



MAYOR
Verne E. Rupright

COUNCIL
Taffina Katkus, Seat A
Douglas W. Holler, Deputy Mayor, Seat B
Leone Harris, Seat C
Colleen Sullivan-Leonard, Seat D
Dianne Woodruff, Seat E
Steve Menard, Seat F

**WASILLA CITY COUNCIL
MEETING AGENDA**

WASILLA CITY COUNCIL CHAMBERS

Wasilla City Hall, 290 E. Herning Avenue, Wasilla, AK 99654 (907) 373-9090

REGULAR MEETING

6 P.M.

MAY 23, 2011

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF AGENDA¹

V. SPECIAL ORDERS OF THE DAY²

A. Certificates of Appreciation in Recognition of Ms. Randi Robinson and Ms. Mary Champine.

VI. COMMISSION AND AGENCY REPORTS

- A. Matanuska-Susitna Borough
- B. Parks and Recreation Commission
- C. Airport Advisory Commission
- D. Greater Wasilla Chamber of Commerce

VII. PUBLIC PARTICIPATION

A. Public Hearings

¹ Resolution Serial No. 11-20 was removed from the Consent Agenda and addressed separately under New Business. IM No. 11-07 was removed from Communications and addressed separately under New Business.

² The Special Order of the Day was added to the agenda during the May 23, 2011, meeting.

- B. Persons to be Heard

VIII. CONSENT AGENDA

- A. Minutes of Preceding Meetings:

- 1. Regular Meeting: May 9, 2011

- B. Introduction of Ordinances: Recommended for Public Hearing on June 13, 2011:

- 1. **Ordinance Serial No. 11-21:** Accepting and appropriating the grant award balance of \$89,583 received from the State of Alaska, Department of Transportation and the Alaska Highway Safety Office for the Alaska Strategic Traffic Enforcement Partnership, Driving Under the Influence and Seatbelt Grant.

- C. Resolutions

- 1. **Resolution Serial No. 11-18:** Supporting the Parks Highway Alternative Corridor Project and the use of advanced right-of-way acquisition by the Alaska Department of Transportation and Public Facilities to advance the project using State funding.

- D. Action Memorandums

- 1. **AM No. 11-12:** Contract authorization to Matanuska Electric Association in the amount of \$165,000 to relocate overhead power lines to underground at the Wasilla Municipal Airport, effective July 1, 2011.
 - 2. **AM No. 11-13:** Confirmation of Henry Hartman to the Parks and Recreation Commission.

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

- A. **Resolution Serial No. 11-19:** Requesting the mayor to direct staff to prepare final documents for acceptance of the draft master parks plan and the draft area wide plans for Downtown, South Wasilla, and the Wasilla Municipal Airport as final, and to reference these plans as adopted specific area plans within the final Wasilla Comprehensive Plan. *(Sponsored by Council Member Katkus)*

- B. Introduction of Ordinances: Recommended for Public Hearing on June 13, 2011:
 - 1. **Ordinance Serial No. 11-11:** Repealing the 1996 City of Wasilla Comprehensive Plan, as amended(Ordinance Serial No. 96-06); and adopting the 2011 City of Wasilla Comprehensive Plan, including incorporation by reference the 1999 Trails Plan (Adopted in Ordinance Serial No. 98-58) and the All Hazard Mitigation Plan Phase I – Natural Hazards (adopted in Ordinance Serial No. 05-32).
- C. **Resolution Serial No. 11-20:** Authorizing the mayor to execute an agreement with Younique Boutique for leased space in the Meta Rose Square in the amount \$91,806 for three years.
- D. **IM No. 11-07:** Monthly financial reports for the period ending March 2011 to include the month-to-date expenditure report, expenditures greater than \$5,000, and the quarterly report of businesses receiving a penalty waiver for sales tax.

XI. COMMUNICATIONS

- A. Informational Memorandums
 - 1. **IM No. 11-08:** Adoption of documents through the Planning Department.
- B. Commission Minutes
 - 1. Airport Advisory Commission: November 18, 2010

XII. AUDIENCE COMMENTS

XIII. MAYOR, CLERK AND ATTORNEY COMMENTS

XIV. COUNCIL COMMENTS

XV. EXECUTIVE SESSION

XVI. ADJOURNMENT

I. CALL TO ORDER

The Regular Meeting of the Wasilla City Council was held on Monday, May 23, 2011, at the Wasilla City Council Chambers, Wasilla, Alaska. Mayor Verne E. Rupright called the meeting to order at 6 p.m.

II. ROLL CALL

Council Members present and establishing a quorum were:

- Ms. Taffina Katkus, Seat A
- Deputy Mayor Doug Holler, Seat B
- Ms. Leone Harris, Seat C
- Ms. Colleen Sullivan-Leonard, Seat D
- Ms. Dianne Woodruff, Seat E
- Mr. Steve Menard, Seat F

Staff in attendance were:

- Ms. Kristie Smithers, MMC, City Clerk
- Ms. Amanda E. Charles, CMC, Deputy City Clerk
- Ms. Troy Tankersley, Finance Director
- Mr. Archie Giddings, Public Works Director
- Mr. Gene Belden, Interim Police Chief
- Mr. James Hastings, Recreation and Cultural Services Manager
- Mr. Bert Cottle, Temporary Deputy Administrator
- Mr. Richard Payne, City Attorney

III. PLEDGE OF ALLEGIANCE

Mayor Rupright asked Ms. Lyn Carden to lead the Pledge of Allegiance.

IV. APPROVAL OF AGENDA

Mayor Rupright asked if there were any changes to the agenda.

Council Member Woodruff requested that Resolution Serial No. 11-20, regarding the contract with Younique Boutique, and IM No. 11-07, regarding the City's financial report, be removed from the Consent Agenda and addressed separately under New Business.

GENERAL CONSENT: The agenda was approved as amended without objection.

V. SPECIAL ORDERS OF THE DAY

- A. Certificates of Appreciation in Recognition of Ms. Randi Robinson and Ms. Mary Shampine.

Mayor Rupright presented Ms. Randi Robinson and Ms. Mary Shampine, Parks and Recreation Commissioners, with certificates of appreciation for their work in making 2011 Wasilla Clean Up Days a success.

VI. COMMISSION AND AGENCY REPORTS

- A. Matanuska-Susitna Borough

Mr. Mark Ewing, Assembly Member, District 4; reported on the adopted Matanuska-Susitna Borough budget and the associated amendments.

- B. Parks and Recreation Commission

Ms. Randi Robinson and Ms. Mary Shampine, Commissioners, reported on the success of 2011 Wasilla Clean Up Days.

- C. Airport Advisory Commission

Mr. Archie Giddings, Public Works Director, noted that the Commission reviewed the draft Airport Master Plan.

- D. Greater Wasilla Chamber of Commerce

Ms. Lyn Carden, Executive Director:

- commented on a list of ribbon cuttings for new businesses;
- noted that preparations for July 4, 2011, have begun; and
- commented on several upcoming events during the summer of 2011.

VII. PUBLIC PARTICIPATION

- A. Public Hearings

There were no public hearings.

- B. Persons to be Heard

Ms. Jane Slaughter spoke in opposition to Resolution Serial No. 11-20, regarding a contract with Younique Boutique.

Mr. Henry Hartman:

- spoke to his appointment on the Parks and Recreation Commission;
- commented on Wasilla Arts Walk taking place on Thursdays, from 2 p.m. through 7 p.m. during the months of June and July; and
- welcomed the City Council Members, local businesses and public to visit the Wasilla Arts Walk.

Mr. Dave Tuttle spoke in favor of Resolution Serial No. 11-19.

VIII. CONSENT AGENDA

A. Minutes of Preceding Meetings:

1. Regular Meeting: May 9, 2011

B. Introduction of Ordinances: Recommended for Public Hearing on June 13, 2011:

1. **Ordinance Serial No. 11-21:** Accepting and appropriating the grant award balance of \$89,583 received from the State of Alaska, Department of Transportation and the Alaska Highway Safety Office for the Alaska Strategic Traffic Enforcement Partnership, Driving Under the Influence and Seatbelt Grant.

C. Resolutions

1. **Resolution Serial No. 11-18:** Supporting the Parks Highway Alternative Corridor Project and the use of advanced right-of-way acquisition by the Alaska Department of Transportation and Public Facilities to advance the project using State funding.

D. Action Memorandums

1. **AM No. 11-12:** Contract authorization to Matanuska Electric Association in the amount of \$165,000 to relocate overhead power lines to underground at the Wasilla Municipal Airport, effective July 1, 2011.

2. **AM No. 11-13:** Confirmation of Henry Hartman to the Parks and Recreation Commission.

The City Clerk read the Consent Agenda into the record.

MOTION: Council Member Sullivan-Leonard moved to adopt the Consent Agenda as read into the record by the Clerk.

GENERAL CONSENT: There was no objection noted and the Consent Agenda was approved as read into the record.

IX. UNFINISHED BUSINESS

There was no unfinished business.

X. NEW BUSINESS

- A. **Resolution Serial No. 11-19:** Requesting the mayor to direct staff to prepare final documents for acceptance of the draft master parks plan and the draft area wide plans for Downtown, South Wasilla, and the Wasilla Municipal Airport as final, and to reference these plans as adopted specific area plans within the final Wasilla Comprehensive Plan. *(Sponsored by Council Member Katkus)*

MOTION: Council Member Katkus moved to adopt Resolution Serial No. 11-19.

Discussion moved to the Council.

MOTION: Council Member Menard called for the question (to stop debate).

GENERAL CONSENT: There was no objection noted.

VOTE: The motion to adopt Resolution Serial No. 11-19 failed unanimously.

- B. Introduction of Ordinances: Recommended for Public Hearing on June 13, 2011:

1. **Ordinance Serial No. 11-11:** Repealing the 1996 City of Wasilla Comprehensive Plan, as amended (Ordinance Serial No. 96-06); and adopting the 2011 City of Wasilla Comprehensive Plan, including incorporation by reference the 1999 Trails Plan (Adopted in Ordinance Serial No. 98-58) and the All Hazard Mitigation Plan Phase I – Natural Hazards (adopted in Ordinance Serial No. 05-32).

MOTION: Council Member Woodruff moved to introduce Ordinance Serial No. 11-11 and set it for public hearing on June 13, 2011.

VOTE: The motion to introduce Ordinance Serial No. 11-11 and set it for public hearing on June 13, 2011, passed unanimously.

- C. **Resolution Serial No. 11-20:** Authorizing the mayor to execute an agreement with Younique Boutique for leased space in the Meta Rose Square in the amount \$91,806 for three years.

MOTION: Council Member Woodruff moved to adopt Resolution Serial No. 11-20.

Discussion moved to the Council.

MOTION: Council Member Menard called for the question (to stop debate).

GENERAL CONSENT: There was no objection noted.

VOTE: The motion to adopt Resolution Serial No. 11-20 passed unanimously.

- D. **IM No. 11-07:** Monthly financial reports for the period ending March 2011 to include the month-to-date expenditure report, expenditures greater than \$5,000, and the quarterly report of businesses receiving a penalty waiver for sales tax.

Discussion moved to the City Council.

IM No. 11-07 was presented.

XI. COMMUNICATIONS

A. Informational Memorandums

1. **IM No. 11-08:** Adoption of documents through the Planning Department.

B. Commission Minutes

1. Airport Advisory Commission: November 18, 2010

There was no action taken on the communication items.

XII. AUDIENCE COMMENTS

Ms. Jeanne Troshynski spoke regarding the City's support of the Junior Iditarod.

XIII. MAYOR, CLERK AND ATTORNEY COMMENTS

Ms. Smithers:

- stated that the next meeting would take place on June 13, 2011; and
- noted Council Members Woodruff, Katkus Sullivan-Leonard and Menard will be attending the Summer Alaska Municipal League Conference in Sitka Alaska.

XIV. COUNCIL COMMENTS

Council Member Katkus:

- noted that the Neighborhoods, USA 2011 conference is coming up later in the week; and
- thanked the Mayor for sending out thank you cards to those people who participated in Wasilla Clean Up Days 2011.

Deputy Mayor Holler spoke regarding an upcoming absence from the state.

Council Member Menard:

- queried when the street sweeping would be completed;
- commented on the park rangers budget; and
- complimented the Curtis D. Menard Memorial Sports Center on hosting the 2011 the graduations.

Mayor Rupright:

- commented on the high school graduations;
- spoke to One Lord's Sunday and the associated traffic congestion; and
- noted that Tanaina Elementary and Iditarod Elementary students met with him last week.

XV. EXECUTIVE SESSION

There was no executive session held.

XVI. ADJOURNMENT

With no further business at hand, Mayor Rupright adjourned the meeting at 7:08 p.m.

ATTEST:



KRISTIE SMITHERS, MMC, City Clerk



VERNE E. RUPRIGHT, Mayor

Minutes approved: June 13, 2011