

AM No. 12-49: CONFIRMATION OF JESSICA DEAN TO THE PLANNING COMMISSION; JOHN POPECKI TO THE AIRPORT ADVISORY COMMISSION; DAVE TUTTLE TO THE PARKS AND RECREATION COMMISSION; AND ERIC JENSEN AS ADMINISTRATIVE HEARING OFFICER.

Agenda of: November 26, 2012
Originator: Mayor Verne E. Rupright

Date: November 6, 2012

| Route to: | Department | Signature | Date |
|-----------|-----------------------------------|-----------|---------|
| | Chief of Police | | |
| X | Public Works Director | | 11/6/12 |
| X | Rec. & Cultural Services Director | | |
| X | Finance Director | | 11-6-12 |
| X | Interim Deputy Administrator | | |
| X | City Clerk | | 11/9/12 |

REVIEWED BY MAYOR VERNE E. RUPRIGHT:

FISCAL IMPACT: yes or no Funds Available Yes or No

Account name/number/amount:

Attachments:

Completed Applications for Jessica Dean (2 pgs.), John Popecki (3 pgs.), Dave Tuttle (2 pgs.), and Eric Jensen (2 pgs).

SUMMARY STATEMENT: Mayor Rupright requests the appointment of the following Commissioners and Hearing Officer. Please confirm the appointments pursuant to Wasilla Municipal Code 2.44.030 as follows:

PLANNING COMMISSION:

- Jessica Dean, Seat C (three-year term to expire December 31, 2014)

AIRPORT ADVISORY COMMISSION:

- John Popecki, Seat C (three-year term to expire December 31, 2015)

PARKS AND RECREATION COMMISSION:

- Dave Tuttle, Seat B (three-year term to expire December 31, 2015)

HEARING OFFICER:

- Eric Jensen, (three-year term to expire December 31, 2015)

STAFF RECOMMENDATION: Adopt AM No. 12-49.

| | | | | |
|-----------------------|--|---|---------------------|------------------|
| Date: 11/24/12 | Approved: <input checked="" type="checkbox"/> | Denied: <input type="checkbox"/> | Initials: JS | Comments: |
|-----------------------|--|---|---------------------|------------------|



CITY OF WASILLA • OFFICE OF THE CITY CLERK • 290 E. HERNING AVENUE • WASILLA, AK 99654
PHONE: 907.373.9090 • FAX: 907.373.9092 • EMAIL: CLERK@CI.WASILLA.AK.US

APPLICATION FOR APPOINTMENT TO A CITY COMMISSION

Applications for City Commissions established by Wasilla Municipal Code are accepted in the Office of the City Clerk and remain on file for a period of two years from the date of application. Commission members are appointed by the Mayor and confirmed by the City Council. Applicant names for a commission may be published in the newspaper and the merits of the appointment may be discussed during a public forum. **Please return completed applications to the City Clerk.**

Position applying for select one or more of the following:

- Airport Advisory Commission (no residency requirement)
- Planning Commission (City of Wasilla residents only)
- Parks and Recreation Commission (4 City of Wasilla residents, 1 Mat-Su Borough Resident)
- Historical Preservation Commission – select position applying for:
 - Resident of City Member of Wasilla-Knik Historical Society Professional Archeologist
 - Recommended by Knik Tribal Council Professional Historian Architectural Historian/Architect

NAME: Jessica Dean

MAILING ADDRESS: 209 S Vix Way, Wasilla, AK 99654

RESIDENCE ADDRESS: 209 S Vix Way, Wasilla, AK 99654

E-MAIL: jessica@a2zalaska.com

Do you regularly check your email? Yes or No

HOME PHONE: 907-982-0900 WORK PHONE: 907-376-7654 CELL PHONE: 907-982-0900

OCCUPATION: Self Employed Tax Preparer, Self Employed Ebay/Amazon Sales

EMPLOYER: Self

- Do you reside within Wasilla City limits? Yes or No If so, for how long? _____
- Do you currently own or operate a business in the City of Wasilla? If so, what is the name and physical location of the business? AZZ Tax & Finanacial LLC

- Does your schedule permit you to regularly attend required meetings? Yes or No
- Are you currently affiliated with the City of Wasilla in any way? (examples include: contractor, lease holder, employee) if so, please note the capacity: N/A
- Do you currently have a direct or indirect financial or business interest with the City of Wasilla? If so, please note: N/A

Please provide a brief statement describing your experience and involvement in City government that would qualify you for this position. You may submit a resume if you wish.

I am a 34 year old, married mother of 2 who cares about the community I live in.

I have successfully opened and operated a business in Wasilla for 7 years and have been

very excited to see the growth of our little town. With this growth, we need to ensure


our little city develops infratructure in a smart and fiscally responsible way. I will put the

time and energy into ensuring this happens.

I understand that this is a voluntary, appointed position to be confirmed by the Wasilla City Council, and requires regular attendance at official meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media outlet.

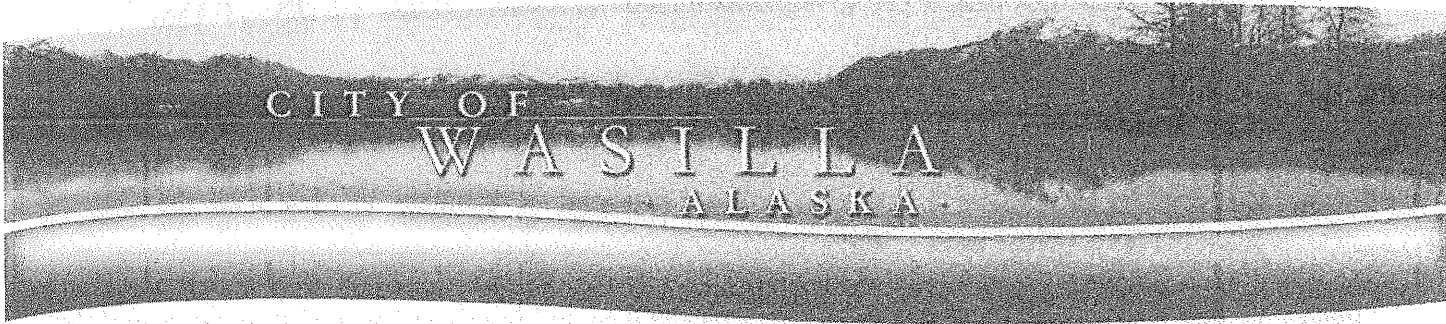
I have read Chapter 2.12 of the Wasilla Municipal Code defining financial interest, substantial financial interest, and conflict of interest. I agree to comply with the code and understand that my tenure as Commissioner requires such compliance.

I certify that the information in this application is true and accurate.

Signature of Applicant: 

Date: 10/14/12

| | | |
|---|---|--|
| Date Received: (date and time) RECEIVED OCT 19 2012 Office of the City Clerk City of Wasilla | FOR OFFICE USE ONLY | |
| | Registered voter of the City: <input checked="" type="checkbox"/> yes <input type="checkbox"/> no | City Resident: <input checked="" type="checkbox"/> yes <input type="checkbox"/> no |
| | Resume Attached: <u>NO</u> yes (reference council application) | |
| | Date of Council Approval: _____ AM No _____ | |
| | Date Appoaint Notified: _____ | |



CITY OF WASILLA ALASKA

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- Parks and Recreation Commission (4 City of Wasilla residents, 1 Mat-Su Borough Resident)
- Historical Preservation Commission – select position applying for:
 - Resident of City
 - Member of Wasilla-Knik Historical Society
 - Professional Archeologist
 - Recommended by Knik Tribal Council
 - Professional Historian
 - Architectural Historian/Architect

NAME: John Popecki

MAILING ADDRESS: 951 WEST NELSON AVE WASILLA, AK 99654

RESIDENCE ADDRESS: SAME AS ABOVE

E-MAIL: astraviation@pci.net

Do you regularly check your email? Yes or No

HOME PHONE: 376-8408 WORK PHONE: 428-1207 CELL PHONE: 3768408

OCCUPATION: AIRCRAFT MECHANIC

EMPLOYER: M7 AEROSPACE

- Do you reside within Wasilla City limits? Yes or No If so, for how long? 13 years
- Do you currently own or operate a business in the City of Wasilla? If so, what is the name and physical location of the business? NO

- Does your schedule permit you to regularly attend required meetings: Yes or No
- Are you currently affiliated with the City of Wasilla in any way? (examples include: contractor, lease holder, employee) if so, please note the capacity: Airport Commission Chairman
- Do you currently have a direct or indirect financial or business interest with the City of Wasilla? If so, please note: NO

Please provide a brief statement describing your experience and involvement in City government that would qualify you for this position. You may submit a resume if you wish.

Resume on file

I understand that this is a voluntary, appointed position to be confirmed by the Wasilla City Council, and requires regular attendance at official meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media outlet.

I have read Chapter 2.12 of the Wasilla Municipal Code defining financial interest, substantial financial interest, and conflict of interest. I agree to comply with the code and understand that my tenure as Commissioner requires such compliance.

I certify that the information in this application is true and accurate.

Signature of Applicant: *[Handwritten Signature]*

Date: 16 OCT 12

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|---|--|--|
| <p>Date Received: (date stamp below)</p> <p>RECEIVED</p> <p>OCT 17 2012</p> <p>Office of the City Clerk City of Wasilla</p> | <p>FOR OFFICE USE ONLY</p> <p>Registered voter of the City: <input checked="" type="checkbox"/> yes ___ no</p> <p>Resume Attached: <input checked="" type="checkbox"/> yes</p> <p>Date of Council Approval: _____ AM No.: _____</p> <p>Date Applicant Notified: _____</p> | <p>City Resident: <input checked="" type="checkbox"/> yes ___ no</p> |
|---|--|--|

JOHN M. POPECKI
951 West Nelson Ave-Wasilla, AK 99654
Phone: 907-376-8408

WORK HISTORY

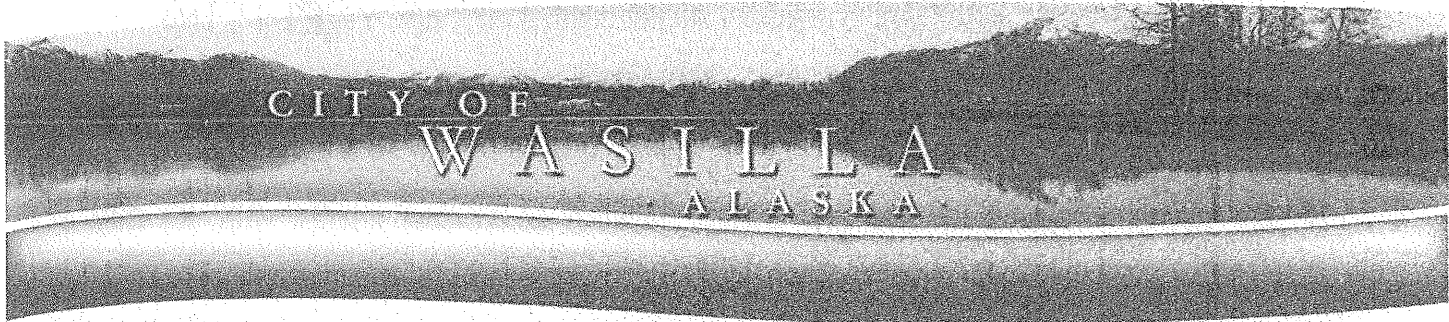
- 2006- Present: **Pioneer Airways**- Director of Maintenance for FAR Part 135 cargo operation. Supervise mechanics and perform scheduled, unscheduled, major repairs and alterations to Shorts SC7 Skyvan, Cessna 185 and Beech B55 Baron. Perform aircraft, engine and propeller record and technical library management and updating. Also, maintain calibrated tools and parts inventory to FAA requirements for the operating certificate.
- 2000- Present: **Astra Aviation** - Owner/ Operator of aircraft maintenance service performing annual inspections, major repairs, and alterations on FAR Part 91 fixed/rotary wing aircraft in the Anchorage, AK area.
- 1991- Present: **M7 Aerospace**: C-23 Sherpa Maintenance Contract Site Manager/ Mechanic. Supervise 25 mechanics and staff performing scheduled/unscheduled maintenance per FAA regulations on 10 aircraft. Manage parts inventory and ground support equipment. Interface with customer to coordinate flight schedules and contract issues. Ft. Richardson, AK.
- 1989-1991: **Business Express Airlines**: Aircraft Inspector/Mechanic performing maintenance and inspections on Beech 1900, Saab 340 and Shorts 360 aircraft. Supervised aircraft record entries and historical records per FAA requirements. Windsor Locks, CT.
- 1987-1989: **New England Air Museum**: Aircraft Restoration Mechanic responsible for performing restoration on vintage fixed and rotary wing aircraft using airworthy repair methods. I supervised volunteers and seasonal staff. Windsor Locks, CT.
- 1980- 2002: **Army National Guard**: Performed maintenance and inspections on OH-6, UH-1, UH-60 helicopters as both a full time and part time Guardsmen. Performed engine changes, phase maintenance, troubleshooting and rotor track/balance operations. Service completed in Vermont, Utah, Alaska.

EDUCATION

Bachelor of Arts in Sociology, St. Michael's College-
Winooski, Vermont, 1984
OH-58 Maintenance Course- Ft. Rucker, AL, 1981.
UH-1H Maintenance Course- Burlington, VT, 1983.
OH-6A Maintenance Course- Ft. Indiantown Gap, PA, 1987
Shorts 360 Maintenance Course- Windsor Locks, CT, 1989
G.E. CT-7 Turbine Engine Repair Course- Lynn, MA, 1990
Shorts C-23 Sherpa Maintenance Course- Aberdeen, MD, 1991
PT6A-64/67 Repair Course- Montreal, Quebec, 1994
UH-60 Blackhawk Maintenance Course, Ft. Indiantown Gap,
PA, 1996
Universal Navigation Flight Management System (UNS-1 Series)
Maintenance Course, Ft. Richardson, AK, 2004

CERTIFICATES

A&P Mechanic #2390671 with Inspection Authorization since
26 June, 2000.



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- Planning Commission (City of Wasilla residents only)
- Parks and Recreation Commission (4 City of Wasilla residents, 1 Mat-Su Borough Resident)
- Historical Preservation Commission – select position applying for:
 - Resident of City Member of Wasilla-Knik Historical Society Professional Archeologist
 - Recommended by Knik Tribal Council Professional Historian Architectural Historian/Architect

NAME: DAVID L. TUTTLE

MAILING ADDRESS: 1764 LAKE WILLOW DRIVE

RESIDENCE ADDRESS: SAME

E-MAIL: tuttle@alaskan.net

Do you regularly check your email? Yes or No

HOME PHONE: (907) 376-4739 WORK PHONE: (907) 376-5588 CELL PHONE: (907) 354-8400

OCCUPATION: SALES

EMPLOYER: SELF - DAVE TUTTLE INSURANCE

• Do you reside within Wasilla City limits? Yes or No If so, for how long? _____

• Do you currently own or operate a business in the City of Wasilla? If so, what is the name and physical location of the business? DAVE TUTTLE INSURANCE 1764 LAKE WILLOW DR

- Does your schedule permit you to regularly attend required meetings: Yes or No
- Are you currently affiliated with the City of Wasilla in any way? (examples include: contractor, lease holder, employee) if so, please note the capacity: NO
- Do you currently have a direct or indirect financial or business interest with the City of Wasilla? If so, please note: NO

Please provide a brief statement describing your experience and involvement in City government that would qualify you for this position. You may submit a resume if you wish.

I have served the commission for 4 terms allowing to give back to my community. Looking to continue to work toward elevating the quality of life for those who are served by community and going forward.

I understand that this is a voluntary, appointed position to be confirmed by the Wasilla City Council, and requires regular attendance at official meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media outlet.

I have read Chapter 2.12 of the Wasilla Municipal Code defining financial interest, substantial financial interest, and conflict of interest. I agree to comply with the code and understand that my tenure as Commissioner requires such compliance.

I certify that the information in this application is true and accurate.

Signature of Applicant: David L. Tuttle

Date: 10/22/2012

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|--|--|---|
| Date Received (date stamp) RECEIVED OCT 31 2012 Office of the City Clerk City of Wasilla | FOR OFFICE USE ONLY | |
| | Registered voter of the City: <input checked="" type="checkbox"/> yes ___ no | City Resident: <input checked="" type="checkbox"/> yes ___ no |
| | Resume Attached: ___ yes | |
| | Date of Council Approval: _____ AM No.: _____ | Date Applicant Notified: _____ |

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WASILLA
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APPLICATION FOR APPOINTMENT AS AN
ADMINISTRATIVE HEARING OFFICER

COPY

An Administrative Hearing Officer shall be an attorney duly licensed to practice law in the State of Alaska, or have training and experience in arbitration, mediation, contract law, and Title 7 and/or 16 of the Wasilla Municipal Code. An administrative hearing officer shall hold no other appointed or elected office or position with the City.

Administrative Hearing Officers are appointed by the Mayor and confirmed by the City Council. Applicant names for a commission may be published in the newspaper and the merits of the appointment may be discussed during a public forum. **Please return completed applications to the City Clerk.**

Applying for jurisdiction over (select one or more of the following):

- Appeals of a Planning Commission decision, pursuant to Title 16.
 Appeals of a Classification, forfeiture or written administrative order, pursuant to Title 7

NAME: Eric Jensen

MAILING ADDRESS: 167 Park Ave

RESIDENCE ADDRESS: 1710 W. Lake Louise Dr.

E-MAIL: emjensen@gci.net

Do you regularly check your email? Yes or No During the work week.

HOME PHONE: _____ WORK PHONE: 376-3236 CELL PHONE: 775-1928

OCCUPATION: lawyer

EMPLOYER: self

- Do you reside within Wasilla City limits? Yes or No If so, for how long? 30 years
- Do you currently own or operate a business in the City of Wasilla? If so, what is the name and physical location of the business? I have a law office in Wasilla at 167 Park Ave.

- Does your schedule permit you to attend required hearings? Yes or No
- Are you currently affiliated with the City of Wasilla in any way? (examples include: contractor, lease holder, employee) if so, please note the capacity: No
- Do you currently have a direct or indirect financial or business interest with the City of Wasilla? If so, please note: No
- Please provide a **one-page resume with cover letter** to include education and experience that would enhance your application.
- Describe your experience and involvement in city government that would qualify you for this position and examples of your work history dealing with appeals from a planning commission and/or an animal care and regulation appeal; this may be included in your cover letter.

Please consider this my resume & cover letter.

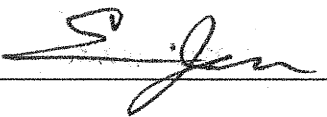
Education: BBK - University of Texas 1973
JD - University of Houston 1975
Alaska Bar 1976 To present

Experience: One Wasilla Substantive Wasilla Planning Commission Appeal.

I understand that this is a voluntary, appointed position to be confirmed by the Wasilla City Council. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media outlet.

I have read Chapter 2.76 of the Wasilla Municipal Code defining conflict of interest and ex parte contacts. I agree to comply with the code and understand that my tenure as an Administrative Hearing Officer requires such compliance.

I certify that the information in this application is true and accurate.

Signature of Applicant: 

Date: 10-19-12

| | | |
|--------------------------------------|--|---|
| Date Received: (date stamp below) | FOR OFFICE USE ONLY | |
| | Registered voter of the City: <input type="checkbox"/> yes <input type="checkbox"/> no | City Resident: <input type="checkbox"/> yes <input type="checkbox"/> no |
| | Resume Attached: <input type="checkbox"/> yes | Alaska Resident: <input type="checkbox"/> yes <input type="checkbox"/> no |
| | Date of Council Approval: _____ | AM No.: _____ |
| | Date Applicant Notified: _____ | |