

**I. CALL TO ORDER**

The regular meeting of the Wasilla Parks and Recreation Commission was held on Wednesday, October 12, 2011, at Curtis D. Menard Memorial Sports Center, Wasilla, Alaska. Chairman Dave Tuttle called the meeting to order at 6:00 p. m.

**II. ROLL CALL**

Commissioners present and establishing a quorum were:

Ms. Mary Shampine, Seat A  
Mr. Dave Tuttle, Seat B  
Mr. Henry Hartman, Seat C  
Ms. Joan Matthews, Seat D  
Ms. Randy Robinson, Seat E

Staff in attendance were:

Mr. James Hastings, Recreation & Cultural Services Manager  
Mr. Bert Cottle, Deputy Administrator  
Ms. Tammy Ostrom, Sports Center Secretary

**III. PLEDGE OF ALLEGIANCE**

Mr. Hastings led the Pledge of Allegiance.

**IV. APPROVAL OF AGENDA**

Chair Tuttle asked if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved as presented without objection.

**V. APPROVAL OF MINUTES**

Chair Tuttle asked if there were any changes to the September 14, 2011 minutes.

AMENDMENT: Commissioner Matthews under Staff Reports: Health and Wellness Fair dates should be October 22<sup>nd</sup> and 23<sup>rd</sup> 2011.

**VI. PUBLIC HEARING (Three minutes per person.)**

No public hearing was held.

## **VII. PERSONS TO BE HEARD**

Wayne Sturm with Alaskarama web marketing presented a demo of virtual tours of City Parks that the City could possibly use for their Parks and Recreation web site.

## **VIII. STAFF REPORTS / UNFINISHED BUSINESS**

Mr. Cottle:

- Presented a map listing the different City parks.
- Lake Lucille Park transfer from the Borough progressing along.

Mr. Hastings:

- Looking into Job Center work experience program to help with event staffing at the Sports Center.
- Museum will be hosting a Trick or Treat in Wasilla Historic town site October 29<sup>th</sup> at 2pm. Commissioner Hartman asked if parking lot fees could be suspended that day.
- Brassieres to no where returns to the Museum for a second year.
- The Museum will display local artists work during the months of November, December, and January.

## **IX. ON GOING PROJECTS**

Discussion on Public Lands within City Limits:

- No new information.

Parks Master Plan:

- Will be presented at the next City Council Meeting.

Wasilla to Big Lake Trail Development:

- No new information.

Volunteer Program:

- Formed Sub Committee: Chair Henry Hartman, Sub-chair Dave Tuttle. Will work on letter and requirement guidelines for adopt a park.
- Adopt a Park- Research and send information to Parks and Recreation Commissioners.

Clean up Days/Recycling:

- Commissioner Shampine submitted information and guidelines from Clean up Days 2011.
- Clean up Days for 2012 will be May 1<sup>st</sup>-12<sup>th</sup>, Picnic will be May 12, 2012.

- James will call Public Works to reserve Pavilions for the picnic.

## **X. UNFINISHED BUSINESS**

## **XI. NEW BUSINESS**

City of Wasilla tourists- Ask Alaskarama for a bid on virtual park tours. Commissioners would like to know the budget break down City/Parks and Recreation expense before moving forward. All Commissioners agreed that the larger City parks needed to be show cased.

## **XII. COMMUNICATION ITEMS**

## **XIII. COMMISSION AND STAFF COMMENTS**

Commissioner Shampine:

- A resident suggested a bike trail from Bogard Road to Seward Meridian.

Commissioner Matthews:

- Would like to see street signs, mileage, and distance on the Parks map; and
- Need guidelines on adopt a park program before we can present it to the public.

Commissioner Tuttle:

- Points of interests would be nice to see on the Parks map.

Commissioner Hartman:

- Suggested looking into Code Compliance locking the restrooms on weekends during the winter months at Iditapark.

Commissioner Robinson:

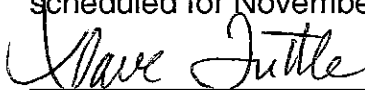
- Suggested bringing a list of five organizations to the next Parks and Recreation meeting as a potential adopt a park volunteer.

Mr. Hastings:

- Asked Commissioners on their thoughts regarding locking Iditapark restrooms for the winter.
- Email Commissioners drug prevention program information.

## **XIV. ADJOURNMENT**

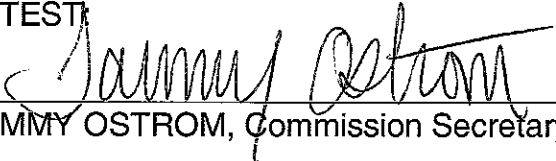
Chairman Tuttle adjourned meeting at 8:02 p.m. and noted that the next meeting is scheduled for November 9, 2011, 6:00pm at Menard Sports Center.



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Dave Tuttle, Chair

ATTEST

  
TAMMY OSTROM, Commission Secretary

Approved: November 9, 2011.