

**CITY OF WASILLA  
ORDINANCE SERIAL NO. 11-39**

**AN ORDINANCE OF THE WASILLA CITY COUNCIL AMENDING WASILLA MUNICIPAL CODE 2.16.070 SALARY OF MAYOR, ADOPTING 2.16.075, BENEFITS OF MAYOR, AMENDING 3.45.010 DEFINITION OF CONFIDENTIAL/MANAGERIAL EMPLOYEE AND AMENDING 3.85.060 BENEFITS OF CONFIDENTIAL/MANAGERIAL EMPLOYEE.**

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**Section 1. Classification.** This ordinance is of a general and permanent nature and shall become part of the city code.

**Section 2. Amendment of section.** WMC 2.16.070, Salary of Mayor, is hereby amended to read as follows:

**2.16.070 Salary of mayor.**

A. The council shall determine the appropriate salary for the mayor. [DETERMINE THE SALARY FOR THE MAYOR BY RESOLUTION AT LEAST NINETY (90) CALENDAR DAYS PRIOR TO THE REGULAR ELECTION FOR THE OFFICE OF MAYOR USING THE SALARY GRADE AND STEP MATRIX. WHEN DETERMINING THE APPROPRIATE STEP FOR THE MAYOR'S SALARY, the] The council may base the wage on prevailing wages in similar sized Alaskan municipalities. A newly elected mayor shall begin at Step 26A on the salary grade and step matrix. A mayor who is elected to a second term of office will not be subject to a new placement on the salary grade and step matrix and shall progress to the next step effective on November 1st of each year. If a special election for the office of mayor is held to fill an unexpired term of

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office, the salary shall be at **Step 26A on** [THE FIRST STEP OF] the salary grade and step matrix.

B. The salary of the mayor may be reduced voluntarily at the mayor's discretion. A decision of the mayor to reduce the salary is not binding upon or applicable to future administrations. The salary of the mayor may not be reduced by council action during a mayor's term.

[C. THE MAYOR SHALL RECEIVE EMPLOYEE BENEFITS AS PROVIDED TO ALL PERMANENT EMPLOYEES OF THE CITY.]

**Section 3. Adoption of new section.** WMC 2.16.075, Benefits of Mayor, is hereby adopted to read as follows:

**2.16.075 Benefits of mayor.**

**A. The mayor shall receive employee benefits as provided to all permanent employees of the city, except for the benefit of personal time off, which is covered in subsection B of this section.**

**B. The accrual of personal time off for the office of mayor shall not begin to accrue until the first day of the first full month following taking the oath of office. The accrual rate for the mayor shall be 16 hours per month for the first term and 20 hours per month for the second term. The mayor is also subject to the provisions of WMC 3.65.020.**

**Section 4. Amendment of section.** WMC 3.45.010, Definitions, the definition of "Confidential/Managerial Positions" is hereby amended to read as follows:

**Bold and underline added.** [CAPS AND BRACKETS, DELETED.]

"Confidential/managerial positions" means those positions listed in Section 3.85.010. ~~[(B)] OR SPECIFICALLY DESIGNATED BY THE MAYOR PURSUANT TO SECTION 3.85.010(B) THAT ARE EXEMPT FROM THE CLASSIFIED SERVICE~~.

**Section 5. Amendment of section.** WMC 3.85.060, Benefits, in the Employees Holding Confidential/Managerial Position chapter, is hereby amended to read as follows:

A. Confidential/managerial employees shall receive all benefits provided to classified employees who hold regular appointments.

B. A confidential/managerial employee's paid time off accrual rate may be adjusted upward by the mayor as part of the employee's overall compensation **but may not exceed the maximum hours per month, regardless of the corresponding service requirement, as stated in WMC 3.65.020.C.**

**Section 6. Effective date.** This ordinance shall take effect upon adoption by the Wasilla City Council.

ADOPTED by the Wasilla City Council on November 14, 2011.

  
VERNE E. RUPRIGHT, Mayor

ATTEST:

  
KRISTIE SMITHERS, MMC, City Clerk

[SEAL]

VOTE: Harris, Katkus, Sullivan-Leonard and Woodruff in favor. Menard opposed. Holler absent.

**Bold and underline added.** [CAPS AND BRACKETS, DELETED.]



**CITY OF WASILLA  
LEGISLATION STAFF REPORT**

**ORDINANCE SERIAL NO. 11-39: AMENDING WASILLA MUNICIPAL CODE 2.16.070 SALARY OF MAYOR, ADOPTING 2.16.075, BENEFITS OF MAYOR, AMENDING 3.45.010 DEFINITION OF CONFIDENTIAL/MANAGERIAL EMPLOYEE AND AMENDING 3.85.060 BENEFITS OF CONFIDENTIAL/ MANAGERIAL EMPLOYEE.**

**Agenda of:** October 24, 2011

**Date:** October 13, 2011

**Originator:** Kristie Smithers, City Clerk for Richard Payne, City Attorney

Route to:	Department	Signature/Date
X	Human Resources Generalist	
X	Finance Director	<i>[Signature]</i> 10/13/11
X	Interim Deputy Administrator	<i>[Signature]</i> 10-14-11
X	City Attorney	<i>[Signature]</i>
X	City Clerk	<i>[Signature]</i>

**REVIEWED BY MAYOR VERNE E. RUPRIGHT:** *[Signature]*

**FISCAL IMPACT:**  yes\$ or  no Funds Available  yes  no

**Account name/number:** none

**Attachments:** Proposed Ordinance Serial No. 11-39

**SUMMARY STATEMENT:** The City Attorney and the City Clerk have prepared these ordinance changes in response to a request from the City Council.

The City Council requested that several ordinances that deal with Paid Time Off ("PTO") be amended to clarify the intent of the Council. Namely, amending WMC 2.16.070 Salary of Mayor, adopting WMC 2.16.075, Benefits of Mayor, amending WMC 3.45.010, definition of a Confidential/Managerial employee, and amending WMC 3.85.060 Benefits of Confidential/Managerial employee.

**STAFF RECOMMENDATION:** Introduce and set for public hearing, Ordinance Serial No. 11-39.