



MAYOR
Verne E. Rupright

CITY PLANNER
Jim Holycross

WASILLA PLANNING COMMISSION

Gary Hall, Seat A
Daniel Kelly Jr., Seat B
Brandon Wall, Seat C
Doug Miller, Seat D
Glenda Ledford, Seat E
Clark Buswell, Seat F
Robert Webb, Seat G

**CITY OF WASILLA
PLANNING COMMISSION MEETING AGENDA
WASILLA CITY COUNCIL CHAMBERS**

Wasilla City Hall, 290 E. Herning Avenue, Wasilla, AK 99654 / 907-373-9020 phone

REGULAR MEETING

7 P.M.

MARCH 9, 2010

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF AGENDA
- V. REPORTS
 - A. City Attorney
 - B. City Council
 - C. City Planner
 - D. City Public Works Director
- VI. PUBLIC PARTICIPATION *(five minutes per person, for items not scheduled for public hearing)*
- VII. CONSENT AGENDA
 - A. Regular Meeting Minutes: February 23, 2010
- VIII. NEW BUSINESS *(five minutes per person)*
 - A. Public Hearing
 - B. Item of Business

- C. Committee of the Whole
 - 1. WMC 16.32, Signs, as it pertains to:
 - a. Electronic Sign at CCS Learning Center
 - i. Presentation by Mark Lackey, Executive Director
 - b. Off-Premise advertising
 - c. Electric and digital reader boards
 - 2. "Land Use/Zoning" - Comprehensive Plan update
 - 3. "Hazard Mitigation Plan update" - Amended

IX. UNFINISHED BUSINESS

X. COMMUNICATIONS

- A. Calendar Review May 2010
- B. Permit Information
- C. Enforcement Log

XI. AUDIENCE COMMENTS

XII. STAFF COMMENTS

XIII. COMMISSION COMMENTS

XIV. ADJOURN

REGULAR MEETING

I. CALL TO ORDER

The regular meeting of the Wasilla Planning Commission was called to order at 7:00 PM on Tuesday, March 9, 2010, in Council Chambers of City Hall, Wasilla, Alaska by A.C. Buswell, III, Chairman.

II. ROLL CALL

Commissioners present and establishing a quorum were:

- Mr. Gary Hall, Seat A
- Mr. Daniel Kelly, Jr., Seat B
- Mr. Doug Miller, Seat D
- Ms. Glenda Ledford, Seat E
- Mr. Clark Buswell, Seat F
- Mr. Robert Webb, Seat G

Commissioners absent and excused:

- Mr. Brandon Wall, Seat C

Staff in attendance were:

- Mr. Jim Holycross, City Planner
- Ms. Tahirih Klein, Planning Clerk
- Mr. Payne, City Attorney

III. PLEDGE OF ALLEGIANCE

A. Commissioner Hall led the pledge of allegiance.

IV. APPROVAL OF AGENDA

GENERAL CONSENT: The agenda was approved as presented.

V. REPORTS

A. City Attorney

Mr. Payne stated he started working on memorandums for the adult business and junk and trash ordinance and will submit to the Planning Department.

B. City Council

C. City Planner

Mr. Holycross:

- handed out an example of the survey for annexation and then briefly discussed the survey; and
- provided a brief summary of the Planning Departments activities.

D. City Public Works Director

VI. PUBLIC PARTICIPATION (*five minutes per person, for items not scheduled for public hearing*)

1. Steve Stoll

Mr. Stoll:

- thanked the commissioners for their service; and
- stated his thoughts with the City of Wasilla Planning Commission attending the Planning Commission meetings at the Matanuska-Susitna Borough when there are issues that will affect the City of Wasilla and its residents.

VII. CONSENT AGENDA

A. Minutes of February 23, 2010, meeting.

GENERAL CONSENT: Minutes were approved as presented.

VIII. NEW BUSINESS (*five minutes per person*)

- A. Public Hearings
- B. Item of Business
- C. Committee of the Whole

MOTION: Commissioner Hall moved to move into the Committee of the Whole at 7:22 pm.

VOTE: The motion to move into a work session passed unanimously.

Discussion ensued.

- 1. WMC 16.32, Signs, as it pertains to:
 - a. Electronic Sign at CCS Learning Center
 - i. Presentation by Mark Lackey, Executive Director

Mr. Lackey handed out a letter and discussed the issue with a compliance complaint regarding an electronic message sign.

Mr. Holycross provided a brief summary of the electronic message sign and why it is being brought to the Planning Commission for discussion.

- b. Off-Premise advertising
- c. Electric and digital reader boards

2. "Land Use/Zoning" - Comprehensive Plan update

1. Pat Coleman, USKH, Inc.

Mr. Coleman provided a presentation on land use and zoning.

3. "Hazard Mitigation Plan update" - Amended

MOTION: Commissioner Hall moved to exit the work session at 9:19 p.m.

VOTE: The motion of exit the work session passed unanimously.

IX. UNFINISHED BUSINESS

X. COMMUNICATIONS

A. Calendar review May 2010

Commissioner Ledford will attend Council meetings May.

No comments regarding items below.

- B. Permit Information
- C. Enforcement Log

XI. AUDIENCE COMMENTS

XII. STAFF COMMENTS

A. Staff Comments

Mr. Holycross:

- reminded the Planning Commissioners to turn in APOC forms;
- stated Mr. Payne will provide information regarding adult businesses and junk and trash Ordinance; and
- stated the rezone regarding Stigar and Kennedy will be brought forward for further review.

XIII. COMMISSION COMMENTS

A. Commissioner Comments

Commissioner Kelly stated it was a good meeting.

Commissioner Ledford:

- asked about a current Junk and Trash Ordinance to compare with the updated version; and
- stated she has viewed the Matanuska-Susitna Borough gravel Ordinance.

Commissioner Hall:

- stated he is resigning from the Planning Commission; and
- appreciates the time he has served with the Planning Commissioners.

Commissioner Miller:

- asked about the gravel pit ordinance through the Matanuska-Susitna Borough;
- asked if someone from the City goes to the Matanuska-Susitna Borough and attends meetings; and
- asked about getting a copy of STIP for the Planning Commissioners information.

Commissioner Webb stated it was a good meeting.

Chair Buswell:

- stated he appreciated working with Commissioner Wall; and
- asked about the packets for the joint meeting on March 15, 2010.

XIV. ADJOURNMENT

The regular meeting adjourned at 9:48 PM.

ATTEST:



A.C. BUSWELL, III, Chairman



TAHIRIH KLEIN, Planning Clerk

Adopted by the Wasilla Planning Commission March 23, 2010.