



**PUBLIC WORKS DIRECTOR**  
Archie Giddings, Public Works Director  
Tom Westall, Airport Manager

**AIRPORT ADVISORY COMMISSION**  
Littleton C. Billingsley Jr. Seat A  
John L. Maketa, Seat B  
Sherman "Bill" W. Bear, Seat C  
Raymond J. Block, Seat D  
Gary McDaniel, Seat E

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**WASILLA AIRPORT ADVISORY COMMISSION  
MEETING AGENDA**

WASILLA CITY COUNCIL CHAMBERS  
Wasilla City Hall, 290 East Herning Avenue, Wasilla, AK 99654 (907) 373-9017

**REGULAR MEETING**

**3 P.M.**

**August 15, 2006**

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **APPROVAL OF AGENDA**
5. **APPROVAL OF MINUTES**
  - A. Regular meeting of July 18, 2006
6. **STAFF AND AGENCY REPORTS**
  - A. Archie Giddings, Public Works Director
  - B. Tom Westall, Airport Manager, Airport Report
7. **PUBLIC HEARING** (three minutes per person)
8. **UNFINISHED BUSINESS**
9. **NEW BUSINESS**
10. **COMMUNICATION**
11. **AUDIENCE COMMENTS** (three minutes per person)

12. COMMISSIONER AND STAFF COMMENTS

15. ADJOURNMENT

**1. CALL TO ORDER**

The regular meeting of the Wasilla Airport Commission was held on Tuesday, August 15, 2006 at the Wasilla City Council Chambers, Wasilla, Alaska. Vice Chairman Bill Bear, called the meeting to order at 3:00 p.m.

**2. ROLL CALL**

Commissioners present and establishing a quorum were:

Commissioner Billingsly, Seat A  
Commissioner Maketa, Seat B  
Commissioner Bear, Seat C, Vice Chairman  
Commissioner McDaniel, Seat E,  
Commissioner Block, Seat D, Chairman, (absent)

Staff in attendance were:

Dianne M. Keller, Mayor  
John Glass, Chief of Police  
Archie Giddings, Public Works Director  
Tom Westall, Airport Manager  
Sandra Connolly, Recording Secretary

**3. PLEDGE OF ALLEGIANCE**

Commissioner Bear led the Pledge of Allegiance.

**5. APPROVAL OF AGENDA:**

MOTION: Commissioner McDaniel moved to approve the agenda.  
GENERAL CONSENT: The motion passed unanimously.

**6. APPROVAL OF MINUTES**

A. Approval of meeting minutes from July 18, 2006.

MOTION: Commissioner McDaniel moved to approve the minutes as written.  
GENERAL CONSENT: The motion passed unanimously with no objection raised.

## 7. STAFF AND AGENCY REPORTS

### A. Archie Giddings, Public Works Director,

1. Relayed a report from construction project
  - a. Reported that 65% of material has been moved for Phase 1C Apron Improvements .
  - b. Informed the commission the city attorney advised that the words "peace officer" be added to the airport manager description. When brought before the City Council, it failed, however, it did not change the duties of the airport manager.
  - c. Reported that as requested by Commissioner Billingsly, the City fuel operations area was inspected. There were several violations.

### B. Tom Westall, Airport Manager, Airport Update,

1. Informed the commissioners that tie downs can be installed before the paving is done.
2. Reported that the Fire Marshal is allowing 30 to 90 days for correction of violations. The Fire Marshall will continue to inspect all facilities at the airport
3. Stated that as part of the ongoing inspection, the City was ordered to remove the "oil shack"; it was removed within 3 hours.

#### Commissioner Billings:

- Would like to see the vendor provide the following:
  - 1) A no contamination facility for disposal of waste fuel from aircraft.
  - 2) A folding ladder.
  - 3) A container for disposing of used oil cans.

#### Commissioner Maketa:

Cautioned the commission about restricting the vendor.

#### Commissioner McDaniel:

Inquired about the MSB airport survey.

## 8. PUBLIC HEARING (Three minutes per person.) (There was no Public Hearing)

## 9. UNFINISHED BUSINESS (There was no Unfinished Business)

10. **NEW BUSINESS**

(There was no New Business)

11. **COMMUNICATION**

12. **AUDIENCE COMMENTS** (three minutes per person)

(There was no audience)

13. **COMMISSIONER AND STAFF COMMENTS**

Mayor Keller: Appreciates the efforts of the Commission  
Would like to have a meeting with the Fire Marshal, any pilot, in or out of the City.  
Stressed that the City wants the airport to be all it can be and our funding source for the airport comes from an outside source. The city must comply with those rules of FAA.

Archie Giddings: Summarized the events of the previous city council meeting.

Commissioner Block: No Comment

Commissioner Billingsly: Thanked Chief Glass for attending and suggested the airport operations rely more on the WPD.

Commissioner Bear: Suggested the Fire Marshal be invited to the next User Meeting.  
Thanked those attending the meeting.

Commissioner Maketa: No Comment

Commissioner McDaniel: Suggested that normal operational procedure is the responsibility of the airport manager and larger problems can be handled by the police department.

Tom Westall, Airport Manager: No Comment

13. **ADJOURNMENT**

The meeting adjourned at 4:15 p.m.

  
RAY BLOCK, Chairman

ATTEST:



Sandra D. Connolly,  
Public Works Clerk

Adopted by the Wasilla Airport Commission on 9-19-06.