



**MAYOR**  
Verne E. Rupright

**CITY PLANNER**  
Tina Crawford

**WASILLA PLANNING COMMISSION**

Dan King, Seat A  
Daniel Kelly Jr., Seat B  
Steven DeHart, Seat C  
Doug Miller, Seat D  
Glenda Ledford, Seat E  
Clark Buswell, Seat F  
Robert Webb, Seat G

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**CITY OF WASILLA  
PLANNING COMMISSION MEETING AGENDA  
WASILLA CITY COUNCIL CHAMBERS**

Wasilla City Hall, 290 E. Herning Avenue, Wasilla, AK 99654 / 907-373-9020 phone

**REGULAR MEETING**

**7 P.M.**

**MARCH 8, 2011**

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF AGENDA
- V. REPORTS
  - A. City Attorney
  - B. City Council
  - C. City Planner
  - D. City Public Works Director
- VI. PUBLIC PARTICIPATION (*five minutes per person, for items not scheduled for public hearing*)
- VII. CONSENT AGENDA
  - A. Minutes of February 22, 2011, meeting.
- VIII. NEW BUSINESS (*five minutes per person*)
  - A. Public Hearing
    1. **Resolution Serial No. 11-05:** Recommending that the Wasilla City Council amend WMC 16.16.060, Specific Approval Criteria, to remove the limit on number of children permitted in a day care facility in the Commercial zoning district; and amend WMC

16.20.020, District Use Chart, to change the required review from a Use Permit to an Administrative Approval.

- a. City Staff
- b. Applicant
- c. Private person supporting or opposing the proposal
- d. Applicant

2. **Resolution Serial No. 11-06:** Recommending that the Wasilla City Council repeal Ordinance Serial No. 96-06, 1996 City of Wasilla Comprehensive Plan, as amended, and adopt the proposed 2011 City of Wasilla Comprehensive Plan.

- a. City Staff
- b. Applicant
- c. Private person supporting or opposing the proposal
- d. Applicant

IX. UNFINISHED BUSINESS

X. COMMUNICATIONS

- A. Calendar Review 2011
- B. Permit Information
- C. Enforcement Log

XI. AUDIENCE COMMENTS

XII. STAFF COMMENTS

XIII. COMMISSION COMMENTS

XIV. ADJOURNMENT

**I. CALL TO ORDER**

The regular meeting of the Wasilla Planning Commission was called to order at 7:00 PM on Tuesday, March 8, 2011, in Council Chambers of City Hall, Wasilla, Alaska by A.C. Buswell, III, Chairman.

**II. ROLL CALL**

Commissioners present and establishing a quorum were:

Mr. J. Dan King, Seat A  
Mr. Daniel Kelly, Jr., Seat B  
Ms. Glenda Ledford, Seat E  
Mr. Clark Buswell, Seat F  
Mr. Robert Webb, Seat G

Commissioners absent and excused:

Mr. Steven DeHart, Seat C  
Mr. Doug Miller, Seat D

Staff in attendance were:

Mr. Marvin Yoder, Deputy Administrator  
Ms. Tina Crawford, City Planner  
Ms. Tahirih Klein, Planning Clerk

**III. PLEDGE OF ALLEGIANCE**

A. Commissioner Kelly led the pledge of allegiance.

**IV. APPROVAL OF AGENDA**

GENERAL CONSENT: The agenda was approved as presented.

**V. REPORTS**

A. City Attorney  
No report given.

B. City Council  
Mr. Yoder provided a brief summary of the joint Wasilla City Council meeting and the Matanuska-Susitna Borough regarding libraries.

C. City Planner  
No report given.

D. City Public Works Director  
Mr. Yoder provided a summary of the public right-of-way routes for the Wasilla bypass and a conflict with a subdivision being developed.

**VI. PUBLIC PARTICIPATION** (*five minutes per person, for items not scheduled for public hearing*)

There were no public comments.

**VII. CONSENT AGENDA**

A. Minutes of February 22, 2011, meeting

GENERAL CONSENT: Minutes were approved as amended.

**VIII. NEW BUSINESS** (*five minutes per person*)

A. Public Hearings

1. **Resolution Serial No. 11-05:** Recommending that the Wasilla City Council amend WMC 16.16.060, Specific Approval Criteria, to remove the limit on number of children permitted in a day care facility in the Commercial zoning district; and amend WMC 16.20.020, District Use Chart, to change the required review from a Use Permit to an Administrative Approval.

a. City Staff

Ms. Crawford stated there were four e-mails in support of the change and provided copies.

b. Applicant

City of Wasilla is the applicant.

c. Private person supporting or opposing the proposal

Chair Buswell opened the public hearing for Resolution Serial No. 11-05 for public input.

With no one present to speak, Chair Buswell closed the public hearing on Resolution Serial No. 11-05.

d. Applicant

MOTION: Commissioner Kelly moved to adopt Resolution Serial No. 11-05 as presented.

Discussion moved to the Commission.

MOTION: Commissioner Kelly moved for a primary amendment to add the words "no more" and remove "less" to read as follows:

- B. Day Care. In the RR, R1, and R2 [AND C] districts the following apply;
  - 1. A day care facility is limited to [LESS] no more than twenty-five (25) people.

Discussion ensued.

VOTE: The motion to amend Resolution Serial No. 11-05 as amended passed unanimously.

VOTE: The motion to approve Resolution Serial No. 11-05 as amended passed unanimously.

2. **Resolution Serial No. 11-06:** Recommending that the Wasilla City Council repeal Ordinance Serial No. 96-06, 1996 City of Wasilla Comprehensive Plan, as amended, and adopt the proposed 2011 City of Wasilla Comprehensive Plan.

a. City Staff

Ms. Crawford provided a brief summary of the history regarding the update to the Comprehensive Plan and stated she has not received any comments from the public or the Planning Commission.

b. Applicant

City of Wasilla is the applicant.

c. Private person supporting or opposing the proposal

Chair Buswell opened the public hearing for Resolution Serial No. 11-06 for public input.

With no one present to speak, Chair Buswell closed the public hearing on Resolution Serial No. 11-06.

d. Applicant

MOTION: Commissioner Kelly moved to approve Resolution Serial No. 11-06 as presented.

Ms. Sara Wilson-Doyle stated that the City is still waiting for 2010 Census data before finalizing the document and also some minor formatting and grammatical revisions.

Discussion moved to the Commission.

**MOTION:** Commissioner Kelly moved to amend Resolution Serial No. 11-06 to change the word Action to Policies in the Comprehensive Plan.

Discussion moved to the Commission.

**VOTE:** The motion to amend Resolution Serial No. 11-06 as amended failed with Commission Kelly in favor and Commissioner Ledford, Webb, King and Chair Buswell against.

**VOTE:** The motion to approve Resolution Serial No. 11-06 as presented passed unanimously.

Ms. Wilson-Doyle stated she handed out a couple items regarding the downtown area element.

## **X. UNFINISHED BUSINESS**

There was no unfinished business.

## **IX. COMMUNICATIONS**

No statements made regarding the following items.

- A. Calendar Review 2011
- B. Permit Information
- C. Enforcement Log

## **X. AUDIENCE COMMENTS**

No one present.

## **XI. STAFF COMMENTS**

### **A. Staff Comments**

Mr. Yoder stated they have compiled a list of businesses in the City of Wasilla Limits and will use it to discuss the proposed downtown overlay district and stated the City Attorney has written reconsideration for the outdoor firing range regarding noise implications in the RR zoning.

Ms. Crawford stated that she appreciates the Planning Commissioners' comments and the work they have done on the Comprehensive Plan and looking forward to working on Title 16.

**XII. COMMISSION COMMENTS**

Commissioner Kelly stated that he is grateful that the Comprehensive Plan is moving forward and thanked Sarah Wilson-Doyle.

Commissioner Webb asked the Planning Clerk to remind him of the City Council meetings in March.


Chair Buswell stated that he appreciates all the members on the Commission and their views.

**XIII. ADJOURNMENT**

The regular meeting adjourned at 7:30 PM.

ATTEST:

  
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A.C. BUSWELL, III, Chairman

  
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TAHIRIH KLEIN, Planning Clerk

Adopted by the Wasilla Planning Commission March 22, 2011.