



MAYOR
Verne E. Rupright

CITY PLANNER
Tina Crawford

WASILLA PLANNING COMMISSION

Patrick Brown, Seat A
Daniel Kelly Jr., Seat B
Steven DeHart, Seat C
Doug Miller, Seat D
Glenda Ledford, Seat E
Clark Buswell, Seat F
Robert Webb, Seat G

**CITY OF WASILLA
PLANNING COMMISSION MEETING AGENDA
WASILLA CITY COUNCIL CHAMBERS**

Wasilla City Hall, 290 E. Herning Avenue, Wasilla, AK 99654 / 907-373-9020 phone

REGULAR MEETING

7 P.M.

MARCH 27, 2012

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF AGENDA
- V. REPORTS
 - A. City Deputy Administrator
 - B. City Public Works Director
 - C. City Attorney
 - D. City Planner
- VI. PUBLIC PARTICIPATION (*five minutes per person, for items not scheduled for public hearing*)
- VII. CONSENT AGENDA
 - A. Minutes of February 28, 2012, regular meeting.
- VIII. NEW BUSINESS (*five minutes per person*)
 - A. Public Hearing
 1. **Resolution Serial No. 12-04:** Approving Variance No. V12-01 allowing a 1.8 feet reduction from the required 10 feet side yard setback for Lot 67, Block 1, Primrose Pointe Subdivision, for an

existing single-family home on approximately one-half acre, generally located on Riverdance Circle, which is accessed from Lucille Street and north of the Parks Highway.

2. **Resolution Serial No. 12-05:** Recommending that the Wasilla City Council amend the City of Wasilla Official Streets & Highways Plan FY 2005-2025 (Resolution Serial No. 06-30) to change the street classification for Lucus Road from a minor collector to a major collector roadway.

IX. UNFINISHED BUSINESS

X. COMMUNICATIONS

- A. Permit Information
- B. Enforcement Log

XI. AUDIENCE COMMENTS (*five minutes per person*)

XII. STAFF COMMENTS

XIII. COMMISSION COMMENTS

XIV. ADJOURNMENT

REGULAR MEETING

I. CALL TO ORDER

The regular meeting of the Wasilla Planning Commission was called to order at 7:00 PM on Tuesday, March 27, 2012, in Council Chambers of City Hall, Wasilla, Alaska by A.C. Buswell, III, Chairman.

II. ROLL CALL

Commissioners present and establishing a quorum were:

- Mr. Patrick Brown, Seat A
- Mr. Daniel Kelly, Jr., Seat B
- Mr. Steven DeHart, Seat C
- Ms. Glenda Ledford, Seat E
- Mr. Clark Buswell, Seat F
- Mr. Robert Webb, Seat G

Commissioners excused and absent were:

- Mr. Doug Miller, Seat D

Staff in attendance were:

- Mr. Archie Giddings, Public Works Director
- Ms. Tina Crawford, City Planner
- Ms. Tahirih Revet, Planning Clerk

III. PLEDGE OF ALLEGIANCE

A. Commissioner Webb led the Pledge of Allegiance.

IV. APPROVAL OF AGENDA

GENERAL CONSENT: The agenda was approved as presented.

V. REPORTS

A. City Deputy Administrator
No report given.

B. City Public Works Director
Mr. Giddings stated the Mayor and Deputy Administrator are in Juneau lobbying and he was at the Sports Complex for a meeting on the Susitna Hydro Project.

C. City Attorney
No report given.

E City Planner
Ms. Crawford stated that:

- the Hazard Mitigation Plan has been forwarded to FEMA and we hope to have approval back within a few weeks and then schedule a public hearing for the City Council to adopt the Plan.
- parliamentary training was cancelled due to timing conflicts with the Sign Code Focus Group meetings and that it will be rescheduled in a few months.
- there will be a resolution on the next agenda that will be forwarded to the City Council that states that the Planning Commission does not feel that the citizen's concerns regarding the proposed Parks Highway improvements have been adequately addressed by AKDOT&PF.

Mr. Giddings added that the Alaska Statutes requires the City to respond within 90 days regarding the proposed highway improvement presentation that was made at the February 20, 2012, Planning Commission meeting or it is assumed that the City supports the plans.

F. City Council
No report given.

VI. PUBLIC PARTICIPATION *(five minutes per person, for items not scheduled for public hearing)*

No one present.

VII. CONSENT AGENDA

A. Minutes of February 28, 2012, meeting.

GENERAL CONSENT: Minutes were approved with the following amendments. Deletions are show in ~~striketrough~~ and additions are underlined:

VIII. NEW BUSINESS

Mr. Roger Purcell, former Mayor of the City of Houston;

XII. AUDIENCE COMMENTS

Mr. Gardener stated his comments aren't directed to Mr. Amundsen personally but they express his the frustration with the process. He also asked that the agencies involved in this highway project to listen to the business owners that will be affected. ~~that listening to people who look at this project.~~

Ms. Katkus stated that the businesses along the Parks Highway are going to have a lot of road construction coming their way and asked the would like to see this Commission to make sure there is clear communication regarding this highway project and that the property owners and community are kept up-to-date on the process take into action and not just advisement.

VIII. NEW BUSINESS (*five minutes per person*)

A. Public Hearing

1. **Resolution Serial No. 12-04:** Approving Variance No. V12-01 allowing a 1.8 feet reduction from the required 10 feet side yard setback for Lot 67, Block 1, Primrose Pointe Subdivision, for an existing single-family home on approximately one-half acre, generally located on Riverdance Circle, which is accessed from Lucille Street and north of the Parks Highway.

a. City Staff

Ms. Crawford provided a brief summary of the request for the variance on the side yard setback.

b. Applicant

Mr. Viktor Fendich stated he had a surveyor draw up the site plan and believes either the mistake was made by surveyor or the stakes were not correct.

c. Private person supporting or opposing the proposal

Chair Buswell opened the public hearing on Resolution Serial No. 12-04.

With no one present to speak, Chair Buswell closed the public hearing for Resolution Serial No. 12-04.

d. Applicant

No additional comments were provided by the applicant.

MOTION: Commissioner Kelly moved to adopt Resolution Serial No. 12-04 as presented.

Discussion moved to the Commission.

VOTE: The motion moved to adopt Resolution Serial No. 12-04 as presented, passed with Commissioners Brown, DeHart, Kelly, and Webb in favor and Chair Buswell and Commissioner Ledford in opposition.

2. **Resolution Serial No. 12-05:** Recommending that the Wasilla City Council amend the city of Wasilla Official Streets & Highways Plan FY 2005-2025

(Resolution Serial No. 06-30) to change the street classification for Lucas Road from a minor collector to a major collector roadway.

- a. City Staff
- b. Applicant

Mr. Giddings stated why the classification of the road should be changed and stated if a commercial development was to build along Lucas Road they would not be allowed according to our current code.

- c. Private person supporting or opposing the proposal

Chair Buswell opened the public hearing on Resolution Serial No. 12-05.

With no one present to speak, Chair Buswell closed the public hearing for Resolution Serial No. 12-05.

- d. Applicant

MOTION: Commissioner Webb moved to adopt Resolution Serial No. 12-05 as presented.

Discussion moved to the Commission.

VOTE: The motion to adopt Resolution Serial No. 12-05 as presented, passed unanimously.

IX. UNFINISHED BUSINESS

None.

XI. COMMUNICATIONS

No statements made regarding the following items.

- A. Permit Information
- B. Enforcement Log

XII. AUDIENCE COMMENTS

None

XIII. STAFF COMMENTS

Mr. Giddings stated that Mr. Brandon Wall was appointed to the vacant City Council position.

XIV. COMMISSION COMMENTS

Commissioner Brown stated that he appreciates the members on the Planning Commission. He also asked what has been done in the past when other meetings that directly affect the City of Wasilla are on the same night as the Planning Commission

meetings and if Commissioners have asked to be excused to attend a meeting. He indicated that the Commissioner that attended another meeting could provide a report to the Commission at the next meeting.

Ms. Crawford stated she didn't recall very many conflicts with other meetings that affect the City but that the Commissioners have the ability to cancel or reschedule a meeting if they feel it's important to attend another meeting. She also stated Mr. Giddings or Mr. Cottle have attended meetings that they feel may directly affect the City and have provided reports to the Commission in the past.

Commissioner Webb asked about the status of Fern Street.

Mr. Giddings stated there is money in the Governors budget for DOT to begin construction. However, they may not get very far since the money won't be available until July 1, 2012. He added that they should be able to get the bid process started this year and finish construction in 2013.

Commissioner Kelly stated he attended the City of Houston Planning Commission special meeting regarding the proposed Parks Highway improvements and provided a brief summary of the meeting. He also stated that most of the attendees were from Big Lake and a few from Houston and that the residents from Big Lake were in favor of the proposal.

Chair Buswell thanked everyone for being here.

XV. ADJOURNMENT

The regular meeting adjourned at 7:44 PM.

ATTEST:



TAHIRIH REVET, Planning Clerk



A.C. BUSWELL, III, Chairman

Adopted by the Wasilla Planning Commission April 10, 2012.

