



**MAYOR**  
Verne E. Rupright

**COUNCIL**  
Taffina Katkus, Seat A  
Douglas W. Holler, Deputy Mayor, Seat B  
Leone Harris, Seat C  
Nancy R. Hall, Seat D  
Dianne Woodruff, Seat E  
Kristofer Larson, Seat F

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**WASILLA CITY COUNCIL  
MEETING AGENDA**

WASILLA CITY COUNCIL CHAMBERS

Wasilla City Hall, 290 E. Herning Avenue, Wasilla, AK 99654 (907) 373-9090

**REGULAR MEETING**

**6 P.M.**

**MAY 10, 2010**

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE**
- IV. APPROVAL OF AGENDA**
- V. SPECIAL ORDERS OF THE DAY**
- VI. COMMISSION AND AGENCY REPORTS**

- A. Planning Commission
- B. Library Needs Committee
- C. Matanuska-Susitna Borough

**VII. PUBLIC PARTICIPATION**

- A. Public Hearings
  - 1. **Ordinance Serial No. 10-16:** Amending the FY10 Police Department budget by accepting and appropriating funds from the Edward Byrne Memorial Justice Assistance Grant in the amount of \$22,017 to cover the purchase of a vehicle for the Investigation Drug Unit.

2. **Ordinance Serial No. 10-17:** Providing for the adoption of the annual budget for the fiscal year 2011 and appropriating funds to carry out said budget.

B. Persons to be Heard

**VIII. CONSENT AGENDA**

A. Minutes of Preceding Meetings:

1. Regular Meeting: April 26, 2010

B. Introduction of Ordinances: Recommended for Public Hearing on May 24, 2010:

1. **Ordinance Serial No. 10-02:** Amending the zoning map to change the zoning district from (RR) – Rural Residential to (I) – Industrial, for approximately 90 acres, consisting of a portion of New Wasilla Airport Addition No. 2 Subdivision and lots A14, B4 of Township 17 North, Range 1 West, Section 18, Seward Meridian, Alaska; generally located southwest of the Curtis D. Menard Memorial Sports Center.
2. **Ordinance Serial No. 10-10:** Adopting WMC 9.24, Alarm Systems, setting forth standards for registration, response, fines and other related matters.
3. **Ordinance Serial No. 10-19:** Setting the sales tax rate at 2 percent with an effective date of July 1, 2010; and amending WMC 5.16.030, Levy of Tax and WMC 5.16.100, Collection of Sales Tax – Addition and Separate Statement; Exceptions.

C. Resolutions

1. **Resolution Serial No. 10-17:** Transferring funds within an accounting fund in the amount of \$50,000 for the exterior painting contract of City Hall and the Teeland-Herning Building, and for Historic Townsite Improvements.
  - a. **AM No. 10-10:** Contract award to Wohler's Painting in the amount of \$30,000 for exterior painting of City Hall and the Teeland-Herning building.

2. **Resolution Serial No. 10-18:** Transferring funds with an accounting fund in the amount of \$3,000 to close out the Crusey Street Improvement Project.

D. Action Memorandums

1. **AM No. 10-09:** Contract award to RIM Architects in the amount of \$563,323 for Wasilla Intermodal Facility Architectural and Engineering Services.
2. **AM No. 10-11:** Contract Amendment to Hattenburg, Dilley and Linnell in the amount of \$198,705 for South Mack Drive Grade Separated Crossing Engineering Services.
3. **AM No. 10-12:** Confirmation of Cameron Sharrick to the Planning Commission.

**IX. UNFINISHED BUSINESS**

**X. NEW BUSINESS**

**XI. COMMUNICATIONS**

A. Informational Memorandums

1. **IM No. 10-15:** Monthly financial reports for the period ending March 2010 to include the month-to-date expenditure report, expenditures greater than \$5,000, and the quarterly report of businesses receiving a penalty waiver for sales tax.

B. Commission Minutes

1. Library Needs Committee: March 31, 2010; April 13, 2010
2. Planning Commission: April 27, 2010

**XII. AUDIENCE COMMENTS**

**XIII. MAYOR, CLERK AND ATTORNEY COMMENTS**

**XIV. COUNCIL COMMENTS**

**XV. EXECUTIVE SESSION**

- A. Land acquisition or disposal

**XVI. ADJOURNMENT**

**I. CALL TO ORDER**

The Regular Meeting of the Wasilla City Council was held on Monday, May 10, 2010, at the Wasilla City Hall Council Chambers, Wasilla, Alaska. Mayor Verne E. Rupright called the meeting to order at 6 p.m.

**II. ROLL CALL**

Council Members present and establishing a quorum were:

- Ms. Taffina Katkus, Seat A
- Deputy Mayor Douglas Holler, Seat B
- Ms. Leone Harris, Seat C
- Ms. Nancy R. Hall, Seat D
- Ms. Dianne Woodruff, Seat E

Mayor Rupright noted that Mr. Kristofer Larson, Seat F, was absent and excused. No objection was noted.

Staff in attendance were:

- Ms. Kristie Smithers, City Clerk
- Ms. Amanda E. Charles, Deputy City Clerk
- Mr. Archie Giddings, Public Works Director
- Mr. Troy Tankersley, Finance Director
- Mr. Marvin Yoder, Interim Deputy Administrator
- Mr. Richard Payne, City Attorney
- Mr. Jean Achee, Acting Police Chief

**III. PLEDGE OF ALLEGIANCE**

Mayor Rupright led the Pledge of Allegiance.

**IV. APPROVAL OF AGENDA**

Mayor Rupright asked if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved as presented without objection.

**V. SPECIAL ORDERS OF THE DAY**

There were no special orders of the day.

## VI. COMMISSION AND AGENCY REPORTS

### A. Planning Commission

Ms. Glenda Ledford, Commissioner, advised that the Planning Commission will be addressing the firing range at their next regular meeting.

### B. Library Needs Committee

*[CLERK's NOTE: See page 8 for comments by Ms. Jeanne Troshynski, Chair.]*

### C. Matanuska-Susitna Borough

There was no report provided.

### D. Wasilla Areas Seniors, Inc.

Ms. Sandra Kaplan:

- spoke to the City's Mission Statement;
- added that 93% of the seniors serviced by them live within City boundaries;
- touched on basic needs and how the senior center provides those basic needs to a great number of people; and
- added that she would like the City to add a permanent funded line item within the City's budget for the Wasilla Area Seniors, Inc., and to not have it treated as a yearly grant.

## VII. PUBLIC PARTICIPATION

### A. Public Hearings

1. **Ordinance Serial No. 10-16:** Amending the FY10 Police Department budget by accepting and appropriating funds from the Edward Byrne Memorial Justice Assistance Grant in the amount of \$22,017 to cover the purchase of a vehicle for the Investigation Drug Unit.

Mayor Rupright opened the public hearing.

There being no one present who wished to speak the public hearing closed and discussion moved to the Council.

**MOTION:** Council Member Woodruff moved to adopt Ordinance Serial No. 10-16.

**VOTE:** The motion to adopt Ordinance Serial No. 10-16 passed unanimously.

2. **Ordinance Serial No. 10-17:** Providing for the adoption of the annual budget for the fiscal year 2011 and appropriating funds to carry out said budget.

Mayor Rupright opened the public hearing.

There being no one present who wished to speak the public hearing closed and discussion moved to the Council.

MOTION: Council Member Hall moved to adopt Ordinance Serial No. 10-17.

Mr. Tankersley spoke to the nine administrative amendments, of which four effect the 2011 budget. *[CLERK's Note: Amendment numbers 1, 2, 3 and 5 effect fiscal year 2011, and 4, 6, 7, 8, and 9 effect fiscal year 2012.]*

MOTION: Council Member Woodruff moved a primary amendment to adopt the nine proposed administrative amendments. *[CLERK's NOTE: The nine administrative amendments are shown below.]*

Amendment No. 1 – Phone Charges at Museum, Fiscal Year 2011

Account #	Account Name	Beginning Budget Amount	Increase Budget	Decrease Budget	Ending Budget Amount
001-4510-451-50-30	Communications	\$3,700	\$3,600		\$7,300
	<b>Total Budget Adjustment:</b>	\$3,700	\$3,600		\$7,300

Amendment No. 2 – ALPAR Revenue, Fiscal Year 2011

Account #	Account Name	Beginning Budget Amount	Increase Budget	Decrease Budget	Ending Budget Amount
001-4500-366-20-00	ALPAR Revenue	\$ -0-	\$3,500		\$3,500
	<b>Total Budget Adjustment:</b>	\$ -0-	\$3,500		\$3,500

Amendment No. 3 – Administrative Assistant within Public Safety, Fiscal Year 2011

Account #	Account Name	Beginning Budget Amount	Increase Budget	Decrease Budget	Ending Budget Amount
001-4210-420.10-10	Regular	\$275,671	\$39,517		\$315,188
001-4210-420.10-30	Overtime	\$1,984	\$808		\$2,792
001-4210-420.20-10	Group Insurance	\$58,814	\$15,921		\$74,735
001-4210-420.20-15	Med. Reimb Hlth	\$4,000	\$1,000		\$5,000
001-4210-420.20-20	FICA	\$4,278	\$585		\$4,863
001-4210-420.20-30	PERS	\$42,316	\$8,872		\$51,188
001-4210-420.20-40	SBS	\$18,088	\$2,472		\$20,560
001-4210-420.20-50	Unemployment	\$ 2,016	\$447		\$2,463
001-4210-420.20-60	Workers Compensation	\$6,973	\$316		\$7,289
	<b>Total Budget Adjustment:</b>	\$414,140	\$69,938		\$484,078

Amendment No. 4 – Administrative Assistant within Public Safety, Fiscal Year 2012

Account #	Account Name	Beginning Budget Amount	Increase Budget	Decrease Budget	Ending Budget Amount
001-4210-420.10-10	Regular	\$291,324	\$41,756		\$333,080
001-4210-420.10-30	Overtime	\$2,098	\$854		\$2,952
001-4210-420.20-10	Group Insurance	\$67,532	\$18,283		\$85,815
001-4210-420.20-15	Med. Reimb Hlth	\$4,000	\$1,000		\$5,000
001-4210-420.20-20	FICA	\$4,507	\$618		\$5,125

001-4210-420.20-30	PERS	\$44,722	\$9,374		\$54,096
001-4210-420.20-40	SBS	\$19,054	\$2,612		\$21,666
001-4210-420.20-50	Unemployment	\$2,016	\$447		\$2,463
001-4210-420.10-10	Regular	\$291,324	\$41,756		\$333,080
	<b>Total Budget Adjustment:</b>	\$443,350	\$75,312		\$518,662

Budget Amendment No. 5 – Call Taker, Fiscal Year 2011

Account #	Account Name	Beginning Budget Amount	Increase Budget	Decrease Budget	Ending Budget Amount
001-4240-420.10-10	Regular	\$1,190,747		\$46,785	\$1,143,962
001-4240-420.10-30	Overtime	\$88,586		\$3,776	\$84,810
001-4240-420.20-10	Group Insurance	\$340,172		\$21,934	\$318,238
001-4240-420.20-15	Med. Reimb Hlth	\$23,400		\$1,500	\$21,900
001-4240-420.20-20	FICA	\$18,551		\$733	\$17,818
001-4240-420.20-30	PERS	\$281,451		\$11,123	\$270,328
001-4240-420.20-40	SBS	\$78,421		\$3,099	\$75,322
001-4240-420.20-50	Unemployment	\$10,281		\$447	\$9,834
001-4240-420.20-60	Workers Compensation	\$10,018		\$396	\$9,622
	<b>Total Budget Adjustment:</b>	\$2,041,627		\$89,793	\$1,951,834



Amendment No. 6 – Call Taker, Fiscal Year 2012

Account #	Account Name	Beginning Budget Amount	Increase Budget	Decrease Budget	Ending Budget Amount
001-4240-420.10-10	Regular	\$1,258,630		\$49,461	\$1,209,169
001-4240-420.10-30	Overtime	\$93,634		\$3,992	\$89,642
001-4240-420.20-10	Group Insurance	\$390,617		\$25,199	\$365,418
001-4240-420.20-15	Med. Reimb Hlth	\$23,400		\$1,500	\$21,900
001-4240-420.20-20	FICA	\$19,609		\$775	\$18,834
001-4240-420.20-30	PERS	\$297,501		\$11,760	\$285,741
001-4240-420.20-40	SBS	\$82,895		\$3,277	\$79,618
001-4240-420.20-50	Unemployment	\$10,281		\$447	\$9,834
001-4240-420.20-60	Workers Compensation	\$11,646		\$461	\$11,185
	<b>Total Budget Adjustment:</b>	\$2,188,213		\$96,872	\$2,091,341

Budget Amendment No. 7 – Lake Lucille, Fiscal Year 2012

Account #	Account Name	Beginning Budget Amount	Increase Budget	Decrease Budget	Ending Budget Amount
110-4320-432-45-46	Lake Lucille Dam Restoration	\$300,000	\$-0-	\$300,000	\$-0-
110-4520-452-45-48	Lake Lucille Water Quality	\$700,000	\$-0-	\$575,000	\$125,000
	<b>Total Budget Adjustment:</b>	\$1,000,000	\$-0-	\$875,000	\$125,000

Budget Amendment No. 8 – Road CIP Projects, Fiscal Year 2012

Account #	Account Name	Beginning Budget Amount	Increase Budget	Decrease Budget	Ending Budget Amount
160-4320-432-45-NEW	Swanson Ave. Rehab - State	\$1,000,000	\$-0-	\$1,000,000	\$-0-
160-4320-432-45-NEW	Nelson Ave. Rehab - State	\$600,000	\$-0-	\$600,000	\$-0-
	<b>Total Budget Adjustment:</b>	\$1,600,000	\$-0-	\$1,600,000	\$-0-

Budget Amendment No. 9 – Sewer Plant Expansion, Fiscal Year 2012

Account #	Account Name	Beginning Budget Amount	Increase Budget	Decrease Budget	Ending Budget Amount
310-4359-435-45-25	SWR Plant Exp – State	\$2,000,000	\$271,150	\$-0-	\$2,271,150
	<b>Total Budget Adjustment:</b>	\$2,000,000	\$271,150	\$-0-	\$2,271,150

VOTE: The primary amendment to adopt budget amendments 1, 2, 3, 4, 5, 6, 7, 8 and 9 passed unanimously.

VOTE: The main motion to adopt Ordinance Serial No. 10-17 as amended passed unanimously.

B. Persons to be Heard

Ms. Anne Kilkeny spoke to a Mayor's executive powers and added that they could be more clearly identified and defined within the City code.

Ms. Mary Sears:

- reiterated Ms. Kaplan's statements; and
- touched on which services she partakes in at the senior center.

Ms. Niki Taysom:

- opined that it is unconstitutional to use tax payer dollars to support other individuals; and
- spoke to a petition that she will be putting forward to Governor Parnell.

*(CLERK'S NOTE: Ms. Troshynski arrived and 6:15 p.m. and the Council took up the Library Needs Committee comments at that time).*

## VI. COMMISSION AND AGENCY REPORTS

### B. Library Needs Committee

Ms. Jeanne Troshynski:

- advised on upcoming library meetings;
- stated that the next Borough Library Board meeting would be held on Saturday, May 15, 2010, at 10 a.m. and held in Trapper Creek;
- added that the next Friends of Wasilla Library Meeting is scheduled for Monday, May 17, at 7 p.m. at the Wasilla Meta-Rose Public Library; and
- noted that the next Library Needs Committee meeting is set for May 18, 2010, at 5:30 p.m. at City Hall where they will discuss the final document they plan to present to the City Council.

## VIII. CONSENT AGENDA

### A. Minutes of Preceding Meetings:

1. Regular Meeting: April 26, 2010

### B. Introduction of Ordinances: Recommended for Public Hearing on May 24, 2010:

1. **Ordinance Serial No. 10-02:** Amending the zoning map to change the zoning district from (RR) – Rural Residential to (I) – Industrial, for approximately 90 acres, consisting of a portion of New Wasilla Airport Addition No. 2 Subdivision and lots A14, B4 of Township 17 North, Range 1 West, Section 18, Seward Meridian, Alaska; generally located southwest of the Curtis D. Menard Memorial Sports Center.
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  2. **AM No. 10-11:** Contract Amendment to Hattenburg, Dilley and Linnell in the amount of \$198,705 for South Mack Drive Grade Separated Crossing Engineering Services.
  3. **AM No. 10-12:** Confirmation of Cameron Sharrick to the Planning Commission.

The City Clerk read the Consent Agenda into the record.

MOTION: Council Member Hall moved to adopt the Consent Agenda as read into the record by the Clerk.

GENERAL CONSENT: The motion passed without objection.

#### **IX. UNFINISHED BUSINESS**

There was no unfinished business.

#### **X. NEW BUSINESS**

There was no new business.

#### **XI. COMMUNICATIONS**

##### **A. Informational Memorandums**

1. **IM No. 10-15:** Monthly financial reports for the period ending March 2010 to include the month-to-date expenditure report, expenditures greater than \$5,000, and the quarterly report of businesses receiving a penalty waiver for sales tax.

##### **B. Commission Minutes**

1. Library Needs Committee: March 31, 2010; April 13, 2010
2. Planning Commission: April 27, 2010

There was no action taken on the communication items.

## **XII. AUDIENCE COMMENTS**

Mr. John Dewer commented on the Lake Lucille boat launch and the associated signage.

Ms. Anne Kilkenny:

- commented on a tour she recently gave of Wasilla and the trash she sees during her tour; and
- suggested the City should adopt some preventative measures such as a plastic bag tax, banning plastic bags, or setting a consumer charge for plastic bags.

## **XIII. MAYOR, CLERK AND ATTORNEY COMMENTS**

Mayor Rupright recognized Mr. Walter Hickel and the work he had done during his lifetime and touched on his recent death.

Ms. Smithers:

- noted that the May 17, 2010, meeting will be cancelled due to the passing of the budget this evening; and
- stated that she will not be present for the May 24, 2010, regular City Council meeting.

## **XIV. COUNCIL COMMENTS**

Council Member Woodruff:

- commented on the City's \$42,000 difference between a balanced budget and unbalanced budget;
- spoke to lighting in the downtown historic area;
- touched on the Historical Preservation Commission;
- asked that everyone educate their fellow citizens on proper all terrain vehicle use;
- spoke to recent thefts in her neighborhood and asked everyone to lock their cars; and
- noted that she had requested that the Matanuska-Susitna Borough provide her a copy of their draft ethics ordinance.

Deputy Mayor Holler asked that the City be attentive to the required paving requirements by businesses.

Council Member Hall briefly touched on improper all terrain vehicle use within the City.

Council Member Katkus:

- opined that the senior center does need help but the City's budget needs to be taken care of first;
- extended her appreciation for the process on the upcoming painting projects; and
- thanked the staff for a great budget.

Council Member Harris:

- supported Council Member Woodruff's comments regarding recent thefts; and
- touched on recent police activity and how the police officers represent the City.

## **XV. EXECUTIVE SESSION**

A. Land acquisition or disposal

**MOTION:** Deputy Mayor Holler moved to enter into executive session at 6:35 p.m. to discuss matters which by law, municipal charter, or ordinance, which are required to be confidential; specifically to discuss land acquisition or disposal.

**VOTE:** The motion to enter into executive session passed unanimously. Those in attendance were the entire Council, the Mayor, the Clerk, the Attorney, and the Interim Deputy Administrator.

The executive session exited at 6:49 p.m.

## **XVI. ADJOURNMENT**

With no further business at hand, Mayor Rupright, adjourned the meeting at 6:50 p.m.

  
VERNE E. RUPRIGHT, Mayor

**ATTEST:**

  
KRISTIE SMITHERS, MMC, City Clerk

Minutes approved: May 24, 2010