



MAYOR
Verne E. Rupright

CITY PLANNER
Tina Crawford

WASILLA PLANNING COMMISSION

Dan King, Seat A
Daniel Kelly Jr., Seat B
Vacant, Seat C
Doug Miller, Seat D
Glenda Ledford, Seat E
Clark Buswell, Seat F
Robert Webb, Seat G

**CITY OF WASILLA
PLANNING COMMISSION MEETING AGENDA
WASILLA CITY COUNCIL CHAMBERS**

Wasilla City Hall, 290 E. Herring Avenue, Wasilla, AK 99654 / 907-373-9020 phone

REGULAR MEETING

7 P.M.

JANUARY 25, 2011

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF AGENDA
- V. ELECTION OF PLANNING COMMISSION CHAIR AND VICE-CHAIR PERSON
- VI. REPORTS
 - A. City Attorney
 - B. City Council
 - C. City Planner
 - D. City Public Works Director
- VII. PUBLIC PARTICIPATION (*five minutes per person, for items not scheduled for public hearing*)
- VIII. CONSENT AGENDA
 - A. Minutes of December 14, 2010, meeting.

IX. NEW BUSINESS *(five minutes per person)*

A. Public Hearing

1. **Resolution Serial No. 11-01:** Supporting the goals and initiatives for the five year Capital Improvement Program.
 - a. City Staff
 - b. Applicant
 - c. Private person supporting or opposing the proposal
 - d. Applicant

2. **Resolution Serial No. 11-02:** Repealing WMC 2.72, Historical Preservation Commission; amending WMC 16.04.070, Definitions, to add the definition of historical value; and amending WMC 16.16.050, Historic Resources, to add additional criteria and review requirements to determine potential historic value of buildings.
 - a. City Staff
 - b. Applicant
 - c. Private person supporting or opposing the proposal
 - d. Applicant

B. Committee of the Whole

1. WMC 16.16.060(B), Daycare Businesses in Commercial Zoning Districts.

X. UNFINISHED BUSINESS

XI. COMMUNICATIONS

- A. Calendar Review March/April 2011
- B. Permit Information
- C. Enforcement Log

XII. AUDIENCE COMMENTS

XIII. STAFF COMMENTS

XIV. COMMISSION COMMENTS

XV. ADJOURNMENT

I. CALL TO ORDER

The regular meeting of the Wasilla Planning Commission was called to order at 7:00 PM on Tuesday, January 25, 2011, in Council Chambers of City Hall, Wasilla, Alaska by A.C. Buswell, III, Chairman.

II. ROLL CALL

Commissioners present and establishing a quorum were:

- Mr. J. Dan King, Seat A
- Mr. Daniel Kelly, Jr., Seat B
- Mr. Steven DeHart, Seat C
- Mr. Doug Miller, Seat D
- Ms. Glenda Ledford, Seat E
- Mr. Clark Buswell, Seat F
- Mr. Robert Webb, Seat G

Staff in attendance were:

- Mr. Marvin Yoder, Deputy Administrator
- Ms. Tina Crawford, City Planner
- Mr. Archie Giddings, Public Works Director
- Ms. Tahirih Klein, Planning Clerk

III. PLEDGE OF ALLEGIANCE

A. Commissioner DeHart led the pledge of allegiance.

IV. APPROVAL OF AGENDA

GENERAL CONSENT: The agenda was approved as presented.

V. ELECTION OF PLANNING COMMISSION CHAIR AND VICE-CHAIR PERSON

Chair Buswell opened nominations for Chair

Commissioner Webb nominated Commissioner Miller.
Commissioner Kelly nominated Commissioner Buswell.

The Commission decided to vote via written ballot. Chair Buswell received four votes and Commissioner Miller received three votes. Therefore, Commissioner Buswell will remain Chair for the next year.

Chair Buswell opened nominations for Vice-Chair.

Commissioner Webb nominated Commissioner Miller for Vice-Chair. No other nominations were received, therefore, Commissioner Miller was elected the Vice-Chair for the next year.

VI. REPORTS

A. City Attorney
No report given.

B. City Council
Mr. Yoder provided a brief summary of the City Council meeting.

C. City Planner
Ms. Crawford stated the draft Comprehensive Plan will be on the agenda for approval by the Planning Commission February 22, 2011, be introduced to the City Council March 14, 2011, and then scheduled for a City Council adoption public hearing on April 25, 2011.

D. City Public Works Director
Mr. Giddings provided a summary of Capital Projects and where they are in the process at legislation.

VII. PUBLIC PARTICIPATION *(five minutes per person, for items not scheduled for public hearing)*

There were no public comments.

VIII. CONSENT AGENDA

A. Minutes of December 14, 2010, meeting

GENERAL CONSENT: Minutes were approved as presented.

IX. NEW BUSINESS *(five minutes per person)*

A. Public Hearings

1. **Resolution Serial No. 11-01:** Supporting the goals and initiatives for the five year Capital Improvement Program.

a. City Staff

Mr. Giddings provided a statement regarding the Capital Improvement Program.

b. Applicant

No comments.

c. Private person supporting or opposing the proposal
Chair Buswell opened the public hearing for Resolution Serial No. 11-01 for public input.

With no one present to speak, Chair Buswell closed the public hearing on Resolution Serial No. 11-01.

d. Applicant
No comments.

MOTION: Commissioner Ledford moved to adopt Resolution Serial No. 11-01 as presented.

Discussion moved to the Commission.

MOTION: Commissioner Kelly moved to amend Resolution Serial No. 11-01 to add a number 12 which will read as follows:

12) Provide funding for the Lucille Lake dam restoration.

Discussion ensued.

VOTE: The amendment to the main motion passed unanimously.

Discussion ensued.

VOTE: The motion to approve Resolution Serial No. 11-01 as amended passed unanimously.

2. **Resolution Serial No. 11-02:** Repealing WMC 2.72, Historical Preservation Commission; amending WMC 16.04.070, Definitions, to add the definition of historical value; and amending WMC 16.16.050, Historic Resources, to add additional criteria and review requirements to determine potential historic value of buildings.

a. City Staff

Mr. Yoder provided a history of the approval from the past Historical Preservation Commission resolution and why the new resolution is being brought forward.

Ms. Crawford stated there were already rules for a permit submitted to the City of Wasilla and why a portion of the Wasilla Municipal Code is being repealed and moved into Title 16.

b. Applicant
No comments.

c. Private person supporting or opposing the proposal
Chair Buswell opened the Public Hearing on Resolution Serial No. 11-02 for public input.

Mr. Rob Meinharht:

- Provided historical background on the current Historical Preservation Commission ordinance, discussed the benefits of having a Historical Preservation Commission versus another review agency, and requested that the Planning Commission recommend against the proposed resolution.

Discussion moved to the Commission.

Ms. Dianne Woodruff:

- stated she is on the City Council, but speaking as a private citizen;
- stated her support of utilizing a Historical Preservation Commission; and
- and that the Planning Commission did not have sufficient information to make a decision and requested a postponement of a decision.

Discussion moved to the Commission.

With no one else present to speak, Chair Buswell closed the public hearing on Resolution Serial No. 11-02.

d. Applicant
No comments.

MOTION: Commissioner Kelly moved to approve Resolution Serial No. 11-02 as presented.

Discussion moved to the Commission.

VOTE: The motion to adopt Resolution Serial No. 11-02 as presented failed unanimously.

Commissioner Kelly recommended that City staff bring back the Resolution to change the WMC regarding the Historical Preservation Commission when all information has been gathered.

B. Committee of the Whole

MOTION: Commissioner King moved to enter into the Committee of the Whole at 8:17 PM.

VOTE: The motion to enter into the Committee of the Whole passed unanimously.

1. WMC 16.16.060(B), Daycare Businesses in Commercial Zoning Districts.

MOTION: Commissioner Kelly moved to exit the Committee of the Whole at 8:31 PM.

VOTE: The motion to exit into the Committee of the Whole passed unanimously.

IX. UNFINISHED BUSINESS

There was no unfinished business.

X. COMMUNICATIONS

A. Calendar Review March/April 2011

Planning Clerk will assign the Commissioners to the different months to report to the City Council.

B. Permit Information

Ms. Crawford provided a brief summary on the permit activity and stated the Southcentral Foundation has a meeting with City staff this Thursday, February 27, 2011.

C. Enforcement Log

No statement made.

XI. AUDIENCE COMMENTS

Mr. Rob Meinharht:

- provided some information regarding the difference between having a Historical Society or a Historical Commission; and
- stated the different levels to fill the positions for a Historical Commission isn't that difficult.

Ms. Dianne Woodruff:

- stated she is on the City Council but is speaking as a citizen;
- stated she appreciates the Planning Commission in postponing their decision on the Historical Society; and
- stated she appreciates how the City Planner uses her common sense when working with the City Code.

XII. STAFF COMMENTS

A. Staff Comments

Mr. Giddings provided information regarding the inability to fill the Historical Preservation Commission seats.

Mr. Yoder:

- stated the City is still looking at annexation and has received a couple of requests from people outside the City Limits expressing interest in annexing into the City; and
- stated the seats for the Historical Preservation Commission were publically advertised and that the intent was to appoint City residents to the Commission.

XIII. COMMISSION COMMENTS

Commissioner Ledford:

- stated she suggests that the Commissioners appointed to the Historical Preservation Commission be residents of the City of Wasilla.

Commissioner Miller:

- stated the junk and trash ordinance failed at the City Council; and
- stated his concern in filling the seats for the Historical.

Commissioner Kelly:

- welcomed Commissioner DeHart; and
- stated it was a good meeting.

Commissioner Webb:

- welcomed Commissioner DeHart; and
- stated it was a good meeting.

Commissioner DeHart stated he is looking forward to serving on the Commission.

Commissioner King:

- welcomed Commissioner DeHart; and
- handed out the new Mat-Su Valley area road map

Chair Buswell:

- welcomed Commissioner DeHart;
- stated it was a good meeting; and
- stated that he appreciates all the members on the Commission and their views.


XIV. ADJOURNMENT

The regular meeting adjourned at 8:55 PM.

ATTEST:



TAHIRIH KLEIN, Planning Clerk


CLARK BUSWELL, Chairman

Adopted by the Wasilla Planning Commission February 8, 2011.