



**MAYOR**  
Verne E. Rupright

**CITY PLANNER**  
Tina Crawford

**WASILLA PLANNING COMMISSION**

Patrick Brown, Seat A  
Daniel Kelly Jr., Seat B  
Steven DeHart, Seat C  
Doug Miller, Seat D  
Glenda Ledford, Seat E  
Clark Buswell, Seat F  
Robert Webb, Seat G

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**CITY OF WASILLA  
PLANNING COMMISSION MEETING AGENDA  
WASILLA CITY COUNCIL CHAMBERS**

Wasilla City Hall, 290 E. Herning Avenue, Wasilla, AK 99654 / 907-373-9020 phone

**REGULAR MEETING**

**7 P.M.**

**JULY 10, 2012**

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF AGENDA
- V. REPORTS
  - A. City Deputy Administrator
  - B. City Public Works Director
  - C. City Attorney
  - D. City Planner
- VI. PUBLIC PARTICIPATION (*five minutes per person, for items not scheduled for public hearing*)
- VII. CONSENT AGENDA
  - A. Minutes of June 26, 2012, regular meeting.
- VIII. NEW BUSINESS (*five minutes per person*)
  - A. Committee of the Whole
    1. Downtown Area Plan discussion.

- IX. UNFINISHED BUSINESS
- X. COMMUNICATIONS
  - A. Permit Information
  - B. Enforcement Log
- XI. AUDIENCE COMMENTS (*five minutes per person*)
- XII. STAFF COMMENTS
- XIII. COMMISSION COMMENTS
- XIV. ADJOURNMENT

**REGULAR MEETING**

**I. CALL TO ORDER**

The regular meeting of the Wasilla Planning Commission was called to order at 7:00 PM on Tuesday, July 10, 2012, in Council Chambers of City Hall, Wasilla, Alaska by A.C. Buswell, III, Chairman.

**II. ROLL CALL**

Commissioners present and establishing a quorum were:

- Mr. Daniel Kelly, Jr., Seat B
- Mr. Steven DeHart, Seat C
- Mr. Doug Miller, Seat D
- Ms. Glenda Ledford, Seat E
- Mr. Clark Buswell, Seat F
- Mr. Robert Webb, Seat G

Commissioners excused and absent were:

- Mr. Patrick Brown, Seat A

Staff in attendance were:

- Ms. Tina Crawford, City Planner
- Ms. Sandi Connolly, Public Works Clerk

**III. PLEDGE OF ALLEGIANCE**

- A. Commissioner Kelly led the Pledge of Allegiance.

**IV. APPROVAL OF AGENDA**

GENERAL CONSENT: The agenda was approved as presented.

**V. REPORTS**

- A. City Deputy Administrator  
No report given.
- B. City Public Works Director  
No report given.
- C. City Attorney  
No report given.

D. City Planner

Ms. Crawford stated that:

- a rezone request was submitted for the Pioneer Bluff subdivision, located on the south side of the Palmer-Wasilla Highway, and is scheduled for public hearing at the next Planning Commission meeting;
- she will ask the City Clerk when she is available for a future parliamentary procedure training class; and
- the City Council postponed indefinitely the sales tax ordinance that requested a one percent increase in the City sales tax.

**VI. PUBLIC PARTICIPATION** (*five minutes per person, for items not scheduled for public hearing*)

Ms. Randy Robinson stated that she is on the Parks and Recreation Commission and was interested in the discussion for the downtown area plan.

**VII. CONSENT AGENDA**

A. Minutes of June 26, 2012, meeting.

GENERAL CONSENT: Minutes were approved as presented.

**VIII. NEW BUSINESS** (*five minutes per person*)

A. Committee of the Whole

MOTION: Commissioner Kelly moved to enter into the Committee of the Whole at 7:04 PM.

VOTE: The motion to enter into the Committee of the Whole passed unanimously.

Entered into the Committee of the Whole to discuss the following item:

1. Downtown Area Plan discussion.

MOTION: Commissioner Kelly moved to exit the Committee of the Whole at 8:14 PM.

VOTE: The motion to exit the Committee of the Whole passed unanimously.

**IX. UNFINISHED BUSINESS**

None.

**XI. COMMUNICATIONS**

No statements made regarding the following items:

- A. Permit Information
- B. Enforcement Log

**XII. AUDIENCE COMMENTS**

Ms. Taffina Katkus, City Council Member:

- thanked the Planning Commissioners for doing their jobs and being active in updating the City of Wasilla area plans;
- asked that the statements made by the community and the committee that worked on the plan for two years, be given more consideration when adopting the Downtown Area Plan; and
- stated she would like the City to conduct annual events that represent the City's history. She suggested that could be combined with celebrating Alaska Day.

Ms. Robinson, member of the Parks and Recreation Commission and the library steering committee, stated that everything that was discussed tonight is encapsulated in the handout titled, "Supplementary Downtown Materials." She also thanked the Planning Commissioners for their hard work.

Commissioner Kelly asked if the Parks and Recreation Commission had any plans for an event centered around fishing. If not, he asked that she ask them to consider this type of event.

Ms. Robinson stated she didn't think the Parks and Recreation Commission had anything to do with planning this type of event but would bring Commissioner Kelly's suggestion to the Parks and Recreation Commission for their consideration.

**XIII. STAFF COMMENTS**

No staff comments.

**XIV. COMMISSION COMMENTS:**

Chair Buswell thanked everyone for attending tonight's meeting and stated that he believes this was a productive meeting regarding the Downtown Area Plan.

**XV. ADJOURNMENT**

The regular meeting adjourned at 8:23 PM.

ATTEST:

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TAHIRIH REVET, Planning Clerk

A.C. Buswell III  
A.C. BUSWELL, III, Chairman

Adopted by the Wasilla Planning Commission July 24, 2012.

