

**MAYOR**

Verne E. Rupright

CITY PLANNER

Tina Crawford

WASILLA PLANNING COMMISSION

Vacant, Seat A

Daniel Kelly Jr., Seat B

Steven DeHart, Seat C

Doug Miller, Seat D

Glenda Ledford, Seat E

Clark Buswell, Seat F

Robert Webb, Seat G

**CITY OF WASILLA
PLANNING COMMISSION MEETING AGENDA
WASILLA CITY COUNCIL CHAMBERS**

Wasilla City Hall, 290 E. Herning Avenue, Wasilla, AK 99654 / 907-373-9020 phone

REGULAR MEETING**7 P.M.****SEPTEMBER 13, 2011**

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF AGENDA

V. REPORTS

- A. City Attorney
- B. City Council
- C. City Planner
- D. City Public Works Director
- E. City Deputy Administrator

VI. PUBLIC PARTICIPATION (*five minutes per person, for items not scheduled for public hearing*)

VII. CONSENT AGENDA

- A. Minutes of August 23, 2011, regular meeting.

VIII. NEW BUSINESS (*five minutes per person*)

- A. Committee of the Whole
 - 1. Parks Master Plan (review and discuss updated plan)
 - 2. Title 16 revisions (identify and discuss potential code revisions)

- IX. UNFINISHED BUSINESS
- X. COMMUNICATIONS
 - A. Permit Information
 - B. Enforcement Log
- XI. AUDIENCE COMMENTS
- XII. STAFF COMMENTS
- XIII. COMMISSION COMMENTS
- XIV. ADJOURNMENT

I. CALL TO ORDER

The regular meeting of the Wasilla Planning Commission was called to order at 7:00 PM on Tuesday, September 13, 2011, in Council Chambers of City Hall, Wasilla, Alaska by A.C. Buswell, III, Chairman.

II. ROLL CALL

Commissioners present and establishing a quorum were:

Vacant, Seat A
Mr. Daniel Kelly, Jr., Seat B
Mr. Steven DeHart, Seat C
Mr. Doug Miller, Seat D
Ms. Glenda Ledford, Seat E
Mr. Clark Buswell, Seat F
Mr. Robert Webb, Seat G

Staff in attendance were:

Mr. Archie Giddings, Public Works Director
Ms. Tina Crawford, City Planner
Ms. Tahirih Klein, Planning Clerk

III. PLEDGE OF ALLEGIANCE

A. Commissioner Webb led the Pledge of Allegiance.

IV. APPROVAL OF AGENDA

GENERAL CONSENT: The agenda was approved as presented.

V. REPORTS

A. City Attorney
No report given.

B. City Council
Mr. Giddings:

- stated that the City Council approved the sign code variance ordinance;
- stated that a resolution was passed supporting Mat Su Services for Children and Adults, a non-profit organization that is community service oriented;
- stated that a Council member has requested adoption of a City ethics code; and
- stated that the City is finishing up paving projects within the City.

C. City Planner
No report given

D. City Public Works Director
Mr. Giddings:

- stated that the project to get the pioneer road to the airport and the work at two railroad crossings are almost completed;
- stated that work on Swanson Road is moving along and should be done in September; and
- stated that the Transportation Fair is September 15 in Raven Hall at the Alaska State Fairgrounds.

E. City Deputy Administrator
No report given

VI. PUBLIC PARTICIPATION (*five minutes per person, for items not scheduled for public hearing*)

No one present

VII. CONSENT AGENDA

A. Minutes of August 23, 2011, meeting.

GENERAL CONSENT: Minutes were approved as amended.

VIII. NEW BUSINESS (*five minutes per person*)

A. Committee of the Whole

MOTION: Commissioner DeHart moved to enter into the Committee of the Whole at 7:09 PM.

VOTE: The motion to enter into the Committee of the Whole passed unanimously.

1. Parks Master Plan (review and discuss updated plan)
2. Title 16 revisions (identify and discuss potential code revisions)

MOTION: Commissioner Kelly moved to exit the Committee of the Whole at 8:02 PM.

VOTE: The motion to exit into the Committee of the Whole passed unanimously.

X. UNFINISHED BUSINESS

There was no unfinished business.

IX. COMMUNICATIONS

No statements made regarding the following items.

- A. Permit Information
- B. Enforcement Log

X. AUDIENCE COMMENTS

Mr. Richard Bay stated he appreciated the time of the meeting as it makes it easier to attend.

XII. STAFF COMMENTS

Ms. Crawford stated she has been working with Commissioner DeHart about Planning Commissioner duties, and has ordered some training tools and would like to schedule training on the next agenda.

Discussion moved to the Commission and all were in agreement about the training materials and stated they are interested in having it at the next meeting.

XII. COMMISSION COMMENTS

Commissioner Ledford stated she is looking forward to the Planning Commission training materials.

Commissioner Webb stated it was good to hear about the Fern Street project.

Commissioner Kelly stated he discovered the small business bureau and how they stated they would be interested in attending a meeting to discuss what needs to be done to start a business in the City.

Chair Buswell stated he looks forward to future meeting to discuss annexation and how rules and regulations maybe an issue for small businesses.

XIII. ADJOURNMENT

The regular meeting adjourned at 8:20 PM.

ATTEST:



 A.C. BUSWELL, III, Chairman



 TAHIRIH KLEIN, Planning Clerk

Adopted by the Wasilla Planning Commission September 27, 2011.

