



CITY OF
WASILLA
ALASKA

MAYOR

Verne E. Rupright

COUNCIL

Taffina Katkus, Seat A
Leone Harris, Seat C
Dianne Woodruff, Seat E

Douglas W. Holler, Deputy Mayor, Seat B
Colleen Sullivan-Leonard, Seat D
Brandon Wall, Seat F

**WASILLA CITY COUNCIL
MEETING AGENDA**

WASILLA CITY COUNCIL CHAMBERS
Wasilla City Hall, 290 E. Herning Avenue, Wasilla, AK 99654
907.373.9090 www.cityofwasilla.com

REGULAR MEETING

6 PM

OCTOBER 8, 2012

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF AGENDA

V. SPECIAL ORDERS OF THE DAY

VI. COMMISSION AND AGENCY REPORTS

- A. Planning Commission
- B. Friends of Wasilla Public Library

VII. PUBLIC PARTICIPATION

- A. Public Hearings
 - 1. **Ordinance Serial No. 12-32:** Accepting and appropriating funds from Target in the amount of \$2,000 for the 2013 Summer Reading Program.
 - 2. **Ordinance Serial No. 12-33:** Accepting and appropriating funds from the Alaska Library Association in the amount of \$1,029 for the Youth Services Librarian

Pacific Northwest Library Association travel expenses.

3. **Ordinance Serial No. 12-34:** Amending the FY2013 Budget by appropriating \$2,337 from the capital improvement program fund for road maintenance equipment purchase.

B. Persons to be Heard

VIII. CONSENT AGENDA

A. Minutes of Preceding Meetings

1. Regular Meeting: September 24, 2012

B. Introduction of Ordinances for Public Hearing on October 22, 2012:

1. **Ordinance Serial No. 12-30:** Authorizing the City to file a petition for annexation of Lots 3C and 3D of the Olympic Subdivision (plat no. 2006-86), lots 3B-1 and 3B-2 of the Olympic Subdivision (plat no. 2007-82), and waiver parcel no. 2 (re file waiver 94-5W) to the City of Wasilla subject to review by the Division of Community and Regional Affairs – local boundary commission for the State of Alaska.
2. **Ordinance Serial No. 12-36:** Amending the FY 2013 Wasilla Police Department Budget in the amount of \$8,600 from State Asset Forfeiture funds for purchasing a new fully-equipped Wasilla Police Department universal forensic extraction device.

C. Resolutions

1. **Resolution Serial No. 12-30:** Authorizing the Mayor to execute an agreement with Spice of Life for leased space in the Meta Rose square in the amount of \$1,530 for six (6) months.
2. **Resolution Serial No. 12-32:** Authorizing the Mayor to execute a land-use agreement with the Pop Warner Mat-Su Steelers Football program to use a portion of undeveloped Bumpus Ballfield property to build and use football fields for a period of 10 years with renewal options.

D. Action Memorandums

1. **AM No. 12-38:** Awarding a three (3) year contract to Universal Floor Care Inc. for janitorial services in the amount of \$81,561 for year one (1), with year two (2) and, three (3) adjusted by the Consumer Price Index (CPI).
2. **AM No. 12-39:** Authorization of a three (3) year contract in the amount of \$60,000 and award of bid for investment management services to Dana Investment Advisors, Inc.

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

- A. **Resolution Serial No. 12-31:** Accepting the certificate of canvass board results and certifying the October 2, 2012, regular City of Wasilla Election. *Clerk Note: To be handed out on 10/8/12.*

XI. COMMUNICATIONS

- A. Informational Memorandums
- B. Commission Minutes
 1. Planning Commission: September 25, 2012

XII. AUDIENCE COMMENTS

XIII. MAYOR, CLERK AND ATTORNEY COMMENTS

XIV. COUNCIL COMMENTS

XV. EXECUTIVE SESSION

XVI. ADJOURNMENT

I. CALL TO ORDER

The Regular Meeting of the Wasilla City Council was held on Monday, October 8, 2012, at the Wasilla City Council Chambers, Wasilla, Alaska. Mayor Verne E. Rupright called the meeting to order at 6 p.m.

II. ROLL CALL

Council Members present and establishing a quorum were:

- Ms. Taffina Katkus, Seat A
- Mr. Douglas Holler, Deputy Mayor, Seat B
- Ms. Leone Harris, Seat C
- Ms. Colleen Sullivan-Leonard, Seat D
- Mr. Brandon Wall, Seat F (*via teleconference*)

Mayor Rupright inquired about any objection to Council Member Woodruff, Seat E, being absent. There was no objection noted and Council Member Woodruff was excused.

Staff in attendance were:

- Ms. Kristie Smithers, City Clerk
- Ms. Sarah Whiteley, Deputy Clerk
- Mr. Bert Cottle, Interim Deputy Administrator
- Mr. Troy Tankersley, Finance Director
- Mr. Archie Giddings, Public Works Director
- Mr. John Combs, Recreation and Cultural Services Director
- Mr. Gene Belden, Interim Police Chief
- Mr. Richard Payne, City Attorney

III. PLEDGE OF ALLEGIANCE

Mayor Rupright asked Deputy Mayor Holler to lead the Pledge of Allegiance.

IV. APPROVAL OF AGENDA

Mayor Rupright inquired about any modifications to the agenda.

GENERAL CONSENT: The agenda was approved as presented without objection.

V. SPECIAL ORDERS OF THE DAY

There were no special orders of the day.

VI. COMMISSION AND AGENCY REPORTS

A. Planning Commission

Planning Commissioner Glenda Ledford provided a brief overview of the previous Planning Commission meeting. She provided a brief report and spoke in favor of Ordinance Serial No. 12-30 in regard to the annexation. She stated that on October 9, 2012, the Commission will consider Resolution Serial No. 12-17.

B. Friends of the Wasilla Public Library

No report was provided.

VII. PUBLIC PARTICIPATION

A. Public Hearings

1. **Ordinance Serial No. 12-32:** Accepting and appropriating funds from Target in the amount of \$2,000 for the 2013 Summer Reading Program.

Mayor Rupright opened the public hearing on Ordinance Serial No. 12-32. There being no one present who wished to speak, Mayor Rupright closed the public hearing and discussion moved to the Council.

MOTION: Council Member Sullivan-Leonard moved to adopt Ordinance Serial No. 12-32.

VOTE: The motion to adopt Ordinance Serial No. 12-32 passed unanimously.

2. **Ordinance Serial No. 12-33:** Accepting and appropriating funds from the Alaska Library Association in the amount of \$1,029 for the Youth Services Librarian Pacific Northwest Library Association travel expenses.

Mayor Rupright opened the public hearing on Ordinance Serial No. 12-33. There being no one present who wished to speak, Mayor Rupright closed the public hearing and discussion moved to the Council.

MOTION: Deputy Mayor Holler moved to adopt Ordinance Serial No. 12-33.

VOTE: The motion to adopt Ordinance Serial No. 12-33 passed unanimously.

3. **Ordinance Serial No. 12-34:** Amending the FY2013 Budget by appropriating \$2,337 from the capital improvement program fund for road maintenance equipment purchase.

Mayor Rupright opened the public hearing on Ordinance Serial No. 12-34. There being no one present who wished to speak, Mayor Rupright closed the public hearing and discussion moved to the Council.

Mr. Giddings provided a staff report.

MOTION: Deputy Mayor Holler moved to adopt Ordinance Serial No. 12-34.

VOTE: The motion to adopt Ordinance Serial No. 12-34 passed unanimously.

B. Persons to be Heard

Coach Clint Spencer, Vice President, Alaska Pop Warner:

- Spoke regarding the Mat-Su Steelers Football Program and its history.

Ms. Tami Godfrey:

- Provided an overview of her background and her business, Spice of Life.

VIII. CONSENT AGENDA

A. Minutes of Preceding Meetings:

1. Regular Meeting: September 24, 2012

B. Introduction of Ordinances: Recommended for Public Hearing on October 22, 2012:

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2. **AM No. 12-39:** Authorization of a three (3) year contract in the amount of \$60,000 and award of bid for investment management services to Dana Investment Advisors, Inc.

MOTION: Deputy Mayor Holler moved to adopt the consent agenda as read into the record by the City Clerk.

GENERAL CONSENT: There was no objection noted.

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

A. **Resolution Serial No. 12-31:** Accepting the certificate of Canvass Board results and certifying the October 2, 2012, regular City of Wasilla Election.

Ms. Smithers provided an overview of the results.

MOTION: Council Member Sullivan-Leonard moved to adopt Resolution Serial No. 12-31.

VOTE: The motion to adopt Resolution Serial No. 12-31 passed unanimously.

XI. COMMUNICATIONS

A. Informational Memorandums

A. Commission Minutes

1. Planning Commission: September 25, 2012

There was no action taken on the communication items.

XII. AUDIENCE COMMENTS

No comments were made.

XIII. MAYOR, CLERK AND ATTORNEY COMMENTS

Ms. Smithers:

- Announced that she would be hosting a Council Orientation on October 29, 2012, at 5:00 p.m.
- Reported on the upcoming AML Conference and the travel budget.

Council Member Sullivan-Leonard inquired about the individual costs of attending the conference.

Discussion ensued regarding travel costs to the AML Conference.

MOTION: Council Member Katkus moved to cover gas expenses for new council members for the upcoming AML conference.

GENERAL CONSENT: The motion to cover gas expenses for new council members for the upcoming AML conference in November passed unanimously with no objection.

Mayor Rupright:

- Congratulated the incumbents on winning the election; and
- thanked Deputy Mayor Holler and Council Member Katkus for their service.
- Encouraged the new council members to attend the upcoming AML conference.
- Voiced approval of the MatSu Steelers Football Program; and
- welcomed Spice of Life to the city.

XIV. COUNCIL COMMENTS

Council Member Wall:

- Thanked the Alaska Library Association and Target for their donations;
- Voiced approval of the MatSu Steelers and the wonderful job that they do; and
- congratulated the incumbents on the results of the most recent election of October 2, 2012.

Council Member Sullivan-Leonard:

- Thanked Council Member Katkus and Deputy Mayor Holler for their dedication to the community and their hard work;
- Congratulated the incumbents on winning the election; and
- reported on her meeting with Mr. Tankersley regarding sales tax reporting.

Deputy Mayor Holler:

- Spoke in favor of the Pop Warner Mat-Su Steelers Football Program and asked them to be mindful of the residents living in the area;
- Expressed his appreciation for the opportunity of serving on the Wasilla City Council; and
- Stated that it had been a great learning experience.

XV. EXECUTIVE SESSION


XVI. ADJOURNMENT

With no further business at hand, Mayor Rupright adjourned the meeting at 6:33 p.m.



VERNE E. RUPRIGHT, Mayor

ATTEST:



KRISTIE SMITHERS, MMC, City Clerk

Minutes approved: October 22, 2012