



	Approved	Denied
Date Action Taken:		10/24/11
Other:	Failed; Harris, Holler, Menard, Kutlus, Woodruff opposed	
Verified by:	Pomika Sullivan-Leonard in favor	

WASILLA CITY COUNCIL ACTION MEMORANDUM

AM No. 11-29

TITLE: DESIGNATING MEMBERS FOR THE ETHICS TASK FORCE.

Agenda of: October 24, 2011

Date: October 13, 2011

Originator: Deputy Clerk for Council Member Sullivan-Leonard

(CSL)

Route to:	Department	Signature/Date
X	Finance Director	<i>[Signature]</i> 10/13/11
X	Deputy Administrator	<i>[Signature]</i> 10/13/11
X	City Clerk	<i>[Signature]</i>

REVIEWED BY MAYOR VERNE E. RUPRIGHT: *[Signature]*

FISCAL IMPACT: yes\$ or no

Funds Available yes no

Account name/number:

Attachments: Resolution Serial No. 11-36 (3 pp)

SUMMARY STATEMENT: On September 26, 2011, the City Council approved Resolution Serial No. 11-36 which established and prescribed duties for an Ethics Task Force (Task Force). Within Resolution Serial No. 11-36 it stated that the Task Force shall be comprised of two City Council Members, two community members and the City of Wasilla Human Resource Generalist.

As the sponsor of Resolution Serial No. 11-36 I would like to propose the following members for the Task Force:

- Council Members: Colleen Sullivan-Leonard (Chair)
Deputy Mayor Holler
- Community Members: Dan Kennedy
Paula Nance
- Human Resource Generalist: Donna Faeo

The Task Force will meet at City Hall twice monthly on the first and third Wednesday of every month from 1 p.m. to 2 p.m. The first meeting will be on November 2, 2011.

STAFF RECOMMENDATION: Approve AM No. 11-29, thereby designating the members of the Ethics Task Force.

**CITY OF WASILLA
RESOLUTION SERIAL NO. 11-36**

A RESOLUTION OF THE WASILLA CITY COUNCIL CREATING AN ETHICS TASK FORCE AND PRESCRIBING ITS DUTIES.

WHEREAS, the City Council wishes to establish a temporary Ethics Task Force (“Task Force”) which will provide guidance on the many fundamental and specific issues surrounding the creation, improvement, and implementation of a new ethics code at the City of Wasilla; and

WHEREAS, the Task Force shall discuss the essential elements of a municipal code of ethics which are:

- 1) that it be clear and comprehensive, providing clear guidance to city officials, employees, contractors, and citizens;
- 2) that it provide for three kinds of sensible disclosure of interests: an annual disclosure statement (as required by the Alaska Public Offices Commission), disclosure when conflict arises (transactional disclosure), and disclosure when someone bids for business or requests a permit (applicant disclosure);
- 3) that it provide effective administration, which gives swift advisory opinions, which has a monopoly on interpreting and enforcing the code, which can give waivers for exceptions, and which provides training for all city officials and employees, as well as for everyone who does business with the city;
- 4) that it provide whistle-blower protection so that city employees and others will be able to report violations without endangering their jobs and pensions.

WHEREAS, to provide a balanced view on the standards of ethics the Task Force shall be composed of two City of Wasilla council members, two community members and the City of Wasilla Human Resource Generalist; and

WHEREAS, the Task Force shall be subject to the provisions of WMC 2.44, Boards and Commissions Generally; and

WHEREAS, the Task Force shall meet and organize within 30 days after the effective date of this resolution and shall terminate no later than three years after its first meeting; and

WHEREAS, the Task Force shall have advisory functions only, and shall not otherwise act, individually or collectively, as an agent of the City; and

WHEREAS, meetings of the Committee are subject to the Alaska Open Meetings Act; and

WHEREAS, the City Clerk is authorized and directed to advertise the meetings of the Committee; and

WHEREAS, the City Clerk shall act as the secretary to the Task Force; and

WHEREAS, members of the Task Force will receive no compensation for their service as committee members.

NOW, THEREFORE, BE IT RESOLVED, that the Ethics Task Force is hereby created for the purpose of gathering information and making recommendations to the City Council concerning a code of ethics for the City of Wasilla; and

BE IT FURTHER RESOLVED, that the Task Force shall forward its recommendations to the Council; and

BE IT FURTHER RESOLVED, that the Committee shall consist five members as follows:

- A. Two City Council members; and
- B. Two community members; and
- C. The City of Wasilla Human Resource Generalist.

ADOPTED by the Wasilla City Council on September 26, 2011.



VERNE E. RUPRIGHT, Mayor

ATTEST:



KRISTIE SMITHERS, MMC, City Clerk

[SEAL]

VOTE: Holler, Katkus, Menard, Sullivan-Leonard and Woodruff in favor.