



**MAYOR**

Verne E. Rupright

**COUNCIL**

Taffina Katkus, Seat A

Douglas W. Holler, Deputy Mayor, Seat B

Leone Harris, Seat C

Colleen Sullivan-Leonard, Seat D

Dianne Woodruff, Seat E

Steve Menard, Seat F

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**WASILLA CITY COUNCIL  
MEETING AGENDA**

**WASILLA CITY COUNCIL CHAMBERS**

Wasilla City Hall, 290 E. Herning Avenue, Wasilla, AK 99654 (907) 373-9090

**REGULAR MEETING**

**6 P.M.**

**NOVEMBER 8, 2010**

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. PLEDGE OF ALLEGIANCE**

**IV. APPROVAL OF AGENDA**

**V. SPECIAL ORDERS OF THE DAY**

**VI. COMMISSION AND AGENCY REPORTS**

A. Matanuska-Susitna Borough

B. Planning Commission

C. Library Needs Committee

D. Dorothy G. Page Museum

E. Mikunda, Cottrell & Co. – Presentation from John Bost regarding the Comprehensive Annual Financial Report (AM No. 10-30)

## VII. PUBLIC PARTICIPATION

### A. Public Hearings

1. **Ordinance Serial No. 10-38:** Amending the FY 2011 Youth Court budget to increase the budget by \$13,000 to cover expenditures for personnel by accepting and appropriating \$13,000 from the Alaska Division of Juvenile Justice.
2. **Ordinance Serial No. 10-39:** Amending the FY2011 Museum budget by accepting and appropriating \$4,000 from the Rasmuson Foundation.
3. **Ordinance Serial No. 10-40:** Amending WMC 2.12.020, Financial Disclosure, by clarifying when financial disclosure statements shall be filed by candidates for elected city office.
4. **Ordinance Serial No. 10-41:** Amending the FY2011 budget by appropriating \$24,000 for the Wasilla Area Seniors, Inc.

### B. Persons to be Heard

## VIII. CONSENT AGENDA

### A. Minutes of Preceding Meetings:

1. Regular Meeting: October 25, 2010

### B. Introduction of Ordinances: Recommended for Public Hearing on November 22, 2010:

### C. Resolutions

### D. Action Memorandums<sup>1</sup>

1. **AM No. 10-29:** Approval of 2011 regular City Council meeting and agenda deadline schedule.

## IX. UNFINISHED BUSINESS

## X. NEW BUSINESS

- ### A. **AM No. 10-30:** Acceptance of the City of Wasilla's Fiscal Year 2010 Comprehensive Annual Financial Report for public record.

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<sup>1</sup> AM Nos. 10-30 and 10-31 were removed from the Consent Agenda and addressed separately under New Business.

- B. **AM No. 10-31:** Approval of a 30 year lease agreement for lots 17 and 18, New Wasilla Airport Lease Lots for hanger buildings greater than 10,000 square feet.

**XI. COMMUNICATIONS**

A. Informational Memorandums

- 1. **IM No. 10-27:** 2011 Holiday Schedule.

B. Commission Minutes

- 1. Planning Commission: October 26, 2010
- 2. Library Needs Committee: September 29, 2010

**XII. AUDIENCE COMMENTS**

**XIII. MAYOR, CLERK AND ATTORNEY COMMENTS**

**XIV. COUNCIL COMMENTS**

**XV. EXECUTIVE SESSION**

A. Land Acquisition

**XVI. ADJOURNMENT**

**I. CALL TO ORDER**

The Regular Meeting of the Wasilla City Council was held on Monday, November 8, 2010, at the Wasilla City Council Chambers, Wasilla, Alaska. Mayor Verne E. Rupright called the meeting to order at 6 p.m.

**II. ROLL CALL**

Council Members present and establishing a quorum were:

- Ms. Taffina Katkus, Seat A
- Deputy Mayor Doug Holler, Seat B
- Ms. Leone Harris, Seat C (*via teleconference*)
- Ms. Colleen Sullivan-Leonard, Seat D
- Ms. Dianne Woodruff, Seat E
- Mr. Steve Menard, Seat F

Staff in attendance were:

- Ms. Kristie Smithers, City Clerk
- Ms. Amanda E. Charles, Deputy City Clerk
- Mr. Troy Tankersley, Controller
- Mr. Archie Giddings, Public Works Director
- Mr. Michael Hughes, Police Chief
- Mr. James Hastings, Recreation and Cultural Services Manager
- Mr. Marvin Yoder, Interim Deputy Administrator

**III. PLEDGE OF ALLEGIANCE**

Mayor Rupright led the Pledge of Allegiance.

**IV. APPROVAL OF AGENDA**

Mayor Rupright asked if there were any changes to the agenda.

Council Member Woodruff requested that AM No. 10-30 be removed from the Consent Agenda and addressed separately under new business.

GENERAL CONSENT: The agenda was approved as amended without objection.

**V. SPECIAL ORDERS OF THE DAY**

There were no Special Orders of the Day.

## VI. COMMISSION AND AGENCY REPORTS

### A. Matanuska-Susitna Borough

There was no report provided.

### B. Planning Commission

Mr. Dan Kelly, Commissioner:

- provided a brief overview of the Planning Commission's previous meeting;
- invited the Council to attend their meetings;
- spoke of items currently before the Planning Commission for consideration; and
- noted his disappointment with the low attendance at the Comprehensive Plan Meeting which was held on October 23, 2010, and spoke to the importance of the meeting and the public's attendance.

### C. Library Needs Committee

Ms. Jeanne Troyshynski:

- stated that their next meeting would be November 30, 2010, at 5:45 p.m.;
- asked the Mayor to direct staff to apply for a State of Alaska grant which became available today as well as a supporting resolution; and
- reported that they would be coming before the Council at their December 13, 2010, regular meeting with their recommendations on a proposed site for the new library.

### D. Dorothy G. Page Museum

Ms. Bethany Buckingham, Curator, provided a presentation on recent happenings at the Dorothy G. Page Museum and Visitors Center and highlighted the upcoming year's expectations.

### E. Mikunda, Cottrell & Co. – Presentation from John Bost regarding the Comprehensive Annual Financial Report (AM No. 10-30)

Mr. Bost provided a report on the Comprehensive Annual Financial Report, fiscal year ending June 30, 2010.

**MOTION:** Council Member Sullivan-Leonard moved to suspend the rules and take up the New Business, specifically to adopt AM No. 10-30.

**GENERAL CONSENT:** There was no objection noted.

## X. NEW BUSINESS

2. **AM No. 10-30:** Acceptance of the City of Wasilla's Fiscal Year 2010 Comprehensive Annual Financial Report for public record.

MOTION: Council Member Sullivan-Leonard moved to adopt AM No. 10-30.

MOTION: Council Member Sullivan-Leonard moved to postpone AM No. 10-30 to a time certain of November 22, 2010.

Discussion ensued.

TIE VOTE: The motion to adopt AM No. 10-30 failed in a tie vote with Council Members Katkus, Sullivan-Leonard and Woodruff voting in favor and Deputy Mayor Holler and Council Members Harris and Menard opposed. **Mayor Rupright chose to invoke his voting privilege in the negative thus causing the motion to fail.**

Ms. Smithers clarified the motion.

VOTE: The motion to adopt AM No. 10-30 passed unanimously.

## VII. PUBLIC PARTICIPATION

### A. Public Hearings

1. **Ordinance Serial No. 10-38:** Amending the FY 2011 Youth Court budget to increase the budget by \$13,000 to cover expenditures for personnel by accepting and appropriating \$13,000 from the Alaska Division of Juvenile Justice.

Mayor Rupright opened the public hearing. There being no persons present who wished to speak the public hearing closed and discussion moved to the Council.

MOTION: Council Member Woodruff moved to adopt Ordinance Serial No. 10-38.

VOTE: The motion to adopt Ordinance Serial No. 10-38 passed unanimously.

2. **Ordinance Serial No. 10-39:** Amending the FY2011 Museum budget by accepting and appropriating \$4,000 from the Rasmuson Foundation.

Mayor Rupright opened the public hearing. There being no persons present who wished to speak the public hearing closed and discussion moved to the Council.

MOTION: Council Member Woodruff moved to adopt Ordinance Serial No. 10-39.

Council Member Woodruff commended Ms. Buckingham on a job well done at the museum.

VOTE: The motion to adopt Ordinance Serial No. 10-39 passed unanimously.

3. **Ordinance Serial No. 10-40:** Amending WMC 2.12.020, Financial Disclosure, by clarifying when financial disclosure statements shall be filed by candidates for elected city office.

Mayor Rupright opened the public hearing. There being no persons present who wished to speak the public hearing closed and discussion moved to the Council.

MOTION: Council Member Woodruff moved to adopt Ordinance Serial No. 10-40.

Discussion ensued.

VOTE: The motion to adopt Ordinance Serial No. 10-40 passed unanimously.

4. **Ordinance Serial No. 10-41:** Amending the FY2011 budget by appropriating \$24,000 for the Wasilla Area Seniors, Inc.

Mayor Rupright opened the public hearing.

Ms. Diana Straub, Marketing Manager, Wasilla Area Seniors, Inc.:

- thanked the City Council for their consideration of this item;
- spoke to how grant funds are distributed within their budget;
- reported that they must receive community matching grant funds, which they hope to get from the City, in order to obtain other grants;
- advised on the ratio of City of Wasilla residents who partake in their program compared to the number of Matanuska-Susitna Borough (MSB) residents who do the same;
- spoke to a pass-through grant received from the MSB;
- added that they will be seeking further grant funding from the MSB;
- reported on the number of meals served with the expected funding;
- noted that the United Way did not grant them any funding thus far this fiscal year but that there would be an opportunity in January 2011 to do so;
- spoke on further funding efforts; and
- asked for funding at the \$36,000 level.

MOTION: Council Member Sullivan-Leonard moved to adopt Ordinance Serial No. 10-41.

Discussion ensued.

MOTION: Council Member Menard moved to strike the amount of “\$24,000” and replace it with “\$36,000” and to reopen the public hearing on November, 22, 2010.

Discussion ensued.

TIE VOTE: The primary amendment failed in a tie vote with Deputy Mayor Holler and Council Members Katkus and Menard voting in favor and Council Members Harris, Sullivan-Leonard, and Woodruff opposed. **Mayor Rupright chose to invoke his voting privilege in the affirmative thus causing the motion to pass.**

B. Persons to be Heard

There was no one present who wished to speak.

**VIII. CONSENT AGENDA**

A. Minutes of Preceding Meetings:

1. Regular Meeting: October 25, 2010

B. Introduction of Ordinances: Recommended for Public Hearing on November 22, 2010:

There was no introduction of ordinances.

C. Resolutions

D. Action Memorandums

1. **AM No. 10-29:** Approval of 2011 regular City Council meeting and agenda deadline schedule.

2. **AM No. 10-30:** Acceptance of the City of Wasilla's Fiscal Year 2010 Comprehensive Annual Financial Report for public record.

~~3. **AM No. 10-31:** Approval of a 30 year lease agreement for lots 17 and 18, New Wasilla Airport Lease Lots for hanger buildings greater than 10,000 square feet.~~

The Clerk read the Consent Agenda into the record.

Council Member Katkus requested that Resolution No. 10-31 be removed from the Consent Agenda and addressed separately.

POINT OF ORDER: Council Member Menard called a point of order.

Mayor Rupright asked Council Member Menard to explain.

Council Member Menard stated that the proper place to remove an item from the Consent Agenda was at the beginning of the meeting under Approval of the Agenda.



Discussion ensued.

MOTION: Council Member Menard moved to approve the Consent Agenda as read into the record by the Clerk.

MOTION: Council Member Katkus moved to divide the question by removing Resolution Serial No. 10-31 and addressing it separately.

GENERAL CONSENT: There was no objection noted.

The Clerk read the Consent Agenda into the record as amended.

GENERAL CONSENT: There was no objection noted and the Consent Agenda was approved as amended.

3. **AM No. 10-31:** Approval of a 30 year lease agreement for lots 17 and 18, New Wasilla Airport Lease Lots for hanger buildings greater than 10,000 square feet.

MOTION: Council Member Katkus moved to adopt AM No. 10-31.

Discussion ensued.

VOTE: The motion passed unanimously.

## **IX. UNFINISHED BUSINESS**

There was no unfinished business.

## **XI. COMMUNICATIONS**

A. Informational Memorandums

1. **IM No. 10-27:** 2011 Holiday Schedule.

A. Commission Minutes

1. Planning Commission: October 26, 2010

2. Library Needs Committee: September 29, 2010

There was no action taken on the communication items.

## **XII. AUDIENCE COMMENTS**

There were no comments provided.

## **XIII. MAYOR, CLERK AND ATTORNEY COMMENTS**

Mayor Rupright:

- read into the record a list of events taking place on October 11, 2010, in recognition of Veteran's Day;
- stated that City Hall would be closed on October 11, 2010; and
- spoke to the late Mr. Leroi Heaven.

Ms. Smithers:

- spoke to the upcoming meeting schedule;
- stated that there had been a request for a meeting with the Wasilla Area Seniors, Inc., Board;
- suggested a meeting date of Monday, December 6, 2010, at 6 p.m. for the meeting with the Wasilla Area Seniors, Inc., Board; and
- asked if there was any objection to that meeting date.

There was no objection noted.

## **XIV. COUNCIL COMMENTS**

Council Member Woodruff:

- spoke to an opportunity to meet with a Representative Keller;
- commented on the Comprehensive Plan and the need to receive feedback from the public; and
- opined that there is a need for another public meeting.

Council Member Katkus:

- noted that she spoke with local residents regarding their opinion of the City of Wasilla and its relationship with its citizens; and
- spoke to the late Mr. Leroi Heaven.

Council Member Menard:

- spoke in favor of Council Member Katkus' actions in speaking with the public;
- noted that he strives to do the same, which is to get open feedback from the public; and
- spoke to the late Mr. Leroi Heaven.

Deputy Mayor Holler thanked the Finance Department for their work that went in the Comprehensive Annual Financial Report.

Council Member Sullivan-Leonard:

- thanked everyone for the discussion at tonight's meeting; and
- spoke to the need at the local food pantry.

Council Member Harris.

- noted the need for responsible spending and budgetary constraints; and
- gave her condolences to Ms. Margaret Heaven in regards to the passing of Mr. Leroi Heaven.

## **XV. EXECUTIVE SESSION**

### **A. Land Acquisition**

**MOTION:** Council Member Menard moved to enter into executive session, specifically to discuss land acquisition.

**GENERAL CONSENT:** There being no objection the entire City Council along with the Mayor, City Clerk, Chief of Police, Public Works Director and Finance Director moved into executive session at 8:14 p.m.

Mayor Rupright stated that there would be a short recess before entering into executive session

*[The regular meeting recessed at 8:06 p.m. and reconvened at 8:14 p.m. at which point the Council immediately moved into executive session.]*

*[CLERK'S NOTE: The executive session was held in the Council Conference Room.]*

**MOTION:** Council Member Menard moved to exit the executive session at 8:28 p.m.

**GENERAL CONSENT:** There was no objection noted.

## **XVI. ADJOURNMENT**

With no further business at hand, Mayor Rupright adjourned the meeting at 8:29 p.m.

  
VERNE E. RUPRIGHT, Mayor

ATTEST:

  
KRISTIE SMITHERS, MMC, City Clerk

Minutes approved: December 13, 2010