

WASILLA PARKS AND RECREATION COMMISSION  
REGULAR MEETING MINUTES

NOVEMBER 10, 2010

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**I. CALL TO ORDER**

The regular meeting of the Wasilla Parks and Recreation Commission was held on Wednesday, November 10, 2010, at Curtis D. Menard Memorial Sports Center, Wasilla, Alaska. Chairman Dave Tuttle called the meeting to order at 6:03 p. m.

**II. ROLL CALL**

Commissioners present and establishing a quorum were:

Ms. Mary Champine, Seat A

Chair Dave Tuttle, Seat B

Mr. Steven DeHart, Seat C

Ms. Joan Matthews, Seat D

Ms. Randy Robinson, Seat E

Staff in attendance were:

Mr. James Hastings, Recreation & Cultural Services Manager

Ms. Tammy Ostrom, Sports Center Secretary

Mr. Archie Giddings, Public Works Director

**III. PLEDGE OF ALLEGIANCE**

Mr. Hastings led the Pledge of Allegiance.

**IV. APPROVAL OF AGENDA**

Chair Tuttle asked if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved as presented without objection.

**V. APPROVAL OF MINUTES**

Chair Tuttle asked if there were any changes to the October 13, 2010 minutes.

GENERAL CONSENT: The minutes were approved as presented without objection.

**VI. PUBLIC HEARING (Three minutes per person.)**

No public hearing was held.

## **VII. PERSONS TO BE HEARD**

Doug Miller- Wasilla Planning Commission:

- Presented an update on the City of Wasilla Comprehensive Plan.
- Invited Commissioners to November 23<sup>rd</sup> Comprehensive Plan meeting 6:00pm at the Menard Sports Center.
- Encouraged Commissioners to email City Planner Tina Crawford any changes or ideas on the Comprehensive Plan.

## **VIII. STAFF REPORTS / UNFINISHED BUSINESS**

Mr. Giddings:

- Discussed open spaces for new subdivisions.
- Discussed the role of the Public Works Department.
- Future projects for the Public Works Department: lighting at Iditapark, pavilions, community garden to grow vegetables, Dog Park.
- Working on fixing broken glass and hanging Christmas lights on the train.

## **IX. ON GOING PROJECTS**

Discussion on Public Lands within City Limits:

- No new information.

Parks Master Plan:

- No new information.

Wasilla to Big Lake Trail Development:

- Mr. Giddings discussed acquiring right of way land on the trail.

Clean up Days/Recycling:

**MOTION:** Commissioner Shampine made a motion to form a sub committee for clean up days 2011 with an expiration date of November 30<sup>th</sup> 2011.

**SECOND:** Commissioner Matthews second the motion.

**VOTE:** The motion to form Clean up Days sub committee passed without objection.

**MOTION:** Commissioner Matthews made a motion for Commissioners Randy Robinson and Mary Shampine to co-chair the Clean up Days Sub committee.

SECOND: Commissioner DeHart second the motion.

VOTE: The motion passed without objection.

*[CLERK's NOTE: It was decided that Commissioner Robinson would attend the next City Council Meeting on November 22, 2010.]*

**X. UNFINISHED BUSINESS**

A. Volunteer Program- questions to ask volunteers on City web site:

- Name
- Contact information
- Mailing address
- Email address
- Interest
- What skills can you provide
- Availability

**XI. NEW BUSINESS**

**XII. COMMUNICATION ITEMS**

**XII. COMMISSION AND STAFF COMMENTS**

Commissioner Tuttle:

- Suggested Survey Monkey as a web site tool.

Commissioner Robinson:


- Asked if the City has worked with Knik Tribal Council and;
- Suggested Pamela Nelson as a grant writer for the City.

Mr. Hastings:

- Will talk to Amanda at Clerks Office regarding web site volunteer page and Bethany at the Museum regarding Christmas Tree Lighting Celebration volunteers and;
- Look to find an independent grant writer and;
- Will email Commissioner Robinson and Shampine Clean up Days budget figures.

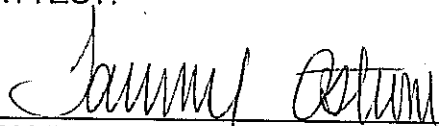
**XIV. ADJOURNMENT**

Chairman Tuttle adjourned meeting at 7:50 p.m. and noted that the next meeting is scheduled for December 8, 2010, at the Menard Sports Center.



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Dave Tuttle, Chair

ATTEST:

  
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TAMMY OSTROM, Commission Secretary

Approved: December 8, 2010.