



CITY OF  
WASILLA  
ALASKA

**MAYOR**

Verne E. Rupright

**COUNCIL**

Taffina Katkus, Seat A

Leone Harris, Seat C

Dianne Woodruff, Seat E

Douglas W. Holler, Deputy Mayor, Seat B

Colleen Sullivan-Leonard, Seat D

Steve Menard, Seat F

---

**WASILLA CITY COUNCIL  
MEETING AGENDA**

WASILLA CITY COUNCIL CHAMBERS

Wasilla City Hall, 290 E. Hering Avenue, Wasilla, AK 99654

907.373.9090 [www.cityofwasilla.com](http://www.cityofwasilla.com)

**REGULAR MEETING**

**6 P.M.**

**JANUARY 9, 2012**

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. PLEDGE OF ALLEGIANCE**

**IV. APPROVAL OF AGENDA<sup>1</sup>**

**V. SPECIAL ORDERS OF THE DAY**

**VI. COMMISSION AND AGENCY REPORTS**

A. Presentation of FY2011 Comprehensive Annual Financial Audit – KPMG, LLC  
(Continued from December 12, 2012. *CLERK'S NOTE: Refer to AM No. 11-32*)

B. Friends of Wasilla Public Library – Ms. Jeanne Troshynski

---

<sup>1</sup> Resolution Serial Nos. 12-01 and 12-02 were removed from the Consent Agenda and placed under New Business.

## VII. PUBLIC PARTICIPATION

### A. Public Hearings

1. **Ordinance Serial No. 12-01:** Amending WMC 1.20.030.C, within Disposition of Scheduled Offences, to set the fine amount for a public nuisance at \$300; and amending WMC 8.12.050.B, within Public Nuisance Abatement, by adding further citation.

### B. Persons to be Heard

## VIII. CONSENT AGENDA

### A. Minutes of Preceding Meetings:

1. Regular Meeting: December 12, 2011
2. Special Meeting: December 5, 2011

### B. Introduction of Ordinances: Recommended for Public Hearing on January 23, 2012:

1. **Ordinance Serial No. 12-02:** Repealing Resolution Serial No. 11-36 and creating an Ethics Task Force and prescribing its duties. *(Sponsored by Council Member Woodruff)*
2. **Ordinance Serial No. 12-03:** Amending the FY2012 Youth Court budget by accepting and appropriating \$6,000 in contributions and donations to cover expenditures for travel.
3. **Ordinance Serial No. 12-04:** Amending the FY2012 Youth Court budget by accepting and appropriating \$50,000 in grant funds from the State of Alaska Department of Commerce and Community Development to cover expenditures for wages and benefits.
4. **Ordinance Serial No. 12-05:** Accepting and appropriating funds from the Edward Byrne Memorial Justice Assistant Grant in the amount of \$12,553 with a match by the City of Wasilla in the amount of \$576 for a project total of \$13,129 for the purchase of illuminated reticle optics, a portable public address system and Taser X-12 less lethal shotguns.
5. **Ordinance Serial No. 12-06:** Amending the FY2012 library budget by accepting and appropriating \$125 from the Pioneers of Alaska Women's Igloo Number 11 President's Choice Award.

6. **Ordinance Serial No. 12-07:** Amending the FY2012 museum budget by accepting and appropriating \$587 from the Alaska Library Association Interlibrary Cooperation Grant Book Repair Workshop reimbursement grant program.
7. **Ordinance Serial No. 12-08:** Adopting a new chapter, WMC 5.14, Investment Policy, and repealing the old Chapter 5.12, Investment Policy.
8. **Ordinance Serial No. 12-09:** Amending the official Zoning Map for the City of Wasilla, Alaska, to change the zoning district from rural residential to commercial, for approximately 36 acres, consisting of a portion of Lot A4, within Section 7, and a portion of Lot B4, within Section 18, Township 17 North, Range 01 West, Seward Meridian, Alaska; generally located north of the Parks Highway and west and east of Church Road.

C. Resolutions

1. **Resolution Serial No. 12-03:** Supporting the Governor of Alaska and the State Legislature funding \$60 million in the capital budget to continue funding construction of a rail extension from Port Mackenzie to the Alaska Railroad main line.
2. **Resolution Serial No. 12-04:** Transferring funds within an accounting fund in the amount of \$25,000 for library predevelopment costs.

D. Action Memorandums

1. **AM No. 12-01:** Contract award to Cummins Northwest in the amount of \$90,000 for a surplus emergency generator to be used at the Curtis D. Menard Memorial Sports Center.
2. **AM No. 12-02:** Confirming goals and initiatives for FY2013 and FY2014.
3. **AM No. 12-03:** Confirmation of election officials for the February 7, 2012, Special Election.
4. **AM No. 12-04:** Confirmation of Pat Brown to the Planning Commission.

**IX. UNFINISHED BUSINESS**

- A. **AM No. 11-32:** Acceptance of the City of Wasilla's Fiscal Year 2011 Comprehensive Annual Financial Report for public record. *(Continued from the December 12, 2011, regular meeting)*

**X. NEW BUSINESS**

- A. **Resolution Serial No. 12-01:** Supporting the FY2013 Capital Improvement Program and Operating Funding Requests.
- B. **Resolution Serial No. 12-02:** Supporting the FY2013 Capital Improvement Program Federal Funding Requests.

**XI. COMMUNICATIONS**

A. Informational Memorandums

- 1. **IM No. 12-01:** Monthly financial reports for the period ending October 2011 to include the month-to-date expenditure report, and expenditures greater than \$5,000.

B. Commission Minutes

- 1. Parks and Recreation Commission: November 9, 2011
- 2. Planning Commission: December 13, 2011

**XII. AUDIENCE COMMENTS**

**XIII. MAYOR, CLERK AND ATTORNEY COMMENTS**

**XIV. COUNCIL COMMENTS**

**XV. EXECUTIVE SESSION**

**XVI. ADJOURNMENT**

**I. CALL TO ORDER**

The Regular Meeting of the Wasilla City Council was held on Monday, January 9, 2012, at the Wasilla City Council Chambers, Wasilla, Alaska. Mayor Verne E. Rupright called the meeting to order at 6 p.m.

**II. ROLL CALL**

Council Members present and establishing a quorum were:

- Ms. Taffina Katkus, Seat A
- Mr. Douglas Holler, Deputy Mayor, Seat B
- Ms. Leone Harris, Seat C
- Ms. Dianne Woodruff, Seat E
- Mr. Steve Menard, Seat F

Mayor Rupright noted that Ms. Colleen Sullivan-Leonard, Seat D, was absent and excused.

Staff in attendance were:

- Ms. Kristie Smithers, City Clerk
- Ms. Tammy Ostrom, Secretary
- Mr. Troy Tankersley, Finance Director
- Mr. Archie Giddings, Public Works Director
- Mr. Gene Belden, Interim Police Chief
- Mr. James Hastings, Recreation and Cultural Services Manager
- Mr. Bert Cottle, Interim Deputy Administrator
- Mr. Richard Payne, City Attorney

**III. PLEDGE OF ALLEGIANCE**

Mayor Rupright asked Ms. Tammy Ostrom to lead the Pledge of Allegiance.

**IV. APPROVAL OF AGENDA**

Mayor Rupright asked if there were any changes to the agenda.

Council Member Woodruff asked to remove Resolution Serial Nos. 12-01 and 12-02 from the Consent Agenda and to place them under New Business.

There was no objection noted.

**GENERAL CONSENT:** The agenda was approved as amended without objection.

## V. SPECIAL ORDERS OF THE DAY

There were no special orders of the day.

## VI. COMMISSION AND AGENCY REPORTS

- A. Presentation of FY2011 Comprehensive Annual Financial Audit – KPMG, LLC (*Continued from December 12, 2012. CLERK'S NOTE: Refer to AM No. 11-32*)

Mr. Dan Rozema, KPMG, spoke regarding the final FY2011 Comprehensive Annual Financial Audit.

- B. Friends of Wasilla Public Library – Ms. Jeanne Troshynski

Ms. Troshynski was not present to provide a report.

## VII. PUBLIC PARTICIPATION

- A. Public Hearings

1. **Ordinance Serial No. 12-01:** Amending WMC 1.20.030.C, within Disposition of Scheduled Offences, to set the fine amount for a public nuisance at \$300; and amending WMC 8.12.050.B, within Public Nuisance Abatement, by adding further citation.

Mayor Rupright opened the public hearing on Ordinance Serial No. 12-01. There being no one present who wished to speak, Mayor Rupright closed the public hearing and discussion moved to the Council.

MOTION: Council Member Woodruff moved to adopt Ordinance Serial No. 12-01

VOTE: The motion to adopt Ordinance Serial No. 12-01 passed unanimously.

- B. Persons to be Heard

Mr. Jerry Bruton spoke regarding complaints made by his neighbor.

Mr. Kevin Baker:

- stated that he was representing Mr. Gary Lundgren;
- opined that the City needed to fix the platting issue regarding the land around the Curtis D. Menard Memorial Sports Center;
- informed the Council that Mr. Lundgren is willing to have the plat issue fixed and then have the City billed for the cost; and
- asked who the appropriate person was to talk to regarding this issue.

Ms. Chery Manning:

- noted that she was present representing 1964 Motion Pictures in Wasilla;
- informed the Council that they would be filming in June and July; and
- asked for funding from the City of Wasilla.

Ms. Trish Ryder spoke in opposition to Ordinance Serial No. 12-09, regarding changing zoning from rural residential to commercial, due to the associated health concerns from dust, habitat decrease, wind breaks and damage to nearby water.

## VIII. CONSENT AGENDA

### A. Minutes of Preceding Meetings:

1. Regular Meeting: December 12, 2011
2. Special Meeting: December 5, 2011

### B. Introduction of Ordinances: Recommended for Public Hearing on January 23, 2012:

1. **Ordinance Serial No. 12-02:** Repealing Resolution Serial No. 11-36 and creating an Ethics Task Force and prescribing its duties. *(Sponsored by Council Member Woodruff)*
2. **Ordinance Serial No. 12-03:** Amending the FY2012 Youth Court budget by accepting and appropriating \$6,000 in contributions and donations to cover expenditures for travel.
3. **Ordinance Serial No. 12-04:** Amending the FY2012 Youth Court budget by accepting and appropriating \$50,000 in grant funds from the State of Alaska Department of Commerce and Community Development to cover expenditures for wages and benefits.
4. **Ordinance Serial No. 12-05:** Accepting and appropriating funds from the Edward Byrne Memorial Justice Assistant Grant in the amount of \$12,553 with a match by the City of Wasilla in the amount of \$576 for a project total of \$13,129 for the purchase of illuminated reticle optics, a portable public address system and Taser X-12 less lethal shotguns.
5. **Ordinance Serial No. 12-06:** Amending the FY2012 library budget by accepting and appropriating \$125 from the Pioneers of Alaska Women's Igloo Number 11 President's Choice Award.
6. **Ordinance Serial No. 12-07:** Amending the FY2012 museum budget by accepting and appropriating \$587 from the Alaska Library Association Interlibrary Cooperation Grant Book Repair Workshop reimbursement grant program.

7. **Ordinance Serial No. 12-08:** Adopting a new chapter, WMC 5.14, Investment Policy, and repealing the old Chapter 5.12, Investment Policy.
  8. **Ordinance Serial No. 12-09:** Amending the official Zoning Map for the City of Wasilla, Alaska, to change the zoning district from rural residential to commercial, for approximately 36 acres, consisting of a portion of Lot A4, within Section 7, and a portion of Lot B4, within Section 18, Township 17 North, Range 01 West, Seward Meridian, Alaska; generally located north of the Parks Highway and west and east of Church Road.
- A. Resolutions
1. **Resolution Serial No. 12-03:** Supporting the Governor of Alaska and the State Legislature funding \$60 million in the capital budget to continue funding construction of a rail extension from Port Mackenzie to the Alaska Railroad main line.
  2. **Resolution Serial No. 12-04:** Transferring funds within an accounting fund in the amount of \$25,000 for library predevelopment costs.
- B. Action Memorandums
1. **AM No. 12-01:** Contract award to Cummins Northwest in the amount of \$90,000 for a surplus emergency generator to be used at the Curtis D. Menard Memorial Sports Center.
  2. **AM No. 12-02:** Confirming goals and initiatives for FY2013 and FY2014.
  3. **AM No. 12-03:** Confirmation of election officials for the February 7, 2012, Special Election.
  4. **AM No. 12-04:** Confirmation of Pat Brown to the Planning Commission.

MOTION: Council Member Menard moved to adopt the Consent Agenda as read into the record by the Clerk.

GENERAL CONSENT: There was no objection noted and the Consent Agenda was approved as presented.



**IX. UNFINISHED BUSINESS**

- A. **AM No. 11-32:** Acceptance of the City of Wasilla's Fiscal Year 2011 Comprehensive Annual Financial Report for public record. *(Continued from the December 12, 2011, regular meeting)*

MOTION: Council Member Woodruff moved to adopt AM No. 11-32.

VOTE: The motion passed unanimously.

**X. NEW BUSINESS**

- A. **Resolution Serial No. 12-01:** Supporting the FY2013 Capital Improvement Program and Operating Funding Requests.

MOTION: Council Member Woodruff moved to adopt Resolution Serial No. 12-01.

VOTE: The motion to adopt Resolution Serial No. 12-01 passed unanimously.

- B. **Resolution Serial No. 12-02:** Supporting the FY2013 Capital Improvement Program Federal Funding Requests.

MOTION: Council Member Woodruff moved to adopt Resolution Serial No. 12-02.

VOTE: The motion to adopt Resolution Serial No. 12-02 passed unanimously.

**XI. COMMUNICATIONS**

- A. Informational Memorandums

- 1. **IM No. 12-01:** Monthly financial reports for the period ending October 2011 to include the month-to-date expenditure report, and expenditures greater than \$5,000.

- B. Commission Minutes

- 1. Parks and Recreation Commission: November 9, 2011

- 2. Planning Commission: December 13, 2011

There was no action taken on the communication items.

## **XII. AUDIENCE COMMENTS**

Mr. Patrick Brown spoke to his appointment to the Planning Commission.

Ms. Diana Straub complimented Mr. Archie Giddings and the Public Works Department personnel on their ability to keep the roads plowed and cleared so well.

## **XIII. MAYOR, CLERK AND ATTORNEY COMMENTS**

*[CLERK'S NOTE: Clerk and Mayor comments were provided at the conclusion of the Council's comments.]*

## **XIV. COUNCIL COMMENTS**

Council Member Katkus:

- thanked the Greater Wasilla Chamber of Commerce for their work on the New Year's Eve fireworks display;
- complimented the Public Works Department personnel on their work with keeping the roads cleared of snow; and
- welcomed Mr. Pat Brown to the Planning Commission.

Council Member Woodruff:

- informed the Council that the Homeless Connect would be taking place in January at the Curtis D. Menard Memorial Sports Center (Sports Center);
- welcomed Mr. Pat Brown to the Planning Commission;
- noted her pleasure that the Sports Center found a generator;
- asked staff to work with Mr. Kevin Baker on Mr. Lundgren's platting issue to get it resolved;
- spoke to the attorney opinion received from Mr. Tom Klinkner regarding the duty of council members to attend executive sessions; and
- requested the Council's support in having Mr. Payne look into adding relevant provisions into the Wasilla City Code regarding the issues addressed within Mr. Klinkner's opinion.

GENERAL CONSENT: There was no objection noted.

Council Member Woodruff spoke to hiring practices at the Sports Center and potential liability.

Deputy Mayor Holler:

- complimented the Public Works Department personnel on their work with keeping the roads cleared of snow; and
- suggested Ms. Patricia Ryder garner support for her cause and bring a collective group back to address the City Council.

Council Member Harris:

- welcomed Mr. Pat Brown to the Planning Commission; and
- complimented the Public Works Department personnel on their work with keeping the roads cleared of snow.

Council Member Menard:

- advised that he had been contacted by members of the public regarding the hiring issue at the Sports Center;
- spoke to Mr. Tom Klinkner's attorney opinion regarding the Council's participation in executive session;
- opined that it is a council member's duty to participate in executive sessions; and
- spoke to steps he would like taken by a council member who did not participate in a previous executive session.

Ms. Smithers reminded the Council of their special meeting on January 16, 2012, at 5:30 p.m. regarding the Clerk and Council budgets.

Mayor Rupright:

- supported Deputy Mayor Holler's statements regarding plowing issues in Anchorage;
- spoke to the friendship dinner which took place at the Sports Center; and
- thanked Council Member Woodruff for the donation of her time at the friendship dinner; and
- added that the Greater Wasilla Chamber of Commerce is supporting the City's budget requests.

## **XV. EXECUTIVE SESSION**

There was no executive session held.

## **XVI. ADJOURNMENT**

With no further business at hand, Mayor Rupright adjourned the meeting at 6:49 p.m.

  
VERNE E. RUPRIGHT, Mayor

ATTEST:



KRISTIE SMITHERS, MMC, City Clerk

Minutes approved: January 23, 2012