



**MAYOR**  
Verne E. Rupright

**CITY PLANNER**  
Tina Crawford

**WASILLA PLANNING COMMISSION**

Patrick Brown, Seat A  
Daniel Kelly Jr., Seat B  
Steven DeHart, Seat C  
Doug Miller, Seat D  
Glenda Ledford, Seat E  
Clark Buswell, Seat F  
Robert Webb, Seat G

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**CITY OF WASILLA  
PLANNING COMMISSION MEETING AGENDA  
WASILLA CITY COUNCIL CHAMBERS**

Wasilla City Hall, 290 E. Herning Avenue, Wasilla, AK 99654 / 907-373-9020 phone

**REGULAR MEETING**

**7 P.M.**

**OCTOBER 9, 2012**

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF AGENDA
- V. REPORTS
  - A. City Deputy Administrator
  - B. City Public Works Director
  - C. City Attorney
  - D. City Planner
- VI. PUBLIC PARTICIPATION (*five minutes per person, for items not scheduled for public hearing*)
- VII. CONSENT AGENDA
  - A. Minutes of September 25, 2012, regular meeting.

VIII. NEW BUSINESS *(five minutes per person)*

A. Public Hearing

1. **Resolution Serial No. 12-17:** Approving Use Permit Number UP 12-03 to convert an existing 10-bed institutional home operated by Alaska Family Services to offices for Family Promise Mat-Su and an eight-bed facility to provide transitional housing for families with children, located on Lot 2, Block 1, Wasilla Airport Heights Subdivision, generally located on the north side of West Nelson across from the Iditapark.
  - a. City Staff
  - b. Applicant
  - c. Private person supporting or opposing the proposal
  - d. Applicant

IX. UNFINISHED BUSINESS

X. COMMUNICATIONS

- A. Permit Information
- B. Enforcement Log

XI. AUDIENCE COMMENTS

XII. STAFF COMMENTS

XIII. COMMISSION COMMENTS

XIV. ADJOURNMENT

**REGULAR MEETING**

**7 P.M.**

**I. CALL TO ORDER**

The regular meeting of the Wasilla Planning Commission was called to order at 7:00 PM on Tuesday, October 9, 2012, in Council Chambers of City Hall, Wasilla, Alaska by A.C. Buswell, III, Chairman.

**II. ROLL CALL**

Commissioners present and establishing a quorum were:

Mr. Patrick Brown, Seat A  
Mr. Daniel Kelly, Jr., Seat B  
Vacant, Seat C  
Ms. Glenda Ledford, Seat E  
Mr. Clark Buswell, Seat F  
Mr. Robert Webb, Seat G

Commissioners absent and excused were:

Mr. Doug Miller, Seat D

Staff in attendance were:

Mr. Bert Cottle, Deputy Administrator  
Mr. Richard Payne, City Attorney  
Ms. Tina Crawford, City Planner  
Ms. Tahirih Revet, Planning Clerk

**III. PLEDGE OF ALLEGIANCE**

A. Mr. Payne led the Pledge of Allegiance.

**IV. APPROVAL OF AGENDA**

GENERAL CONSENT: The agenda was approved as presented.

**V. REPORTS**

A. City Deputy Administrator

Mr. Cottle provided a report of the different activities within the City including the status of the land transfer for the new library.

B. City Public Works Director

Ms. Crawford provided a report for Public Works regarding the recent paving of Susitna Avenue and the construction of the airport road.

C. City Attorney

No report given.

D. City Planner

Ms. Crawford provided information regarding the proposed MEA transmission line expansion and upcoming public hearing.

**VI. PUBLIC PARTICIPATION** (*five minutes per person, for items not scheduled for public hearing*)

No public participation.

**VII. CONSENT AGENDA**

A. Minutes of September 25, 2012, meeting.

GENERAL CONSENT: Minutes were approved as presented.

**VIII. NEW BUSINESS** (*five minutes per person*)

A. Public Hearing

1. **Resolution Serial No. 12-17:** Approving Use Permit Number UP 12-03 to convert an existing 10-bed institutional home operated by Alaska Family Services to offices for Family Promise Mat-Su and an eight-bed facility to provide transitional housing for families with children, located on Lot 2, Block 1, Wasilla Airport Heights Subdivision, generally located on the north side of West Nelson across from the Iditapark.

a. City Staff

Ms. Crawford provided a summary of the applicant's request.

b. Applicant

Mr. John Weaver, President of Family Promise, stated why they selected the site for offices and an eight-bed facility to provide transitional housing for families with children and that they plan on using this site as a long term facility.

Discussion moved to the Commission.

Ms. Molly Bower, Family Promise Mat-Su board member spoke in support of the request.

Discussion moved to the Commission.

c. Private person supporting or opposing the proposal

Chair Buswell opened the public hearing on Resolution Serial No. 12-17.

With no one present to speak, Chair Buswell closed the public hearing for Resolution Serial No. 12-17.

d. Applicant

No additional comments were provided by the applicant.

MOTION: Commissioner Kelly moved to adopt Resolution Serial No. 12-17, as presented.

Discussion moved to the Commission.

VOTE: The motion to adopt Resolution Serial No. 12-17, as presented, passed unanimously.

**IX. UNFINISHED BUSINESS**

No unfinished business.

**XI. COMMUNICATIONS**

No statements made regarding the following items.

- A. Permit Information
- B. Enforcement Log

**XII. AUDIENCE COMMENTS**

No audience comments.

**XIII. STAFF COMMENTS**

No staff comments.

**XIV. COMMISSION COMMENTS:**

Commissioner Ledford stated she is in support of the request by Family Promise.

Commissioner Webb thanked Chair Buswell for his time on the Commission.

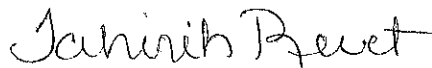
Commissioner Kelly thanked Chair Buswell for his time on the Commission

Chair Buswell thanked everyone for attending tonight's meeting.

**XV. ADJOURNMENT**

The regular meeting adjourned at 7:36 PM.

ATTEST:



TAHIRIH REVET, Planning Clerk

  
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DOUG MILLER, Chairman

Adopted by the Wasilla Planning Commission October 23, 2012.