



MAYOR
Verne E. Rupright

CITY PLANNER
Tina Crawford

WASILLA PLANNING COMMISSION

Patrick Brown, Seat A
Daniel Kelly Jr., Seat B
Steven DeHart, Seat C
Doug Miller, Seat D
Glenda Ledford, Seat E
Clark Buswell, Seat F
Robert Webb, Seat G

**CITY OF WASILLA
PLANNING COMMISSION MEETING AGENDA
WASILLA CITY COUNCIL CHAMBERS**

Wasilla City Hall, 290 E. Herning Avenue, Wasilla, AK 99654 / 907-373-9020 phone

REGULAR MEETING

7 P.M.

FEBRUARY 14, 2012

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF AGENDA
- V. REPORTS
 - A. City Deputy Administrator
 - B. City Public Works Director
 - C. City Attorney
 - D. City Planner
- VI. PUBLIC PARTICIPATION *(five minutes per person, for items not scheduled for public hearing)*
- VII. CONSENT AGENDA
 - A. Minutes of January 24, 2012, regular meeting.
- VIII. NEW BUSINESS *(five minutes per person)*
 - A. Public Hearing
 - 1. **WPCM 12-01** – Establishing a Sign Code Focus Group.

- IX. UNFINISHED BUSINESS
- X. COMMUNICATIONS
 - A. Permit Information
 - B. Enforcement Log
- XI. AUDIENCE COMMENTS (*five minutes per person*)
- XII. STAFF COMMENTS
- XIII. COMMISSION COMMENTS
- XIV. ADJOURNMENT

REGULAR MEETING

I. CALL TO ORDER

The regular meeting of the Wasilla Planning Commission was called to order at 7:00 PM on Tuesday, January 24, 2012, in Council Chambers of City Hall, Wasilla, Alaska by A.C. Buswell, III, Chairman.

II. ROLL CALL

Commissioners present and establishing a quorum were:

Mr. Patrick Brown Seat A
Mr. Daniel Kelly, Jr., Seat B
Mr. Steven DeHart, Seat C
Mr. Doug Miller, Seat D
Ms. Glenda Ledford, Seat E
Mr. Clark Buswell, Seat F
Mr. Robert Webb, Seat G

Staff in attendance were:

Mr. Bert Cottle, Deputy Administrator
Ms. Tina Crawford, City Planner
Ms. Sandi Connelly, Public Works Clerk

III. PLEDGE OF ALLEGIANCE

A. Commissioner Kelly led the Pledge of Allegiance.

IV. APPROVAL OF AGENDA

GENERAL CONSENT: The agenda was approved as presented.

V. REPORTS

A. City Deputy Administrator

Mr. Cottle stated that:

- he is working with organizations and residents to keep food donations in the Valley instead of going to Anchorage first then back to the Valley;
- the 2nd Annual homeless connection will occur on Wednesday, January 25, 2012, from 10:00 AM to 3:00 PM and is available for anyone who would like to get clothes and hot food;

- the City has been notified by the Alaska Railroad that a couple flat cars will be donated to the City; one will be placed at the Curtis D. Menard Sports Center and another at Iditapark for use as stage areas;
- since the State of Alaska transferred the Lake Lucille Park to the Borough, the Borough was unable to transfer it to the City but the City could request the State to transfer it to the City. He spoke with the State of Alaska/Parks Department regarding the Lake Lucille Park transfer and asked about when the application might be reviewed. They stated that it should be approved shortly;
- the City residents pay six different types of Borough taxes, including bed taxes for rooms within the City limits and tobacco sales within the City. He has requested that the Borough provide detailed information regarding the taxes to see what is actually collected in the City; and
- he spoke with the Platting department about the plat for the State road improvements along the Parks Highway between mile 43 to 48. They advised him that the State did not file for an appeal within the allowed appeal period so the proposed four-lane divided highway is no longer an issue at this time. The major concern that businesses had with the plat was that the highway was divided with minimal access points to existing and future commercial businesses.

D. City Public Works Director
No comment made.

B. City Attorney
No comment made.

D. City Planner

Ms. Crawford stated that:

- the rezone request for the Lundgren property failed with a three to three vote;
- the next agenda will have an item to appoint the members of the sign code committee and suggested that one to two Planning Commission members volunteer to serve on the committee;
- City email addresses were available for the Planning Commissioners to conduct City business instead of using their personal e mail.

VI. PUBLIC PARTICIPATION *(five minutes per person, for items not scheduled for public hearing)*

None one present

VII. CONSENT AGENDA

A. Minutes of January 10, 2012, meeting.

GENERAL CONSENT: Minutes were approved as presented.

VIII. NEW BUSINESS (*five minutes per person*)

A. Public Hearing

1. **Resolution Serial No. 12-03:** Requesting that the Alaska Department of Transportation and Public Facilities submit the plans for the proposed Parks Highway Lucas Road to Big Lake cutoff reconstruction and the Knik-Goose Bay Road reconstruction, Centaur Avenue – Vine Road, road projects to the Planning Commission for review and approval as required in AS 35.30.010.

a. City Staff

Ms. Crawford provided an overview of the AKDOT proposed road projects to widen the Parks Highway from Lucas to the Big Lake cutoff and to widen Knik-Goose Bay Road from the Parks Highway to Vine to a four-lane divided highway. State and City law requires that the design be presented to the COW Planning Commission for their review and comment and the resolution requests that the State follow these procedures for these projects.

b. Applicant

c. Private person supporting or opposing the proposal

Chair Buswell opened the public hearing on Resolution Serial No. 12-03.

With no one present Chair Buswell closed the public hearing for Resolution Serial No. 12-03.

d. Applicant

MOTION: Commissioner Kelly moved to adopt Resolution Serial No. 12-03 as presented.

Discussion moved to the Commission.

VOTE: The motion to adopt Resolution Serial No. 12-03 passed unanimously.

IX. UNFINISHED BUSINESS

A. Committee of the Whole

MOTION: Commissioner DeHart moved to enter the Committee of the Whole at 7:24 PM.

VOTE: The motion to enter the Committee of the Whole passed unanimously.

1. Planning commission training – Part 2 – Continues from December 13, 2011 meeting.

The training did not occur due to technical difficulties.

MOTION: Commissioner Kelly moved to exit the Committee of the Whole at 7:38 PM.

VOTE: The motion to exit the Committee of the Whole passed unanimously.

X. COMMUNICATIONS

No statements made regarding the following items.

- A. Permit Information
- B. Enforcement Log

XI. AUDIENCE COMMENTS

No comments.

XII. STAFF COMMENTS

No comments.

XIII. COMMISSION COMMENTS

No comments.

XIV. ADJOURNMENT

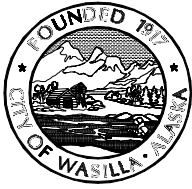
The regular meeting adjourned at 7:39 PM.

ATTEST:

A.C. BUSWELL, III, Chairman

TAHIRIH REVET, Planning Clerk

Adopted by the Wasilla Planning Commission -, 2012.



	<i>Approved</i>	<i>Denied</i>
Action taken		
Other:		
Date of Commission Action:		
Verified by:		

WASILLA CITY PLANNING COMMISSION

PCM No. 12-01

TITLE: **SIGN CODE FOCUS GROUP**

MEETING DATE: **FEBRUARY 14, 2012**

REQUESTED BY: Tina Crawford, AICP, City Planner

DATE PREPARED: February 8, 2012

SUMMARY STATEMENT:

This memo is to confirm the establishment of a 2012 Sign Code Focus Group for the City of Wasilla to aid in the review and possible modification of City signage standards. Their term of appointment will be from February 14, 2012, through July 24, 2012. The group will be tasked with finalizing their review and presenting their recommendations to the Planning Commission no later than July 24, 2012.

The following persons are appointed to this group:

- Traci Barickman
- James Carpentier
- Tammy Ervin
- Andrew Faiks
- Monica Fassoth
- Stu Graham
- Thomas Hannam
- Thane Humphrey
- Ron Johnson
- Evangelos Lamberakis
- John Maroulis
- Evon McKendry
- Ed McKendry
- Karla McBride

STAFF RECOMMENDED MOTION:

Approve the establishment of the *2012 Sign Code Focus Group* including the above list of members. The first meeting will be held in early March with subsequent meetings established by the group at the first meeting.

PERMIT INFORMATION 2012									
DATE	PERMIT	TYPE	SQ FTG	LEGAL	SUBD	NAME	STREET	STATUS/ ZONE	
ADMINISTRATIVE APPROVAL									
01/05/12	A12-01	CELL TOWER		2864B01L007A	CAREFREE ACS SUB	AT&T MOBILITY	1461 W SEW MER PKY	C	
01/10/12	A12-02	TENANT SPACE		1108B02L044	WASILLA ARPRT HTS	MCGINTY, CHRIS	935 W COMMERCIAL DR	C	
02/01/12	A12-03	COMM < 10,000 SQ FT	7,027	4653000L010	CREEKSIDE PLAZA	WASILLA AUTO ZONE	1621 E FINANCIAL DR	C	
01/27/12	A12-04	ACCESSORY USE		4359000L004A	LAKE LUCILLE LODGE	SECURED GOLD BUYERS	1300 LAKE LUCILLE DR	C	
01/25/12	A12-05	COFFEE SHOP	1,320	1108B02L045	WASILLA ARPRT HTS	CARROWAY, NANCY	897 W COMMERCIAL DR	C	
01/27/12	A12-06	SFD & ACC USE	295	1039B05L005	LAKE VIEW ADD #1	CARNEY, TED	1001 S FOREST ST	R-1	
01/30/12	A12-07	DAY CARE		5674B03L004	SILVERLEAF EST.	ROGERS, JARED & NICOLE	2080 N ASHFORD BLVD	RR	
PENDING	A12-08	CELL TOWER		4805B01L003A	OVERLOOK BUS PARK	AT&T MOBILITY	2251 E PARKS HWY	C	
PENDING	A12-09			106B05L018	WASILLA TWNST	BEST DEAL AUTO	160 E SWANSON AVE	C	
USE PERMITS									
CONDITIONAL USE PERMITS									
PLANNED UNIT DEVELOPMENT (PUD)									
REZONE									
LEGAL NON-CONFORMING USE									
SHORELINE SETBACK									
AMNESTY									



Code Compliance Log December 2011



DATE	COMPL. DISP. SELF	NAME/ADDRESS	INF. CON.	LTR. ISS?	CASE STATUS	NOTES
12/1/2011	FUP	105 Frank Smith Way		N	Pick up cat trap	11-77454
12/1/2011	S	Walmart	Y	N	HCP parking violation- misuse	11-80265 citation
12/1/2011	S	Target	Y	N	HCP parking violation	11-80282 citation
12/1/2011	C	Wasilla Fishhook & Creste Foris	Y	N	RAL dog	11-80307 impound
12/1/2011	D	1365 Indian Hills	Y	N	Report of dead dog	11-80315 unfounded
12/5/2011	FUP	400 Lake St.	Y	N	Follow up	11-69682
12/5/2011	PAT	Walgreens	N	N	Assist patrol	11-81118
12/5/2011	FUP	211 Goldenwood	Y	N	Dog caught in leg hold trap	11-80406 no violation
12/5/2011	D	1001 Showhill	Y	N	RAL dog	11-81140 return to owner
12/6/2011	C	1901 Tuscarora	N	N	Public nuisance complaint	11-80427
12/6/2011	FUP	1051 Lakeview Rd.	Y	N	Follow up citation service	11-77336
12/7/2011	FUP	421 Lake St	Y	N	Follow up	11-81421
12/7/2011	S	1000 Old Matanuska	Y	N	Land use violation	11-81464 stop work/citation
12/7/2011	C	Pet Zoo	Y	N	Dog bite	11-81491 unfounded
12/8/2011	S	Target	Y	N	HCP parking violation	11-81612 citation
12/8/2011	S	Post Office	Y	N	HCP parking violation	11-81617 citation
12/8/2011	S	Taco Bell	Y	N	HCP parking violation	11-81634 citation
12/8/2011	S	Walgreens	Y	N	HCP parking violation	11-81664 citation
12/8/2011	S	Value Village	Y	N	HCP parking violation	11-81676 citation
12/9/2011	S	MUSC	Y	N	HCP parking violation x5	11-81869 verbal warnings x5
12/12/2011	S	Target	Y	N	HCP parking violation	11-82508 citation
12/12/2011	S	Holiday	Y	N	HCP parking violation	11-82519 citation
12/12/2011	S	Chepos	Y	N	HCP parking violation	11-82523 citation
12/12/2011	S	Holiday	Y	N	HCP parking violation	11-82535 citation
12/12/2011	S	Target	Y	N	HCP parking violation	11-82544 citation
12/12/2011	S	Fred Meyer	Y	N	HCP parking violation	11-82551 citation
12/12/2011	S	Post Office	Y	N	HCP parking violation	11-82563 citation
12/12/2011	S	Carrs	Y	N	HCP parking violation	11-82569 citation
12/12/2011	S	McDonalds	Y	N	HCP parking violation	11-82574 citation
12/12/2011	S	Carrs	Y	N	HCP parking violation	11-82582 citation
12/13/2011	S	Creekside Plaza	Y	N	HCP parking violation	11-82686 citation
12/13/2011	S	Carrs	Y	N	HCP parking violation	11-82708 citation



Code Compliance Log December 2011



DATE	COMPL. DISP. SELF	NAME/ADDRESS	INF. CON.	LTR. ISS?	CASE STATUS	NOTES	
12/13/2011	S	Carrs		Y	N	HCP parking violation	11-82717 citation
12/13/2011	S	Target		Y	N	HCP parking violation	11-82723 citation
12/13/2011	C	150 E Swanson		Y	N	Land use violation	11-82694 refer to planner
12/13/2011	D	Carrs		N	N	HCP parking violation	11-82723 unfounded
12/14/2011	FUP	Carrs		Y	N	Assist patrol	11-82747
12/14/2011	PAT	Swanson & Lucille		N	N	Assist patrol with hit and run	11-82911
12/15/2011	FUP	Little Su River		N	N	Assist patrol with evidence recovery	11-82998
12/15/2011	C	Pet Zoo		N	N	RAL dog	11-83026 unable to locate
12/15/2011	ADM	2031 Gina Cir		N	N	Radar cart maintenance	
12/15/2011	D	1801 Valley Side Cir.		Y	N	RAL dog	11-83080 impound
12/16/2011	D	Post Office		N	N	Patrol request	11-83204
12/16/2011	FUP	1001 Wilder		Y	N	Barking dog complaint	11-82025 citation
12/19/2011	FUP	1000 Old Matanuska		N	N		11-81464 citation
12/20/2011	D	3160 Dannels Ave.		Y	N	Public nuisance complaint	1184089
12/20/2011	D	Turn a Leaf		Y	N	RAL dog	11-84103 return to owner
12/20/2011	D	3173 Southview		Y	N	RAL dog	11-84151 verbal warning
12/20/2011	S	Target		Y	N	HCP parking violation	11-84141 citation
12/20/2011	S	Taco Bell		Y	N	HCP parking violation	11-84144 citation
12/21/2011	S	Walmart		Y	N	HCP parking violation	11-84293 citation
12/21/2011	S	Post Office		Y	N	HCP parking violation	11-84329 citation
12/21/2011	D	Library		Y	N	RAL dog	11-84300 citation
12/22/2011	D	Spruce & Lucille		Y	N	RAL dog	11-84524 impound
12/22/2011	C	1050 Pinion		Y	N	RAL dog	11-84461 unfounded
12/27/2011	FUP	400 Lake ST		Y	N		11-69682
12/27/2011	FUP	1000 Old Matanuska		N	N		11-81464
12/27/2011	PAT	Parks & Church		N	N	MVA traffic control	11-85576
12/28/2011	S	Holiday		Y	N	HCP parking violation	11-85730 citation
12/28/2011	S	Fred Meyer		Y	N	HCP parking violation	11-85755 citation
12/29/2011	S	Lake Lucille Park		N	N	Facility/security check	11-85881
12/29/2011	S	Church & Ben Hogan		Y	N	Vehicle in ditch`	11-85904 traffic control
12/30/2011	S	Lakeshore & Westcove		Y	N	Motorist assist	11-86074
12/30/2011	S	Carrs		Y	N	HCP parking violation- misuse	11-86108 citation



Code Compliance Log December 2011



DATE	COMPL. DISP. SELF	NAME/ADDRESS	INF. CON.	LTR. ISS?	CASE STATUS	NOTES
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