



PUBLIC WORKS DIRECTOR
Archie Giddings, Public Works Director
Tom Westall, Airport Manager

AIRPORT ADVISORY COMMISSION
Littleton C. Billingsley Jr. Seat A
John L. Maketa, Seat B
Sherman "Bill" W. Bear, Seat C
Raymond J. Block, Seat D
Steve Short, Seat E

**WASILLA AIRPORT ADVISORY COMMISSION
MEETING AGENDA**

WASILLA CITY COUNCIL CHAMBERS
Wasilla City Hall, 290 East Herning Avenue, Wasilla, AK 99654 (907) 373-9017

REGULAR MEETING

3 P.M.

FEBRUARY 15, 2005

1. **CALL TO ORDER:**
2. **ROLL CALL:**
3. **PLEDGE OF ALLEGIANCE:**
4. **APPROVAL OF AGENDA:**
5. **APPROVAL OF MINUTES:**
6. **STAFF AND AGENCY REPORTS**
7. **PUBLIC HEARING** (three minutes per person)
8. **UNFINISHED BUSINESS**
 - A. Response to questions from the Airport User Meeting, Tom Westall, Airport Manager
 1. Being a good neighbor – how to address the adjoining property owner's issues with planned airport construction.
 2. Utilities – plan for providing water/sewer utilities at the airport.
 3. Lease lot terms – length of lease contract.

4. T-hangars what is the plan? The City would like an entrepreneur to run with this, but is this happening and is it reasonable?
5. What is the current development plan?
6. Report on Phase 1C.
7. Review 20 year plan and how it was created.

9. NEW BUSINESS

No new business

10. COMMUNICATION

11. AUDIENCE COMMENTS (three minutes per person)

12. COMMISSIONER AND STAFF COMMENTS

13. ADJOURNMENT (No later than 5:30 p.m.)

1. CALL TO ORDER

The regular meeting of the Wasilla Airport Commission was held on Tuesday, February 15, 2005 at the Wasilla City Council Chambers, Wasilla, Alaska. Chairman Steve Short, called the meeting to order at 3:00 p.m.

2. ROLL CALL

Commissioners present and establishing a quorum were:

Commissioner Billingsly, Seat A
Commissioner Maketa, Seat B
Commissioner Bear, Seat C
Commissioner Short, Seat E, Chairman
Commissioner Block, Seat D, Vice Chairman

Staff in attendance were:

Kristie Smithers, City Clerk
Mr. Bill Harvey, Deputy Director of Public Works
Mr. Rom Single, Economic Development Coordinator
Ms. Sandra Connolly, Public Works Clerk

3. PLEDGE OF ALLEGIANCE

Commissioner Bear led the Pledge of Allegiance.

4. APPROVAL OF AGENDA:

Chairman Short asked for any additions to the agenda.

Bill Harvey requested the following amendments to the agenda:

- To add Bill Harvey, Deputy Director of Public Works to fill in for Mr. Westall under Unfinished Business.
- To recess the meeting at 3:15 and resume at 3:30 due to duplicate appointments.

GENERAL CONSENT: The agenda was approved as amended.

5. APPROVAL OF MINUTES

MOTION: Commissioner Maketa motioned to approve the minutes as presented.

GENERAL CONSENT: The motion passed unanimously.

6. STAFF AND AGENCY REPORTS

A. Kristi Smithers:

- invited the Airport Advisory Commissioners to a joint work session, for budget preparation and to discuss long range goals, at the Sports Complex on February 25th, from 1:00 to 4:00 p.m.
- Advised the commission on parliamentary procedures.

B. Ron Single:

- reported that the airport user meeting was beneficial
- met with the miniature train group to verify that FAA will allow their activities on airport property.

7. PUBLIC HEARING (Three minutes per person.)

There was no Public Hearing

8. UNFINISHED BUSINESS

Bill Harvey,

- Responded to comments from the Airport User Meeting.
- Informed the commission that the contractor's equipment will be move to the other end of airport to lessen noise at night.
- Reported on construction planned for this summer.

The meeting recessed at 3:15 and resumed at 3:28

- Advised that installing utilities at the airport at this time is not cost effective.
- Noted that the term of the lease lots can be up to 30 years.
- Reminded the commissioners that the development plan and the 20 year plan are included in their Airport Master Plan.
- Outlined Phase 1C that is planned for this summer's construction season.

9. NEW BUSINESS

No new business

10. COMMUNICATION

Commission Bear:

MOTION: Commissioner Bear: Requests the City to draft a letter informing property

owners of the next phase of construction and maintenance and to include parking, noise and dust control and distribute them to interested property owners.

GENERAL CONSENT: Motion passed without objection

11. AUDIENCE COMMENTS (Three minutes per person)

12. COMMISSIONER AND STAFF COMMENTS

Chairman Short:

- Requested the city to produce a letter for surrounding property owners informing them of improved plans to lessen the impact from construction.
- Requested that the city inform the commission of the progress of Phase 1C at all times.

Commissioner Bear:

- Read a draft of his mission statement to be placed on next meetings agenda.
- Inquired if the commissioners can be included in the City's liability insurance?

13. AJOURNMENT

The meeting adjourned at 5:43 p.m.

ATTEST:

for Raymond J. Blork
STEVE SHORT, Chairman

Sandra D. Connolly
Sandra D. Connolly,
Public Works Clerk

Adopted by the Wasilla Airport Commission on _____.