



**MAYOR**  
Verne E. Rupright

**COUNCIL**  
Taffina Katkus, Seat A  
Douglas W. Holler, Deputy Mayor, Seat B  
Leone Harris, Seat C  
Colleen Sullivan-Leonard, Seat D  
Dianne Woodruff, Seat E  
Steve Menard, Seat F

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**WASILLA CITY COUNCIL  
MEETING AGENDA**  
WASILLA CITY COUNCIL CHAMBERS  
Wasilla City Hall, 290 E. Herring Avenue, Wasilla, AK 99654  
907.373.9090 [www.cityofwasilla.com](http://www.cityofwasilla.com)

**REGULAR MEETING**

**6 P.M.**

**OCTOBER 24, 2011**

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. PLEDGE OF ALLEGIANCE**

**IV. APPROVAL OF AGENDA**

**V. SPECIAL ORDERS OF THE DAY**

A. Swearing in Ceremony of Newly Elected Council Members

**VI. COMMISSION AND AGENCY REPORTS**

A. Matanuska-Susitna Borough

B. Planning Commission

C. Parks and Recreation Commission

## VII. PUBLIC PARTICIPATION

### A. Public Hearings

1. **Ordinance Serial No. 11-35:** Amending the FY2012 budget for by appropriating \$279,789 in Federal Aviation Administration grant funding and match funding for the Wasilla Airport Apron D Phase 2 Project.
  - a. **AM No. 11-28:** Contract authorization for the purchase and sale of mitigation credits of Su-Knik Mitigation Bank in the amount of \$34,000 as required by Department of the Army Permit to fill wetlands at the Wasilla Airport.

### B. Persons to be Heard

## VIII. CONSENT AGENDA

### A. Minutes of Preceding Meetings:

1. Regular Meeting: October 10, 2011

### B. Introduction of Ordinances: Recommended for Public Hearing on November 14, 2011:

1. **Ordinance Serial No. 11-36:** Amending the FY-2012 Police Department budget by accepting and appropriating funds from the Alaska Department of Transportation and Alaska Highway Safety Office in the amount of \$10,656.20 for Operation Glow; an educational and traffic safety program held on Halloween night.
2. **Ordinance Serial No. 11-37:** Amending the FY-2012 budget by appropriating \$130,000 from the Vehicle Replacement Fund to replace three vehicles for the WPD.
3. **Ordinance Serial No. 11-38:** Accepting a three-year grant from the Department of Justice, Office of Community Oriented Policing Services, 2011 COPS Hiring Grant, in the amount of \$315,384; amending the FY-2012 Wasilla Police Department Patrol budget by appropriating \$101,033 of said monies; and designating said funds for the purpose of hiring one additional police officer.
4. **Ordinance Serial No. 11-39:** Amending Wasilla Municipal Code 2.16.070 Salary Of Mayor, Adopting 2.16.075, Benefits Of Mayor, Amending 3.45.010 Definition Of Confidential/Managerial Employee, And Amending WMC 3.85.060 Benefits Of Confidential/ Managerial Employee.

5. **Ordinance Serial No. 11-40:** Amending Wasilla Municipal Code Chapter 3.65 in relation to paid time off for employees of the City and repealing WMC 3.55.105, Pay Adjustments Due to Absence.

C. Resolutions

1. **Resolution Serial No. 11-42:** Adopting the City of Wasilla Parks Master Plan.
2. **Resolution Serial No. 11-43:** Designating City employees in order of succession to perform the executive and administrative functions of the Mayor during the Mayor's temporary absence or disability and designating a City Emergency Management Coordinator.

D. Action Memorandums

1. **AM No. 11-29:** Designating members for the Ethics Task Force.

**IX. UNFINISHED BUSINESS**

**X. NEW BUSINESS**

**XI. COMMUNICATIONS**

A. Informational Memorandums

B. Commission Minutes

1. Planning Commission: September 27, 2011, and October 11, 2011
2. Parks and Recreation Commission: September 14, 2011

**XII. AUDIENCE COMMENTS**

**XIII. MAYOR, CLERK AND ATTORNEY COMMENTS**

**XIV. COUNCIL COMMENTS**

**XV. EXECUTIVE SESSION**

**XVI. ADJOURNMENT**

**I. CALL TO ORDER**

The Regular Meeting of the Wasilla City Council was held on Monday, October 24, 2011, at the Wasilla City Council Chambers, Wasilla, Alaska. Deputy Mayor Douglas Holler called the meeting to order at 6 p.m.

**II. ROLL CALL**

Council Members present and establishing a quorum were:

- Ms. Taffina Katkus, Seat A
- Mr. Doug Holler, Deputy Mayor, Seat B
- Ms. Leone Harris, Seat C (*Sworn into office under special orders.*)
- Ms. Colleen Sullivan-Leonard, Seat D (*Sworn into office under special orders.*)
- Ms. Dianne Woodruff, Seat E
- Mr. Steve Menard, Seat F

Deputy Mayor Holler noted that Mayor Verne E. Rupright was absent.

Staff in attendance were:

- Ms. Kristie Smithers, MMC, City Clerk
- Ms. Amanda E. Charles, CMC, Deputy City Clerk
- Mr. Troy Tankersley, Finance Director
- Mr. Archie Giddings, Public Works Director
- Mr. Gene Belden, Interim Police Chief
- Mr. James Hastings, Recreation and Cultural Services Manager
- Mr. Bert Cottle, Interim Deputy Administrator
- Mr. Richard Payne, City Attorney

**III. PLEDGE OF ALLEGIANCE**

Deputy Mayor Holler asked Boy Scout Troop No. 359 to lead the Pledge of Allegiance.

**IV. APPROVAL OF AGENDA**

Mayor Rupright asked if there were any changes to the agenda.

Council Member Katkus requested that Resolution Serial No. 11-42 be removed from the Consent Agenda and placed under New Business.

Council Member Woodruff requested that AM No. 11-29 be removed from the Consent Agenda and placed under New Business.

**GENERAL CONSENT:** The agenda was approved as amended without objection.

## V. SPECIAL ORDERS OF THE DAY

### A. Swearing in Ceremony of Newly Elected Council Members

The City Clerk administered an Oath of Office to newly elected Council Members Leone Harris and Colleen Sullivan-Leonard. *(CLERK'S NOTE: Council Members Harris and Sullivan participated in the meeting from this point forward.)*

## VI. COMMISSION AND AGENCY REPORTS

### A. Matanuska-Susitna Borough

Mr. Mark Ewing, Assembly Member, District 4:

- noted that this would be his last presentation at the Wasilla City Council as an Assembly Member;
- extended his appreciation to each council member for the job they perform for the City of Wasilla; and
- added that he plans on running for the State House of Representatives.

### B. Planning Commission

There was no report provided.

### C. Parks and Recreation Commission

Mr. Hastings:

- reported on the meeting of October 12, 2011;
- noted that they made a final review of the Parks and Trails Master Plan;
- added that they began discussions on Wasilla Clean Up Days 2012; and
- advised that Alaska Rama provided a presentation on the capabilities of the new panoramic camera.

## VII. PUBLIC PARTICIPATION

### A. Public Hearings

1. **Ordinance Serial No. 11-35:** Amending the FY2012 budget for by appropriating \$279,789 in Federal Aviation Administration grant funding and match funding for the Wasilla Airport Apron D Phase 2 Project.
  - a. **AM No. 11-28:** Contract authorization for the purchase and sale of mitigation credits of Su-Knik Mitigation Bank in the amount of \$34,000 as required by Department of the Army Permit to fill wetlands at the Wasilla Airport.

Deputy Mayor Holler opened the public hearing on Ordinance Serial No. 11-35 and AM No. 11-28. There being no one present who wished to speak, Deputy Mayor Holler closed the public hearing.

MOTION: Council Member Sullivan-Leonard moved to adopt Ordinance Serial No. 11-35 and AM No. 11-28.

Discussion moved to the Council.

VOTE: The motion to adopt Ordinance Serial No. 11-35 and AM No. 11-28 passed unanimously.

B. Persons to be Heard

Mr. Steve Elwell, Matanuska Amateur Hockey Association:

- spoke to a hockey event at the Curtis D. Menard Memorial Sports Center on September 30, 2011;
- voiced his displeasure at the lack of control they had over the event;
- reported that alcohol was brought in on carts during the singing of the National Anthem;
- added that consumption of the alcohol was poorly managed which may have negative ramifications on their abilities to host a similar event in the future; and
- advised that they may not be paying the rental fee due the lack of control over the event.

**VIII. CONSENT AGENDA**

A. Minutes of Preceding Meetings:

1. Regular Meeting: October 10, 2011

B. Introduction of Ordinances: Recommended for Public Hearing on November 14, 2011:

1. **Ordinance Serial No. 11-36:** Amending the FY-2012 Police Department budget by accepting and appropriating funds from the Alaska Department of Transportation and Alaska Highway Safety Office in the amount of \$10,656.20 for Operation Glow; an educational and traffic safety program held on Halloween night.
2. **Ordinance Serial No. 11-37:** Amending the FY-2012 budget by appropriating \$130,000 from the Vehicle Replacement Fund to replace three vehicles for the Wasilla Police Department.
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Department Patrol budget by appropriating \$101,033 of said monies; and designating said funds for the purpose of hiring one additional police officer.

4. **Ordinance Serial No. 11-39:** Amending Wasilla Municipal Code 2.16.070 Salary Of Mayor, Adopting 2.16.075, Benefits Of Mayor, Amending 3.45.010 Definition Of Confidential/Managerial Employee, And Amending WMC 3.85.060 Benefits Of Confidential/ Managerial Employee.

5. **Ordinance Serial No. 11-40:** Amending Wasilla Municipal Code Chapter 3.65 in relation to paid time off for employees of the City and repealing WMC 3.55.105, Pay Adjustments Due to Absence.

C. Resolutions

1. **Resolution Serial No. 11-43:** Designating City employees in order of succession to perform the executive and administrative functions of the Mayor during the Mayor's temporary absence or disability and designating a City Emergency Management Coordinator.

D. Action Memorandums

There were no action memorandums.

MOTION: Council Member Woodruff moved to adopt the Consent Agenda as read into the record by the Clerk.

GENERAL CONSENT: There was no objection noted and the Consent Agenda was approved as amended.

**IX. UNFINISHED BUSINESS**

There was no unfinished business.

**X. NEW BUSINESS**

1. **Resolution Serial No. 11-42:** Adopting the City of Wasilla Parks Master Plan.

MOTION: Council Member Katkus moved to adopt Resolution Serial No. 11-42.

Discussion moved to the Council.

MOTION: Council Member Menard moved to change the name of the plan to the Parks and Trails Master Plan.

VOTE: The primary amendment passed without objection.

MOTION: Council Member Sullivan-Leonard called for the question (to stop debate).

There was no objection noted.

VOTE: The main motion passed as amended unanimously.

2. **AM No. 11-29:** Designating members for the Ethics Task Force. (*Sponsored by Council Member Sullivan-Leonard*)

MOTION: Council Member Woodruff moved to adopt AM No. 11-29.

Discussion moved to the Council.

MOTION: Council Member Menard called for the question (to stop debate).

There was no objection noted.

VOTE: The main motion failed with Council Members Harris, Holler, Katkus, Menard and Woodruff in opposition and Council Member Sullivan-Leonard in favor.

## **XI. COMMUNICATIONS**

### **A. Informational Memorandums**

There were no informational memorandums.

### **B. Commission Minutes**

1. Planning Commission: September 27, 2011, and October 11, 2011
2. Parks and Recreation Commission: September 14, 2011

There was no action taken on the communication item.

## **XII. AUDIENCE COMMENTS**

Ms. Colleen Cottle:

- opined that members of the Ethics Task Force should be city residents;
- noted issues with lighting at the Curtis D. Menard Memorial Sports Center;
- reported that she was told only one City employee was on staff Saturday, October 22, 2011, which was the day of the Health and Wellness Fair while there was a simultaneous hockey game; and
- advised that there was a leaking faucet in the men's room on the first floor.

Mr. Hastings responded.



### **XIII. MAYOR, CLERK AND ATTORNEY COMMENTS**

Ms. Smithers:

- stated that she would advertise for applicants to the Ethics Task Force;
- clarified that they would be City residents which are sought; and
- advised that she would bring it back before the Council on November 28, 2011.

There was no objection noted.

Mr. Payne spoke to Ordinance Serial No. 11-39, as to the accumulation of 20 hours of paid time off for the Mayor versus the 16 hours, and how to make future amendments to the ordinance if the Council so wished.

### **XIV. COUNCIL COMMENTS**

Council Member Woodruff asked Mr. Cottle if the Matanuska Creamery had decided to move into City limits.

Mr. Cottle:

- responded that Matanuska Creamery would not be moving into the City; and
- took the opportunity to ask the Council to schedule a meeting with their State House Representatives and State Senators.

Ms. Smithers noted that a meeting is being requested for November 14, 2011, at 5 p.m. to meeting with their Matanuska-Susitna Borough Assembly Member; and another meeting on November 28, 2011, at 5 p.m. to meet with House Representatives and State Senators.

There was no objection noted.

Council Member Woodruff:

- noted her concerns with Ordinance Serial No. 11-39, regarding the salary and benefits of the mayor; and
- asked Mr. Hastings to respond to the comments regarding the Curtis D. Menard Memorial Sports Center that were made by Ms. Colleen Cottle.

Mr. Hastings responded to the concerns.

Council Member Menard:

- noted that he would be bringing forward several resolutions for the Council's consideration;
- queried where the City stored their maintenance vehicles and equipment;
- addressed his concerns with local burglaries; and
- spoke to other areas of interest from the Mayor's Report.

Council Member Harris:

- noted her concerns with Ordinance Serial No. 11-39, regarding the salary and benefits of the mayor;
- commended Mr. Hastings for bringing growth to the Curtis D. Menard Memorial Sports Center;
- noted that there are always growing pains when a venue tries to grow; and
- added her appreciation to the Boy Scout Troop for saying the Pledge of Allegiance.

Deputy Mayor Holler:

- congratulated the incumbents on winning the recent election;
- noted his appreciation for the Ethics Task Force; and
- queried what the rental fees at the Curtis D. Menard Memorial Sports Center provided to the renter.

Mr. Hastings provided an explanation.

Council Member Sullivan-Leonard:

- spoke regarding the composition of the Ethics Task Force; and
- opined that it is an honor to serve as a City Council Member.

Council Member Katkus:

- noted her distress with events at the Curtis D. Menard Memorial Sports Center;
- stated that she is going to provide the City Council a confidential letter of slanderous comments that were made on Facebook against her;
- spoke to the importance of having high standards;
- congratulated the incumbents on winning the recent election; and
- noticed her excitement for the 2011 Alaska Municipal League Fall Conference.

Council Member Woodruff noted that an executive session would be needed at the next meeting regarding the issue Council Member Katkus had brought up.

## **XV. EXECUTIVE SESSION**

There was no executive session held.

## **XVI. ADJOURNMENT**

With no further business at hand, Deputy Mayor Holler adjourned the meeting at 7:33 p.m.

  
VERNE E. RUPRIGHT, Mayor

ATTEST:

  
KRISTIE SMITHERS, MMC, City Clerk

Minutes approved: November 14, 2011