

FY 2005-2025 to assign a street classification for the proposed Machen Road extension.

- a. City Staff
- b. Applicant
- c. Private person supporting or opposing the proposal
- d. Applicant

B. Committee of the Whole

1. Planning Commission training – Part 2

IX. UNFINISHED BUSINESS

X. COMMUNICATIONS

A. Permit Information

B. Enforcement Log

XI. AUDIENCE COMMENTS

XII. STAFF COMMENTS

XIII. COMMISSION COMMENTS

XIV. ADJOURNMENT

REGULAR MEETING

I. CALL TO ORDER

The regular meeting of the Wasilla Planning Commission was called to order at 7:00 PM on Tuesday, November 8, 2011, in Council Chambers of City Hall, Wasilla, Alaska by A.C. Buswell, III, Chairman.

II. ROLL CALL

Commissioners present and establishing a quorum were:

- Vacant, Seat A
- Mr. Daniel Kelly, Jr., Seat B
- Mr. Steven DeHart, Seat C
- Mr. Doug Miller, Seat D
- Ms. Glenda Ledford, Seat E
- Mr. Clark Buswell, Seat F
- Mr. Robert Webb, Seat G

Staff in attendance were:

- Mr. Archie Giddings, Public Works Director
- Ms. Tina Crawford, City Planner
- Ms. Tahirih Klein, Planning Clerk

III. PLEDGE OF ALLEGIANCE

A. Ms. Klein led the Pledge of Allegiance.

IV. APPROVAL OF AGENDA

GENERAL CONSENT: The agenda was approved as amended.

V. REPORTS

A. City Attorney
No report given.

B. City Council
No report given.

C. City Planner
Ms. Crawford reminded the Commission that the next meeting will be on December 13, 2011 since the November 22, 2011 meeting had been cancelled.

D. City Public Works Director

Mr. Giddings stated he has started working on the CIP for next year and will bring a resolution forward after he gets the list put together.

E. City Deputy Administrator

No report given.

VI. PUBLIC PARTICIPATION (*five minutes per person, for items not scheduled for public hearing*)

No one present.

VII. CONSENT AGENDA

A. Minutes of October 25, 2011, meeting.

GENERAL CONSENT: Minutes were approved as amended.

VIII. NEW BUSINESS (*five minutes per person*)

A. Public Hearing

1. **Resolution Serial No. 11-18:** Recommending that the Wasilla City Council amend the City of Wasilla Official Streets & Highways Plan FY 2005-2025 to assign a street classification for the proposed Machen Road extension.

a. City Staff

Mr. Giddings provided a brief statement regarding the reasoning for revising the map to include a Commercial street classification to the Machen Road extension.

Discussion moved to the Commission.

b. Applicant

c. Private person supporting or opposing the proposal

Chair Buswell opened the public hearing for Resolution Serial No. 11-18 for public input.

With no one present to speak, Chair Buswell closed the public hearing on Resolution Serial No. 11-18.

d. Applicant

MOTION: Commissioner Kelly moved to adopt Resolution Serial No. 11-18 as presented.

MOTION: Commissioner Kelly moved to amend Exhibit A to designate the Machen Road extension as a Commercial street classification instead of a Major Collector designation.

VOTE: The amendment to the main motion passed unanimously.

Discussion ensued.

VOTE: The motion to adopt Resolution Serial No. 11-18 as amended passed unanimously.

X. UNFINISHED BUSINESS

There was no unfinished business.

IX. COMMUNICATIONS

No statements made regarding the following items.

- A. Permit Information
- B. Enforcement Log

X. AUDIENCE COMMENTS

No one present.

VIII. NEW BUSINESS (*five minutes per person*) cont.

- B. Committee of the Whole

MOTION: Commissioner Miller moved to enter into the Committee of the Whole at 7:18 PM to enter into the Planning Commission training – Part 2.

VOTE: The motion to enter into the Committee of the Whole passed unanimously.

1. Planning Commission training – Part 2

MOTION: Commissioner Kelly moved to exit into the Committee of the Whole at 8:22 PM.

VOTE: The motion to exit the Committee of the Whole passed unanimously.

XII. STAFF COMMENTS

Mr. Giddings stated that listening to the training session was informative and that it was interesting to hear that there were similarities between the growth issues facing the City and other areas of the country.

XII. COMMISSION COMMENTS:

Commissioner Miller asked about the Downtown overlay and where the Planning Department is at in the process of approving.

Ms. Crawford stated they are looking at updating the Downtown overlay over the next 12-18 months and right now in the process of updating Title 16.

Commissioner Kelly stated he has been apart of different governing bodies one way or another and seen a lot of changes with the City of Wasilla.

Chair Buswell stated he appreciates the update to the sign code ordinance and thanked everyone for showing up tonight.

XIII. ADJOURNMENT

The regular meeting adjourned at 8:32 PM.

ATTEST:



A.C. BUSWELL, III, Chairman



TAHIRIH KLEIN, Planning Clerk

Adopted by the Wasilla Planning Commission December 13, 2011.