



MAYOR
Verne E. Rupright

COUNCIL
Taffina Katkus, Seat A
Douglas W. Holler, Deputy Mayor, Seat B
Leone Harris, Seat C
Colleen Sullivan-Leonard, Seat D
Dianne Woodruff, Seat E
Steve Menard, Seat F

**WASILLA CITY COUNCIL
MEETING AGENDA**
WASILLA CITY COUNCIL CHAMBERS
Wasilla City Hall, 290 E. Herning Avenue, Wasilla, AK 99654
907.373.9090 www.cityofwasilla.com

REGULAR MEETING

6 P.M.

NOVEMBER 28, 2011

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF AGENDA

V. SPECIAL ORDERS OF THE DAY

VI. COMMISSION AND AGENCY REPORTS

- A. Matanuska-Susitna Borough
- B. Planning Commission
- C. Airport Advisory Commission
- D. Greater Wasilla Chamber of Commerce

VII. PUBLIC PARTICIPATION

A. Public Hearings

- 1. **Ordinance Serial No. 11-41:** Amending WMC 12.04, Street Classification and Design Standards, to revise the street classification and design standards for streets within the City limits.

I. CALL TO ORDER

The Regular Meeting of the Wasilla City Council was held on Monday, November 28, 2011, at the Wasilla City Council Chambers, Wasilla, Alaska. Mayor Verne E. Rupright called the meeting to order at 6:07 p.m.

II. ROLL CALL

Council Members present and establishing a quorum were:

- Ms. Taffina Katkus, Seat A
- Mr. Douglas Holler, Deputy Mayor, Seat B
- Ms. Leone Harris, Seat C
- Ms. Colleen Sullivan-Leonard, Seat D
- Ms. Dianne Woodruff, Seat E
- Mr. Steve Menard, Seat F

Staff in attendance were:

- Ms. Kristie Smithers, MMC, City Clerk
- Ms. Amanda E. Charles, CMC, Deputy City Clerk
- Mr. Troy Tankersley, Finance Director
- Mr. Archie Giddings, Public Works Director
- Mr. Gene Belden, Interim Police Chief
- Mr. James Hastings, Recreation and Cultural Services Manager
- Mr. Bert Cottle, Interim Deputy Administrator
- Mr. Jean Marc-Petersen, City Attorney

III. PLEDGE OF ALLEGIANCE

Mayor Rupright asked Ms. Lynn Gattis to lead the Pledge of Allegiance.

IV. APPROVAL OF AGENDA

Mayor Rupright asked if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved as presented without objection.

V. SPECIAL ORDERS OF THE DAY

VI. COMMISSION AND AGENCY REPORTS

A. Matanuska-Susitna Borough

There was no report provided.

B. Planning Commission

There was no report provided.

C. Airport Advisory Board

There was no report provided.

D. Greater Wasilla Chamber of Commerce

Ms. Lynn Carden, Executive Director:

- commented on upcoming events; and
- thanked Mayor Rupright and staff for providing the holiday lighting around the City and at the Chamber of Commerce.

E. Friends of Wasilla Public Library¹

Ms. Jeanne Troshynski, President:

- commented on the new eReaders available at the library; and
- spoke to the recent Matanuska-Susitna Borough Assembly meeting where the granting of land from the Borough to City of Wasilla was considered.

VII. PUBLIC PARTICIPATION

A. Public Hearings

1. **Ordinance Serial No. 11-41:** Amending WMC 12.04, Street Classification and Design Standards, to revise the street classification and design standards for streets within the City limits.

Mr. Giddings provided a staff report.

Mayor Rupright opened the public hearing on Ordinance Serial No. 11-41. There being no one present who wished to speak, Mayor Rupright closed the public hearing.

MOTION: Council Member Woodruff moved to adopt Ordinance Serial No. 11-41.

Discussion moved to the Council.

VOTE: The motion to adopt Ordinance Serial No. 11-41 passed unanimously.

¹ Mayor Rupright asked Ms. Troshynski to address the City Council and to provide a report.

2. **Ordinance Serial No. 11-42:** Amending FY2012 Budget by appropriating \$16,317 from the water and sewer fund's fund balance for a utility rate analysis.

Mr. Giddings provided a staff report.

Mayor Rupright opened the public hearing on Ordinance Serial No. 11-42. There being no one present who wished to speak, Mayor Rupright closed the public hearing.

MOTION: Council Member Woodruff moved to adopt Ordinance Serial No. 11-42.

Discussion moved to the Council.

MOTION: Council Member Menard called for the previous question (to stop debate).

There was no objection noted.

VOTE: The motion to adopt Ordinance Serial No. 11-42 passed with Council Members Holler, Katkus, Menard, Sullivan-Leonard and Woodruff in favor and Council Member Harris in objection.

3. **Ordinance Serial No. 11-43:** Accepting and appropriating \$5 million in FY2012 State Legislative Grant Funding for the Main Street Couplet.

Mayor Rupright opened the public hearing on Ordinance Serial No. 11-43. There being no one present who wished to speak, Mayor Rupright closed the public hearing.

MOTION: Council Member Sullivan-Leonard moved to adopt Ordinance Serial No. 11-43.

VOTE: The motion to adopt Ordinance Serial No. 11-43 passed unanimously.

B. Persons to be Heard

Mr. John Dewar spoke regarding code violations with a business adjacent to his property.

VIII. CONSENT AGENDA

A. Minutes of Preceding Meetings:

1. Regular Meeting: November 14, 2011
2. Special Meeting: November 14, 2011

B. Introduction of Ordinances: Recommended for Public Hearing on December 12, 2011:

1. **Ordinance Serial No. 11-44:** Accepting and appropriating \$3.1 million in FY2012 State Legislative Grant Funding for the Wasilla Airport Access Road.

A. Resolutions

1. **Resolution Serial No. 11-45:** Amending the City of Wasilla Official Streets and Highways Plan 2005-2025 to assign the street classification of commercial to the proposed Machen Road extension.

B. Action Memorandums

1. **AM No. 11-31:** Confirmation of Steven DeHart and Daniel A. Kelly, Jr., to the Planning Commission; Cameron Sharick and Amiee Nishimoto to the Airport Advisory Commission; and Joan E. Matthews and Mary Kay Robinson to the Parks and Recreation Commission.

MOTION: Council Member Woodruff moved to adopt the Consent Agenda as read into the record by the Clerk.

GENERAL CONSENT: There was no objection noted and the Consent Agenda was approved as amended.

IX. UNFINISHED BUSINESS

There was no unfinished business.

X. NEW BUSINESS

There was no new business.

XI. COMMUNICATIONS

A. Informational Memorandums

1. **IM No. 11-15:** Monthly financial reports for the period ending August 2011 to include the month-to-date expenditure report, and expenditures greater than \$5,000.

2. **IM No. 11-16:** Monthly financial reports for the period ending September 2011 to include the month-to-date expenditure report, and expenditures greater than \$5,000 and the quarterly report of businesses receiving a penalty waiver for sales tax.

3. **IM No. 11-17:** Update of Ethics Task Force.

B. Commission Minutes

1. Parks and Recreation Commission: October 12, 2011

2. Planning Commission: November 8, 2011

There was no action taken on the communication items.

XII. AUDIENCE COMMENTS

Mr. John Dewar continued to speak regarding code violations with a business adjacent to his property.

XIII. MAYOR, CLERK AND ATTORNEY COMMENTS

Mayor Rupright:

- thanked the audience and Council for their participation this evening; and
- spoke to an upcoming meeting in Fairbanks.

Ms. Smithers:

- noted that a meeting was being requested on December 5, 2011 at 5:30 p.m. regarding goals and initiatives for FY2013-2014; and
- on January 16, 2011, at 5:30 p.m. regarding the budgets for the City Clerk, City Council and Records Management.

XIV. COUNCIL COMMENTS

Council Member Woodruff reminded everyone about the Townsite Celebration on Saturday, December 3, 2011.

Council Member Harris thanked everyone for their attendance at this evening's meeting and extended her appreciation to the Public Works department for their upkeep of the roads in Wasilla.

Council Member Menard:

- touched on the Mayor's Report and addressed some of his concerns therein;
- thanked Mr. Dewar for his comments and concerns;
- queried the project development and associated easement at the intersection of Yenlo St. and Swanson Ave.;
- thanked Senator Linda Menard for her attendance at this evening's special meeting; and
- noted that several small projects he would like forwarded to the Legislature were parking and bathroom facilities at Wasilla Lake and improvements to Wonderland Park.

Council Member Sullivan-Leonard noted that a presentation regarding the audit will be provided at the next regular meeting.

Deputy Mayor Holler thanked everyone for their attendance and extended a thank you specifically to Senator Menard for her attendance.

Council Member Katkus:

- commented on legislative priorities and the importance of open communication;
- noted that Anchorage has a Salvation Army community facility which is very beneficial to their local community;
- added that a similar facility would be beneficial to the City of Wasilla;
- commented on the upcoming discussions regarding the development of an ethics code; and
- congratulated Mr. Hastings on a successful state volleyball championship.

XV. EXECUTIVE SESSION

- A. Subjects that tend to prejudice the reputation and character of any person, provided the person may request a public discussion to discuss correspondence between Council Members. *(Requested by Council Member Katkus.)*

MOTION: Council Member Katkus moved to enter into executive session to discuss subjects that tend to prejudice the reputation and character of any person, provided the person may request a public discussion to discuss correspondence between Council Members.

Council Member Sullivan-Leonard objected.

Discussion moved to the Council.

MOTION: Council Member Menard called for the previous question (to stop debate).

There was no objection noted.

VOTE: The motion to enter into executive session passed with Council Members Katkus, Holler, Menard and Woodruff in favor and with Council Members Harris and Sullivan-Leonard in objection. The Council moved into executive session at 7:12 p.m. and those present were Council Members Harris, Holler, Katkus, Menard and Woodruff, Mayor Rupright, the City Clerk and the City Attorney.


[CLERK'S NOTE: Council Member Sullivan-Leonard refused to enter the executive session and remained at the dais while the City Council entered into executive session behind closed doors within the City Council Conference Room. Council Member Harris left the executive session and exited the meeting at 7:19 p.m. Council Member Sullivan-Leonard exited the meeting at 7:20 p.m.]

MOTION: Council Member Holler moved to exit the executive session.

VOTE: The motion passed and the City Council exited the executive session at 7:43 p.m.

XVI. ADJOURNMENT

With no further business at hand, Mayor Rupright adjourned the meeting at 7:45 p.m.


VERNE E. RUPRIGHT, Mayor

ATTEST:


KRISTIE SMITHERS, MMC, City Clerk

Minutes approved: December 12, 2011