

**AM No. 12-43: CONFIRMATION OF DEBBIE MARTIN TO THE PARKS AND RECREATION COMMISSION.**

**Agenda of:** October 22, 2012  
**Originator:** Mayor Verne E. Rupright

**Date:** October 10, 2012

Route to:	Department	Signature	Date
	Chief of Police	<i>[Signature]</i>	10/15/12
X	Public Works Director	<i>[Signature]</i>	10/10/12
X	Rec & Cultural Services Manager	<i>[Signature]</i>	10/10/12
X	Finance Director	<i>[Signature]</i>	10/10/12
X	Interim Deputy Administrator	<i>[Signature]</i>	10/10/12
X	City Clerk	<i>[Signature]</i>	10/15/12

**REVIEWED BY MAYOR VERNE E. RUPRIGHT:** *[Signature]*

**FISCAL IMPACT:**  yes or  no      Funds Available  Yes or  No

**Account name/number/amount:**

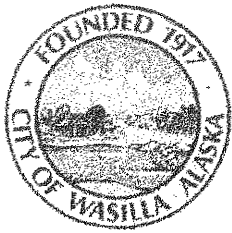
**Attachments:**  
 Two page application and one page resume from Debbie Martin

**SUMMARY STATEMENT:** Mayor Rupright requests the appointment of Debbie Martin to the Parks and Recreation Commission to fill the remaining term vacated by Henry Hartman, who resigned. Please confirm the appointment pursuant to Wasilla Municipal Code 2.44.030 as follows:

**PARKS AND RECREATION COMMISSION:**  
 ➤ Debbie Martin, Seat C (remaining term to expire December 31, 2013)

**STAFF RECOMMENDATION:** Adopt AM No. 12-43.

<b>Date:</b> 10/22/12	<b>Approved:</b> <input checked="" type="checkbox"/>	<b>Denied:</b> <input type="checkbox"/>	<b>Initials:</b> <i>VR</i>	<b>Comments:</b>
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OFFICE OF THE CITY CLERK

CITY OF WASILLA  
290 E. HERNING AVE.  
WASILLA, AK 99654-7091  
PHONE: (907) 373-9090  
FAX: (907) 373-9092  
www.cityofwasilla.com  
clerk@ci.wasilla.ak.us

RECEIVED

SEP 27 2012

Office of the City Clerk  
City of Wasilla

APPLICATION FOR APPOINTMENT TO COMMISSIONS AND COMMITTEES

Position applying for select one or more of the following:

- Airport Advisory Commission (no residency requirement)
- Planning Commission (City of Wasilla residents only)
- Parks and Recreation Commission (4 City of Wasilla residents, 1 Mat-Su Borough Resident)
- Ethics Task Force (City of Wasilla residents only)
- 40<sup>th</sup> Anniversary of Incorporation Committee (no residency requirement)
- Centennial Celebration Committee (no residency requirement)
- Community Garden Task Force (4 City of Wasilla residents)
- Historical Preservation Commission – select position applying for:
  - Resident of City  Member of Wasilla-Knik Historical Society  Professional Archeologist
  - Recommended by Knik Tribal Council  Professional Historian  Architectural Historian/Architect

NAME: Debbie Martin

MAILING ADDRESS: 400 N. Main St, Wasilla, AK 99654

RESIDENCE ADDRESS: 1590 S. Kittiwake St, Wasilla, AK 99654

HOME PHONE: \_\_\_\_\_ WORK PHONE: \_\_\_\_\_

CELL PHONE: 503-970-0036 E-MAIL: danddmartin@gmail.com

OCCUPATION: stay-at-home mom

EMPLOYER: \_\_\_\_\_

- Do you reside within Wasilla City limits? Yes  or No  If so, for how long? \_\_\_\_\_
- Do you currently own or operate a business in the City of Wasilla? If so, what is the name and physical location of the business? No
- Does your schedule permit you to regularly attend required meetings: Yes  or  No
- Are you currently affiliated with the City of Wasilla in any way? (examples include: contractor, lease holder, employee) if so, please note the capacity: \_\_\_\_\_
- Do you currently have a direct or indirect financial or business interest with the City of Wasilla? If so, please note: My husband works at the clinic his parents own—Valley Chiropractic Clinic

Return completed application to the Office of the City Clerk.

Please provide a brief statement describing your experience and involvement in City government that would qualify you for this position. You may submit a resume if you wish.

Planning Commission applicant, provide a statement describing your experience with Wasilla Municipal Code, land use regulations, and due process that would qualify you for this position. (Use a separate sheet if necessary.)

Historical Preservation Commission applicant, provide statement describing your experience in reference to the position on the Commission you are applying for. (Use a separate sheet if necessary.)

I served as a Student Senator at the University of Alaska Anchorage for one year while working on my undergraduate degree. I sat on the

Activities and Rules Committees during that time, as well as attending all weekly meetings. I also traveled to Juneau to meet with state

legislators and the Governor to discuss University student needs. In Portland, I worked with the Portland Parks and Recreation for 3 years

in the Aquatic Department.

I understand that this is a voluntary, appointed position to be confirmed by the Wasilla City Council, and requires regular attendance at official meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media outlet.

I have read Chapter 2.12 of the Wasilla Municipal Code defining financial interest, substantial financial interest, and conflict of interest. I agree to comply with the code and understand that my tenure as Commissioner requires such compliance.

I certify that the information in this application is true and accurate.

Signature of Applicant: *Deborah H. Harte*

Date: 9/27/12

Date Received:  
(date stamp below)

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Registered voter of the City:  yes  no

*not a registered voter,  
but lives in Borough.*

Resume Attached:  yes

PC: APOC Financial Disclosure Statement (check one): Attached  On File

Date of Council Approval: \_\_\_\_\_ AM No: \_\_\_\_\_

Date Applicant Notified: \_\_\_\_\_

Return completed application to the Office of the City Clerk.

# Debbie Martin

400 N. Main St.  
Wasilla, AK 99654  
503-970-0036

## Professional Experience

### **Portland Parks and Recreation - East Portland Community Center Pool**

#### **Assistant Manager / Lead Lifeguard**

- Developed knowledge of aquatic program assessment, planning, development, and evaluation
- Duties included, but were not limited to, supervising lifeguards and swim instructors, checking pool water chemistry and keeping general maintenance of the pool area to ensure a safe aquatic atmosphere, troubleshooting and using creativity to overcome multiple facility maintenance problems, using basic Spanish comprehension to communicate with non-English speakers, and conducting lifeguard training in-services
- Built a positive relationship between community members and the aquatic facility
- Experience in developing and promoting programs, classes, and special events
- Experience in training, scheduling, assigning and evaluating staff
- Experience and skill in keeping accurate records including registration, deposits, community data, accident reports, rescue reports, rental agreements, attendance reports, and in-service reports
- Working along with Parks and Recreation city-wide staff to promote community events and services

### **University of Alaska Anchorage (UAA) Athletic Center**

#### **Assistant Supervisor**

- Supervision of the UAA Wells Fargo Sports Complex, staff, students, and clients
- Maintaining lifeguarding, first-aid, and CPR certification
- Primary responder to medical emergencies
- Ensuring a safe facility throughout the day and secured at night

### **UAA Housing**

#### **Resident Advisor**

- Directly responsible for the well being of 21 students living in my wing, indirectly responsible for the welfare of all students within housing
- Received training in conflict management, peer counseling, judicial processes, drug and alcohol training, and other related topics
- Resident advisor on duty every other week as well as three 24 hour weekend duty days during a semester
- Enforced University policy within the Residence Halls and created programs for student enjoyment and academic enhancement, decorating bulletin boards, attending and facilitating resident committees, working with my peers to create a fun and safe atmosphere, and being available and attentive to emotional or physical needs of my residents.
- Knowledge and experience in developing, promoting, scheduling and coordinating special events and community programs

## Education

- B.A. in Justice and Minor in French from the University of Alaska Anchorage, Cum Laude, May 2008
- EMT-B certification since 2010

## Experience

- ✦ UAA Student Government Senator, committee member on Activities and Rules Committees