



**MAYOR**                                    **CITY PLANNER**  
Verne E. Rupright                    Tina Crawford

**WASILLA PLANNING COMMISSION**

Vacant, Seat A  
Daniel Kelly Jr., Seat B  
Steven DeHart, Seat C  
Doug Miller, Seat D  
Glenda Ledford, Seat E  
Clark Buswell, Seat F  
Robert Webb, Seat G

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**CITY OF WASILLA  
PLANNING COMMISSION MEETING AGENDA  
WASILLA CITY COUNCIL CHAMBERS**

Wasilla City Hall, 290 E. Herning Avenue, Wasilla, AK 99654 / 907-373-9020 phone

**SPECIAL MEETING                                    6 P.M.                                    OCTOBER 11, 2011**

I.     Planning Commission Training – Continued September 27, 2011

**REGULAR MEETING                                    7 P.M.**

I.     CALL TO ORDER

II.    ROLL CALL

III.   PLEDGE OF ALLEGIANCE

IV.   APPROVAL OF AGENDA

V.     REPORTS

- A.     City Attorney
- B.     City Council
- C.     City Planner
- D.     City Public Works Director
- E.     City Deputy Administrator

VI.   PUBLIC PARTICIPATION (*five minutes per person, for items not scheduled for public hearing*)

VII.  CONSENT AGENDA

- A.     Minutes of September 27, 2011, regular meeting.

VIII. NEW BUSINESS *(five minutes per person)*

A. Committee of the Whole

1. Discuss updating the City of Wasilla Official Streets & Highways Plan

IX. UNFINISHED BUSINESS

X. COMMUNICATIONS

A. Permit Information

B. Enforcement Log

XI. AUDIENCE COMMENTS

XII. STAFF COMMENTS

XIII. COMMISSION COMMENTS

XIV. ADJOURNMENT

**SPECIAL MEETING**

**I. CALL TO ORDER**

The special meeting of the Wasilla Planning Commission was called to order at 6:00 PM on Tuesday, October 11, 2011, in Council Chambers of City Hall, Wasilla, Alaska by A.C. Buswell, III, Chairman.

**II. ROLL CALL**

Commissioners present and establishing a quorum were:

- Vacant, Seat A
- Mr. Daniel Kelly, Jr., Seat B
- Mr. Steven DeHart, Seat C
- Mr. Doug Miller, Seat D
- Mr. Clark Buswell, Seat F
- Mr. Robert Webb, Seat G

Commissioners absent and excused were:

- Ms. Glenda Ledford, Seat E

Staff in attendance were:

- Mr. Archie Giddings, Public Works Director
- Ms. Tina Crawford, City Planner
- Ms. Sandra Connolly, Public Works Clerk

The Planning Commission Training started at 6:00 PM

- I. Planning Commission Training – Continued September 27, 2011

**III. ADJOURNMENT**

The special meeting adjourned at 6:58 PM.

ATTEST:



A.C. BUSWELL, III, Chairman



TAHIRIH KLEIN, Planning Clerk

Adopted by the Wasilla Planning Commission October 25, 2011.



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**REGULAR MEETING**

**I. CALL TO ORDER**

The regular meeting of the Wasilla Planning Commission was called to order at 7:00 PM on Tuesday, October 11, 2011, in Council Chambers of City Hall, Wasilla, Alaska by A.C. Buswell, III, Chairman.

**II. ROLL CALL**

Commissioners present and establishing a quorum were:

Vacant, Seat A  
Mr. Daniel Kelly, Jr., Seat B  
Mr. Steven DeHart, Seat C  
Mr. Doug Miller, Seat D  
Mr. Clark Buswell, Seat F  
Mr. Robert Webb, Seat G

Commissioners absent and excused were:

Ms. Glenda Ledford, Seat E

Staff in attendance were:

Mr. Archie Giddings, Public Works Director  
Ms. Tina Crawford, City Planner  
Ms. Sandra Connolly, Public Works Clerk

**III. PLEDGE OF ALLEGIANCE**

A. Commissioner DeHart led the Pledge of Allegiance.

**IV. APPROVAL OF AGENDA**

GENERAL CONSENT: The agenda was approved as presented.

**V. REPORTS**

A. City Attorney  
No report given.

B. City Council  
Mr. Giddings:

- stated that the election results were certified and the Mayor confirmed;
- stated that the Council discussed the Mayor's PTO; and

- stated that money was appropriated to the design contract for the downtown water station and a float plane study.

C. City Planner

Ms. Crawford:

- stated that the Parks Master Plan will go to the City Council on October 24, 2011; and
- stated that a cell tower petition is scheduled for the next Commission meeting.

D. City Public Works Director

Mr. Giddings:

- stated that the Capital Improvement Projects for the next five year plan will be brought before the Commission;
- stated that the auditors are requiring more details in the public works budget and justification for the projects;
- stated that the City of Wasilla will join with the City of Palmer and the Borough to lobby at the state level for money on the bond projects.

Chair Buswell inquired about the couplet project. Mr. Giddings stated that he has to wait until the State does their part so as not to give prejudice to the project.

Commissioner Miller inquired about Yenlo and the right-of-way needed. Mr. Giddings stated that the right-of-way has been acquired and that they have enough for the right-of-way project.

E. City Deputy Administrator

No report given.

**VI. PUBLIC PARTICIPATION** (*five minutes per person, for items not scheduled for public hearing*)

Mr. John Dewar stated his concerns with the development and zoning in the area of Kennedy Addition along Lake Street.

**VII. CONSENT AGENDA**

A. Minutes of September 27, 2011, meeting.

GENERAL CONSENT: Minutes were approved as presented.

**VIII. NEW BUSINESS** (*five minutes per person*)

A. Committee of the Whole

MOTION: Commissioner Kelly moved to enter into the Committee of the Whole at 7:20 PM.

VOTE: The motion to enter into the Committee of the Whole passed unanimously.

Entered into the Committee of the Whole to discuss the following item:

1. City of Wasilla Official Streets & Highways Plan.

MOTION: Commissioner DeHart moved to exit the Committee of the Whole at 8:03 PM.

VOTE: The motion to exit the Committee of the Whole passed unanimously.

#### **X. UNFINISHED BUSINESS**

There was no unfinished business.

#### **IX. COMMUNICATIONS**

No statements made regarding the following items.

- A. Permit Information
- B. Enforcement Log

#### **X. AUDIENCE COMMENTS**

Mr. Dewar stated he is surprised with everything going on in the City that no one is attending this meeting and stated his concerns with commercial businesses near lakes.

#### **XII. STAFF COMMENTS**

Ms. Crawford asked the Commission if they had any objections to the November 22, 2011, being cancelled and not hearing any objections the meeting will be cancelled unless there is an application that requires a public hearing.


#### **XII. COMMISSION COMMENTS**

No comments.

#### **XIII. ADJOURNMENT**

The regular meeting adjourned at 8:12 PM.

ATTEST:

  
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TAHIRIH KLEIN, Planning Clerk

Adopted by the Wasilla Planning Commission October 25, 2011.

  
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A.C. BUSWELL, III, Chairman

