



MAYOR
Verne E. Rupright

CITY PLANNER
Jim Holycross

WASILLA PLANNING COMMISSION

Gary Hall, Seat A
Daniel Kelly Jr., Seat B
Brandon Wall, Seat C
Jessie Laub-Elkins, Seat D
Stan Tucker, Chairman, Seat E
Clark Buswell, Seat F
Robert Webb, Seat G

**CITY OF WASILLA
PLANNING COMMISSION MEETING AGENDA
WASILLA CITY COUNCIL CHAMBERS**

Wasilla City Hall, 290 E. Herning Avenue, Wasilla, AK 99654 / 907-373-9020 phone

REGULAR MEETING

7 P.M.

OCTOBER 13, 2009

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF AGENDA
- V. REPORTS
 - A. City Attorney
 - B. City Council
 - C. City Planner
 - D. City Public Works Director
- VI. PUBLIC PARTICIPATION (*five minutes per person, for items not scheduled for public hearing*)
- VII. CONSENT AGENDA
 - A. Minutes of September 22, 2009 meeting.
- VIII. NEW BUSINESS (*five minutes per person*)
 - A. Guest Speaker Neal Fried, Economist with the State Department of Labor will talk about Mat-Su Borough Economy.

B. Public Hearing

1. **Resolution Serial No. 09-17:** A Resolution of the Wasilla Planning Commission requesting that the Matanuska-Susitna Borough remove the City of Wasilla from the draft Matanuska-Susitna Borough earth material extraction Ordinance Serial No. 09-110.
2. **Resolution Serial No. 09-18:** A Resolution of the Wasilla Planning Commission adopting an increased notification distance of 2,500 feet for the Outdoor Firing Range remand to the Planning Commission.
3. **Resolution Serial No. 09-19:** A Resolution of the Wasilla Planning Commission supporting the Alaska Department of Transportation and Public Facilities (ADOT&PF) to develop a multi-year surface Transportation Capital Improvement Program and appoint a geographically balanced surface transportation advisory board.
4. **Resolution Serial No. 09-20:** A Resolution of the Wasilla Planning Commission supporting the creation of the Alaska State Infrastructure Bank (ASIB) for development of transportation projects as well as federal funding for the ASIB through the U.S. Congress Surface Transportation authorization act of 2009.
5. Fiscal Year 2011 - Fiscal Year 2015: Capital Improvement Project nominations from the public.

IX. UNFINISHED BUSINESS

X. COMMUNICATIONS

- A. Calendar Review October/November 2009
- B. Permit Information
- C. Enforcement Log

XI. AUDIENCE COMMENTS

XII. STAFF COMMENTS

XIII. COMMISSION COMMENTS

XIV. ADJOURN

REGULAR MEETING

I. CALL TO ORDER

The regular meeting of the Wasilla Planning Commission was called to order at 7:00 PM on Tuesday, October 13, 2009, in Council Chambers of City Hall, Wasilla, Alaska by Stan Tucker, Chairman.

II. ROLL CALL

Commissioners present and establishing a quorum were:

- Mr. Gary Hall, Seat A
- Mr. Daniel Kelly, Jr., Seat B
- Mr. Brandon Wall, Seat C
- Ms. Jessie Laub-Elkins, Seat D
- Mr. Stan Tucker, Seat E
- Mr. Clark Buswell, Seat F
- Mr. Robert Webb, Seat G

Staff in attendance were:

- Mr. Jim Holycross, City Planner
- Ms. Sandi Connolly, Commission Secretary
- Mr. Marvin Yoder, Deputy Administrator
- Mr. Archie Giddings, Public Works Director
- Mr. Richard Payne, City Attorney
- Mr. Troy Tankersley, City finance Director

III. PLEDGE OF ALLEGIANCE

- A. Mr. Yoder led the pledge of allegiance.

IV. APPROVAL OF AGENDA

GENERAL CONSENT: The agenda was approved as presented.

VI. REPORTS

- A. City Attorney

Mr. Payne, City Attorney:

- Stated he reviewed the packet but there is some disconnect about when he will be attending the meetings so he only received the packet this evening.

- Stated the gun range passed the appeal period process.

B. City Council

Mr. Yoder, Deputy Administrator:

- Stated the City Council will rewrite Title 7 that concerns Animal Control; and
- Stated the City Council is reviewing projects for funding.

C. City Planner

Mr. Holycross, City Planner:

- Stated the Planning Department is still receiving requests for permits for single family dwellings;
- Stated the Comprehensive Plan is still being updated;
- Stated community workshops on the annexation project will be at Goose Bay, Cottonwood, and Taniara Elementary schools;
- Stated the downtown redevelopment will be brought forward to the Planning Commission in the future; and
- Stated there will be two applications brought forward to the Planning Commission at the next meeting; Alaska Industrial Hardware expansion, where they are asking for a waiver or modification to the landscape standards and Coming Attractions 12-plex Cinema, which will be a conditional use permit.

D. City Public Works Director

- None

VII. PUBLIC PARTICIPATION (*five minutes per person, for items not scheduled for public hearing*)

1. Ms. Rhonda Weinrich

Ms. Weinrich:

- Stated she has been doing animal rescue for 30 years and then passed around pictures, inoculation record, covenants for Tallerico Subdivision; and
- Stated she is being a responsible animal rescue venue and has worked with the City of Wasilla; and
- Stated she is asking to have the amendment to the city ordinance not allowing pet rescue changed.

VIII. CONSENT AGENDA

A. Minutes of September 22, 2009 meeting

GENERAL CONSENT: Minutes were approved as presented.

IX. NEW BUSINESS (*five minutes per person*)

- A. Guest Speaker Neal Fried, Economist with the State Department of Labor will talk about Mat-Su Borough Economy.

Mr. Fried provided a handout and then presented the latest valley numbers.

B. Public Hearing

1. **Resolution Serial No. 09-17:** A Resolution of the Wasilla Planning Commission requesting that the Matanuska-Susitna Borough remove the City of Wasilla from the draft Matanuska-Susitna Borough earth material extraction Ordinance Serial No. 09-110.

Mr. Holycross provided a brief background.

Discussion moved to the Commission.

Mr. Tucker opened the public hearing on Resolution Serial No. 09-17.

With no audience comments, Mr. Tucker closed the public hearing on Resolution Serial No. 09-17.

MOTION: Commissioner Kelly moved to adopt Wasilla Planning Commission Resolution Serial No. 09-17.

VOTE: Voting on the motion, it passed unanimously.

2. **Resolution Serial No. 09-18:** A Resolution of the Wasilla Planning Commission adopting an increased notification distance of 2,500 feet for the Outdoor Firing Range remand to the Planning Commission.

Mr. Holycross provided a brief background.

Discussion moved to the Commission.

Mr. Tucker opened the public hearing on Resolution Serial No. 09-18.

With no audience comments, Mr. Tucker closed the public hearing on Resolution Serial No. 09-18.

MOTION: Commissioner Kelly moved to adopt Wasilla Planning Commission Resolution Serial No. 09-18.

VOTE: Motion dies due to a lack of a second.

3. **Resolution Serial No. 09-19:** A Resolution of the Wasilla Planning Commission supporting the Alaska Department of Transportation and Public Facilities (ADOT&PF) to develop a multi-year surface Transportation Capital Improvement Program and appoint a geographically balanced surface transportation advisory board.

Mr. Holycross provided a brief background and stated that the State of Alaska Department of Transportation is supporting the issue.

Discussion moved to the Commission.

Mr. Tucker opened the public hearing on Resolution Serial No. 09-19.

With no audience comments, Mr. Tucker closed the public hearing on Resolution Serial No. 09-19.

MOTION: Commissioner Buswell moved to adopt Wasilla Planning Commission Resolution Serial No. 09-19.

Discussion moved to the Commission.

MOTION: Commissioner Buswell moved to amend Resolution Serial No. 09-19 to change the wording from "supporting" to "requesting".

VOTE: Voting on the primary amendment, it passed unanimously.

Discussion moved to the Commission.

VOTE: Voting on the main motion as amended, it passed unanimously.

4. **Resolution Serial No. 09-20:** A Resolution of the Wasilla Planning Commission supporting the creation of the Alaska State Infrastructure Bank (ASIB) for development of transportation projects as well as federal funding for the ASIB through the U.S. Congress Surface Transportation authorization act of 2009.

Mr. Holycross provided a brief background.

Mr. Giddings provided a projects background and how they are financed.

Mr. Tucker opened the public hearing on Resolution Serial No. 09-20.

With no audience comments, Mr. Tucker closed the public hearing on Resolution Serial No. 09-20.

MOTION: Commissioner Hall moved to adopt Wasilla Planning Commission Resolution Serial No. 09-20.

Discussion moved to the Commission.

MOTION: Commissioner Kelly moved to amend Resolution Serial No. 09-20 to change the wording from "supporting" to "requesting the State of Alaska to create...".

VOTE: Voting on the primary amendment, it passed unanimously.

Discussion moved to the Commission.

VOTE: Voting on the main motion as amended, it passed unanimously.

5. Fiscal Year 2011 - Fiscal Year 2015: Capital Improvement Project nominations from the public.

Mr. Giddings passed out forms for nominating projects and stated there is no action required tonight and stated the City of Wasilla has scheduled a few public hearings so the public has the opportunity to nominate projects.

Mr. Giddings stated a Resolution will be brought forward to the Planning Commission at the next meeting and projects nominated will then be sorted by priority.

Mr. Tucker opened the public hearing on Fiscal Year 2011 - Fiscal Year 2015: Capital Improvement Project nominations from the public.

With no audience comments, Mr. Tucker closed the public hearing on Fiscal Year 2011- Fiscal Year 2015: Capital Improvement Project nominations from the public.

V. UNFINISHED BUSINESS

- None.

XI. COMMUNICATIONS

- A. Calendar Review October/November 2009

October Commission Kelly
November Commission Wall

No comments were made regarding the following items.

- B. Permit Information
- C. Enforcement Log

XII. AUDIENCE COMMENTS

- None

XIII. STAFF COMMENTS

A. Staff Comments

Mr. Payne:

- None.

Mr. Giddings:

- None.

Mr. Yoder:

- Stated there has been some discussion within the City Council if the Planning Commission needs to have two meetings a month and asked the Planning Commission to think about this;
- Stated he doesn't believe the City Council will do this because ordinances take two meetings and projects;
- Stated that Archie is correct, in that many of the projects the City of Wasilla does are based on where the funding comes from. The City does have some discretionary on which projects are done first but not a lot; and
- Asked the Planning Commission to provide some feedback on projects in the City limits and list them by importance.

Mr. Holycross:

- Stated we could schedule the one meeting the second Tuesday of the month and then if needed schedule a meeting on the fourth Tuesday;
- Stated in the last six months the meetings have been cancelled due to lack of business to do;
- Stated the City Council has adopted a new time to meet at 6:00 p.m. instead of 7:00 p.m. and asked the Planning Commission to think about changing the meeting to start at 6:00 p.m.; and
- Stated Erv Petty and Mark Roberts from Homeland Security will be guest speakers on November 10, 2009, to talk about the Hazard Mitigation update and due to be completed by June 2010.

XIV. COMMISSION COMMENTS

A. Commissioner Comments

Commissioner Laub-Elkins:

- None.

Commissioner Webb:

- None.

Commissioner Hall:

- Stated the Planning Commission has been asked to become more involved in more planning issues and asked if the Planning Commission will get back to that?

Mr. Holycross:

- Stated yes and that the consultant is finalizing their survey that will be mailed out.

Commissioner Hall:

- Stated that there have been quite a few Resolutions that were approved by the Planning Commission then City Council and he hasn't seen those updates to Title 17 and was wondering when they will be provided to the Planning Commissioners.

Mr. Holycross:

- Stated he will look into it and get back to the Planning Commissioners.

Commissioner Wall:

- Stated he agrees with Jim on meetings and that waiting for a month or two is too long for people to wait and leaving the second meeting of the month open.
- State he would like to keep the Planning Commission meeting time at 7:00 p.m. or 6:30 p.m. at the earliest.
- Stated he thinks the survey needs to be narrowed down and some of the questions and wording needs to be reviewed and simplify or generalize them more.

Mr. Holycross:

- Asked the Planning Commissioners to go onto the following web site www.wasillafutureplan.com to provide your feedback and concerns to the consultant.

Commissioner Buswell:

- Stated his concerns about dropping a meeting is that there are certain Resolutions that needs to be addressed and deadlines for comments to the Matanuska-Susitna Borough with platting actions or legislation that may affect the City.

Commissioner Kelly:

- Stated he is against cancelling the second meeting of the month because of our responsibility to the community and addressing their concerns and we only have a few hours to address issues;
- Stated he would like to keep the current meetings as they are and if there isn't something to address then cancel the meeting;
- Stated he spoke with the Mayor and asked if they put a hold on the Firing Range and the Mayor stated it is up to the City Council if they want to address the issue;
- Stated he spoke with a few of the City Council members and they some of them are for going forward with the Firing Range Resolution;
- Stated some of the public are outraged that the Firing Range has been tabled. He believes the Firing Resolution has not be tabled and if it does come back in front of the Commission to make sure the mailings are expanded;
- Stated he also heard at the City Council meeting last night that the public hearings were not property notified for the Comprehensive Plan updates and that all the residents within the City Limits should be notified.

MOTION: Commissioner Kelly moved to ask the Planning Department to mail out to all the citizens that live within the City Limits a notice of the next public meeting regarding the Comprehensive Plan update.

VOTE: Motion dies due to a lack of a second.

- Stated he attended the Transportation Fair and it was very informative. He spoke to Bruce Carr, Alaska Railroad, and discussed the Wasilla Multi Mobile Bypass Project and will not go forward with this because of funding. They are looking at a alternate corridor that will bypass the City of Wasilla; and
- Asked the Planning Commission to think about being more informed with STIP projects.

Commissioner Tucker:

- Thanked the Commission for all attending.

- Stated the reason for having two meetings a month was because we were instructed to and not cancel the meetings.

XV. ADJOURNMENT

The regular meeting adjourned at 8:40 PM.

ATTEST:



STAN TUCKER, Chairman



TAHIRIH KLEIN, Planning Clerk

Adopted by the Wasilla Planning Commission October 27, 2009.