



**MAYOR**  
Verne E. Rupright

**CITY PLANNER**  
Tina Crawford

**WASILLA PLANNING COMMISSION**

Patrick Brown, Seat A  
Daniel Kelly Jr., Seat B  
Steven DeHart, Seat C  
Doug Miller, Seat D  
Glenda Ledford, Seat E  
Clark Buswell, Seat F  
Robert Webb, Seat G

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**CITY OF WASILLA  
PLANNING COMMISSION MEETING AGENDA  
WASILLA CITY COUNCIL CHAMBERS**

Wasilla City Hall, 290 E. Herning Avenue, Wasilla, AK 99654 / 907-373-9020 phone

**REGULAR MEETING**

**7 P.M.**

**JANUARY 24, 2012**

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF AGENDA
- V. REPORTS
  - A. City Deputy Administrator
  - B. City Public Works Director
  - C. City Attorney
  - D. City Planner
- VI. PUBLIC PARTICIPATION (*five minutes per person, for items not scheduled for public hearing*)
- VII. CONSENT AGENDA
  - A. Minutes of January 10, 2012, regular meeting.

VIII. NEW BUSINESS *(five minutes per person)*

A. Public Hearing

1. **Resolution Serial No. 12-03:** Requesting that the Alaska Department of Transportation and Public Facilities submit the plans for the proposed Parks Highway Lucas Road to Big Lake cutoff reconstruction and the Knik-Goose Bay Road reconstruction, Centaur Avenue – Vine Road, road projects to the Planning Commission for review and approval as required in AS 35.30.010.
  - a. City Staff
  - b. Applicant
  - c. Private person supporting or opposing the proposal
  - d. Applicant

IX. UNFINISHED BUSINESS

A. Committee of the Whole

1. Planning Commission training – Part 2 – Continued from December 13, 2011 meeting.

X. COMMUNICATIONS

- A. Permit Information
- B. Enforcement Log

XI. AUDIENCE COMMENTS *(five minutes per person)*

XII. STAFF COMMENTS

XIII. COMMISSION COMMENTS

XIV. ADJOURNMENT

**REGULAR MEETING**

**I. CALL TO ORDER**

The regular meeting of the Wasilla Planning Commission was called to order at 7:00 PM on Tuesday, January 24, 2012, in Council Chambers of City Hall, Wasilla, Alaska by A.C. Buswell, III, Chairman.

**II. ROLL CALL**

Commissioners present and establishing a quorum were:

- Mr. Patrick Brown Seat A
- Mr. Daniel Kelly, Jr., Seat B
- Mr. Steven DeHart, Seat C
- Mr. Doug Miller, Seat D
- Ms. Glenda Ledford, Seat E
- Mr. Clark Buswell, Seat F
- Mr. Robert Webb, Seat G

Staff in attendance were:

- Mr. Bert Cottle, Deputy Administrator
- Ms. Tina Crawford, City Planner
- Ms. Sandi Connelly, Public Works Clerk

**III. PLEDGE OF ALLEGIANCE**

A. Commissioner Kelly led the Pledge of Allegiance.

**IV. APPROVAL OF AGENDA**

GENERAL CONSENT: The agenda was approved as presented.

**V. REPORTS**

A. City Deputy Administrator

Mr. Cottle stated that:

- he is working with organizations and residents to keep food donations in the Valley instead of going to Anchorage first then back to the Valley;
- the 2<sup>nd</sup> Annual homeless connection will occur on Wednesday, January 25, 2012, from 10:00 AM to 3:00 PM and is available for anyone who would like to get clothes and hot food;

- the City has been notified by the Alaska Railroad that a couple flat cars will be donated to the City; one will be placed at the Curtis D. Menard Sports Center and another at Iditapark for use as stage areas;
- since the State of Alaska transferred the Lake Lucille Park to the Borough, the Borough was unable to transfer it to the City but the City could request the State to transfer it to the City. He spoke with the State of Alaska/Parks Department regarding the Lake Lucille Park transfer and asked about when the application might be reviewed. They stated that it should be approved shortly;
- the City residents pay six different types of Borough taxes, including bed taxes for rooms within the City limits and tobacco sales within the City. He has requested that the Borough provide detailed information regarding the taxes to see what is actually collected in the City; and
- he spoke with the Platting department about the plat for the State road improvements along the Parks Highway between mile 43 to 48. They advised him that the State did not file for an appeal within the allowed appeal period so the proposed four-lane divided highway is no longer an issue at this time. The major concern that businesses had with the plat was that the highway was divided with minimal access points to existing and future commercial businesses.

D. City Public Works Director  
No comment made.

B. City Attorney  
No comment made.

D. City Planner

Ms. Crawford stated that:

- the rezone request for the Lundgren property failed with a three to three vote;
- the next agenda will have an item to appoint the members of the sign code committee and suggested that one to two Planning Commission members volunteer to serve on the committee;
- City email addresses were available for the Planning Commissioners to conduct City business instead of using their personal e mail.

**VI. PUBLIC PARTICIPATION** *(five minutes per person, for items not scheduled for public hearing)*

None one present

**VII. CONSENT AGENDA**

A. Minutes of January 10, 2012, meeting.

GENERAL CONSENT: Minutes were approved as presented.

**VIII. NEW BUSINESS** (*five minutes per person*)

A. Public Hearing

1. **Resolution Serial No. 12-03:** Requesting that the Alaska Department of Transportation and Public Facilities submit the plans for the proposed Parks Highway Lucas Road to Big Lake cutoff reconstruction and the Knik-Goose Bay Road reconstruction, Centaur Avenue – Vine Road, road projects to the Planning Commission for review and approval as required in AS 35.30.010.

a. City Staff

Ms. Crawford provided an overview of the AKDOT proposed road projects to widen the Parks Highway from Lucas to the Big Lake cutoff and to widen Knik-Goose Bay Road from the Parks Highway to Vine to a four-lane divided highway. State and City law requires that the design be presented to the COW Planning Commission for their review and comment and the resolution requests that the State follow these procedures for these projects.

b. Applicant

c. Private person supporting or opposing the proposal

Chair Buswell opened the public hearing on Resolution Serial No. 12-03.

With no one present Chair Buswell closed the public hearing for Resolution Serial No. 12-03.

d. Applicant

MOTION: Commissioner Kelly moved to adopt Resolution Serial No. 12-03 as presented.

Discussion moved to the Commission.

VOTE: The motion to adopt Resolution Serial No. 12-03 passed unanimously.

**IX. UNFINISHED BUSINESS**

A. Committee of the Whole

MOTION: Commissioner DeHart moved to enter the Committee of the Whole at 7:24 PM.

VOTE: The motion to enter the Committee of the Whole passed unanimously.

1. Planning commission training – Part 2 – Continues from December 13, 2011 meeting.

The training did not occur due to technical difficulties.

MOTION: Commissioner Kelly moved to exit the Committee of the Whole at 7:38 PM.

VOTE: The motion to exit the Committee of the Whole passed unanimously.

#### **X. COMMUNICATIONS**

No statements made regarding the following items.

- A. Permit Information
- B. Enforcement Log

#### **XI. AUDIENCE COMMENTS**

No comments.

#### **XII. STAFF COMMENTS**

No comments.

#### **XIII. COMMISSION COMMENTS**

No comments.

#### **XIV. ADJOURNMENT**

The regular meeting adjourned at 7:39 PM.

ATTEST:



TAHIRIH REVET, Planning Clerk



A.C. BUSWELL, III, Chairman

Adopted by the Wasilla Planning Commission February 14, 2012.