



	Approved	Denied
Date Action Taken:	8/9/10	
Other:		
Verified by:	<i>K. Smith</i>	

WASILLA CITY COUNCIL ACTION MEMORANDUM

AM No. 10-22

TITLE: CONTRACT AMENDMENT TO USKH, INC. IN THE AMOUNT NOT TO EXCEED OF \$169,766 FOR WASILLA AIRPORT APRON D PHASE 1 CONSTRUCTION ENGINEERING SERVICES.

Agenda of: August 9, 2010
Originator: Public Works Director

Date: July 27, 2010

Route to:	Department	Signature/Date
X	Public Works Director	<i>[Signature]</i> 7/27/10
X	Finance Director	<i>[Signature]</i> 7-28-10
X	Deputy Administrator	<i>[Signature]</i>
X	City Clerk	<i>[Signature]</i>

REVIEWED BY MAYOR VERNE E. RUPRIGHT: *[Signature]*

FISCAL IMPACT: yes \$169,766 or no Funds Available yes

Account name/number:

Apron D FAA	330-4379-437.45-36	\$161,277
Apron D State	330-4379-437.45.37	\$4,244
Apron D City	330-4379-437.45-38	\$4,245

Attachments: USKH Construction Engineering Services Proposal
 RFP Summary

SUMMARY STATEMENT: This contract amendment is a continuation of a multi-year airport engineering services contract that was advertised in 2008 through RFP-0705-0-2009/AG with the initial contract was awarded to USKH, Inc. in 2009 for the Airport Master Plan Update. This contract is funded by 95 percent by the FAA and will provide the required engineering oversight for new apron construction work that has already been awarded to Scarsella Brothers.

STAFF RECOMMENDATION: Authorize Mayor to execute a contract amendment with USKH, Inc. in the amount not to exceed \$169,766 for Airport Apron D Phase 1 Construction Engineering Services.

Wasilla Municipal Airport Apron D, Phase 1						USKH WO#1126803			
Apron D, Phase 1 Construction Administration Services						2515 A Street			
Fee Estimate for Professional Services						Anchorage, AK 99503			
Labor Breakdown - Civil									
Item	Description	PIC \$185.00	Senior Eng II \$160.00	Eng I \$105.00	Const Admin \$120.00	CADD Designer \$110.00	Clerical \$80.00	TOTAL COST	TOTAL HOURS
Task Description									
1 Submittal and Document Review									
	Product Data Submittals (Total of 6, allows 50% resubmittals)		12.0	24.0			12.0	\$5,400.00	48.0
	Misc Submittals (Schedules, qualifications, procedures, welding etc)		12.0	8.0			2.0	\$2,920.00	22.0
	Courier						4.0	\$320.00	4.0
	Logs and Registers			4.0			6.0	\$900.00	10.0
	Project Management / Quality Control	2.0	4.0				4.0	\$1,330.00	10.0
Totals for Task 1		2.0	28.0	36.0	0.0	0.0	28.0	\$10,870.00	94.0
2 Inspections and Construction Assistance									
Field Inspections with Reports (Approx 60%-70% time on site)									
	Preconstruction Inspection			8.0				\$840.00	8.0
	Construction, 14 weeks construction, six days week, 8 hours day		24.0	80.0	540.0		16.0	\$78,320.00	660.0
	Photos			6.0	32.0		24.0	\$6,390.00	62.0
Construction Meetings / Coordination Meetings									
	Weekly mtg, 14 weeks		14.0	26.0	14.0		32.0	\$9,210.00	86.0
	Quantity Calcs, Review Pay Applications (6x)		8.0	36.0	18.0		24.0	\$9,140.00	86.0
	Project Correspondence		8.0	26.0			8.0	\$4,650.00	42.0
	Project Management / Quality control	4.0	20.0				12.0	\$4,900.00	36.0
Totals for Task 2		4.0	74.0	182.0	604.0	0.0	116.0	\$113,450.00	980.0
3 Review of DCVRs, Change Orders, and Contract Mods									
	DCVR, simple (10 total)		8.0	24.0		8.0	8.0	\$5,320.00	48.0
	DCVR, complex (5 total)	4.0	8.0	10.0		4.0	4.0	\$3,830.00	30.0
	Request for Proposals (5 total)		4.0	10.0			4.0	\$2,010.00	18.0
	Prepare Change Order (total of 3)		6.0	24.0			6.0	\$3,960.00	36.0
	Project Management / Quality Control	4.0	4.0				8.0	\$2,020.00	16.0
Totals for Task 3		8.0	30.0	68.0	0.0	12.0	30.0	\$17,140.00	148.0
4 Record Drawings									
Based on 18 sheets, revisions to half.									
	Review and Proof Contractors Redlines, Field Books, DCVRs			6.0	8.0			\$1,590.00	14.0
	Prepare Record Drawings			6.0	12.0	40.0		\$6,470.00	58.0
	Misc closeout documents		4.0	8.0			8.0	\$2,120.00	20.0
	Project Management / Quality Control		4.0				2.0	\$800.00	6.0
Totals for Task 4		0.0	8.0	20.0	20.0	40.0	10.0	\$10,980.00	98.0
Civil Labor Totals		0.0	14.0	140.0	306.0	52.0	184.0	\$152,440.00	1320.0

Wasilla Municipal Airport Apron D, Phase 1

USKH
2515 A Street
Anchorage, AK 99503

WO#1126803

Apron D, Phase 1 Construction Administration Services

Fee Estimate for Professional Services

Labor Breakdown - Survey

Item	Description	Civil PIC	Senior Surveyor I	2-Person Crew	3-Person Crew	Staff Surveyor II	Survey CADD Tech	Staff Clerical	TOTAL COST	TOTAL HOURS
		\$175.00	\$145.00	\$225.00	\$300.00	\$135.00	\$95.00	\$75.00		
Task Description										
1	Submittal and Document Review									
	Not expected								\$0.00	0.0
									\$0.00	0.0
									\$0.00	0.0
	Totals for Task 2	0.0	0.0	0.0	0.0	0.0	0.0	0.0	\$0.00	0.0
2	Inspections and Construction Assistance									
	Not included, may be added if required.								\$0.00	0.0
									\$0.00	0.0
	Totals for Task 3	0.0	0.0	0.0	0.0	0.0	0.0	0.0	\$0.00	0.0
3	Review of DCVRs, Change Orders, and Contract Mods									
	DCVR, simple (total of 2 survey related)		6.0					2.0	\$1,020.00	8.0
									\$0.00	0.0
	Totals for Task 4	0.0	0.0	6.0	0.0	0.0	0.0	2.0	\$1,020.00	8.0
4	Record Drawings									
	Review of Survey Field Notes		4.0						\$580.00	4.0
									\$0.00	0.0
	Totals for Task 6	0.0	0.0	4.0	0.0	0.0	0.0	0.0	\$580.00	4.0
Survey Labor Totals		0.0	0.0	10.0	0.0	0.0	0.0	2.0	\$1,600.00	12.0

Wasilla Municipal Airport Apron D, Phase 1

Apron D, Phase 1 Construction Administration Services

Fee Estimate for Professional Services

USKH WO#1126803

2515 A Street

Anchorage, AK 99503

Expenses Breakdown

	Item Description	Quantity	Units	Rate	Total	Remarks
1	Submittal and Document Review					
	Printing / Reproduction	500	pages	\$0.20	\$100.00	
	Totals for Task 1				\$100.00	
2	Inspections and Construction Assistance					
	Soil Gradations (1/25,000 CY)	7	each	\$140.00	\$980.00	
	Proctors (2/Source + 1 per change)	3	each	\$390.00	\$1,170.00	
	Topsoil Analysis (1/Source)	2	each	\$175.00	\$350.00	
	Nuclear Density Gauge (1/1,000 CY)	138	each	\$50.00	\$6,900.00	
	Photography (color printing)	140	pages	\$0.50	\$70.00	
	Phone (long distance)	1	ls	\$500.00	\$500.00	
	Printing / Reproduction	1000	pages	\$0.20	\$200.00	
	Misc Materials	1	ls	\$100.00	\$100.00	
	Vehicle	10000	miles	\$0.50	\$5,000.00	
	Totals for Task 2				\$15,270.00	
3	Review of DCVRs, Change Orders, and Contract Mods					
	Misc Printing	500	pages	\$0.20	\$100.00	
	Totals for Task 3				\$100.00	
4	Record Drawings					
	Drawings 24 x 36	54	sheets	\$2.00	\$108.00	
	Mylars	18	sheets	\$6.00	\$108.00	
	CD Roms	2	each	\$20.00	\$40.00	
	Totals for Task 4				\$256.00	
	Total Expenses				\$15,726.00	

Wasilla Municipal Airport Apron D, Phase 1

USKH

WO#1126803

Apron D, Phase 1 Construction Administration Services

2515 A Street

Fee Estimate for Professional Services

Anchorage, AK 99503

Summary of Labor and Expenses

Task Description	USKH	USKH	Expenses	Total
	Civil	Survey		
1 Submittal and Document Review	\$10,870.00	\$0.00	\$100.00	\$10,970.00
2 Inspections and Construction Assistance	\$113,450.00	\$0.00	\$15,270.00	\$128,720.00
3 Review of DCVRs, Change Orders, and Contract Mods	\$17,140.00	\$1,020.00	\$100.00	\$18,260.00
4 Record Drawings	\$10,980.00	\$580.00	\$256.00	\$11,816.00
Total	\$152,440.00	\$1,600.00	\$15,726.00	\$169,766.00

Notes

REQUEST FOR PROPOSALS PACKAGE

(Procurement per Wasilla Municipal Code (WMC) Chapter 5.08)

PART

A

TABLE OF CONTENTS

Part A – Request for Proposals (RFP)
Part B – Submittal Checklist
Part C – Evaluation Criteria
Part D – Proposal Form
Part E – Indemnification & Insurance
Part F – Pre-Audit Statement
Part G – Proposed Statement of Services

Proposed Statement of Services

The City of Wasilla is requesting proposals and intends to select a qualified firm or individuals interested in providing Airport Engineering Services for the Wasilla Airport through a multi-year capital improvement contract. Engineering services will include annually updating the 5-year capital improvement project list for approval by the Federal Aviation Administration (FAA), preparing FAA grant applications for the projects, and designing, bidding, and providing construction oversight/project closeout for each project.

ISSUING OFFICE

Agency Contact & Phone No.....: William Miller, Purchasing/Contracting Officer, (907) 373-9047
Contracting Department.....: City of Wasilla, Department of Public Works

PROJECT

RFP NUMBER.....: RFP-0705-0-2009/WM
Project Site (City, Village, etc.).....: Wasilla, Alaska
Project Title & Contract Description.....: Wasilla Airport Engineering Services 2009-2012

This contract will be funded 95 percent by the Federal Aviation Administration and subject to United States Department of Transportation provisions and conditions.

SCHEDULE & PAYMENT

Anticipated period for performance-Begin/End: February 2009 through December 2012

Estimated annual amount of contract:

less than \$100,000 \$100,000 to \$150,000 \$150,000 to \$250,000
 \$250,000 to \$500,000 \$500,000 to \$1,000,000 \$1,000,000 or greater

Proposed Method(s) of Payment:

Fixed Price Plus Expenses (FPPE) Firm Fixed Price (FFP) Cost Plus Fixed Fee (CPFF)
 Other:

SUBMITTAL DEADLINE AND LOCATION

OFFERORS ARE RESPONSIBLE TO ASSURE DELIVERY PRIOR TO DEADLINE (WMC 5.08.120(B)).
ONLY PROPOSALS RECEIVED PRIOR TO THE FOLLOWING DATE AND TIME WILL BE OPENED.

DATE: November 21, 2008

PREVAILING TIME: 2:00 PM

HAND DELIVER ONLY TO FOLLOWING LOCATION:

William A. Miller
Purchasing/Contracting Officer
290 E. Herning Avenue
Wasilla, AK 99654

IMPORTANT NOTICE: A firm that submits a proposal **MUST** be on the official City of Wasilla planholder list which is maintained at http://www.demandstar.com/supplier/bids/agency_inc/bid_list.asp?f=search&mi=712050. Failure of a firm to be on the list will be cause for their proposal to be deemed non-responsive. In addition, any copies of this proposal, attachments or addendums obtained from any source other than www.cityofwasilla.com/purchasing or the City of Wasilla Purchasing Officer are not valid.

User: Giddings, Archie

Organization:

City of Wasilla

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Reports

Bid Details

Bid Information

EDIT

Agency City of Wasilla

Bid Type Request for Proposal

Bid Number RFP-0705-0-2009/AG

Fiscal Year 2009

Bid Writer Archie Giddings

Bid Name Wasilla Airport Engineering Services 2009-2012

Bid Status Awarded

Bid Status Text None

Award To USKH, Inc \$10,000.00

Due Date/Time 11/21/2008 2:00 PM Alaska

Broadcast Date 10/9/2008

Bid Bond

Project Estimated Budget

Plan (blueprint) Distribution Options None

Distribution Method Download and Mail

Distributed By Onvia DemandStar

Distribution Notes None

Scope of Work The City of Wasilla is requesting proposals and intends to select a qualified firm or individuals interested in providing Airport Engineering Services for the Wasilla Airport through a multi-year capital improvement contract. Engineering services will include annually updating the 5-year capital improvement project list for approval by the Federal Aviation Administration (FAA), preparing FAA grant applications for the projects, and designing, bidding, and providing construction oversight/project closeout for each project.

E-Bidding No

Legal Ad

VIEW

Please select either the View or Edit button to manage legal ad.

Pre-Bid Conference

October 29, 2008
 2:00 pm
 City Hall Council Chambers
 290 E. Herring Avenue
 Wasilla Alaska.

Publications

Anchorage Daily News 10/15/2008

Documents

EDIT

Bid Package RFP for Wasilla Airport Engineering Services 2009-2012 (22 Pages, Complete)
Pre-Proposal Meeting Questions (1 Page, Complete)

Award USKH Letter (1 Page, Complete)

Commodity Codes

SRV-918-42 - Engineering Consulting
SRV-925-00 - ENGINEERING SERVICES, PROFESSIONAL
SRV-925-08 - Airports (Lighting, Fueling, Nav aids) - Engineering
SRV-925-17 - Civil Engineering
SRV-925-33 - Engineer Services, Professional
SRV-925-36 - Engineering Services (Not Otherwise Classified)
SRV-925-37 - Facilities Design Services, Engineering
SRV-925-38 - Field Engineering

Statistics

Planholders There are 18 planholders for this bid

Broadcast List 54 suppliers have been notified

Supplemental Suppliers 0 Supplemental Suppliers

Filtered Yes

Post-Bid Viewers 4 viewer(s)

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