



**MAYOR**  
Verne E. Rupright

**COUNCIL**  
Taffina Katkus, Seat A  
Douglas W. Holler, Deputy Mayor, Seat B  
Leone Harris, Seat C  
Colleen Sullivan-Leonard, Seat D  
Dianne Woodruff, Seat E  
Steve Menard, Seat F

---

**WASILLA CITY COUNCIL  
MEETING AGENDA**

WASILLA CITY COUNCIL CHAMBERS  
Wasilla City Hall, 290 E. Herring Avenue, Wasilla, AK 99654  
907.373.9090 www.cityofwasilla.com

**REGULAR MEETING**

**6 P.M.**

**OCTOBER 10, 2011**

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. PLEDGE OF ALLEGIANCE**

**IV. APPROVAL OF AGENDA**

**V. SPECIAL ORDERS OF THE DAY**

**VI. COMMISSION AND AGENCY REPORTS**

- A. Matanuska-Susitna Borough
- B. Planning Commission
- C. Friends of Wasilla Public Library

**VII. PUBLIC PARTICIPATION**

- A. Public Hearings
  - 1. **Ordinance Serial No. 11-33:** Accepting and appropriating \$550,938 in FY2012 State Legislative Grant Funding for the Downtown Water Station.
    - a. **AM No. 11-25:** Contract Award to Raven Engineering, Inc., in the amount of \$75,100 for Downtown Water Station for \$75,000.

2. **Ordinance Serial No. 11-34:** Accepting and appropriating \$200,000 in Federal Aviation Administration Grant Funding and match funding for a Seaplane Base Study at the Wasilla Airport.
  - a. **AM No. 11-26:** USKH Contract Award for a Seaplane Base Study at the Wasilla Airport.

B. Persons to be Heard

## VIII. CONSENT AGENDA

A. Minutes of Preceding Meetings:

1. Regular Meeting: September 26, 2011

B. Introduction of Ordinances: Recommended for Public Hearing on October 24, 2011:

1. **Ordinance Serial No. 11-35:** Amending the FY12 budget for by appropriating \$279,789 in Federal Aviation Administration grant funding and match funding for the Wasilla Airport Apron D Phase 2 Project.

C. Resolutions

D. Action Memorandums

## IX. UNFINISHED BUSINESS

## X. NEW BUSINESS

- A. **AM No. 11-27:** Direct administration to adjust the Mayor's rate of personal time off in accordance with WMC 3.65.020.C based on years of service, retroactive to November 3, 2008, and to adjust accrued leave in accordance with the forfeiture provisions of WMC 3.65.020.J. (Sponsored by Council Member Woodruff.)
- B. **Resolution Serial No. 11-41:** Accepting the certificate of Canvass Board results and certifying the October 4, 2011, Regular City of Wasilla Election. (*Clerk's Note: This item will be a handout at the meeting.*)

**XI. COMMUNICATIONS**

A. Informational Memorandums

1. **IM No. 11-13:** Monthly financial reports for the period ending July 2011 to include the month-to-date expenditure report, and expenditures greater than \$5,000.

B. Commission Minutes

1. ~~Planning Commission: September 27, 2011~~

**XII. AUDIENCE COMMENTS**

**XIII. MAYOR, CLERK AND ATTORNEY COMMENTS**

**XIV. COUNCIL COMMENTS**

**XV. EXECUTIVE SESSION**

**XVI. ADJOURNMENT**

**I. CALL TO ORDER**

The Regular Meeting of the Wasilla City Council was held on Monday, October 10, 2011, at the Wasilla City Council Chambers, Wasilla, Alaska. Mayor Verne E. Rupright called the meeting to order at 6 p.m.

**II. ROLL CALL**

Council Members present and establishing a quorum were:

- Ms. Taffina Katkus, Seat A
- Mr. Doug Holler, Deputy Mayor, Seat B
- Ms. Leone Harris, Seat C
- Ms. Colleen Sullivan-Leonard, Seat D
- Ms. Dianne Woodruff, Seat E
- Mr. Steve Menard, Seat F

Staff in attendance were:

- Ms. Kristie Smithers, MMC, City Clerk
- Ms. Tammy Ostrom, Secretary
- Mr. Troy Tankersley, Finance Director
- Mr. Archie Giddings, Public Works Director
- Mr. Gene Belden, Interim Police Chief
- Mr. James Hastings, Recreation and Cultural Services Manager
- Mr. Bert Cottle, Interim Deputy Administrator
- Mr. Richard Payne, City Attorney

**III. PLEDGE OF ALLEGIANCE**

Mayor Rupright asked Council Member Sullivan-Leonard to lead the Pledge of Allegiance.

**IV. APPROVAL OF AGENDA**

Mayor Rupright asked if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved as presented without objection.

**V. SPECIAL ORDERS OF THE DAY**

There were no Special Orders of the Day.

## VI. COMMISSION AND AGENCY REPORTS

### A. Matanuska-Susitna Borough

There was no report provided.

### B. Planning Commission

There was no report provided.

### C. Friends of Wasilla Public Library

Mr. Jeanne Troshynski:

- asked that the City of Wasilla move forward with securing land for a new library; and
- thanked the City of Wasilla for their support of the Wasilla Meta-Rose Public Library.

## VII. PUBLIC PARTICIPATION

### A. Public Hearings

Ms. Smithers noted that Ordinance Serial Nos. 11-33 and AM No. 11-25 would be addressed together.

1. **Ordinance Serial No. 11-33:** Accepting and appropriating \$550,938 in FY2012 State Legislative Grant Funding for the Downtown Water Station.
  - a. **AM No. 11-25:** Contract Award to Raven Engineering, Inc., in the amount of \$75,100 for Downtown Water Station for \$75,000.

Mayor Rupright opened the public hearing on Ordinance Serial No. 11-33 and AM No. 11-25. There being no one present who wished to speak, Mayor Rupright closed the public hearing.

**MOTION:** Council Member Sullivan-Leonard moved to adopt Ordinance Serial No. 11-33 and AM No. 11-25.

**VOTE:** The motion to adopt Ordinance Serial No. 11-33 and AM No. 11-25 passed unanimously.

2. **Ordinance Serial No. 11-34:** Accepting and appropriating \$200,000 in Federal Aviation Administration Grant Funding and match funding for a Seaplane Base Study at the Wasilla Airport.
  - a. **AM No. 11-26:** USKH Contract Award for a Seaplane Base Study at the Wasilla Airport.

Mayor Rupright opened the public hearing on Ordinance Serial No. 11-34 and AM No. 11-26. There being no one present who wished to speak, Mayor Rupright closed the public hearing.

MOTION: Council Member Sullivan-Leonard moved to adopt Ordinance Serial No. 11-34 and AM No. 11-26.

Discussion moved to the Council.

VOTE: The motion to adopt Ordinance Serial No. 11-34 and AM No. 11-26 passed unanimously.

B. Persons to be Heard

Ms. Colleen Cottle:

- spoke to letters and memos which were in reference to the Curtis D. Menard Memorial Sports Center, which she provided to the City Council; and
- commented on recent events at the Curtis D. Menard Memorial Sports Center and the potential liability on behalf of the City by having liquor and beer at sporting events.

Ms. Anne Killkenny:

- spoke regarding AM No. 11-34, regarding the Mayor's paid time off; and
- noted that previous discussions by the City Council made it clear that the Office of the Mayor should not be able to adjust their own rate of pay, which would imply their benefits as well.

Ms. Sondra Kaplan:

- congratulated the incumbents on the results of the most recent election of October 4, 2011; and
- opined that City Council Members should not be recompensed for their time at City Council meetings.

## VIII. CONSENT AGENDA

Ms. Smithers:

- noted that there would be a correction made to the minutes of September 26, 2011, page 5 of 8, to the second vote;
- stated that the Council Member Harris was absent so her name would be stricken from the record; and
- advised that the minutes would be corrected to read as follows:

VOTE: The motion to involve legal counsel failed with Council Members Menard Sullivan-Leonard and Woodruff in favor and Council Members Katkus and Holler in opposition. *[CLERK's NOTE: Four affirmative votes shall be required to carry any measure before the Council, WMC 2.04.130.A.]*

GENERAL CONSENT: There was no objection noted.

- A. Minutes of Preceding Meetings:
  - 1. Regular Meeting: September 26, 2011
- B. Introduction of Ordinances: Recommended for Public Hearing on October 10, 2011:
  - 1. **Ordinance Serial No. 11-33:** Accepting and appropriating \$550,938 in FY2012 State Legislative Grant Funding for the downtown water station.
- C. Resolutions
- D. Action Memorandums

There were no action memorandums.

MOTION: Council Member Sullivan-Leonard moved to adopt the Consent Agenda as read into the record by the Clerk.

GENERAL CONSENT: There was no objection noted and the Consent Agenda was approved as amended.

*(The regular meeting recessed at 6:13 p.m. and reconvened at 6:23 p.m.)*

## **IX. UNFINISHED BUSINESS**

There was no unfinished business.

## **X. NEW BUSINESS**

- A. **AM No. 11-27:** Direct administration to adjust the Mayor's rate of personal time off in accordance with WMC 3.65.020.C based on years of service, retroactive to November 3, 2008, and to adjust accrued leave in accordance with the forfeiture provisions of WMC 3.65.020.J. *(Sponsored by Council Member Woodruff.)*

MOTION: Council Member Woodruff moved to adopt AM No. 11-27.

Discussion moved to the Council.

MOTION: Council Member Sullivan-Leonard moved a primary amendment to AM No. 11-27, to bullet one to replace the reference of "12" with "16" and to strike bullets two and three from AM 11-27; to read as follows:

Direct the Finance Director and Human Resource generalist to:

- Change the accrual rate for the Mayor's PTO to ~~42~~ **16** hours per month;

- ~~Retroactively adjust the amount of accrued leave to reflect 12 hours per month from the date of taking the Oath of Office for the Office of Mayor; November 3, 2008; and~~
- ~~Adjust the appropriate forfeiture for Fiscal Year 2010 and Fiscal Year 2011.~~

Discussion resumed.

VOTE: The primary amendment failed with Council Members Katkus, Harris and Sullivan-Leonard in favor and Council Members Holler, Menard and Woodruff in opposition. *[CLERK'S NOTE: Mayor Rupright declined to exercise his right to break the tie as allowed by WMC 2.16.020.A.1. Therefore, the motion failed per WMC 2.04.130; which states four affirmative votes shall be required to carry any measure before the Council.]*

Discussion resumed.

MOTION: Deputy Mayor Holler moved a primary amendment to AM No. 11-27, to bullets one and two to replace the reference of "12" with "16" and to strike bullet three from AM 11-27; to read as follows:

Direct the Finance Director and Human Resource generalist to:

- Change the accrual rate for the Mayor's PTO to 42 16 hours per month;
- Retroactively adjust the amount of accrued leave to reflect 42 16 hours per month from the date of taking the Oath of Office for the Office of Mayor; November 3, 2008; ~~and~~;
- ~~Adjust the appropriate forfeiture for Fiscal Year 2010 and Fiscal Year 2011.~~

Discussion resumed.

VOTE: The primary amendment passed unanimously. *[CLERK'S NOTE: The primary amendment was deemed final on the main motion and allowed to stand. No objection was received.]*

B. **Resolution Serial No. 11-41:** Accepting the certificate of Canvass Board results and certifying the October 4, 2011, Regular City of Wasilla Election. *(Clerk's Note: This item will be a handout at the meeting.)*

MOTION: Council Member Menard moved to adopt Resolution Serial No. 11-41.

VOTE: The motion to adopt Resolution Serial No. 11-41 passed unanimously.



## **XI. COMMUNICATIONS**

### **A. Informational Memorandums**

1. **IM No. 11-13:** Monthly financial reports for the period ending July 2011 to include the month-to-date expenditure report, and expenditures greater than \$5,000.

### **B. Commission Minutes**

There was no action taken on the communication item.

## **XII. AUDIENCE COMMENTS**

Mr. William Bruu:

- spoke regarding his accrual of paid time off during his years in the military;
- suggested that the City of Wasilla convert the Municipal Airport into an economic engine by lobbying the Matanuska-Susitna Borough to adjust the personal property rate on aircraft based at the Municipal Airport to zero percent for a period not to exceed five years; and
- read into the record the letter he sent into the local newspaper, which was then published.

Ms. Pam Okenlander:

- supported Mr. Bruu's statements; and
- commented on AM No. 11-27.

## **XIII. MAYOR, CLERK AND ATTORNEY COMMENTS**

Mr. Payne:

- stated that he would be drafting an ordinance as the Council directed regarding the paid time off accrual for the Office of Mayor;
- congratulated the Mayor on winning the election for Office of the Mayor;
- extended his congratulations to the other winning candidates.

## **XIV. COUNCIL COMMENTS**

Council Member Woodruff extended her thanks to those citizens who voted in the October 4, 2011, Regular City Election.

Council Member Menard:

- noted his appreciation for the improvements to Swanson Avenue;
- mentioned the incredible potential that is available to Newcomb Park;
- inquired if the City of Wasilla is saving money by changing Animal Care and Regulation services from the City of Houston to a split between the City of Wasilla and Matanuska-Susitna Borough;
- queried the composition of several positions at the Police Department;
- noted that Mr. Cottle had met with owner of a tobacco shop within the City;

- complimented Mr. Hastings on the motivation and excitement which he brings to the Curtis D. Menard Memorial Sports Center; and
- spoke to property development which could happen in the Creekside Town Site, and pointed out that there was a public hearing on October 25, 2011, before the Planning Commission.

Council Member Harris thanked Council Member Sullivan-Leonard for the cake which she provided this evening in celebration of the council members' birthdays.

Council Member Katkus:

- thanked everyone for their comments this evening;
- noted that the quality of service provided by the City of Wasilla is high;
- cautioned against cutting back too much which can cause businesses and employees to leave the City; and
- congratulated the incumbents on winning the election.

Deputy Mayor Holler:

- addressed Mr. Hastings and spoke to the events that transpired over the weekend;
- noted that there are staffing issues at the Curtis D. Menard Memorial Sports Center, specifically to a shortage of staff; and
- congratulated the incumbents on winning the election.

Council Member Sullivan-Leonard:

- congratulated the incumbents on winning the election;
- informed the Council that Mr. Steve Colligan would be replacing Mr. Mark Ewing as the District 4 Assembly Member; and
- stated that she had been working with Chief Belden regarding developing local safety programs for neighborhoods and businesses.

Mayor Rupright

- thanked everyone for their participation this evening;
- spoke to calendaring issues at the Curtis D. Menard Memorial Sports Center which would be rectified; and
- recognized that there are staffing shortages at the Curtis D. Menard Memorial Sports Center.

## **XV. EXECUTIVE SESSION**


There was no executive session held.

**XVI. ADJOURNMENT**

With no further business at hand, Mayor Rupright adjourned the meeting at 7:40 p.m.

  
VERNE E. RUPRIGHT, Mayor

ATTEST:

  
KRISTIE SMITHERS, MMC, City Clerk

Minutes approved: October 24, 2011