



# City Of Wasilla Alaska

## ANNUAL BUDGET

For the Fiscal Year Ending June 30, 1995

CITY OF ASILLA  
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 FY-95 BUDGET

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FISCAL YEAR 1995 BUDGET MESSAGE  
(Revised for adopted budget)

Wasilla on the Move

1992's pivotal decisions establishing a 2% sales tax and police department were confirmed in the October, 1993 election. Voters resoundingly defeated a proposition to repeal the sales tax. Wasilla's police department has been fully operational since July 1, 1993 and has been welcomed by the community. Promised capital projects are on the way with Nelson Avenue West being the first paving assessment district funded in part by new sales tax revenues.

In FY1994 City Council approved a new one and one-half person planning office within the Administration and the split of the City Clerk and Finance Director into two separate departments. Four new positions are budgeted by Public Works as sewer, water, road and park operations become more time consuming and complex. Museum and Library staffing are unchanged. Library funding remains a problem as the Mat-Su Borough contemplates non-area-wide tax relief at City expense.

Moderate economic growth is indicated by new retail investment, notably Walmart, re-opening of Lake Lucille Inn, the Jobs Corps start-up in Palmer, the proposed Midrex iron reduction plant at Point Mackenzie, possible Hatcher Pass ski development, the capital move and steady 6% population growth over the past two years. Under these conditions it is critical for the City to have utilities, transportation and public facilities properly sized and responsibly managed to meet the growth, health and safety of resident and business households. It is equally important to demonstrate a stable local tax environment.

Community Economic Outlook

Population growth estimates of 6% appear to be confirmed by school enrollments, telephone subscriptions and the 1993 Mat-Su Borough census.

In the short term, Wasilla appears to be expanding. Opening of the 4-lane highway has eased the "export of labor" to Anchorage and ended surplus housing. The Federal Job Corps center is open and employs 108 residents. Walmart has opened its new retail store and employs 200 associates. The Lake Lucille Inn re-opened and has had a busy winter season for its 60 employees. The proposed Midrex iron ore plant is very promising and if committed to construction in early 1995 will provide some 400 jobs over 30 months and 115 full-time permanent positions as the plant begins operation in 1998.

## Fiscal Year 1995 Budget Message

Tourism is expected to remain strong based on visits by highway travellers, Anchorage recreationalists and Susitna River fishermen. Winter tourism increases yearly with the avalanche of snow-machine activity. Wasilla Airport offers facilities for recreational fliers. The Dorothy Page Museum and the Museum of Alaska Transportation and Industry are attracting more and more visitors to their expanded programs.

The certain decline of Prudhoe Bay oil revenues will cut state employment and grants to local governments over the next few years and will tend to dampen the long range economy. Of concern is the high February unemployment rate and the continuing number of households on public assistance.

Overall "normal" growth can be expected. Wasilla will continue to develop and capitalize on its excellent locational advantage as the crossroads of the Valley and gateway to Port Mackenzie.

Wasilla's undisputed position as the retail and service center for the Valley will be favorably impacted by an increasing customer base attracted by the greater selection of goods, superior service and lower prices.

At \$256,872,000 gross City property valuations are up some 6.3% reflecting new development and continued tightening of the real estate market and absorption of vacant residential units.

### Revenue Sources

The City's 2% sales tax will provide about 73% of all general fund revenue and is estimated at \$3.3 million. Both sales tax revenue and property tax valuations are growing because of the expanding local economy.

The impact on sales tax by the new Walmart store is not yet fully understood. First year January 1, 1993 to December 31, 1993 sales tax collection without Walmart was \$3.1 million. Estimating conservatively FY95 sales tax is expected to be \$3.3 million.

Property tax base will rise with a 6.3% increase in total assessed property evaluation to \$256,873,000. The net income increase becomes only 3.8% after deducting disabled veterans and senior citizen exemptions and uncollectibles. Council approved 1.7 mills rate is estimated to produce \$372,607 or \$219,180 per 1 mill of levy.

Fiscal Year 1995 Budget Message

State Municipal Assistance and Revenue Sharing programs are expected to drop significantly in FY95 to \$190,000 and \$25,000 respectively. These state programs intended to share the oil wealth now account for only 5% of the City's budget. There is a concerted effort by the Governor and legislature to shift the tax burden to local taxpayers and to place the unwelcome responsibility of increasing local tax effort on City and Borough officials.

Enterprise fund rates for the water utility and airport will remain unchanged. Sewer utility rates however face a 25% increase due to higher costs of maintaining the aging and complex collection system and additional personnel time to operate the new treatment plant lagoon. The \$60,000 sewer operation shortfall could otherwise be met by increasing the customer base by subsidizing new connections or through a short-term general fund subsidy to phase in increased rates.

Employee Compensation

The 1995 budget allows for a 3% adjustment to the pay plan based on the Anchorage cost of living index. Further, the budget provides for merit step increases. No adjustment in the Mayor's compensation was requested but Council acted to set the Mayor's salary at \$64,200 reflecting his responsibilities as City Manager.

The International Brotherhood of Electrical Workers is actively organizing non-supervisory City employees. In their letter to employees the union cites low wages as one reason to collectively bargain. Should employees organize, the City Administration will engage outside labor relations expertise and negotiate a contract which best meets the needs of the City. The IBEW interest puts a new complexion on our rejected FY94 request for a wage and salary survey. Such a survey may now be desired as a tool in negotiations.

Employee education and training is summarized in Appendix IV.

Mill Levy

As limited by the sales tax ordinance, the property tax levy may not exceed the 2.0 mills cap. The estimated City net tax base is \$246,270,000 after subtracting for senior citizen and disabled veteran exemptions. Considering uncollectibles, one mill levy produces about \$219,000 in actual tax receipts. A mill is 1/1000 of a dollar and represents \$1 tax on every \$1,000 of property value. Council acted to reduce the levy to 1.7 mills at least in part to offset a 0.3 mill increase in the Wasilla-Lakes Fire Service Area.

Fiscal Year 1995 Budget Message

General Fund

The FY95 proposed general fund budget total \$4,428,981, up \$357,000 from the original FY94 budget. Council approved \$4,296,242. Variances between FY94 and FY95 budgets in the nine general fund departments are as follows:

|                       | <u>Thousands of Dollars Budgeted (Rounded)</u> |                          |        | <u>Change</u>               | <u>Notes</u> |
|-----------------------|--|--------------------------|--------|-----------------------------|--------------|
|                       | <u>Approved<br/>FY94</u>                       | <u>Approved<br/>FY95</u> |        |                             |              |
| Administration        | \$ 194   | \$ 305                   | \$ 111 | Tourism/Econ. Dev. Added    |              |
| Council               | 1,177  | 1,201                    | -26    | Includes GF Transfer to CIP |              |
| Municipal Services    | 293  | ---                      | ---    | Department Split            |              |
| Clerk                 | ---  | 134                      | --     | New Department              |              |
| Finance               | 377  | 486                      | 109    |                             |              |
| Planning              | 96   | 131                      | 35     |                             |              |
| Property Maintenance  | 166  | 207                      | 41     | FY94 - 1/2 Year             |              |
| Road Maintenance      | 383  | 432                      | 49     |                             |              |
| Recreational Services | 112  | 163                      | 51     |                             |              |
| Museum                | 211  | 218                      | 7      |                             |              |
| Police                | <u>1,063</u>                                   | <u>1,010</u>             | -53    |                             |              |
| Total                 | \$4,072  | \$4,287                  | +165   |                             |              |

Enterprise Funds

Water, sewer and airport funds are supported by user fees. While the airport expenses remain essentially unchanged, both sewer and water show significant increases. Additional utility personnel have been added to provide necessary labor to maintain the aging and complex sewer and water systems. Operation of the new waste water treatment lagoon alone will require additional operator time. Sewer operation now requires 3.6 full-time equivalent positions covered by a FY95 budget of \$311,000, up from 2 FTE positions and \$251,000 in FY94. Water plant operation now requires 2.3 positions covered by a \$295,000 FY95 budget compared with 1.8 positions and \$249,000 in FY94. The general fund subsidy to the airport has dropped from \$39,000 in FY94 to \$36,000 due to lower than expected personnel time.

Fiscal Year 1995 Budget Message

Library Fund

Cost of library operation is estimated to be slightly lower in FY95 at \$462,000, down from \$477,000 in FY94. Mid-year appropriations of unbudgeted state grants will likely bring FY95 up to this year's number. Proportioning of costs based on library users and library use, the City and Borough would share costs 25% and 75% respectively. Wasilla's general fund contribution through the Council budget would be \$116,000, the Borough's \$347,000. Following strong lobbying from the City, the Mat-Su Borough agreed to increase funding to 60% of library costs and Council agreed to contribute 40% or \$181,218.

Capital Budgets

Council approved \$807,716 to be provided by the general fund for capital improvement projects. The Administration's first priority remains road maintenance and road paving. With about \$700,000 of Public Works' listed major road maintenance projects and an equal value of collector and subdivision road projects and L.I.D.'s, Administration is recommending splitting available \$665,678 road money half to major maintenance and half to new construction. Council will prioritize and allocate funds for specific projects. A number of non-road projects compete for funding and include airport fuel system, parking land acquisition, Museum sprinkler system and land acquisition, park improvements, Public Works storage and amortized computer conversion.

Utility construction projects are proposed to be funded by water fund balance and state sewer extension grants. \$25,000 is allocated for preliminary engineering on the West Parks water extension and \$83,300 for sewer.

Vehicle fund expenditure anticipates the purchase of one utility body 3/4-ton truck.

Negotiation and Adoption

Approving an effective and appropriate operating plan for City government requires the open and active participation of the public, Council, employees, department heads and the Mayor. The key is to balance needed programs against the community's willingness and ability to pay. Efficient and effective work methods, employee compensation and program prioritization are all part of the process. The Administration sincerely thanks the citizens of Wasilla, Wasilla City Council and City employees for their constructive participation in the FY95 budget process.

John C. Stein, Mayor  
City of Wasilla

4-14-94



PROPERTY ASSETS

The mission of the City is to operate, renew and extend basic services to meet the needs of the community. The present magnitude and complexity of that effort is demonstrated by the list of property assets which the City presently operates. The approximately \$30 million value of plant plus police, library, museum, finance, and administrative services will be operated by forty-two full-time employees. Wasilla's incorporated limits contain 11.5 square miles and a population of nearing 5,000 persons.

Staffing levels of regular, full-time employees are as follows:

|                         | <u>FY94</u> | <u>FY95</u> |  |
|-------------------------|-------------|-------------|--|
| Public Works            | 7.5         | 11.5        | Positions added: Sewer 1, Roads 1, Water 1, Bldgs/Park 1 |
| Library                 | 7.5         | 7.5         | Unchanged  |
| Finance                 | 5.5         | 6.0         | 1/2 Director added from Municipal Services               |
| Administration          | 4.0         | 4.0         | Includes Planner and Clerk added FY94                    |
| Municipal Services      | 2.5         | 0.0         | Department split to Clerk and Finance                    |
| City Clerk              | -           | 2.0         | New Department   |
| Museum                  | 4.0         | 4.0         | Unchanged  |
| Police                  | <u>11.0</u> | <u>11.0</u> | Includes investigator position filled FY94               |
| Total Regular Employees | 42.0        | 46.0        |  |



CITY OF WASHILLA  
 FY93 LIST OF CAPITAL ASSETS AND STAFFING

|  |             |
|--|-------------|
| <u>Road Plant</u>                        |             |
| Total Roads                              | 57 miles    |
| Paved                                    | 10 miles    |
| Gravel                                   | 47 miles    |
| Sidewalks                                | 14,338 feet |
| Bike Trails                              | 3.5 miles   |
| Street Lights                            | 106         |
| Manholes                                 | 19          |
| Storm Water/Catch Basins                 | 46          |
| Safety, Traffic and Identification Signs | 4,000       |
| Staff - 2.45 FTE                         |             |

|                      |               |
|----------------------|---------------|
| <u>Water Plant</u>   |               |
| Wells and Pump House |               |
| Spruce               | 2,000,000 GPD |
| Iditarod             | 260,000 GPD   |
| Mission Hills        | 16,000 GPD    |
| Lacy Laine           | 8,000 GPD     |
| Lakeside Terrace     |               |
| GVC Booster Station  |               |
| Chinook Villa        |               |
| Reservoirs           | 8,000 GPD     |
| Spruce               | 1 MG          |
| Iditarod             | 1.3 MG        |
| Mains                | 60,000+ Feet  |
| Hydrants             | 143           |
| Valves               | 332           |
| Service Connections  | 400+          |
| Staff - 2.27 FTE     |               |

Sewer Plant

|                                  |                   |
|----------------------------------|-------------------|
| Treatment Plant                  | 400,000 GPD       |
| Septage Facility                 | 4,000 GPD         |
| Drain Field                      | 10 Acres          |
| Susitna Pumping Station          | 70,000 Feet Pipe  |
| Septic Tanks                     | 6 million gallons |
| Tank Pumping System and Controls | 343               |
| Service Lines and Heat Trace     | 343               |
| Main Line                        | 40,000 Feet       |
| Main Line Vaults                 | 89,428 Feet       |
| Staff - 3.64 FTE                 | 45                |

Property Plant

|                            |          |
|----------------------------|----------|
| City Hall                  |          |
| Old Wasilla School         |          |
| Museum and Visitors Center |          |
| Library                    |          |
| Public Works Shop          |          |
| Railroad Depot (Leased)    |          |
| Senior Center (Leased)     |          |
| Cemetery                   |          |
| Staff - 1.56 FTE           | 10 Acres |

Recreational Plant - MSB Contract Maintenance

|  |           |
|--|-----------|
| Wasilla Lake Park  | 3.5 Acres |
| Swim Beach, Ice Skating, Restrooms, Play Equipment, Pavillion, Parking Lot, Fence, Lawn, Shrubs, Picnic Tables |           |
| Townsite Park  | 3.0 Acres |
| Play Equipment, Lawn, Tennis Court, Restrooms, Parking Lot, Picnic Tables, Fence, Shrubs                       |           |

Fiscal Year 1995 Budget Message

APPENDIX I - Page 4 of 4

|  |            |
|--|------------|
| Bumpus Softball Complex<br>4 Fields, Restroom, Water System, Concession Building           | 20.0 Acres |
| Carter Park<br>Picnic Tables, Fireplaces, Lawn, Lake Front, Parking Lot                    | 0.5 Acres  |
| Fritzler Little League Fields<br>2 Fields, Access Road, Fencing, Dugouts, Stand, Restrooms | 3.0 Acres  |
| Susitna Street<br>Lake Access, Boat Launch   |            |
| Parks Highway/RR Landscaping<br>Planter Boxes, Median Planting, Wasilla Sign               |            |
| Bumpus Softball Complex  | 10.0 Acres |
| Staff - 0.75 FTE   |            |

Fiscal Year 1995 Budget Message

APPENDIX II

STATE FUNDING SUMMARY \*\*  
CITY OF WASILLA

STATE, OPERATIONAL FUNDING  
(Revenue Sharing, Municipal Assistance and Roads)

|    |    |         |                                |
|----|----|---------|--------------------------------|
| FY | 89 | 515,238 |                                |
|    | 90 | 474,000 |                                |
|    | 91 | 423,432 |                                |
|    | 92 | 571,838 | (INCLUDES \$40,000 SNOW GRANT) |
|    | 93 | 423,411 |                                |
|    | 94 | 483,788 |                                |
|    | 95 | 455,653 | BUDGET PROPOSED                |

Fiscal Years Ending June 30

STATE CAPITAL FUNDING  
DIRECT GRANTS TO CITY FOR ROADS, WATER, SEWER

|    |    |           |                                      |
|----|----|-----------|--------------------------------------|
| FY | 88 | 2,040,800 |                                      |
|    | 89 | 411,500   | (Jobs Bill Grant)                    |
|    | 90 | 175,000   |                                      |
|    | 91 | 130,000   |                                      |
|    | 92 | 672,000   |                                      |
|    | 93 | 502,200   |                                      |
|    | 94 | 822,000   | (Excludes \$200,000 for Church Road) |

Fiscal Years Ending June 30

CITY OF WASILLA

EDUCATION AND TRAINING SUMMARY

| <u>Position</u>     | <u>Education</u> | <u>Certificates</u>        | <u>Training</u>   |
|---------------------|------------------|----------------------------|---|
| <u>Public Works</u> |                  |                            |   |
| Deputy Director     | B.S.             | WD-II; WWC-II; WWT-II      | CPR Class II; Hazardous Waste; Pumps; Safety; Industrial First Aid; Trenching & Excavation; Chlorination; Electrical; Lab Procedures; Hazardous Materials, OSHA, SCBA |
| Operator V          |                  | WD-I; WWC-I; WWT-I         | Pumps; Hazardous Waste; CPR I; Road Maintenance; Lab Procedures; Safety, Electrical, Motor and Control; Excavating & Trenching; Asphalt Inspection and Utilization    |
| Operator IV         |                  | WD-I; WWC-I; WWT-I         | Heating Systems; CPR I; Lab Procedures and Sampling; Excavation & Trenching; Motors & Controls; Electrical, Fire Hydrants, Corrosion & Scale Control                  |
| Operator IV         | A.A.S.           | WD-I; WWC-I; WWT-II; WT    | Water/Wastewater; Lab Procedures; Electrical Fundamentals; Excavation & Trenching   |
| Operator IV         |                  | WWC-I; WD-I; WWT-II; WT-II | O/M Treatment Plants; Excavation & Trenching  |
| <u>Library</u>      |                  |                            |   |
| Librarian           | M.L.S.           |                            | Member: AkLA, PNLA, PLA, ALA<br>Exploring the Internet Teleconference<br>Libraries & Mgmt. Seminar; Dynix Software<br>Upgrade Workshop                                |

Fiscal Year 1995 Budget Message

Assistant B.A./M.S.

Dynix Library Computer Network; CODI Conference; Collection Development; Exploring the Internet Teleconference; AKLA Internet Conference; Dynix Software Upgrade Workshop

Children's B.A./M.L.S.

Member: AKLA, PLA, ALA

Aide Reference Services Seminar; AKLA Conference (Internet & Interlibrary Loan)

Aide Collection Development Course; AKLA Conference (Internet)

Aide Children's Literature Course

Aide Library Cataloging & Classification

Museum

Director B.A./M.L.A.

Museum, Collections, Personnel Mgmt.; Museum Law; Collections Conservation; Program Planning; Fund Raising; Grant Writing; Marketing; Tourism Development; Public Relations; Facility Planning; Oral History; Educational Programming; Artifact Restoration; Exhibits; Historic Preservation; Multi-Cultural Programs; Archeology

Asst. Director

Museum Mgmt; Historic Preservation, Oral History; Video Documentation; Collections Conservation; Exhibits Development; Tourism; Educational Program

Museum Aide

Historic Preservation; Document Conservation; Collections Mgmt; Oral History; Archeology; Genealogy; Tour Guide

Fiscal Year 1995 Budget Message

Museum Aide

Cultural History (Native Alaskan);  
Conservation Methods (Paper and Basketry);  
Tourism; Grant Writing; Computer; Tour  
Guide; Historic Preservation

Finance/Municipal Services

Clerk                                    B.B.A.                                    Certified Municipal Clerk                                    AAMC; MFOAA; IMC

Asst. Clerk                                    CMC                                    AAMC; IMC

Sr. Accountant                                    BA/Accounting                                    MFOAA

Administration

Mayor                                    B.S.                                    WWM-II (Wash. 1973)                                    ICMA Member; AAAE Member;  
Public Mgmt.                                    Citizen Participation

Deputy Admin.                                    B.L.A.                                    Landscape Architect,                                    ICMA Member; APA; AICP; ULI; IRWA  
Architect,                                    Urban Planning

M.P.A. in progress  
Public Administration

Secretary                                    A.A.                                    Secretarial Science

Fiscal Year 1995 Budget Message

Legend

Alaska State Certificates

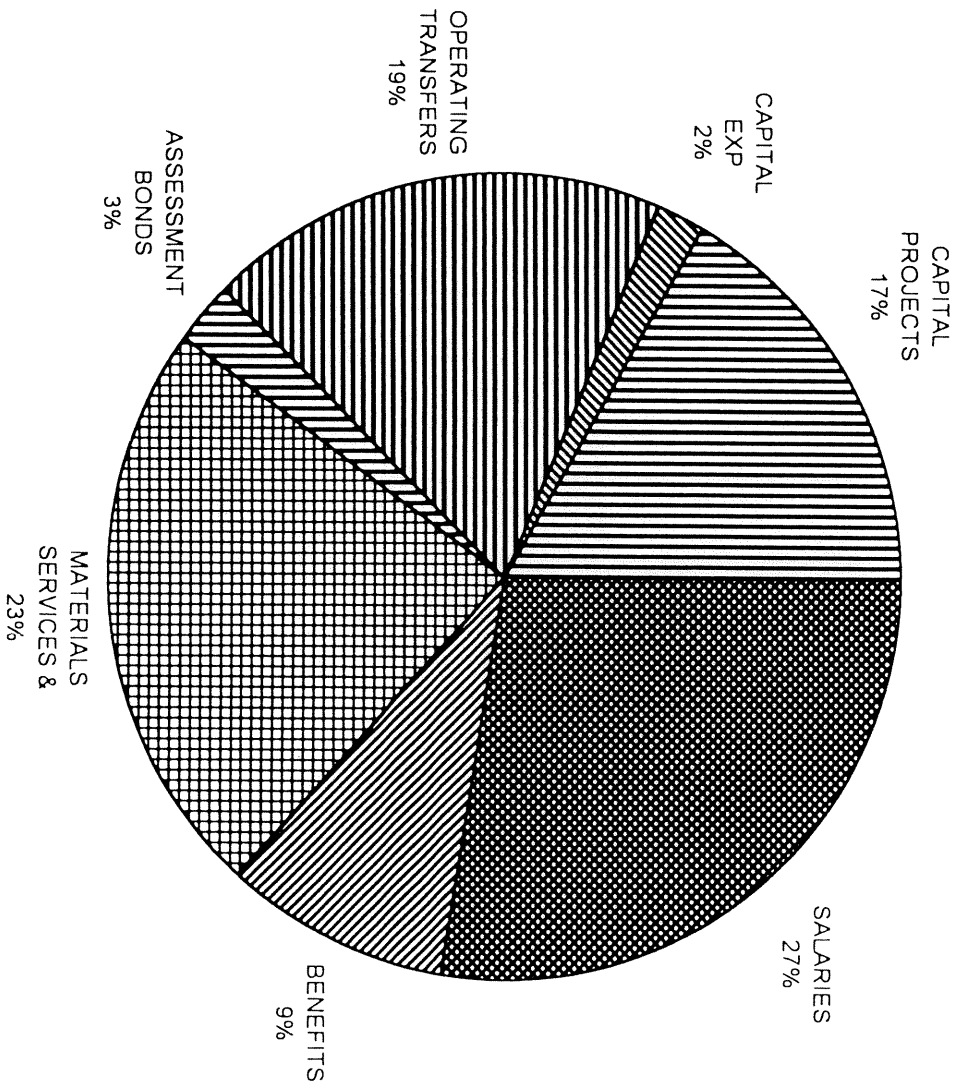
|           |                       |
|-----------|-----------------------|
| WD-I, II  | Water Distribution    |
| WWC-I, II | Wastewater Collection |
| WWT-I, II | Wastewater Treatment  |
| WT        | Water Treatment       |

Other

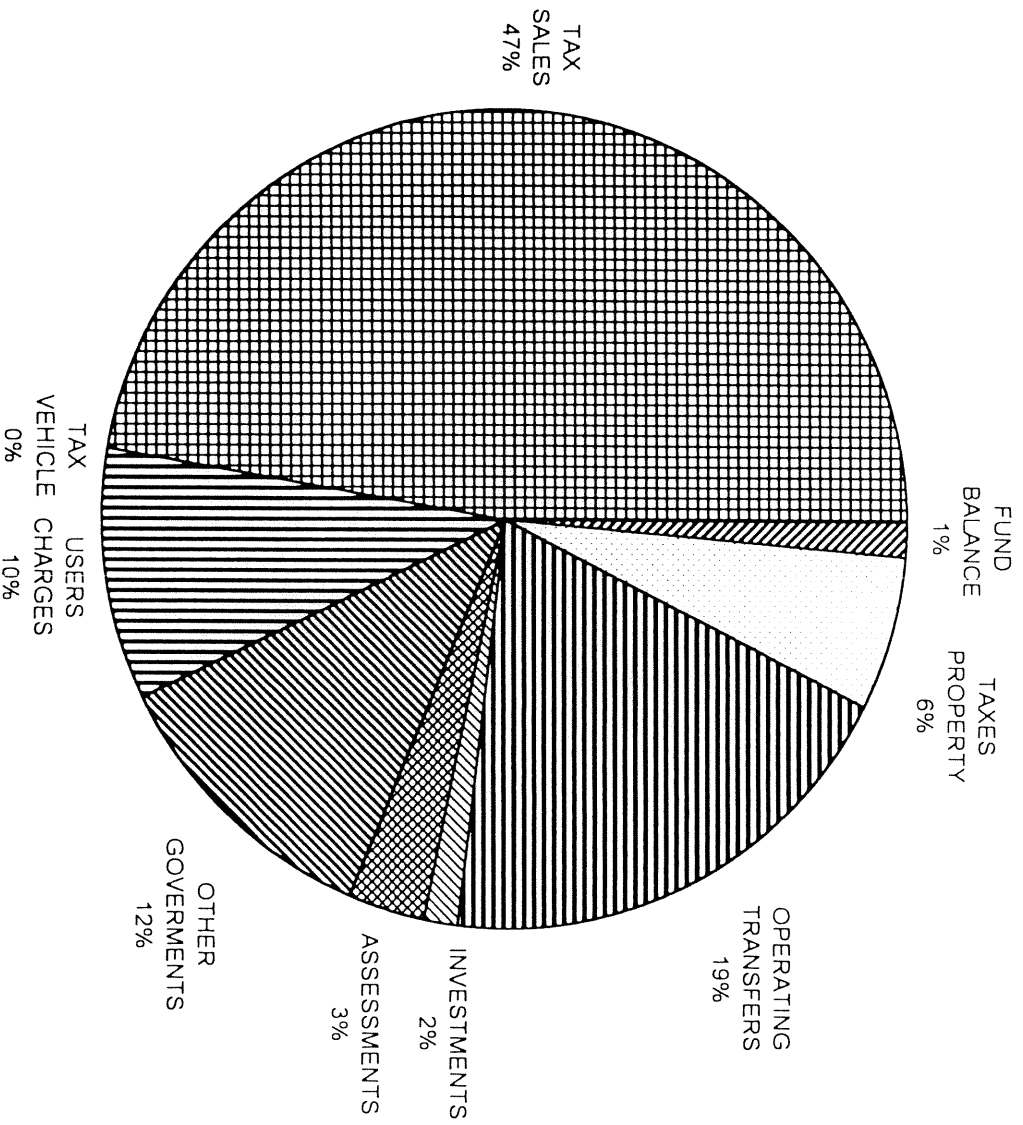
|        |  |
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| WWM-II | Washington State Water Works Manager             |
| ICMA   | International City Managers Association          |
| AMMA   | Alaska Municipal Management Association          |
| AAMC   | Alaska Association of Municipal Clerks           |
| MFOAA  | Municipal Finance Officers Association of Alaska |
| IIMC   | International Institute of Municipal Clerks      |
| AAAE   | American Association of Airport Executives       |
| AkLA   | Alaska Library Association                       |
| PNLA   | Pacific Northwest Library Association            |
| PLA    | Public Library Association                       |
| ALA    | American Library Association                     |
| IRWA   | International Right-of-Way Association           |
| APA    | American Planning Association                    |
| AICP   | American Institute of Certified Planners         |
| ULI    | Urban Land Institute                             |



PROJECTED FY95 EXPENDURES FOR ALL FUNDS



PROJECTED FY95 REVENUE FOR ALL FUNDS



CITY OF WASILLA  
 290 E. HERRING AVENUE  
 WASILLA, ALASKA 99654-7091  
 PHONE: 373-9050 FAX: 373-9085  
 ORDINANCE SERIAL NO. 94-15

AN ORDINANCE OF THE CITY OF WASILLA, ALASKA PROVIDING FOR THE ADOPTION OF THE BUDGET FOR THE FISCAL YEAR 1995, AND APPROPRIATING FUNDS TO CARRY OUT SAID BUDGET.

BE IT ORDAINED AND ENACTED BY THE CITY OF WASILLA, ALASKA AS FOLLOWS:

SECTION I. Classification. This is a non-code Ordinance.

SECTION II. Purpose. In accordance with C.W. 6.04.020 the Wasilla City Council hereby adopts the budget for the Fiscal Year 1995, as presented by the Mayor and introduced on April 25, 1994.

SECTION III. Appropriations. There is hereby authorized and appropriated for expenditures and transfers, the sum of \$6,579,561 in accordance with the attached budget proposals.

| <u>FUND NO.</u> | <u>FUND NAME</u>     | <u>APPROPRIATIONS</u> | <u>TRANSFERS</u> | <u>TOTALS</u> |
|-----------------|----------------------|-----------------------|------------------|---------------|
| 01              | GENERAL FUND         | \$3,142,849           | \$1,143,393      | \$4,286,242   |
| 02              | CAPITAL IMPROVEMENT  | 833,529               | -0-              | 833,529       |
| 03              | LIBRARY              | 454,045               | 8,000            | 462,045       |
| 04              | VEHICLE              | 25,000                | -0-              | 25,000        |
| 05              | SEWER UTILITY        | 292,149               | 18,967           | 311,116       |
| 06              | WATER UTILITY        | 269,282               | 25,950           | 295,232       |
| 07              | 78-1 WATER           | -0-                   | 31,627           | 31,627        |
| 08              | WATER CONS'T         | 25,000                | -0-              | 25,000        |
| 09              | DEBT SER 83-S-1      | 20,811                | -0-              | 20,811        |
| 10              | DEBT SER 83-W-1      | 17,556                | -0-              | 17,556        |
| 13              | DEBT SER - PAVING    | 81,918                | -0-              | 81,918        |
| 14              | SEWER CONS'T         | 83,300                | -0-              | 83,300        |
| 15              | DEBT SER 86-S-1      | 37,677                | -0-              | 37,677        |
| 18              | DEBT SER - GAS LID'S | 19,478                | -0-              | 19,478        |
| 19              | AIRPORT              | 49,030                | -0-              | 49,030        |
|                 |                      | \$5,351,624           | \$1,227,937      | \$6,579,561   |

SECTION IV. Tax Levy. The rate of tax levy on each dollar assessed valuation of taxable property is fixed at 1.7 mills.

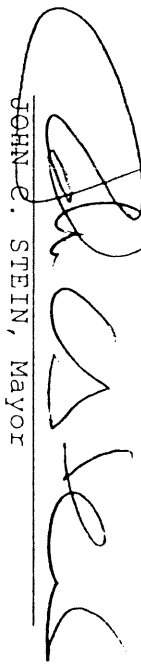
SECTION V. Effective Date. This ordinance takes effect July 1, 1994.

Introduction: 04/25/94 Public Hearing: 05/09/94

ADOPTED by the Council of the City of Wasilla this 13th day of June, 1994.

ATTEST:

  
 ERLING P. NELSON, CMC  
 City Clerk

  
 JOHN C. STEIN, Mayor

CITY WASILLA  
SUMMARY OF EXPENDITURES BY  
FUNDS AND DEPARTMENTS

|                       | FISCAL YEAR 1995 | F-1<br>GENERAL<br>FUND | F-2,4,8,11,14<br>CAPITAL<br>FUNDS | F-3<br>LIBRARY<br>FUND | F-5<br>SEWER<br>UTILITY | F-6<br>WATER<br>UTILITY | F-12<br>AGENCY<br>FUNDS | F-19<br>AIRPORT<br>FUND |
|-----------------------|------------------|------------------------|-----------------------------------|------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| <b>ADMINISTRATION</b> |                  |                        |                                   |                        |                         |                         |                         |                         |
| MAYOR                 |                  | \$324,012              |                                   |                        |                         |                         |                         |                         |
| CITY COUNCIL          |                  | \$1,385,983            |                                   |                        |                         |                         |                         |                         |
| CITY CLERK'S OFFICE   |                  | \$133,837              |                                   |                        |                         |                         |                         |                         |
| PLANNING/LAND USE     |                  | \$130,926              |                                   |                        |                         |                         |                         |                         |
| FINANCE               |                  | \$485,567              |                                   |                        |                         |                         |                         |                         |
| POLICE                |                  | \$1,084,052            |                                   |                        |                         |                         |                         |                         |
| MUSEUM DEPARTMENT     |                  | \$219,778              |                                   |                        |                         |                         |                         |                         |
| LIBRARY DEPARTMENT    |                  |                        |                                   | \$480,041              |                         |                         |                         |                         |
| AGENCY FUND           |                  |                        |                                   |                        |                         |                         | \$0                     |                         |
| <b>PUBLIC WORKS</b>   |                  |                        |                                   |                        |                         |                         |                         |                         |
| PROPERTY MAINT.       |                  | \$208,636              |                                   |                        |                         |                         |                         |                         |
| ROAD MAINTENANCE      |                  | \$437,698              |                                   |                        |                         |                         |                         |                         |
| RECREATIONAL SERV'S   |                  | \$162,735              |                                   |                        |                         |                         |                         |                         |
| WATER UTILITY         |                  |                        |                                   |                        |                         | \$295,428               |                         |                         |
| SEWER UTILITY         |                  |                        |                                   |                        | \$314,318               |                         |                         | \$49,030                |
| AIRPORT OPERATION     |                  |                        |                                   |                        |                         |                         |                         |                         |
| <b>CAPITAL FUNDS</b>  |                  |                        |                                   |                        |                         |                         |                         |                         |
| GEN. CAPITAL PROJECTS |                  |                        | \$3,007,079                       |                        |                         |                         |                         |                         |
| VEHICLE FUND          |                  |                        | \$25,000                          |                        |                         |                         |                         |                         |
| WATER CONST' PROJECTS |                  |                        | \$38,800                          |                        |                         |                         |                         |                         |
| RIGHT-OF-WAY          |                  |                        | \$0                               |                        |                         |                         |                         |                         |
| SEWER CONST' PROJECTS |                  |                        | \$108,343                         |                        |                         |                         |                         |                         |
| <b>FUND TOTAL</b>     |                  | \$4,573,224            | \$3,179,222                       | \$480,041              | \$314,318               | \$295,428               | \$0                     | \$49,030                |

FUND REC CONSOLIDATION  
 MAJOR OPERATING FUNDS

AS OF: 06-03-94

F-1 GENERAL FUND  
 F-3 LIBRARY FUND  
 F-5 SEWER UTILITY  
 F-6 WATER UTILITY  
 F-19 AIRPORT FUND

FUND BALANCE 6-30-93 \$2,021,360 \$0 ( \$998,622 ) \$339,926 ( \$22,674 )  
 ESTIMATED REVENUE FY-94 \$3,825,872 \$476,818 \$250,864 \$249,182 \$9,000  
 ESTIMATED EXPENSE FY-94 \$4,123,322 \$476,818 \$250,864 \$249,182 \$49,310

ESTIMATED FUND BALANCE 6-30-94 \$1,723,910 \$0 ( \$998,622 ) \$339,926 ( \$62,984 )  
 ESTIMATED REVENUE FY-95 \$4,286,242 \$462,045 \$311,116 \$295,232 \$13,171  
 ESTIMATED EXPENSE FY-95 \$4,286,242 \$462,045 \$311,116 \$295,232 \$49,030

ESTIMATED FUND BALANCE JUNE 30, 1995 \$1,723,910 \$0 ( \$998,622 ) \$339,926 ( \$98,843 )

CITY C WASILLA  
BUDGET COMMENTARY

DEPARTMENT: Library

ACCOUNT #

455

At Wasilla Public Library, figures show that the cost per usage in FY-94 will be \$3.12. Over 12,000 people (9,968 Borough residents, 2,413 City residents) are current registered patrons, and this does not include the children whose parents borrow material on their behalf. The 1993 Summer Reading Program included 1,100 participants in 1993. Weekly storytime programs provide an introduction to reading and learning for preschoolers. Adults are using the library for recreational reading and a wide array of information needs including health, consumer protection and employment. Requests for material from other libraries continue to increase. Despite increasing public demand for services, cooperative efforts with other area libraries have been curtailed due to budget reductions.

Wasilla Public Library is below the state and national averages for volumes per capita. The usage per staff person is higher than at other comparable libraries in Alaska. Requests for tours by daycare centers and schools are greater than what can be offered. Patrons are complaining about inadequate parking.

Wherever possible, operating costs for FY-95 have been maintained at current levels or reduced. Increases are reflected in the areas of personnel (cost-of-living adjustments and step increases), supplies, materials, utilities. Staff continue to work with community volunteers in order to accomplish tasks. Donations from individuals and businesses help to supplement the budget. At a time when the delivery of library service is being adapted to new technology, we are struggling to maintain the current level of operation. A stable funding level is necessary for us to begin long-range planning of library services in this community.

Permanent Staffing Levels: 1 Administrative Librarian  
1 Associate Librarian  
1 Children's Librarian  
1 Assistant Librarian  
3.5 Library Aides

CITY C WASILLA  
BUDGET COMMENTARY

The Public Works Department is the core of the visible services provided to the citizens of Wasilla and performs within a wide scope of responsibilities. The Department carries primary responsibility for the City's \$30 million of property assets. Included in these assets is a \$13 million sewer collection/treatment system, \$7 million water system, airport, 7 public buildings, 11 vehicles, plus a road grader, tractor and other equipment. In addition to the on-call 24 hour day, 7 day per week sewer, road, and water system service responsibilities, the Department performs minor repairs and maintenance on the City's assets including buildings, streets and roads, storm drains, street lights, signs, parks, ball fields and the cemetery. The number of Department personnel remains at an unfavorable ratio when compared to other agencies with comparable dollar values and complexity of responsibilities, and continuing increases in required work loads.

The Department budget does not include salary increases other than proposed merit and COLA increases for Public Works personnel, although in recent history, comparisons have been made using the Alaska Municipal Salary Survey. The comparison included the similar sized cities of Palmer, Wasilla, Cordova, Homer, Seward, Soldotna, and others. Wages have never been raised to reflect average wages of any of the other surveyed cities for each of the comparable positions and qualifications of our individual employees. As our plant facilities continue to expand (water, sewer and roads) as well as increasing regulatory/monitoring requirements so too does our service/maintenance work load increase. We are currently (and just barely) managing to stay ahead of the work load, but, only by crisis management. Many of our assets are approaching the end of their useful life benefit and are beginning to require extra work beyond that normally required with a preventive maintenance program in place. We do not currently have the necessary resources in place to begin an extensive preventive maintenance program, from which to preserve, enhance, and increase the longevity of the City's growing assets. Additionally, without new labor resources and/or bringing Public Works employees salaries into comparable ratio with other Alaskan municipalities the City will not be able to maintain a competitive edge in attracting qualified personnel, let alone retain the quality and expertise of those we have already trained.

|                                  |     |   |
|----------------------------------|-----|---|
| <u>Regular Staff Authorized:</u> |     | <u>Requested</u>  |
| Public Works director            | 1/2 | 1/2   |
| Assistant Director               | 1   | 1   |
| Field Operators                  | 5   | 9 (9 months Parks & Rec. position<br>Roads, Sewer, Water and Property Maint.) |
| Clerical I                       | 1   | 1   |

INCREASES AND DECREASES IN BUDGET  
PUBLIC WORKS DEPARTMENT

SEWER Overall budget increase \$60,269 or 19.4%

|   |  |
|---|--|
| <p><b>Increases:</b></p> <p>Salaries and Benefits \$60</p> <p>Communication Services \$500</p> <p>Natural Gas \$250</p> <p>Travel \$1500</p> <p>Training \$370</p> <p>Property Insurance \$406</p> <p>General Liability \$792</p> <p>Vehicle \$200</p> <p>Protective Clothing \$3200</p> <p>Electricity \$100</p> <p>Custodial Supplies \$1550</p> <p>Maintenance Treatment \$500</p> <p>Operating Supplies \$250</p> <p>Safety Equipment \$5000</p> <p>Vehicle Maintenance \$100</p> <p>Office Supplies \$7000</p> <p>Maintenance Pump &amp; Control \$500</p> <p>Maintenance Supplies \$206</p> <p>Fuel and Oil</p> | <p><b>Reductions:</b></p> <p>Auditing \$740</p> <p>Postage \$100</p> <p>Water \$50</p> <p>Maintenance Mains \$2915</p> |
|---|--|



INCREASES AND DECREASES IN BUDGET  
PUBLIC WORKS DEPARTMENT

WATER Overall Budget increase is \$45,933 or 15.5%

|                                    |        |                       |        |
|------------------------------------|--------|-----------------------|--------|
| Increases:                         |        | Decreases:            |        |
| Salaries and Benefits              |        | Equipment Rental      | \$747  |
| Electricity                        | \$2900 | Auditing              | \$470  |
| Telephone                          | \$450  | Professional Fees     | \$1470 |
| Travel                             | \$250  | Vehicle Maintenance   | \$250  |
| Training Conferences               | \$500  | Postage               | \$100  |
| General Liability                  | \$706  | Mains                 | \$152  |
| Protective Clothing                | \$200  | Supplies Transmission | \$500  |
| Treatment Plant Supplies           | \$1000 | Chemicals             | \$50   |
| Supplies Operating                 | \$985  |                       |        |
| Hydrants                           | \$500  |                       |        |
| Maintenance Meters                 | \$1400 |                       |        |
| Service Maintenance                | \$500  |                       |        |
| Operating Supplies All Well Houses | \$200  |                       |        |
| Feed Units All Well Houses         | \$50   |                       |        |
| Maintenance All Well Houses        | \$750  |                       |        |

**INCREASES AND DECREASES IN BUDGETS  
PUBLIC WORKS DEPARTMENT**

**ROAD MAINTENANCE      Increase of \$45,263**

**Increases:**

|                             |        |
|-----------------------------|--------|
| Salaries and Benefits       | \$80   |
| Communication Services      | \$400  |
| Training                    | \$1400 |
| Vehicle and Equipment       | \$2000 |
| Contractual Street Sweeping | \$1250 |
| Contractual Storm Drains    | \$5000 |
| Contractual Sanding         | \$1000 |
| Protective Clothing         | \$250  |
| Maps                        | \$1000 |
| Fuel and Oil                | \$5000 |
| St. Light Installation      | \$5000 |
| Contribution Vehicle Fund   | \$5000 |

**Reductions:**

|                    |        |
|--------------------|--------|
| Vehicle Insurance  | \$967  |
| Contract Grading   | \$4725 |
| Dust Control       | \$3884 |
| Tools              | \$500  |
| Equipment Purchase | \$3690 |
| Culvert and Pipe   | \$1000 |
| Asphalt Patching   | \$1250 |
| Other              | \$6000 |

INCREASES AND DECREASES IN BUDGETS  
PUBLIC WORKS DEPARTMENT

AIRPORT Decrease of \$280

Increase:

|                        |        |
|------------------------|--------|
| Communication Services | \$100  |
| Auditing               | \$540  |
| Vehicle Maintenance    | \$500  |
| Operational Supplies   | \$511  |
| Natural Gas            | \$1000 |

Reductions:

Salaries and Benefits

PROPERTY MAINTENANCE Increase of \$32,534 or 16.4%

Increases:

|                         |        |
|-------------------------|--------|
| Salaries and Benefits   |        |
| Communications Services | \$35   |
| Equipment Rental        | \$800  |
| Electricity             | \$500  |
| Water                   | \$500  |
| Sewer                   | \$500  |
| Travel                  | \$100  |
| Vehicle Insurance       | \$200  |
| Janitorial Contract     | \$1200 |

Reductions:

|                      |        |
|----------------------|--------|
| Building Maintenance | \$2641 |
| Vehicle Maintenance  | \$200  |
| Solid Waste          | \$31   |
| Custodial Supplies   | \$264  |

INCREASES AND DECREASES IN BUDGETS  
PUBLIC WORKS DEPARTMENT

PARKS AND RECREATIONAL SERVICES      increase of \$45,635 or 28.9%

Increases:

|                              |          |
|------------------------------|----------|
| Salaries and Benefits        | \$790    |
| Communication Services       | \$500    |
| Advertising                  | \$1000   |
| Travel                       | \$1200   |
| Training                     | \$10,000 |
| Summer Rec Program           | \$600    |
| Dues and Subscriptions       | \$600    |
| Vehicle Insurance            | \$1000   |
| Vehicle & Equip. Maintenance | \$4500   |
| Equipment Purchase           | \$500    |
| Protective Clothing          | \$200    |
| Hand Tools                   | \$2306   |
| Shrubs and Plants            | \$1250   |
| Fuel and Oil                 | \$1000   |
| Signs                        | \$1000   |

Reductions:

|                   |        |
|-------------------|--------|
| Security Services | \$2860 |
|-------------------|--------|

Account # 410

The Mayor is the chief administrator with the powers and duties of a Municipal Manager. Statutes require that the administrator:  
Appoint, suspend or remove municipal employees and administrative officials;  
Supervise enforcement of municipal law and carry out directions of the governing body;  
Prepare and submit an annual budget and capital improvement program for Council approval and execute the adopted budget and program;  
Make monthly financial reports and other reports on municipal finances and operations as required by the Council;  
Exercise custody over all real and personal property of the City;  
Perform other duties required by Law or by the Council; and  
Serve as personnel officer.

The Department of Administration is further responsible for the administrative and leadership functions of proposing programs; identifying issues; developing policy options for Council decisions and implementing the Council's goals and objectives through the budget process.

Administrative responsibilities include special projects, establishment of departmental service levels and supervision of staff, management of all capital improvement projects, development and maintenance of public utilities and roads, legal matter coordination, professional service contract negotiation and administration, development and implementation of business management systems, computer control systems operator, public relations, personnel administration, code enforcement, utility line extension agreement negotiations, and liaison activities with the Legislature, the Governor and the Matanuska-Susitna Borough. The department develops and makes grant applications for legislative, federal and other capital and operating grants.

Staffing Level: 1 Mayor; 1/2 Administrator; 1 Clerical II

CITY ( WASILLA  
BUDGET COMMENTARY

DEPARTMENT: Clerk's Office

| ACCOUNT # |   |
|-----------|---|
| 415       | <p>The Clerk's Office is charged with administrative support for the City Council, Planning Commission and other City Commissions. It is also charged with the responsibility of City Elections, City Code Revisions, Ordinances, Resolutions, Council Policy Statements, Council Memorandum, Information Memorandum, Personnel Policy, Administrative Policy, Taxicab Licenses, Animal Licenses, Cemetery Record Keeping, Switchboard, Records Management, and Personnel Records. The Clerk's Office also serves as a JTPA Training Station and Alternative Schools Training Station at no additional cost to the City. FY95 is the first year the Clerk's Office is budgeted as a separate department.</p> <p>Staffing Level:   1 City Clerk<br/>                  1 Deputy Clerk<br/>                  12 Election Workers<br/>                  1 Alternative School Worker</p> |

CITY C WASILLA  
BUDGET COMMENTARY

DEPARTMENT: Planning/Administration

| ACCOUNT # |  |
|-----------|--|
| 419       | <p>Land-use regulation is a mandated areawide power of the Matanuska-susitna Borough. A resolution requesting delegation of long range planning, zoning, code adoption, code enforcement and capital improvement planning was passed January 13, 1992 and transmitted to the Borough for action. An administrative agreement detailing the specific functions to be delegated remains to be negotiated with the Borough.</p> <p>The Wasilla Planning Officer will act as staff support for the Planning Commission. The Planning Officer will be responsible for management and operation of both the comprehensive plan including public information, interpretation, zoning and necessary updates and revisions. The planner will understudy borough code enforcement officers to become familiar with the development code and to prepare for assumption of permitting duties on July 1, 1994.</p> <p>The Planning Officer will act as liaison between the City and other agencies on planning issues and within the City between the Commission, Council and Administration.</p> <p>Economic development and community development projects will be handled by the planner.</p> <p>An annual capital improvement program will be developed by the Planning Officer and the planner will participate in preparation of capital grant applications.</p> <p>The Planner reports to the Mayor.</p> <p>It is expected that the first year will involve considerable time for transition from Borough to City operation, establishing the new office and making contacts within the community.</p> <p>The Borough retains taxing authority for land-use powers and will provide the baseline services of code compliance, permitting, enforcement, ordinance and code development and record keeping.</p> <p>Staffing Level: 1 Planner<br/>1 Planning Clerk/Technician</p> |

CITY OF MASILLA  
 BUDGET COMMENTARY

DEPARTMENT: Finance

| ACCOUNT #           |  |                    |                   |                     |    |               |    |  |             |
|---------------------|--|--------------------|-------------------|---------------------|----|---------------|----|--|-------------|
| 420                 | <p>The Finance Department is charged with the Financial Management of the City including, but not limited to budget preparation, accounting, investment of city funds, capital projects, financial management, data processing, payroll, utility billing and collection, assessments billing and collection and sales tax administration. The Finance Department supports all other city departments and the Council thru purchasing and the paying of the city's bills. We are not asking for any additional staff for FY-95. Finance Director is now full time department head due to split of Finance Director--City Clerk position.</p> <p>Staffing Level:</p> <table data-bbox="754 685 893 1380"> <tr> <td>1 Finance Director</td> <td><u>Range/Step</u></td> </tr> <tr> <td>1 Senior Accountant</td> <td>8F</td> </tr> <tr> <td>4 Clerical II</td> <td>6G</td> </tr> <tr> <td></td> <td>3C, 3D &amp; 3G</td> </tr> </table> | 1 Finance Director | <u>Range/Step</u> | 1 Senior Accountant | 8F | 4 Clerical II | 6G |  | 3C, 3D & 3G |
| 1 Finance Director  | <u>Range/Step</u>  |                    |                   |                     |    |               |    |  |             |
| 1 Senior Accountant | 8F   |                    |                   |                     |    |               |    |  |             |
| 4 Clerical II       | 6G   |                    |                   |                     |    |               |    |  |             |
|                     | 3C, 3D & 3G  |                    |                   |                     |    |               |    |  |             |



CITY OF WASILLA  
POLICE DEPARTMENT  
MISSION STATEMENT

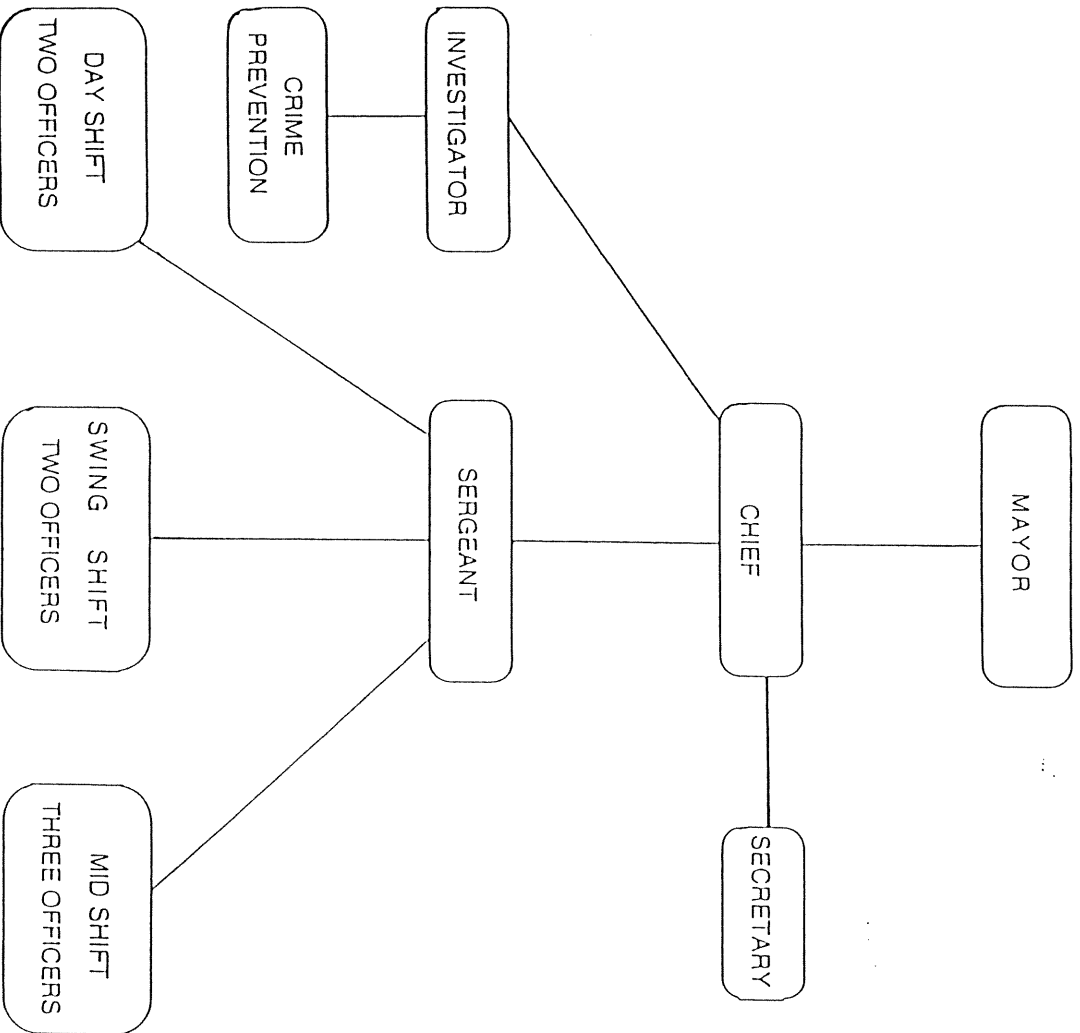
*The Wasilla Police Department's mission is to provide the best possible law enforcement and crime prevention services, staffed by experienced, educated officers utilizing the most modern equipment and facilities.*

*The Department will maintain a cooperative working relationship with other local, state, and federal law enforcement agencies as well as all other area emergency services organizations. Mutual assistance agreements with law enforcement and emergency service organizations (to include Palmer Police Department, Alaska State Troopers, Alaska Division of Fire Prevention, Mat-Su Borough Public Safety, and area private security services) will be established.*

*The Department will initially be staffed with 8 commissioned officers and a chief. Qualifications for commissioned personnel will be as required by Alaska Police Standards Council with an emphasis on academic achievement and exceptional communication skills.*

*The primary emphasis of the Department is to prevent criminal activity coupled with enforcement of local, state, and federal laws. The Department will support crime prevention and programs such as Neighborhood Watch, Crime Stoppers, merchant education, and related programs. Additionally, the Department will maintain a broad knowledge of support programs such as the availability of women's shelters, drug treatment programs, crisis intervention programs, etc. in the interest of community awareness.*

CITY OF WASILLA  
POLICE DEPARTMENT  
ORGANIZATIONAL CHART  
FY1995



CITY OF WASILLA  
BUDGET COMMENTARY

DEPARTMENT: Museum - Dorothy G. Page Museum and Old Wasilla Town Site

Account #  
451

The mission and duties of the Museum Department are to provide for the care, preservation and display of the items and artifacts with historical and cultural significance to the greater Wasilla environs including, but not limited to Knik, Willow Creek and the Hatcher Pass areas. In terms of community interaction and development the actual Museum Department mission is larger in that it facilitates active visitors Center for Wasilla, is an active liaison with the Wasilla-Knik-Willow Creek Historical Society, and is at the focal point for many community activities, events, and fund raisers.

The City of Wasilla Museum Department is working to have a very positive economic and quality of life impact on Wasilla. Straight forward goals are to improve the physical state of preservation of the historic buildings and collections, to improve the exterior and interior level of attractiveness and the quality of exhibits, to improve the attractiveness of the grounds through more plantings and better care, to host more events and to attract more of our community as users of what we have to offer, to advertise ourselves better and attract more visitors to our area, to be a community mainstay in the areas of local history for our school children, active in historic preservation, to be a catalyst and helpful resource for other community cultural activities.

CITY OF WASILLA  
 BUDGET COMMENTARY

DEPARTMENT: Museum

ACCOUNT #  
 451

For FY 95 the current Museum Department staffing level is sufficient to both maintain and improve existing Museum and Visitor Center operations. As before staff tasks will include daily interaction with visitors, general museum administration, liaison and coordinating concerning volunteer projects, grant research and application, exhibits and archives information research, guided tours for school children and the general public, tourism and Sister City related activities. As in FY 94 the budget authorizes four full time employees. While there is a chance that short term Federally subsidized employment programs might become available and provide the Museum with some focused help on individual projects this coming year there has been no information that would allow us to budget for matching supervision at this time. Any program developments of this nature will be adapted to as well as possible later in the year.

| Position:        | Range/Step: | Status:   |
|------------------|-------------|-----------|
| Director         | 7C          | Full time |
| Admin. Assistant | 3E          | Full Time |
| Museum Aide      | 1D          | Full Time |
| Museum Aide      | 1C          | Full Time |

CITY WASILLA  
 FUND 01  
 REVENUE ESTIMATE

| ACT. NO.               | TITLE OF                  | PRIOR YR. ACTUAL<br>FY-94 | ORIGINAL BUDGET<br>FY-95 | REVISED BUDGET<br>FY-95 |
|------------------------|---------------------------|---------------------------|--------------------------|-------------------------|
| <b>STATE OF ALASKA</b> |                           |                           |                          |                         |
| 334.20                 | STATE REVENUE SHARING     | \$36,096.00               | \$23,540                 | \$23,540                |
| 334.30                 | ROAD MAINTENANCE          | \$58,645.00               | \$43,573                 | \$43,573                |
| 334.50                 | HEALTH FACILITIES         | \$3,221.00                | \$2,502                  | \$2,502                 |
| 335.10                 | AMUSEMENT & GAMING        | \$684.00                  | \$200                    | \$200                   |
| 335.20                 | ELECT. & TELE.CO-OP TAX   | \$90,674.88               | \$105,000                | \$105,000               |
| 335.30                 | MUNICIPAL ASSISTANCE      | \$269,286.00              | \$188,628                | \$188,628               |
| 355.70                 | ALCOHOLIC BEVERAGE TAXES  | \$24,425.00               | \$15,225                 | \$15,225                |
| 365.10                 | SOA-SAFETY PLANNING GRANT | \$0.00                    | \$0                      | \$53,333                |
| 367.13                 | SOA-SAFETY PLANNING GRANT | \$0                       | \$0                      | \$20,770                |
|                        | SUB-TOTAL                 | \$483,031.88              | \$378,668.00             | \$432,001.00            |
| <b>MAT-SU BOROUGH</b>  |                           |                           |                          |                         |
| 334.70                 | RECREATIONAL SERVICES     | \$10,000.00               | \$10,000                 | \$10,000                |
| 334.80                 | SNOW REMOVAL-WFSA#1       | \$190.00                  | \$600                    | \$600                   |
| 344.10                 | PLANNING/LAND USE         | \$0.00                    | \$0                      | \$-                     |
| 344.30                 | FIRE HALL SOLID WASTE     | \$1,000.00                | \$1,000                  | \$1,000                 |
|                        | SUB-TOTAL                 | \$11,190.00               | \$11,600.00              | \$11,600.00             |
| <b>CITY OF WASILLA</b> |                           |                           |                          |                         |
| 301.00                 | DISCOUNTS EARNED          | \$0.00                    | \$0                      | \$0                     |
| 313.11                 | SALES TAX PENALTY         | \$2,098.92                | \$200                    | \$200                   |
| 321.00                 | CITY BUSINESS LICENSES    | \$27,450.00               | \$25,000                 | \$25,000                |
| 322.10                 | TAXICAB PERMITS           | \$360.00                  | \$150                    | \$150                   |
| 322.20                 | LAND USE PERMITS          | \$4,014.50                | \$2,500                  | \$2,500                 |
| 322.50                 | UTILITY PERMITS           | \$5,031.00                | \$5,500                  | \$5,500                 |
| 322.70                 | ANIMAL LICENSES           | \$2,518.94                | \$2,250                  | \$2,250                 |
| 322.71                 | ANIMAL FINES              | \$801.90                  | \$350                    | \$350                   |
| 322.80                 | DRIVEWAY PERMITS          | \$275.00                  | \$150                    | \$150                   |
| 341.10                 | COPY MACHINE              | \$201.44                  | \$150                    | \$150                   |
| 341.30                 | ADMINISTRATIVE INCOME     | \$12,092.14               | \$3,000                  | \$3,000                 |
| 341.50                 | MAPS & PUBLICATIONS       | \$9.50                    | \$50                     | \$50                    |
| 347.10                 | CITY HALL RENTAL          | \$180.00                  | \$250                    | \$250                   |
| 347.20                 | OUTDOOR FACILITY RENTAL   | \$51.00                   | \$100                    | \$100                   |

CITY WASILLA  
 FUND 01  
 REVENUE ESTIMATE

| ACT. NO. | TITLE OF                       | PRIOR YR. ACTUAL<br>FY-94 | ORIGINAL BUDGET<br>FY-95 | REVISED BUDGET<br>FY-95 |
|----------|--------------------------------|---------------------------|--------------------------|-------------------------|
| 347.40   | SCHOOL BLDG. RENTAL            | \$18,770.00               | \$18,000                 | \$18,000                |
| 350.20   | FORECLOSURE COSTS              | \$2,690.32                | \$3,500                  | \$3,500                 |
| 351.10   | COURT FINES                    | \$10,613.00               | \$7,500                  | \$7,500                 |
| 361.10   | INTEREST INCOME                | \$108,022.45              | \$75,000                 | \$75,000                |
| 361.26   | SALES TAX INTEREST             | \$1,491.04                | \$1,200                  | \$1,200                 |
| 367.10   | DONATIONS                      | \$9.64                    | \$50                     | \$50                    |
| 367.12   | MUSEUM ADMISIONS               | \$4,870.88                | \$5,750                  | \$5,750                 |
| 399.00   | POP MACHINE SALES              | \$664.35                  | \$400                    | \$400                   |
|          | SUB-TOTAL                      | \$202,216.02              | \$151,050                | \$151,050               |
|          | <b>OTHER FINANCING SOURCES</b> |                           |                          |                         |
| 311.10   | PROPERTY TAXES                 | \$480,178.52              | \$372,607                | \$372,607               |
| 313.10   | SALES TAX                      | \$3,219,601.57            | \$3,300,000              | \$3,300,000             |
| 322.90   | VEHICLE TAXES                  | \$8,643.26                | \$7,000                  | \$7,000                 |
| 347.41   | SHOP LOAN REPAYMENT            | \$8,833.00                | \$15,000                 | \$15,000                |
| 367.11   | ALPAR YOUTH LITTER PATROL      | \$2,484.58                | -                        | -                       |
| 391.01   | OPERATING TRANS-78-1           | \$0.00                    | -                        | -                       |
| 391.10   | SALE OF GEN. FIXED ASSETS      | \$21,987.00               | -                        | -                       |
| 392.10   | ADM FEE - WATER UTILITY        | \$21,581.00               | \$20,950                 | \$20,950                |
| 392.20   | ADM FEE - SEWER UTILITY        | \$13,044.00               | \$13,967                 | \$13,967                |
| 392.40   | OPT LIBRARY, MAINTENANCE       | \$5,400.00                | \$5,400                  | \$5,400                 |
| 392.50   | AK. HUMANITIES GRANT           | \$0.00                    | -                        | -                       |
| 398.10   | OPT.CIP,ADM FEES               | \$68,796.29               | \$1,000                  | \$1,000                 |
| 398.11   | OPT.LIB DEPT,ADM FEE           | \$8,000.00                | \$8,000                  | \$8,000                 |
| 398.12   | OPT,ASSESSMENT ADM FEES        | \$1,670.23                | \$1,000                  | \$1,000                 |
|          | GF FUND BALANCE                | \$0.00                    | -                        | \$208,700               |
|          | SUB-TOTAL                      | \$3,860,219.45            | \$3,744,924              | \$3,953,624             |
|          | <b>TOTAL REVENUE</b>           | \$4,556,657.35            | \$4,286,242              | \$4,548,275             |

CITY WASILLA  
 FUND 01  
 ADMINISTRATION, DEPT. 410

| ACT NO. | CLASSIFICATION                  | PRIOR YR. ACTUAL<br>FY-94 | ORIGINAL BUDGET<br>FY-95 | REVISION<br>12/31/94<br>FY-95 |
|---------|---------------------------------|---------------------------|--------------------------|-------------------------------|
|         | <b>EXPENDITURE</b>              |                           |                          |                               |
|         | <b>PERSONNEL SERVICES</b>       |                           |                          |                               |
| 1101    | SALARIES                        | \$111,489.53              | \$129,128                | \$129,128                     |
| 1102    | SALARIES, SPECIAL               | \$3,174.38                | \$1,822                  | \$1,822                       |
| 1201    | HEALTH INSURANCE                | \$12,630.33               | \$11,744                 | \$11,744                      |
| 1202    | ESC                             | \$498.60                  | \$875                    | \$875                         |
| 1203    | FMED                            | \$1,687.43                | \$1,866                  | \$1,866                       |
| 1204    | RETIREMENT                      | \$11,091.11               | \$14,751                 | \$14,751                      |
| 1205    | SBS                             | \$7,215.00                | \$7,754                  | \$7,754                       |
| 1206    | WORKMAN'S COMP.                 | \$1,168.14                | \$1,659                  | \$1,659                       |
|         |                                 | \$148,954.52              | \$169,599                | \$169,599                     |
|         | <b>MATERIALS &amp; SERVICES</b> |                           |                          |                               |
| 2501    | TRAVEL                          | \$1,575.27                | \$5,900                  | \$5,900                       |
| 2504    | LEGISLATIVE LOBBY               | \$0.00                    | \$0                      | \$0                           |
| 2505    | CONTINUING EDUCATION            | \$155.00                  | \$1,200                  | \$1,200                       |
| 2606    | DUES & SUBSCRIPTIONS            | \$1,940.58                | \$1,750                  | \$1,750                       |
| 2609    | PUBLIC RELATIONS                | \$4,212.01                | \$4,000                  | \$4,000                       |
| 2610    | CITY ENGINEER                   | \$3,211.98                | \$11,500                 | \$11,500                      |
| 2660    | EMPLOYEE DRUG TESTING           | \$35.00                   | \$35                     | \$35                          |
| 2705    | CONTINGENCY                     | \$1,463.67                | \$2,500                  | \$2,500                       |
| 3301    | OFFICE SUPPLIES                 | \$520.98                  | \$250                    | \$250                         |
| 3401    | ECONOMIC DEVELOPMENT            | \$0.00                    | \$50,000                 | \$68,600                      |
| 3402    | TOURISM DEVELOPMENT             | \$0.00                    | \$45,000                 | \$45,000                      |
|         | <b>SUB-TOTAL</b>                | \$13,114.49               | \$122,135                | \$140,735                     |
|         | <b>CAPITAL</b>                  |                           |                          |                               |
| 5301    | OFFICE EQUIP/FURNITURE          | \$370.20                  | \$500                    | \$1,178                       |
| 5307    | COMPUTER HARDWARE               | \$4,939.95                | \$2,000                  | \$2,000                       |
| 5308    | COMPUTER SOFTWARE               | \$799.90                  | \$500                    | \$500                         |
| 7100    | ASSESSMENT AREA ENG.            | \$5,806.00                | \$10,000                 | \$10,000                      |
|         | <b>SUB-TOTAL</b>                | \$11,916.05               | \$13,000                 | \$13,678                      |
|         | <b>TOTAL EXPENDITURES</b>       | \$173,985.06              | \$304,734                | \$324,012                     |

CITY OF VASILLA  
BUDGET COMMENTARY

DEPARTMENT: Administration

| ACCOUNT # |   |
|-----------|---|
| 410.1101  | Regular Salaries - Costs of funding regular permanent staff in this department; Mayor, 1/2 Deputy Administrator, 1 Clerical II.   |
| 410.1102  | Special Salaries - Costs for salaries for Vacation Relief.  |
| 410.1201  | Health Insurance - Costs of premiums for employee and dependent health insurance.   |
| 410.1202  | Employment Security Tax - Cost of paying ESC rates for employees unemployment insurance.  |
| 410.1203  | FMED - Cost of paying FICA Medicare for employees hired after April 1986. Currently only affects 1 employee in Municipal Services.  |
| 410.1204  | Retirement - Cost of paying City share of retirement costs for permanent City employees.  |
| 410.1205  | SBS - Cost of paying Supplemental Benefits System.  |
| 410.1206  | Workman's Compensation - Costs of insuring employees against injury on the job.   |
| 410.2501  | Travel - Cost of reimbursement for travel, includes mileage, parking fees, taxi fares and professional training conferences for Mayor and Deputy Administrator. Local travel: \$1,400; Juneau: \$1,500; ICMA or Managers Institute: \$3,000 |
| 410.2504  | Legislative Lobby - Cost of hosting legislators, publishing the C.I.P. List, etc.   |
| 410.2505  | Continuing Education - Cost of conference registration fees or tuition fees for educational training conferences or materials for City Administration.  |



CITY OF WASILLA  
BUDGET COMMENTARY

DEPARTMENT: Administration

| ACCOUNT # |  |
|-----------|--|
| 410.2606  | Dues & Subscriptions - ICMA, Alaska Business Monthly, Drug Prevention, VWRC, APOA, etc.  |
| 410.2609  | Public Relations - Wasilla pins, clean-up days and other community projects, public service awards, quarterly newsletter.                  |
| 410.2610  | City Engineer - Consulting engineers cost for maintenance, operation and preliminary capital project work.                                 |
| 410.2660  | Employee Drug Testing - Cost of drug testing of new city employees.  |
| 410.2705  | Contingency - Unanticipated department needs.  |
| 410.3301  | Office Supplies - Costs of Special Office Supplies not used by all City departments.   |
| 410.3401  | Economic Development - General small scale development projects (from old Municipal Services budget.                                       |
| 410.3402  | Tourism Development - Basic support for Museum of Alaska Transportation and Industry.  |
| 410.5301  | Office Equipment/Furniture - Costs of purchasing standard office equipment and furniture.  |
| 410.5307  | Computer Hardware - Costs of purchasing computer hardware i.e. terminals, printers, hard drives, PC's, etc.                                |
| 410.5308  | Computer Software - Cost of purchasing computer software (Programs) that make the computer work, also includes training.                   |
| 410.7100  | Assessment Area Engineering - Consulting engineers costs for preliminary engineering for road or utility special assessment area projects. |

CITY WASILLA  
 FUND 01  
 CITY COUNCIL, DEPT. 411

| ACT. NO. | CLASSIFICATION                  | PRIOR YR. ACTUAL<br>FY-94 | ORIGINAL BUDGET<br>FY-95 | REVISION<br>12/31/94<br>FY-95 |
|----------|---------------------------------|---------------------------|--------------------------|-------------------------------|
|          | <b>EXPENDITURE</b>              |                           |                          |                               |
|          | <b>PERSONNEL SERVICES</b>       |                           |                          |                               |
| 11.01    | SALARIES                        | \$6,300.00                | \$7,200                  | \$7,200                       |
| 12.03    | FMED                            | \$91.28                   | \$105                    | \$105                         |
| 12.04    | RETIREMENT                      | \$490.85                  | \$838                    | \$838                         |
| 12.05    | SBS                             | \$390.60                  | \$447                    | \$447                         |
|          | <b>SUB-TOTAL</b>                | \$7,272.73                | \$8,590                  | \$8,590                       |
|          | <b>MATERIALS &amp; SERVICES</b> |                           |                          |                               |
| 2501     | TRAVEL                          | \$0.00                    | \$2,200                  | \$2,200                       |
| 2505     | CONFERENCES                     | \$105.00                  | \$960                    | \$960                         |
| 2601     | AUDITING                        | \$15,176.61               | \$17,550                 | \$17,550                      |
| 2602     | LEGAL SERVICES                  | \$30,867.41               | \$35,000                 | \$35,000                      |
| 2603     | PROFESSIONAL FEES               | \$0.00                    | \$2,500                  | \$44,000                      |
| 2604     | RECORDING FEES                  | \$106.39                  | \$300                    | \$300                         |
| 2606     | DUES & SUBSCRIPTIONS            | \$2,590.46                | \$3,200                  | \$3,200                       |
| 2700     | CONTINGENCY                     | \$13,555.28               | \$15,000                 | \$158,708                     |
| 2701     | YOUTH PROGRAMS                  | \$3,221.54                | \$0                      | \$0                           |
| 2705     | LIBRARY CONTINGENCY             | \$0.00                    | \$0                      | \$0                           |
| 2708     | ANIMAL CONTROL                  | \$30,834.06               | \$24,000                 | \$24,000                      |
| 2804     | PUB. OFFICIALS LIABILITY        | \$15,318.09               | \$15,400                 | \$15,400                      |
| 2809     | INSURANCE DEDUCTABLE            | \$1,000.00                | \$10,000                 | \$10,080                      |
| 3908     | BOOKS                           | \$100.00                  | \$100                    | \$100                         |
| 4504     | OPT - LIBRARY FUND              | \$298,058.81              | \$181,218                | \$181,218                     |
| 4506     | OPT - CIP FUND                  | \$891,351.00              | \$807,716                | \$807,716                     |
| 4507     | OPT - VEHICLE FUND              | \$30,000.00               | \$0                      | \$0                           |

CITY WASILLA  
 FUND 01  
 CITY COUNCIL, DEPT. 411

| ACT. NO. | CLASSIFICATION            | PRIOR YR. ACTUAL<br>FY-94 | ORIGINAL BUDGET<br>FY-95 | REVISION<br>12/31/94<br>FY-95 |
|----------|---------------------------|---------------------------|--------------------------|-------------------------------|
| 4508     | OPT - R-O-W FUND          | \$5,000.00                | \$5,000                  | \$5,000                       |
| 4509     | OPT - AIRPORT FUND        | \$39,821.00               | \$35,859                 | \$35,859                      |
| 4511     | OPT - 78-1 WATER          | \$0.00                    | \$3,300                  | \$3,300                       |
| 4512     | OPT - 83S1 SEWER          | \$0.00                    | \$1,300                  | \$1,300                       |
| 4513     | OPT - 86P1 PAVING         | \$0.00                    | \$4,000                  | \$4,000                       |
| 4514     | OPT - WATER CONST         | \$15,000.00               | \$0                      | \$0                           |
| 4901     | SOLID WASTE               | \$0.00                    | \$0                      | \$0                           |
| 4905     | MAT-SU COUNSELLING CENTER | \$3,221.00                | \$1,251                  | \$1,251                       |
| 4906     | VALLEY WOMEN'S RES.CENT.  | \$0.00                    | \$1,251                  | \$1,251                       |
| 4915     | WASI                      | \$0.00                    | \$20,000                 | \$20,000                      |
| 4918     | HOUSING LAND PURCHASE     | \$0.00                    | \$0                      | \$0                           |
| 4922     | FORECLOSED TAX PMTS       | \$785.46                  | \$5,000                  | \$5,000                       |
|          | <b>SUB-TOTAL</b>          | \$1,396,112.11            | \$1,192,105              | \$1,377,393                   |
|          | <b>TOTAL EXPENDITURES</b> | \$1,403,384.84            | \$1,200,695              | \$1,385,983                   |

CITY C MASILLA  
BUDGET COMMENTARY

DEPARTMENT: Council

| ACCOUNT # |  |
|-----------|--|
| 411.1101  | Salaries - Cost for each council person \$50.00 for each regular council meeting attended.   |
| 411.1203  | FMED - Cost of paying city share of FICA Medicare costs for Council members, the current rate is 1.45%.  |
| 411.1204  | Retirement - Cost of paying City share of retirement costs for Council members.  |
| 411.1205  | Supplemental Benefits System - Cost of paying City share of the supplemental benefits system, 6.20%.   |
| 411.2501  | Travel - Costs of mileage, taxi fares, parking fees, etc. including reimbursements for council members performing their official duties.   |
| 411.2505  | Conferences - Costs of registration fees for Alaska Municipal League, Newly Elected Officials Seminar and other educational or professional conference.  |
| 411.2601  | Auditing - Costs of independent auditors to audit the City's financial statements at Fiscal Year End. Compliance with Federal and State Single Audit Acts and FmHA Audit Guide are basic requirements. The Auditors work directly for the Council.                                       |
| 411.2602  | Legal Services - Pays for services for City Attorney who provides legal services to the Mayor and City Council, represents the City in litigation, reviews proposed ordinances, reviews or drafts professional service contracts, utility extension agreement and other legal documents. |
| 411.2603  | Professional Fees - For outside legal assistance.  |
| 411.2604  | Recording Fees - Costs of recording documents i.e. easements, deeds, etc.  |

| ACCOUNT # |   |
|-----------|---|
| 411.2606  | Dues and Subscriptions - Membership to organizations and subscription costs for State Administrative Code Revisions, State Statute Revisions, Borough Code Revisions and Municipal Code Purchases.  |
| 411.2700  | Contingency - Budget reserve for unanticipated and unplanned tasks or expenditures. The Council controls expenditure of these funds.  |
| 411.2701  | 1% for Youth - As recommended by the Council.   |
| 411.2705  | Contingency established in June 1993 was transferred to 4504. (\$211,000)   |
| 411.2708  | Animal Control - Costs of subcontracting animal control to the Matanuska-Susitna Borough.   |
| 411.2804  | Public Officials Liability - Costs of providing liability insurance covering City Council members performing their official duties.   |
| 411.2809  | Insurance Deductible - Costs of covering the deductible amount of insurance for claims.   |
| 411.3908  | Books - Costs of misc. books, periodicals and publications.   |
| 411.4504  | OPT - Library Fund - Costs of contributing the City's portion of Library Expenditures. This account is used as a balancing account for library fund revenues after expected Mat-Su Borough Contribution and locally generated revenue have been subtracted from expenditures. |
| 411.4506  | OPT - CIP Fund - Contribution from the General Fund to the Capital Improvements Project Fund.   |
| 411.4507  | OPT - Vehicle Fund - Contribution from the General Fund to Vehicle Fund. Created June 1993 to purchase sanding truck (\$30,000). No budget request this year.   |
| 411.4508  | OPT - Right of Way Fund - Contribution from the General Fund to start rebuilding this fund which acts as a budget reserve for funding right-of-way acquisition projects.  |

CITY OF VASILLA  
 BUDGET COMMENTARY

DEPARTMENT: Council

| ACCOUNT # |  |
|-----------|--|
| 411.4509  | OPT - Airport Fund - Contribution from the General Fund to subsidize the Airport Fund.   |
| 411.4511  | OPT - 78-1 Water Fund - Contribution from the General Fund to 78-1 Water Fund to pay for assessments on MSB tax foreclosed properties purchased by the City.                                       |
| 411.4512  | OPT - 83S1 Sewer Fund - Contribution from the General Fund to 83S1 Sewer Fund to pay assessments on MSB tax foreclosed properties purchased by the City.   |
| 411.4513  | OPT - 86P1 Phase I Paving Fund - Contribution from the General Fund to 86P1 Phase I Paving Fund to pay assessments on MSB tax foreclosed properties purchased by the City.                         |
| 411.4514  | OPT - Water Construction - Contribution from Sewer Fund--No budget this Fiscal Year. (Senior Center Water Distribution Project.)   |
| 411.4901  | Solid Waste - Costs of Solid Waste Contractual Services (Sanitary Fill) with the Matanuska-Susitna Borough. Matanuska-Susitna Borough gave to fee for service funding. No budget this Fiscal Year. |
| 411.4905  | Mat-Su Counseling Center - State Revenue Sharing pass through grant.   |
| 411.4906  | Valley Woman's Resource Center - State Revenue Sharing pass through grant.   |
| 411.4922  | Dedicated Property Tax Payments - Property tax payments on MSB tax foreclosed properties purchased by the City.  |

CITY WASILLA  
 FUND 01  
 CITY CLERK OFFICE, DEPT. 415

| ACT. NO.                        | CLASSIFICATION        | PRIOR YR. ACTUAL<br>FY-94 | ORIGINAL BUDGET<br>FY-95 | REVISION<br>12/31/94<br>FY-95 |
|---------------------------------|-----------------------|---------------------------|--------------------------|-------------------------------|
| <b>EXPENDITURE</b>              |                       |                           |                          |                               |
| <b>PERSONNEL SERVICES</b>       |                       |                           |                          |                               |
| 1101                            | SALARIES              | \$101,628.86              | \$76,773                 | \$76,773                      |
| 1102                            | SPECIAL SALARIES      | \$1,779.31                | \$3,606                  | \$3,606                       |
| 1104                            | ALPAR WORKERS         | \$5,142.55                | \$0                      | \$0                           |
| 1201                            | HEALTH INSURANCE      | \$13,719.74               | \$11,169                 | \$11,169                      |
| 1202                            | ESC                   | \$908.09                  | \$907                    | \$907                         |
| 1203                            | FMED                  | \$484.51                  | \$455                    | \$455                         |
| 1204                            | RETIREMENT            | \$10,817.03               | \$8,613                  | \$8,613                       |
| 1205                            | SBS                   | \$6,444.77                | \$4,815                  | \$4,815                       |
| 1206                            | WORKMAN'S COMP        | \$778.76                  | \$738                    | \$738                         |
|                                 | <b>SUB-TOTAL</b>      | \$141,703.62              | \$107,076.00             | \$107,076                     |
| <b>MATERIALS &amp; SERVICES</b> |                       |                           |                          |                               |
| 2200                            | ADVERTISING           | \$7,325.60                | \$10,000                 | \$10,000                      |
| 2205                            | PRINTED FORMS         | \$30.00                   | \$500                    | \$500                         |
| 2208                            | ELECTION BALLOTS      | \$1,178.55                | \$1,600                  | \$1,600                       |
| 2501                            | TRAVEL                | \$2,409.54                | \$3,815                  | \$3,815                       |
| 2505                            | CONTINUING EDUCATION  | \$1,450.00                | \$1,250                  | \$1,250                       |
| 2606                            | DUES & SUBSCRIPTIONS  | \$510.00                  | \$310                    | \$310                         |
| 2611                            | PROGRAMMING           | \$135.20                  | \$500                    | \$500                         |
| 2660                            | EMPLOYEE DRUG TESTING | \$455.00                  | \$100                    | \$100                         |
| 3301                            | OFFICE SUPPLIES       | \$283.72                  | \$250                    | \$250                         |
| 3308                            | MAPS                  | \$61.00                   | \$100                    | \$100                         |
| 3401                            | ECONOMIC DEVELOPMENT  | \$67,304.82               | \$0                      | \$0                           |

CITY WASILLA  
 FUND 01  
 CITY CLERK OFFICE, DEPT. 415

| ACT. NO. | CLASSIFICATION            | PRIOR YR. ACTUAL<br>FY-94 | ORIGINAL BUDGET<br>FY-95 | REVISION<br>12/31/94<br>FY-95 |
|----------|---------------------------|---------------------------|--------------------------|-------------------------------|
| 415      |                           |                           |                          |                               |
| 3402     | TOURISM DEVELOPMENT       | \$30,140.00               | \$0                      | \$0                           |
| 3908     | BOOKS                     | \$475.00                  | \$100                    | \$100                         |
| 4205     | PRECINCT RENTAL           | \$0.00                    | \$200                    | \$200                         |
|          | <b>SUB-TOTAL</b>          | \$111,758.43              | \$18,725                 | \$18,725                      |
|          |                           |                           |                          |                               |
|          |                           |                           |                          |                               |
|          |                           |                           |                          |                               |
|          | <b>CAPITAL</b>            |                           |                          |                               |
| 5301     | OFFICE EQUIPMENT          | \$30,195.80               | \$7,150                  | \$7,336                       |
| 5307     | COMPUTER HARDWARE         | \$1,400.00                | \$300                    | \$300                         |
| 5308     | COMPUTER SOFTWARE         | \$709.98                  | \$400                    | \$400                         |
|          | <b>SUB-TOTAL</b>          | \$32,305.78               | \$7,850                  | \$8,036                       |
|          |                           |                           |                          |                               |
|          |                           |                           |                          |                               |
|          | <b>TOTAL EXPENDITURES</b> | \$285,767.83              | \$133,651                | \$133,837                     |



CITY OF VASILLA  
 BUDGET COMMENTARY

DEPARTMENT: Clerk's Office

| ACCOUNT # |   |
|-----------|---|
| 415.1101  | Regular Salaries - Costs of funding regular permanent staff in this department; 1 City Clerk and 1 Deputy Clerk.  |
| 415.1102  | Special Salaries - Costs for salaries for Vacation Relief. Costs for salaries for 2 Chairmen, 10 Judges for one Regular Election and one possible Special Election. This includes time at the polls, canvassing, the Canvass Board Meeting and attendance at the Council Meeting. |
| 415.1201  | Health Insurance - Costs of health insurance and life insurance for all permanent employees and dependents in this department. Rates are based on dependent status. Optional life insurance is available at the employee's expense. New employees pay 20% of dependent insurance. |
| 415.1202  | Employment Security Tax - Cost of paying ESC rates for employees unemployment insurance.  |
| 415.1203  | FMED - Cost of paying FICA Medicare for employees hired after April 1986.   |
| 415.1204  | Retirement - Cost of paying City share of retirement costs for permanent City employees.  |
| 415.1205  | SBS - Cost of paying Supplemental Benefits System.  |
| 415.1206  | Workman's Compensation - Costs of insuring employees against injury on the job.   |
| 415.2200  | Advertising - Costs of Display and Legal Advertising for most City Departments including election notices.  |
| 415.2205  | Printed Forms - Cost of printing miscellaneous forms such as permits, personnel forms or other forms required to be printed by an outside vendor.   |
| 415.2208  | Ballots - Cost of printing ballots for all elections, ballot stock is included in this cost.  |
| 415.2501  | Travel - Cost of reimbursement for travel, includes airfare, lodging, mileage, parking fees, and taxi fares for professional training conferences.  |

CITY C VASILLA  
BUDGET COMMENTARY

DEPARTMENT: Clerk's Office

| ACCOUNT # |  |
|-----------|--|
| 415.2505  | Training Conferences - Cost of conference registration fees for educational training conferences or courses.   |
| 415.2606  | Dues & Subscriptions - Costs of professional organization dues and subscriptions to publications.  |
| 415.2611  | Programming - Costs of set up for electronic ballot counting.  |
| 415.2660  | Employee Drug Testing - Cost of drug testing of new city employees.  |
| 415.3301  | Office Supplies - Costs of Special Office Supplies not used by all City departments.   |
| 415.3308  | Maps - Costs of acquiring tax, topo relief or other misc. maps.  |
| 415.3908  | Books - Costs of purchasing misc. books, manuals and other publications for this department.   |
| 415.4205  | Precinct Rental - Expected costs to use Senior Center space.   |
| 415.5301  | Office Equipment - Costs of purchasing standard office equipment and furniture. This years request includes new electronic voting equipment, new recording equipment and a new podium/lectern for the Council Chambers and miscellaneous office equipment. |
| 415.5307  | Computer Hardware - Costs of purchasing computer hardware i.e. printers, hard drives, PC's, etc.   |
| 415.5308  | Computer Software - Cost of purchasing computer software (Programs) that make the computer work, also includes training.   |

CITY WASILLA  
 FUND 01  
 PLANNING, DEPT. 419

| ACT. NO. | CLASSIFICATION                  | PRIOR YR. ACTUAL<br>FY-94 | ORIGINAL BUDGET<br>FY-95 | REVISION<br>12/31/94<br>FY-95 |
|----------|---------------------------------|---------------------------|--------------------------|-------------------------------|
|          | <b>EXPENDITURE</b>              |                           |                          |                               |
|          | <b>PERSONNEL SERVICES</b>       |                           |                          |                               |
| 1101     | SALARIES                        | \$3,298.01                | \$61,575                 | \$61,575                      |
| 1109     | HONORARIUM                      | \$1,700.00                | \$4,200                  | \$4,200                       |
| 1201     | HEALTH INSURANCE                | \$337.51                  | \$11,266                 | \$11,266                      |
| 1202     | ESC                             | \$33.97                   | \$1,162                  | \$1,162                       |
| 1203     | FMED                            | \$0                       | \$803                    | \$803                         |
| 1204     | RETIREMENT                      | \$47.82                   | \$6,437                  | \$6,437                       |
| 1205     | SBS                             | \$204.48                  | \$3,432                  | \$3,432                       |
| 1206     | WORKMAN'S COMP.                 | \$0.00                    | \$526                    | \$526                         |
|          | <b>SUB-TOTAL</b>                | \$5,621.79                | \$89,401                 | \$89,401                      |
|          | <b>MATERIALS &amp; SERVICES</b> |                           |                          |                               |
| 2105     | POSTAGE                         | \$0.00                    | \$1,500                  | \$1,500                       |
| 2200     | ADVERTISING                     | \$1,679.30                | \$1,500                  | \$1,500                       |
| 2205     | PRINTED FORMS                   | \$0.00                    | \$550                    | \$550                         |
| 2501     | TRAVEL                          | \$972.64                  | \$2,000                  | \$2,000                       |
| 2505     | CONTINUING EDUCATION            | \$270.00                  | \$600                    | \$600                         |
| 2602     | LEGAL                           | \$0.00                    | \$7,500                  | \$7,500                       |
| 2604     | CONTRACTUAL                     | \$2,033.20                | \$5,000                  | \$5,000                       |
| 2606     | DUES & SUBSCRIPTIONS            | \$369.00                  | \$1,000                  | \$1,000                       |
| 2660     | EMPLOYEE DRUG TESTING           | \$35.00                   | \$75                     | \$75                          |
| 2700     | CONTINGENCY                     | \$20,490.67               | \$5,000                  | \$5,000                       |
| 3301     | OFFICE SUPPLIES                 | \$213.73                  | \$250                    | \$250                         |
| 3308     | MAPS                            | \$0.00                    | \$300                    | \$300                         |
| 3908     | BOOKS                           | \$236.50                  | \$250                    | \$250                         |
|          | <b>SUB-TOTAL</b>                | \$26,300.04               | \$25,525                 | \$25,525                      |

CITY WASILLA  
 FUND 01  
 PLANNING, DEPT. 419

| ACT. NO. | CLASSIFICATION            | PRIOR YR. ACTUAL<br>FY-94 | ORIGINAL BUDGET<br>FY-95 | REVISION<br>12/31/94<br>FY-95 |
|----------|---------------------------|---------------------------|--------------------------|-------------------------------|
|          | <b>CAPITAL</b>            |                           |                          |                               |
| 5301     | OFFICE EQUIPMENT          | \$3,248.68                | \$6,000                  | \$6,000                       |
| 5307     | COMPUTOR HARDWARE         | \$5,855.00                | \$4,500                  | \$4,500                       |
| 5308     | COMPUTOR SOFTWARE         | \$0.00                    | \$500                    | \$500                         |
| 9355     | CONTRI VEHICLE FUND       | \$5,000.00                | \$5,000                  | \$5,000                       |
|          | <b>SUB-TOTAL</b>          | \$14,103.68               | \$16,000                 | \$16,000                      |
|          | <b>TOTAL EXPENDITURES</b> | \$46,025.51               | \$130,926                | \$130,926                     |

CITY OF PASILLA  
BUDGET COMMENTARY

DEPARTMENT: Planning/Administration

| ACCOUNT # |  |
|-----------|--|
| 419.1101  | Regular Salaries - Costs of funding regular staff (City Planner and Planning Clerk/technician) in this department.   |
| 419.1109  | Honorarium - Costs of offsetting the Planning Commissioners expenses for time spent at meetings.   |
| 419.1201  | Health Insurance - Costs of premiums for employees and dependent health insurance.   |
| 419.1202  | Employment Security Tax - Cost of paying ESC rates for employees unemployment insurance.   |
| 419.1203  | FMED - Cost of paying FICA Medicare for employees hired after April 1986.  |
| 419.1204  | Retirement - Cost of paying City share of retirement costs for permanent City employees.   |
| 419.1205  | SBS - Cost of paying Supplemental Benefits System.   |
| 419.1206  | Workman's Compensation - Costs of insuring employees against injury on the job.  |
| 419.2105  | Postage - Costs of mailings related to planning and land use.  |
| 419.2200  | Advertising - Costs of Display and Legal Advertising for this Department.  |
| 419.2202  | Printed Forms - Cost of printing forms and materials for this Department.  |
| 419.2501  | Travel - Cost of reimbursement for local and long-distance travel, includes mileage, parking fees, taxi fares and professional training conferences based on one outside and three Anchorage meetings. |
| 415.2505  | Continuing Education - Cost of conference registration fees or tuition fees for educational training conferences or courses based on one outside and three Anchorage meetings.                         |

CITY O. YASILLA  
 BUDGET COMMENTARY

DEPARTMENT: Planning/Administration

| ACCOUNT # |  |
|-----------|--|
| 419.2602  | Legal - Costs related to land-use code revisions, legal advice to planner and commission.                                |
| 419.2604  | Contractual - Outside professional contracts for comp plan update, cost estimates, land surveys, information surveys.    |
| 419.2606  | Dues & Subscriptions - Costs of professional organization dues and subscriptions to publications.                        |
| 419.2660  | Employee Drug Testing - Cost of drug testing of new city employees.  |
| 419.2700  | Contingency - Unexpected costs for first year needs.   |
| 419.3301  | Office Supplies - Costs of Special Office Supplies not used by all City departments.                                     |
| 419.3308  | Maps - Costs of acquiring miscellaneous maps.  |
| 419.3908  | Books - Costs of purchasing misc. books, manuals and other publications for this department.                             |
| 419.5301  | Office Equipment - Costs of purchasing standard office equipment and furniture.  |
| 419.5307  | Computer Hardware - Costs of purchasing computer hardware i.e. terminals, printers, hard drives, PC's, etc.              |
| 419.5308  | Computer Software - Cost of purchasing computer software (Programs) that make the computer work, also includes training. |

City of Lasilla  
Fund 01  
Finance, Dept. 420

| ACT. NO. | CLASSIFICATION                  | PRIOR YR. ACTUAL<br>FY-94 | ORIGINAL BUDGET<br>FY-95 | REVISION<br>12/31/94<br>FY-95 |
|----------|---------------------------------|---------------------------|--------------------------|-------------------------------|
|          | <b>EXPENDITURES</b>             |                           |                          |                               |
|          | <b>PERSONNEL SERVICES</b>       |                           |                          |                               |
| 1101     | SALARIES                        | \$199,258.62              | \$244,926                | \$244,926                     |
| 1102     | SPECIAL SALARIES                | \$151.50                  | \$960                    | \$960                         |
| 1201     | HEALTH INSURANCE                | \$21,469.99               | \$23,452                 | \$23,452                      |
| 1202     | ESC                             | \$1,818.31                | \$2,545                  | \$2,545                       |
| 1203     | FMED                            | \$1,431.47                | \$1,539                  | \$1,539                       |
| 1204     | RETIREMENT                      | \$21,100.48               | \$27,477                 | \$27,477                      |
| 1205     | SBS                             | \$11,892.98               | \$14,447                 | \$14,447                      |
| 1206     | WORKMAN'S COMP.                 | \$1,557.52                | \$2,336                  | \$2,336                       |
|          | <b>SUB-TOTAL</b>                | <b>\$258,680.87</b>       | <b>\$317,682</b>         | <b>\$317,682</b>              |
|          | <b>MATERIALS &amp; SERVICES</b> |                           |                          |                               |
| 2101     | TELEPHONE                       | \$16,783.58               | \$18,755                 | \$18,755                      |
| 2105     | POSTAGE                         | \$5,979.71                | \$7,000                  | \$7,000                       |
| 2205     | PRINTED FORMS                   | \$4,948.21                | \$5,500                  | \$5,500                       |
| 2501     | TRAVEL                          | \$2,829.22                | \$4,468                  | \$4,468                       |
| 2505     | TRAINING CONFERENCES            | \$1,389.40                | \$1,650                  | \$1,650                       |
| 2601     | ACCOUNTING                      | \$345.00                  | \$1,000                  | \$1,000                       |
| 2604     | OTHER PROFES. FEES              | \$4,996.50                | \$5,000                  | \$5,000                       |
| 2606     | DUES & SUBSCRIPTIONS            | \$325.00                  | \$650                    | \$650                         |
| 2611     | BROKERAGE FEES                  | \$10,105.95               | \$10,000                 | \$10,000                      |
| 2612     | CREDIT CARD FEES                | \$0.00                    | \$5,000                  | \$5,000                       |
| 2660     | EMPLOYEE DRUG TESTING           | \$35.00                   | \$100                    | \$100                         |
| 2801     | PUBLIC EMPLOYEES BOND           | \$1,102.39                | \$0                      | \$0                           |
| 2803     | TREASURER'S BOND                | \$1,473.00                | \$1,500                  | \$1,500                       |
| 2804     | DEPOSITOR'S BOND                | \$0.00                    | \$0                      | \$0                           |
| 2805     | LIABILITY INSURANCE             | \$12,677.04               | \$21,825                 | \$21,825                      |
| 2808     | EXCESS LIABILITY                | \$0.00                    | \$0                      | \$0                           |
| 2903     | OFFICE EQUIP MAINT.             | \$16,714.02               | \$22,967                 | \$22,967                      |
| 3301     | OFFICE SUPPLIES                 | \$11,464.33               | \$12,864                 | \$12,864                      |
| 3305     | COPIER SUPPLIES                 | \$2,233.65                | \$5,000                  | \$5,000                       |
| 3306     | COMPUTER SUPPLIES               | \$1,534.48                | \$1,200                  | \$1,200                       |

City of Lasilla  
Fund 01  
Finance, Dept. 420

| ACT. NO. | CLASSIFICATION            | PRIOR YR. ACTUAL<br>FY-94 | ORIGINAL BUDGET<br>FY-95 | REVISION<br>12/31/94<br>FY-95 |
|----------|---------------------------|---------------------------|--------------------------|-------------------------------|
| 3908     | BOOKS                     | \$182.85                  | \$200                    | \$200                         |
| 4210     | CASH SHORT & OVER         | (\$0.02)                  | \$0                      | \$0                           |
| 4409     | FORECLOSURE COSTS         | \$7,750.56                | \$10,500                 | \$10,500                      |
| 4410     | COURT ADM FEES            | \$1,058.30                | \$2,400                  | \$2,400                       |
|          | <b>SUB-TOTAL</b>          | \$103,928.17              | \$137,579                | \$137,579                     |
|          | <b>CAPITAL</b>            |                           |                          |                               |
| 5301     | OFFICE EQUIPMENT          | \$690.30                  | \$11,056                 | \$11,056                      |
| 5307     | COMPUTER HARDWARE         | \$4,670.00                | \$15,250                 | \$15,250                      |
| 5308     | COMPUTOR SOFTWARE         | \$1,499.95                | \$4,000                  | \$4,000                       |
|          | <b>SUB-TOTAL</b>          | \$6,860.25                | \$30,306                 | \$30,306                      |
|          | <b>TOTAL EXPENDITURES</b> | \$369,469.29              | \$485,567                | \$485,567                     |



CITY OF JASILLA  
BUDGET COMMENTARY

DEPARTMENT: Finance

| ACCOUNT # |   |
|-----------|---|
| 420.1101  | Regular Salaries - Costs of maintaining employee wages and benefits.  |
| 420.1102  | Special Salaries - Cost of Temporary help for vacation relief for the Finance Department.   |
| 420.1201  | Health Insurance - Costs of health insurance and life insurance for all permanent finance employees and dependents. Rates are based on dependent status. Optional life insurance is available at the employee's expense. Employees hired after July 1, 1992 pay 20% of dependent insurance. |
| 420.1202  | Employment Security Tax - Costs of paying ESC rates for employee unemployment insurance.  |
| 420.1203  | FMED - Costs of paying FICA Medicare costs for employees hired after April 1986.  |
| 420.1204  | Retirement - Costs of paying City share of retirement costs for permanent City employees.   |
| 420.1205  | Supplemental Benefits System - Costs of paying supplemental benefits.   |
| 420.1206  | Workman's Compensation - Costs of insuring employees against injury on the job.   |
| 420.2101  | Telephone - Costs of providing basic local and long distance telephone to all General Fund departments except Police.   |
| 420.2105  | Postage - Covers the cost of postage for all general fund departments, including the police and the sales tax and the bulk rate permit fees.  |
| 420.2205  | Printed Forms - Costs of printing letterhead, envelopes, etc., and other forms required to be printed by an outside vendor.   |
| 420.2501  | Travel - Cost of reimbursement for travel, includes mileage, parking fees, taxi fares and professional training conferences.  |
| 420.2505  | Training Conferences - Costs of registration fees, tuition at professional training conferences.  |
| 420.2601  | Accounting - Costs of technical accounting assistance, software vendors, reference materials and temporary project assistance.  |

CITY OF JASILLA  
BUDGET COMMENTARY

DEPARTMENT: Finance

| ACCOUNT # |  |
|-----------|--|
| 420.2604  | Other Professional Fees - Costs of technical computer hardware and software system support for all departments, training.  |
| 420.2606  | Dues & Subscriptions - Costs of professional organization dues and subscriptions to publications.  |
| 420.2611  | Brokerage Fees - Costs of compensating an insurance broker to research and procure the best possible insurance coverage at the most reasonable cost: Fees are paid in lieu of commissions.                           |
| 420.2612  | Credit Card Fees - Costs of credit card processing for payment of City services.   |
| 420.2660  | Employee Drug Testing - Cost of drug testing for new City employees.   |
| 420.2801  | Employee Liability - Cost of bonding city officials not required to be covered separately. FY95 included in General Liability.   |
| 420.2803  | Treasurer's Bond - Cost of \$100,000 Bond to cover the Finance Director in his duties as City Treasurer. This Bond protects the City.  |
| 420.2804  | Depositors Bond - Covers the cost of insuring the City against acts of forgery or alterations to checks or other documents by other. FY95 included in General Liability.   |
| 420.2805  | Liability Insurance - Costs of purchasing general liability insurance for General Fund departments, excluding police. Airport has a separate policy.   |
| 420.2903  | Office Equipment Maintenance - Includes costs of service contracts and maintenance for all general fund city office equipment.   |
| 420.3301  | Office Supplies - Costs of purchasing Standard Office Supplies for most City departments except Museum.  |
| 420.3305  | Copier Supplies - Costs of purchasing all city copier supplies including paper except Library. Toner for the new copier and the Mita 4555 are part of the Maintenance Agreements and are charged out under 420.2903. |

CITY OF WASILLA  
BUDGET COMMENTARY

DEPARTMENT : Finance

| ACCOUNT # |   |
|-----------|---|
| 420.3306  | Computer Supplies - Costs of purchasing computer paper, ribbons, printwheels, etc. for all city departments except Library.   |
| 420.3908  | Books - Costs of purchasing books, manuals and other publications specifically relating to Governmental Finance and Accounting.   |
| 420.4210  | Cash Short and Over - Clearing account for cash drawer shortages and overages caused by errors in the change making and receipting operation. The goal of this account is a zero balance. |
| 420.4409  | Foreclosure Costs - Costs incurred for foreclosure proceedings.   |
| 420.4410  | Court Administrative Fees - 10% fees charged by Alaska Court System for handling collection of traffic tickets.   |
| 420.5301  | Office Equipment - Costs of purchasing standard office equipment and furniture.   |
| 420.5307  | Computer Hardware - Costs of purchasing computer hardware, operating system software, terminals, PC's, Printers and storage devices, etc.   |
| 420.5308  | Computer Software - Costs of purchasing computer software.  |

CITY OF MASILLA  
 FUND 01  
 POLICE, DEPT 421

| ACT. NO.                        | CLASSIFICATION         | PRIOR YR. ACTUAL    | ORIGINAL BUDGET  | REVISION          |
|---------------------------------|------------------------|---------------------|------------------|-------------------|
|                                 |                        | FY-94               | FY-95            | 12/31/94<br>FY-95 |
| <b>EXPENDITURES</b>             |                        |                     |                  |                   |
| <b>PERSONNEL SERVICES</b>       |                        |                     |                  |                   |
| 1101                            | SALARIES               | \$437,881.38        | \$506,507        | \$548,405         |
| 1102                            | SPECIAL SALARIES       | \$0.00              | \$0              | \$0               |
| 1201                            | HEALTH INSURANCE       | \$42,912.78         | \$49,512         | \$49,512          |
| 1202                            | ESC                    | \$5,470.48          | \$4,634          | \$5,382           |
| 1203                            | FMED                   | \$5,950.70          | \$6,859          | \$7,474           |
| 1204                            | RETIREMENT             | \$42,015.78         | \$55,009         | \$59,879          |
| 1205                            | SBS                    | \$25,156.52         | \$30,221         | \$32,814          |
| 1206                            | WORKMAN'S COMP.        | \$17,911.48         | \$27,803         | \$30,412          |
| 1208                            | MOVING COSTS           | \$0.00              | \$0              | \$0               |
|                                 | <b>SUB-TOTAL</b>       | <b>\$577,299.12</b> | <b>\$680,545</b> | <b>\$733,878</b>  |
| <b>MATERIALS &amp; SERVICES</b> |                        |                     |                  |                   |
| 2101                            | TELEPHONE              | \$7,133.70          | \$8,886          | \$8,886           |
| 2108                            | COMMUNICATIONS         | \$125,990.21        | \$127,685        | \$127,685         |
| 2110                            | CELLULAR PHONE CHARGES | \$2,339.14          | \$2,980          | \$2,980           |
| 2111                            | STATE COMPUTER LINK    | \$1,021.08          | \$2,500          | \$2,500           |
| 2205                            | PRINTED FORMS          | \$802.78            | \$2,500          | \$2,500           |
| 2501                            | TRAVEL                 | \$529.00            | \$2,000          | \$2,000           |
| 2505                            | CONTINUING EDUCATION   | \$8,912.45          | \$5,000          | \$5,000           |
| 2602                            | LEGAL SERVICES         | \$738.58            | \$20,000         | \$20,000          |
| 2606                            | DUES & SUBSCRIPTIONS   | \$317.27            | \$1,650          | \$1,650           |
| 2608                            | CONTRACTUAL SERVICES   | \$1,359.62          | \$2,500          | \$2,500           |
| 2609                            | COMMUNITY RELATIONS    | \$5,559.83          | \$2,500          | \$2,500           |
| 2660                            | EMPLOYEE DRUG TESTING  | \$557.62            | \$1,500          | \$1,500           |
| 2701                            | CONTINGENCY            | \$9,097.43          | \$5,000          | \$5,000           |
| 2805                            | GENERAL LIABILITY INS  | \$15,846.30         | \$15,055         | \$15,055          |
| 2806                            | VEHICLE INSURANCE      | \$5,708.00          | \$8,380          | \$8,380           |
| 2809                            | LAW ENFORCEMENT INS    | \$15,000.00         | \$15,055         | \$15,055          |
| 3101                            | PERSONNEL SUPPLIES     | \$6,160.90          | \$1,964          | \$1,964           |
| 3103                            | UNIFORM ALLOWANCE      | \$4,476.56          | \$4,320          | \$4,320           |

CITY OF MASILLA  
 FUND 01  
 POLICE, DEPT 421

| ACT. NO. | CLASSIFICATION            | PRIOR YR. ACTUAL<br>FY-94 | ORIGINAL BUDGET<br>FY-95 | REVISION<br>12/31/94<br>FY-95 |
|----------|---------------------------|---------------------------|--------------------------|-------------------------------|
|          |                           |                           |                          |                               |
| 3301     | OFFICE SUPPLIES           | \$4,583.94                | \$5,000                  | \$5,000                       |
| 3402     | OPERATING SUPPLIES        | \$1,696.51                | \$5,951                  | \$26,721                      |
| 3501     | BLDG. MODIFICATION        | \$0.00                    | \$9,000                  | \$9,000                       |
| 3902     | FUEL & OIL                | \$16,487.72               | \$17,000                 | \$17,000                      |
|          | <b>SUB-TOTAL</b>          | <b>\$234,318.64</b>       | <b>\$266,426</b>         | <b>\$287,196</b>              |
|          |                           |                           |                          |                               |
|          | <b>CAPITAL</b>            |                           |                          |                               |
|          |                           |                           |                          |                               |
| 5104     | VEHICLE EQUIPMENT         | \$13,190.98               | \$0                      | \$0                           |
| 5301     | OFFICE EQUIPMENT          | \$15,781.09               | \$5,978                  | \$5,978                       |
| 5307     | COMPUTER HARDWARE         | \$0.00                    | \$0                      | \$0                           |
| 5308     | COMPUTER SOFTWARE         | \$603.50                  | \$2,000                  | \$2,000                       |
| 5404     | RESERVE OFFICER EQUIP.    | \$8,324.05                | \$5,000                  | \$5,000                       |
| 5405     | RADAR UNITS               | \$3,945.00                | \$0                      | \$0                           |
| 5406     | FIREARMS                  | \$3,004.19                | \$0                      | \$0                           |
| 5407     | RESERVE OFFICER RADIOS    | \$4,629.00                | \$0                      | \$0                           |
| 9355     | CONTRI VEHICLE FUND       | \$45,000.00               | \$50,000                 | \$50,000                      |
|          | <b>SUB-TOTAL</b>          | <b>\$94,477.81</b>        | <b>\$62,978</b>          | <b>\$62,978</b>               |
|          |                           |                           |                          |                               |
|          | <b>TOTAL EXPENDITURES</b> | <b>\$906,095.57</b>       | <b>\$1,009,949</b>       | <b>\$1,084,052</b>            |

**CITY OF WASILLA  
BUDGET COMMENTARY**

**Department: Police**

| Account #        | Line Item and Description   |
|------------------|---|
| 421-1101 to 1206 | Personnel Costs - Salaries and Benefits for personnel   |
| 421-2101         | Telephones - Costs to provide telephone service to the Wasilla Police Department  |
| 421-2108         | Communications - Contract price for dispatch services between the City of Palmer and Wasilla.   |
| 421-2110         | Cellular Phone Charges - Costs of monthly cellular phone use.   |
| 421-2111         | State Computer Link - User fee to operate and maintain computer link for access to statewide computer net.  |
| 421-2205         | Forms - Costs to provide printed forms for Police Department records and reporting.   |
| 421-2501         | Travel - Costs to travel within the State of Alaska for police related seminars, schools and legislative meetings.  |
| 421-2505         | Education and Training - Costs to provide employee education and training.  |
| 421-2602         | Legal Services - Costs to cover attorney fees for city code fees and other legal matters.   |
| 421-2606         | Dues and Subscriptions - Costs to cover subscriptions to LE reporter, State regulations and associated dues.  |
| 421-2608         | Contractual Services - Costs for medical blood tests or exams as required for evidence.   |
| 421-2609         | Community Relations - Costs to provide neighborhood watch and other community projects to include crime prevention seminars and the printing of associated materials. |
| 421-2660         | Drug Testing - Costs to cover shots, drug testing and physicals for officers and reserves.  |
| 421-2701         | Contingency Fund - Funds to cover costs not anticipated during the budget process.  |
| 421-2805         | General Liability Insurance - Costs to provide liability insurance for police vehicles.   |
| 421-2806         | Vehicle Insurance - Costs to provide vehicle insurance for police department vehicles.  |
| 421-2809         | Law Enforcement Insurance - Costs to provide insurance for police department.   |
| 421-3101         | Personnel Supplies - Costs to cover replacement uniforms for officers.  |
| 421-3103         | Uniform Allowance - Costs to cover uniform cleaning.  |
| 421-3301         | Office Supplies - Costs to purchase office supplies to maintain a records section.  |

**CITY OF WASILLA  
BUDGET COMMENTARY**

**Department: Police**

| Account # | Line Item and Description   |
|-----------|---|
| 421-3402  | Operating Supplies - Costs to cover the purchase of items associated with day to day operation of the police department.      |
| 421-3501  | Building Modification - Costs to cover building expansion and modifications.  |
| 421-3902  | Fuel and oil - Costs to provide fuel, oil and minor maintenance to police vehicles.   |
| 421-5301  | Office Equipment - Costs to cover the purchase of necessary equipment for the police records section and report writing area. |
| 421-5308  | Computer Software - Cost to purchase software and maintenance for office equipment.   |
| 421-5404  | Reserve officer equipment/training - Costs to provide equipment and training for the reserve officers.                        |
| 421-9355  | Vehicle fund - Moneys to be held in reserve for the purchase of additional police vehicles during 1997-1998 funding.          |
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CITY OF LASILLA  
 FUND 01  
 PROPERTY MAINTENANCE, DEPT 430

| ACT. NO. | CLASSIFICATION                | PRIOR YR. ACTUAL<br>FY-94 | ORIGINAL BUDGET<br>FY-95 | REVISION<br>12/31/94<br>FY-95 |
|----------|-------------------------------|---------------------------|--------------------------|-------------------------------|
|          | <b>EXPENDITURE</b>            |                           |                          |                               |
|          | <b>PERSONNEL SERVICES</b>     |                           |                          |                               |
| 1101     | SALARIES                      | \$34,973.76               | \$57,879                 | \$57,879                      |
| 1102     | SPECIAL SALARIES              | \$17.68                   | \$5,205                  | \$5,205                       |
| 1108     | COMMUNITY SERVICES            | \$6,413.15                | \$6,341                  | \$6,341                       |
| 1201     | HEALTH INSURANCE              | \$5,523.86                | \$10,126                 | \$10,126                      |
| 1202     | ESC                           | \$390.05                  | \$859                    | \$859                         |
| 1203     | FMED                          | \$553.99                  | \$925                    | \$925                         |
| 1204     | RETIREMENT                    | \$3,152.06                | \$6,896                  | \$6,896                       |
| 1205     | SUPPLEMENTAL BENEFITS         | \$2,453.80                | \$4,046                  | \$4,046                       |
| 1206     | WORKERS COMPENSATION          | \$1,557.52                | \$4,009                  | \$4,009                       |
|          | <b>SUB-TOTAL</b>              | \$55,035.87               | \$96,286                 | \$96,286                      |
|          | <b>MATERIALS AND SERVICES</b> |                           |                          |                               |
| 2108     | COMMUNICATION SERVICES        | \$453.75                  | \$500                    | \$500                         |
| 2304     | EQUIPMENT RENTAL              | \$0.00                    | \$800                    | \$800                         |
| 2305     | ELECTRICITY                   | \$14,956.26               | \$17,600                 | \$17,600                      |
| 2306     | WATER                         | \$1,501.50                | \$1,500                  | \$1,500                       |
| 2307     | SEWER CHARGES                 | \$1,626.65                | \$2,040                  | \$2,040                       |
| 2501     | TRAVEL                        | \$392.39                  | \$300                    | \$300                         |
| 2505     | TRAINING CONFERENCES          | \$0.00                    | \$600                    | \$600                         |
| 2506     | STAFF DEVELOPMENT             | \$867.88                  | \$600                    | \$600                         |
| 2600     | BUILDING MAINTENANCE          | \$22,777.16               | \$19,100                 | \$20,440                      |
| 2606     | DUES & SUBSCRIPTIONS          | \$107.00                  | \$200                    | \$200                         |
| 2608     | SOLID WASTE DISPOSAL          | \$3,204.09                | \$4,600                  | \$4,600                       |
| 2650     | SECURITY SERVICES             | \$8,178.48                | \$8,615                  | \$8,615                       |
| 2660     | EMPLOYEE DRUG TESTING         | \$0.00                    | \$100                    | \$100                         |
| 2802     | PROPERTY INSURANCE            | \$5,788.18                | \$11,000                 | \$11,000                      |



CITY C /ASILLA  
 FUND 01  
 PROPERTY MAINTENANCE, DEPT 430

| ACT. NO. | CLASSIFICATION                     | PRIOR YR. ACTUAL<br>FY-94 | ORIGINAL BUDGET<br>FY-95 | REVISION<br>12/31/94<br>FY-95 |
|----------|------------------------------------|---------------------------|--------------------------|-------------------------------|
| 2806     | VEHICLE INSURANCE                  | \$854.00                  | \$1,400                  | \$1,400                       |
| 2901     | JANITORIAL                         | \$14,400.00               | \$15,000                 | \$15,000                      |
| 2902     | VEHICLE MAINTENANCE                | \$1,411.96                | \$1,000                  | \$1,000                       |
| 2906     | CEMETERY                           | \$1,912.94                | \$2,000                  | \$2,000                       |
| 3102     | JANITORIAL SUPPLIES                | \$2,740.58                | \$0                      | \$0                           |
| 3301     | OFFICE SUPPLIES                    | \$773.05                  | \$300                    | \$300                         |
| 3401     | CUSTODIAL SUPPLIES                 | \$739.09                  | \$3,000                  | \$3,000                       |
| 3502     | SUPPLIES GENERAL                   | \$8.15                    | \$200                    | \$200                         |
| 3507     | SHRUBS AND PLANTS                  | \$0.00                    | \$250                    | \$250                         |
| 3901     | NATURAL GAS                        | \$5,722.50                | \$8,600                  | \$8,600                       |
| 3902     | GAS AND OIL                        | \$1,203.70                | \$2,100                  | \$2,100                       |
| 4401     | ASSESSMENTS, WATER, 83W1           | \$0.00                    | \$0                      | \$0                           |
| 4402     | ASSESSMENTS, SEWER, 83S1           | \$1,164.39                | \$1,141                  | \$1,141                       |
| 4403     | ASSESSMENTS, PAVING, PHASE I, 86P1 | \$3,505.23                | \$3,239                  | \$3,239                       |
| 4406     | ASSESSMENTS, PAVING, MH, 85P1      | \$240.14                  | \$225                    | \$225                         |
|          | <b>SUB-TOTAL</b>                   | \$94,529.07               | \$106,010                | \$107,350                     |
|          | <b>CAPITAL PROJECTS</b>            |                           |                          |                               |
| 5301     | OFFICE EQUIPMENT                   | \$0.00                    | \$0                      | \$0                           |
| 7202     | BUMBUS SOFTBALL COMPLEX            | \$0.00                    | \$0                      | \$0                           |
| 9209     | OTHER                              | \$50.00                   | \$0                      | \$0                           |
| 9355     | VEH. REPAIR/REPLACEMENT            | \$5,000.00                | \$5,000                  | \$5,000                       |
|          | <b>SUB-TOTAL</b>                   | \$5,050.00                | \$5,000                  | \$5,000                       |
|          | <b>TOTAL EXPENDITURES</b>          | \$154,614.94              | \$207,296                | \$208,636                     |

CITY OF WASILLA  
BUDGET COMMENTARY

DEPARTMENT: Property Maintenance

| ACCOUNT # |   |
|-----------|---|
| 430.1101  | Salaries - Pays department's share of cost for the Public Works Director, Deputy Director, five Field Operators, and clerical support for FY95. Provides for 3% COLA and 4% merit increase for employees. |
| 430.1102  | Special Salaries - Pays for temporary secretarial help needed due to permanent employee annual leave.   |
| 430.1108  | Community Services - Pays portion of regular salaries related to City community activities; Christmas lighting, Iditarod Days, buoys in lake, and other approved functions.                               |
| 430.1201  | Health Insurance - Pays department's share of City cost of health insurance for regular Public Works employees.   |
| 430.1202  | Employment Security Tax - Pays department's share of City cost for providing unemployment insurance for Public Works employees.   |
| 430.1203  | FMED - Pays department's share of City's cost of FICA, Medicare only, for all employees hired after April 1986.   |
| 430.1204  | Retirement - Pays department's share of retirement program's cost to City for City employees.   |
| 430.1205  | SBS - Pays department's share of matching cost with employee into an annuity fund.  |
| 430.1206  | Workers Compensation Insurance - Pays department's share of City cost of providing insurance coverage for employee injury on the job.   |

CITY OF WASILLA  
BUDGET COMMENTARY

DEPARTMENT : Property Maintenance.

| ACCOUNT# |  |
|----------|--|
| 430.2108 | Communication Services - Pays department's share of City's cost for radio and beeper communications, also pays for repairing of radios and beepers.  |
| 430.2304 | Equipment Rental - Pays for equipment rental i.e.; boom truck, forklift, needed for hanging Christmas lights.  |
| 430.2305 | Electricity - Pays cost of providing electricity to City Hall, Elementary School, Bumpus Well and concession stand, festoon and Christmas lighting.  |
| 430.2306 | Water - Pays Water Utility for water used by City Hall and Elementary School.  |
| 430.2307 | Sewer Charges - Pays Sewer Utility for sewer charges used by City Hall and Elementary School.  |
| 430.2501 | Travel Inside - Pays employee mileage for trips by private vehicle for training, exams, City business.   |
| 430.2505 | Training Conferences - Pays cost of employees attending seminars, conferences, workshops on maintenance. City required to have qualified boiler technician.  |
| 430.2506 | Staff Development - Pays for educational aids, books, correspondence courses necessary for updating regulations and code compliances.  |
| 430.2600 | Building Maintenance - Pays for repair and/or minor remodel of City Buildings, includes heating, plumbing, electrical, lighting and fixtures, doors and locks, glass replacement, fire extinguisher inspection and certification and repair, ice removal products, tool replacement, painting and/or resurfacing of walls. |

CITY OF WASILLA  
BUDGET COMMENTARY

DEPARTMENT: Property Maintenance

| ACCOUNT# |   |
|----------|---|
| 430.2606 | Dues and Subscriptions - Pays organizational dues, current publications.  |
| 430.2608 | Solid Waste Disposal - Pays department's share of cost of 3 yard dumpster behind the Fire Station and the Museum. Cost of dumpster for City Shop plus more than weekly pick up during Summer months and cost of dumpster for City Hall and Elementary School. |
| 430.2650 | Security Services - Pays department's share of City's cost for contracted security services for City Hall, Elementary School, Senior Center, Susitna Avenue Lake Access, City Shop, and Bumpus Softball Complex.  |
| 430.2660 | Drug Testing - Pays expense of test of pre-employment drug testing as required by the City Code.  |
| 430.2802 | Property Insurance - Pays for insurance on City buildings and property.   |
| 430.2806 | Vehicle Liability - Pays for insurance on 1994 3/4 ton Ford and XXM714.   |
| 430.2901 | Janitorial - Pays for contract of Janitorial Service for City Hall and Elementary School and Police Department.   |
| 430.2902 | Vehicle Maintenance - Pays for repairs on 1994 3/4 Ford and XXM714.   |
| 430.2906 | Cemetery - Complete new section of cemetery and maintenance on existing 3 sections.   |
| 430.3301 | Office Supplies - Pays department's share of City cost for special office supplies.   |

CITY OF WASILLA  
BUDGET COMMENTARY

DEPARTMENT: Property Maintenance

| ACCOUNT# |  |
|----------|--|
| 430.3401 | Custodial Supplies - Pays for materials needed by contractor in executing the janitorial contract. |
| 430.3502 | Supplies General - Pays for light bulbs, sign material, extension cords, etc.                      |
| 430.3507 | Shrubs and Plants - Provide shrubs and plants, for City Hall, i.e. Christmas tree.                 |
| 430.3901 | Natural Gas - Pays for natural gas for heating Elementary School and City Hall.                    |
| 430.3902 | Gas and Oil - Provides fuel and oil for 1994 3/4 ton Ford and XXM714.                              |
| 430.4401 | Assessments Water 83W1 - Pays for water assessments levied on City property.                       |
| 430.4402 | Assessments Sewer 83-S-1 - Pays for sewer assessments levied on city property.                     |
| 430.4403 | Assessments Phase I Paving - Pays for paving assessments levied on city property.                  |
| 430.4406 | Assessments Mission Hills - Pays for paving assessments levied on city property.                   |
| 430.7202 | Bumpus Softball Complex - Pays for grounds upkeep, facilities repair, supplies.                    |
| 430.9209 | Other  |
| 430.9355 | Vehicle Repair/Replacement - Pays department's share of City's cost for vehicle replacement.       |

CITY WASILLA  
 FUND 01  
 ROAD MAINTENANCE, DEPT. 431

| ACT. NO. | CLASSIFICATION                | PRIOR YR. ACTUAL<br>FY-94 | CURRENT YR. BUDGET<br>FY-95 | REVISION<br>12/31/94<br>FY-95 |
|----------|-------------------------------|---------------------------|-----------------------------|-------------------------------|
|          | <b>EXPENDITURE</b>            |                           |                             |                               |
|          | <b>PERSONNEL SERVICES</b>     |                           |                             |                               |
| 1101     | SALARIES                      | \$60,820.40               | \$96,824                    | \$96,824                      |
| 1102     | SPECIAL SALARIES              | \$15,885.86               | \$3,904                     | \$3,904                       |
| 1201     | HEALTH INSURANCE              | \$7,557.04                | \$12,554                    | \$12,554                      |
| 1202     | ESC                           | \$788.54                  | \$1,207                     | \$1,207                       |
| 1203     | FMED                          | \$969.51                  | \$1,281                     | \$1,281                       |
| 1204     | RETIREMENT                    | \$6,013.01                | \$10,752                    | \$10,752                      |
| 1205     | SBS                           | \$4,658.40                | \$6,033                     | \$6,033                       |
| 1206     | WORKERS COMPENSATION          | \$3,115.04                | \$6,273                     | \$6,273                       |
|          | <b>SUB TOTAL</b>              | <b>\$99,807.80</b>        | <b>\$138,828</b>            | <b>\$138,828</b>              |
|          | <b>MATERIALS AND SERVICES</b> |                           |                             |                               |
| 2108     | COMMUNICATIONS SERVICES       | \$707.26                  | \$1,000                     | \$1,000                       |
| 2301     | FACILITY RENTAL               | \$391.50                  | \$7,300                     | \$7,300                       |
| 2304     | EQUIPMENT RENTAL              | \$1,673.85                | \$800                       | \$800                         |
| 2305     | ELECTRICITY-ST LIGHTS         | \$27,491.25               | \$32,000                    | \$32,000                      |
| 2505     | TRAINING CONFERENCE           | \$1,291.04                | \$1,200                     | \$1,200                       |
| 2606     | DUES & SUBSCRIPTIONS          | \$0.00                    | \$100                       | \$100                         |
| 2660     | EMPLOYEE DRUG TESTING         | \$35.00                   | \$50                        | \$50                          |
| 2802     | PROPERTY INSURANCE            | \$1,028.20                | \$2,000                     | \$2,000                       |
| 2806     | VEHICLE INSURANCE             | \$885.00                  | \$1,133                     | \$1,133                       |
| 2902     | VEH. & EQUIPMENT MAINT.       | \$14,648.00               | \$10,000                    | \$10,000                      |
| 2903     | CONTRACTUAL-ST SWEEPING       | \$4,970.00                | \$8,000                     | \$8,595                       |
| 2904     | CONTRAC.ST DRAIN MONITORING   | \$2,400.00                | \$5,000                     | \$5,000                       |
| 2905     | CONTRACTUAL-SANDING           | \$27,695.25               | \$20,000                    | \$20,000                      |

CITY WASILLA  
 FUND 01  
 ROAD MAINTENANCE, DEPT. 431

| ACT. NO. | CLASSIFICATION            | PRIOR YR. ACTUAL<br>FY-94 | CURRENT YR. BUDGET<br>FY-95 | REVISION<br>12/31/94<br>FY-95 |
|----------|---------------------------|---------------------------|-----------------------------|-------------------------------|
| 2906     | CONTRACTUAL-SNOW REMOVAL  | \$12,657.75               | \$22,000                    | \$22,000                      |
| 2907     | CONTRACTUAL, GRADING ETC  | \$90,328.20               | \$96,000                    | \$96,000                      |
| 2908     | CONTRACTUAL-DUST CONTROL  | \$11,923.25               | \$10,000                    | \$10,000                      |
| 2909     | RR CROSSING O & M         | \$9,783.33                | \$12,900                    | \$12,900                      |
| 2910     | ABANDONED VEHICLES        | \$140.00                  | \$1,000                     | \$1,000                       |
| 2911     | STORM DR THAWING          | \$2,375.07                | \$6,000                     | \$6,000                       |
| 2912     | CONTRACTUAL BRUSHING      | \$0.00                    | \$6,000                     | \$6,000                       |
| 3101     | PROTECTIVE CLOTHING       | \$0.00                    | \$1,000                     | \$1,000                       |
| 3102     | TOOLS                     | \$0.00                    | \$900                       | \$900                         |
| 3301     | OFFICE SUPPLIES           | \$83.38                   | \$500                       | \$500                         |
| 3308     | MAPS                      | \$500.05                  | \$500                       | \$500                         |
| 3902     | FUEL & OIL                | \$3,045.30                | \$6,000                     | \$6,000                       |
| 3904     | HAND TOOLS                | \$0.00                    | \$0                         | \$0                           |
|          | <b>SUB TOTAL</b>          | \$214,052.68              | \$251,383                   | \$251,978                     |
|          | <b>CAPITAL OUTLAY</b>     |                           |                             |                               |
| 5102     | TOOLS                     | \$1,239.71                | \$1,000                     | \$1,000                       |
| 5103     | EQUIPMENT PURCHASE        | \$3,363.50                | \$3,000                     | \$3,000                       |
| 9206     | CULVERTS & PIPE           | \$330.10                  | \$3,000                     | \$3,000                       |
| 9208     | ASPHALT PATCHING          | \$3,496.99                | \$5,000                     | \$5,000                       |
| 9209     | OTHER                     | \$4,050.29                | \$0                         | \$0                           |
| 9210     | SIGN REPLACEMENT :        | \$8,447.43                | \$5,000                     | \$5,000                       |
| 9211     | ST LIGHT INSTALL          | \$560.00                  | \$5,000                     | \$9,892                       |
| 9355     | OPT-VEHICLE FUND          | \$15,000.00               | \$20,000                    | \$20,000                      |
|          | <b>SUB TOTAL</b>          | \$36,488.02               | \$42,000                    | \$46,892                      |
|          | <b>TOTAL EXPENDITURES</b> | \$350,348.50              | \$432,211                   | \$437,698                     |

DEPARTMENT : Road Maintenance

CITY OF WASILLA  
BUDGET COMMENTARY

| ACCOUNT# |   |
|----------|---|
| 431.1101 | Salaries - Pays department's share of cost for regular employees. Increase includes 100% cost of second full time regular employee, also includes 3% COLA and 4% merit increase.          |
| 431.1102 | Special Salaries  |
| 431.1201 | Health Insurance - Pays for department's share of cost of insurance for regular employees. Increase due to second full time regular employee.   |
| 431.1202 | Employment Security Tax - Pays department's share of cost for City for providing unemployment insurance.  |
| 431.1203 | FMED - Pays for departments share of cost of FICA for employees hired after April 1986.   |
| 431.1204 | PERS retirement - Pays department's share of cost of providing retirement program for regular employees. Increase due to second full time employee.                                       |
| 431.1205 | Supplemental Benefit System - Pays department's share of 6.2% cost that the City matches with employee's 6.2% for annuities. Increase in FY95 due to second full time employee.           |
| 431.1206 | Workers Compensation Insurance - Pays department's share of cost for providing compensation insurance coverage for employee injury on the job. Increase due to second full time employee. |
| 431.2108 | Communication Services - Pays for McCaw Communications for share of beeper lease. Pays for cellular phone. Pays Motorola for radio repair.  |
| 431.2301 | Facility Repayment and Utilities - Pays Departments share of cost on repayment of shop facility and share of Water Utility Billing.   |



CITY OF WASILLA  
BUDGET COMMENTARY

DEPARTMENT: Road Maintenance

| ACCOUNT# |   |
|----------|---|
| 431.2304 | Equipment Rental - Pays for rental of equipment not covered in contracts including bucket truck or fork lift for repair of street light or banner replacement.  |
| 431.2305 | Electricity Street Lighting - Pays MEA for electricity for street lights and maintenance supplied for street lights, i.e. bulbs, ballasts, starter fuses, core area plus 76 lights at <u>\$17.50</u> per month. |
| 431.2505 | Training Conference - Pays for training courses and conferences cost for attendance by city employees, roads department, both safety and preventative measures, pavement rehabilitation.                        |
| 431.2606 | Dues and Subscriptions - Pays for membership in American Public Works Association.  |
| 431.2660 | Employee Drug Testing - Pays expense of test required by Council.   |
| 431.2802 | Property Insurance - Pays insurance on Motor Grader.  |
| 431.2806 | Vehicle Insurance - Pays full coverage insurance on XXPI94, 1991 one ton Ford truck, and for liability insurance on used 5-7 yard end dump truck and 1/2 of XXM716.   |
| 431.2902 | Vehicle and Equipment Maintenance - Pays for repairs and maintenance of 740 Champion motor grader, XXPI94 1 ton Ford truck, 580 rubber tired backhoe, 5 yard end dump sanding unit and 1/2 of XXM716.           |
| 431.2903 | Contractual Street Sweeping - Pays for street sweeping down town area streets, two (2) per year. Increase due to new LIDs coming on line including - Crestwood Sub., Nelson Avenue, and Peck Street.            |

CITY OF WASILLA  
BUDGET COMMENTARY

DEPARTMENT: Road Maintenance

| ACCOUNT# |   |
|----------|---|
| 431.2904 | Contractual Storm Drain Monitoring - Pays to have Engineering firm run sample test two times per year as required by A.D.E.C. Replacement and repair of manholes, vaults and catch basins. Increase due to manhole lids replacement and reset.  |
| 431.2905 | Contractual Sanding - Pays for contract issued by the City for sand and/or sanding services.  |
| 431.2906 | Contractual Snow Removal - Pays Contractor to pick up snow from paved City streets with curbs, gutter and sidewalk, loaders, trucks or snow blowers. FY 95 will have a separate contract for snow removal hauling and loading only.   |
| 431.2907 | Contractual - Pays for road maintenance contract for equipment rental and materials, including road grading, dozer and compaction, road repair, backhoe; painting of street divider lines and parking lot lines. Snow removal from gravel roads (plowing) and paved streets, material hauling, etc. |
| 431.2908 | Contractual Dust Control - Pays for rental of water truck and chemicals for dust control on unpaved streets.  |
| 431.2909 | Railroad Crossing Operation and Maintenance - Pays for electricity for three Railroad crossings. Pays for vandalism repairs, supplies and labor.  |
| 431.2910 | Abandoned Vehicles - Pays for removal of abandoned vehicles left on city rights of way.   |
| 431.2911 | Storm Drain Thawing - Pays for thawing of storm drains and CMP on City rights-of-way.   |
| 431.2912 | Contractual Brushing - Pays for removal of brush and trees from City's rights-of-way.   |
| 431.3101 | Protective Clothing - Pays for department protective clothing including roads share of contractual coverall cleaning - gloves and protective eye wear.  |

CITY OF WASILLA  
BUDGET COMMENTARY

DEPARTMENT : Road Maintenance

| ACCOUNT# |  |
|----------|--|
| 431.3102 | Tools - Pays for shop tools needed for light mechanical work on road grader, five yard end dump and 580 backhoe.   |
| 431.3301 | Office Supplies - Pays department's share of cost for special office supplies. Increase due to need for additional desk space and file space.              |
| 431.3308 | Maps - Pays for printing of rights-of-way, address additions and corrections and updates of road department maps.  |
| 431.3902 | Fuel and Oil - Pays for fuel and oil for XXPI194, Sander unit, Motor Grader, 580 backhoe, five yard end dump with sander unit.                             |
| 431.5102 | Tools - Pays for tools needed by department, ie. shovels, picks, asphalt rakes, paint brushes and rollers, and tools for maintenance.                      |
| 431.5103 | Equipment Purchase - Pays for field equipment attachable asphalt tray and propane heating elements for use with cold patch material for pot hole patching. |
| 431.9206 | Culverts and Pipe - Pays for culverts and bands for replacing needed inventory.  |
| 431.9208 | Asphalt Patching - Pays for asphalt repairs, cold mix, tar blocks, propane for tar pot.  |
| 431.9209 | Other - Contingency for unassigned expense.  |
| 431.9210 | Sign Replacement - Pays for new and replacement signage, post, hardware, and cement bases.   |
| 431.9211 | Street Light Installation - Pays for adding three new street lights and estimated cost of installation.  |

DEPARTMENT : Road Maintenance

CITY WASILLA  
BUDGET COMMENTARY

| ACCOUNT# |  |
|----------|--|
| 431.9355 | Contribution to Vehicle Fund - Pays departments share for long term plan for replacing vehicles. |