



	Approved	Denied
Date Action Taken:	2/28/11	
Other:		
Verified by:	<i>[Signature]</i>	

**WASILLA CITY COUNCIL ACTION MEMORANDUM**

**AM No. 11-04**

**TITLE: AUTHORIZATION OF A THREE YEAR CONTRACT IN THE AMOUNT OF \$157,650 AND AWARD OF BID FOR FINANCIAL AUDIT SERVICES TO KPMG, LLP.**

**Agenda of:** February 28, 2011

**Date:** February 11, 2011

**Originator:** Purchasing/Contracting Officer

Route to:	Department	Signature/Date
X	Finance Director	<i>[Signature]</i> 2/17/11
X	Deputy Administrator	<i>[Signature]</i>
X	City Clerk	<i>[Signature]</i>

**REVIEWED BY MAYOR VERNE E. RUPRIGHT:**

*[Signature]*

**FISCAL IMPACT:**  yes \$157,650 or  no Funds Available  yes  no

**Account name/number:** 001-4115-411.30-31  
 210-4550-455.30-31  
 220-4270-427.30-31  
 310-4351-435.30-31  
 320-4361-436.30-31  
 330-4370-437.30-31  
 340-4530-453.30-31

**Attachments:** N/A

**SUMMARY STATEMENT:** In accordance with WMC 5.08.120, on December 9, 2010, the City of Wasilla issued a Request for Proposal 1209-0-2010/JJ for Financial Audit Services.

Proposals were received from four firms: KPMG LLP, Talbot, Korvola & Warwick LLP, Altman, Rogers & Co., and Mikunda, Cottrell & Co. The proposal from Mikunda, Cottrell & Co. was considered non-responsive. Therefore, three proposals were considered for review. Following a complete review of the three proposals to ensure each was responsive and responsible, a committee of four scorers (Director of Finance, Controller, Public Works Director and a Council Member) scored the proposals. Based

upon the firm experience, personnel experience, audit methodology/approach, client services, response from the references, and cost, KPMG LLP, scored the highest with 90.47 points. Talbot, Korvola & Warwick LLP scored 74.26 points and Altman, Rogers, & Co. scored 70.5 points.

Technical			Cost			Tech & Cost		
TKW	Altman/Rogers	KPMG	TKW	Altman/Rogers	KPMG	TKW	Altman/Rogers	KPMG
190	142	246	26.76	35	28.97	297.04	282	361.88
47.5	35.5	61.5	3	1	2	74.26	70.5	90.47
2	3	1				2	3	1

The KPMG LLP proposal included pricing of \$52,250 for FY2011, \$52,450 for FY 2012 and \$52,950 for FY2013. The total three year contract price is: \$157,650.

**STAFF RECOMMENDATION:** Approve the award of a three-year contract for financial audit services to KPMG LLP. The contract will be effective upon contract award in the amount of \$157,650.