



CITY OF  
WASILLA  
· ALASKA ·

**MAYOR**

Verne E. Rupright

**COUNCIL**

Taffina Katkus, Seat A

Leone Harris, Seat C

Dianne Woodruff, Seat E

Douglas W. Holler, Deputy Mayor, Seat B

Colleen Sullivan-Leonard, Seat D

Steve Menard, Seat F

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**WASILLA CITY COUNCIL  
MEETING AGENDA**

WASILLA CITY COUNCIL CHAMBERS

Wasilla City Hall, 290 E. Herning Avenue, Wasilla, AK 99654

907.373.9090 [www.cityofwasilla.com](http://www.cityofwasilla.com)

**REGULAR MEETING**

**6 P.M.**

**FEBRUARY 13, 2012**

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. PLEDGE OF ALLEGIANCE**

**IV. APPROVAL OF AGENDA**

**V. SPECIAL ORDERS OF THE DAY<sup>1</sup>**

- A. **Resolution Serial No. 12-07:** Accepting the certificate of Canvass Board results and certifying the February 7, 2012, Special City of Wasilla Election.

**VI. COMMISSION AND AGENCY REPORTS**

- A. Planning Commission
- B. Parks and Recreation Commission

**VII. PUBLIC PARTICIPATION**

- A. Public Hearings

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<sup>1</sup> Resolution Serial No. 12-07 was removed from New Business and placed under Special Orders of the Day during the approval of the agenda.

- B. Persons to be Heard

## VIII. CONSENT AGENDA

- A. Minutes of Preceding Meetings:
  - 1. Regular Meeting: January 23, 2012
  - 2. Special Meeting: January 23, 2012
- B. Introduction of Ordinances: Recommended for Public Hearing on February 27, 2012:
  - 1. **Ordinance Serial No. 12-11:** Amending the FY2012 budget by accepting and appropriating \$4,967 in grant funding from Alaska Public Entities Insurance for playground improvements at Nunley Park and Lake Lucile Park.
- C. Resolutions
  - 1. **Resolution Serial No. 12-08:** Authorizing the Mayor to execute an agreement with Home Again Décor for leased space in the Meta Rose Square in the amount of \$26,700 for one year.
  - 2. **Resolution Serial No. 12-09A:** Authorizing the Mayor to execute an agreement with Annabel's Books for leased space in the Meta Rose Square in the amount of approximately \$23,566 for eleven months.
- D. Action Memorandums
  - 1. **AM No. 12-06:** Confirmation of Brian Roberts to the Airport Advisory Commission.

## IX. UNFINISHED BUSINESS

## X. NEW BUSINESS

- A. **AM No. 12-07:** Establishing an appointment process for a new council member to serve from appointment until a successor is seated after the October 2, 2012, Regular City Election, to serve in Council Seat F, vacated by Steve Menard.

## **XI. COMMUNICATIONS**

### **A. Informational Memorandums**

1. **IM No. 12-03:** Monthly financial reports for the period ending December 2011 to include the month-to-date expenditure report, expenditures greater than \$5,000 and the quarterly report of businesses receiving a penalty waiver for sales tax.

### **B. Commission Minutes**

1. Planning Commission: January 24, 2012

## **XII. AUDIENCE COMMENTS**

## **XIII. MAYOR, CLERK AND ATTORNEY COMMENTS**

## **XIV. COUNCIL COMMENTS**

## **XV. EXECUTIVE SESSION**

- A. Potential or pending litigation to which the City may become or is a party, specifically, alleged civil damages.

## **XVI. ADJOURNMENT**

**I. CALL TO ORDER**

The Regular Meeting of the Wasilla City Council was held on Monday, February 13, 2012, at the Wasilla City Council Chambers, Wasilla, Alaska. Mayor Verne E. Rupright called the meeting to order at 6 p.m.

**II. ROLL CALL**

Council Members present and establishing a quorum were:

- Ms. Taffina Katkus, Seat A
- Mr. Douglas Holler, Deputy Mayor, Seat B
- Ms. Colleen Sullivan-Leonard, Seat D
- Ms. Dianne Woodruff, Seat E
- Mr. Steve Menard, Seat F

Mayor Rupright noted that Ms. Leone Harris, Seat C, was absent and excused unless there was any objection. There was no objection noted.

Staff in attendance were:

- Ms. Kristie Smithers, City Clerk
- Ms. Amanda E. Charles, Deputy Clerk
- Mr. Troy Tankersley, Finance Director
- Mr. Archie Giddings, Public Works Director
- Mr. Gene Belden, Interim Police Chief
- Mr. James Hastings, Recreation and Cultural Services Manager
- Mr. Richard Payne, City Attorney

**III. PLEDGE OF ALLEGIANCE**

Mayor Rupright asked Mr. John Klapperich to lead the Pledge of Allegiance.

**IV. APPROVAL OF AGENDA**

Mayor Rupright asked if there were any changes to the agenda.

Deputy Mayor Holler requested that Resolution Serial No. 12-07 be removed from New Business and placed under Special Orders of the Day.

GENERAL CONSENT:       The agenda was approved as amended without objection.

## **V. SPECIAL ORDERS OF THE DAY**

- A. **Resolution Serial No. 12-07:** Accepting the certificate of Canvass Board results and certifying the February 7, 2012, Special City of Wasilla Election.

MOTION: Deputy Mayor Holler moved to adopt Resolution Serial No. 12-07.

Council Member Menard provided a brief statement.

VOTE: The motion to adopt Resolution Serial No. 12-07 passed unanimously.

*[CLERK'S NOTE: After the adoption of Resolution Serial No. 12-07 Steve Menard removed his items from the dais and excused the meeting.]*

## **VI. COMMISSION AND AGENCY REPORTS**

- A. Planning Commission

Mr. Dan Kelly, Commissioner:

- noted that the Planning Commission has been going through training during the last several months; and
- provided a brief overview of their January 24, 2012, regular meeting.

- B. Parks and Recreation Commission

Mr. James Hastings provided a brief overview of the February 8, 2012, Parks and Recreation Commission meeting.

Mayor Rupright introduced Mr. Brian Roberts who is the subject of AM No. 12-06, regarding Mr. Roberts appointment to the Airport Advisory Board.

## **VII. PUBLIC PARTICIPATION**

There were no public hearings.

- B. Persons to be Heard

Mr. Willam Bruu:

- spoke in favor of democracy;
- queried the authority of the City Council to appoint a person to the seat vacated by Former Council Member Steve Menard; and
- opined that a special election should be held to fill the vacated seat.

## VIII. CONSENT AGENDA

### A. Minutes of Preceding Meetings:

1. Regular Meeting: January 23, 2012
2. Special Meeting: January 23, 2012

### B. Introduction of Ordinances: Recommended for Public Hearing on February 27, 2012:

1. **Ordinance Serial No. 12-11:** Amending the FY2012 budget by accepting and appropriating \$4,967 in grant funding from Alaska Public Entities Insurance for playground improvements at Nunley Park and Lake Lucile Park.

### C. Resolutions

1. **Resolution Serial No. 12-08:** Authorizing the Mayor to execute an agreement with Home Again Décor for leased space in the Meta Rose Square in the amount of \$26,700 for one year.
2. **Resolution Serial No. 12-09A:** Authorizing the Mayor to execute an agreement with Annabel's Books for leased space in the Meta Rose Square in the amount of approximately \$23,566 for eleven months.

### D. Action Memorandums

1. **AM No. 12-06:** Confirmation of Brian Roberts to the Airport Advisory Commission.

MOTION: Council Member Woodruff moved to adopt the Consent Agenda as read into the record by the Clerk.

GENERAL CONSENT: There was no objection noted and the Consent Agenda was approved as presented.

## IX. UNFINISHED BUSINESS

There was no unfinished business.

## **X. NEW BUSINESS**

- A. **AM No. 12-07:** Establishing an appointment process for a new council member to serve from appointment until a successor is seated after the October 2, 2012, Regular City Election, to serve in Council Seat F, vacated by Steve Menard.

MOTION: Council Member Woodruff moved to adopt AM No. 12-07.

GENERAL CONSENT: The motion to adopt AM No. 12-07 passed unanimously.

## **XI. COMMUNICATIONS**

### A. Informational Memorandums

1. **IM No. 12-03:** Monthly financial reports for the period ending December 2011 to include the month-to-date expenditure report, expenditures greater than \$5,000 and the quarterly report of businesses receiving a penalty waiver for sales tax.

### B. Commission Minutes

1. Planning Commission: January 24, 2011

There was no action taken on the communication items.

## **XII. AUDIENCE COMMENTS**

There were no comments provided.

## **XIII. MAYOR, CLERK AND ATTORNEY COMMENTS**

Ms. Smithers

- reminded the Council of the March 15, 2012, due date for the Alaska Public Offices Commission Financial Disclosure Statements;
- noticed a request to change the special meeting schedule in April 2012, regarding the adoption of the budget; and
- noted that she would bring the revised schedule back before the Council at their February 27, 2012, regular meeting.

## **XIV. COUNCIL COMMENTS**

Council Member Woodruff spoke to the importance of allowing the Council the authority to appoint a vacated position for such outstanding reasons as the lack of a quorum.

Mayor Rupright noted that the trip to Juneau during the Legislative Session went well.

**XV. EXECUTIVE SESSION**

- A. Potential or pending litigation to which the City may become or is a party, specifically, alleged civil damages.

MOTION: Deputy Mayor Holler moved to enter into executive session to discuss potential or pending litigation to which the City may become or is a party, specifically, alleged civil damages.

GENERAL CONSENT: There was no objection noted and the Council, Mayor, Attorney, Public Works Director, Finance Director and Clerk entered into executive session in the Council Conference Room at 6:21 p.m.

MOTION: Council Member Woodruff moved to exit executive session.

GENERAL CONSENT: There was no objection noted and the Council exited executive session at 6:46 p.m.

**XVI. ADJOURNMENT**

With no further business at hand, Mayor Rupright adjourned the meeting at 6:46 p.m.

  
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VERNE E. RUPRIGHT, Mayor

ATTEST:

  
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KRISTIE SMITHERS, MMC, City Clerk

Minutes approved: February 27, 2012