

**CITY OF WASILLA
RESOLUTION SERIAL NO. 11-43**

A RESOLUTION OF THE WASILLA CITY COUNCIL DESIGNATING CITY EMPLOYEES IN ORDER OF SUCCESSION TO PERFORM THE EXECUTIVE AND ADMINISTRATIVE FUNCTIONS OF THE MAYOR DURING THE MAYOR'S TEMPORARY ABSENCE OR DISABILITY AND DESIGNATING A CITY EMERGENCY MANAGEMENT COORDINATOR.

WHEREAS, WMC 2.16.060, Temporary absence or disability, provides that the City Council approve a City employee or a series of employees in order of succession to perform the executive and administrative functions of the Mayor during the Mayor's temporary absence or disability.

NOW, THEREFORE, BE IT RESOLVED, by the Wasilla City Council that the following series of employees are designated to perform the executive and administrative functions of the Mayor during the Mayor's temporary absence or disability:

1. Deputy Administrator
2. Director of Finance

BE IT FURTHER RESOLVED, that the pursuant to WMC 2.56.020, Emergency management coordinator designation, the following employees are designated as the city emergency management coordinators:


1. Deputy Administrator
2. Chief of Police

ADOPTED by the Wasilla City Council on October 24, 2011.



VERNE E. RUPRIGHT, Mayor

ATTEST:



KRISTIE SMITHERS, MMC, City Clerk

[SEAL]



**CITY OF WASILLA
LEGISLATION STAFF REPORT**

RESOLUTION SERIAL NO. 11-43: A RESOLUTION OF THE WASILLA CITY COUNCIL DESIGNATING CITY EMPLOYEES IN ORDER OF SUCCESSION TO PERFORM THE EXECUTIVE AND ADMINISTRATIVE FUNCTIONS OF THE MAYOR DURING THE MAYOR'S TEMPORARY ABSENCE OR DISABILITY AND DESIGNATING A CITY EMERGENCY MANAGEMENT COORDINATOR.

Agenda of: October 24, 2011
Originator: MAYOR

Date: October 13, 2011

Route to:	Department	Signature/Date
	Recreation and Cultural Services Manager	
	Public Works Director	
X	Chief of Police	<i>Gene Belden</i>
X	Finance Director	<i>[Signature]</i> 10/14/11
X	Interim Deputy Administrator	<i>[Signature]</i> 10/13/11
X	City Clerk	

REVIEWED BY MAYOR VERNE E. RUPRIGHT: *[Signature]*

FISCAL IMPACT: yes \$ or no

Funds Available yes no

Account name/number: none

Attachments: n/a

SUMMARY STATEMENT: In accordance with WMC 2.16.060, I recommend that the council confirm my appointment in order of succession, the following employees to perform the executive and administrative duties in my temporary absence or disability.

1. Deputy Administrator
2. Director of Finance

In addition, pursuant to WMC 2.56.020, Emergency Management Coordinator designation, the following employees are designated as the city emergency management coordinator.

1. Deputy Administrator
2. Chief of Police

STAFF RECOMMENDATION:

Adopt Resolution Serial No. 11-43