



**MAYOR**  
Verne E. Rupright

**CITY PLANNER**  
Tina Crawford

**WASILLA PLANNING COMMISSION**

Patrick Brown, Seat A  
Daniel Kelly Jr., Seat B  
Vacant, Seat C  
Doug Miller, Seat D  
Glenda Ledford, Seat E  
Vacant, Seat F  
Robert Webb, Seat G

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**CITY OF WASILLA  
PLANNING COMMISSION MEETING AGENDA  
WASILLA CITY COUNCIL CHAMBERS**

Wasilla City Hall, 290 E. Herning Avenue, Wasilla, AK 99654 / 907-373-9020 phone

**REGULAR MEETING**

**7 P.M.**

**OCTOBER 23, 2012**

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF AGENDA
- V. ELECTION OF OFFICERS
- VI. REPORTS
  - A. City Deputy Administrator
  - B. City Public Works Director
  - C. City Attorney
  - D. City Planner
- VII. PUBLIC PARTICIPATION (*five minutes per person, for items not scheduled for public hearing*)
- VIII. CONSENT AGENDA
  - A. Minutes of October 9, 2012, regular meeting.

- IX. NEW BUSINESS *(five minutes per person)*
  - A. Public Hearing
    - 1. **Resolution Serial No. 12-18:** Supporting the goals and initiatives for the annual Capital Improvement Program.
      - a. City Staff
      - b. Applicant
      - c. Private person supporting or opposing the proposal
      - d. Applicant
- X. UNFINISHED BUSINESS
- XI. COMMUNICATIONS
  - A. Permit Information
  - B. Enforcement Log
- XII. AUDIENCE COMMENTS
- XIII. STAFF COMMENTS
- XIV. COMMISSION COMMENTS
- XV. ADJOURNMENT

**REGULAR MEETING**

**7 P.M.**

**I. CALL TO ORDER**

The regular meeting of the Wasilla Planning Commission was called to order at 7:00 PM on Tuesday, October 23, 2012, in Council Chambers of City Hall, Wasilla, Alaska by Doug Miller, Vice Chairman.

**II. ROLL CALL**

Commissioners present and establishing a quorum were:

Mr. Daniel Kelly, Jr., Seat B  
Vacant, Seat C  
Mr. Doug Miller, Seat D  
Ms. Glenda Ledford, Seat E  
Vacant, Seat F  
Mr. Robert Webb, Seat G

Commissioners absent and excused were:

Mr. Patrick Brown, Seat A

Staff in attendance were:

Mr. Bert Cottle, Deputy Administrator  
Mr. Archie Giddings, Public Work Director  
Ms. Tahirih Revet, Planning Clerk

**III. PLEDGE OF ALLEGIANCE**

A. Commissioner Kelly led the Pledge of Allegiance.

**IV. APPROVAL OF AGENDA**

GENERAL CONSENT: The agenda was approved as presented.

**V. ELECTION OF OFFICERS**

Vice-Chair Miller entertained nominations for Chair and Vice-Chair.

NOMINATION: Commissioner Webb nominated Doug Miller to serve as Chair.

With no other nominations tendered, nominations were closed.

VOTE: Voting on the nomination of Mr. Miller as Chair passed unanimously.

NOMINATION: Commissioner Webb nominated Dan Kelly to serve as Vice-Chair.

With no other nominations tendered, nominations were closed.

VOTE: Voting on the nomination of Mr. Kelly as Vice-Chair passed unanimously.

**VI. REPORTS**

A. City Deputy Administrator

Mr. Cottle provided a report of the different activities within the City including the status of a meeting for annexation of property located in the Whispering Woods Subdivision and Jacobsen Lake area.

B. City Public Works Director

Mr. Giddings provided a report for Public Works regarding the completion of the paving on Susitna Avenue and that the construction of the airport road is nearing completion.

C. City Attorney

No report given.

D. City Planner

No report given.

**VII. PUBLIC PARTICIPATION** *(five minutes per person, for items not scheduled for public hearing)*

No public participation.

**VIII. CONSENT AGENDA**

A. Minutes of October 9, 2012, meeting.

GENERAL CONSENT: Minutes were approved as presented.

**IX. NEW BUSINESS** *(five minutes per person)*

A. Public Hearing

1. **Resolution Serial No. 12-18:** Supporting the goals and initiatives for the annual Capital Improvement Program.

a. City Staff

Mr. Giddings provided a statement on the initiatives for the Capital Improvement Program.

b. Applicant

c. Private person supporting or opposing the proposal

Chair Miller opened the public hearing on Resolution Serial No. 12-18.

With no one present to speak, Chair Miller closed the public hearing for Resolution Serial No. 12-18.

d. Applicant

MOTION: Commissioner Kelly moved to adopt Resolution Serial No. 12-18, as presented.

MOTION: Commissioner Kelly moved to amend item 11) to read as follows:  
11) \$778,984 *City Funds*

VOTE: The motion to amend Resolution Serial No. 12-18, passed unanimously.

Discussion moved to the Commission.

VOTE: The motion to adopt Resolution Serial No. 12-18, as amended, passed unanimously.

**X. UNFINISHED BUSINESS**

No unfinished business.

**XI. COMMUNICATIONS**

No statements made regarding the following items.

A. Permit Information

B. Enforcement Log

**XII. AUDIENCE COMMENTS**

No audience comments.

**XIII. STAFF COMMENTS**

No staff comments.

**XIV. COMMISSION COMMENTS:**

Chair Miller thanked everyone for attending tonight's meeting.

**XV. ADJOURNMENT**

The regular meeting adjourned at 7:47 PM.

ATTEST:



TAHIRIH REVET, Planning Clerk

  
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DOUG MILLER, Chair

Adopted by the Wasilla Planning Commission November 13, 2012.