

- B. Planning Commission training
- IX. UNFINISHED BUSINESS
- X. COMMUNICATIONS
 - A. Permit Information
 - B. Enforcement Log
- XI. AUDIENCE COMMENTS
- XII. STAFF COMMENTS
- XIII. COMMISSION COMMENTS
- XIV. ADJOURNMENT

I. CALL TO ORDER

The regular meeting of the Wasilla Planning Commission was called to order at 7:00 PM on Tuesday, September 27, 2011, in Council Chambers of City Hall, Wasilla, Alaska by A.C. Buswell, III, Chairman.

II. ROLL CALL

Commissioners present and establishing a quorum were:

Vacant, Seat A
Mr. Daniel Kelly, Jr., Seat B
Mr. Steven DeHart, Seat C
Mr. Doug Miller, Seat D
Ms. Glenda Ledford, Seat E
Mr. Clark Buswell, Seat F
Mr. Robert Webb, Seat G

Staff in attendance were:

Mr. Bert Cottle, Deputy Administrator
Mr. Archie Giddings, Public Works Director
Ms. Tina Crawford, City Planner
Ms. Sandra Connolly, Public Works Clerk

III. PLEDGE OF ALLEGIANCE

A. Commissioner Miller led the Pledge of Allegiance.

IV. APPROVAL OF AGENDA

GENERAL CONSENT: The agenda was approved as presented.

V. REPORTS

A. City Attorney

No report given.

B. City Council

Mr. Giddings:

- stated legislation was introduced to the City Council that will budget money for the Downtown Water Station and also to further study the float plane base at the airport;

- stated the Valley Performing Arts lease was approved to renew for another two – ten year terms;
- stated legislation was passed to acknowledged that the Iditapark property was donated by the Snider Family; and
- stated an ethics code was brought up at the City Council meeting and a task force will be created to have a more comprehensive study.

C. City Planner

No report given

D. City Public Works Director

Mr. Giddings stated they are making progress at the airport with the pioneer road to the sports complex and Swanson is coming along and the paving is scheduled for Sunday.

E. City Deputy Administrator

Mr. Cottle:

- handed out a copy of legislation from the Matanuska-Susitna Borough for School District in support of a new Wasilla library;
- stated that the post office is looking at property near Home Depot and that a few businesses are looking at moving into the City Limits; and
- stated there are two tasks forces looking for volunteers: septic task force and local emergency planning committee.

VI. PUBLIC PARTICIPATION (*five minutes per person, for items not scheduled for public hearing*)

No one present.

VII. CONSENT AGENDA

A. Minutes of September 13, 2011, meeting.

GENERAL CONSENT: Minutes were approved as presented.

VIII. NEW BUSINESS (*five minutes per person*)

A. Public Hearing

1. **Resolution Serial No. 11-13:** Recommending that the Wasilla City Council adopt the proposed City of Wasilla Parks Master Plan.

Chair Buswell opened the public hearing on Resolution Serial No. 11-13.

With no one present the public hearing was closed.

MOTION: Commissioner Kelly moved to approve Resolution Serial No. 11-13 as presented.

Discussion moved to the Commission.

VOTE: The motion to approve Resolution Serial No. 11-13 passed unanimously.

Recess – took a five minute recess to set up for the Planning Commission Training at 7:23 PM.

Returned from recess at 7:27 PM and continued with the training session.

B. Planning Commission Training

Started the session at 7:27 PM and ended the session at 8:06PM

X. UNFINISHED BUSINESS

There was no unfinished business.

IX. COMMUNICATIONS

No statements made regarding the following items.

- A. Permit Information
- B. Enforcement Log

X. AUDIENCE COMMENTS

No one present.

XII. STAFF COMMENTS

No comments.

XII. COMMISSION COMMENTS

Commissioner Miller asked for more information about recent development in the City.

Ms. Crawford stated there was one land use permit for a gym and a cell tower application that will be brought to the Planning Commission for approval.

Commissioner Ledford asked if the Borough was going to help monetarily with the new library.

Mr. Giddings stated they will not help with money but have donated the property.

Commissioner DeHart stated he appreciated all the Planning Commission training information Ms. Crawford put together and brought forward.

Commissioner Kelly stated he appreciated the information provided for the Planning Commission training.

Chair Buswell appreciated everyone showing up tonight and the information provided was helpful.

XIII. ADJOURNMENT

The regular meeting adjourned at 8:22 PM.

ATTEST:



TAHIRIH KLEIN, Planning Clerk



A.C. BUSWELL, III, Chairman

Adopted by the Wasilla Planning Commission October 11, 2011.