



MAYOR
Verne E. Rupright

CITY PLANNER
Jim Holycross

WASILLA PLANNING COMMISSION

Gary Hall, Seat A
Daniel Kelly Jr., Seat B
Brandon Wall, Seat C
Jessie Laub-Elkins, Seat D
Stan Tucker, Chairman, Seat E
Clark Buswell, Seat F
Robert Webb, Seat G

**CITY OF WASILLA
PLANNING COMMISSION MEETING AGENDA
WASILLA CITY COUNCIL CHAMBERS**

Wasilla City Hall, 290 E. Herring Avenue, Wasilla, AK 99654 / 907-373-9020 phone

REGULAR MEETING

7 P.M.

AUGUST 25, 2009

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF AGENDA

V. REPORTS

- A. City Attorney
- B. City Council
- C. City Planner
- D. City Public Works Director

VI. PUBLIC PARTICIPATION *(five minutes per person, for items not scheduled for public hearing)*

VII. CONSENT AGENDA

- A. Minutes of August 11, 2009 meeting.

VIII. NEW BUSINESS *(five minutes per person)*

- A. Public Hearing
 - 1. Resolution Serial No. 09-15 – Amend Definition of Interested Person Regarding Appeals to a Hearing Officer.

B. Committee of the Whole

1. Pat Coleman and Will Webb, USKH consultants, will provide a presentation. Receive public input and discuss the Transportation Chapter of the Comprehensive Plan update.
2. Discuss Mat-Su Borough Ordinance Serial No. 09-101 regarding State Funding for Research and Base Line Survey of Historic Building in Wasilla by Borough.

IX. UNFINISHED BUSINESS

X. COMMUNICATIONS

- A. Calendar Review September/October 2009
- B. Permit Information
- C. Enforcement Log

XI. AUDIENCE COMMENTS

XII. STAFF COMMENTS

XIII. COMMISSION COMMENTS

XIV. ADJOURN

REGULAR MEETING

I. CALL TO ORDER

The regular meeting of the Wasilla Planning Commission was called to order at 7:00 PM on Tuesday, August 25, 2009, in Council Chambers of City Hall, Wasilla, Alaska by Stan Tucker, Chairman.

II. ROLL CALL

Commissioners present and establishing a quorum were:

- Mr. Gary Hall, Seat A
- Mr. Daniel Kelly, Jr., Seat B
- Mr. Brandon Wall, Seat C
- Ms. Jessie Laub-Elkins, Seat D
- Mr. Stan Tucker, Seat E
- Mr. Clark Buswell, Seat F
- Mr. Robert Webb, Seat G

Staff in attendance were:

- Mr. Jim Holycross, City Planner
- Ms. Tahirih Klein, Planning Clerk
- Mr. Marvin Yoder, Deputy Administrator
- Mr. Archie Giddings, Public Works Director

III. PLEDGE OF ALLEGIANCE

- A. Mr. Wall led the pledge of allegiance.

IV. APPROVAL OF AGENDA

GENERAL CONSENT: The agenda was approved as amended.

VI. REPORTS

- A. City Attorney

Mr. Payne, City Attorney:

- None.

- B. City Council

Mr. Yoder, Deputy Administrator:

- Provided a brief overview of the City Council meeting of August 24, 2009.

C. City Planner

Mr. Holycross, City Planner:

- Discussed items on the Planner's report that was handed out.

Mr. Kelly asked Mr. Holycross if Planning could send out the public notice for the outdoor firing range to property owners within a half mile instead of 1,200 feet as required by code.

Mr. Holycross stated that he will find out and let the Planning Commission know.

D. City Public Works Director

Mr. Giddings, Public Works Director:

- Provided a brief overview of the projects and bids discussed at the City Council meeting of August 24, 2009; and
- Stated he attended the Legislative Transportation Information Meeting and a tour for the transportation members from Juneau and Anchorage was provided to show different areas of interest.

VII. PUBLIC PARTICIPATION (*five minutes per person, for items not scheduled for public hearing*)

1. Ms. Taffina Katkus

Ms. Katkus:

- Stated there is information that is being withheld from the Planning Commission packets;
- Asked the Planning Commission look out for the best interest of the public;
- Stated the correspondence between staff was not provided to the Planning Commission for their review and she then read in an e-mail between Jim Holycross and Marvin Yoder;
- Read in a letter from a property owner near Birchwood shooting range;
- Stated she met with the Matanuska-Susitna Borough regarding property they may have for an outdoor shooting range; and
- Stated there are grants through the NRA that can be applied for to help with costs.

2. Ms. Anne Kilkenny

Ms. Kilkenny:

- Stated when the Comprehensive Plan was being updated in 1996 they didn't plan far enough into the future;
- Stated the City needs to be aware of water issues; and
- Stated the transportation issues regarding through traffic need to be addressed.

3. Mr. Steve Stoll

Mr. Stoll:

- Asked if there was time for the public to address the transportation issues;
- Stated he supports the idea of an outdoor shooting range; and
- Stated he was able to attend the Matanuska-Susitna Borough transportation meetings and he discussed the ideas for a bridge for cars only or a railroad bridge.

4. Ms. Diane Woodruff

Ms. Woodruff:

- Stated she is not present as a City Council member but as a member of the public;
- Stated she spoke with the Matanuska-Susitna Borough Planning Department and they are looking at a parcel 320 acres where an outdoor shooting range can be placed;
- Stated she believes the City of Wasilla Parks & Recreation Commission should have the opportunity to provide feedback regarding the outdoor shooting range;
- Provided more information regarding the Mat-Su Borough Ordinance Serial No. 09-101 regarding state funding for research and base line survey of Historic Building in Wasilla by Borough that was brought to the City of Wasilla City Council;
- Stated she appreciates all the hard work by the Planning Commission; and
- Stated she believes the City Planner has the option to expand the public notice mailing area.

VIII. CONSENT AGENDA

A. Minutes of August 11, 2009 meeting

GENERAL CONSENT: Minutes were approved as presented.

IX. NEW BUSINESS *(five minutes per person)*

A. Public Hearing

1. Resolution Serial No. 09-15 – Amend Definition of Interested Person Regarding Appeals to a Hearing Officer.

Mr. Holycross:

- Stated Resolution Serial No. 09-15 was introduced at the last meeting and provided tonight for a decision.

Mr. Tucker opened the public hearing on Resolution Serial No. 09-15.

1. Ms. Diane Woodruff

Ms. Woodruff:

- Suggested that business owners and adjacent property owners be added to the definition;

2. Mr. Dave Tuttle

Mr. Tuttle:

- Asked for clarification regarding WMC 16.16.020.A.5., as it relates to the amendment;

Mr. Yoder provided clarification.

With no other audience comments, Mr. Tucker closed the public hearing.

MOTION: Commissioner Buswell moved to adopt Resolution Serial No. 09-15.

Discussion moved to the Commission.

MOTION: Commissioner Laub-Elkins moved to postpone until the City Attorney has reviewed suggested changes.

Discussion moved to the Commission.

VOTE: Voting on postponing, it passed unanimously.

B. Committee of the Whole

MOTION: Commissioner Kelly moved to enter into a Committee of the Whole to allow for free discussion on the items before them.

GENERAL CONSENT: There was no objection noted and the Planning Commission entered into Committee of the Whole at 7:55 p.m.

1. Receive public input and discuss the Transportation Chapter of the Comprehensive Plan update.
2. Discuss Mat-Su Borough Ordinance Serial No. 09-101 regarding State Funding for Research and Base Line Survey of Historic Building in Wasilla by Borough.

MOTION: Commissioner Wall moved to exit Committee of the Whole

GENERAL CONSENT: There was no objection noted and the Planning Commission exited Committee of the Whole at 9:15 p.m.

V. UNFINISHED BUSINESS

- None.

XI. COMMUNICATIONS

- A. Calendar Review September/October 2009

September Commissioner Hall
October Commissioner Kelly

No comments were made regarding the following items.

- B. Permit Information
- C. Enforcement Log

XII. AUDIENCE COMMENTS

- None

XIII. STAFF COMMENTS

- A. Staff Comments

Mr. Holycross:

- Stated he had the Port Commission EIS added for informational purposes and can view the website for any further information;
- Discussion on transportation tonight was important; and
- A response to Mr. Kelly's transportation letter regarding transportation was also provided.

Mr. Yoder:

- None

XIV. COMMISSION COMMENTS

- A. Commissioner Comments

Commissioner Webb:

- A lot tonight and look forward to the next meetings.

Commissioner Hall:

- None

Commissioner Buswell:

- Appreciate all the input and having all the commissioners present.

Commissioner Kelly:

- Asked which chapter will be discussed on the next agenda;
- Stated he isn't sure which one would be better to discuss but to ask the consultant which one they think is cohesive; and
- Recommended that we start work sessions to help in making these decisions and have subcommittees to discuss more in depth than just at Planning Commission meetings.

Commissioner Tucker:

- Thanked everyone for being present.
- Thanked Mr. Coleman and Mr. Webb for being present.

Commissioner Laub-Elkins:

- None

Commissioner Wall:

- None

XV. ADJOURNMENT

The regular meeting adjourned at 9:25 PM.

ATTEST:



TAHIRIH KLEIN, Planning Clerk


STAN TUCKER, Chairman

Adopted by the Wasilla Planning Commission September 8, 2009.