



**PUBLIC WORKS DIRECTOR**  
Archie Giddings, Public Works Director  
Tom Westall, Airport Manager

**AIRPORT ADVISORY COMMISSION**  
Littleton C. Billingsley Jr. Seat A  
John L. Maketa, Seat B  
Sherman "Bill" W. Bear, Seat C  
Raymond J. Block, Seat D  
Steve Short, Seat E

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**WASILLA AIRPORT ADVISORY COMMISSION  
MEETING AGENDA**

WASILLA CITY COUNCIL CHAMBERS  
Wasilla City Hall, 290 East Hering Avenue, Wasilla, AK 99654 (907) 373-9017

**REGULAR MEETING**

**3 P.M.**

**MARCH 15, 2005**

1. **CALL TO ORDER:**
2. **ROLL CALL:**
3. **PLEDGE OF ALLEGIANCE:**
4. **APPROVAL OF AGENDA:**
5. **APPROVAL OF MINUTES:**
6. **STAFF AND AGENCY REPORTS**
7. **PUBLIC HEARING** (three minutes per person)
8. **UNFINISHED BUSINESS**
  - A. Wasilla Airport Advisory Commission Mission Statement, Commissioner Bear
9. **NEW BUSINESS**
  - A. Resolution No. 05-001 Establishing a revised schedule of fees for Wasilla Municipal Airport and Repeal of WR 94-76. Tom Westall, Airport Manager.

**10. COMMUNICATION**

A. Capital Improvement Plan (for your information)

**11. AUDIENCE COMMENTS (three minutes per person)**

**12. COMMISSIONER AND STAFF COMMENTS**

**13. ADJOURNMENT (No later than 5:30 p.m.)**

**1. CALL TO ORDER**

The regular meeting of the Wasilla Airport Commission was held on Tuesday, March 15, 2005 at the Wasilla City Council Chambers, Wasilla, Alaska. Vice Chairman Ray Block, called the meeting to order at 3:01 p.m.

**2. ROLL CALL**

Commissioners present and establishing a quorum were:

Commissioner Billingsly, Seat A  
Commissioner Maketa, Seat B  
Commissioner Bear, Seat C  
Commissioner Short, Seat E, Chairman (absent and excused)  
Commissioner Block, Seat D, Vice Chairman

Staff in attendance were:

Tom Westall, Airport Manager  
Jill Carricaburu, Recording Secretary

**3. PLEDGE OF ALLEGIANCE**

Commissioner Block led the Pledge of Allegiance.

**4. APPROVAL OF AGENDA:**

MOTION: Commissioner Bear moved to approve the agenda as presented.  
GENERAL CONSENT: The motion passed unanimously.

**5. APPROVAL OF MINUTES**

MOTION: Commissioner Bear motioned to approve the minutes as presented.  
GENERAL CONSENT: The motion passed unanimously.

**6. STAFF AND AGENCY REPORTS**

- A. Tom Westall, Airport Manager
- Reported that airport infrastructure will be addressed as airport expands.

- Agreed to amend the introductory letter of Airport Lease Packet by indicating that the terms of the lease can be extended to 30 years with Planning Commission and Council approval.

B. Bill Harvey, Deputy Director of Public Works

- Indicated that there is no plan to install water and sewer at the airport any time soon.

MOTION: Commissioner Bear moved to prepare a resolution stating that the Wasilla Airport Advisory Commission recommends the City of Wasilla review the prioritization of providing sewer and water to all airport lease lots at the City of Wasilla Municipal Airport.

GENERAL CONSENT: Motion passed unanimously

MOTION: Commissioner Bear moved to request Mr. Singel to research grant programs that may be applicable for funding assistance for water and sewer improvements.

GENERAL CONSENT: Motion passed unanimously

**7. PUBLIC HEARING** (Three minutes per person.)

There was no Public Hearing

**8. UNFINISHED BUSINESS**

A. Wasilla Airport Advisory Commission Statement, Commissioner Bear

- Added to the 1<sup>st</sup> sentence of the 2<sup>nd</sup> paragraph, between the words, "zone" and "and", the commission added the words, "consistent with the safe and efficient use of the airport."

MOTION: Commissioner Bear moved to accept the draft mission statement as amended.

GENERAL CONSENT: Motion passed unanimously

**9. NEW BUSINESS**

A. Resolution No. 05-001 Establishing a revised schedule of fees for Wasilla Municipal Airport and Repeal of WR 94-76. Tom Westall, Airport Manager.

MOTION: Commissioner Billingsly moved to approve Resolution 05-001

GENERAL CONSENT: Motion passed unanimously.

**10. COMMUNICATION**

- A. Capital Improvement Plan (for information only), Tom Westall Airport Manager.

**11. AUDIENCE COMMENTS** (Three minutes per person)

- Bill Bruu would like the commission to research possible grants, AOPA, FAA, etc. He also suggested revenue bonds and ¼% sales tax, as possible funding for capital improvements. Said that there is an economic and an engineering side to the airport and the City should make more effort economically for incentives.

**12. COMMISSIONER AND STAFF COMMENTS**

Commissioner Maketa;  
Had no comment.

Commissioner Billingsly;  
Had no comment

Commissioner Bear;  
Had no comment

Commissioner Block  
Had no comment

**13. AJOURNMENT**

The meeting adjourned at 5:10 p.m.

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STEVEN P. SHORT, Chairman

ATTEST:

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Sandra D. Connolly,  
Public Works Clerk

Adopted by the Wasilla Airport Commission on \_\_\_\_\_.