



CITY OF  
WASILLA  
· ALASKA ·

**MAYOR**

Verne E. Rupright

**COUNCIL**

Taffina Katkus, Seat A

Leone Harris, Seat C

Dianne Woodruff, Seat E

Douglas W. Holler, Deputy Mayor, Seat B

Colleen Sullivan-Leonard, Seat D

Brandon Wall, Seat F

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**WASILLA CITY COUNCIL  
MEETING AGENDA**

WASILLA CITY COUNCIL CHAMBERS

Wasilla City Hall, 290 E. Herning Avenue, Wasilla, AK 99654

907.373.9090 [www.cityofwasilla.com](http://www.cityofwasilla.com)

**REGULAR MEETING**

**6 P.M.**

**APRIL 9, 2012**

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. PLEDGE OF ALLEGIANCE**

**IV. APPROVAL OF AGENDA**

**V. SPECIAL ORDERS OF THE DAY**

A. Presentation to the Wasilla High School Basketball Team

**VI. COMMISSION AND AGENCY REPORTS**

A. State of Alaska, Department of Corrections: Goose Creek Correctional Center

B. Planning Commission

**VII. PUBLIC PARTICIPATION**

A. Public Hearings

B. Persons to be Heard

## VIII. CONSENT AGENDA

- A. Minutes of Preceding Meetings:
  - 1. Regular Meeting: March 12, 2012
  - 2. Special Meeting: March 29, 2012
  
- B. Introduction of Ordinances: Recommended for Public Hearing on April 23, 2012:
  - 1. **Ordinance Serial No. 12-13:** Amending the FY2012 budget by appropriating \$30,000 and transferring \$15,000 for estimated road maintenance costs through June 30, 2012.
  
- C. Resolutions
  - 1. **Resolution Serial No. 12-11:** Authorizing the Mayor to execute an agreement with Coffee in the Square for leased space in the Meta Rose Square in the amount of \$7,200 for thirty-six months.
  - 2. **Resolution Serial No. 12-13:** Supporting the current Wasilla Area Seniors, Inc. grant application for the State of Alaska Department of Health and Social Services, Division of Senior and Disabilities Services Senior Grants Unit nutrition, transportation, and support services funding. *(Sponsored by Council Member Woodruff)*
  
- D. Action Memorandums
  - 1. **AM No. 12-13:** Contract amendment to Bristol Construction in the amount of \$111,950 for Wasilla Airport Apron D, Phase 2.
  - 2. **AM No. 12-14:** Contract amendment to Bristol Construction in the amount of \$71,060 for Wasilla Airport Pioneer Road.
  - 3. **AM No. 12-15:** Authorization to purchase a foundry switch located at the Wasilla Police Department, which serves as the core switch/router for the entire City and awarding the associated contract to CDW-G in the amount of \$34,863.
  - 4. **AM No. 12-16:** Authorization to purchase a Vapor Steam Generator for the Public Works Department and awarding the associated contract to Industrial Boiler and Controls in the amount of \$43,042.

5. **AM No. 12-17:** Supporting an opportunity to provide a resource for citizens through a community garden and supporting the creation of an associated task force. *(Sponsored by Council Member Katkus)*

## **IX. UNFINISHED BUSINESS**

- A. **Resolution Serial No. 12-10:** Amending the City of Wasilla Public Employees' Retirement System Plan to include the position of Recreational and Cultural Services Manager in the City of Wasilla Public Employees' Retirement System plan pursuant to AS 39.35. *(Continued from March 12, 2012.)*

## **X. NEW BUSINESS**

- A. Introduction of Ordinance: Recommended for Public Hearing on April 23, 2012:
  1. **Ordinance Serial No. 12-12:** Providing for the adoption of the annual budget for the fiscal year 2013 and appropriating funds to carry out said budget.
- B. Presentation of the FY13 and FY14 proposed operating and capital budgets (Ordinance Serial No. 12-12).

## **XI. COMMUNICATIONS**

- A. Informational Memorandums
  1. **IM No. 12-07:** Monthly financial reports for the period ending February 2012 to include the month-to-date expenditure report and disbursements greater than \$5,000.
- B. Commission Minutes
  1. Parks and Recreation Commission: February 8, 2012
  2. Planning Commission: March 27, 2012

## **XII. AUDIENCE COMMENTS**

## **XIII. MAYOR, CLERK AND ATTORNEY COMMENTS**

## **XIV. COUNCIL COMMENTS**

**XV. EXECUTIVE SESSION**

- A. Land acquisition or disposal

**XVI. ADJOURNMENT**

**I. CALL TO ORDER**

The Regular Meeting of the Wasilla City Council was held on Monday, April 9, 2012, at the Wasilla City Council Chambers, Wasilla, Alaska. Mayor Verne E. Rupright called the meeting to order at 6 p.m.

**II. ROLL CALL**

Council Members present and establishing a quorum were:

- Ms. Taffina Katkus, Seat A
- Mr. Douglas Holler, Deputy Mayor, Seat B
- Ms. Leone Harris, Seat C
- Ms. Colleen Sullivan-Leonard, Seat D
- Ms. Dianne Woodruff, Seat E
- Mr. Brandon Wall, Seat F

Staff in attendance were:

- Ms. Kristie Smithers, City Clerk
- Ms. Amanda E. Charles, Deputy Clerk
- Mr. Troy Tankersley, Finance Director
- Mr. Archie Giddings, Public Works Director
- Mr. James Hastings, Recreation and Cultural Services Manager
- Mr. Gene Belden, Interim Police Chief
- Mr. Richard Payne, City Attorney
- Mr. Bert Cottle, Deputy Administrator

**III. PLEDGE OF ALLEGIANCE**

Mayor Rupright asked the Wasilla Warriors Girls Varsity Basketball Team to lead the Pledge of Allegiance.

**IV. APPROVAL OF AGENDA**

Mayor Rupright asked if there were any changes to the agenda.

GENERAL CONSENT:       The agenda was approved as presented without objection.

## **V. SPECIAL ORDERS OF THE DAY**

### **A. Presentation to the Wasilla High School Basketball Team**

Council Member Sullivan-Leonard presented the Wasilla Warriors High School Girls Varsity Basketball Team with Certificates of Appreciation with the assistance of Deputy Mayor Holler and Council Member Katkus.

## **VI. COMMISSION AND AGENCY REPORTS**

### **A. State of Alaska, Department of Corrections: Goose Creek Correctional Center**

Mr. Sam Edwards, Deputy Commissioner, and Mr. Dan Traxinger, Chief Training Officer, provided a brief overview on the upcoming opening of the Goose Creek Correctional Center.

### **B. Planning Commission**

Mr. Dan Kelly, Commissioner, provided an update of their March 27, 2012, regular meeting and spoke to their upcoming meeting of April 10, 2012.

### **C. Friends of Wasilla Public Library**

Ms. Jeanne Troshynski, President:

- stated that the recent book sale made \$5,300;
- spoke to the upcoming summer reading programs; and
- noted that the library hours will be reduced starting in May due to the administrative needs of the library with so many patrons.

## **VII. PUBLIC PARTICIPATION**

### **A. Public Hearings**

There were no public hearings.

### **B. Persons to be Heard**

Ms. Margaret Keene:

- stated that she runs the Wasilla High School Gun and Outdoor Show;
- noted her issues with the current sales tax structure; and
- provided three different solutions to the problem such as: 1) having no sales tax be collected at these type of non-profit venues, 2) a fee based on the number of vendors present instead of each vendor having to pay, or 3) a temporary permit for each vendor.

Mr. Tankersley provided a brief overview of the City's tax structure as it pertains vendors who sell within the City's limits.

Mr. Mark Ewing:

- spoke regarding the proposed Parks Highway plan;
- opined that the temporary vendors should have an easier sales tax process; and
- welcomed Mr. Combs.

Ms. Misty Holler:

- supported Council Member Katkus' idea for a community garden;
- spoke to areas for funding if the arts are involved; and
- encouraged the Council to create a place for the public to come into and visit instead of just driving through the City.

Mr. Neil Moss:

- spoke to the importance of gun shows to the community;
- expressed his disappointment with the current tax structure as it applies to vendors at gun shows;
- asked for the Council to consider amending the City Code to allow for the small vendors to still do business within the City limits without having to file sales tax reports; and
- spoke to the good that the gun shows bring to the community.

## **VIII. CONSENT AGENDA**

A. Minutes of Preceding Meetings:

1. Regular Meeting: March 12, 2012
2. Special Meeting: March 29, 2012

B. Introduction of Ordinances: Recommended for Public Hearing on April 23, 2012:

1. **Ordinance Serial No. 12-13:** Amending the FY2012 budget by appropriating \$30,000 and transferring \$15,000 for estimated road maintenance costs through June 30, 2012.

C. Resolutions

1. **Resolution Serial No. 12-11:** Authorizing the Mayor to execute an agreement with Coffee in the Square for leased space in the Meta Rose Square in the amount of \$7,200 for thirty-six months.

2. **Resolution Serial No. 12-13:** Supporting the current Wasilla Area Seniors, Inc. grant application for the State of Alaska Department of Health and Social Services, Division of Senior and Disabilities Services Senior Grants Unit nutrition, transportation, and support services funding. *(Sponsored by Council Member Woodruff)*

D. Action Memorandums

1. **AM No. 12-13:** Contract amendment to Bristol Construction in the amount of \$111,950 for Wasilla Airport Apron D, Phase 2.
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3. **AM No. 12-15:** Authorization to purchase a foundry switch located at the Wasilla Police Department, which serves as the core switch/router for the entire City and awarding the associated contract to CDW-G in the amount of \$34,863.
4. **AM No. 12-16:** Authorization to purchase a Vapor Steam Generator for the Public Works Department and awarding the associated contract to Industrial Boiler and Controls in the amount of \$43,042.
5. **AM No. 12-17:** Supporting an opportunity to provide a resource for citizens through a community garden and supporting the creation of an associated task force. *(Sponsored by Council Member Katkus)*

MOTION: Council Member Woodruff moved to adopt the consent agenda as read into the record by the City Clerk.

GENERAL CONSENT: There was no objection noted.

## IX. UNFINISHED BUSINESS

- A. **Resolution Serial No. 12-10:** Amending the City of Wasilla Public Employees' Retirement System Plan to include the position of Recreational and Cultural Services Manager in the City of Wasilla Public Employees' Retirement System plan pursuant to AS 39.35. *(Continued from March 12, 2012.)*

MOTION: Council Member Woodruff moved to adopt Resolution Serial No. 12-10. *[CLERK'S NOTE: The motion to adopt was made at the March 12, 2012, regular meeting and remained on the floor after a motion to postpone to a time certain of April 9, 2012.]*

MOTION: Council Member Woodruff moved to postpone Resolution Serial No. 12-10 indefinitely.



VOTE: The motion to postpone indefinitely passed unanimously.

*(The regular meeting recessed at 7:13 p.m. and reconvened at 7:27 p.m.)*

## **X. NEW BUSINESS**

A. Introduction of Ordinance: Recommended for Public Hearing on April 23, 2012:

1. **Ordinance Serial No. 12-12:** Providing for the adoption of the annual budget for the fiscal year 2013 and appropriating funds to carry out said budget.
  - a. Presentation of the FY13 and FY14 proposed operating and capital budgets (Ordinance Serial No. 12-12).

MOTION: Council Member Sullivan-Leonard moved to introduce and set for public hearing Ordinance Serial No. 12-12 on April 23, 2012.

VOTE: The motion passed unanimously.

Mr. Tankersley provided a presentation overview on the FY13 and FY14 proposed operating and capital budgets.

## **XI. COMMUNICATIONS**

A. Informational Memorandums

1. **IM No. 12-07:** Monthly financial reports for the period ending February 2012 to include the month-to-date expenditure report and disbursements greater than \$5,000.

B. Commission Minutes

1. Parks and Recreation Commission: February 8, 2012
2. Planning Commission: March 27, 2012

There was no action taken on the communication items.

## **XII. AUDIENCE COMMENTS**

There was no one present who wished to speak.

### **XIII. MAYOR, CLERK AND ATTORNEY COMMENTS**

Ms. Smithers:

- reminded the Council of their 5:30 special meetings regarding the budget on April 12, 2012 and April 16, 2012;
- noted that Council Member Katkus has requested to attend a grant writing class and asked if there was any objection to Council Member Katkus attending the class.

Objection was noted and the Clerk stated that she would not be scheduling Council Member Katkus for the class.

Ms. Smithers:

- reminded the Council of the summer Alaska Municipal League meeting; and
- noted that she would stop advertising for the Ethics Task Force until after the budget sessions.

### **XIV. COUNCIL COMMENTS**

Council Member Woodruff:

- spoke regarding her concerns with the development of the Parks Highway;
- expressed her concerns with the development of the Parks Highway;
- welcomed Mr. Combs to the staff;
- spoke regarding how smokers outside City Hall are perceived by the public;
- congratulated the Wasilla Warriors Girls Basketball Team;
- commended Council Member Katkus on her idea of a community garden;
- noted her pleasure at having Mr. Rodney Cottle in the audience this evening; and
- encouraged the public to be part of the public process.

Council Member Harris:

- spoke regarding allowing an area outside of City Hall for smokers;
- stated that she would not be able to attend tomorrow's Planning Commission meeting;
- commented on the development of the Parks Highway; and
- welcomed Mr. Combs.

Council Member Wall:

- thanked Ms. Keenee for attending and voicing her concerns;
- noted that he will be meeting with Mr. Tankersley regarding the vendor and sales tax issues associated to non-profit shows; and
- supported Ms. Misty Holler's statements regarding having the arts involved in the community garden.

Council Member Katkus:

- opined that it was time to start moving forward;
- noted her favor with the development of the Wasilla Airport;
- stated that City of Wasilla will be having their 100 year anniversary in five years;
- provided several ideas on how to celebrate the 100 year anniversary as well as annual events; and
- spoke to opportunities for community involvement.

Deputy Mayor Holler:

- welcomed Mr. Combs;
- thanked the government students for staying for the entire Council meeting;
- told Ms. Keenee that he will be looking into her issue with the sales tax structure as it relates to small vendors at non-profit events;
- supported Council Member Katkus' idea for a community garden; and
- noted his disfavor with the burnt building on Swanson Avenue across from ABC Travel.

Council Member Sullivan-Leonard:

- thanked Mr. Tankersley for a clean budget; and
- welcomed Mr. Combs.

Mayor Rupright:

- welcomed Mr. Combs;
- congratulated the Wasilla Warriors Girls Basketball Team on their win and thanked the government students present for staying for the entire meeting; and
- stated that administration would be bringing forth the idea of a community garden to the Parks and Recreation Commission.

## **XV. EXECUTIVE SESSION**

A. Land acquisition or disposal.

**MOTION:** Council Member Sullivan-Leonard moved to enter into executive session to discuss matters relating to land acquisition or disposal.

**VOTE:** The motion passed unanimously and the City Council entered into executive session at 8:36 p.m. with those present being the entire Council, Mayor, City Clerk, City Attorney, Finance Director and the Public Works Director. *[CLERK'S NOTE: The executive session was held behind closed doors within the Council Conference Room.]*

**MOTION:** Council Member Katkus moved to exit executive session.

**VOTE:** The motion passed unanimously and the City Council exited executive session at 8:48 p.m.

**XVI. ADJOURNMENT**

With no further business at hand, Mayor Rupright adjourned the meeting at 8:48 p.m.

  
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VERNE E. RUPRIGHT, Mayor

ATTEST:

  
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KRISTIE SMITHERS, MMC, City Clerk

Minutes approved: April 23, 2012