



CITY OF
WASILLA
ALASKA

MAYOR

Verne E. Rupright

COUNCIL

Steven D. Lovell, Seat A
Leone Harris, Seat C
Dianne Woodruff, Seat E

A. Clark Buswell III, Seat B
Colleen Sullivan-Leonard, Seat D
Brandon Wall, Seat F

WASILLA CITY COUNCIL

MEETING AGENDA

WASILLA CITY COUNCIL CHAMBERS

Wasilla City Hall, 290 E. Herning Avenue, Wasilla, AK 99654
907.373.9090 www.cityofwasilla.com

REGULAR MEETING

6:00 PM

NOVEMBER 26, 2012

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE**
- IV. APPROVAL OF AGENDA¹**
- V. SPECIAL ORDERS OF THE DAY**
- VI. COMMISSION AND AGENCY REPORTS**
 - A. Planning Commission
 - B. Parks and Recreation Commission
 - C. Airport Advisory Commission
 - D. Friends of Wasilla Public Library

¹ Resolution Serial Nos. 12-33, 12-36 and AM Nos. 12-47, 12-48 were removed from the Consent Agenda and addressed separately under New Business. AM No. 12-48 was corrected to include Kendall Ford's name. A report from Mat-Su Borough Emergency Manager Casey Cook was added under Commission and Agency Reports.

- E. Greater Wasilla Chamber of Commerce
- F. Wasilla Area Seniors, Inc. (WASI)
- G. Presentation of the FY2012 Comprehensive Annual Financial Audit - Daniel Rozema, KPMG, LLC (*Clerk's Note: See AM No. 12-46*)
- H. Mat-Su Borough Emergency Manager Casey Cook

VII. PUBLIC PARTICIPATION

- A. Public Hearings
- B. Persons to be Heard

VIII. CONSENT AGENDA

- A. Minutes of Preceding Meetings
 - 1. Regular Meeting: October 22, 2012
- B. Introduction of Ordinances for Public Hearing on December 10, 2012:
 - 1. **Ordinance Serial No. 12-37:** Amending the FY2013 Youth Court budget by accepting \$1,250 in grant funds from the Target Corporation to cover expenditures for wages and benefits.
 - 2. **Ordinance Serial No. 12-39:** Creating the Lake Side Terrace P.U.D. Sewer Connection Special Assessment District; approving the improvement plan for the District; authorizing the City to proceed with the improvement; and establishing a method of assessment for the benefitted properties: Lots 49A-60A, Block 2; and Lots 61-64, Block 2.
 - 3. **Ordinance Serial No. 12-40:** Amending Wasilla Municipal Code (WMC) Subsection 5.14.050(C) and (D)(1), Authorized Investments, in the Investment Policy Chapter.
- C. Resolutions
 - 1. **Resolution Serial No. 12-34:** Authorizing the Mayor to

execute an amendment to the memorandum of agreement between the State of Alaska and the City of Wasilla for Lucus Road Improvements.

2. **Resolution Serial No. 12-35:** Authorizing the Mayor to execute an agreement with Headrush for leased space in the Meta Rose Square in the amount of \$2,214 for twelve (12) months.
3. **Resolution Serial No. 12-37:** Support of the Valley Performing Arts Community Capital Campaign for a new 300 seat theater building with a total estimated cost of \$8.56 million.

D. Action Memorandums

1. **AM No. 12-44:** Contract amendment to R&M Consultants, Inc. in the amount of \$51,989 to complete the Knik-Goose Bay Road and Fern Street Intersection Improvements engineering design.
2. **AM No. 12-45:** Awarding contract to Alaska Pump & Supply Inc. in the amount of \$31,471 to purchase sewer effluent pumps.
3. **AM No. 12-46:** Acceptance of the City of Wasilla's Fiscal Year 2012 Comprehensive Annual Financial Report for public record.
4. **AM No. 12-49:** Confirmation of Jessica Dean to the Planning Commission; John Popecki to the Airport Advisory Commission; Dave Tuttle to the Parks and Recreation Commission; and Eric Jensen as Administrative Hearing Officer.

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

1. **Resolution Serial No. 12-33:** Amending the City of Wasilla's Public Employees' Retirement System plan to include the position of Recreational and Cultural Services Director, formerly known as Recreational and Cultural Services Manager, in the City of Wasilla Public Employees' Retirement System plan pursuant to AS 39.35.

2. **Resolution Serial No. 12-36:** Supporting the establishment of a City of Wasilla Chess Club.
3. **AM No. 12-47:** Authorization to purchase a 2012 Chevrolet Tahoe for the Wasilla Police Department K-9 Unit from AK Sales & Service in the amount of \$30,985 under the SOA Contract #1685-12-1.
4. **AM No. 12-48:** Purchase of three (3) fully equipped Ford Explorers from ~~Alaska Sales and Service~~ Kendall Ford in the amount of \$105,000.

XI. COMMUNICATIONS

A. Informational Memorandums

1. **IM No. 12-16:** Monthly financial reports for the period beginning July 1, 2012, and ending September 2012; to include the Month-To-Date Expenditure Report, Disbursements Greater than \$5,000, Investment Report and the Quarterly Report of Businesses Receiving a Penalty Waiver for Sales Tax.

B. Commission Minutes

1. Planning Commission: October 23, 2012
2. Planning Commission: November 13, 2012
3. Parks and Recreation Commission: September 12, 2012

XII. AUDIENCE COMMENTS

XIII. MAYOR, CLERK AND ATTORNEY COMMENTS

XIV. COUNCIL COMMENTS

XV. EXECUTIVE SESSION

XVI. ADJOURNMENT

I. CALL TO ORDER

The Regular Meeting of the Wasilla City Council was held on Monday, November 26, 2012, at the Wasilla City Council Chambers, Wasilla, Alaska. Mayor Verne E. Rupright called the meeting to order at 6 p.m.

II. ROLL CALL

Council Members present and establishing a quorum were:

Steven D. Lovell
A. Clark Buswell III
Leone Harris
Colleen Sullivan-Leonard
Dianne Woodruff
Brandon Wall

Staff in attendance were:

Kristie Smithers, City Clerk
Troy Tankersley, Finance Director
Sarah Whiteley, Deputy Clerk
Archie Giddings, Public Works Director
Gene Belden, Interim Police Chief
Bert Cottle, Interim Deputy Administrator
John Combs, Recreation and Cultural Services Director
Richard Payne, City Attorney

III. PLEDGE OF ALLEGIANCE

Mayor Rupright led the Pledge of Allegiance.

IV. APPROVAL OF AGENDA ¹

Mayor Rupright inquired about any modifications to the agenda.

¹ Resolution Serial Nos. 12-33, 12-36 and AM Nos. 12-47, 12-48 were removed from the Consent Agenda and addressed separately under New Business. AM No. 12-48 was corrected to include Kendall Ford's name. A report from Mat-Su Borough Emergency Manager Casey Cook was added under Commission and Agency Reports.

Council Member Woodruff requested Resolution No. 12-33, AM No. 12-47, and AM No. 12-48 be removed from the Consent Agenda and addressed separately under New Business.

Council Member Harris requested Resolution Serial No. 12-36 be removed from the Consent Agenda and addressed separately under New Business.

Ms. Smithers requested that Mat-Su Borough Emergency Manager Casey Cook be added under Commission and Agency Reports.

GENERAL CONSENT: The agenda was approved as amended without objection.

V. SPECIAL ORDERS OF THE DAY

There were no special orders of the day.

VI. COMMISSION AND AGENCY REPORTS

A. Planning Commission

Planning Commissioner Daniel Kelly provided a report.

B. Parks and Recreation Commission

Mr. Combs:

- Welcomed Debbie Martin to the Parks and Recreation Commission.
- Reported on a possible upcoming Second Saturday event; and
- Was excited about the possibility to offer a sledding hill to the community.

C. Airport Advisory Commission

Mr. Giddings provided a report. He stated that they are up-to-date on the airport master plan and the new road is open.

D. Friends of Wasilla Public Library

Ms. Jeanne Troshynski, President:

- Announced that the next Library Needs Committee meeting will be held on December 3, 2012, at 5 p.m. and they hope to have an update for the Council in January 2013.
- Noted that January 3, 2013, is the 75th Anniversary of the Library; and
- Commented that the next book sale will be held March 21-25.

- Announced that the phone number to contact Friends is 352-3763.
- Reported that they received a \$900 check from *Pick. Click. Give.*

Mr. Cottle provided a report on the land transfer from Mat-Su Borough.

E. Greater Wasilla Chamber of Commerce

No report was provided.

F. Wasilla Area Seniors, Inc. (WASI)

Lois Wier:

- Spoke in favor of the recent changes at the Center; and
- Provided details on the programs she is involved in.
- Introduced Ingrid Ling, new executive director.

Ms. Ingrid Ling:

- Provided updates from the Senior Center; and
- Noted in 2011 they served 62,000 meals.
- Invited the City Council to attend a luncheon at the Center.

Jane Soeten, Senior Ambassador:

- Provided an overview of her background; and
- Thanked the Council for their efforts.

G. Mat-Su Borough Emergency Manager Casey Cook

Mr. Cook provided updates from the Mat-Su Borough Emergency Operations Center (EOC).

H. Presentation of the FY2012 Comprehensive Annual Financial Audit - Daniel Rozema, KPMG, LLC (*Clerk's Note: See AM No. 12-46*)

Daniel Rozema, Partner, Audit, provided the highlights of the FY2012 Comprehensive Annual Financial Audit Report then walked the Council through the FY2012 Comprehensive Annual Financial Audit. Mr. Steven Stanchina, Senior Manager Audit, was also in attendance.

VII. PUBLIC PARTICIPATION

A. Public Hearings

There were no public hearings.

B. Persons to be Heard

Valley Performing Arts Executive Director Gary Forrester spoke in favor of Resolution Serial No. 12-37.

Ms. Janet Kincaid spoke in favor of Resolution Serial No. 12-37.

Mr. Dan Kennedy spoke in favor of Resolution Serial No. 12-37.

Ms. Kira Thompson, owner of Burgundy Horse Bistro, stated that her business is being targeted for vandalism. She provided details on the latest break-ins.

VIII. CONSENT AGENDA

A. Minutes of Preceding Meetings

1. Regular Meeting: October 22, 2012

B. Introduction of Ordinances for Public Hearing on December 10, 2012:

1. **Ordinance Serial No. 12-37:** Amending the FY2013 Youth Court budget by accepting \$1,250 in grant funds from the Target Corporation to cover expenditures for wages and benefits.

2. **Ordinance Serial No. 12-39:** Creating the Lake Side Terrace P.U.D. Sewer Connection Special Assessment District; approving the improvement plan for the District; authorizing the City to proceed with the improvement; and establishing a method of assessment for the benefitted properties: Lots 49A-60A, Block 2; and Lots 61-64, Block 2.

3. **Ordinance Serial No. 12-40:** Amending Wasilla Municipal Code (WMC) Subsection 5.14.050(C) and (D)(1), Authorized Investments, in the Investment Policy Chapter.

C. Resolutions

~~1. **Resolution Serial No. 12-33:** Amending the City of Wasilla's Public Employees' Retirement System plan to include the position of Recreational and Cultural Services Director, formerly known as Recreational and Cultural Services Manager, in the City of Wasilla Public Employees' Retirement System plan pursuant to AS 39.35.~~

2. **Resolution Serial No. 12-34:** Authorizing the Mayor to execute an amendment to the memorandum of agreement between the State of Alaska and the City of Wasilla for Lucas Road Improvements.
3. **Resolution Serial No. 12-35:** Authorizing the Mayor to execute an agreement with Headrush for leased space in the Meta Rose Square in the amount of \$2,214 for twelve (12) months.
4. ~~**Resolution Serial No. 12-36:** Supporting the establishment of a City of Wasilla Chess Club.~~
5. **Resolution Serial No. 12-37:** Support of the Valley Performing Arts Community Capital Campaign for a new 300 seat theater building with a total estimated cost of \$8.56 million.

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4. ~~**AM No. 12-47:** Authorization to purchase a 2012 Chevrolet Tahoe for the Wasilla Police Department K-9 Unit from AK Sales & Service in the amount of \$30,985 under the SOA Contract #1685-12-1.~~
5. ~~**AM No. 12-48:** Purchase of three (3) fully equipped Ford Explorers from Kendall Ford in the amount of \$105,000.~~
6. **AM No. 12-49:** Confirmation of Jessica Dean to the Planning Commission; John Popecki to the Airport Advisory Commission; Dave Tuttle to the Parks and Recreation Commission; and Eric Jensen as Administrative Hearing Officer.

MOTION: Council Member Leone Harris moved to adopt the Consent Agenda as read into the record by the City Clerk.

GENERAL CONSENT: There was no objection noted and the Consent Agenda was approved as amended.

IX. UNFINISHED BUSINESS

There was no unfinished business.

X. NEW BUSINESS

1. **Resolution Serial No. 12-33:** Amending the City of Wasilla's Public Employees' Retirement System plan to include the position of Recreational and Cultural Services Director, formerly known as Recreational and Cultural Services Manager, in the City of Wasilla Public Employees' Retirement System plan pursuant to AS 39.35.

MOTION: Council Member Sullivan-Leonard moved to adopt Resolution Serial No. 12-33.

Council Member Woodruff spoke against Resolution Serial No. 12-33.

Discussion ensued.

VOTE: The motion to adopt Resolution Serial No. 12-33 passed with Lovell, Buswell, Harris, Sullivan-Leonard, and Wall in favor and Woodruff opposed.

2. **Resolution Serial No. 12-36:** Supporting the establishment of a City of Wasilla Chess Club.

Mr. Dan Kelly, Planning Commissioner, gave a report and spoke in favor of Resolution Serial No. 12-36.

Discussion ensued.

MOTION: Council Member Woodruff moved to postpone indefinitely Resolution Serial No. 12-36.

Discussion moved to the Council.

GENERAL CONSENT: The motion to postpone indefinitely Resolution Serial No. 12-36 passed unanimously.

3. **AM No. 12-47:** Authorization to purchase a 2012 Chevrolet Tahoe for the Wasilla Police Department K-9 Unit from AK Sales & Service in the amount of \$30,985 under the SOA Contract #1685-12-1.

4. **AM No. 12-48:** Purchase of three (3) fully equipped Ford Explorers from Alaska Sales and Service Kendall Ford in the amount of \$105,000.

Council Member Woodruff moved that AM No. 12-47 and AM No. 12-48 be addressed together.

GENERAL CONSENT: No objection noted.

Chief Belden provided a report.

MOTION: Council Member Woodruff moved to adopt AM No. 12-47 & 12-48.

Discussion moved to the council.

GENERAL CONSENT: The motion to adopt AM No. 12-47 & 12-48 passed unanimously.

XI. COMMUNICATIONS

A. Informational Memorandums

1. **IM No. 12-16:** Monthly financial reports for the period beginning July 1, 2012, and ending September 2012; to include the Month-To-Date Expenditure Report, Disbursements Greater than \$5,000, Investment Report and the Quarterly Report of Businesses Receiving a Penalty Waiver for Sales Tax.

B. Commission Minutes

1. Planning Commission: October 23, 2012
2. Planning Commission: November 13, 2012
3. Parks and Recreation Commission: September 12, 2012

There was no action taken on the communication items.

XII. AUDIENCE COMMENTS

Mr. John Dewer:

- Spoke on the game of chess.
- Commented on the purchase of Chevrolets versus Fords.
- Inquired about public works garden staff receiving indoor plumbing; and

- Commented on the wonderful job Jana Griffin-Langlois is doing and suggested naming the new facility after her.

XIII. MAYOR, CLERK AND ATTORNEY COMMENTS

Mayor Rupright:

- Thanked the Council and hoped that everyone had a great holiday.
- He welcomed Jessica Dean to the Planning Commission and Debbie Martin to the Parks and Recreation Commission.

Ms. Smithers:

- Announced that the City is hosting a canned food drive until December 7th; and
- Informed that next City Council meeting is on December 10.

XIV. COUNCIL COMMENTS

Council Member Woodruff:

- Thanked John Dewer for being a dedicated citizen and for coming to the meetings;
- Thanked Mr. Schinsky and Mr. Kelly for their efforts;
- Thanked the Finance Director for his efforts on the audit;
- Thanked the supporters of VPA, WASI, and the Library;
- Inquired about how alcohol is stored at the Sports Center.

Council Member Buswell:

- Voiced approval of the meeting.

Council Member Sullivan-Leonard:

- Thanked the VPA Director and Ms. Troshynski for their efforts; and
- Thanked Mr. Tankersley for a great audit.
- Provided a report on the AML Conference.

Council Member Wall:


- Thanked the VPA and spoke in favor of them moving into the old movie theater location.
- Thanked Mr. Tankersley and the Finance Department.

XV. EXECUTIVE SESSION

There was no executive session.

XVI. ADJOURNMENT

With no further business at hand, Mayor Rupright adjourned the meeting at 8:06 p.m.


Verne E. Rupright, Mayor

ATTEST:



KRISTIE SMITHERS, MMC, City Clerk

Minutes approved: December 10, 2012