	<b>\$ 520,000</b>	<b>\$ 520,000</b>	<b>\$ 520,000</b>	<b>\$ -</b>
<b>INFORMATION TECHNOLOGY FUND (170)</b>						
Information Technology	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ -
<b>FUNDING TOTAL</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ -</b>
<b>SEWER FUND (310)</b>						
Wastewater Treatment Plant Expansion	\$ 90,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 22,000,000
Septic Tank Replacements	\$ 500,000	\$ 550,000	\$ 577,500	\$ 600,000	\$ 630,000	\$ -
Sewer System Maintenance and Repairs	\$ 150,000	\$ 175,000	\$ 183,750	\$ 200,000	\$ 210,000	\$ -
Susitna Lift Station Backup Power	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -
Sewer Master Plan	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>FUNDING TOTAL</b>	<b>\$ 1,010,000</b>	<b>\$ 2,725,000</b>	<b>\$ 2,761,250</b>	<b>\$ 2,800,000</b>	<b>\$ 2,840,000</b>	<b>\$ 22,000,000</b>

**CIP BUDGET SUMMARY - 5 YEAR PROJECTIONS**

<b>PROJECT DESCRIPTION</b>	<b>FY25 Adopted</b>	<b>FY26</b>	<b>FY27</b>	<b>FY28</b>	<b>FY29</b>	<b>Future</b>
<b>WATER FUND (320)</b>						
Lead and Copper Rule Program	\$ 40,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ -
Main Street/Couplet Upgrades	\$ 500,000	\$ 500,000	\$ 100,000	\$ -	\$ -	\$ -
New Water Towers	\$ 1,030,000	\$ 1,100,000	\$ 1,100,000	\$ 200,000	\$ -	\$ -
Remote Sensing and Security Cameras	\$ 70,000	\$ 60,000	\$ 50,000	\$ -	\$ -	\$ -
Hermon Road Water Main Extension	\$ 1,080,000	\$ 120,000	\$ -	\$ -	\$ -	\$ -
Manganese Treatment	\$ 40,000	\$ 500,000	\$ 100,000	\$ 100,000	\$ -	\$ -
East Susitna Water Tower Upgrades	\$ 500,000	\$ 1,000,000	\$ 1,000,000	\$ -	\$ -	\$ -
Arsenic Treatment	\$ 40,000	\$ 500,000	\$ 100,000	\$ 100,000	\$ -	\$ -
<b>FUNDING TOTAL</b>	<b>\$ 3,300,000</b>	<b>\$ 3,805,000</b>	<b>\$ 2,475,000</b>	<b>\$ 425,000</b>	<b>\$ 25,000</b>	<b>\$ -</b>
<b>AIRPORT FUND (330)</b>						
Airport Maintenance Equipment	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ -
Airport Property Acquisition	\$ 200,000	\$ 400,000	\$ 200,000	\$ 200,000	\$ -	\$ -
Airport Business Aviation Center City Hangar	\$ 10,000	\$ 50,000	\$ 100,000	\$ 2,000,000	\$ 100,000	\$ -
Hangar Lease Lot Expansion	\$ 100,000	\$ 500,000	\$ 100,000	\$ 100,000	\$ -	\$ -
Utility Extension to Lease Lots	\$ 450,000	\$ 220,000	\$ 300,000	\$ 90,000	\$ -	\$ -
Watermain Extension	\$ 525,000	\$ 570,000	\$ 3,700,000	\$ 250,000	\$ 50,000	\$ -
<b>FUNDING TOTAL</b>	<b>\$ 1,310,000</b>	<b>\$ 1,765,000</b>	<b>\$ 4,425,000</b>	<b>\$ 2,665,000</b>	<b>\$ 175,000</b>	<b>\$ -</b>
<b>CURTIS D MENARD SPORTS CENTER FUND (340)</b>						
Parking Lot - Phase III Paving	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -
Ice Plan System Automation	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -
Building /Repairs	\$ 80,000	\$ 300,000	\$ 300,000	\$ -	\$ -	\$ -
Sound System Updgrade	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -
Microturbine Project	\$ 60,000	\$ 1,400,000	\$ 60,000	\$ -	\$ -	\$ -
Equipment Replacement	\$ 18,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>FUNDING TOTAL</b>	<b>\$ 450,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>GRAND TOTAL</b>	<b>\$ 11,483,000</b>	<b>\$ 13,725,000</b>	<b>\$ 43,976,250</b>	<b>\$ 8,140,000</b>	<b>\$ 5,210,000</b>	<b>\$ 22,000,000</b>

# SUPPORTING SCHEDULES

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**City of Wasilla**



## **City of Wasilla**

### **Community Profile and Local Economy**

#### **Background**

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The City of Wasilla (the City) is located in the south-central part of the state and is approximately 42 miles north of Anchorage. It derives its name from Chief Wasilla, a respected local Dena'ina Athabascan Indian Chief. There is some debate about the meaning of the Chief's name. One source claims it means "breath of air" in the Dena'ina Athabascan Indian dialect. Other sources assert the name descended as a variation of the Russian name "Vasili" meaning "William". Wasilla sprung up after a government land auction at the point where the Alaska Railroad crossed the main supply route (the Carl Wagon Trail) for the mines in the Willow Creek Mining District now the intersection of the George Parks Highway and Main Street. The location provided a supply staging point for the Kantishna Gold Mining area near Mount McKinley and mines in the Talkeetna area.

Two beautiful lakes canvas the city limits – Wasilla Lake and Lake Lucile. The lakes were once connected by water flow until construction of the Alaska Railroad line and road development effectively separated the watersheds. In the past decade, the City has committed time and resources to increasing the quality of Lake Lucile, one of its two most prominent bodies of water within City limits. In FY2013, the City completed the replacement of a wooden dam structure at the western outlet of Lake Lucile. Replacement ensured that the waterline would not drop to its pre-'60s level posing much concern for the property owners who had built docks and waterfront landscaping based on the modern shoreline. The City also operates an aquatic harvester to manage the presence of invasive weeds. In FY2020 a water quality study was completed. Land was acquired to build a retention pond to control stormwater runoff. This further demonstrates the City's commitment to sustaining the property values of this core neighborhood and recreational area.

Just north of the City at Hatchers Pass, 7.5 km of designed trails and a 4,000 square-foot Chalet/Adventure Center has created a regional venue for Nordic skiing and tourism. The addition of a ski-lift was opened in November 2020. Additionally, the Matanuska Susitna Borough continues to fund unprecedented levels of road construction which supports the local economy and land development in the future.

The City is a First-Class city incorporated in 1974 under Title 29 of the Alaska State Statutes and City code establishes a June 30 fiscal year end. The City currently occupies a land area of approximately 13.60 square miles within the Matanuska Susitna Borough. It serves the City resident population of an estimated 8,878. It also serves as a central commercial district to the Matanuska Susitna Borough residents of an estimated 104,650. The City is empowered to levy a property tax on both real and personal property located within its boundaries, however at this time the City levies no said tax. It also is empowered by state statute to extend its corporate limits by annexation, which occurs periodically when deemed appropriate. The last annexation occurred in FY2014 which extended the City's western boundary; encompassing largely undeveloped, commercial-zoned property along the Parks Highway and a portion of Jacobson Lake. There are no current reviews for annexation.

#### **Government and Services**

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The City of Wasilla is operated under a strong mayoral system with six city council members. The mayor and council members are all elected at-large. The mayor is elected to serve a three year term and is responsible for appointing top executives and running the day to day governmental activities. The council members are elected to serve three-year, staggered terms, and are responsible for approving ordinances, municipal contracts, budgets, and certain appointments.

The City provides a full range of municipal services authorized by state statute and City code. This includes police, planning and land use control, animal control, sewer, water, road maintenance, parks and recreation, museum, library, and cultural services. Funding for the City's operations is primarily supported by a 2.5% sales tax (2% prior to December 1, 2019), charges for services, grants, state revenue sharing and other sources. The City of Wasilla is empowered to levy a property tax on both real and personal property located within its boundaries, however at this time the City levies no said tax.

## Economy

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The City of Wasilla is located in what continues to be the fastest growing regions of Alaska and serves as the retail trade center for the Matanuska-Susitna Borough. The City remains primarily a bedroom community of Anchorage due to a lack of large-scale, primary industry. The City offers an attractive lifestyle and competitive housing market which is why an estimated 30% of its residents in the workforce commute to Anchorage and another 15% commute to the North Slope. As measured by increased population and sales tax receipts, the growth of the service-oriented economy of the City of Wasilla continues to remain steady.

The service-oriented economy of the City continues to remain stable. From FY22 through FY 23, sales tax revenues increased approximately 9%. The increase was driven by commercial expansion, tax on internet sales, and significant increases in the cost of living. With sales tax as the City's only primary source of revenues, the development of businesses outside the City, growth in internet sales, and the general state-wide dependency on oil production remain a concern.

In FY2019, a private retail development, designed to house national chain stores, began its construction. Projects of this nature will enable the City to maintain its foothold as the leading service and trade center of the Matanuska-Susitna Valley. In addition to the service industries, petroleum exploration and extraction continue to fuel our economy both directly and indirectly. South of the City, projects benefitting our economy include continued development of and new lessees for the Port MacKenzie which is America's northernmost deep draft dock; allowing heavy industrial and bulk materials to move through Alaska and beyond. The MacKenzie Rail Extension began construction in 2012 and includes construction of 32 miles of new rail line to Port MacKenzie. Already funded \$184M by the Alaska Legislature, the project is under construction in segments and needs \$125M to complete. The longest industrial rail loop in the state will provide for efficient movement of materials between ship, rail, truck, and barge.

Major initiatives impacting the community include revision of its Main Street to form a one-way couplet. This project targets traffic flow but plays an almost equally critical role in defining the community's downtown by re-shaping the core area, providing sidewalks, on-street parking, beautification, lighting, and streetscape design opportunities. The State of Alaska, Department of Transportation (DOT) design work continues and is estimated to be 95% complete by 2023 with construction expected to begin 2025. Total project cost is estimated at \$32M with construction expected to begin in FY2023. The timing of this project has been impacted by the redesign of Knik-Goose Bay Road (KGB) project. KGB is a major arterial road feeding into downtown Wasilla. Due to the impact on traffic, the KGB project will need to be completed first before construction begins on the Main Street Couplet.

For the past two decades, administration, City Council and residents have strongly supported a "forward-funded" approach to discretionary capital projects. Over the past two decades, voters approved a designated sales tax to construct a sports center, library, and public safety building.

In FY2019, the City purchased a 70-acre parcel of land adjacent to the Wasilla Airport and currently an update to its Master Plan is being performed. All tie-down and available lease lots are currently occupied. Given the cost of expansion, the City is working to secure federal financial assistance through the Federal Aviation Administration's AIP program.

## Demographics

**Location:** Wasilla is located 12 miles north of Knik Arm on Cook Inlet in the Matanuska-Susitna Borough, Alaska, at about 61° North Latitude and 149° West Longitude. It is the 4<sup>th</sup> largest city in Alaska and the 3122<sup>nd</sup> largest city in the United States.

### Land Area



Total Area .....	8,704 acres
City.....	973 acres
Borough.....	127 acres
State .....	144 acres
University of Alaska .....	40 acres
Private .....	7,420 acres



## Climate (US Climate Data)

Average Low Temperature (°F)	
January	10
July	50
Septem	41
Decem	11

Average High Temperature (°F)	
January	23
July	67
September	56
December	24

Highest Average Monthly Precipitation (Weather Trends)		
Rainfall > September		4.020 Inches
Snowfall > December		17.33 Inches

## Resident Statistics

Wasilla is growing at a rate of 3.73% annually and its population has increased by 5.5% since the most recent census (in 2020).

Population (State of Alaska)	
2000	5,505
2010	7,488
2020	9,054
2023*	9,547

\*Estimated

Age Distribution (US Census Bureau)	
Younger than 5	6.4%
5-19	19.3%
20-64	57.9%
65 and Older	16.4%
Median Age	35.9

Housing	
Total No. of Housing Units	4,352
No. of Occupied Units	4,066
No. of Vacant Units	286
Percent of Occupied Housing	93%
No. of Owner-Occupied Units	2,184
No. of Renter-Occupied Units	1,882
Percent of Owner-Occupied Units	53.8%

## Economics

### Employment Statistics

(2022 DOL/Research & Analysis Section)

(US Census Data)

#### Statistics for persons In the Labor Force:

% of Population 16 and over in Labor Force.... 50.9%

% Labor Participation rate.....58.2%

Unemployment Rate .....9.7%

#### Household Income (United States Census)

2022 Median Household Income..... 69,534

2022 Median Household Income..... 95,753

2022 Mean Family Income .....110,719

<b>2022 Workers by Industry</b>	
(Research & Analysis Section US Census Data 2022 Civilian employed – 16 years & over)	
<b>Field</b>	<b>% of total employed</b>
Educational and Health Services	25.9
Retail Trade	10.3
Construction	8.5
Public Administration	7.7
Arts, Entertainment, Recreation, Accommodation and Food	7.8
Other Service, except Public Admin	14.0
Transportation., Warehousing and Utilities	8.3
Finance, Insurance, Real Estate	5.5
Agriculture, Forestry, Fishing, Hunting and Mining	7.2
Wholesale Trade	2.0
Manufacturing	1.8
Information	1.0

Employment by Industries Data from the Census Bureau ACS 5-year Estimate

± 231

**1 YEAR GROWTH**

± 3.8%

**2022 VALUE 3.69K**

The most common employment sectors for those who live in Wasilla, AK, are Health Care & Social Assistance (586 people), Retail Trade (380 people), and Education (370 people).

## Education Facilities

Matanuska-Susitna Borough School District  
 Matanuska-Susitna College/UAA Campus  
 Wayland Baptist University  
 Charter College



(Featured Image: Matanuska-Susitna College)

## Services

<b>Civil and private services utilized by Wasilla Residents</b>	
<b>Public Water System:</b> FY2023 Actual - Operated by <i>City of Wasilla</i>	
Water service connections	1,683
Gallons of water produced	1,306,202
Number of miles of Water Main	49.97
<b>Public Sewer System:</b> FY2023 Actual - Operated by <i>City of Wasilla</i>	
Number of sewer service connections	683
Number of gallons treated	353,839
Number of miles of Sewer Main	27.56
<b>Roadways:</b> FY2023-Operated by <i>City of Wasilla</i>	
Number of miles of Street	79.11
<b>Heating:</b>	
Primarily <i>Privately Operated</i> natural gas	
<b>Police:</b> FY2023 Actual - Operated by <i>City of Wasilla</i>	
Officers (including the Police Chief)	29
<b>Fire/Rescue:</b>	
<i>Matanuska-Susitna Borough (Mat-Su) Fire Department</i>	
<b>Ambulance:</b>	
<i>Matanuska-Susitna Borough</i>	
<b>Medical Facilities:</b>	
<i>Mat-Su Regional Medical Center (MSRMC)</i>	
<b>Public Transportation:</b>	
<i>MASCOT (Non-Profit) operates 20-passenger buses in the Mat-Su Borough</i>	

## Taxes

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<b>Tax Revenues for the City of Wasilla</b>	
<b>Sales Tax</b>	
FY2023/2024:	
City of Wasilla	2.5 %
<b>Property Taxes</b>	
FY2023:	
City of Wasilla	0.0 mils
Mat-Su Borough Areawide	8.901 mils
Mat-Su Borough Fire District	1.950 mils
FY2024:	
City of Wasilla	0.0 mils
Mat-Su Borough Areawide	8.396 mils
Mat-Su Borough Fire District	1.900 mils
<b>Accommodations (Bed) Tax</b>	
FY2024:	
Mat-Su Borough	5 %

## City of Wasilla, Alaska

Sales and Property Tax Rates  
Direct and Overlapping Governments  
Last Ten Fiscal Years through FY2023

Fiscal Year Ended June 30,	Sales Tax		Property Tax		
	City of Wasilla	Mat-Su Borough	Wasilla Fire Service Area	City of Wasilla	Total
2014	3.00	9.852	1.99	0.00	11.842
2015	3.00	9.662	1.99	0.00	11.652
2016	2.00	9.984	1.99	0.00	11.974
2017	2.00	9.984	2.15	0.00	12.134
2018	3.00	10.140	2.15	0.00	12.290
2019	3.00	10.332	2.15	0.00	12.482
2020	2.50	10.386	2.15	0.00	12.536
2021	2.50	10.322	2.15	0.00	12.472
2022	2.50	9.942	2.15	0.00	12.092
2023	2.50	8.901	1.95	0.00	10.851

Source: Matanuska-Susitna Borough and City of Wasilla Finance Department

- (1) Sales tax rate may be increased to three percent (3%) by City Council through ordinances as established by voter approval at the time of the City's incorporation. Increases in excess of three percent (3%) would require approval by referendum in accordance with Alaska State Statute Title 29.
- (2) Property tax millage rate is \$1,000 per assessed value. Millage rate for the City of Wasilla is approved by City Council through ordinance.



## City of Wasilla, Alaska

Governmental Activities Tax Revenues by Source  
Last Ten Fiscal Years Through FY2023  
(modified accrual basis of accounting)

Fiscal Year Ended June 30,	Total Taxes	Property Taxes	Sales Taxes	Vehicle Taxes
2014	15,538,872	-	15,481,431	57,441
2015	19,638,118	-	19,579,568	58,550
2016	17,032,981	-	16,975,061	57,920
2017	13,378,605	-	13,319,335	59,270
2018	16,785,507	-	16,724,587	60,920
2019	21,333,704	-	21,046,076	287,628
2020	20,255,939	-	20,079,919	176,020
2021	21,012,162	-	20,834,132	178,030
2022	22,259,480	-	22,079,350	180,130
2023	24,338,425	-	24,155,565	182,860

Source: City of Wasilla Finance Department

- (1) In October 2017, voters approved a ballot initiative to increase sales tax 1.0% effective January 1, 2018. The 1.0% increase was dedicated to fund construction of a new police station. The rate remained in effect until December 1, 2019. At that time, the rate decreased 2.5%, and remains as such.
- (2) Property taxes were reduced to 0.00 Mills July 1, 2006 and have remained at this rate.

## City of Wasilla, Alaska

### General Government Sales Tax Revenue By Category

June 30, 2023

Category	2023		2014	
	Total Sales Tax Revenue	Percentage of Total	Total Sales Tax Revenue	Percentage of Total
Trade Retail & Wholesale	\$ 17,896,592	74.10%	\$ 11,583,875	74.82%
Entertainment, Recreation & Food Service	3,544,084	14.67%	1,854,189	11.98%
Utilities & Information	760,992	3.15%	779,802	5.04%
Real Estate, Rental, Leasing & Transportation	262,056	1.08%	239,400	1.55%
Manufacturing (primarily construction related)	246,886	1.02%	151,777	0.98%
All Other Services	1,444,955	5.98%	872,388	5.64%
	<u>\$ 24,155,565</u>	<u>100.00%</u>	<u>\$ 15,481,431</u>	<u>100.0%</u>

Source: City of Wasilla Finance Department

(1) Wasilla Municipal Code restricts the publication of sale tax collection information identifiable to a particular seller. Sales tax revenue by category is presented in lieu of disclosing principal sales tax revenue payers.

## City of Wasilla, Alaska

Assessed Value and Estimated Actual Value of Taxable Property  
Last Ten Fiscal Years through FY2023

Fiscal Year Ended June 30,	Real Property	Total Assessed Value Net of Exemptions	Total Direct Tax Rate	Estimated Actual Value	Assessed Value as a Percentage of Actual Value
2014	1,239,337,767	961,267,991	11.842	1,011,551,400	95.03%
2015	1,315,952,264	1,014,495,688	11.652	1,048,765,200	96.73%
2016	1,383,706,145	1,037,570,889	11.974	1,042,965,600	99.48%
2017	1,382,275,564	1,040,857,140	12.134	1,105,396,100	94.16%
2018	1,425,430,134	1,067,253,677	12.290	1,150,313,049	92.78%
2019	1,480,845,389	1,099,451,239	12.482	1,184,377,925	92.83%
2020	1,539,394,714	1,131,459,107	12.536	1,210,816,913	93.45%
2021	1,575,605,429	1,152,127,117	12.472	1,264,483,246	91.11%
2022	1,727,869,209	1,282,100,531	12.092	1,297,137,228	98.84%
2023	1,887,639,798	1,384,635,521	10.851	1,612,308,255	85.88%

Source: Matanuska-Susitna Borough

(1) Effective with Fiscal Year 1999, Personal Property was exempted from property tax.

## City of Wasilla, Alaska

Principal Property Taxpayers  
June 30, 2023

Taxpayer	Nature of Business	2023			2014		
		Taxable assessed Value (1)	Rank	Percentage of total taxable assessed value	Taxable assessed Value (1)	Rank	Percentage of total taxable assessed value
Wal-Mart Stores Inc.	Retail Store	\$ 22,140,500	1	1.60%	\$ 20,016,900	1	2.02%
Fred Meyer Stores Inc.	Retail Store	21,479,700	2	1.55%	19,033,600	2	1.92%
DBC LLC	Property Development and Retail Mall	20,171,200	3	1.46%	17,941,300	3	1.81%
Primrose Senior Holdings	Retirement Facility	17,388,200	4	1.26%			
Schweiger John Loving TR	Entertainment	12,494,500	5	0.90%			
Lowe's HIW Inc.	Retail Store	10,428,000	6	0.75%	11,550,200	7	1.17%
Corporate Way Properties	Real Estate Rental and Leasing	10,001,700	7	0.72%			
GCI Holdings LLC	Utilities	9,726,300	8	0.70%			
Schweiger John Loving TR	Entertainment	9,160,100	9	0.66%			
HD DEV of Maryland Inc	Retail Store	8,778,100	10	0.63%			
Mat-Su Valley Medical Center	Medical Facilities				10,884,600	10	1.10%
Gary Lundgren	Individual				13,479,300	4	1.36%
BDC Wasilla LP	Real Estate Rental and Leasing				13,465,200	5	1.36%
Wasilla Retirement LLC	Retirement Facility				11,232,000	8	1.14%
Wasilla LLC	Property Development and Retail Mall				12,883,200	6	1.30%
Global Finance & Investment Co.	Real Estate Rental and Leasing				10,936,700	9	1.11%
<b>Total</b>		<b>\$ 141,768,300</b>		<b>10.23%</b>	<b>\$ 141,423,000</b>		<b>14.29%</b>

Source: Matanuska-Susitna Borough, property tax assessment roll.

## City of Wasilla, Alaska

### Full-Time Equivalent Employees By Function Last Ten Fiscal Years through FY2023

	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
City Clerk	3.00	2.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Mayor	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
General Admin Services	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00
Finance/MIS	10.00	10.00	11.00	13.00	14.00	14.00	14.00	14.00	15.00	15.00
Police	49.00	49.00	50.00	60.00	62.00	64.00	65.00	65.00	66.00	66.00
Youth Court	1.50	1.50	1.50	1.50	0.75	0.75	0.75	0.75	0.75	0.75
Public Works	23.00	23.00	23.00	21.00	21.00	21.00	21.00	23.00	23.00	23.00
Museum	1.50	1.50	1.50	1.50	1.50	1.50	1.50	1.50	2.00	2.00
Recreation Facilities										
Maintenance	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	5.00
Sports Center/Recreation										
Services	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	8.00
Library	9.50	9.50	9.50	9.50	10.00	10.00	10.00	10.50	10.50	10.50
<b>Total</b>	<b>114.50</b>	<b>113.50</b>	<b>116.50</b>	<b>126.50</b>	<b>129.25</b>	<b>131.25</b>	<b>132.25</b>	<b>134.75</b>	<b>137.25</b>	<b>140.25</b>

Source: City of Wasilla Finance Department

(1) This schedule reflects the number of full-time equivalent positions that are authorized, not necessarily funded or filled.

## City of Wasilla, Alaska

Capital Asset Statistics By Function  
Last Ten Fiscal Years through FY2023

	2014	2015	2016	2017	2018	2019	2020	2021	2022
Miles of streets	71.28	73.29	73.65	75.36	76.49	76.62	76.62	76.62	76.62
Miles of water lines	44.93	46.50	46.82	47.49	47.49	48.95	48.95	48.95	48.95
Miles of sewer lines	26.89	26.89	26.89	26.89	26.89	27.53	27.53	27.53	27.53
Police protection - Police Stations & Dispatch Center	1.00	1.00	1.00	1.00	1.00	1.00	2.00	2.00	2.00
Recreation: Number of facilities:									
Parks	5.00	5.00	5.00	6.00	7.00	7.00	7.00	7.00	7.00
Ball fields	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00
Fitness trails	3.00	3.00	3.00	3.00	3.00	4.00	4.00	4.00	4.00
Soccer fields	2.00	2.00	2.00	2.00	2.00	3.00	3.00	3.00	3.00
Campground	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Multi-purpose facility	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00

Source: Various City of Wasilla Departments

## City of Wasilla, Alaska

### Operating Indicators by Function

Last Ten Years through FY2023

	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Function										
Public Safety:										
Police Services:										
Police requests for service	24,374	26,758	26,026	27,451	26,823	26,963	26,753	29,500	24,921	22,373
Criminal arrests	1,315	1,484	1,448	1,292	1,252	1,401	1,703	1,279	1,196	865
Water and Wastewater:										
Water production average										
gallons per day average										
July readings	909,806	758,613	705,253	696,907	823,830	1,194,825	1,020,846	855,381	1,804,525	1,036,302
Wastewater treatment avg.										
gallons per day average										
July readings	445,483	375,767	345,733	331,767	343,073	369,295	342,560	356,839	369,295	353,839

Source: Various City of Wasilla Departments

(1) Public safety is reported as of the prior calendar year since the data is available in that format. Water and wastewater are reported on a fiscal year.

# APPENDIX

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**City of Wasilla**



**City of Wasilla  
Chart of Accounts**

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<b>FUND</b>	<b>FUND DESCRIPTION</b>
<b>General Fund:</b>	
001	General Fund
<b>Capital Project Funds:</b>	
110	Capital Projects Fund
120	Vehicle Fund
130	Right of Way Fund
160	Road CIP Fund
170	Technology Replacement Fund
<b>Special Revenue Funds:</b>	
220	Youth Court Fund
230	Federal Asset Forfeiture Fund
270	State Asset Forfeiture Fund
<b>Enterprise Funds:</b>	
310	Sewer Utility Fund
320	Water Utility Fund
330	Airport Fund
340	Curtis D. Menard Memorial Sports Center
<b>Fiduciary Fund:</b>	
410	Cemetery Fund
<b>Debt Service Funds:</b>	None for FY2025

**Total numbr of funds represented: 14**

## City of Wasilla Chart of Accounts

Code	Title	Description
<b>Wages &amp; Salaries 10-XX</b>		
10-10	Regular Wages	Wages paid to budgeted staff.
10-20	Temporary Wages	Wages paid to temporary help.
10-25	ALPAR Wages	Wages paid to summer litter patrol program help.
10-30	Overtime Wages	Wages paid to regular staff for time exceeding the number of hours in a regular scheduled shift (8 or 10) hours or that exceed 40 actual hours worked in one week.
10-31	Overtime WPD Traffic Grant	Wages paid to police officers for overtime reimbursed by the Alaska State Highway Office grants.
10-35	Honorarium	Payments made to persons serving on one of the City's four Commissions.
10-36	Appeal Officer	Payments made to persons appointed as appeal hearing officers.
10-99	Salary Allocation	Wages allocated to various Public Works projects.
<b>Employee Benefits 20-XX</b>		
20-10	Group Insurance	Cost of health insurance for employees
20-20	FICA	Federal Insurance Contributions Act. Employer's share of social security payroll taxes.
20-30	PERS	Payment to the Public Employees Retirement System (PERS) for employer's share.
20-40	SBS	Payment to the Supplemental Benefit System (SBS) for employer's share.
20-50	Unemployment	Payment to the Employment Security Contribution (ESC) for employer's share.
20-60	Workers' Compensation	Premium for coverage on occupational injuries or illnesses.
<b>Professional &amp; Technical Services 30-XX</b>		
<i><b>Services performed only by persons or firms with specialized skills and knowledge.</b></i>		
30-31	Accounting & Auditing	Fees paid for accounting or auditing services.
30-32	Legal	Fees paid for all legal services.
30-34	Other	Fees paid for records retention, codification, water analysis, lobbying, drug testing, investment management, architect, medical, veterinarian, towing & storage, courier, and sport official services.
30-37	Appeal Hearings	Fees paid for legal transcripts in appeal hearings.
<b>Property Services 40-XX</b>		
<i><b>Services purchased to operate, repair, maintain and rent property owned or used by the government. Services are performed by persons other than government employees.</b></i>		
40-11	Water/Sewerage	Water and sewerage provided to city properties.
40-12	Waste Disposal	Trash removal.
40-20	Cleaning	Custodial services provided to city properties.

## City of Wasilla Chart of Accounts

Code	Title	Description
40-30	Repair & Maintenance	Repairs and maintenance to office equipment, heavy equipment, vehicles, properties, dispatch radios.
40-31	Computer Software Maintenance	Maintenance on all software programs and licensing.
40-40	Rentals	Costs for renting or leasing land, buildings, equipment, vehicles, and machinery.
40-91	Contractual Services	Septic, security, snow removal, and inspections.
<b>Other Purchased Services 50-XX</b>		<b><i>Services rendered by organizations or personnel not on the payroll of the government (separate from professional and technical or property services).</i></b>
50-10	Elections	Ballot printing, election officials, election materials.
50-20	Insurance	Premiums paid for liability, property, and vehicles.
50-30	Communications	Postage, phone services, and courier services.
50-36	AST Long Distance	Alaska State Trooper's portion of telephone bill for dispatch services that is reimbursed to City.
50-40	Advertising	Newspaper, magazine, and radio advertising.
50-50	Printing & Binding	Printing of forms: including A/R, tax, and utility bills, envelopes, business cards, flyers, posters, letterhead, business licenses, audit and budget books.
50-81	Travel	All transportation and subsistence such as mileage, per diem, meals, airfare, hotels, car rental, and cab fare.
50-82	Staff Development	All costs of educational, training, and developmental classes, seminars and courses. Cost of transportation to and from event should NOT be in this account.
50-85	Dues & Subscriptions	Dues for professional organizations; subscriptions to newspapers, magazines, trade journals, and publications.
50-90	Other Purchased Services	Credit card fees; utility locates; floor mat cleaning; road maintenance such as sweeping, asphalt repair, plowing, and State road maintenance, Alaska Railroad crossing fees, fire alarm, and furnace maintenance.
50-93	Animal Control	All costs related to animal control.
50-97	Recreation Programs	Events sponsored by the City such as the 4th of July picnic and parade, swimming and Museum activities.
<b>Supplies 60-XX</b>		<b><i>Expenditures for all supplies (consumable or less than \$5,000) used in operating the City.</i></b>
60-10	General Supplies	Expenditures for all items that are consumed or deteriorated through use such as: office, archival, beautification, personal protection, building maintenance supplies, janitorial supplies, and flags.
60-12	Gift Shop Merchandise	Merchandise to be sold in the Museum Gift Shop.
60-12	Ammunition	Ammunition supplies for public safety officers.
60-13	Arbor Day Program	Tree seedlings, contest awards and brochures.
60-15	Small Tools & Equipment	Small tools and equipment with a cost of less than \$5,000 such as: weapons, furniture, computers, hand tools and office equipment.
60-16	Uniforms & Clothing	Uniforms, boots, overalls, rain gear, jackets, and logos.

## City of Wasilla Chart of Accounts

Code	Title	Description
60-21	Natural Gas	Cost to heat City buildings.
60-22	Electricity	Costs for electric service.
60-25	Gasoline	Gasoline and oil used for the operations of vehicles or other machinery.
60-30	WPD Reserves	Supplies purchased for the Police reserve program.
60-35	K9 Expense	Supplies purchased in support of the K9 program.
60-40	Books & Periodicals	Books and periodicals purchased for the Wasilla Library collection.
60-41	Subscriptions	Subscriptions for the Wasilla Library collection.
60-42	Audiovisual	Audiovisual materials for the Wasilla Library collection.
60-43	Electronic Materials	Electronic resources for the Wasilla Library.
60-45	Special Programs	Library youth and adult programs and volunteer awards.
60-47	Target - Summer Program	Library supplies funded by Target, Inc.
60-52	Asset Forfeiture	Items purchased with Federal asset forfeiture funds.
60-95	Computer Software	Software purchased separately from computer hardware.
60-99	Inventory Clearing	Water and sewer supplies used in maintenance or sold to customers.
69-10	Cash Over/Short	Used to record cash receipt shortages and overages.
<b>Capital Outlay 70-XX</b>		
<i>Expenditures over \$5,000 for acquiring capital assets, including land or existing buildings, improvements of grounds, initial equipment, additional equipment and replacement of equipment.</i>		
70-20	Buildings	Building purchases.
70-40	Machinery & Equipment	Machinery and equipment costing over \$5,000.
70-41	Machinery	Machinery and equipment costing over \$5,000.
70-42	Vehicles	Automobile, trucks, ATV, Snow machines, etc. costing over \$5,000.
70-43	Furniture & Fixtures	Capital furniture and fixtures costing over \$5,000
70-44	Software	Computer software costing over \$5,000
70-46	Machine & Equipment Library Assistance Grant	Books and audiovisual materials purchased with Public Library Assistance (PLA) grant funds.
<b>Debt Services 80-XX</b>		
80-10	Debt Service - Principal	Payments made on bond principal.
80-20	Debt Service - Interest	Payments made on bond interest.
80-30	Debt Issuance Costs	Bond refunding expenditures.
80-40	Payment to Escrow Agent	Funds held in escrow.
<b>Other Expenditures 80-XX</b>		
80-60	Depreciation	Depreciation expense on capital assets.
80-70	Uncollectible Accounts	Allowance for uncollectible accounts
80-91	Insurance Deductible/Broker Fee	The deductible portion and any broker fees associated to the City's insurance policies.
80-92	Property Tax Payments	Property tax payments made to the Mat-Su Borough for any City owned properties.

**City of Wasilla  
Chart of Accounts**

<b>Code</b>	<b>Title</b>	<b>Description</b>	
80-94	Lawsuit Costs/Settlements	Attorney costs and/or legal settlement costs.	
80-96	Other Agreements	Lowes intersection agreement.	
80-97	PPD Opiate Task Force	Funding transferred to Palmer Police Department in support of the DEA Opiate Task Force.	
 <b>Pass Thru to Non-profit 97-XX</b>			
97-02	SART	Funding support provided by the City to a nonprofit organization.	
 <b>Transfers 90-XX</b>			
90-**	Interfund Transfers	Transfer of funds from one fund to another. receiving fund.	**denotes

**END of Chart of Accounts**

## GLOSSARY

**ACCOUNTING SYSTEM** – The methods and records established to identify, assemble, analyze record, classify, and report information on the financial position and results of operations of a government or any of its funds, fund types, account groups, or organizational components.

**ACCOUNT NUMBER** – A system of numbering or otherwise designating accounts, in such a manner that the symbol used reveals certain information. The City of Wasilla uses a 14-digit account number (xxx-xxxx-xxx.xx-xx) read from left to right as illustrated below:

- (xxx) The first three digits denote the fund, i.e., 001 is General Fund.
- (xx--) The first two digits in the next four-digit set denote the department, e.g., 41 is General Government and 42 is Public Safety.
- (--xx) The last two digits in the second set of digits denote the division, e.g., 15 is Council and 50 is Finance.
- (xx-) The first two digits in the third set of digits denote the activity, e.g., 41 is General Government and 42 Public Safety.
- (--x) The third digit in the third set of digits denotes the sub-activity, e.g., 1 is Clerk and 5 is Finance.
- (xx) The two digits in the fourth set of digits represent the element, a more specific purpose for the account, e.g., 10 represent Personnel Services and 60 represents Supplies.
- (xx) The last two digits in the account number represent the object, which when combined with the element provides clarification as to the meaning of the account, e.g., 10 representing Regular Wages and 20 representing Temporary Wages.

**ACCRUAL BASIS** – The basis of accounting under which the financial effects of a transaction and other events and circumstances that have cash consequences for the governmental entity are recorded in the period in which those transactions, events and circumstances occur, rather than only in the periods in which cash is received or paid by the entity.

**ADOPTED BUDGET** – Refers to the budget amounts as originally approved by the City Council at the beginning of the year and to the budget document which consolidates all beginning-of-the-year operating appropriations and new capital project appropriations.

**ANNUAL BUDGET** – A budget developed and enacted to apply to a single fiscal year.

**ANNUAL COMPREHENSIVE FINANCIAL REPORT (ACFR)** – The official annual report of a government including: (a) the five combined financial statements in the combined statement overview and their related notes, (b) combining statements by fund type and individual fund, and (c) account group financial statements prepared in conformity with GAAP and organized into a financial report pyramid. It also includes support schedules necessary to demonstrate compliance with finance-related legal and contractual provisions, required supplementary information, extensive introductory material, and detailed statistical sections.

**APPRAISE** – To estimate the value, particularly the value of property. If the property is valued for taxation, the narrower term “assess” is substituted.

**APPROPRIATION** – The legal authorization granted to the legislative body of a government, which permits officials to incur obligations and make expenditures of governmental resources for specific purpose. Appropriations are usually limited in amounts and the time they may be expended.

**APPROPRIATION ORDINANCE** – The official enactment by the City of Wasilla Council establishing the legal authority for the City’s administrative staff to obligate and expend resources.

**ASSESS** – To establish an official property value for taxation.

**ASSESSED VALUATION** – The valuation set upon all real and personal property in the City that is used as a basis for levying taxes. Tax-exempt property is excluded from the assessable base.

**ASSESSED VALUE** – The fair market value placed on personal and real property owned by taxpayers.

**ASSETS** – A probable future economic benefit obtained or controlled by a particular entity as a result of past transactions or events.

**ASSIGNED FUND BALANCE** – A portion of fund balance where limitations result from its intended use:

- Intended use established by highest level of decision making.
- Intended use established by body designated for that purpose.
- Intended use established by official designated for that purpose.

**AUDIT** – A systematic collection of the sufficient, competent evidential matter needed to attest to the fairness of management’s assertions in the financial statements or to evaluate whether management has efficiently and effectively carried out its responsibilities. The auditor obtains this evidential matter through inspections, observation, inquiries, and confirmations with third parties.

**AVAILABLE FUND BALANCE** – The difference between fund assets and fund liabilities of governmental and proprietary fund types that are not reserved for specific purposes.

**BALANCED BUDGET** – An annual budget in which revenue anticipated is equal to or exceeds budgeted expenditures or an annual budget in which a portion of Fund Balance is approved for use to finance a specific capital project or program.

**BASIS OF ACCOUNTING** – A term referring to when revenues, expenditures, expenses, and transfers (and the related assets and liabilities) are recognized in the accounts and reported in the financial statements. Specifically, it relates to the timing of the measurements made, regardless of the nature of the measurement, on either the cash or accrual method.

**BOND** – Most often, a written promise to pay a specified sum of money, called the par value or principal, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate. The difference between a note and bond is that the latter is issued for a longer period and requires greater legal formality.

**BOND ORDINANCE** – An ordinance authorizing a bond issue.

**BUDGET** – A plan of financial operation embodying an estimate of proposed expenditures for a given period of time and the proposed means of financing them. Sometimes the term “budget” designates the financial plan presented to the appropriating governing body for adoption.

**BUDGETARY CONTROL** – The control or management of a government or enterprise in accordance with an approved budget to keep expenditures within the limitations of available appropriations and available revenues.

**BUDGET DOCUMENT** – The official written statement prepared by the City’s administrative staff to present a comprehensive financial program to the City Council. The first part provides overview information, together with a message from the budget-making authority and a summary of the proposed expenditures and the means of financing them. The second consists of schedules supporting the summary. These schedules show in detail the past year’s actual revenues, expenditures, and other data used in making the estimates. The third part is composed of personnel and salary schedules, the chart of accounts, and a glossary.

**BUDGET MESSAGE** – A general discussion of the proposed budget presented in writing by the budget-making authority to the City Council. The budget message contains an explanation of the principal budget items, an outline of the City’s experience during the past period and its financial status at the time of the message and recommendations regarding the financial policy for the coming period.

**BUDGET PROCESS** – The schedule of key dates or milestones the City follows in the preparation and adoption of the budget.

**CAPITAL IMPROVEMENT PLAN** – A plan that identifies: (a) all capital improvements which are proposed to be undertaken during a five-fiscal year period; (b) the cost estimate for each improvement; (c) method of financing each improvement; and (d) the recommended time schedule for each project.

**CAPITAL IMPROVEMENT PROJECT** – Construction, renovation, or physical improvement projects are termed Capital Improvements or CIP’s. This could be the construction of a new structure, the reconstruction of an existing structure, or the renovation of a structure that extends its useful life. The cost of land acquisition, construction, renovation, demolition, equipment, and studies are all included when calculating capital expenditures.

**CAPITAL OUTLAY** – Expenditures that result in the acquisition of items such as tools, desks, machinery, and vehicles costing more than \$5,000 each having a useful life of more than one year and are not consumed through use are defined as capital items.

**CAPITAL PROJECTS FUND** – Funds established to account for financial resources to be used for the acquisition or construction of major capital facilities (other than propriety and trust funds).

**COLLATERAL** – Assets pledged to secure deposits, investments, or loans.

**COMPONENT UNIT** – A separate government unit, agency, or nonprofit corporation that is combined with other component units to constitute the reporting entity in conformity with GAAP.

**COMMITTED FUND BALANCE** – Portion of fund balance that has self-imposed limitations set in place prior to the end of the reporting period. These limitations are imposed at the highest level of decision



making that requires formal action. To remove, the same level of decision making, and formal action would be required.

**CONTINGENCY** – Those funds included in the budget for the purpose of providing a means to cover minor unexpected costs during the budget year.

**CONTRACTUAL SERVICES** – Items of expenditure from services the City receives primarily from an outside company.

**CREDIT RISK** – The risk that a counterparty to an investment transaction will not fulfill its obligations. Credit risk can be associated with the issuer of a security, with a financial institution holding deposits or with parties holding securities or collateral. Credit risk exposure can be affected by a concentration of deposits or investments in any one investment type or with any one counterparty.

**CURRENT YEAR OBJECTIVES** – Specific tasks (e.g., often measurable) to be accomplished in the current fiscal year.

**DEBT** – An obligation resulting from the borrowing of money or from the purchase of goods and services. Debts of governments include bonds, time warrants, and notes.

**DEBT SERVICE FUNDS** – Funds established to account for the accumulation of resources for and the payment of general long-term debt principal and interest that resulted from the issuance of bonds.

**DEFICIT** – The excess of expenditures over revenues during an accounting period, or in the case of proprietary funds, the excess of expenses over revenues during an accounting period.

**DEPARTMENT** – The City Administration is divided into departments. While a department may refer to a single activity, it usually indicates a grouping of related activities.

**DEPRECIATION** – The decrease in value of an asset due to wear and tear, decay, decline in value, etc.

**DIVISION** – A major organization unit within a department. Usually, divisions are responsible for carrying out a major component of the department.

**EMPLOYEE BENEFITS** – Contributions made by the City to designated funds to meet commitments or obligations for employee fringe benefits. Included are the City's share of costs for various pension, medical, and life insurance plans.

**ENCUMBRANCES** – Commitments related to unperformed contracts, in the form of purchase orders or contracts, for goods or services. Used in budgeting, encumbrances are not expenditures or liabilities, but represent the estimated amount of expenditures that will result if unperformed contracts in process are completed.

**ENTERPRISE FUND** – A proprietary fund established to account for operations that are financed and operated in a manner similar to private business enterprises. In this case, the intent of the governing body is that the expenses, including depreciation, of providing goods and services to the public on a continuing basis be financed or recovered primarily through user charges.

**ENTITY** – (1) The basic unit upon which accounting and/or financial reporting activities focus. The basic governmental legal and account entity is the individual fund and account group. (2) That combination of funds and account groups that constitutes the reporting entity for financial reporting purposes.

**EXPENDITURE** – Decrease in net financial resources. Expenditures include current operating expenses requiring the present or future use of net current assets, debt service and capital outlays, intergovernmental grants, entitlements, and shared revenues.

**EXPENSES** – Outflows or the using up of assets or incurrence of liabilities (or a combination of both) from delivering or producing goods, rendering services, or carrying out other government units, and/or other funds.

**FIDUCIARY FUND TYPES** – The trust and agency funds used to account for assets held by a government unit in a trustee capacity or an agent for individual, private organizations, other government units, and/or other funds.

**FINANCIAL RESOURCES** – Cash and other assets that, in the normal course of operations, will become cash.

**FISCAL YEAR** – The twelve-month period to which the annual operating budget applies and at the end of which the government determines the financial position and results of its operations. The City's fiscal year extends from July 1 to the following June 30.

**FIXED ASSETS** – Long-lived tangible assets obtained or controlled because of past transactions, events or circumstances. Fixed assets include buildings, equipment, and improvements other than to buildings, and land.

**FULL-TIME EQUIVALENT** – An employee who is hired to perform a minimum of 2,080 hours per year.

**FUND** – A fiscal and accounting entity with a self-balancing set of accounts in which cash and /or other financial resources, all related liabilities and residual equities or balances and changes therein are recorded and segregated to carry on specific activities or attain certain objectives in accordance with special regulations, restrictions, or limitations.

**FUND BALANCE** – Excess of an entity's assets over its liabilities.

**FUND BALANCE APPROPRIATED** – The amount of fund balance budgeted as a revenue source.

**FUND CATEGORIES** – Funds used in governmental accounting are classified into three broad categories: governmental, proprietary, and fiduciary.

**FUND TYPE** – The three broad fund categories of governmental accounting are subdivided into seven fund types. The seven types are general, special revenue, debt services, capital projects, enterprises, internal service, and trust and agency.

**GOVERNMENT ACCOUNTING STANDARDS BOARD (GASB)** – An organization whose main purpose is to improve and create accounting reporting standards or generally accepted accounting principles (GAAP).

These standards make it easier for users to understand and use the financial records of both state and local governments.

**GENERAL FUND** – A type of governmental fund used to account for revenues and expenditures for regular day-to-day operations of the City, which are not accounted for in specific purpose funds. The primary sources of revenue for this fund are local taxes and federal and state revenues.

**GENERALLY ACCEPTED ACCOUNTING PRINCIPALS (GAAP)** – Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompasses the conventions, rules and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general applications, but also detailed practices and procedures. GAAP provides a standard by which to measure financial presentations.

**GENERAL OBJECTIVES** – General activities to be accomplished or performed which have the characteristic of being able to be controlled or affected by management decisions and direction.

**GENERAL OBLIGATION BONDS** – Bonds that are backed by the full faith and credit of government (e.g., the government's general taxing power, to the repayment of the bonds it issues) are general obligation (GO) bonds. Sometimes, the term is also used to refer to bonds that are to be repaid from taxes and other general revenues. A GO bond is typically used for long-term financing of capital projects and represents a written promise to pay to the bond purchaser a specified sum of money at a specified future date along with periodic interest paid at a specified interest percentage.

**GOVERNMENTAL FUND TYPES** – Funds used to account for the acquisition, use and balances of expendable financial resources and the related current liabilities, except those accounted for in the proprietary funds and fiduciary funds. Under current GAAP, there are four governmental fund types: general, special revenue, debt service, and capital projects.

**GRANTS** – Contributions or gifts of cash or other assets from another government or other organization to be used for a specified purpose, activity or facility. Typically, these contributions are made to local governments from the state and federal governments.

**INTERFUND TRANSFERS** – Amounts transferred from one fund to another fund. This includes reimbursements, residual equity transfers, and operating transfers.

**INTERGOVERNMENTAL REVENUES** – Revenues from other governments in the form of grants, entitlements, shared revenues, or payments in lieu of taxes.

**INVESTMENT** – Securities held to produce income in the form of interest in compliance with the policies set out by the City's Code of Ordinances.

**LAPSE** – As applied to appropriations, the automatic termination of an appropriation. Except for indeterminate appropriations and continuing appropriations, an appropriation is made for a certain period of time.

**LEVY** – To impose taxes, special assessments, or service charges for the support of government activities. Also used to denote the total amount of taxes, special assessments, or service charges imposed by a government.

**LIABILITIES** – Debt or other legal obligations arising from present obligations of a particular entity, to transfer assets or provide services to other entities in the future as a result of past transactions or events.

**MAJOR FUND** – A governmental fund or enterprise fund reported as a separate column on the basic fund financial statements. The general fund is always a major fund. Otherwise, major funds are funds whose revenues, expenditures, assets, or liabilities are at least 10 percent of corresponding totals for all governmental or enterprise funds and at least 5 percent of the aggregate amount for all government and enterprise funds for the same item. Any other government or enterprise fund may be reported as a major fund if the government’s officials believe that the fund is particularly important to financial statement users.

**MEASUREMENT FOCUS** – The accounting convention that determines (1) which assets and which liabilities are included on a government’s balance sheet and where they are reported and (2) whether an operating statement presents information on the flow of financial resources (revenues and expenditures) or information on the flow of economic resources (revenue and expenses).

**MIL** - A measure of the rate of property taxation, representing one one-thousandth of a dollar of assessed value.

**MILAGE RATE** – The tax rate on property, based on mil(s). A rate of 1 mil applied to a taxable value of \$100,000 would yield \$100 in taxes.

**MODIFIED ACCRUAL BASIS OF ACCOUNTING** – A basis of accounting in which revenues and other financial resources are recognized when they become susceptible to accrual, that is when they are both “measurable” and “available to finance expenditures of the current period”. “Available” means collectable in the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recognized when the fund liability is incurred except for (1) inventories of materials and supplies that may be considered expenditures either when purchased or when used and (2) prepaid insurance and similar items that may be considered expenditures either when paid for or when consumed. All governmental funds, expendable trust funds and agency funds are accounted for using the modified accrual basis of accounting.

**NET POSITION** – The total assets of an enterprise fund minus its total liabilities.

**NON-DEPARTMENTAL** – Refers to a group of governmental activities which are not associated with, and cannot be allocated to, any specific department.

**NONSPENDABLE FUND BALANCE** – A portion of fund balance that is inherently non-spendable:

- Portion of net resources cannot be spent because of their form.
- Portion of net resources that cannot be spent because they must be maintained intact.

**OBLIGATIONS** – Amounts a government may be required legally to meet out of its resources. They include not only actual liabilities, but also unliquidated encumbrances.

**OPERATING BUDGET** – Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending and service delivery activities of a government are controlled. The use of annual operating budgets is usually required by law. Annual operating budgets are essential to sound financial management and should be adopted by every government.

**OPERATING TRANSFERS** – All inter-fund transfers other than residual equity transfers.

**ORDINANCE** – A formal legislative enactment by the legislative body which, if not in conflict with any highest form of law, has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Revenue raising measures, such as the imposition of taxes, special assessments, and service charges universally require ordinances.

**OTHER FINANCING SOURCES** – Governmental funds, general long-term debt proceeds, land lease payments, land sale payments, proceeds from the sale of fixed assets, operating transfers-in, service charges, and fees for governmental services.

**OVERSIGHT RESPONSIBILITY** – The basic, but not the only, criterion for including a government department, agency, institution, commission, public authority, or other organization in a government unit's reporting entity for general purpose financial reports. Oversight responsibility is derived from the government unit's power and includes, but is not limited to, financial interdependency, selection of governing authority, designation of management, ability to significantly influence operations, and accountability for fiscal matters.

**PERFORMANCE MEASURES** – Specific quantitative productivity measures of work performed within an activity or program. Also, a specific quantitative measure of results obtained through a program or activity.

**PERSONNEL SERVICES** – Items of expenditures in the operating budget for salaries and wages performed by City employees, including employee benefit costs such as the City's contribution for retirement, health, and life insurance.

**PROGRAM** – An organized set of related work activities, which are directed toward a common purpose, or goal, and represent a well-defined expenditure of City resources.

**PROGRAM BUDGET** – A budget which structures budget choices and information in terms of programs and their related activities (e.g. repairing roads and treating water), provides information on what each program is committed to accomplish in the long run (goals) and in the short run (objectives) and measures the degree of achievement of program objectives (performance measures).

**PROGRAM DESCRIPTION** – A program description describes the function of the program, the various activities involved in the program and other pertinent information about the program. It answers the question, "What does this program do?"

**PROGRAM GOAL** – A program goal is a general statement on the intended effect or purpose of the program's activities. It includes terms that describe how (a service) is provided, to supply (a given need),

to control, reduce, or eliminate (an occurrence), to maintain (standards), or to maximize (quality). A goal is not limited to a one-year time frame and should generally not change from year to year. A goal statement describes the essential reason for the program's existence.

**PROGRAM OBJECTIVE** – Objectives are statements of the intended beneficial and/or tangible effects of a program's activities. They are measurable and related to the proposed budget year. They are specific targets toward which a manager can plan, schedule work activities, and make staff assignments. Objectives should quantifiably be addressed in terms such as: to increase an activity, to maintain a service level, to reduce the incidence, or to eliminate a problem.

**PROPERTY TAX** – A tax levied on the assessed value of property.

**PROPRIETARY FUNDS** – A type of fund that accounts for governmental operations that are financed and operated in a manner like private business enterprises. The only proprietary fund type used by the City is the enterprise fund(s).

**PURCHASE ORDER** – A document authorizing the delivery of specified merchandise or the rendering of certain services for a stated, estimated price. Outstanding purchase orders at the end of a fiscal year are called encumbrances.

**RESERVE FOR WORKING CAPITAL** – A portion of the general fund balance set aside to provide the necessary cash flow to fund the day-to-day operations of the City. This reserve is not available for appropriation.

**RESTRICTED FUND BALANCE** – A portion of fund balance that has externally enforceable limitations on use through:

- Limitations imposed by creditors, grantors, contributors, or laws and regulations of other governments.
- Limitations imposed by law through constitutional provisions or enabling legislation.

**RESOLUTION** – A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

**RETAINED EARNINGS** – An equity account reflecting the accumulated earnings of an enterprise or internal service fund.

**REVENUE** – Increases in the net current assets of a governmental fund type other than expenditure refunds and residual equity transfers. General long-term debt proceeds and operating transfers-in are classified as "other financing sources" rather than revenues. Increases in the net total assets of a proprietary fund type other than expense refunds, capital contributions and residual equity transfers. Operating transfers, as in governmental fund types, are classified separately from revenues.

**RISK** – In the context of insurance, defined variously as uncertainty of loss, change of loss or variance of actual from expected results. Also, the subject matter of an insurance contract (e.g., the insured property or liability exposure).

**SALES TAX** – State legislation allows local governments to levy a sales tax on retail sales, rentals and services activities in their jurisdiction.

**SINGLE AUDIT** – An audit performed in accordance with the Single Audit Act of 1984 and the Office of Management and Budget (OMB) Circular A-128, Audits of State and Local Governments. The Single Audit Act allows or requires governments (depending on the amount of federal assistance received) to have one audit performed to meet the needs of all federal grantor agencies.

**SPECIAL REVENUE FUND** – A fund used to account for the proceeds of specific revenue sources (other than expendable trust or major capital projects) that are legally restricted to expenditure for specified purposes.

**TAX LEVY** – The total dollar amount of tax that optimally should be collected based on tax rates and assessed values of personal and real properties.

**TAX RATE** – The level at which taxes are levied. For example, a property tax rate may be proposed to be \$0.12 per \$100 of assessed value.

**TAX ROLL** – The official list showing the amount of taxes levied against each taxpayer or property. Frequently, the tax roll and the assessment roll are combined, but even in these cases the two can be distinguished.

**WORKING CAPITAL** – The amount of capital needed to carry on business, can be expressed by the formula of current assets minus current liabilities.

## ACRONYMS

### A

AAMC	Alaska Association of Municipal Clerks
ACFR	Annual Comprehensive Financial Report
ADA	American Disability Act
ADEC	Alaska Department of Environmental Conservation
AGFOA	Alaska Government Finance Officers Association
AKDOT/PF	Alaska Department of Transportation/Public Facilities
ALPAR	Alaskans for Litter Prevention and Recycling
AML	Alaska Municipal League
APC	Advisory Planning Commission
AVO	Absentee Voting Office

### C

CEDD	Community and Economic Development Division
CIP	Capital Improvement Project
CMMSC	Curtis D. Menard Memorial Sports Center

### E

EDD	Economic Development District
EOC	Emergency Operation Center
EPA	Environmental Protection Agency

F

FEMA Federal Emergency Management Agency  
FTE Full-time Equivalent  
FY Fiscal Year  
FYE Fiscal Year End

G

GAAP Generally Accepted Accounting Principals  
GAAS Generally Accepted Auditing Standards  
GFOA Government Finance Officers Association  
GASB Governmental Accounting Standards Board  
GO General Obligation

I

ICS Incident Command System  
IMT Incident Management Team  
IFB Invitation for Bid  
IIMC International Institute of Municipal Clerks  
ITB Invitation to Bid

M

Mil Millage  
MIS Management Information Systems  
MSB Matanuska Susitna Borough  
MSYC Mat-Su Youth Court

P

PERS Public Employees Retirement System  
PW Public Works

R

RFI Request for Information  
RFP Request for Proposals  
ROW Right-of-Way

S

SBA Small Business Administration  
SBS Supplemental Benefits System  
SECC State Emergency Center Coordinator  
SOA State of Alaska

W

WMC Wasilla Municipal Code  
WPD Wasilla Police Department  
WPDEA Wasilla Police Department Employee's Association



**CITY OF WASILLA**  
**FY2025 BUDGET LINE ITEM EXPLANATIONS - 001-4110: Clerks**

Account Number	Account Group	Account Description	Line Item Explanations	Total
001-4110-411.30-32	Professional Services	Legal	GENERAL LEGAL SERVICES	7,000
			OUTSIDE LEGAL SERVICES	6,000
<b>001-4110-411.30-32 Total</b>				<b>13,000</b>
001-4110-411.30-34	Professional Services	Other	CODIFICATION SERVICES	6,500
			PUBLIC RELATIONS	500
<b>001-4110-411.30-34 Total</b>				<b>7,000</b>
001-4110-411.30-37	Professional Services	Appeal Hearings	TRANSCRIPTS	1,500
			HEARING OFFICER	18,500
<b>001-4110-411.30-37 Total</b>				<b>20,000</b>
001-4110-411.40-30	Purchased-Property	Repair & Maintenance	OFFICE EQUIPMENT REPAIR	500
<b>001-4110-411.40-30 Total</b>				<b>500</b>
001-4110-411.40-31	Purchased-Property	Computer Software Maint	MEETING MANAGER PRO (ICOMPASS)	7,400
			VIDEO MANAGER (ICOMPASS)	2,900
			BOARD MANAGER (ICOMPASS)	2,220
<b>001-4110-411.40-31 Total</b>				<b>12,520</b>
001-4110-411.40-40	Purchased-Property	Rentals	COPIER RENTALS	2,900
<b>001-4110-411.40-40 Total</b>				<b>2,900</b>
001-4110-411.50-10	Other Purchased Services	Elections	REGULAR ELECTION COSTS	1,500
			BALLOT PRINTING	3,000
			BALLOT SET UP	1,500
			POST CARD MAILING	3,500
			BALLOT TABULATOR FIRMWARE LICENSE FEE	700
			BALLOT TABULATOR ANNUAL HARDWARE FEE	405
<b>001-4110-411.50-10 Total</b>				<b>10,605</b>
001-4110-411.50-20	Other Purchased Services	Insurance	GENERAL LIABILITY INSURANCE	9,004
<b>001-4110-411.50-20 Total</b>				<b>9,004</b>
001-4110-411.50-30	Other Purchased Services	Communications	DATA PLAN FOR TWO IPADS (CLERK AND DEPUTY)	900
			POSTAGE	581
<b>001-4110-411.50-30 Total</b>				<b>1,481</b>
001-4110-411.50-40	Other Purchased Services	Advertising	PUBLICATION OF PUBLIC NOTICES	9,000
<b>001-4110-411.50-40 Total</b>				<b>9,000</b>
001-4110-411.50-50	Other Purchased Services	Printing & Binding	BUSINESS CARDS AND OTHER PRINTING	500
<b>001-4110-411.50-50 Total</b>				<b>500</b>
001-4110-411.50-81	Other Purchased Services	Travel	ALASKA ASSOCIATION OF MUNICIPAL CLERKS (AAMC)	4,320
			AAMC CONFERENCE - 3 ATTENDEES	
			INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS (IIMC)	3,205
			NORTHWEST CLERKS INSTITUTE IV (2)	4,510
<b>001-4110-411.50-81 Total</b>				<b>12,035</b>
001-4110-411.50-82	Other Purchased Services	Staff Development	ALASKA ASSOCIATION OF MUNICIPAL CLERKS (AAMC)	
			AAMC CONFERENCE - 3 ATTENDEES	1,725
			INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS (IIMC)	
			IIMC ANNUAL CONFERENCE - CLERK	675
			NORTHWEST CLERKS INSTITUTE (NCI)	1,400
			MISC. ONLINE COURSES	360
<b>001-4110-411.50-82 Total</b>				<b>4,160</b>
001-4110-411.50-85	Other Purchased Services	Dues & Subscriptions	ALASKA STATUTES AND ADMINISTRATIVE CODE	500
			ALASKA ASSOCIATION OF MUNICIPAL CLERKS (3)	300
			INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS (3)	435
			AMERICAN INSTITUTE OF PARLIAMENTARIANS	
			MAT-SU VALLEY FRONTIERSMAN	130
			ANCHORAGE DAILY NEWS	110
			YOUTUBE	130
			ZOOM	155
			DROPBOX	130
<b>001-4110-411.50-85 Total</b>				<b>1,890</b>

**CITY OF WASILLA**  
**FY2025 BUDGET LINE ITEM EXPLANATIONS - 001-4110: Clerks**

Account Number	Account Group	Account Description	Line Item Explanations	Total
001-4110-411.50-90	Other Purchased Services	Oth Purchased Services	RECYCLING PROGRAM	800
<b>001-4110-411.50-90 Total</b>				<b>800</b>
001-4110-411.60-10	Supplies	General Supplies	OFFICE SUPPLIES	1,800
<b>001-4110-411.60-10 Total</b>				<b>1,800</b>
001-4110-411.60-15	Supplies	Small Tools & Equipment	OFFICE EQUIPMENT AND FURNITURE	1,500
			IPAD PURCHASE/REPLACEMENT	1,100
<b>001-4110-411.60-15 Total</b>				<b>2,600</b>
001-4110-411.99-17	Interfund Transfers	Technology Replacement	COMPUTER REPLACEMENT	450
<b>001-4110-411.99-17 Total</b>				<b>450</b>
<b>TOTAL NON-PERSONNEL &amp; INTERFUND TRANSFERS</b>				<b>110,245</b>

**CITY OF WASILLA**  
**FY2025 BUDGET LINE ITEM EXPLANATIONS - 001-4112 Records Management**

Account Number	Account Group	Account Description	Line Item Explanations	Total
001-4112-411.30-32	Professional Services	Legal	GENERAL LEGAL SERVICES	1,500
<b>001-4112-411.30-32 Total</b>				<b>1,500</b>
001-4112-411.30-34	Professional Services	Other	PRINT RECORDS MANAGEMENT SOFTWARE (RMS SIMPLE)	600
			ECM IMPLEMENTATION	20,000
<b>001-4112-411.30-34 Total</b>				<b>20,600</b>
001-4112-411.40-31	Purchased-Property	Computer Software Maint	PRINT RECORDS MANAGEMENT SOFTWARE (RMS SIMPLE)	600
			ARCHIVE SOCIAL	3,200
			ENTERPRISE CONTENT MANAGEMENT (ECM) SOLUTIONS	10,000
<b>001-4112-411.40-31 Total</b>				<b>13,800</b>
001-4112-411.50-81	Other Purchased Services	Travel	ARMA INTERNATIONAL ALASKA CHAPTER	300
			ARMA AK SPRING CONFERENCE IN ANCHORAGE MILEAGE	
			RECORDS MANAGEMENT CONFERENCE	3,000
<b>001-4112-411.50-81 Total</b>				<b>3,300</b>
001-4112-411.50-82	Other Purchased Services	Staff Development	RECORDS MANAGEMENT CONFERENCE	700
<b>001-4112-411.50-82 Total</b>				<b>700</b>
001-4112-411.50-85	Other Purchased Services	Dues & Subscriptions	ARMA INTERNATIONAL (1)	225
			ARMA INTERNATIONAL ALASKA CHAPTER (3)	225
<b>001-4112-411.50-85 Total</b>				<b>450</b>
001-4112-411.60-10	Supplies	General Supplies	RECORDS BOXES, ARCHIEVAL AND MISC. OFFICE SUPPLIES	1,500
<b>001-4112-411.60-10 Total</b>				<b>1,500</b>
001-4112-411.60-15	Supplies	Small Tools & Equipment	FURNITURE AND EQUIPMENT	500
<b>001-4112-411.60-15 Total</b>				<b>500</b>
001-4112-411.99-17	Interfund Transfers	Technology Replacement	COMPUTER REPLACEMENT	150
<b>001-4112-411.99-17 Total</b>				<b>150</b>
<b>TOTAL NON-PERSONNEL &amp; INTERFUND TRANSFERS</b>				<b>42,500</b>

**CITY OF WASILLA**  
**FY2025 BUDGET LINE ITEM EXPLANATIONS - 001-4115 Council**

Account Number	Account Group	Account Description	Line Item Explanations	Total
001-4115-411.30-31	Professional Services	Accounting & Auditing	ANNUAL AUDIT SERVICES	75,200
<b>001-4115-411.30-31 Total</b>				<b>75,200</b>
001-4115-411.30-32	Professional Services	Legal	GENERAL LEGAL COUNSEL SERVICES	35,000
<b>001-4115-411.30-32 Total</b>				<b>35,000</b>
001-4115-411.30-34	Professional Services	Other	PUBLIC RELATIONS	2,000
			EMPLOYEE CHRISTMAS LUNCHEON	2,500
			FRAMING CITY SEALS	500
<b>001-4115-411.30-34 Total</b>				<b>5,000</b>
001-4115-411.40-30	Purchased-Property	Repair & Maintenance	SERVICE CALLS - CHAMBERS A/V EQUIPMENT	1,000
<b>001-4115-411.40-30 Total</b>				<b>1,000</b>
001-4115-411.40-40	Purchased-Property	Rentals	COPIER RENTAL	2,993
<b>001-4115-411.40-40 Total</b>				<b>2,993</b>
001-4115-411.50-20	Other Purchased Services	Insurance	GENERAL LIABILITY INSURANCE	1,024
<b>001-4115-411.50-20 Total</b>				<b>1,024</b>
001-4115-411.50-30	Other Purchased Services	Communications	DATA PLAN FOR SIX IPADS	1,800
			TELECONFERENCE SYSTEM	832
<b>001-4115-411.50-30 Total</b>				<b>2,632</b>
001-4115-411.50-50	Other Purchased Services	Printing & Binding	BUSINESS CARDS	150
<b>001-4115-411.50-50 Total</b>				<b>150</b>
001-4115-411.50-81	Other Purchased Services	Travel	ALASKA MUNICIPAL LEAGUE (AML)	
			AML SUMMER CONFERENCE (4)	7,000
			AML SUMMER CONF. GRAHAM (AML BOARD MEMBER)	480
			AML NEWLY ELECTED OFFICIALS (NEO) TRAINING (2)	1,720
			AML LEGISLATIVE CONFERENCE (4)	8,760
			AML WINTER CONFERENCE (4)	7,780
			AML WINTER CONF. GRAHAM (AML BOARD MEMBER)	1,650
<b>001-4115-411.50-81 Total</b>				<b>27,390</b>
001-4115-411.50-82	Other Purchased Services	Staff Development	ALASKA MUNICIPAL LEAGUE (AML)	
			AML SUMMER CONFERENCE (4)	800
			AML NEWLY ELECTED OFFICIALS TRAINING (2)	1,150
			AML AK CONF. OF MAYORS (GRAHAM)	125
			AML ANNUAL CONFERENCE (4)	1,400
			AML WINTER CONFERENCE (4)	800
<b>001-4115-411.50-82 Total</b>				<b>4,275</b>
001-4115-411.50-85	Other Purchased Services	Dues & Subscriptions	ALASKA MUNICIPAL LEAGUE DUES	9,000
			NATIONAL LEAGUE OF CITIES DUES	700
<b>001-4115-411.50-85 Total</b>				<b>9,700</b>
001-4115-411.60-10	Supplies	General Supplies	OFFICE SUPPLIES	500
<b>001-4115-411.60-10 Total</b>				<b>500</b>
001-4115-411.60-15	Supplies	Small Tools & Equipment	IPAD PROS FOR INCOMING COUNCIL MEMBERS (2)	2,200
			IPAD REPLACEMENT (1)	1,100
<b>001-4115-411.60-15 Total</b>				<b>3,300</b>
001-4115-411.99-17	Interfund Transfers	Technology Replacement	COMPUTER REPLACEMENT	150
<b>001-4115-411.99-17 Total</b>				<b>150</b>
<b>TOTAL NON-PERSONNEL &amp; INTERFUND TRANSFERS</b>				<b>168,314</b>

**CITY OF WASILLA  
FY2025 BUDGET LINE ITEM EXPLANATIONS - 001-4130 ADMINISTRATION**

Account Number	Account Group	Account Description	Line Item Explanations	Total
001-4130-413.30-32	Professional Services	Legal	GENERAL LEGAL COUNSEL SERVICES	4,500
<b>001-4130-413.30-32 Total</b>				<b>4,500</b>
001-4130-413.30-34	Professional Services	Other	PROFESSIONAL SERVICES SUPPORTING THE GOVERNMENT THAT BY THEIR NATURE CAN BE PERFORMED ONLY BY PERSONS OR FIRMS WITH SPECIALIZED KNOWLEDGE; AND, PUBLIC RELATIONS EXPENDITURES FOR PUBLIC INFORMATION, COMMUNITY GOODWILL SUPPORT ITEMS, PROMOTIONS, AND EMPLOYEE RECOGNITION	17,300
<b>001-4130-413.30-34 Total</b>				<b>17,300</b>
001-4130-413.40-40	Purchased-Property	Rentals	COPIER RENTAL	1,950
<b>001-4130-413.40-40 Total</b>				<b>1,950</b>
001-4130-413.50-20	Other Purchased Services	Insurance	GENERAL LIABILITY/AUTO INSURANCE	6,767
<b>001-4130-413.50-20 Total</b>				<b>6,767</b>
001-4130-413.50-30	Other Purchased Services	Communications	DATA PLAN FOR IPAD AND CELL PHONE	1,100
			POSTAGE	500
			CABLE	400
<b>001-4130-413.50-30 Total</b>				<b>2,000</b>
001-4130-413.50-81	Other Purchased Services	Travel	EXPENDITURES ASSOCIATED WITH STAFF AND ADMINISTRATIVE TRAVEL IMPERATIVE TO POSITION(S), TO INCLUDE HOTELS, MEALS, LODGING, CAR RENTALS, AND INCIDENTALS; TRAVEL FOR , BUT NOT LIMITED TO, ALL ALASKA MUNICIPAL LEAGUE CONFERENCES, AND BUSINESS MEETINGS, BUSINESS MEALS WITH LOCAL, STATE, AND FEDERAL GOVERNMENT OFFICIALS AND BUSINESS LEADERS	15,000
<b>001-4130-413.50-81 Total</b>				<b>15,000</b>
001-4130-413.50-82	Other Purchased Services	Staff Development	CONTINUING EDUCATION AND TRAINING FOR THE MAYOR , AND FOR STAFF DEVELOPMENT, TO INCLUDE SEMINARS, INSTRUCTION, REGISTRATION, AND CONFERENCE FEES AML AK CONF. OF MAYORS (GRAHAM) AML ANNUAL CONFERENCE (4) AML WINTER CONFERENCE (4)	3,000
<b>001-4130-413.50-82 Total</b>				<b>3,000</b>
001-4130-413.50-85	Other Purchased Services	Dues & Subscriptions	FRONTIERSMAN AND ALASKA DISPATCH NEWSPAPERS VALLEY BOARD OF REALTORS DUES ALASKA MUNICIPAL LEAGUE OFFICIALS DIRECTORY ALASKA CONFERENCE OF MAYORS MEMBERSHIP DUES ALASKA PEACE OFFICERS ASSOCIATION ARMA INTERNATIONAL RECORDS MANAGEMENT	400 75 50 100 175 400
<b>001-4130-413.50-85 Total</b>				<b>1,200</b>
001-4130-413.50-90	Other Purchased Services	Other Purchased Services	OIL CHANGES, CAR WASHES, AND OTHER SUPPORT SERVICE COSTS CITY OF WASILLA TO PROVIDE INFORMATION AND SUPPORT TO THE ADMINISTRATION	1,500
<b>001-4130-413.50-90 Total</b>				<b>1,500</b>
001-4130-413.60-10	Supplies	General Supplies	ITEMS THAT ARE CONSUMED OR DETERIORATED THROUGH USE TO INCLUDE OFFICE SUPPLIES, AND ALL OTHER SUPPLIES TO SUPPORT THE ADMINISTRATIVE OFFICE	1,000
<b>001-4130-413.60-10 Total</b>				<b>1,000</b>
001-4130-413.60-15	Supplies	Small Tools & Equipment	EXPENDITURES FOR EQUIPMENT OR TOOLS THAT DO NOT MEET THE REQUIREMENT TO BE CAPITALIZED (EQUIPMENT WITH A VALUDE UNDER (\$5,000)	1,300
<b>001-4130-413.60-15 Total</b>				<b>1,300</b>
001-4130-413.60-25	GASOLINE	GASOLINE	GASOLINE	2,000
<b>001-4130-413.60-15 Total</b>				<b>2,000</b>
001-4130-413.99-17	INTERFUND TRANSFERS	VEHICLE FUND	VEHICLE FUND	10,000
<b>001-4130-413.99-17 Total</b>				<b>10,000</b>
001-4130-413.99-17	INTERFUND TRANSFERS	TECHNOLOGY REPLACEMENT	TECHNOLOGY REPLACEMENT	300
<b>001-4130-413.99-17 Total</b>				<b>300</b>
<b>TOTAL NON-PERSONNEL &amp; INTERFUND TRANSFERS</b>				<b>67,817</b>

**CITY OF WASILLA**  
**FY2025 BUDGET LINE ITEM EXPLANATIONS - 001-4134 GENERAL ADMINISTRATIVE**

Account Number	Account Group	Account Description	Line Item Explanations	Total
001-4134-414.30-34	Professional Services	Other	CITY BRANDING * SWAG	3,500
			AURORA APPS (CITY WIDE APP)	1,500
			GWCC - COMMUNITY EVENTS	4,100
			STRATEGIC PLANNING	7,500
			CONTENT MANAGEMENT/COMMUNICATIONS	5,000
			CEDS REVIEW (ANNUAL)	3,500
<b>001-4134-414.30-34 Total</b>				<b>25,100</b>
001-4234-434.40-30	Professional Services	Repairs	VEHICLE REPAIR/OIL CHANGE	1,000
<b>001-4134-434.40-30 Total</b>				<b>1,000</b>
001-4134-414.40-40	Purchased-Property	Rentals	COPIER RENTAL	100
<b>001-4134-414.40-40 Total</b>				<b>100</b>
001-4134-414.50-20	Other Purchased Services	Insurance	GENERAL LIABILITY/AUTO INSURANCE	4,000
<b>001-4134-414.50-20 Total</b>				<b>4,000</b>
001-4134-414.50-30	Other Purchased Services	Communications	CELL PHONE	1,000
<b>001-4134-414.50-30 Total</b>				<b>1,000</b>
001-4134-414.50-40	Services	Advertising	CITY WIDE PROMOTIONS (SPRING & FALL ECONOMIC SUMMIT)	5,000
			KMBQ 99.7 (WEEKLY MAYORS MINUTE)	7,850
			KAYI 100.9 (WEEKLY MAYORS MINUTE)	5,600
			CITY LOGO ITEMS	3,000
			MARKETING MATERIALS (PRIORITIES)	3,100
			DIGITAL ADVERTISING	4,000
<b>001-4134-414.50-40 Total</b>				<b>28,550</b>
001-4134-414.50-81	Other Purchased Services	Travel	ALASKA MUNICIPAL LEAGUE - SUMMER 2024	1,700
			ALASKA MUNICIPAL LEAGUE - FALL 2024	1,700
			ALASKA MUNICIPAL LEAGUE - WINTER 2024	1,700
			ICSC RETAIL CONFERENCE - MAY 2025 LAS VEGAS	2,750
			NATIONAL LEAGUE OF CITIES - FALL 2024	2,750
			LEGISLATIVE MEETINGS	1,400
WASHINGTON DC	3,500			
<b>001-4134-414.50-81 Total</b>				<b>15,500</b>
001-4134-414.50-82	Other Purchased Services	Staff Development	ALASKA MUNICIPAL LEAGUE - SUMMER 2025 CONFERENCE FEE	250
			ALASKA MUNICIPAL LEAGUE - FALL 2024 CONFERENCE FEE	250
			ALASKA MUNICIPAL LEAGUE - WINTER 2024 CONFERENCE FEE	250
			ICMA - ONLINE CLASSES - MARKETING CONTENT	1,000
			ICMA - CERTIFICATION - ECONOMIC DEVELOPMENT	750
<b>001-4134-414.50-82 Total</b>				<b>2,500</b>
001-4134-414.50-85	Other Purchased Services	Dues & Subscriptions	ALASKA MUNICIPAL LEAGUE - FEBRUARY 2025	250
			ALASKA MUNICIPAL MANAGEMENT ASSOCIATION	525
			GREATER WASILLA CHAMBER OF COMMERCE	2,500
			CONSTANT CONTACT SUBSCRIPTION	1,200
<b>001-4134-414.50-85 Total</b>				<b>4,475</b>
001-4134-414.50-90	Other Purchased Services	Other Purchased Services	CAR WASHES	250
<b>001-4134-414.50-90 Total</b>				<b>250</b>
001-4134-414.60-10	Supplies	General Supplies	CITY HALL OFFICE SUPPLIES	10,000
<b>001-4134-414.60-10 Total</b>				<b>10,000</b>
001-4134-414.60-15	Supplies	Small Tools & Equipment	OFFICE EQUIPMENT & FURNITURE	1,000
<b>001-4134-414.60-15 Total</b>				<b>1,000</b>
001-4134-414.60-25	GASOLINE	GASOLINE	GASOLINE	2,500
<b>001-4134-414.60-25 Total</b>				<b>2,500</b>
001-4134-414.99-17	INTERFUND TRANSFERS	TECHNOLOGY REPLACEMENT	TECHNOLOGY REPLACEMENT	1,000
<b>001-4134-414.99-17 Total</b>				<b>1,000</b>
<b>TOTAL NON-PERSONNEL &amp; INTERFUND TRANSFERS</b>				<b>96,975</b>

**CITY OF WASILLA**  
**FY2025 BUDGET LINE ITEM EXPLANATIONS - 001-4136 HUMAN RESOURCES**

Account Number	Account Group	Account Description	Line Item Explanations	Total
001-4136-414.30-32	Professional Services	Legal	TITLE 3 UPDATE WITH REGULAR GENERAL LEGAL SUPPORT	25,000
<b>001-4136-414.30-32 Total</b>				<b>25,000</b>
001-4136-434.40-34	Professional Services	Other	DRUG AND SAFETY TESTING	4,450
			AUDIOLOGY TESTING	460
			LABOR LAW POSTERS	630
			STATE OF ALASKA FICA ADMIN FEE	500
			BACKGROUND CHECKS	1,000
<b>001-4136-434.40-34 Total</b>				<b>7,040</b>
001-4136-414.40-31	Purchased-Property	Computer Software Maint	ANNUAL SOFTWARE MAINTENANCE - CENTRAL SQUARE	3,500
			NEOGOV ANNUAL LICENSE	16,500
<b>001-4136-414.40-31 Total</b>				<b>20,000</b>
001-4136-414.40-40	Purchased-Property	Rentals	COPIER RENTAL	1,800
<b>001-4136-414.40-40 Total</b>				<b>1,800</b>
001-4130-413.50-20	Other Purchased Services	Insurance	GENERAL LIABILITY/AUTO INSURANCE	4,615
<b>001-4130-413.50-20 Total</b>				<b>4,615</b>
001-4136-414.50-30	Other Purchased Services	Communications	CELL PHONE	900
<b>001-4136-414.50-30 Total</b>				<b>900</b>
001-4136-414.50-40	Services	Advertising	RECRUITMENT ADVERTISING	30,000
<b>001-4136-414.50-40 Total</b>				<b>30,000</b>
001-4136-414.50-81	Other Purchased Services	Travel	MILEAGE TO ANCHORAGE	300
			SHRM ANNUAL CONFERENCES	3,000
<b>001-4136-414.50-81 Total</b>				<b>3,300</b>
001-4136-414.50-82	Other Purchased Services	Staff Development	SHRM PROFESSIONAL DEVELOPMENT COURSES/CERTS	3,000
			SHRM ANNUAL CONFERENCES	3,000
			ALASKA SHRM ANNUAL CONFERENCES	1,000
<b>001-4136-414.50-82 Total</b>				<b>7,000</b>
001-4136-414.50-85	Other Purchased Services	Dues & Subscriptions	SHRM MEMBERSHIP	600
			HR DIGEST/CLEARING HOUSE	100
			CANVA SUBSCRIPTION FOR MARKETING	120
			ZOHO SUBSCRIPTION FOR EMPLOYEE RELATIONS	140
<b>001-4136-414.50-85 Total</b>				<b>960</b>
001-4136-414.60-10	Supplies	General Supplies	SUPPLIES FOR ID CARD MACHINE/HR ASSISTANT PRINTER	700
			OFFICE SUPPLIES	2,000
			CITYWIDE SAFETY SUPPLIES	9,000
<b>001-4136-414.60-10 Total</b>				<b>11,700</b>
001-4136-414.60-15	Supplies	Small Tools & Equipment	OFFICE EQUIPMENT & FURNITURE	800
<b>001-4136-414.60-15 Total</b>				<b>800</b>
001-4136-414.99-17	INTERFUND TRANSFERS	TECHNOLOGY REPLACEMENT	TECHNOLOGY REPLACEMENT	450
<b>001-4136-414.99-17 Total</b>				<b>450</b>
<b>TOTAL NON-PERSONNEL &amp; INTERFUND TRANSFERS</b>				<b>113,565</b>

**CITY OF WASILLA**  
**FY2025 BUDGET LINE ITEM EXPLANATIONS - 001-4138 PLANNING**

Account Number	Account Group	Account Description	Line Item Explanations	Total
001-4138-414.30-32	Professional Services	Legal	TITLE 16 UPDATE WITH REGULAR GENERAL LEGAL SUPPORT	30,000
			UPDATE COMP PLAN, DOWNTOWN PLAN	8,000
<b>001-4138-414.30-32 Total</b>				<b>38,000</b>
001-4138-434.40-34	Professional Services	Other	MARKETING TO IMPLEMENT TITLE 16	5,000
<b>001-4138-434.40-34 Total</b>				<b>5,000</b>
001-4138-414.40-30	Purchased-Property	Repair & Maintenance	REPAIRS FOR DOT PLANNER	500
<b>001-4138-414.40-30 Total</b>				<b>500</b>
001-4138-414.40-31	Purchased-Property	Computer Software Maint	CITIZENSERVE - 3 USERS	6,900
<b>001-4138-414.40-31 Total</b>				<b>6,900</b>
001-4138-414.40-40	Purchased-Property	Rentals	COPIER RENTAL	500
<b>001-4138-414.40-40 Total</b>				<b>500</b>
001-4130-413.50-20	Other Purchased Services	Insurance	GENERAL LIABILITY/AUTO INSURANCE	4,300
<b>001-4130-413.50-20 Total</b>				<b>4,300</b>
001-4138-414.50-30	Other Purchased Services	Communications	CELL PHONE	1,500
<b>001-4138-414.50-30 Total</b>				<b>1,500</b>
001-4138-414.50-40	Services	Advertising	FRONTIERSMAN	3,000
<b>001-4138-414.50-40 Total</b>				<b>3,000</b>
001-4138-414.50-50	Services	Printing & Binding	PERMIT PACKAGES	750
<b>001-4138-414.50-50 Total</b>				<b>750</b>
001-4138-414.50-81	Other Purchased Services	Travel	CONFERENCES * 2	5,000
<b>001-4138-414.50-81 Total</b>				<b>5,000</b>
001-4138-414.50-82	Other Purchased Services	Staff Development	CONFERENCE FEES	4,200
<b>001-4138-414.50-82 Total</b>				<b>4,200</b>
001-4138-414.50-85	Other Purchased Services	Dues & Subscriptions	APA/AICP ANNUAL DUES	1,000
			PLANNING REFERENCE BOOKS AND SUBSCRIPTIONS	7,250
<b>001-4138-414.50-85 Total</b>				<b>8,250</b>
001-4138-414.50-90	Other Purchased Services	Other Purchased Services	BRANDING (WEBSITE, FB, ETC)	5,000
<b>001-4138-414.50-90 Total</b>				<b>5,000</b>
001-4138-414.60-10	Supplies	General Supplies	OFFICE SUPPLIES	2,500
<b>001-4138-414.60-10 Total</b>				<b>2,500</b>
001-4138-414.60-15	Supplies	Small Tools & Equipment	OFFICE EQUIPMENT & FURNITURE	500
<b>001-4138-414.60-15 Total</b>				<b>500</b>
001-4138-414.99-17	INTERFUND TRANSFERS	TECHNOLOGY REPLACEMENT	TECHNOLOGY REPLACEMENT	1,500
<b>001-4138-414.99-17 Total</b>				<b>1,500</b>
<b>TOTAL NON-PERSONNEL &amp; INTERFUND TRANSFERS</b>				<b>87,400</b>



**CITY OF WASILLA**  
**FY2025 BUDGET LINE ITEM EXPLANATIONS - 001-4150 FINANCE**

Account Number	Account Group	Account Description	Line Item Explanations	Total
001-4150-415.30-31	Professional Services	Accounting & Auditing	ANNUAL AUDIT SERVICES	2,500
<b>001-4150-411.30-31 Total</b>				<b>2,500</b>
001-4150-415.30-32	Professional Services	Legal	GENERAL LEGAL SUPPORT	10,000
			LIENS, COLLECTIONS, REVIEW OF AGREEMENTS, CODE REVIEW	
<b>001-4150-415.30-32 Total</b>				<b>10,000</b>
001-4150-434.40-34	Professional Services	Other	INVESTMENT ADVISORS - EXTERNAL	50,000
			BANK SERVICE FEES	35,000
			ALASKA REMOTE SELLERS SALES TAX COMMISSION FEES	150,000
<b>001-4150-434.40-34 Total</b>				<b>235,000</b>
001-4150-415.40-30	Purchased-Property	Repair & Maintenance	FOLDER SEALER ANNUAL MAINTENANCE	900
			ENVELOPE STUFFER MAINTENANCE	1,500
			RECEIPT PRINTERS	500
			CHECK SCANNER	600
<b>001-4150-415.40-30 Total</b>				<b>3,500</b>
001-4150-415.40-31	Purchased-Property	Computer Software Maint	CITIZENSERVE - 2 USERS	4,800
			FORMS PRINT MAINTENANCE	1,700
			ANALYTICS REPORT WRITING	500
			MUNIREV SALES TAX SYSTEM	38,000
<b>001-4150-415.40-31 Total</b>				<b>45,000</b>
001-4150-415.40-40	Purchased-Property	Rentals	COPIER RENTAL	10,000
			POSTAGE MACHINE RENTAL	3,500
<b>001-4150-415.40-40 Total</b>				<b>13,500</b>
001-4130-413.50-20	Other Purchased Services	Insurance	GENERAL LIABILITY	27,405
<b>001-4130-413.50-20 Total</b>				<b>27,405</b>
001-4150-415.50-30	Other Purchased Services	Communications	CELL PHONE	1,000
			POSTMASTER	8,000
<b>001-4150-415.50-30 Total</b>				<b>9,000</b>
001-4150-415.50-40	Services	Advertising	SALES TAX DELINQUENT PUBLICATION	1,700
			REQUEST FOR PROPOSALS	500
<b>001-4150-415.50-40 Total</b>				<b>2,200</b>
001-4150-415.50-50	Services	Printing & Binding	ENVELOPES, W2S, SALES TAX PACKETS,	2,000
			PRINTING OF FY2026/2027 ANNUAL BUDGET	3,500
			CHECK STOCK	1,000
<b>001-4150-415.50-50 Total</b>				<b>6,500</b>
001-4150-415.50-81	Other Purchased Services	Travel	AK GOVERNMENT FINANCE OFFICERS ASSOCIATION (2)	2,000
			GOVERNMENT FINANCE OFFICERS ASSOCIATION (2)	4,000
			FEDERATION OF TAX ADMIN (1)	1,500
			AP,PAYROLL, PURCHASING, GRANTS MILEAGE TO ANC	500
<b>001-4150-415.50-81 Total</b>				<b>8,000</b>
001-4150-415.50-82	Other Purchased Services	Staff Development	AK GOVERNMENT FINANCE OFFICERS ASSOCIATION (2)	1,000
			GENERALLY ACCEPTED ACCOUNTING PRINCIPALS UPDATE	1,000
			GOVERNMENT FINANCE OFFICERS ASSOCIATION (2)	2,000
			FEDERATION OF TAX ADMIN (1)	1,000
			ACCOUNTS RECEIVABLE COURSE	1,500
			PAYROLL CERTIFICATION	1,500
<b>001-4150-415.50-82 Total</b>				<b>8,000</b>
001-4150-415.50-85	Other Purchased Services	Dues & Subscriptions	AK GOVERNMENT FINANCE OFFICERS ASSOCIATION (2)	250
			GOVERNMENT FINANCE OFFICERS ASSOCIATION (2)	700
			CERTIFICATION O BIENNIAL BUDGET	500
			CERTIFICATION OF COMPREHENSIVE ANNUAL FINANCIAL REPORT	500
			NATIONAL BUREAU OF BUSINESS LICENSING	150
			FEDERATION OF TAX ADMIN (1)	200
			FRONTIERSMAN SUBSCRIPTION	200
			GENERALLY ACCEPTED ACCOUNTING PRINCIPALS	500
<b>001-4150-415.50-85 Total</b>				<b>3,000</b>
001-4150-415.50-90	Other Purchased Services	Other Purchased Services	CREDIT CARD PROCESSING FEES	26,000
<b>001-4150-415.50-90 Total</b>				<b>26,000</b>
001-4150-415.60-10	Supplies	General Supplies	OFFICE SUPPLIES, CHAIRS, DESK	10,000
<b>001-4150-415.60-10 Total</b>				<b>10,000</b>
001-4150-415.60-15	Supplies	Small Tools & Equipment	OFFICE EQUIPMENT & FURNITURE	3,500
<b>001-4150-415.60-15 Total</b>				<b>3,500</b>
001-4150-415.99-17	INTERFUND TRANSFERS	TECHNOLOGY REPLACEMENT	TECHNOLOGY REPLACEMENT	7,100
<b>001-4150-415.99-17 Total</b>				<b>7,100</b>

**CITY OF WASILLA**  
**FY2025 BUDGET LINE ITEM EXPLANATIONS - 001-4192 INFORMATION TECHNOLOGY**

Account Number	Account Group	Account Description	Line Item Explanations	Total
001-4192-416.30-32	Professional Services	Legal	GENERAL LEGAL SUPPORT	1,000
<b>001-4192-416.30-32 Total</b>				<b>1,000</b>
001-4192-434.40-34	Professional Services	Other	INSTALLATION, EVALUATION	20,000
<b>001-4192-434.40-34 Total</b>				<b>20,000</b>
001-4192-416.40-30	Purchased-Property	Repair & Maintenance	PRINTERS AND HARDWARE REPAIR	4,000
<b>001-4192-416.40-30 Total</b>				<b>4,000</b>
001-4192-416.40-31	Purchased-Property	Computer Software Maint	CENTRAL SQUARE	48,000
			OFFICE 365	45,000
			IBM EQUIPMENT	7,000
			EXTREME SWITCH	6,100
			SYMANTEC EMAIL	9,500
			DELL SUPPORT	12,500
			MICR PRINTERS	1,000
			SOLARWINDS	1,500
			GRANICIS WEB HOSTING	9,500
			WATCHGUARD FIREWALLS	9,500
			KNOWB4	3,600
			BOLD STRATEGIES	6,500
			PDQ DEPLOY INVENTORY	4,000
			INTERMAPPER	1,000
			KEEPER SECURITY PASSWORD MANAGER	500
			SOPHOS	20,000
			BARRACUDA BACLI	20,000
			DOMAIN RENEWALS	500
			SIMPLE MDM	2,500
			UBIQ WIFI	400
			JITBIT HELP DESK	1,400
			SECURITY SOFTWARE	20,000
			APEX BACKUP	20,000
<b>001-4192-416.40-31 Total</b>				<b>250,000</b>
001-4130-413.50-20	Other Purchased Services	Insurance	GENERAL LIABILITY/AUTO INSURANCE	7,282
<b>001-4130-413.50-20 Total</b>				<b>7,282</b>
001-4192-416.50-30	Other Purchased Services	Communications	CELL PHONE	1,500
			MTA INTERNET	10,000
			MTA MNET 2596	13,000
			MTA MLIT 3353	9,450
			MTA PRI	9,500
<b>001-4192-416.50-30 Total</b>				<b>43,450</b>
001-4192-416.50-81	Other Purchased Services	Travel	LOCAL MILEAGE REIMBURSEMENT	500
<b>001-4192-416.50-81 Total</b>				<b>500</b>
001-4192-416.50-82	Other Purchased Services	Staff Development	SD-WAN /SECURITY TRAINING	6,000
<b>001-4192-416.50-82 Total</b>				<b>6,000</b>
001-4192-416.60-10	Supplies	General Supplies	MEDIA, CABLING, UPS BATTERYS	1,200
<b>001-4192-416.60-10 Total</b>				<b>1,200</b>
001-4192-416.60-15	Supplies	Small Tools & Equipment	LAND TOOLS TESTING EQUIPMENT	2,000
			OFFICE FURNITURE	5,000
			UPS SYSTEMS	2,000
			NETWORK SWITCHES	5,000
<b>001-4192-416.60-15 Total</b>				<b>14,000</b>
001-4192-416.60-25	GASOLINE	GASOLINE	GASOLINE	4,000
<b>001-4192-416.60-25 Total</b>				<b>4,000</b>
001-4192-416.99-17	INTERFUND TRANSFERS	VEHICLE FUND	VEHICLE FUND	4,000
<b>001-4192-416.99-17 Total</b>				<b>4,000</b>
001-4192-416.99-17	INTERFUND TRANSFERS	TECHNOLOGY REPLACEMENT	TECHNOLOGY REPLACEMENT	21,200
<b>001-4192-416.99-17 Total</b>				<b>21,200</b>
<b>TOTAL NON-PERSONNEL &amp; INTERFUND TRANSFERS</b>				<b>376,632</b>

**CITY OF WASILLA  
FY2025 BUDGET LINE ITEM EXPLANATIONS - 001-4210 PUBLIC SAFETY - ADMINISTRATION**

Account Number	Account Group	Account Description	Line Item Explanations	Total
001-4210-420.30-32	Professional Services	Legal	LEGAL FEE INCREASE FOR REVISION OF POLICIES	14,000
<b>001-4210-420.30-32 Total</b>				<b>14,000</b>
001-4210-420.30-34	Professional Services	Other	SART AND PROMOTIONAL TESTING (SGT'S)	2,800
<b>001-4210-420.30-34 Total</b>				<b>2,800</b>
001-4210-420.40-11	Purchased-Property	Water/Sewage	WATER	3,000
<b>001-4210-420.40-11 Total</b>				<b>3,000</b>
001-4210-420.40-12	Purchased-Property	Waste Disposal	WASTE DISPOSAL	3,000
<b>001-4210-420.40-12 Total</b>				<b>3,000</b>
001-4210-420.40-20	Purchased-Property	Cleaning	CLEANING OF THE BUILDING, MATS	64,200
<b>001-4210-420.40-20 Total</b>				<b>64,200</b>
001-4210-420.40-30	Purchased-Property	Repair & Maintenance	VEHICLES, GENERATOR FLUSH, FIRE ALARM REPLACE SPRINGS ON TWO LARGE GARAGE DOORS ESTIMATE	12,135 10,000
<b>001-4210-420.40-30 Total</b>				<b>22,135</b>
001-4210-420.40-31	Purchased-Property	Computer Software Maint	CRADLEPOINT, HP SERVER, WATCHGUARD, HP NIMBLE	43,599
<b>001-4210-420.40-31 Total</b>				<b>43,599</b>
001-4210-420.40-40	Purchased-Property	Rentals	COPIER RENTAL	3,200
<b>001-4210-420.40-40 Total</b>				<b>3,200</b>
001-4210-420.40-91	Purchased-Property	Contractual Services	FIRE MONTORING, GENERATOR INSPECTION	4,225
<b>001-4210-420.40-91 Total</b>				<b>4,225</b>
001-4130-413.50-20	Other Purchased Services	Insurance	GENERAL LIABILITY/AUTO INSURANCE/PROPERTY INSURANCE	44,600
<b>001-4130-413.50-20 Total</b>				<b>44,600</b>
001-4210-420.50-30	Other Purchased Services	Communications	ELLPHONES, POSTAGE, LONG DISTANCE, PHONE LINES	46,305
<b>001-4210-420.50-30 Total</b>				<b>46,305</b>
001-4210-420.50-40	Services	Advertising	COMMUNITY ENGAGEMENT MATERIAL MARKETING "SWAG" FOR KIDS PUBLIC SERVICE ANNOUNCEMENTS NATIONAL NIGHT OUT	4,000
<b>001-4210-420.50-40 Total</b>				<b>4,000</b>
001-4210-420.50-50	Services	Printing & Binding	BUSINESS CARDS/PRINTING/PRESENTATIONS	1,000
<b>001-4210-420.50-50 Total</b>				<b>1,000</b>
001-4210-420.50-81	Other Purchased Services	Travel	INCREASE COST IN TRAVEL/HOTELS	12,000
<b>001-4210-420.50-81 Total</b>				<b>12,000</b>
001-4210-420.50-82	Other Purchased Services	Staff Development	INCREASE COST IN TRAVEL/HOTELS	7,500
<b>001-4210-420.50-82 Total</b>				<b>7,500</b>
001-4210-420.50-85	Other Purchased Services	Dues & Subscriptions	CENTRAL SQUARE SOFTWARE SUPPORT VECTOR SOLUTIONS ASSET MANAGEMENT VECTOR SOLUTIONS SCHEDULING POWER DMS-DIGTIAL POLICY ACP, APOA, ADOBE, PROPERTY & EVIDENCE, IT	19,000 1,600 3,600 7,000 5,850
<b>001-4210-420.50-85 Total</b>				<b>37,050</b>
001-4210-420.60-10	Supplies	General Supplies	PAPER AND OFFICE SUPPLIES	3,500
<b>001-4210-420.60-10 Total</b>				<b>3,500</b>
001-4210-420.60-15	Supplies	Small Tools & Equipment	SUPPLIES	3,000
<b>001-4210-420.60-15 Total</b>				<b>3,000</b>
001-4210-420.60-16	Supplies	Uniforms and Clothing	CLOTHING FOR ADMIN STAFF	3,000
<b>001-4210-420.60-16 Total</b>				<b>3,000</b>
001-4210-420.60-21	Supplies	Natural Gas	ENSTAR	26,000
<b>001-4210-420.60-21 Total</b>				<b>26,000</b>
001-4210-420.60-22	Supplies	Electricity	MEA	60,000
<b>001-4210-420.60-22 Total</b>				<b>60,000</b>
001-4210-420.60-25	Supplies	Gasoline	GASOLINE	2,600
<b>001-4210-420.60-25 Total</b>				<b>2,600</b>
001-4210-420.99-12	INTERFUND TRANSFERS	Vehicle Fund	VEHICLE FUND	30,000
<b>001-4210-420.99-12 Total</b>				<b>30,000</b>
001-4210-420.99-17	INTERFUND TRANSFERS	TECHNOLOGY REPLACEMENT	TECHNOLOGY REPLACEMENT	6,100
<b>001-4210-420.99-17 Total</b>				<b>6,100</b>
<b>TOTAL NON-PERSONNEL &amp; INTERFUND TRANSFERS</b>				<b>446,814</b>

CITY OF WASILLA  
 FY2025 BUDGET LINE ITEM EXPLANATIONS - 001-4222 PUBLIC SAFETY - MUTLI TASK DRUG ENFORCEMENT - GRANT

Account Number	Account Group	Account Description	Line Item Explanations	Total
001-4222-420.50-20	Other Purchased Services	Insurance	GENERAL LIABILITY/AUTO INSURANCE/PROPERTY INSURANCE	7,715
<b>001-4222-420.50-20 Total</b>				<b>7,715</b>
001-4222-420.60-25	Supplies	Gasoline	GASOLINE FOR SDEU, NOT COVERED UNDER GRANT/HIDTA	5,000
<b>001-4222-420.60-25 Total</b>				<b>5,000</b>
0				
<b>TOTAL NON-PERSONNEL &amp; INTERFUND TRANSFERS</b>				<b>12,715</b>

**CITY OF WASILLA**  
**FY2025 BUDGET LINE ITEM EXPLANATIONS - 001-4224 PUBLIC SAFETY - GENERAL INVESTIGATION**

Account Number	Account Group	Account Description	Line Item Explanations	Total
001-4224-420.40-30	Purchased-Property	Repair & Maintenance	VEHICLE REPAIRS FOR 3 VEHICLES	10,000
<b>001-4224-420.40-30 Total</b>				<b>10,000</b>
001-4224-420.40-40	Purchased-Property	Rentals	COPIER RENTAL	350
<b>001-4224-420.40-40 Total</b>				<b>350</b>
001-4130-413.50-20	Other Purchased Services	Insurance	GENERAL LIABILITY/AUTO INSURANCE/PROPERTY INSURANCE	35,758
<b>001-4130-413.50-20 Total</b>				<b>35,758</b>
001-4224-420.50-30	Other Purchased Services	Communications	CELL PHONES	4,020
<b>001-4224-420.50-30 Total</b>				<b>4,020</b>
001-4224-420.50-50	Services	Printing & Binding	BUSINESS CARDS/PRINTING	200
<b>001-4224-420.50-50 Total</b>				<b>200</b>
001-4224-420.50-81	Other Purchased Services	Travel	INCREASE IN TRAVEL (TWO NEW INVESTIGATORS)	13,000
<b>001-4224-420.50-81 Total</b>				<b>13,000</b>
001-4224-420.50-82	Other Purchased Services	Staff Development	NEW INVESTIGATORS, INVESTIGATION SCHOOL	6,000
<b>001-4224-420.50-82 Total</b>				<b>6,000</b>
001-4224-420.60-10	Supplies	General Supplies	PAPER AND OFFICE SUPPLIES	750
<b>001-4224-420.60-10 Total</b>				<b>750</b>
001-4224-420.60-15	Supplies	Small Tools & Equipment	NEW EQUIPMENT	5,000
<b>001-4224-420.60-15 Total</b>				<b>5,000</b>
001-4224-420.60-16	Supplies	Uniforms and Clothing	ADDITIONAL INVESTIGATOR AND INCREASE IN OUTERWEAR	3,000
<b>001-4224-420.60-16 Total</b>				<b>3,000</b>
001-4224-420.60-25	Supplies	Gasoline	GASOLINE	7,500
<b>001-4224-420.60-16 Total</b>				<b>7,500</b>
001-4224-420.99-12	INTERFUND TRANSFERS	Vehicle Fund	VEHICLE FUND	30,000
<b>001-4224-420.99-12 Total</b>				<b>30,000</b>
001-4224-420.99-17	INTERFUND TRANSFERS	TECHNOLOGY REPLACEMENT	TECHNOLOGY REPLACEMENT	1,200
<b>001-4224-420.99-17 Total</b>				<b>1,200</b>
<b>TOTAL NON-PERSONNEL &amp; INTERFUND TRANSFERS</b>				<b>116,778</b>

**CITY OF WASILLA  
FY2025 BUDGET LINE ITEM EXPLANATIONS - 001-4230 PUBLIC SAFETY - PATROL**

Account Number	Account Group	Account Description	Line Item Explanations	Total
001-4230-420.30-34	Professional Services	Other	MEDICAL, IMPOUND, NOTARY, METROLOGY, TESTING	26,000
<b>001-4230-420.30-34 Total</b>				<b>26,000</b>
001-4230-420.40-30	Purchased-Property	Repair & Maintenance	VEHICLE REPAIRS FOR PATROL VEHICLES	70,000
<b>001-4230-420.40-30 Total</b>				<b>70,000</b>
001-4230-420.40-40	Purchased-Property	Rentals	COPIER RENTAL	1,800
<b>001-4230-420.40-40 Total</b>				<b>1,800</b>
001-4130-413.50-20	Other Purchased Services	Insurance	GENERAL LIABILITY/AUTO INSURANCE/PROPERTY INSURANCE	242,198
<b>001-4130-413.50-20 Total</b>				<b>242,198</b>
001-4230-420.50-30	Other Purchased Services	Communications	TEXT, CELL PHONES, LONG DISTANCE	23,140
<b>001-4230-420.50-30 Total</b>				<b>23,140</b>
001-4230-420.50-50	Services	Printing & Binding	BUSINESS CARDS/PRINTING	1,000
<b>001-4230-420.50-50 Total</b>				<b>1,000</b>
001-4230-420.50-81	Other Purchased Services	Travel	INCREASE FOR COMMAND SCHOOL-10 WEEK-HOTEL/AIRBNB	30,000
<b>001-4230-420.50-81 Total</b>				<b>30,000</b>
001-4230-420.50-82	Other Purchased Services	Staff Development	TRAINING/COMMAND SCHOOL FOR LT	55,000
<b>001-4230-420.50-82 Total</b>				<b>55,000</b>
001-4230-420.60-10	Supplies	General Supplies	PAPER AND OFFICE SUPPLIES	15,000
<b>001-4230-420.60-10 Total</b>				<b>15,000</b>
001-4230-420.60-12	Supplies	Ammunition	INCREASE IN AMMO COST/NON-LETHAL NEW PEPPER BALL/FREIGHT	30,000
<b>001-4230-420.60-12 Total</b>				<b>30,000</b>
001-4230-420.60-15	Supplies	Small Tools & Equipment	NEW TASERS, 20K A YR FOR 5 YEARS.	20,000
			NEW K9 (POSSIBLE GRANT FUNDED)	16,500
			15 NEW RIFLES TO REPLACE OLD CURRENT W/3 SPARES	16,200
			3 40 MM NON LEATHAL LAUNCHERS	6,000
<b>001-4230-420.60-15 Total</b>				<b>58,700</b>
001-4230-420.60-16	Supplies	Uniforms and Clothing	UNIFORMS/DUTY GEAR	23,000
			BALLISTIC VESTS	4,000
<b>001-4230-420.60-16 Total</b>				<b>27,000</b>
001-4230-420.60-25	Supplies	Gasoline	GASOLINE	78,000
<b>001-4230-420.60-25 Total</b>				<b>78,000</b>
001-4230-420.60-30	Supplies	WPD Reserves	WPD Reserves	8,000
<b>001-4230-420.60-30 Total</b>				<b>8,000</b>
001-4230-420.60-35	Supplies	K9 Supplies	ADDING K9-VET BILLS-POSSIBLE GRANT FUNDED	20,000
<b>001-4230-420.60-35 Total</b>				<b>20,000</b>
001-4230-420.99-12	INTERFUND TRANSFERS	Vehicle Fund	VEHICLE FUND	310,000
<b>001-4230-420.99-12 Total</b>				<b>310,000</b>
001-4230-420.99-17	INTERFUND TRANSFERS	TECHNOLOGY REPLACEMENT	TECHNOLOGY REPLACEMENT	15,100
<b>001-4230-420.99-17 Total</b>				<b>15,100</b>
<b>TOTAL NON-PERSONNEL &amp; INTERFUND TRANSFERS</b>				<b>1,010,938</b>

CITY OF WASILLA				
FY2025 BUDGET LINE ITEM EXPLANATIONS - 001-4233 PUBLIC SAFETY - MAT-SU SRO				
Account Number	Account Group	Account Description	Line Item Explanations	Total
001-4233-420.40-30	Purchased-Property	Repair & Maintenance	VEHICLE REPAIRS FOR 3 VEHICLES	15,000
<b>001-4233-420.40-30 Total</b>				<b>15,000</b>
001-4130-413.50-20	Other Purchased Services	Insurance	GENERAL LIABILITY/AUTO INSURANCE/PROPERTY INSURANCE	35,054
<b>001-4130-413.50-20 Total</b>				<b>35,054</b>
001-4233-420.50-30	Other Purchased Services	Communications	TEXT, CELL PHONES, LONG DISTANCE	3,335
<b>001-4233-420.50-30 Total</b>				<b>3,335</b>
001-4233-420.50-50	Services	Printing & Binding	BUSINESS CARDS/PRINTING	150
<b>001-4233-420.50-50 Total</b>				<b>150</b>
001-4233-420.50-81	Other Purchased Services	Travel	TRAVEL FOR TRAINING	7,500
<b>001-4233-420.50-81 Total</b>				<b>7,500</b>
001-4233-420.50-82	Other Purchased Services	Staff Development	NASRO TRAINING	3,000
<b>001-4233-420.50-82 Total</b>				<b>3,000</b>
001-4233-420.50-85	Other Purchased Services	Dues & Subscriptions	NASRO MEMBERSHIP FOR 3	120
<b>001-4233-420.50-85 Total</b>				<b>120</b>
001-4233-420.60-10	Supplies	General Supplies	PAPER AND OFFICE SUPPLIES	500
<b>001-4233-420.60-10 Total</b>				<b>500</b>
001-4233-420.60-15	Supplies	Small Tools & Equipment	MISCELLANEOUS SUPPLIES	3,000
<b>001-4233-420.60-15 Total</b>				<b>3,000</b>
001-4233-420.60-16	Supplies	Uniforms and Clothing	UNIFORMS FOR 3	1,500
<b>001-4233-420.60-16 Total</b>				<b>1,500</b>
001-4233-420.60-25	Supplies	Gasoline	GASOLINE	7,800
<b>001-4233-420.60-25 Total</b>				<b>7,800</b>
001-4233-420.99-12	INTERFUND TRANSFERS	Vehicle Fund	VEHICLE FUND	30,000
<b>001-4233-420.99-12 Total</b>				<b>30,000</b>
001-4233-420.99-17	INTERFUND TRANSFERS	TECHNOLOGY REPLACEMENT	TECHNOLOGY REPLACEMENT	900
<b>001-4233-420.99-17 Total</b>				<b>900</b>
<b>TOTAL NON-PERSONNEL &amp; INTERFUND TRANSFERS</b>				<b>107,859</b>

**CITY OF WASILLA**  
**FY2025 BUDGET LINE ITEM EXPLANATIONS - 001-4240 MATCOM**

Account Number	Account Group	Account Description	Line Item Explanations	Total
001-4240-420.30-32	Professional Services	Legal	GENERAL LEGAL SUPPORT	5,000
			OUTSIDE LEGAL SUPPORT	5,000
<b>001-4240-420.30-32 Total</b>				<b>10,000</b>
001-4240-420.30-34	Professional Services	Other	LANGUAGE SUPPORT/NOTARY FEES	1,000
			IT SUPPORT SERVICES - ACS TECKMATE	124,300
<b>001-4240-420.30-34 Total</b>				<b>125,300</b>
001-4240-420.40-11	Purchased-Property	Water/Sewage	WATER-SEWER	2,500
<b>001-4240-420.40-11 Total</b>				<b>2,500</b>
001-4240-420.40-12	Purchased-Property	Waste Disposal	WASTE DISPOSAL	3,200
<b>001-4240-420.40-12 Total</b>				<b>3,200</b>
001-4240-420.40-20	Purchased-Property	Cleaning	CLEANING OF THE BUILDING, MATS	21,200
<b>001-4240-420.40-20 Total</b>				<b>21,200</b>
001-4240-420.40-30	Purchased-Property	Repair & Maintenance	PROCOMM FCC LICENSE MODIFICATIONS/MAINTENANCE	5,000
			MAINTENANCE ON OFFICE EQUIPMENT	5,000
			BACKUP DISPATCH SUPPORT FOR NEW EQUIPMENT	10,000
			MAINTENANCE OF DISPATCH VEHICLE	1,000
			GENERATOR FLUSH	1,000
			TAYLOR FIRE ALARMS SPRINKLER AND EXTINGUISHERS	3,000
<b>001-4240-420.40-30 Total</b>				<b>25,000</b>
001-4240-420.40-31	Purchased-Property	Computer Software Maint	COMTECH PSAP SUPPORT	135,000
			COMTECH ALI DATABASE SUPPORT	45,000
			IAED SUPPORT AND MAINTENANCE	40,000
			TOTAL COMMAND CAD AND MOBILE SOFTWARE SUPPORT	175,000
			CONNECT SOFTWARE SUPPORT/LICENSING FOR PATROL	15,000
			ESRI SOFTWARE MAINTENANCE SUPPORT	1,000
			VERINT SOFTWARE MAINTENANCE SUPPORT	18,000
			MOTOROLA MCC7500 - PROCOMM	38,000
			TELLUS (FATPOT) MAINTENANCE	10,000
			ISO SOFTWARE MONITORING	1,500
			RAVE SMART911 ANNUAL SUPPORT (MSB REIMBURSE)	34,000
			BIDDLE SUPPORTING GROUP - CRIITICALL SOFTWARE	1,500
			CORTI PLATFORM	98,000
			COMTECH - TEXT TO 911	15,000
			NG911 UPGRADES	75,000
			PRIORITY DISPATCH LICENSE RENEWAL AND PROQA	20,000
			VECTOR SCHEDULING AND TRAINING	8,000
			OTM CYBER SECURITY	15,000
<b>001-4240-420.40-31 Total</b>				<b>745,000</b>
001-4240-420.40-40	Purchased-Property	Rentals	COPIER RENTAL	3,000
<b>001-4240-420.40-40 Total</b>				<b>3,000</b>
001-4240-420.40-91	Purchased-Property	Contractual Services	CREEKSIDE PLAZA ANNUAL ASSESSMENT	2,700
			SNOW REMOVAL	3,000
			GENERATOR INSPECTION	2,500
			OTIS ELEVATOR INSPECTION	3,500
<b>001-4240-420.40-91 Total</b>				<b>11,700</b>
001-4130-413.50-20	Other Purchased Services	Insurance	GENERAL LIABILITY/AUTO INSURANCE/PROPERTY INSURANCE	90,000
<b>001-4130-413.50-20 Total</b>				<b>90,000</b>
001-4240-420.50-30	Other Purchased Services	Communications	CELLULAR PHONE AND IPAD CONNECTION TESTING	5,000
			LOCAL PHONE AND INTERNET	32,500
			E911 LINES AND CIRCUITS	45,000
			ALMR CIRCUIT TO ALCANTRA	10,000
			GCI LONG DISTANCE	3,800
			PACIFIC APPLIED TECHNOLOGY-MATCOM & WPD	2,500
			ALASKA APSIN IP CONNECTIONS/CIRCUITS	1,000
			MATCOM & WPD NEW 10MG CIRCUIT WPD	9,500
<b>001-4240-420.50-30 Total</b>				<b>109,300</b>
001-4240-420.50-36	Services	Communications	AST Long Distance	1,000
<b>001-4240-420.50-36 Total</b>				<b>1,000</b>
001-4240-420.50-50	Services	Printing & Binding	RECRUITMENT, TRAINING, PUBLIC OUTREACH	5,500
<b>001-4240-420.50-50 Total</b>				<b>5,500</b>
001-4240-420.50-81	Other Purchased Services	Travel	INCREASE COST IN TRAVEL/HOTELS	20,000
<b>001-4240-420.50-81 Total</b>				<b>20,000</b>
001-4240-420.50-82	Other Purchased Services	Staff Development	TRAINING FOR TELECOMMUNICATORS	18,000
			TELECOMMUNICATORS CERTIFICATE/E911 REIMBURSABLE	10,000
<b>001-4240-420.50-82 Total</b>				<b>28,000</b>
001-4240-420.50-85	Other Purchased Services	Dues & Subscriptions	NENA/APCO MEMBERSHIPS	3,500
<b>001-4240-420.50-85 Total</b>				<b>3,500</b>
001-4240-420.60-10	Supplies	General Supplies	PAPER AND OFFICE SUPPLIES	18,000
<b>001-4240-420.60-10 Total</b>				<b>18,000</b>
001-4240-420.60-15	Supplies	Small Tools & Equipment	SUPPLIES	24,000
<b>001-4240-420.60-15 Total</b>				<b>24,000</b>



**CITY OF WASILLA  
FY2025 BUDGET LINE ITEM EXPLANATIONS - 001-4240 MATCOM**

Account Number	Account Group	Account Description	Line Item Explanations	Total
001-4240-420.60-16	Supplies	Uniforms and Clothing	MATCOM LOGO WEAR	1,800
<b>001-4240-420.60-16 Total</b>				<b>1,800</b>
001-4240-420.60-21	Supplies	Natural Gas	ENSTAR	18,000
<b>001-4240-420.60-21 Total</b>				<b>18,000</b>
001-4240-420.60-22	Supplies	Electricity	MEA	65,000
<b>001-4240-420.60-22 Total</b>				<b>65,000</b>
001-4240-420.60-25	Supplies	Gasoline	GASOLINE	3,300
<b>001-4240-420.60-16 Total</b>				<b>3,300</b>
001-4240-420.99-12	INTERFUND TRANSFERS	Vehicle Fund	VEHICLE FUND	6,000
<b>001-4240-420.99-12 Total</b>				<b>6,000</b>
001-4240-420.99-17	INTERFUND TRANSFERS	TECHNOLOGY REPLACEMENT	TECHNOLOGY REPLACEMENT	34,500
<b>001-4240-420.99-17 Total</b>				<b>34,500</b>
<b>TOTAL NON-PERSONNEL &amp; INTERFUND TRANSFERS</b>				<b>1,374,800</b>

**CITY OF WASILLA**

**FY2025 BUDGET LINE ITEM EXPLANATIONS - 001-4250 PUBLIC SAFETY - WPD GARAGE**

<b>Account Number</b>	<b>Account Group</b>	<b>Account Description</b>	<b>Line Item Explanations</b>	<b>Total</b>
001-4250-420.40-11	Purchased-Property	Water/Sewage	WATER/SEWER	1,500
<b>001-4250-420.40-11 Total</b>				<b>1,500</b>
001-4250-420.40-20	Purchased-Property	Cleaning	CLEANING OF THE BUILDING, MATS	6,180
<b>001-4250-420.40-20 Total</b>				<b>6,180</b>
001-4250-420.40-30	Purchased-Property	Repair & Maintenance	BUILDING MAINTENANCE	3,000
<b>001-4250-420.40-30 Total</b>				<b>3,000</b>
001-4250-420.40-31	Purchased-Property	Computer Software Maint	SOFTWARE FOR VEHICLE DIAGNOSTICS	5,200
<b>001-4250-420.40-31 Total</b>				<b>5,200</b>
001-4250-420.40-40	Purchased-Property	Rentals	COPIER RENTAL	350
<b>001-4250-420.40-40 Total</b>				<b>350</b>
001-4250-420.40-91	Purchased-Property	Contractual Services	GUARDIAN, TAYLOR, USED OIL REMOVAL	1,420
<b>001-4250-420.40-91 Total</b>				<b>1,420</b>
001-4250-413.50-20	Other Purchased Services	Insurance	GENERAL LIABILITY/AUTO INSURANCE/PROPERTY INSURANCE	2,252
<b>001-4250-413.50-20 Total</b>				<b>2,252</b>
001-4250-420.50-30	Other Purchased Services	Communications	TEXT, CELL PHONES, LONG DISTANCE	590
<b>001-4250-420.50-30 Total</b>				<b>590</b>
001-4250-420.50-50	Services	Printing & Binding	BUSINESS CARDS/PRINTING	200
<b>001-4250-420.50-50 Total</b>				<b>200</b>
001-4250-420.50-81	Other Purchased Services	Travel	TRAVEL FOR TRAINING	2,000
<b>001-4250-420.50-81 Total</b>				<b>2,000</b>
001-4250-420.50-82	Other Purchased Services	Staff Development	TRAINING	2,000
<b>001-4250-420.50-82 Total</b>				<b>2,000</b>
001-4250-420.50-85	Other Purchased Services	Dues & Subscriptions	FLEET MANUAL/DIAGNOSTICS	2,200
<b>001-4250-420.50-85 Total</b>				<b>2,200</b>
001-4250-420.60-10	Supplies	General Supplies	OFFICE AND VEHICLE MAINTENANCE SUPPLIES	20,000
<b>001-4250-420.60-10 Total</b>				<b>20,000</b>
001-4250-420.60-15	Supplies	Small Tools & Equipment	RIMS FOR TAHOES	21,000
			PICO AUTOMOTIVE LAB SCOPE WITH ACCESSORIES	4,500
			TORQUE WRENCHES	2,200
			TORCH SET/MIG/TIG WELDER WITH GAS	2,800
<b>001-4250-420.60-15 Total</b>				<b>30,500</b>
001-4250-420.60-16	Supplies	Uniforms and Clothing	SNOWWHITE PER CONTRACT	2,100
<b>001-4250-420.60-16 Total</b>				<b>2,100</b>
001-4250-420.60-25	Supplies	Gasoline	GASOLINE	2,600
<b>001-4250-420.60-25 Total</b>				<b>2,600</b>
<b>TOTAL NON-PERSONNEL &amp; INTERFUND TRANSFERS</b>				<b>82,092</b>

CITY OF WASILLA				
FY2025 BUDGET LINE ITEM EXPLANATIONS - 001-4260 - PUBLIC SAFETY - CODE COMPLIANCE				
Account Number	Account Group	Account Description	Line Item Explanations	Total
001-4260-420.30-32	Professional Services	Legal	GENERAL LEGAL SUPPORT	15,000
<b>001-4260-420.30-32 Total</b>				<b>15,000</b>
001-4260-420.30-34	Professional Services	Other	NUISANCE VEHICLE TOWING, PROPERTY CLEAN UP	8,000
<b>001-4260-420.30-34 Total</b>				<b>8,000</b>
001-4260-420.40-30	Purchased-Property	Repair & Maintenance	BUILDING MAINTENANCE	3,000
<b>001-4260-420.40-30 Total</b>				<b>3,000</b>
001-4260-420.40-31	Purchased-Property	Computer Software Maint	CITIZENSERVE	2,400
<b>001-4260-420.40-31 Total</b>				<b>2,400</b>
001-4260-413.50-20	Other Purchased Services	Insurance	GENERAL LIABILITY/AUTO INSURANCE/PROPERTY INSURANCE	12,521
<b>001-4260-413.50-20 Total</b>				<b>12,521</b>
001-4260-420.50-30	Other Purchased Services	Communications	TEXT, CELL PHONES, LONG DISTANCE	1,150
<b>001-4260-420.50-30 Total</b>				<b>1,150</b>
001-4260-420.50-81	Other Purchased Services	Travel	TRAVEL FOR TRAINING	1,000
<b>001-4260-420.50-81 Total</b>				<b>1,000</b>
001-4260-420.50-82	Other Purchased Services	Staff Development	ANIMAL CODE AND CODE TRAINING	2,500
<b>001-4260-420.50-82 Total</b>				<b>2,500</b>
001-4260-420.50-93	Other Purchased Services	Animal Control	Animal Control with MSB	30,000
<b>001-4260-420.50-893Total</b>				<b>30,000</b>
001-4260-420.60-10	Supplies	General Supplies	OFFICE AND DRONE	1,700
<b>001-4260-420.60-10 Total</b>				<b>1,700</b>
001-4260-420.60-15	Supplies	Small Tools & Equipment	ANIMAL CAGES, EQUIPMENT	2,500
			TRUCK VAULT	2,700
<b>001-4260-420.60-15 Total</b>				<b>5,200</b>
001-4260-420.60-16	Supplies	Uniforms and Clothing	PARK RANGERS AND CODE COMPLIANCE OFFICER	1,000
<b>001-4260-420.60-16 Total</b>				<b>1,000</b>
001-4260-420.60-25	Supplies	Gasoline	GASOLINE	5,000
<b>001-4260-420.60-16 Total</b>				<b>5,000</b>
001-4260-420.99-12	INTERFUND TRANSFERS	Vehicle Fund	VEHICLE FUND	6,000
<b>001-4260-420.99-12 Total</b>				<b>6,000</b>
001-4260-420.99-17	INTERFUND TRANSFERS	TECHNOLOGY REPLACEMENT	TECHNOLOGY REPLACEMENT	600
<b>001-4260-420.99-17 Total</b>				<b>600</b>
<b>TOTAL NON-PERSONNEL &amp; INTERFUND TRANSFERS</b>				<b>95,071</b>

**CITY OF WASILLA**  
**FY2025 BUDGET LINE ITEM EXPLANATIONS - 001-4310 PUBLIC WORKS - ADMINISTRATION**

Account Number	Account Group	Account Description	Line Item Explanations	Total
001-4310-431.30-32	Professional Services	Legal	GENERAL LEGAL SUPPORT	12,000
			LEGAL SUPPORT - NUISANCE PROPERTY	3,000
<b>001-4310-431.30-32 Total</b>				<b>15,000</b>
001-4310-431.40-34	Professional Services	Other	MATSU BOROUGH PLAT RECORDINGS AND OTHER FEES	1,200
			SAFETY PROGRAM DEVELOPMENT	1,200
			WELLS FARGO PAYMENT PROCESSING FOR PLANS	500
			STATE OF ALASKA HIGHWAY EVENT PERMIT (PARADE)	100
			GRANT WRITING SUPPORT	10,000
<b>001-4310-431.40-34 Total</b>				<b>13,000</b>
001-4310-431.40-30	Purchased-Property	Repair & Maintenance	SERVICE TO PLOTTERS	500
			VEHICLES - TIRE CHANGEOVER, WIPERBLADE INSTALL,	600
			MECHANICAL WORK, VEHICLE LICENSE FEES	-
			SERVICE TO PRINTERS	500
<b>001-4310-431.40-30 Total</b>				<b>1,600</b>
001-4310-431.40-31	Purchased-Property	Computer Software Maint	DLT SOLUTIONS - AUTOCAD MAP 3D AND AUTODESK GOLD	3,200
			ESRI - ARC GIS (ANNUAL RENEWAL)	16,000
			VELOCITY EHS - MSDS ONLINE ANNUAL MAINTENANCE	4,048
			CITIZENSERVE	19,200
			MAINTAIN X	35,000
<b>001-4310-431.40-31 Total</b>				<b>77,448</b>
001-4310-431.40-40	Purchased-Property	Rentals	ROOM RENTALS	500
			COPIER RENTALS	2,950
<b>001-4310-431.40-40 Total</b>				<b>3,450</b>
001-4130-413.50-20	Other Purchased Services	Insurance	GENERAL LIABILITY - AUTO LIABILITY	7,065
<b>001-4130-413.50-20 Total</b>				<b>7,065</b>
001-4310-431.50-30	Other Purchased Services	Communications	CELLULAR PHONES	1,860
			GCI - LONG DISTANCE	300
			POSTAGE	200
			COURIER - PACKAGE AND LETTER DELIVERY	250
			MTA-LOCAL SERVICE	1,600
			907-357-9131 / 907-373-6748	
<b>001-4310-431.50-30 Total</b>				<b>4,210</b>
001-4310-431.50-40	Services	Advertising	NEWSPAPER ADS FOR GRANTS, PURCHASING, ROAD CLOSURE	2,750
			STICKERS, SIGNS, CITY SEALS, OTHER ADVERTISING	2,000
<b>001-4310-431.50-40 Total</b>				<b>4,750</b>
001-4310-431.50-81	Other Purchased Services	Travel	TRAVEL FOR ANCHORAGE TRAINING - ADMIN STAFF	500
			TRAVEL TO DEADHORSE - AIRPORT OPERATIONS	600
			CONTINUING EDUCATION TRAVEL	4,000
<b>001-4310-431.50-81 Total</b>				<b>5,100</b>
001-4310-431.50-82	Other Purchased Services	Staff Development	SAFETY TRAINING AND CERTIFICATION - CPR, FIRST AID	500
			CEU'S FOR ADMINISTRATIVE STAFF	6,000
			TUITION ASSISTANCE PROGRAM	500
<b>001-4310-431.50-82 Total</b>				<b>7,000</b>
001-4310-431.50-85	Other Purchased Services	Dues & Subscriptions	PROFESSIONAL MEMBERSHIPS	2,000
			FRONTIERSMAN - ANNUAL SUBSCRIPTION	170
			BUSINESS LUNCHES	1,000
<b>001-4310-431.50-85 Total</b>				<b>3,170</b>
001-4310-431.60-10	Supplies	General Supplies	OPERATIONAL - OFFICE SUPPLIES, COFFEE, MAPS, WATER	4,000
			PERSONAL PROTECTIVE EQUIPMENT	800
			TONER CARTRIDGES FOR PLOTTER AND PRINTERS	800
<b>001-4310-431.60-10 Total</b>				<b>5,600</b>
001-4310-431.60-15	Supplies	Small Tools & Equipment	OFFICE FURNITURE, OFFICE EQUIPMENT, RADIOS, FANS	3,200
			STAND UP WORKSTATIONS	4,400
			AED PADS (SAFETY)	2,000
			CHAIRS	4,000
<b>001-4310-431.60-15 Total</b>				<b>13,600</b>
001-4310-431.60-25	Supplies	Gasoline	GASOLINE	1,000
<b>001-4310-431.60-25 Total</b>				<b>1,000</b>
001-4310-431.99-12	INTERFUND TRANSFERS	VEHICLE FUND	VEHICLE FUND	5,000
<b>001-4310-431.99-12 Total</b>				<b>5,000</b>
	INTERFUND TRANSFERS	TECHNOLOGY REPLACEMENT	TECHNOLOGY REPLACEMENT	600
<b>001-4310-431.99-17 Total</b>				<b>600</b>
<b>TOTAL NON-PERSONNEL &amp; INTERFUND TRANSFERS</b>				<b>167,593</b>

**CITY OF WASILLA  
FY2025 BUDGET LINE ITEM EXPLANATIONS - 001-4320 PUBLIC WORKS - ROADS**

Account Number	Account Group	Account Description	Line Item Explanations	Total
001-4320-432.40-11	Purchased-Property	Water/Sewage	WATER CITY WATER / SEWER - ROADS SHOP (CENTAUR)	1,500
<b>001-4320-432.40-11 Total</b>				<b>1,500</b>
001-4320-432.40-12	Purchased-Property	Waste Disposal	DENALI REFUSE - ROADS SHOP (191 E. CENTAUR)	4,000
<b>001-4320-432.40-12 Total</b>				<b>4,000</b>
001-4320-432.40-20	Purchased-Property	Cleaning	JANITORIAL SERVICES - ROADS SHOP (CENTAUR)	4,800
			ALSCO MATS & COVERALLS CLEANING & REPLACEMENT	2,105
<b>001-4320-432.40-20 Total</b>				<b>6,905</b>
001-4320-432.40-30	Purchased-Property	Repair & Maintenance	VEHICLES - TIRE CHANGOVER, WIPERBLADE INSTALL, MECHANICAL WORK, VEHICLE LICENSE FEES	4,250
			STREETLIGHT REPAIR & SUPPLIES	-
			HEAVY EQUIPMENT UPKEEP, DOT INSPECTIONS	15,000
			FABRICATION - ENDGATES, SPINNERS, GRATES	58,000
			STEAM THAWING -CULVERTS, RIGHT-OF-WAY, GLACIATION	5,500
			TAYLOR FIRE PROTECTION - EXTINGUISHER AND ALARM	4,500
			INSPECTION AND REPAIR - ROADS SHOP (CENTAUR)	530
			SOA/DOT - OVERSIZE PERMITS (JD GRADER, CAT GRADER, DOOSAN LOADER)	-
			ROADS SHOP BUILDING MAINTENANCE	2,500
				-
				20,000
<b>001-4320-432.40-30 Total</b>				<b>110,280</b>
001-4320-432.40-40	Purchased-Property	Rentals	COMPACTOR, COMPRESSOR, EXCAVATOR, SWEEPER, CONCRETE SAW, DRUM ROLLER	15,000
			COPIER RENTAL	-
				250
<b>001-4320-432.40-40 Total</b>				<b>15,250</b>
001-4320-432.40-91	Purchased-Property	Contractual Services	ROAD MAINTENANCE - GRADING, SWEEPING, DITCHING, SNOW REMOVAL, OTHER CONTRACTED MAINTENANCE / SVC	185,000
			ALASKA RAILROAD - RAILROAD CROSSINGS, PERMIT FEES	-
			ROADSIDE WEED MITIGATION	37,250
			DANGER TREE REMOVAL	10,000
				25,000
<b>001-4320-432.40-91 Total</b>				<b>257,250</b>
001-4130-413.50-20	Other Purchased Services	Insurance	GENERAL LIABILITY/AUTO INSURANCE/PROPERTY INSURANCE	28,500
<b>001-4130-413.50-20 Total</b>				<b>28,500</b>
001-4320-432.50-30	Other Purchased Services	Communications	CELLULAR PHONES	3,560
			COURIER - PACKAGE AND LETTER DELIVERY	250
			MATANUSKA TELEPHONE ASSOCIATION	3,600
			MNET335307- ROADS MAINTENANCE SHOP	-
			LOCAL/LONG DISTANCE SERVICES	1,300
<b>001-4320-432.50-30 Total</b>				<b>8,710</b>
001-4320-432.50-40	Services	Advertising	NEWSPAPER ADS - SNOW REMOVAL, ROAD CLOSURES	250
<b>001-4320-432.50-40 Total</b>				<b>250</b>
001-4320-432.50-82	Services	Staff Development	SAFETY AND TRAINING CERTIFICATION - CPR, FIRST AID FIRE EXTINGUISHER	360
			WORK ZONE SAFETY AND FLAGGING	-
			AMERICAN PUBLIC WORKS ASSOCIATION - SUPERVISOR	2,550
			MISCELLANEOUS TRAINING CLASSES	150
				600
<b>001-4320-432.50-82 Total</b>				<b>3,660</b>
001-4320-432.50-85	Other Purchased Services	Dues & Subscriptions	ALASKA DIGLINE - DUES FOR LOCATE SERVICES	1,070
<b>001-4320-432.50-85 Total</b>				<b>1,070</b>
001-4320-432.50-90	Other Purchased Services	Other Purchased Svcs	USED OIL, PAINT, ANTIFREEZE DISPOSAL	5,000
			ALASKA RAILROAD -BLANKET PERMIT -STORM SEWER LINES	880
			MATANUSKA ELECTRIC ASSOCIATION-STREETLIGHT INSTALL	5,000
			RESPIRATOR FIT TESTING	600
			TRAFFIC CONTROL SERVICES	2,000
<b>001-4320-432.50-90 Total</b>				<b>13,480</b>
001-4320-432.60-10	Supplies	General Supplies	STREET SIGNS, POSTS, CAPS, TELES PAR	7,500
			STRIPING PAINT - WHITE, YELLOW, MMA AND SUPPLIES	11,000
			SALT AND SAND	85,000
			CALCIUM, CHIPS, COLD PATCH	40,000
			ASPHALT	7,500
			GRAVEL	21,000
			CRACK SEAL MATERIAL (25% PAVEMENT PER YEAR )	5,700
			CUTTING EDGES	12,300
			HEAVY EQUIPMENT, VEHICLE PARTS AND SUPPLIES	17,270
			PERSONAL PROTECTIVE EQUIPMENT	2,400
			PROPANE - INFARED, HEAT LANCE	2,150
			FIRST AID SUPPLIES	180
			BROOM HEADS	5,000
<b>001-4320-432.60-10 Total</b>				<b>217,000</b>
001-4320-432.60-15	Supplies	Small Tools & Equipment	ELECTRIC, PNEUMATIC, HAND TOOLS AND EQUIPMENT	26,000
<b>001-4320-432.60-15 Total</b>				<b>26,000</b>
001-4320-432.60-16	Supplies	Uniforms and Clothing	CLOTHING - BOOTS, BIBS, RAINGEAR, JACKETS, VESTS	2,500
<b>001-4320-432.60-16 Total</b>				<b>2,500</b>
001-4320-432.60-21	Supplies	Natural Gas	ENSTAR 2A CENTURY PARK 3 - ROADS SHOP - CENTAUR	9,800
<b>001-4320-432.60-21 Total</b>				<b>9,800</b>
001-4320-432.60-22	Supplies	Electricity	MATANUSKA ELECTRIC ASSOCIATION	120,000

CITY OF WASILLA  
 FY2025 BUDGET LINE ITEM EXPLANATIONS - 001-4320 PUBLIC WORKS - ROADS

Account Number	Account Group	Account Description	Line Item Explanations	Total
			SPRUCE AND N LUCILLE SIGNAL LIGHT #TE12983	
			RR CROSSING ARM S. MACK #A02021098	
			HALLEA LN RAILROAD CROSSING #TE809002	
			COTTONWOOD PK LIGHTS #T75110	
			RR CROSSING BY TREATMENT PLANT #TE812648	
			GLENWOOD RR CROSSING #T65588	
			TALLERICO - #A02011805	
			PHASE II STREETLIGHTS / SWANSON #TE20046	
			MEA STREETLIGHTS (140)	
			KGB/SUSITNA STREETLIGHTS - #TE810686	
			FRED NELSON L44 (CEMETERY) #T61818	
			BRIDGESTONE # TE815871	
			CENTURY PARK II B3L2 LIGHT #T73719	
			FISHHOOK AND PECK #T71893	
			CENTURY PARK II B3L3 AND L4 #TE400051	
			GGL B1L7 #T73720	
			GVC B3L20 #T75954	
			PROSPECTOR HILLS B1L13 #T71431	
			WASILLA AIRPARK IND/TOMMY MOE STORM #TE90299	
			MISSION HILLS 1	
			CRUSEY STREET LIGHTS #TE20058	
			MISSION HILLS #A02044283	
			BRIDGESTONE S/L #T75461	
			ROADS SHOP (CENTAUR) #TE400259	
			LUCAS RD / SPRUCE AVENUE #AK0200118	
			LUCAS RD / SPRUCE AVENUE #AK 0200216	
			DESKA STREET LIGHTS #A02046036	
			CLAPP ST LOAD CENTER (MENARD) #A12000508	
<b>001-4320-432.60-22 Total</b>				<b>120,000</b>
001-4320-432.60-25	Supplies	Gasoline	DIESEL - FOR FUEL DISPENSING TANK	65,000
			VEHICLE FUEL	15,000
<b>001-4320-432.60-16 Total</b>				<b>80,000</b>
001-4320-432.70-40	Supplies	Machinery & Equipment	COMPRESSOR, COMPACTOR, REPLACEMENT TOOLS	5,000
			AND EQUIPMENT	
<b>001-4320-432.60-16 Total</b>				<b>5,000</b>
001-4320-432.99-12	INTERFUND TRANSFERS	Vehicle Fund	VEHICLE FUND	50,000
<b>001-4320-432.99-12 Total</b>				<b>50,000</b>
001-4320-432.99-17	INTERFUND TRANSFERS	TECHNOLOGY REPLACEMENT	TECHNOLOGY REPLACEMENT	300
<b>001-4320-432.99-17 Total</b>				<b>300</b>
<b>TOTAL NON-PERSONNEL &amp; INTERFUND TRANSFERS</b>				<b>961,455</b>

**CITY OF WASILLA  
FY2025 BUDGET LINE ITEM EXPLANATIONS - 001-4330 PUBLIC WORKS - PROPERTY MAINTENANCE**

Account Number	Account Group	Account Description	Line Item Explanations	Total
001-4330-433.40-11	Purchased-Property	Water/Sewage	CITY WATER / SEWER - CITY HALL, BLIND NICK SHOP	3,700
<b>001-4330-433.40-11 Total</b>				<b>3,700</b>
001-4330-433.40-12	Purchased-Property	Waste Disposal	WASTE DISPOSAL - CITY HALL	4,500
			BLIND NICK SHOP	2,500
			HOMELESS CLEANUP - ONCE PER YEAR	500
<b>001-4330-433.40-12 Total</b>				<b>7,500</b>
001-4330-433.40-20	Purchased-Property	Cleaning	JANITORIAL - CITY HALL, PARKS SHOP	31,500
			ALSCO MATS & COVERALLS CLEANING & REPLACEMENT	4,100
			WINDOW CLEANING - CITY HALL	2,920
			ARPET CLEANING - 2 TIMES	1,000
<b>001-4330-433.40-20 Total</b>				<b>39,520</b>
001-4330-433.40-30	Purchased-Property	Repair & Maintenance	OFFICE EQUIPMENT SERVICE AND REPAIR	1,620
			VEHICLES - TIRE CHANGEOVER, WIPERBLADE INSTALL,	5,400
			MECHANICAL WORK, VEHICLE LICENSE FEES	-
			CITY BUILDINGS, BOILERS, HVAC UNITS, FENCES	35,000
			CEMETERY WELL REPAIR	-
			TAYLOR FIRE PROTECTION - EXTINGUISHER AND ALARM	1,450
			INSPECTION AND REPAIR - CITY HALL, BLIND NICK	-
			TOWING SERVICE	500
			SWEEPING CITY PARKING LOTS	3,500
			OVERSIZE PERMITS	330
			DOOSAN LOADER)	-
<b>001-4330-433.40-30 Total</b>				<b>47,800</b>
001-4330-433.40-31	Purchased-Property	Computer Software Maint	CIMS - RAEMAKER 10/1/2024 - 9/30/2025	2,885
<b>001-4330-433.40-31 Total</b>				<b>2,885</b>
001-4330-433.40-40	Purchased-Property	Rentals	MAN LIFT, DOZER, EXCAVATOR, CHIPPER, PILE DRIVER	5,000
<b>001-4330-433.40-40 Total</b>				<b>5,000</b>
001-4330-433.40-91	Purchased-Property	Contractual Services	GENERATOR INSPECTION - CITY HALL UNIT 10	2,000
			OTHER CONTRACTED SERVICES, ASBESTOS TESTING	2,100
			TAYLOR FIRE PROTECTION - CITY HALL MONITORING	480
			LOCKSMITH	2,000
			ELECTRICIAN	10,000
			PLUMBER	10,000
<b>001-4330-433.40-91 Total</b>				<b>26,580</b>
001-4130-413.50-20	Other Purchased Services	Insurance	GENERAL LIABILITY/AUTO INSURANCE/PROPERTY INSURANCE	48,320
<b>001-4130-413.50-20 Total</b>				<b>48,320</b>
001-4330-433.50-30	Other Purchased Services	Communications	CELLULAR PHONES	1,220
			COURIER - PACKAGE AND LETTER DELIVERY	250
			MATANUSKA TELEPHONE ASSOCIATION	2,900
			LOCAL SERVICE - 907-373-4762 - SHOP FAX	260
			LOCAL/LONG DISTANCE SERVICES	100
<b>001-4330-433.50-30 Total</b>				<b>4,730</b>
001-4330-433.50-82	Services	Staff Development	UNIVERSITY ALASKA ANCHORAGE - MINING & PETROLEUM	700
			CERTIFICATION, BOILER MAINTENANCE	-
			SAFETY TRAINING AND CERTIFICATION - CPR, FIRST AID	1,000
			ENVIRONMENTAL MANAGEMENT - ASBESTOS CERT/LICENSING	500
			ENVIRONMENTAL MANAGEMENT - ASBESTOS INSPECTION	450
<b>001-4330-433.50-82 Total</b>				<b>2,650</b>
001-4330-433.50-90	Other Purchased Services	Other Purchased Svcs	RESPIRATOR FITTING TEST	1,000
<b>001-4330-433.50-90 Total</b>				<b>1,000</b>
001-4330-433.60-10	Supplies	General Supplies	OPERATIONAL AND MAINTENANCE SUPPLIES	30,000
			JANITORIAL SUPPLIES	10,250
			PERSONAL PROTECTIVE EQUIPMENT	1,200
			FLAGS - STATE, CITY, FEDERAL	1,770
<b>001-4330-433.60-10 Total</b>				<b>43,220</b>
001-4330-433.60-15	Supplies	Small Tools & Equipment	ELECTRIC, PNEUMATIC, HAND TOOLS AND EQUIPMENT	2,700
			OFFICE EQUIPMENT, RADIOS	-
			REPLACE FAILING EQUIPMENT	7,000
			DRYWALL LIFT	6,000
			PROGRESS	3,500
<b>001-4330-433.60-15 Total</b>				<b>19,200</b>
001-4330-433.60-16	Supplies	Uniforms and Clothing	CLOTHING - BOOTS, BIBS, RAINGEAR, JACKETS, VESTS	1,000
<b>001-4330-433.60-16 Total</b>				<b>1,000</b>
001-4330-433.60-21	Supplies	Natural Gas	1-4 INDIAN HILLS SHOP (BLIND NICK) - METER #3	23,500
			22-3 TOWNSITE CITY HALL - METER #8113	-
<b>001-4330-433.60-21 Total</b>				<b>23,500</b>
001-4330-433.60-22	Supplies	Electricity	MATANUSKA ELECTRIC ASSOCIATION	51,000
			CITY HALL #TE90136	
			BLIND NICK SHOP - #TE90318	
<b>001-4330-433.60-22 Total</b>				<b>51,000</b>
001-4330-433.60-25	Supplies	Gasoline	DIESEL - FOR GENERATORS	1,300
			DIESEL - FOR GENERATORS	15,500
<b>001-4330-433.60-25 Total</b>				<b>16,800</b>
001-4330-433.99-12	INTERFUND TRANSFERS	Vehicle Fund	VEHICLE FUND	5,000
<b>001-4330-433.99-12 Total</b>				<b>5,000</b>
001-4330-433.99-17	INTERFUND TRANSFERS	TECHNOLOGY REPLACEMENT	TECHNOLOGY REPLACEMENT	300
<b>001-4330-433.99-17 Total</b>				<b>300</b>
<b>TOTAL NON-PERSONNEL &amp; INTERFUND TRANSFERS</b>				<b>349,705</b>

**CITY OF WASILLA**  
**FY2025 BUDGET LINE ITEM EXPLANATIONS - 001-4510 CULTURAL & RECREATION SERVICES - MUSEUM**

Account Number	Account Group	Account Description	Line Item Explanations	Total
001-4510-451.30-34	Professional Services	Other	CONSULTATION & INTERNSHIP FEES	7,000
<b>001-4510-451.30-34 Total</b>				<b>7,000</b>
001-4510-451.40-11	Purchased-Property	Water/Sewage	CITY WATER/SEWER - INCLUDES MUSEUM AND DGPCENTER	3,000
<b>001-4510-451.40-11 Total</b>				<b>3,000</b>
001-4510-451.40-12	Purchased-Property	Waste Disposal	MUSEUM WASTE DISPOSAL	1,200
<b>001-4510-451.40-12 Total</b>				<b>1,200</b>
001-4510-451.40-20	Purchased-Property	Cleaning	MUSEUM CARPET CLEANING	500
			DGP CENTER CARPET CLEANING	500
			MUSEUM WINDOW CLEANING	750
			DGP CENTER WINDOW CLEANING	550
			ASLCO MATS FOR MUSEUM	3,000
<b>001-4510-451.40-20 Total</b>				<b>5,300</b>
001-4510-451.40-30	Purchased-Property	Repair & Maintenance	STAIRLIFE ROUTINE MAINTENANCE/REPAIR	2,400
			MUSEUM SECURITY ALARM REPAIR/MAINTENANCE	500
			DGP CENTER SECURITY ALARM REPAIR/MAINTENANCE	1,000
			FURNACE REPAIR/MAINTENANCE MUS/DGPC/TWNSTE	2,000
			VEHICLE REPAIR	800
			FIRE ALARM BATTERIES	300
			TAYLOR FIRE NON-ROUTINE MAINTENANCE/REPAIR	600
			WATER FILTER FOR BOILER SYSTEM REPLACEMENT 4X/YR	1,000
			LED/SWITCH COVERS/RECEPTICALS/SECURITY LIGHT	2,000
<b>001-4510-451.40-30 Total</b>				<b>10,600</b>
001-4510-451.40-31	Purchased-Property	Computer Software Maint	ADOBE CREATIVE CLOUD LICENSES	3,000
			PAST PERFECT DATABASE LICENSE	1,000
			CONSERV! ENIRONMENTAL MONITORING LICENSE	2,000
<b>001-4510-451.40-31 Total</b>				<b>6,000</b>
001-4510-451.40-40	Purchased-Property	Rentals	COPIER RENTAL	1,750
			TRAVELING EXHIBITS RENTAL	3,000
<b>001-4510-451.40-40 Total</b>				<b>4,750</b>
001-4510-451.40-90	Purchased-Property	Other Property Services	GUARDIAN SECURITY SYSTEMS DGP CENTER	700
			GUARDIAN SECURITY SYSTEMS MUSEUM	1,600
			TAYLOR FIRE ANNUAL INSPECTIONS	1,400
			TAYLOR FIRE SYSTEM MONITORING	600
			SOA LIFT/ELEVATOR INSPECTIONS	500
			STAIRLIFT INSPECTIONS	500
<b>001-4510-451.40-90 Total</b>				<b>5,300</b>
001-4130-413.50-20	Other Purchased Services	Insurance	GENERAL LIABILITY/AUTO INSURANCE/PROPERTY INSURANCE	15,073
<b>001-4130-413.50-20 Total</b>				<b>15,073</b>
001-4510-451.50-30	Other Purchased Services	Communications	CELLULAR PHONES CURATOR/AIDE	1,500
			POSTAGE FOR CORRESPONDANCE	200
			POSTAGE FOR MUSEUM SHOP PURCHASE MAILINGS	300
			SHIPPING OF EXHIBITS	2,000
			VISITOR INQUIRY MAILINGS	100
			DPG CENTER EMERGENCY BUTTON LINE	500
			MUSEUM EMERGENCY BUTTON LINES X3	1,500
			INTERNET (MUSE/DGPC/SCHOOLHOUSE)	2,500
			MLIT 3602-5MG	2,600
			LONG DISTANCE	200
			FRONT DESK PHONE	360
<b>001-4510-451.50-30 Total</b>				<b>11,760</b>
001-4510-451.50-40	Other Purchased Services	Advertising	ALASKA TRAVEL INDUSTRY ASSOC	500
			VISIT ANCHORAGE VISITOR GUIDE	600
			MAT-SU CONVENTION AND VISITOR BUREAU	500
			AGS RV GUIDE	1,500
			SOUTHEAST PUBLICATIONS GUIDE	1,500
			BELLS TRAVEL GUIDE MAP AND BOOK	1,500
			MILEPOST	500
			FACEBOOK ADS	300
			LOCAL RADIO ADS	1,200
			LOCAL RADIO ADS	1,000
<b>001-4510-451.50-40 Total</b>				<b>9,100</b>
001-4510-451.50-50	Other Purchased Services	Printing & Binding	PRINTING FOR EXHIBIT PANELS	2,000
			PRINTING FOR BANNERS	1,600
			PRINTING FOR BROCHURES	1,000
			FLYERS/GUIDEBOOKS/BUSINESS CARDS/INVITATIONS	500
<b>001-4510-451.50-50 Total</b>				<b>5,100</b>
001-4510-451.50-81	Other Purchased Services	Travel	MUSEUMS ALASKA CONFERENCE	3,500
			MEALS	600
			MILEAGE	500
			ALASKA HISTORICAL SOCIETY CONFERENCE	2,000
<b>001-4510-451.50-81 Total</b>				<b>6,600</b>
001-4510-451.50-82	Other Purchased Services	Staff Development	MUSEUM ALASKA CONFERENCE FEES	500



**CITY OF WASILLA**  
**FY2025 BUDGET LINE ITEM EXPLANATIONS - 001-4510 CULTURAL & RECREATION SERVICES - MUSEUM**

Account Number	Account Group	Account Description	Line Item Explanations	Total
			ALASKA HISTORICAL SOCIETY CONFERENCE FEES	500
			TUITION REIMBURSEMENT/CERTIFICATIONS	1,500
			WEBINARS/TELECONFERENCE/ONLINE TRAINING	4,000
<b>001-4510-451.50-82 Total</b>				<b>6,500</b>
001-4510-451.50-85	Other Purchased Services	Dues & Subscriptions	MATSU CONVENTION AND VISITORS BUREAU	400
			VISIT ANCHORAGE MEMBERSHIP	400
			ARMA (ASSOCIATION OF RECORDS MANAGERS)	400
			AMERICAN MARKETING ASSOCIATION	200
			NAGARA (GOV RECORDS)	300
			AMERICAN ALLIANCE OF MUSEUMS	300
			AMERICAN ASSOCIATION FOR STATE AND LOCAL HISTORY	200
			MUSEUMS ALASKA	200
			ALASKA HISTORICAL SOCIETY	100
			ALASKA TRAVEL INDUSTRY ASSOCIATION	200
			SOCIETY OF AMERICAN ARCHIVISTS	350
			GRANSWATCH MEMBERSHIP	200
			CONSTANT CONTACT	800
			HOOTSUITE/SOCIAL MEDIA POSTING PLATFORM	1,188
			CANVA PRO	200
<b>001-4510-451.50-85 Total</b>				<b>5,438</b>
001-4510-451.50-90	Other Purchased Services	Other Purchased Svcs	CLOVER MACHINE FEES	2,500
			EXHIBITS CONSTRUCTION/REDESIGN	2,500
<b>001-4510-451.50-90 Total</b>				<b>5,000</b>
001-4510-451.50-97	Other Purchased Services	Recreation Services	SUMMER BLOCK PARTY	600
			NIGHT AT THE MUSEUM PRESENTER FEES	1,000
			TRAVELING EXHIBITS EVENTS/PROGRAMMING	500
			CHRISTMAS CELEBRATION	1,000
			FALL FESTIVAL	600
<b>001-4510-451.50-97 Total</b>				<b>3,700</b>
001-4510-451.60-10	Supplies	General Supplies	COLLECTIONS MANAGEMENT SUPPLIES	5,000
			ARCHIVAL MANAGEMENT SUPPLIES	3,500
			ARCHIVAL MANAGEMENT SUPPLIES	1,500
<b>001-4510-451.60-10 Total</b>				<b>10,000</b>
001-4510-451.60-12	Supplies	Gift Shop Merchandise	GIFT SHOP MERCHANDISE	4,500
			MUSEUM SHOP HARDWARE REPLACEMENT	500
<b>001-4510-451.60-12 Total</b>				<b>5,000</b>
001-4510-451.60-15	Supplies	Small Tools & Equipment	MUSEUM DISPLAY REPLACEMENTS	2,500
			ARCHIVAL STORAGE	2,000
			MUSEUMS COLLECTIONS STORAGE	3,000
			ENVIRONMENTAL MONITORING SENSORS	1,000
			TOWNSITE SIGNAGE REPLACEMENT	3,000
<b>001-4510-451.60-15 Total</b>				<b>11,500</b>
001-4510-451.60-16	Supplies	Uniforms and Clothing	MUSEUM UNIFORMS	2,000
<b>001-4510-451.60-16 Total</b>				<b>2,000</b>
001-4510-451.60-21	Supplies	Natural Gas	ENSTAR	17,000
<b>001-4510-451.60-21 Total</b>				<b>17,000</b>
001-4510-451.60-22	Supplies	Electricity	MATANUSKA ELECTRIC ASSOCIATION	20,000
<b>001-4510-451.60-22 Total</b>				<b>20,000</b>
001-4510-451.60-25	Supplies	Gasoline	GASOLINE	1,200
<b>001-4510-451.60-16 Total</b>				<b>1,200</b>
001-4510-451.99-17	INTERFUND TRANSFERS	TECHNOLOGY REPLACEMENT	TECHNOLOGY REPLACEMENT	1,500
<b>001-4510-451.99-17 Total</b>				<b>1,500</b>
<b>TOTAL NON-PERSONNEL &amp; INTERFUND TRANSFERS</b>				<b>179,621</b>

**CITY OF WASILLA**  
**FY2025 BUDGET LINE ITEM EXPLANATIONS - 001-4520 CULTURAL & RECREATION SERVICES - PARKS MAINTENANCE**

Account Number	Account Group	Account Description	Line Item Explanations	Total
001-4520-452.30-34	Professional Services	Other	HEPATITIS B VACCINE INJECTIONS	1,760
<b>001-4520-452.30-34 Total</b>				<b>1,760</b>
001-4520-452.40-11	Purchased-Property	Water/Sewage	CITY WATER / SEWER	5,600
			NUNLEY PARK (KNIK STREET)	
			NEWCOMB PARK (WASILLA LANE PARK)	
			WONDERLAND PARK (IDITAPARK)	
			CARTER PARK (LAKE STREET)	
<b>001-4520-452.40-11 Total</b>				<b>5,600</b>
001-4520-452.40-12	Purchased-Property	Waste Disposal	CLEAN UP WEEK	1,200
			HONOR GARDEN - JULY 4TH	300
			BLIND NICK / LAKE LUCILE PARK	10,800
			HOMELESS CAMP CLEAN UP	3,000
<b>001-4520-452.40-12 Total</b>				<b>15,300</b>
001-4520-452.40-30	Purchased-Property	Repair & Maintenance	PARKS, GROUNDS, CEMETARY, FENCE REPAIRS	45,000
			VEHICLES - TIRE CHANGEOVER, WIPERBLADE INST	11,000
			MECHANICAL WORK, VEHICLE LICENSE FEES	-
			HONOR GARDEN BRICKS, MAINTAIN TREE MEMORIAL PLAQUE	1,500
			TOWING SERVICES	400
			PARK AND INFORMATIONAL SIGNS	3,000
			STATE OF ALASKA / DEPARTMENT OF TRANSPORTATION	1,500
			OVERSIZE PERMITS FOR CAT 950 LOADER, CASE, PL	-
			BUILDINGS AND BATHROOM REPAIRS	20,000
<b>001-4520-452.40-30 Total</b>				<b>82,400</b>
001-4520-452.40-40	Purchased-Property	Rentals	COPIER RENTAL	1,750
			DOZER, AERIEL LIFT, EXCAVATOR, AIR COMPRESSOR,	15,000
<b>001-4520-452.40-40 Total</b>				<b>16,750</b>
001-4520-452.40-91	Purchased-Property	Contractual Services	RENT - A - CAN PORTABLE TOILETS	910
			NEWCOMB PARK (STANDARD UNIT)	910
			VETERANS WALL - MEMORIAL DAY, VETERANS DAY	730
			CARTER PARK (STANDARD UNIT)	910
			SUSITNA BOAT LAUNCH (HANDICAPPED UNIT)	880
			CEMETERY (CITY OWNED, HANDICAPPED -SERVICE ONLY)	825
			COTTONWOOD CREEK PARK (STANDARD UNIT)	770
			WONDERLAND PARK (STANDARD UNIT)	910
			PEDERSON PARK (STANDARD UNIT)	770
			LAKE LUCILLE DOG PARK	910
			GUARDIAN SECURITY	
			PATROL PARKS - PATROL PARKS & LOCK RESTROOMS	7,425
			PEDESTRIAN TUNNEL	2,793
			CEMETERY	800
			CAMP HOST - LAKE LUCILE CAMPGROUND	5,000
			DANGER TREE REMOVAL	25,000
			LOCKSMITH	2,000
<b>001-4520-452.40-10 Total</b>				<b>51,543</b>
001-4130-413.50-20	Other Purchased Services	Insurance	GENERAL LIABILITY/AUTO INSURANCE/PROPERTY INSURANCE	24,180
<b>001-4130-413.50-20 Total</b>				<b>24,180</b>
001-4520-452.50-30	Other Purchased Services	Communications	CELLULAR PHONES	3,325
			COURIER - PACKAGE AND LETTER DELIVERY	200
			MATANUSKA TELEPHONE ASSOCIATION	260
			LOCAL SERVICE 907-373-4762 - SHOP FAX MACHINE	-
			GCI - LONG DISTANCE SERVICE	100
<b>001-4520-452.50-30 Total</b>				<b>3,885</b>
001-4520-452.50-40	Other Purchased Services	Advertising	REQUEST FOR PROPOSALS, INFORMATION OR QUOTES ON CONTRACTS	350
<b>001-4520-452.50-40 Total</b>				<b>350</b>
001-4520-452.50-81	Other Purchased Services	Travel	ANCHORAGE - MILES, HOTELS, MEALS, PARKING, TAXI	200
<b>001-4520-452.50-81 Total</b>				<b>200</b>
001-4520-452.50-82	Other Purchased Services	Staff Development	ALASKA COMMUNITY FOREST COUNCIL - TRAINING AND CERTIFICATION	120
			WORK ZONE TRAFFIC SAFETY - CERTIFICATION	-
			MUNICIPALITY OF ANCHORAGE - PARKS AND RECREATION - PLAYGROUND SAFETY TRAINING / CERTIFICATION	1,000
			GROWN IN ALASKA	1,200
			ARBORIST CERTIFICATION	-
			ENVIRONMENTAL SERVICES - ASBESTOS ABATEMENT CERTIFICATION AND LICENSING	200
			COMMERCIAL DRIVERS LICENSE CERTIFICATIONS	1,500
				750
				-
				8,000
<b>001-4520-452.50-82 Total</b>				<b>12,770</b>
001-4520-452.50-85	Other Purchased Services	Dues & Subscriptions	INTERNATIONAL SOCIETY OF ABORICULTURE MEMBERSHIP	100
			ALASKA RECREATION AND PARK ASSOCIATION MEMBERSHIP	95
<b>001-4520-452.50-85 Total</b>				<b>195</b>
001-4520-452.50-90	Other Purchased Services	Other Purchased Svcs	RESPIRATOR FIT TESTING	500
<b>001-4520-452.50-90 Total</b>				<b>500</b>
001-4520-452.60-10	Supplies	General Supplies	OFFICE, JANITORIAL, PARKS BUILDINGS AND EQUIPMENT MATERIALS, BENCH & TABLE FRAMES, GARBAGE CANS	14,900
				-

**CITY OF WASILLA**  
**FY2025 BUDGET LINE ITEM EXPLANATIONS - 001-4520 CULTURAL & RECREATION SERVICES - PARKS MAINTENANCE**

Account Number	Account Group	Account Description	Line Item Explanations	Total
			RAIN GARDEN MAINTENANCE	1,000
			PLANTS AND FLOWER BEDDING	30,000
			HANGING BASKETS	4,000
			LIGHTS	1,200
			FLAGS - MILITARY FLAGS FOR HONOR GARDEN	1,500
			FIRST AID SUPPLIES	595
			GRAVEL, CRUSHED ROCK, SAND, TOPSOIL	5,000
			FENCING MATERIAL	3,000
			IRRIGATION PIPING	7,200
			FERTILIZER AND GRASS SEED	3,000
			ANTI GRAFFITI PAINT & GRAFFITI REMOVER	6,000
			DECORATIVE STREET POLE BANNERS, HARDWARE	15,000
			WOOD FIBER FOR PLAYGROUND SAFETY	7,225
			DECORATIONS	20,000
			MATERIALS FOR THE 4TH OF JULY PARADE FLOAT	4,500
<b>001-4520-452.60-10 Total</b>				<b>124,120</b>
001-4520-452.60-15	Supplies	Small Tools & Equipment	ELECTRIC, PNEUMATIC, HAND TOOLS - WEED EATERS, FANS, HEATERS, PRUNERS, RAKES	11,830
			SHOP EQUIPMENT, GRINDER, BENCH PRESS, COMPRESSOR	-
				8,400
<b>001-4520-452.60-15 Total</b>				<b>20,230</b>
001-4520-452.60-16	Supplies	Uniforms and Clothing	CLOTHING - BOOTS, BIBS, RAINGEAR, JACKETS, VESTS	750
<b>001-4520-452.60-16 Total</b>				<b>750</b>
001-4520-452.60-21	Supplies	Natural Gas	ENSTAR - Wonderland & Century Park	2,000
<b>001-4520-452.60-21 Total</b>				<b>2,000</b>
001-4520-452.60-22	Supplies	Electricity	MATANUSKA ELECTRIC ASSOCIATION DOG PARK - #A02012098 NUNLEY PARK CABOOSE - #TE806612 WONDERLAND PARK - # TE815815 LAKE LUCILE - #A02013492 PLAYGROUND IDITAPARK - #T64526 MUC WELL HOUSE / 191 E CENTAUR #T74861 BUMPUS BALLFIELD - #T75460 CARTER PARK - #TE811887 WASILLA LAKE PARK - #TE808830 S. ENDEAVOR - #A02013491 LAKE LUCILLE PARK - CAMPSITES - #A04000096 RAILROAD AVENUE FLAG SITE - #T71586 WASILLA INDUSTRIAL AIRPORT B2L4A - #TE160244 VETERANS WALL - #A02058397 LS PK / SKATING RINK - #TE805155 WASILLA AIRPORT HTS B2L9 (WONDERLAND) #TE8101	23,000
<b>001-4520-452.60-22 Total</b>				<b>23,000</b>
001-4520-452.60-25	Supplies	Gasoline	DIESEL VEHICLE FUEL - CROWLEY & CHEVRON	8,000
				32,000
<b>001-4520-452.60-16 Total</b>				<b>40,000</b>
001-4520-432.70-40	Supplies	Machinery & Equipment	FAILED MACHINERY REPLACEMENT	5,000
<b>001-4520-432.60-16 Total</b>				<b>5,000</b>
001-4520-432.99-12	INTERFUND TRANSFERS	Vehicle Fund	VEHICLE FUND	30,000
<b>001-4520-432.99-12 Total</b>				<b>30,000</b>
001-4520-452.99-17	INTERFUND TRANSFERS	TECHNOLOGY REPLACEMENT	TECHNOLOGY REPLACEMENT	900
<b>001-4520-452.99-17 Total</b>				<b>900</b>
<b>TOTAL NON-PERSONNEL &amp; INTERFUND TRANSFERS</b>				<b>461,433</b>

**CITY OF WASILLA**  
**FY2025 BUDGET LINE ITEM EXPLANATIONS - 001-4550 CULTURAL & RECREATION SERVICES - LIBRARY**

Account Number	Account Group	Account Description	Line Item Explanations	Total
001-4550-455.30-32	Professional Services	Legal	GENERAL LEGAL SUPPORT	10,000
<b>001-4550-455.30-32 Total</b>				<b>10,000</b>
001-4550-455.30-34	Professional Services	Other	OCLC BIBLIOGRAPHIC DATABASE	5,000
			ALASKA LIBRARY CATALOG LIBRARY AUTOMATION FEE	10,000
			COURIER	12,895
<b>001-4550-455.30-34 Total</b>				<b>27,895</b>
001-4550-455.40-11	Purchased-Property	Water/Sewage	CITY WATER/SEWER -	7,000
<b>001-4550-455.40-11 Total</b>				<b>7,000</b>
001-4550-455.40-12	Purchased-Property	Waste Disposal	WASTE DISPOSAL - RECYCLING AND WEEKLY WASTE	4,550
<b>001-4550-455.40-12 Total</b>				<b>4,550</b>
001-4550-455.40-20	Purchased-Property	Cleaning	PERIODIC CLEANING UPHOLSTERED FURNITURE	5,000
			CARPET CLEANING	5,200
			JANITORIAL SERVICES	50,778
			ALSCO MATS	3,550
			CLEANING SUPPLIES	5,000
<b>001-4550-455.40-20 Total</b>				<b>69,528</b>
001-4550-455.40-30	Purchased-Property	Repair & Maintenance	LIBRARY MATERIALS SECURITY SYSTEM	7,500
			GENERAL REPAIRS AND MAINTENANCE	10,000
			FIRE SYSTEMS ANNUAL INSPECTIONS	2,000
			FILTERS FOR AIR HANDLING UNITS	5,000
			TRACTOR MAINTENANCE	2,500
			SECURITY CAMERA MAINTENANCE	5,000
			WINDOW CLEANING	20,000
			GUARDIAN SYSTEMS	6,200
<b>001-4550-455.40-30 Total</b>				<b>58,200</b>
001-4550-455.40-31	Purchased-Property	Computer Software Maint	COMPUTER, WIFI, AND PRINT PAYMENT SYSTEMS	3,000
			ONLINE CALENDAR AVAILABILITY APP	1,000
			ONLINE INVOICING SOFTWARE	3,000
			PATRON AND STAFF COMPUTERS	2,000
			PROXY SERVICE LICENSING - OCLC	1,850
<b>001-4550-455.40-31 Total</b>				<b>10,850</b>
001-4550-455.40-40	Purchased-Property	Rentals	COPIER RENTAL	2,800
<b>001-4550-455.40-40 Total</b>				<b>2,800</b>
001-4550-455.40-90	Purchased-Property	Other Property Services	GUARDIAN FIRE MONITORING	465
<b>001-4550-455.40-90 Total</b>				<b>465</b>
001-4130-413.50-20	Other Purchased Services	Insurance	GENERAL LIABILITY/AUTO INSURANCE/PROPERTY INSURANCE	44,993
<b>001-4130-413.50-20 Total</b>				<b>44,993</b>
001-4550-455.50-30	Other Purchased Services	Communications	CELL PHONES	1,257
			LONG DISTANCE	150
			POSTAGE	15,500
			STAMPS.COM	240
			MATANUSKA TELEPHONE ASSOCIATION	-
			INTERNET/LOCAL	6,400
			MNET 6169	4,500
<b>001-4550-455.50-30 Total</b>				<b>28,047</b>
001-4550-455.50-40	Other Purchased Services	Advertising	FRONTIERSMAN, BID PROPOSALS	500
<b>001-4550-455.50-40 Total</b>				<b>500</b>
001-4550-455.50-81	Other Purchased Services	Travel	DIRECTOR -PUBLIC LIBRARY ASSOCIATION CONFERENCE	2,100
			LIBRARY DIRECTOR - DIRLEAD CONFERENCE	135
			MILEAGE	500
			YOUTH SERVICES LIBRARIAN - CONFERENCE	2,000
<b>001-4550-455.50-81 Total</b>				<b>4,735</b>
001-4550-455.50-82	Other Purchased Services	Staff Development	PUBLIC LIBRARY ASSOCIATION CONFERENCE REGISTRATION	325
			STAFF TRAINING/LEARNING OPPORTUNITIES	1,500
			TUITION ASSISTANCE	1,200
<b>001-4550-455.50-82 Total</b>				<b>3,025</b>
001-4550-455.50-85	Other Purchased Services	Dues & Subscriptions	ALASKA LIBRARY NETWORK MEMBERSHIP	500
			COLLECTION DEVELOPMENT PERIODICALS	700
<b>001-4550-455.50-85 Total</b>				<b>1,200</b>
001-4550-455.60-10	Supplies	General Supplies	OFFICE SUPPLIES	10,000
			SUPPLIES TO PROCESS LIBRARY MATERIALS	9,613
<b>001-4550-455.60-10 Total</b>				<b>19,613</b>
001-4550-455.60-15	Supplies	Small Tools & Equipment	GENERAL SMALL TOOLS AND EQUIPMENT	1,000
<b>001-4550-455.60-15 Total</b>				<b>1,000</b>
001-4550-455.60-21	Supplies	Natural Gas	ENSTAR	14,480
<b>001-4550-455.60-21 Total</b>				<b>14,480</b>
001-4550-455.60-22	Supplies	Electricity	MATANUSKA ELECTRIC ASSOCIATION	34,520
<b>001-4550-455.60-22 Total</b>				<b>34,520</b>
001-4550-455.60-40	Supplies	Books & Periodicals	JUVENILE, EASY READER	28,200
			ADULT COLLECTION	53,300

**CITY OF WASILLA**  
**FY2025 BUDGET LINE ITEM EXPLANATIONS - 001-4550 CULTURAL & RECREATION SERVICES - LIBRARY**

Account Number	Account Group	Account Description	Line Item Explanations	Total
<b>001-4550-455.60-40 Total</b>				<b>81,500</b>
001-4550-455.60-41	Supplies	Subscription	MAGAZINES & NEWSPAPERS	5,006
<b>001-4550-455.60-41 Total</b>				<b>5,006</b>
001-4550-455.60-42	Supplies	Audiovisual	AUDIOVISUALS FOR JUVENILE AND ADULT	17,500
<b>001-4550-455.60-42 Total</b>				<b>17,500</b>
001-4550-455.60-43	Supplies	Electronic Materials	ALASKA DIGITAL LIBABRY SUBSCRIPTION AUDIOBOOKS	14,162
<b>001-4550-455.60-43 Total</b>				<b>14,162</b>
001-4550-455.60-45	Supplies	Special Programs	ADULT SERVICES/VOLUTEER GRATITUDES	10,000
<b>001-4550-455.60-45 Total</b>				<b>10,000</b>
001-4550-455.99-17	INTERFUND TRANSFERS	TECHNOLOGY REPLACEMENT	TECHNOLOGY REPLACEMENT	22,400
<b>001-4550-455.99-17 Total</b>				<b>22,400</b>
<b>TOTAL NON-PERSONNEL &amp; INTERFUND TRANSFERS</b>				<b>493,969</b>

CITY OF WASILLA

FY2025 BUDGET LINE ITEM EXPLANATIONS - 001-4570 CULTURAL & RECREATION SERVICES - RECREATION SERVICES

Account Number	Account Group	Account Description	Line Item Explanations	Total
001-4570-457.50-20	Other Purchased Services	Insurance	GENERAL LIABILITY/AUTO INSURANCE/PROPERTY INSURANCE	2,681
<b>001-4130-413.50-20 Total</b>				<b>2,681</b>
001-4570-457.50-40	Other Purchased Services	Advertising	NEWSPAPER/SOCIAL MEDIA	4,000
<b>001-4570-457.50-40 Total</b>				<b>4,000</b>
001-4570-457.50-81	Other Purchased Services	Printing & Binding	BANNERS	700
			PARK PASSPORTS	1,300
<b>001-4570-457.50-81 Total</b>				<b>2,000</b>
001-4570-457.50-81	Other Purchased Services	Travel	FLIGHT- ARPA	700
			HOTEL/MILEAGE/FOOD/PARKING	1,000
<b>001-4570-457.50-81 Total</b>				<b>1,700</b>
001-4570-457.50-82	Other Purchased Services	Staff Development	ARPA CONFERENCE	250
<b>001-4570-457.50-82 Total</b>				<b>250</b>
001-4570-457.50-85	Other Purchased Services	Dues & Subscriptions	ALASKA RECREATION & PARKS ASSOCIATION- MEMBERSHIP	250
<b>001-4570-457.50-85 Total</b>				<b>250</b>
001-4570-457.50-97	Supplies	Recreation Services	PARK PASSPORT:	5,000
			MAY CLEAN-UP DAYS: PICNIC & PRIZES	500
			MUSIC IN THE PARK- JUNE (5 SHOWS AT \$ 4,500 EA.)	22,500
			MUSIC IN THE PARK- JULY FINALE (1 SHOW AT \$ 4,500)	4,500
			4TH OF JULY PARADE:	10,000
			4TH OF JULY MAYOR S PICNIC: BAND/SOUND/FOOD DRINK	6,000
			4TH OF JULY- PORTAPOTTIES (10 PICNIC & 6 PARADE +	2,000
			HALLOWEEN COMMUNITY SKATE PARTY	300
			WASILLA WINTERFEST	2,500
			NEW YEAR S EVE FIREWORKS SHOW	25,000
<b>001-4570-457.50-97 Total</b>				<b>78,300</b>
001-4570-457.60-10	Supplies	General Supplies	ADMIN SUPPLIES	750
			SUPPORT MATERIAL FOR PROGRAMS	750
<b>001-4570-457.60-10 Total</b>				<b>1,500</b>
001-4570-457.60-15	Supplies	Small Tools & Equipment	GAMES/DECORATIONS/CANOPIES/COOLERS	1,000
<b>001-4570-457.60-15 Total</b>				<b>1,000</b>
<b>TOTAL NON-PERSONNEL &amp; INTERFUND TRANSFERS</b>				<b>91,681</b>

**CITY OF WASILLA  
FY2025 BUDGET LINE ITEM EXPLANATIONS - 001-4990 NON-DEPARTMENTAL**

Account Number	Account Group	Account Description	Line Item Explanations	Total
001-4990-499.80-91	Non-Departmental	Insurance Deductible	INSURANCE DEDUCTIBLE	20,000
<b>001-4130-413.80-91 Total</b>				<b>20,000</b>
001-4990-499.80-92	Non-Departmental	Property Tax Payments	THIS LINE ITEM IS FOR TAXES OWED TO THE MATSU BOROUGH FOR FORECLOSED PROPERTY TAX PARCELS THECITY WISHES TO RETAIN. ADDITIONALLY, THIS ACCOUNT PAYS FOR PROPERTY TAX ON PARCELS THE CITY OWNS BUT IS REQUIRED TO PAY PROPERTY TAX DUE TO ITS ENTERPRISE TYPE OF NATURE.	7,500
<b>001-4990-499.80-92Total</b>				<b>7,500</b>
001-4990-499.80-94	Non-Departmental	Lawsuits/Settlements	COSTS OR SETTLEMENTS ASSOCIATED TO UNION CONTRACTS, CONTRACT DISPUTES, OR LEGAL CASES	25,000
<b>001-4990-499.80-94Total</b>				<b>25,000</b>
001-4990-499.50-81	Pass thru to Non-Profits	Pass thru to Non-Profits	SART (SEXUAL ASSAULT RESPONSE TEAM) PROGRAM THRU ALASKA FAMILY SERVICES	51,500
<b>001-4990-499.50-81Total</b>				<b>51,500</b>
<b>TOTAL NON-PERSONNEL &amp; INTERFUND TRANSFERS</b>				<b>104,000</b>

**CITY OF WASILLA**

**FY2025 BUDGET LINE ITEM EXPLANATIONS - 220-4270 PUBLIC SAFETY - YOUTH COURT**

<b>Account Number</b>	<b>Account Group</b>	<b>Account Description</b>	<b>Line Item Explanations</b>	<b>Total</b>
220-4270-427.30-31	Professional Services	Accounting and Auditing	ANNUAL AUDIT SERVICES	130
<b>220-4130-413.30-31 Total</b>				<b>130</b>
220-4270-427.40-40	Purchased Property	Rentals	PRINTER/COPIER RENTAL	700
<b>220-4270-427.40-40Total</b>				<b>700</b>
220-4270-427.50-20	Services	Insurance	GENERAL LIBABILITY	1,610
<b>220-4270-427.80-94Total</b>				<b>1,610</b>
220-4270-427.50-30	Services	Communications	LONG DISTANCE	60
<b>220-4270-427.50-30Total</b>				<b>60</b>
220-4270-427.50-50	Services	Printing & Binding	BUSINESS CARDS	50
<b>220-4270-427.50-50 Total</b>				<b>50</b>
220-4270-427.50-81	Services	Travel	LOCAL MILEAGE	5,000
<b>220-4270-427.50-81 Total</b>				<b>5,000</b>
220-4270-427.50-90	Services	Other Purchased Services	OTHER PURCHASED SERVICES	40
<b>220-4270-427.50-90 Total</b>				<b>40</b>
220-4270-427.60-10	Supplies	General Supplies	COURT/GRAUDATION/OFFICE SUPPLIES/CLASS EXPENSES	2,500
<b>220-4270-427.60-10 Total</b>				<b>2,500</b>
<b>TOTAL NON-PERSONNEL &amp; INTERFUND TRANSFERS</b>				<b>10,090</b>



**CITY OF WASILLA**  
**FY2025 BUDGET LINE ITEM EXPLANATIONS -310-4351 SEWER-GENERAL ADMINISTRATION**

Account Number	Account Group	Account Description	Line Item Explanations	Total
310-4351-435.30-31	Professional Services	Accounting & Auditing	ANNUAL AUDIT SERVICES	3,500
<b>310-4351-435.30-32 Total</b>				<b>3,500</b>
310-4351-435.30-34	Professional Services	Other	STATE OF ALASKA - DEPARTMENT OF ENVIRONMENTAL CONSERVATION - DRAINFIELD PERMIT	1,230
			TECPRO - EQUIPMENT PROGRAMMING AND CONTROL SERVICE	2,000
			PLC CONTROLS	-
			WASILLA MEDICAL CLINIC - HEPATITUS B VACCINATIONS	200
<b>310-4351-435.30-34 Total</b>				<b>3,430</b>
310-4351-435.40-12	Purchased-Property	Waste Disposal	WASTE DISPOSAL	2,200
<b>310-4351-435.40-12 Total</b>				<b>2,200</b>
310-4351-435.40-30	Purchased-Property	Repair & Maintenance	VEHICLES - TIRE CHANGOVER, WIPERBLADE INSTALL, REPAIR VEHICLE LICENSE FEES (LIGHT DUTY VEHIC	18,000
			STATE OF ALASKA - DEPARTMENT OF LABOR - MECHANICAL	150
			INSPECTION AND CERTIFICATION -STEAMER GENERAT	-
			TAYLOR FIRE PROTECTION - EXTINGUISHER AND ALARM	200
			INSPECTION AND REPAIR	-
			SOA/DOT - OVERSIZE PERMIT	330
			DEC EFFLUENT DISCHARGE PERMIT	10,000
<b>310-4351-435.40-30 Total</b>				<b>28,680</b>
310-4351-435.40-31	Purchased-Property	Computer Software Maint	SECURITY CAMERA LICENSING	2,500
			MUNI WORTH	6,500
<b>310-4351-435.40-31 Total</b>				<b>9,000</b>
310-4351-435.40-40	Purchased-Property	Rentals	AERIAL LIFTS, BOOMS, GENIE, CHERRY PICKER	1,000
<b>310-4351-435.40-40 Total</b>				<b>1,000</b>
310-4130-413.50-20	Other Purchased Services	Insurance	GENERAL LIABILITY/AUTO INSURANCE/PROPERTY INSURANCE	26,600
<b>310-4130-413.50-20 Total</b>				<b>26,600</b>
310-4351-435.50-30	Other Purchased Services	Communications	GCI - LONG DISTANCE	1,300
			CELLULAR PHONES	1,700
			POSTAGE/COURIER	550
			MATANUSKA ELECTRIC ASSOCIATION	6,700
			SEWER TREATMENT AUTO DIALER 373-2636/373-2605	-
			MNET3353.09 - TREATEMENT PLANT	-
			MNET3353.08 - SEWER OFFICE	-
			LOCAL SERVICE	-
<b>310-4351-435.50-30 Total</b>				<b>10,250</b>
310-4351-435.50-81	Services	Travel	ANCHORAGE - MILEAGE, MEALS, PARKING	300
<b>310-4351-435.50-81 Total</b>				<b>300</b>
310-4351-435.50-82	Services	Staff Development	MUNICIPALITY OF ANCHORAGE - BACKFLOW PREVENTION TRAINING AND CERTIFICATION	500
			WORK ZONE TRAFFIC CERTIFICATION	-
			STATE OF ALASKA - DEPARTMENT OF ENVIRONMENTAL CONSERVATION - WASTEWATER COLLECTION AND TREATMENT CERTIFICATION	1,400
			ALASKA RURAL WATER ASSOCIATION TRAINING	800
			ALASKA RURAL WATER ASSOCIATION CONFERENCE	-
			SAFETY TRAINING -CPR, FIRST AID, FIRE EXTINGUISHER	1,500
			COMMERCIAL DRIVERS LICENSE CERTIFICATIONS	2,000
				500
				8,000
<b>310-4351-435.50-82 Total</b>				<b>14,700</b>
310-4351-435.50-85	Other Purchased Services	Dues & Subscriptions	ALASKA DIGLINE - LOCATE SERVICES (33.3% - ALSO SEE ROADS, WATER ADMINISTRATION)	1,070
			ALASKA RURAL WATER ASSOCIATION - ANNUAL VENDOR MEMBERSHIP - COW (50% - ALSO SEE WATER)	750
			ALASKA RURAL WATER ASSOCIATION - ANNUAL INDIVIDUAL MEMBERSHIP(BECKER,KOPSACK)(50% -ALSO SEE WATE	425
				-
<b>310-4351-435.50-85 Total</b>				<b>2,245</b>
310-4351-435.50-90	Other Purchased Services	Other Purchased Svcs	ALASKA RAILROAD - BLANKET PERMIT - SEWER LINES	380
<b>310-4351-435.50-90 Total</b>				<b>380</b>
310-4351-435.60-10	Supplies	General Supplies	OFFICE AND OPERATIONAL SUPPLIES	6,000
			PERSONAL PROTECTIVE EQUIPMENT	800
<b>310-4351-435.60-10 Total</b>				<b>6,800</b>
310-4351-435.60-15	Supplies	Small Tools & Equipment	ELECTRIC, PNEUMATIC, HAND TOOLS AND EQUIPMENT	1,000
<b>310-4351-435.60-15 Total</b>				<b>1,000</b>
310-4351-435.60-16	Supplies	Uniforms and Clothing	CLOTHING - BOOTS, BIBS, RAINGEAR, JACKETS, VESTS	3,000
<b>310-4351-435.60-16 Total</b>				<b>3,000</b>
310-4351-435.60-25	Supplies	Gasoline	DIESEL VEHICLE FUEL	10,750
			GASOLINE VEHICLE FUEL	22,250
<b>310-4351-435.60-25 Total</b>				<b>33,000</b>
<b>TOTAL NON-PERSONNEL &amp; INTERFUND TRANSFERS</b>				<b>146,085</b>

**CITY OF WASILLA**  
**FY2025 BUDGET LINE ITEM EXPLANATIONS - 310-4352 SEWER-CUSTOMER ACCOUNTING SERVICES**

Account Number	Account Group	Account Description	Line Item Explanations	Total
310-4352-435.40-31	Purchased-Property	Computer Software Maint	ANNUAL SOFTWARE MAINTENANCE - CENTRAL SQUARE	13,700
			INTERGRATED CUSTOM SOFTWARE - FORMS PRINT ENHANCED	250
			SUPPORT	-
			BEACON - MOBILE READ LICENSE AND USER SERVICE	630
			(50% - ALSO SEE WATER)	-
<b>310-4352-435.40-31 Total</b>				<b>14,580</b>
310-4130-413.50-20	Other Purchased Services	Insurance	GENERAL LIABILITY/AUTO INSURANCE/PROPERTY INSURANCE	1,400
<b>310-4130-413.50-20 Total</b>				<b>1,400</b>
310-4352-435.50-30	Other Purchased Services	Communications	POSTAGE	3,900
<b>310-4352-435.50-30 Total</b>				<b>3,900</b>
310-4352-435.50-50	Services	Printing & Binding	CTP SOLUTIONS - PRESSURE SEAL FORMS (50% - ALSO SEE WATER CUSTOMER ACCOUNTING)	1,500
			BACKFLOW PREVENTION MAILINGS	-
				1,500
<b>310-4352-435.50-50 Total</b>				<b>3,000</b>
310-4352-435.50-90	Other Purchased Services	Other Purchased Svcs	SUPERION TRANSACTION MGR MONTHLY FEE	900
			AUTOMATED MERCHANT SERVICES	300
			(UTILITY PAYMENT FROM CHECKING/SAVINGS ACCOUN	-
			CREDIT CARD INTERCHANGE FEES	18,000
			(INTERCHANGE FROM CC PAYMENTS:\$1500/12 MONTHS	-
<b>310-4352-435.50-82 Total</b>				<b>19,200</b>
310-4352-435.60-10	Supplies	General Supplies	OFFICE AND OPERATIONAL SUPPLIES	600
			3 TONERS PER YEAR (1-81XM, 2-81A) (50% - ALSO SEE	340
<b>310-4352-435.60-10 Total</b>				<b>940</b>
310-4352-435.60-15	Supplies	Small Tools & Equipment	UTILITY BILLING PRINTER - (50% SHARED WITH WATER)	1,875
<b>310-4352-435.60-15 Total</b>				<b>1,875</b>
310-4352-435.80-70	Other Expenses	Uncollectible Accounts	UNCOLLECTIBLE ACCOUNTS	2,000
<b>310-4352-435.60-16 Total</b>				<b>2,000</b>
<b>TOTAL NON-PERSONNEL &amp; INTERFUND TRANSFERS</b>				<b>46,895</b>

CITY OF WASILLA

FY2025 BUDGET LINE ITEM EXPLANATIONS -310-4353 SEWER-TREATMENT OPERATIONS & MAINTENANCE

Account Number	Account Group	Account Description	Line Item Explanations	Total
310-4353-435.40-20	Purchased-Property	Cleaning	SOLVENTS, MATS, SUPPLIES	700
<b>310-4353-435.40-20 Total</b>				<b>700</b>
310-4353-435.40-30	Purchased-Property	Repair & Maintenance	EQUIPMENT ONLY - INCLUDING GENERATOR REPAIRS	5,500
			UNITS #4, #7	-
			SEWER PLANT MAINTENANCE AND REPAIRS	50,000
			PUMP REPAIRS	10,000
			TREATMENT PLANT EQUIPMENT	25,000
			(TRACTOR, LOADER, FORKLIFT, MOWER)	-
<b>310-4353-435.40-30 Total</b>				<b>90,500</b>
310-4353-435.40-31	Purchased-Property	Computer Software Maint	SEWER TREATMENT PLANT CONTROLS	5,000
<b>310-4353-435.40-31 Total</b>				<b>5,000</b>
310-4353-435.40-34	Purchased-Property	Other Purchased Svcs	WASTEWATER TREATMENT PROCESS LAB TESTING	8,400
<b>310-4353-435.40-34 Total</b>				<b>8,400</b>
310-4353-420.40-91	Purchased-Property	Contractual Services	ELECTRICIAN	3,500
			HVAC	2,500
			GENERATOR INSPECTION & ROUTINE MAINTENANCE	3,100
			UNITS #4, #7 (NON ROUTINE REPAIRS - SEE 40.30)	-
<b>310-4353-420.40-91 Total</b>				<b>9,100</b>
310-4353-413.50-20	Other Purchased Services	Insurance	GENERAL LIABILITY/AUTO INSURANCE/PROPERTY INSURANCE	5,800
<b>310-4353-413.50-20 Total</b>				<b>5,800</b>
310-4353-435.60-10	Supplies	General Supplies	OPERATIONAL AND PLANT MAINTENANCE SUPPLIES	5,000
			JANITORIAL SUPPLIES	1,100
			FIRST AID SUPPLIES	250
			OIL FOR EQUIPMENT	525
<b>310-4353-435.60-10 Total</b>				<b>6,875</b>
310-4353-435.60-15	Supplies	Small Tools & Equipment	ELECTRIC, PNEUMATIC, HAND TOOLS AND RADIOS	5,000
<b>310-4353-435.60-15 Total</b>				<b>5,000</b>
001-4353-435.60-21	Supplies	Natural Gas	ENSTAR	25,000
<b>001-4353-435.60-21 Total</b>				<b>25,000</b>
001-4353-435.60-22	Supplies	Electricity	MATANUSKA ELECTRIC ASSOCIATION	124,000
<b>001-4353-435.60-22 Total</b>				<b>124,000</b>
310-4353-435.60-99	INVENTORY CLEARING	INVENTORY CLEARING	INVENTORY CLEARING	125,000
<b>310-4353-435.60-99 Total</b>				<b>125,000</b>
<b>TOTAL NON-PERSONNEL &amp; INTERFUND TRANSFERS</b>				<b>405,375</b>

CITY OF WASILLA

FY2025 BUDGET LINE ITEM EXPLANATIONS -310-4354 SEWER-COLLECTION SYSTEM OPERATIONS & MAINTENANCE

Account Number	Account Group	Account Description	Line Item Explanations	Total
310-4354-435.40-30	Purchased-Property	Repair & Maintenance	SEWER LIFT, PUMP, CONTROLS, HYDRAULICS	20,000
			INCLUDES HEAVY TRUCK AND EQUIPMENT	30,000
			(PUMPER, VACTOR, STEAMER, ETC)	-
			(LIGHT DUTY VEHICLES - SEE SEWER ADMIN)	-
<b>310-4354-435.40-30 Total</b>				<b>50,000</b>
310-4354-420.40-91	Purchased-Property	Contractual Services	CLEANING SERVICES (SEWAGE OVERFLOW)	12,500
			PUMPING SERVICES	2,500
			TANK INSPECTIONS	15,000
<b>310-4354-420.40-91 Total</b>				<b>30,000</b>
310-4354-413.50-20	Other Purchased Services	Insurance	GENERAL LIABILITY/AUTO INSURANCE/PROPERTY INSURANCE	6,200
<b>310-4354-413.50-20 Total</b>				<b>6,200</b>
310-4354-435.60-10	Supplies	General Supplies	OPERATIONAL AND MAINTENANCE SUPPLIES FOR PUMPS, VALVES, HOSES, VAULT COMPONENTS, CONTROL BOXE	15,000
			FIRST AID SUPPLIES	300
<b>310-4354-435.60-10 Total</b>				<b>15,300</b>
310-4354-435.60-15	Supplies	Small Tools & Equipment	ELECTRIC, PNEUMATIC, HAND TOOLS AND RADIOS	20,000
<b>310-4354-435.60-15 Total</b>				<b>20,000</b>
001-4354-435.60-22	Supplies	Electricity	MATANUSKA ELECTRIC ASSOCIATION	4,900
<b>001-4354-435.60-22 Total</b>				<b>4,900</b>
<b>TOTAL NON-PERSONNEL &amp; INTERFUND TRANSFERS</b>				<b>126,400</b>

**CITY OF WASILLA**  
**FY2025 BUDGET LINE ITEM EXPLANATIONS -320-4361 WATER-GENERAL ADMINISTRATION**

Account Number	Account Group	Account Description	Line Item Explanations	Total
320-4361-436.30-31	Professional Services	Accounting & Auditing	ANNUAL AUDIT SERVICES	3,900
<b>320-4361-436.30-32 Total</b>				<b>3,900</b>
320-4361-436.30-34	Professional Services	Other	NORTON CORROSION-CATHODIC PROTECTION-IDITAROD TANK	1,750
			STATE OF ALASKA-DEPARTMENT OF ENVIRONMENTAL CONSERVATION -SOC MONITORING WAIVER APPLICATI	700
			LACY LAINE - PWSID #AK2224109	-
			STATE OF ALASKA - DEPARTMENT OF ENVIRONMENTAL CONSERVATION -SOC MONITORING WAIVER APPLICATI	1,400
			SPRUCE AVENUE, EAST SUSITNA, BUMPUS MAIN, RAN	-
			SOCCER,HONOR GARDEN,MISSION HILLS- PWSID#2224	-
			STATE OF ALASKA - DEPARTMENT OF NATURAL RESOURCES	800
			ANNUAL WATER FEES - ACCT #LAS5204 - SPRUCE WE	-
			#LAS1141 - MISSION HILLS; #LAS1541 - LACY LAI	-
			#LAS24478 - RANCH #1; #LAS31821 - E. SUSITNA	-
			#LAS32678 - BUMPUS #1	-
			#LAS24646 - LAKESIDE TERRACE	-
			#LAS209104 - IDITAROD	-
			ADDITIONAL RENEWALS	1,000
			AIRPORT, BUMPUS #2, HONOR GARDEN, MUCK WELL,	-
			WONDERLAND IRRIGATION, E SUSITNA #1, CEMETARY	-
			BUMPUS IRRIGATION, MENARD, THE RANCH #3	-
<b>320-4361-436.30-34 Total</b>				<b>5,650</b>
320-4361-436.40-30	Purchased-Property	Repair & Maintenance	VEHICLES - TIRE CHANGEOVER, WIPERBLADE INSTALL	14,000
			REPAIRS, VEHICLE LIC FEES (LIGHT DUTY VEHICL	-
			TAYLOR FIRE PROTECTION - EXTINGUISHER AND ALARM	295
			INSPECTION AND REPAIR	-
<b>320-4361-436.40-30 Total</b>				<b>14,295</b>
320-4361-436.40-31	Purchased-Property	Computer Software Maint	TELOG INSTRUMENTS/TRIMBLE SOFTWARE LICENSE RENEWAL	2,400
			SECURITY CAMERAS LICENSING	2,400
			MUNI WORTH	8,200
			BSI BACKFLOW	1,000
<b>320-4361-436.40-31 Total</b>				<b>14,000</b>
320-4361-436.40-40	Purchased-Property	Rentals	AMERIGAS-PROPANE TANK RENTAL-E. SUSITNA WELL HOUSE	140
			IDITAROD TANK LEASE (FINANCE JOURNAL ENTRY)	400
			RENTAL EQUIPMENT	1,000
<b>320-4361-436.40-40 Total</b>				<b>1,540</b>
320-4130-413.50-20	Other Purchased Services	Insurance	GENERAL LIABILITY/AUTO INSURANCE/PROPERTY INSURANCE	24,000
<b>320-4130-413.50-20 Total</b>				<b>24,000</b>
320-4361-436.50-30	Other Purchased Services	Communications	CELLULAR PHONES	3,355
			POSTAGE/COURIER	200
			GCI - LONG DISTANCE	825
<b>320-4361-436.50-30 Total</b>				<b>4,380</b>
320-4361-436.50-81	Services	Travel	ANCHORAGE - MILEAGE, MEALS, PARKING	400
			OUT OF STATE CONTINUING EDUCATION OR TRAINING	2,000
<b>320-4361-436.50-81 Total</b>				<b>2,400</b>
320-4361-436.50-82	Services	Staff Development	TRAINING OF STATE CERTIFIED OPERATORS TO MAINTAIN	1,000
			CEU'S FOR CERTIFICATION - COMMERCIAL DRIVERS	-
			LICENSE	-
			MUNICIPALITY OF ANCHORAGE - BACKFLOW PREVENTION	2,000
			TRAINING AND CERTIFICATION	-
			STATE OF ALASKA DEPARTMENT OF ENVIRONMENTAL	700
			CONSERVATION - WATER DISTRIBUTION CERTIFICATI	-
			STATE OF ALASKA - DEPARTMENT OF ENVIROMENTAL	400
			CONSERVATION - WATER TREATMENT CERTIFICATION	-
			ALASKA RURAL WATER ASSOCIATION - CONFERENCE	1,500
			TRAINING	1,200
			SAFETY TRAINING AND CERTIFICATION - CPR,	1,200
			FIRST AID, FIRE EXTINGUISHER	-
<b>320-4361-436.50-82 Total</b>				<b>8,000</b>
320-4361-436.50-85	Other Purchased Services	Dues & Subscriptions	ALASKA DIGLINE - LOCATE SERVICES (33.3% - ALSO SEE	1,070
			ROADS, SEWER ADMINISTRATION)	-
			AMERICAN WATER WORKS ASSOCIATION - PARTNER AGENCY	1,700
			UNIVERSITY OF SOUTHERN CALIFORNIA - WATER PURVEYOR	250
			MEMBERSHIP	-
			ALASKA RURAL WATER ASSOCIATION - ANNUAL VENDOR	400
			MEMBERSHIP (50% -SEE ALSO SEWER ADMINISTRATIO	-
			ALASKA RURAL WATER ASSOCIATION - ANNUAL INDIVIDUAL	425
			MEMBERSHIP(BECKER,KOPSACK)(50% -ALSO SEE SEW	-
<b>320-4361-436.50-85 Total</b>				<b>3,845</b>
320-4361-436.50-90	Other Purchased Services	Other Purchased Svcs	ALASKA RAILROAD - BLANKET PERMIT - WATER LINES	380

**CITY OF WASILLA**  
**FY2025 BUDGET LINE ITEM EXPLANATIONS - 320-4361 WATER-GENERAL ADMINISTRATION**

Account Number	Account Group	Account Description	Line Item Explanations	Total
			ALASKA RAILROAD - BLANKET PERMIT - TRAIN DEPOT	500
<b>320-4361-436.50-82 Total</b>				<b>880</b>
320-4361-436.60-10	Supplies	General Supplies	OFFICE AND OPERATIONAL SUPPLIES	7,500
			PERSONAL PROTECTIVE EQUIPMENT	1,000
			SAFETY - FIRST AID SUPPLIES	700
<b>320-4361-436.60-10 Total</b>				<b>9,200</b>
320-4361-436.60-15	Supplies	Small Tools & Equipment	ELECTRIC, PNEUMATIC, HAND TOOLS AND EQUIPMENT	11,000
			SAFETY EQUIPMENT	2,500
<b>320-4361-436.60-15 Total</b>				<b>13,500</b>
320-4361-436.60-16	Supplies	Uniforms and Clothing	CLOTHING - BOOTS, BIBS, RAINGEAR, JACKETS, VESTS	4,000
<b>320-4361-436.60-16 Total</b>				<b>4,000</b>
320-4361-436.60-25	Supplies	Gasoline	DIESEL VEHICLE FUEL	5,000
			GASOLINE VEHICLE FUEL	13,000
<b>320-4361-436.60-16 Total</b>				<b>18,000</b>
<b>TOTAL NON-PERSONNEL &amp; INTERFUND TRANSFERS</b>				<b>127,590</b>

**CITY OF WASILLA**  
**FY2025 BUDGET LINE ITEM EXPLANATIONS -320-4362 WATER - CUSTOMER ACCOUNTING SERVICES**

Account Number	Account Group	Account Description	Line Item Explanations	Total
320-4362-436.40-31	Purchased-Property	Computer Software Maint	ANNUAL SOFTWARE MAINTENANCE - CENTRAL SQUARE	13,700
			INTERGRATED CUSTOM SOFTWARE - FORMS PRINT ENHANCED	250
			SUPPORT	-
			BEACON - MOBILE READ LICENSE AND USER SERVICE	630
			(50% - ALSO SEE WATER)	-
<b>320-4362-436.40-31 Total</b>				<b>14,580</b>
320-4130-413.50-20	Other Purchased Services	Insurance	GENERAL LIABILITY/AUTO INSURANCE/PROPERTY INSURANCE	1,360
<b>320-4130-413.50-20 Total</b>				<b>1,360</b>
320-4362-436.50-30	Other Purchased Services	Communications	POSTAGE	4,400
<b>320-4362-436.50-30 Total</b>				<b>4,400</b>
320-4362-436.50-50	Services	Printing & Binding	CTP SOLUTIONS - PRESSURE SEAL FORMS (50% - ALSO SEE SEWER CUSTOMER ACCOUNTING)	1,500
				-
<b>320-4362-436.50-50 Total</b>				<b>1,500</b>
320-4362-436.50-90	Other Purchased Services	Other Purchased Svcs	SUPERION TRANSACTION MGR MONTHLY FEE	900
			AUTOMATED MERCHANT SERVICES	300
			(UTILITY PAYMENTS FROM CHECKING/SAVINGS ACCTS)	-
			CREDIT CARD INTERCHANGE FEES	20,400
			(INTERCHANGE FROM CC PAYMENTS:\$1700/12 MONTHS	-
			INCLUDES REGULAR UTILITY ACCTS AND DOWNTOWN	-
			WATERSTATION)	-
<b>320-4362-436.50-82 Total</b>				<b>21,600</b>
320-4362-436.60-10	Supplies	General Supplies	OFFICE AND OPERATIONAL SUPPLIES	500
			3 TONERS PER YEAR (1-81XM, 2-81A) (50% - ALSO SEE	340
			CUSTOMER ACCOUNTING SERVICES - SEWER)	-
<b>320-4362-436.60-10 Total</b>				<b>840</b>
320-4362-436.60-15	Supplies	Small Tools & Equipment	UTILITY BILLING PRINTER - (50% SHARED WITH WATER)	1,875
<b>320-4362-436.60-15 Total</b>				<b>1,875</b>
320-4362-436.80-70	Other Expenses	Uncollectible Accounts	UNCOLLECTIBLE ACCOUNTS	3,000
<b>320-4362-436.60-16 Total</b>				<b>3,000</b>
<b>TOTAL NON-PERSONNEL &amp; INTERFUND TRANSFERS</b>				<b>49,155</b>

**CITY OF WASILLA**  
**FY2025 BUDGET LINE ITEM EXPLANATIONS -320-4363 WATER-TREATMENT OPERATIONS & MAINTENANCE**

Account Number	Account Group	Account Description	Line Item Explanations	Total
320-4363-436.30-34	Purchased-Property	Other	WASTEWATER TREATMENT PROCESS LAB TESTING	45,000
			UCMR6 TEST	20,000
<b>320-4363-436.30-34 Total</b>				<b>65,000</b>
320-4363-436.40-30	Purchased-Property	Repair & Maintenance	EQUIPMENT - PUMPS, BUILDINGS, TANKS, VALVES, NON-ROUTINE GENERATOR REPAIRS - UNITS #1, 2, 3, 6	10,000
			(FOR GENERATOR INSPECTION & ROUTINE MAINTENANCE SEE 40.91)	-
			BOILERS AND HEATERS - WELL PUMPS AND WELL HOUSES	10,000
			REPLACEMENT WELL PUMPS	10,000
<b>320-4363-436.40-30 Total</b>				<b>30,000</b>
320-4363-420.40-91	Purchased-Property	Contractual Services	GENERATOR INSPECTION AND ROUTINE MAINTENANCE - UNITS #1, 2, 3, 6 (NON-ROUTINE MAINTENANCE A	5,000
			REPAIRS - SEE 40.30)	-
			WELL FLOW TESTING	20,000
			ELECTRICIAN	5,000
			PLUMBER	5,000
<b>320-4363-420.40-91 Total</b>				<b>35,000</b>
320-4363-413.50-20	Other Purchased Services	Insurance	GENERAL LIABILITY/AUTO INSURANCE/PROPERTY INSURANCE	2,600
<b>320-4363-413.50-20 Total</b>				<b>2,600</b>
310-4352-435.50-30	Other Purchased Services	Communications	MATANUSKA TELEPHONE ASSOCIATION	33,400
<b>310-4352-435.50-30 Total</b>				<b>33,400</b>
320-4363-436.60-10	Supplies	General Supplies	OPERATIONAL AND PLANT MAINTENANCE SUPPLIES	15,000
			PIPE, VALVES, GAUGES, TEST SUPPLIES, ICE MELT	-
			UNIVAR - CALCIUM HYPOCHLORITE	25,000
			FIRST AID SUPPLIES	100
<b>320-4363-436.60-10 Total</b>				<b>40,100</b>
320-4363-436.60-15	Supplies	Small Tools & Equipment	ELECTRIC, PNEUMATIC, HAND TOOLS AND RADIOS	3,000
<b>320-4363-436.60-15 Total</b>				<b>3,000</b>
001-4363-436.60-21	Supplies	Natural Gas	ENSTAR	20,000
<b>001-4363-436.60-21 Total</b>				<b>20,000</b>
001-4363-436.60-22	Supplies	Electricity	MATANUSKA ELECTRIC ASSOCIATION	147,000
<b>001-4363-436.60-22 Total</b>				<b>147,000</b>
320-4363-436.60-99	INVENTORY CLEARING	INVENTORY CLEARING	INVENTORY CLEARING	65,000
<b>320-4363-436.60-99 Total</b>				<b>65,000</b>
<b>TOTAL NON-PERSONNEL &amp; INTERFUND TRANSFERS</b>				<b>441,100</b>



CITY OF WASILLA

FY2025 BUDGET LINE ITEM EXPLANATIONS -320-4364 WATER-COLLECTION SYSTEM OPERATIONS & MAINTENANCE

Account Number	Account Group	Account Description	Line Item Explanations	Total
320-4364-436.40-30	Purchased-Property	Repair & Maintenance	EQUIPMENT, BUILDINGS, PUMPS, TANKS, PIPES, VALVES	35,000
			CONTROLS	10,000
			ELECTRICIAN	2,500
<b>320-4364-436.40-30 Total</b>				<b>47,500</b>
320-4364-420.40-91	Purchased-Property	Contractual Services	PIPE LEAK DETECTION	3,500
			RESERVOIR INSPECTIONS	10,000
			CONTROLS TERM CONTRACTOR	29,000
<b>320-4364-420.40-91 Total</b>				<b>42,500</b>
320-4364-413.50-20	Other Purchased Services	Insurance	GENERAL LIABILITY/AUTO INSURANCE/PROPERTY INSURANCE	6,800
<b>320-4364-413.50-20 Total</b>				<b>6,800</b>
320-4364-436.60-10	Supplies	General Supplies	OPERATIONAL AND PLANT MAINTENANCE - PIPES, VALVES	40,000
			PUMPS, HYDRANTS, PAINT, PERSONAL PROTECTIVE	-
			EQUIPMENT, SAFETY	-
			FIRST AID SUPPLIES	250
<b>320-4364-436.60-10 Total</b>				<b>40,250</b>
320-4364-436.60-15	Supplies	Small Tools & Equipment	ELECTRIC, PNEUMATIC, HAND TOOLS AND RADIOS	6,400
<b>320-4364-436.60-15 Total</b>				<b>6,400</b>
<b>TOTAL NON-PERSONNEL &amp; INTERFUND TRANSFERS</b>				<b>143,450</b>

**CITY OF WASILLA**  
**FY2025 BUDGET LINE ITEM EXPLANATIONS -330-4370 AIRPORT-GENERAL ADMINISTRATION**

Account Number	Account Group	Account Description	Line Item Explanations	Total
320-4370-437.30-31	Professional Services	Accounting & Auditing	ANNUAL AUDIT SERVICES	519
<b>320-4370-437.30-32 Total</b>				<b>519</b>
320-4370-437.40-12	Purchased-Property	Waste	NRC ALASKA - USED AIRCRAFT OIL DISPOSAL	200
			DENALI WASTE - WASTE REMOVAL - 2 DUMPSTERS	7,000
<b>320-4370-437.30-34 Total</b>				<b>7,200</b>
320-4370-437.40-30	Purchased-Property	Repair & Maintenance	GATE REPAIR AND MAINTENANCE	8,500
			LIGHTING, BREAKERS AND ELECTRICAL MAINTENANCE	7,000
			GENERATOR NON-ROUTINE REPAIR UNIT 9 (FOR	1,800
			INSPECTION AND ROUTINE MAINTENANCE SEE 40.91)	-
			TAYLOR FIRE PROTECTION - EXTINGUISHER AND ALARM	115
			INSPECTION AND REPAIR - AIRPORT SHOP	-
			AIRPORT SHOP MAINTENANCE	15,000
<b>320-4370-437.40-30 Total</b>				<b>32,415</b>
320-4370-437.40-31	Purchased-Property	Computer Software Maint	ANNUAL SOFTWARE MAINTENANCE - CENTRAL SQUARE	3,800
			MUNI WORTH	2,500
			CAMERA MAINTENANCE	5,000
<b>320-4370-437.40-31 Total</b>				<b>11,300</b>
320-4370-437.40-40	Purchased-Property	Rentals	SPECIALIZED EQUIPMENT FOR TIE DOWN REPAIRS	5,000
			AMERIGAS - PROPANE TANK RENTAL (FOR GENERATORS)	150
<b>320-4370-437.40-40 Total</b>				<b>5,150</b>
320-4370-437.40-91	Purchased-Property	Contracted Services	EQUIPMENT AND OPERATOR - SNOW REMOVAL, SWEEPING	25,000
			AND APRON REPAIRS	-
			RENT-A-CAN TOILETS (4 STANDARD UNITS)	7,280
			GENERATOR INSPECTIONS AND ROUTINE MAINTENANCE -#9	1,000
			(FOR NON ROUTINE REPAIRS - SEE 40.30)	-
<b>320-4370-437.40-91 Total</b>				<b>33,280</b>
320-4130-413.50-20	Other Purchased Services	Insurance	GENERAL LIABILITY / AUTO / PROPERTY INSURANCE	7,679
			AIRPORT LIABILITY INSURANCE	8,116
			AIRPORT TENANT INSURANCE	15,012
<b>320-4130-413.50-20 Total</b>				<b>30,807</b>
320-4370-437.50-30	Other Purchased Services	Communications	POSTAGE - AIRPORT COMMISSION MEETINGS	800
			COURIER - PACKAGE AND LETTER DELIVERY	250
			MATANUSKA TELEPHONE ASSOCIATION	3,350
			MNET3353.15 AIRPORT SHOP	-
			LOCAL SERVICE	2,900
			GCI - LONG DISTANCE	100
<b>320-4370-437.50-30 Total</b>				<b>7,400</b>
310-4352-435.50-50	Services	Printing & Binding	CTP SOLUTIONS - BILLING FORMS	215
<b>320-4370-437.50-50 Total</b>				<b>215</b>
320-4370-437.50-85	Other Purchased Services	Dues & Subscriptions	ALASKA AIRPORTS ASSOCIATION DUES	250
<b>320-4370-437.50-85 Total</b>				<b>250</b>
320-4370-437.50-90	Other Purchased Services	Other Purchased Svcs	CREDIT CARD FEES (TIE DOWNS AND LEASES)	1,325
<b>320-4370-437.50-82 Total</b>				<b>1,325</b>
320-4370-437.60-10	Supplies	General Supplies	TIEDOWNS, RUNWAY, TAXIWAY & TRANSIENT LIGHTING AND	15,650
			MARKING SUPPLIES, WINDSOCKS, PAYMENT SUPPLIES	-
			PERSONAL PROTECTIVE EQUIPMENT	750
			FIRST AID SUPPLIES	150
			D-1	10,000
<b>320-4370-437.60-10 Total</b>				<b>26,550</b>
320-4370-437.60-15	Supplies	Small Tools & Equipment	ELECTRIC, PNEUMATIC, HAND TOOLS, OFFICE EQUIPMENT,	2,500
			OFFICE FURNATURE AND RADIOS	-
<b>320-4370-437.60-15 Total</b>				<b>2,500</b>
330-4370-437.60-21	Supplies	Natural Gas	ENSTAR	4,100
<b>330-4370-437.60-21 Total</b>				<b>4,100</b>
330-4370-437.60-22	Supplies	Electricity	MATANUSKA ELECTRIC ASSOCIATION	40,000
<b>330-4370-437.60-22 Total</b>				<b>40,000</b>
320-4370-437.60-25	Supplies	Gasoline	DIESEL VEHICLE FUEL	15,000
<b>320-4370-437.60-25 Total</b>				<b>15,000</b>
330-4370-437.70-41	Equipment	Equipment Replacement	EQUIPMENT REPLACEMENT	10,000
<b>330-4370-437.70-41 Total</b>				<b>10,000</b>
320-4370-437.99-17	Interfund Transfers	Technology Replacement	TECHNOLOGY REPLACEMENT	150
<b>320-4370-437.99-17 Total</b>				<b>150</b>
<b>TOTAL NON-PERSONNEL &amp; INTERFUND TRANSFERS</b>				<b>228,161</b>

**CITY OF WASILLA**  
**FY2025 BUDGET LINE ITEM EXPLANATIONS -340-4530 - CURTIS MENARD MEMORIAL SPORTS COMPLEX OPERATIONS**

Account Number	Account Group	Account Description	Line Item Explanations	Total
340-4530-453.30-31	Professional Services	Accounting & Auditing	ANNUAL AUDIT SERVICES	1,500
<b>340-4530-453.30-32 Total</b>				<b>1,500</b>
340-4530-453.30-32	Professional Services	Legal	GENERAL LEGAL SUPPORT & DOCUMENT REVIEW	3,000
<b>340-4530-453.30-34 Total</b>				<b>3,000</b>
340-4520-452.40-11	Purchased-Property	Water/Sewage	CITY WATER / SEWER	21,000
<b>340-4520-452.40-11 Total</b>				<b>21,000</b>
340-4520-452.40-12	Purchased-Property	Waste Disposal	TRASH DUMPSTER/RECYCLE BIN	8,000
<b>340-4520-452.40-12 Total</b>				<b>8,000</b>
340-4520-452.40-12	Purchased-Property	Cleaning	FACILITY CLEANING-CARPETS	2,500
<b>340-4520-452.40-12 Total</b>				<b>2,500</b>
340-4520-452.40-30	Purchased-Property	Repair & Maintenance	HVAC	5,000
			ZAMBONI REPAIR/BLADE SHARPENING	2,000
			VEHICLE /EQUIPMENT MAINTENANCE & REPAIRS	4,000
			ELECTRICAL REPAIR	4,000
			PLUMBING REPAIR	4,000
			REFRIGERATION SYSTEM MAINTENANCE/REPAIR/REFRIGERAN	5,000
			BLDG REPAIR/DRYWALL/FLOOR	1,000
			HARDWARE	1,000
			PUMP/MOTORS	5,000
			RINK REPAIRS	1,000
			LIGHTING REPAIRS	3,000
			DOORS/WINDOWS/GATES/LOCKS/	5,000
			TIRES/EQUIPMENT	2,000
			PLOW/SANDER REPAIRS	5,000
			RINK GLASS/BENCHES/NETS/PADS	10,000
			SCOREBOARD/READER BOARD REPAIRS	5,000
<b>340-4530-453.40-30 Total</b>				<b>62,000</b>
340-4530-453.40-31	Purchased-Property	Computer Software Maint	CENTRAL SQUARE SOFTWARE MAINTENANCE	2,000
			FINNLYSPORT- SCHEDULING SOFTWARE	5,500
			SAMSARA SURVEILLANCE CAMERA SYSTEM	5,000
			RECREATION FACILITY ASSET MGMT	12,000
			PANDADOCS- DOCUMENT WORKFLOW & ESIGN (3 USERS)	2,000
<b>340-4530-453.40-31 Total</b>				<b>26,500</b>
340-4530-453.40-40	Purchased-Property	Rentals	COPIER	2,000
			LIFTS	2,000
			TOW SERVICE	600
<b>340-4530-453.40-40 Total</b>				<b>4,600</b>
340-4530-453.40-91	Purchased-Property	Contracted Services	PARKING LOT- PLOWING-SANDING-CHIPPING	25,000
			PARKING LOT- VACUUM LAWNS	5,000
			ELEVATOR SERVICE/REPAIR/INSPECTION/ TESTING	7,500
			FIRE SYSTEM- INSPECTION/LICENSE/EXTINGUISHERS	4,500
			GENERATOR- SERVICE/INSPECTION	6,000
			FIRE PANEL MONITORING	425
<b>340-4530-453.40-91 Total</b>				<b>48,425</b>
340-4130-413.50-20	Other Purchased Services	Insurance	GENERAL LIABILITY / AUTO / PROPERTY INSURANCE	84,750
<b>340-4130-413.50-20 Total</b>				<b>84,750</b>
340-4530-453.50-30	Other Purchased Services	Communications	CELL PHONE (3)	1,750
			PHONE & INTERNET	9,000
			PHONE- LONG DISTANCE	200
			POSTAGE	50
<b>340-4530-453.50-30 Total</b>				<b>11,000</b>
340-4352-435.50-40	Services	Advertising	NEWSPAPER/RADIO/SOCIAL MEDIA	4,000
<b>340-4530-453.50-40 Total</b>				<b>4,000</b>
340-4352-435.50-50	Services	Printing & Binding	BUSINESS CARDS/PUNCH CARDS/POSTERS	500
<b>340-4530-453.50-50 Total</b>				<b>500</b>
340-4530-453.50-81	Other Purchased Services	Travel	FLIGHTS-HOTEL-FOOD	4,500
			MILEAGE/PARKING/TAXI	500
<b>340-4530-453.50-81 Total</b>				<b>5,000</b>
340-4530-453.50-82	Other Purchased Services	Staff Development	US ICE RINKS TRAINING COURSES/CONFERENCES	4,000
			FIRST AID/CPR/AED	250
<b>340-4530-453.50-82 Total</b>				<b>4,250</b>
340-4530-453.50-85	Other Purchased Services	Dues & Subscriptions	ISI & USIRA MEMBERSHIP	700
			MUSIC LICENSING- ASCAP/BMI/SESAC	4,500
			ISI LTS STUDENT MEMBERSHIPS	3,500
			ISI TESTING BADGES	500
			HULU TV SUBSCRIPTION	960
<b>340-4530-453.50-85 Total</b>				<b>10,160</b>
340-4530-453.50-90	Other Purchased Services	Other Purchased Services	CREDIT CARD SERVICES	10,000
<b>340-4530-453.50-90 Total</b>				<b>10,000</b>
340-4530-453.60-10	Supplies	General Supplies	STAFF UNIFORMS/SHIRTS/JACKETS/EMBROIDERY	1,500
			JANITORIAL SUPPLIES	13,000

**CITY OF WASILLA**  
**FY2025 BUDGET LINE ITEM EXPLANATIONS -340-4530 - CURTIS MENARD MEMORIAL SPORTS COMPLEX OPERATIONS**

Account Number	Account Group	Account Description	Line Item Explanations	Total
			SOFTENER /ICE MELT SALT	1,500
			ADMINISTRATION SUPPLIES/COFFEE/MEALS	1,500
			GROUNDS MAINTENANCE: FERTILIZER/HOSES/SPRINKLERS/O	1,500
			LIGHT BULBS	1,500
			ZAM BLADES	500
			LUMBER	1,000
			MEDICAL SUPPLIES/AED PADS&BATTERY	1,000
			ICE LOGOS/LINES	4,500
			PAINT AND PAINT SUPPLIES	8,000
			BATTERIES	750
			CLEANING SUPPLIES	5,000
			FILTERS	1,500
			PARKING LOT- CONES	250
			TRASH CANS	500
			LEARN TO SKATE SUPPLIES	750
			SIGNAGE	2,000
<b>340-4530-453.60-10 Total</b>				<b>46,250</b>
340-4530-453.60-15	Supplies	Small Tools & Equipment	HOCKEY & SOCCER GOALS- COATING AND NETS & PADS	5,000
			TACKS/CARTS/DOLLEYS	3,000
			TABLES/CHAIRS/FURNITURE	5,000
			TURF TIME FOR TOTS- EQUIPMENT	1,000
			ELECTRICAL CORDS & SPIDER BOXES	1,000
			POWER AND HAND TOOLS	1,000
			JANITORIAL EQUIPMENT	1,500
			RADIOS	250
			CABLES/MEDIA EQUIPMENT	500
			BATTING CAGE	500
<b>340-4530-453.60-15 Total</b>				<b>18,750</b>
330-4530-453.60-21	Supplies	Natural Gas	ENSTAR	90,000
<b>330-4530-453.60-21 Total</b>				<b>90,000</b>
330-4530-453.60-22	Supplies	Electricity	MATANUSKA ELECTRIC ASSOCIATION	215,000
<b>330-4530-453.60-22 Total</b>				<b>215,000</b>
340-4530-453.60-25	Supplies	Gasoline	DIESEL- GENERATORS/BOBCAT	5,000
			GASOLINE- TRUCK/MOWER/TRACTOR/SMALL ENGINES	5,000
			PROPANE FOR FORKLIFT/ZAMBONI	1,000
<b>340-4530-453.60-25 Total</b>				<b>11,000</b>
330-4530-453.99-12	Interfund Transfers	Vehicle Fund	VEHICLE FUND	50,000
<b>330-4530-453.99-12 Total</b>				<b>50,000</b>
340-4530-453.99-17	Interfund Transfers	Technology Replacement	TECHNOLOGY REPLACEMENT	2,200
<b>340-4530-453.99-17 Total</b>				<b>2,200</b>
<b>TOTAL NON-PERSONNEL &amp; INTERFUND TRANSFERS</b>				<b>740,385</b>

**CITY OF WASILLA**  
**FY2025 BUDGET LINE ITEM EXPLANATIONS - 410-4560 CEMETARY**

<b>Account Number</b>	<b>Account Group</b>	<b>Account Description</b>	<b>Line Item Explanations</b>	<b>Total</b>
410-4560-456.60-10	Supplies	Supplies	General Supplies	5,000
<b>410-4560-456.45-04 Total</b>				<b>5,000</b>
410-4560-456.45-04	Construction Services	Cemetary Lots-Buy Back	BUY BACK AVAILABLE CEMETARY LOTS	3,000
<b>410-4560-456.45-04 Total</b>				<b>3,000</b>
<b>TOTAL NON-PERSONNEL &amp; INTERFUND TRANSFERS</b>				<b>8,000</b>