

# CITY OF WASILLA



PROPOSED FISCAL YEAR 2003  
ANNUAL BUDGET

# CITY OF WASILLA

## ANNUAL BUDGET

FOR

FISCAL YEAR ENDING JUNE 30, 2003

AS SUBMITTED BY:

MAYOR SARAH PALIN

ON APRIL 22, 2002

AND AS AMENDED BY THE CITY COUNCIL

AND ADOPTED ON

ON MAY 29, 2002

CITY OF WASILLA COUNCIL

HOWARD O'NEIL, SEAT A

DIANNE M. KELLER, SEAT B

NOEL H. LOWE, SEAT C

JUDY PATRICK, DEPUTY MAYOR, SEAT D

RON COX, SEAT E

COLLEEN SULLIVAN-LEONARD, SEAT F

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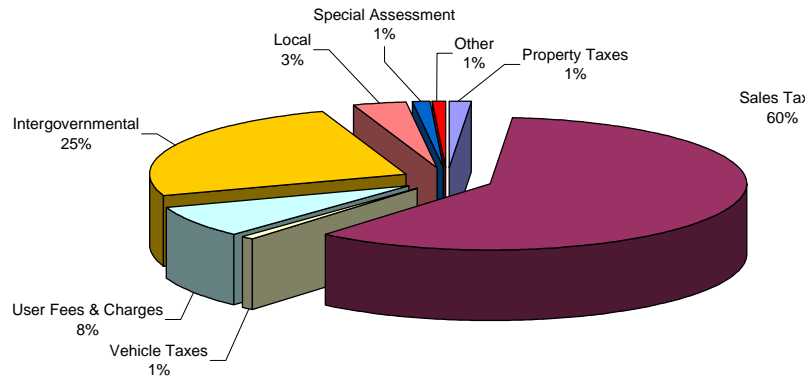
## FISCAL YEAR 2003 AT A GLANCE

The general operating revenue is projected to increase by \$1,745,841 over what is projected to be collected in Fiscal Year 2002 (a 22% increase). Monies generated from sales tax continue to be the largest revenue source for the City of Wasilla. It is projected that revenue from sales tax collections will be 88% of the General Fund's revenue and 60% of total revenue generated by the city. The General operating expenditure budget including debt service and transfers is projected to increase by \$1,185,590 (a 13.71% increase).

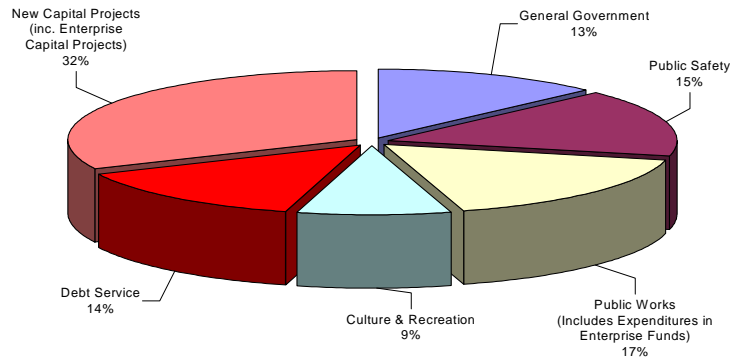
The City of Wasilla mill rate is proposed to be set at .5 mills. This mill rate is .4 mills lower than the previous year (a 44% reduction). This reduction in mill rate will reduce the property tax bill by \$40.00 per \$100,000 of property value in the City of Wasilla.

Shown below is a breakdown of total revenue and total expenditures (**ALL FUNDS**) appropriated in Fiscal Year 2003 by category for the City of Wasilla:

REVENUE BREAKDOWN BY CATEGORY (ALL FUNDS)



EXPENDITURE BREAKDOWN BY CATEGORY (ALL FUNDS)





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Wasilla  
Alaska**

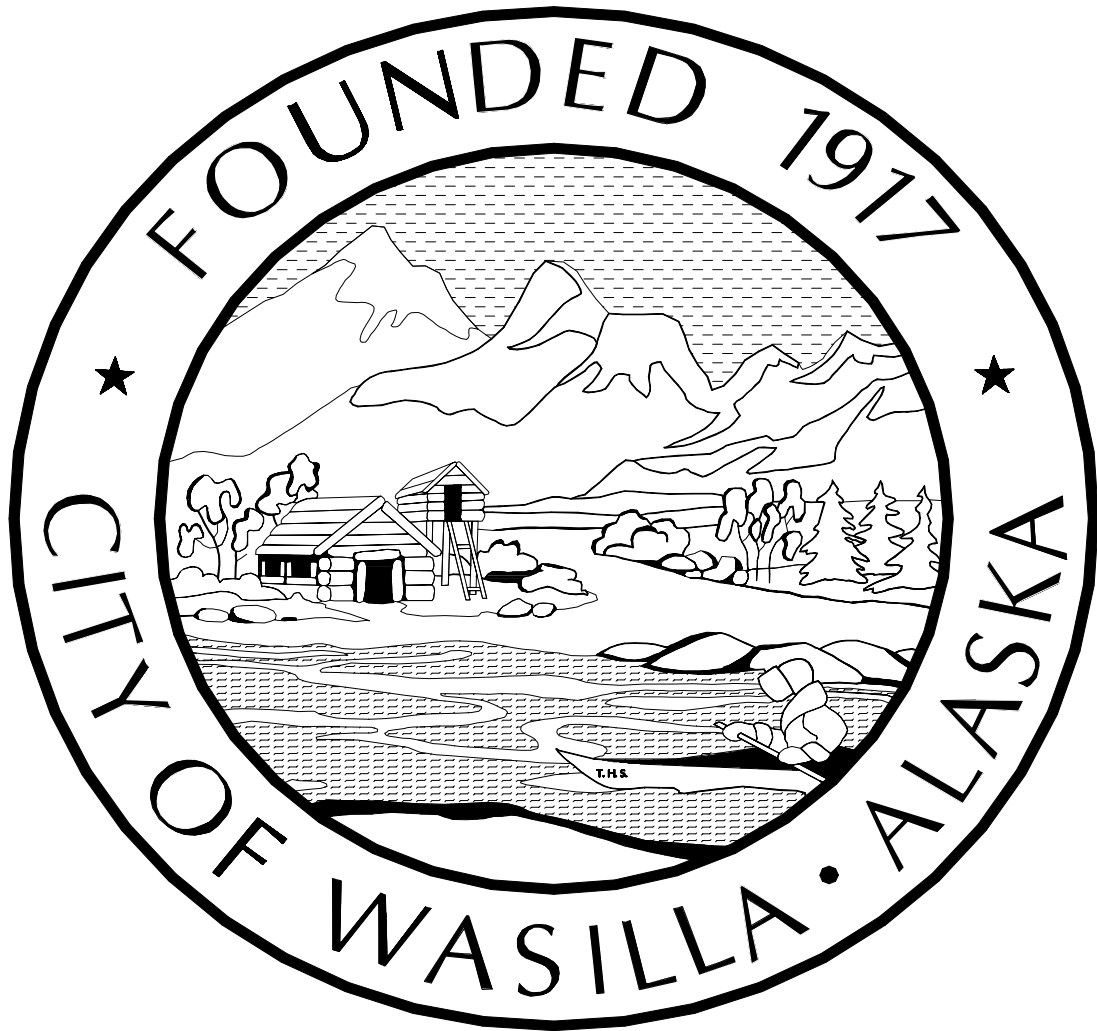
For the Fiscal Year Beginning  
**July 1, 2001**

*Samuel A. Drew*  
President

*Jeffrey R. Emer*  
Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Wasilla, Alaska for its annual budget for Fiscal Year beginning July 1<sup>st</sup>, 2001. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to the program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



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BUDGET MESSAGE  
CITY OF WASILLA  
FISCAL YEAR 2003  
BUDGET LETTER OF TRANSMITTAL

May 29, 2002

To the Residents of The City of Wasilla:

Transmitted herewith is the Fiscal Year 2003 annual budget document for the City of Wasilla. This budget is submitted according to the Wasilla City Municipal Code Section 5.04.020 and State Statutes, and includes the goals and objectives for Fiscal Year 2003.



**Mission Statement**

The City of Wasilla is organized to execute the powers that have been granted to it through legislative action and by voter mandate. The mission of the City of Wasilla is to provide optimum service levels to the public as cost effectively as possible. Powers that have been granted to the City of Wasilla include public safety, planning, economic development, general administrative services, parks and recreation, library, road maintenance, and utility (water and sewer).

**Major Issues**

The City of Wasilla is one of the fastest growing communities in the United States. Along with this growth come challenges for the City of Wasilla to keep up with the increased demand for services made upon the City based on the population growth. My commitment and the City Council's goal are to keep our local government small, efficient and accountable, while proactively assisting the private sector. Based on this commitment, and the City Council's Fiscal Year 2003 (FY 03) budget initiative, the City's Departments have been actively improving and refining the performance measurement system used to measure the performance of the City's departments in providing services to our citizens. Through out this budget document, the reader will see the new performance measurements that the departments will use to keep the City accountable to the citizens of Wasilla. Another budget initiative that the City of Wasilla's Departments will attain will be to complete a five-year financial forecast and a five-year financial plan in FY 03. When these documents are completed, these documents will help the City Council ensure that, regardless of the changing economic times, city government will have the financial stability and economic resources it needs to provide essential services and maintain Wasilla's high quality of life in future years.

The main goal of the City of Wasilla is to prioritize tax dollars to support Wasilla's much needed infrastructure improvements and public safety needs. We are proud of this budget. We "held the line" and are able to present a General Fund Operating budget (not including transfers to other funds) that is less than 1% higher than last year's. In fact, General Government



expenditures in the General Fund Budget were .63% lower than last year. The largest percentage of increase in expenditures in the proposed operating budget is due to September 11, the insurance carriers are projecting that property rates will increase by 100%, general liability be 50% and Workers Compensation by 30%. Due to the fact that the City is able to achieve a level-funded budget, the City of Wasilla will be able to transfer over \$1,196,000 to fund needed infrastructure projects and also transfer \$390,462 to the Capital Reserve Fund while at same time maintaining and improving existing services.

One of the Fiscal 2003 Budget initiatives was to reduce property taxes. Based on the Budget Document submitted, the City of Wasilla will be able to reduce the property tax by 45% to 0.5 mills. Since 1997, the City of Wasilla has reduced property taxes by over 67%.

Since Fiscal Year 1997, general government expenditures (including culture and recreation) have increased 21% (average of 3.5% per year) while expenditures for public safety have increased approximately 57% and expenditures on public work functions (not including Enterprise fund expenditures) have increased approximately 89%. The FY03 budget is based on this same fiscally conservative philosophy of maintaining General Government small and efficient while at the same time increasing funding of functions that directly benefit the citizens. Total expenditures for general government are projected to decrease in Fiscal Year 2003 and have decreased by 2 percent as a percent of total expenditure budget. Projected growth in the FY03 budget will continue to center around increasing funding of services for the Public Safety and the Public Works functions such as road maintenance while also transferring over one million dollars to help fund city road, water and sewer construction projects.

In FY01, one of our major policy issues was to pass a Fiscal Policy on stabilization of funds (WMC 5.04.025). The reason for passing this code was to ensure that the City would maintain fund balances and retained earnings at levels sufficient to maintain the City's creditworthiness and to provide financial resources for unforeseeable emergencies. Having a stable General Fund fund balance will also allow the City to react to adverse changes in economic conditions should they arise and provide the City's Administration and Council with the flexibility to respond to unexpected opportunities that may help the City achieve its goals and objectives.

Through this fiscal policy, the council has set the target rate for the unreserved General Fund Balance to be not less than 50% of the succeeding budgeted general fund expenditures plus general obligation debt service, and not higher than 60% of succeeding budgeted general fund expenditures plus general obligation debt service. The reason for having such a large unreserved fund balance is that City's main revenue source is Sales Tax revenue. Over 88 percent of General Fund Revenue is generated from Sales Tax. Due to dependence on sales tax revenue, the City Council and Administration believes that a healthy fund balance is needed to offset any dramatic swings in the economy. The policy states that all of the Enterprise Funds would maintain positive retained earnings in each Fund. The FY03 Budget is predicated on meeting all of these targets. Based on the proposed Fiscal Year 2003 budget, the Finance Department is projecting that the City will transfer over \$390,000 to the Capital Reserve Fund for financing capital projects while maintaining a 60 percent target unreserved fund balance.

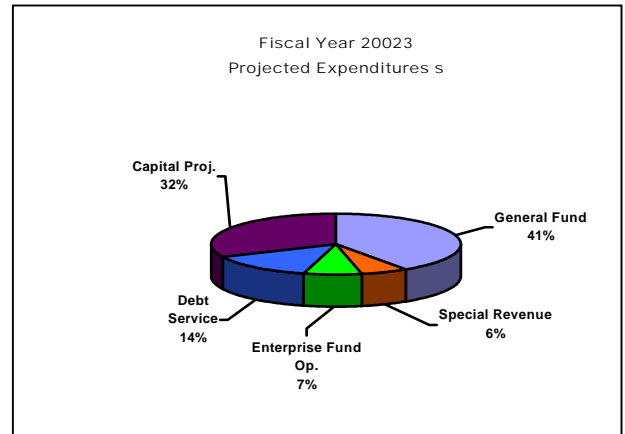
### **Budget Highlights and Fiscal Analysis**

The total proposed Operating Expenditure Budget for the City of Wasilla is \$13,753,753 (does not include transfers to other funds or projected depreciation). The breakdown of expenditures is as follows: 42% for the General fund operating expenditures (not including transfers to other funds), 6% for Special Revenue Fund expenditures, 7% for Enterprise Fund operations (does

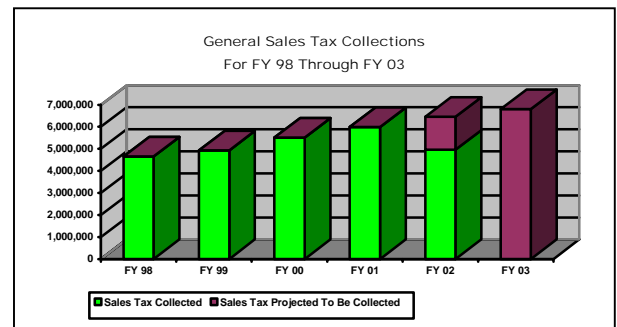
not include projected depreciation expense), 32% for new capital project expenditures, and 14% for debt service (including GO bond debt service). Debt service will be higher in Fiscal Year 2003. The main reason for this is that the first debt service payment will be made on the Multi-Use Sports Complex (MUSC) bond. This Debt service payment will be more that offset by the earnings of the Dedicated Sales Tax earnings and anticipated interest earned on bonds.

**General Fund**

The General Fund budget submitted is based on a property tax mill rate of five-tenths of a mill (0.5 mill). This mill rate is a 45% reduction in the mill rate from FY02.

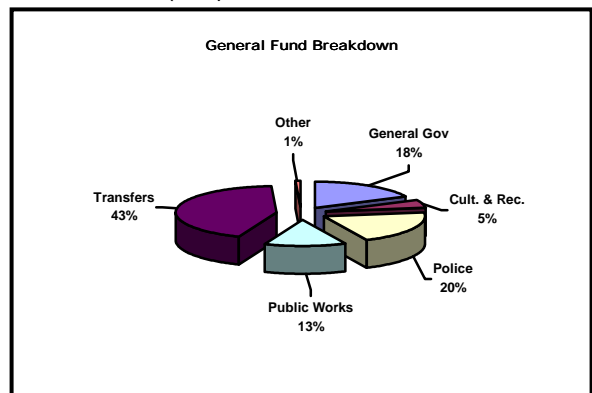


In FY03, the main source of revenue for the General Fund is still sales tax revenue. Sales Tax revenue is projected to be approximately 88% of all General Fund revenue. General Sales Tax revenue is projected to increase by 5.4% over the projected total collections in FY02. As seen in the graph, Sales Tax collections have continually increased each year.



Based on the economic and population trend projections, it is projected that this Sales Tax collection trend will not decrease in the foreseeable future. In FY 02, the Citizens of Wasilla passed a ½ percent temporary sales tax dedicated to the debt service of the bond issued for the construction of the MUSC facility. It is estimated that this temporary sales tax increase will generate \$1,691,000 in Fiscal Year 2003. Local taxes, fines and other locally generated revenue will be approximately 7% of the General Fund revenue and intergovernmental revenue will be approximately 5% of the General Fund revenue.

The General Fund Operating Budget is \$9,837,748. The breakdown of the Fiscal 2003 budget is as follows \$1,752,096 (18%) for general government, \$476,749 (5%) for culture and recreation, \$2,011,290 (20%) for Public Safety, \$1,268,370 (13%) for Public Works, \$71,534 for non-departmental (1%) and 4,254,709 for transfers to other funds (43%).



**Capital Improvement Budgets**

Based on the Operating Budget presented, the City of Wasilla will be able to provide over \$1,612,272 from various funds to finance new Capital Projects. The Capital Project budget is based on the 5-year capital improvement plan that is included in this document. The new capital project expenditures will be approximately \$4,058,684 for Road, Storm Drain, Water & Sewer projects and Public Safety Regional Dispatch Center. During FY 03, the City is projected to expend

approximately \$11,035,825 on projects that had funds appropriated in prior Fiscal Years. The estimated total expenditures on Capital Projects will be \$15,415,254. Below is listed the main projects that the City of Wasilla will be working on this Fiscal Year:

- Construction of Multi-Use Sports Complex (Phase 1) – estimated expenditures of \$7,000,000;
- Storm-water Projects – estimated expenditures of \$1,598,493;
- Construction of Regional Dispatch Center (Phase 1) – estimated expenditures of \$1,092,384;
- Construction of Bumpus Water Reservoir – estimated expenditures of \$3,000,000;
- Continued expansion of Water/Sewer lines west towards Wasilla’s Municipal Airport – estimated expenditures of \$471,347.

This construction season is a very ambitious one for the City of Wasilla. Construction on the Multi-Use Sports Complex will start this summer. The project is projected to be completed in the Fall of Calendar Year 2003. The project is projected to have positive economic impacts, including economic development spin-offs that will be incorporated into future revenue projections.

**Special Revenue Funds**

Special Revenue funds are used to account for the expenditures for Library Services and for providing a Youth Court for the youth of the Matanuska-Susitna Borough. Total expenditures for Library Services will increase by approximately \$31,742 (5.2% increase from FY02). The reason for increase is due to normal personnel cost increases and also due to the fact that the Library needs to replace their network server. Per City Council’s budget initiative, we are looking for means to increase the square-footage space for library services. The City Council has reserved \$250,000 in the General Fund Balance for this project. The monies will be appropriated to the Library Fund once a solution has been decided on. The Youth Court expenditures are projected to stay relatively level. These expenditures are funded through grants, donations and interest income.

**Enterprise Funds**

The goal of the administration is to make the Enterprise Funds operationally self-sufficient. The City of Wasilla has made significant strides in meeting this goal over the last two fiscal years. The City will transfer approximately \$85,494 to cover the excess of revenues over expenditures for the enterprise funds. The transfer for Fiscal Year 2003 is approximately 7% lower than Fiscal Year 2002.

**Staffing, Compensation and Benefits**

The City of Wasilla will be adding one full-time staff member to the Finance Department. The Finance Departments workload has increased dramatically over the past 10 years. The Department has been able to absorb the workload up to this point in time by implementing efficiencies through technology and improved process. In Fiscal Year 2002, the Alaska Court System has mandated that the governments in Matanuska-Susitna Borough assume the duty of collecting traffic fines. It is projected that the City of Wasilla can increase the collection rate on fines by over 40 percent (approximately \$20,000). Summary of Personnel by Year is as follows:

Fiscal Year	FY 00	FY 01	FY 02	FY 03
Full-Time Personnel	63.59	66.59	68.34	69.34

The City of Wasilla is projecting that Health Insurance cost will increase by approximately 10%. The departments will absorb most of these increased salary and benefit cost without increasing their overall operational budgets.

### **Financial Position**

The Financial Summaries section of the Budget document includes a Budget Summary (all Funds) schedule that presents ending fund balances categorized by Fund Type. This schedule shows that total Fund Balance for the City will be reduced by approximately \$9,855,430. The main reason for this significant draw down in total fund balance is due to capital project expenditures. Two main projects were appropriated in FY 02 (Multi-Use Sports Complex and Bumpus Water Reservoir) and the funds were received in FY 02. Total projected expenditures on these two projects in FY 03 will be \$10,000,000.

The General Fund Balance is projected to be \$4,089,132. The General Fund Balance is projected to decrease by \$144,807. This General Fund Balance is actually higher than the original target due to Council's desire to reserve \$230,000 for funding to increased Library square-footage. Even with the spend-down of the fund balance, the General Fund retains its ability to soundly meet future obligations. Even with the current unpredictable economic environment, the city's overall financial position will remain strong in FY 03 without any anticipated property tax increases or major fee increases.

The other funds' fund balances remain healthy. The Special Revenue Funds' fund balance will remain approximately the same. The Debt Service Funds are able to meet their debt obligations and the total Fund Balance of the Funds will grow in FY 03 by approximately \$446,347 as the City accumulates fund to pay off the MUSC Bond through a dedicated Sales Tax (1/2 percent). The Enterprise Funds fund balance remains positive and will remain constant over FY 03. The Enterprise funds were able to maintain their fund balance with a reduce subsidy from the General Fund in FY 03. The Capital Funds' Fund Balance will be drawn down by approximately \$10,101,697 in FY 03 as prior year capital projects are completed. The city projects that this draw down trend for Capital Project funds will continue as the city completes more major projects.

In the midst of a slowing and unpredictable economy, the City of Wasilla has position itself to have a strong health position through good planning. Based on this strong financial position, the City of Wasilla will continue to be able to provide a high level of service to its citizenry and be able to continue its aggressive capital improvement program for capital expenditures through grants and local monies with minimal debt.

### **Future Outlook**

The City of Wasilla through economic development and investment in the City's infrastructure has developed itself into the retail trade center for the Matanuska-Susitna (Mat-Su) Borough. It is estimated that the City of Wasilla provides services to over 40,000 citizens. Based on the investment trends of large retail companies and small business entrepreneurs locating in

Wasilla, and the demographic trend for the Mat-Su Borough, the City of Wasilla will continue to retain its position as the financial and retail center for the Mat-Su Borough in the coming years.

One of the key economic factors in the continuing financial health of the City, and one of the key ingredients for the robust economy that the City of Wasilla has seen over the past years, is population growth. The Mat-Su Borough's population has grown by almost 50% in the last 10 years and the City of Wasilla's population has grown by over 45% in this same period. We believe that based on factors such as our superb quality of life here in the Valley, the availability of developable land and less expensive housing compared to Anchorage, and our improved transportation infrastructure, that this robust population growth trend will continue into the foreseeable future. It is projected that the population of the Borough could surpass 100,000 people by the year 2018.

Other factors that will continue to fuel the economic growth in the City of Wasilla will be the continued expansion of the tourist industry and the creation of private sector jobs. The City of Wasilla will continue to support the development of these sectors in the City and the Mat-Su Borough.

In summary, the future looks very bright for the City of Wasilla and our economy. Based on population trends, the City of Wasilla could be servicing over 75,000 people by the Year 2018. Retail and service expansion will continue to dominate our economy. The City of Wasilla's economy is ultimately linked to the Mat-Su Borough's and the Municipality of Anchorage's. As long as South-Central Alaska's economy expands, the City of Wasilla will retain its place as one of the strongest performing economies in the State of Alaska.

### **Acknowledgement**

I would like to thank the entire City of Wasilla staff for the cooperative, efficient and dedicated service given to our community. Because of the challenges of limited revenues, increased population growth and heavy demand for quality services, our City Departments began budget preparation work early this year and came together as a team to address our challenges. Individual departments were able to come up with creative solutions to satisfy the needs of their department customers and the citizens of the City of Wasilla, while holding the line on expenses.

Particularly, I would like to point out that the preparation of this budget document could not have been accomplished without the dedicated services of the Finance Department. Based on their hard work and dedication the City received the Distinguished Budgetary Presentation Award for Fiscal Year 2002. I would like to express my appreciation to Susan Colligan, Deborah Davis, Connie James, Bettie Davis, Candie Graham and Sharon Sinko.

I would also like to thank the City Council for their interest and support in planning and conducting the financial operations of the City in a fiscally conservative and responsible manner.

### **Conclusion**

The budget that administration has submitted and was adopted by the City Council is based on meeting the long-range goals and budget initiatives that are stated in this document. As we face the growing needs and desires in this community that we call home, I am confident that we are up to meeting the challenges and opportunities in front of us. This is an exciting time for Wasilla! Be assured that our team of dedicated employees work hard every day for all of our

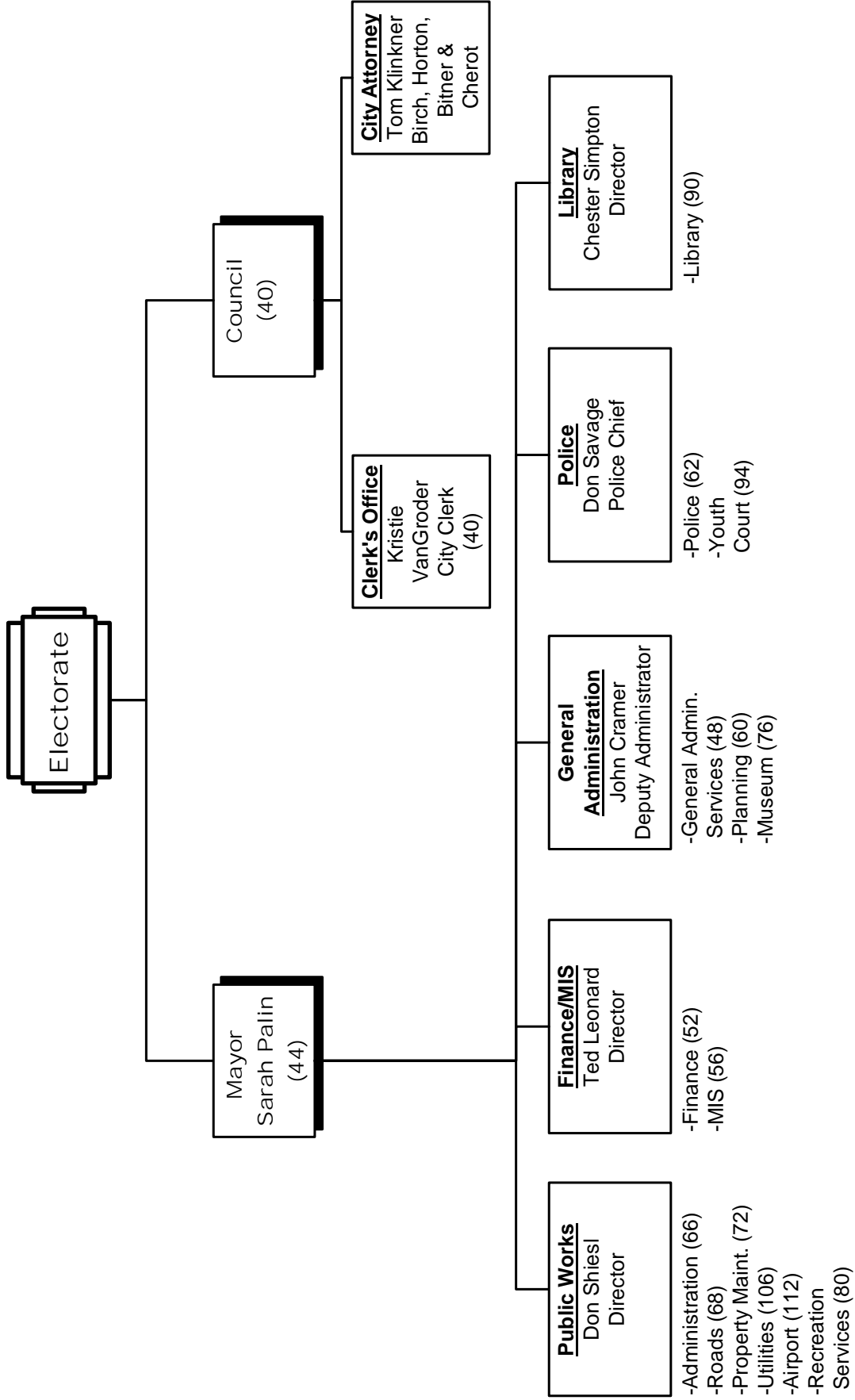
benefit, and we realize we have been truly blessed beyond any individual efforts. We are entering this new fiscal year with renewed energy... full of hope and anticipation of more good things to come.

Respectfully submitted,

A handwritten signature in black ink that reads "Sarah Palin". The signature is written in a cursive, flowing style.

Sarah Palin  
Mayor

# City of Wasilla Organizational Chart



\*NOTE: Offices cross-referenced by budget page number.

## BUDGET CALENDAR

### CITY OF WASILLA FISCAL YEAR 2003

The following schedule outlines the City of Wasilla's plan for the formation of the Fiscal Year 2003 budget (July 1, 2002 through June 30, 2003).

<b>Date</b>	<b>Facilitator</b>	<b>Action</b>
November 2001	Finance Director	Finance Director prepares preliminary revenue projections.
November 2001	Mayor/Council	Work session to modify the City of Wasilla's strategic goals and set the budget initiatives for the City of Wasilla for the Fiscal Year 2003 budget
December 15, 2001	Finance Director	Distribution of budget worksheets to aid departments in submitting their budget request.
January 15, 2002	Department Heads	Department Heads submit staffing needs to the Mayor.
January 21, 2002	Clerk/Council	Work session between Clerk and council to set direction for Council's budget.
January 22, 2002 through February 01, 2002	Mayor	Work sessions with department heads to set FY 2003 goals and objectives.
February 08, 2002	Finance Director	Finance Department submits estimated staffing cost to Department Heads.
February 22, 2002	Department Heads	Final day for Department Heads to submit budget request to the Finance Department.
February 22, 2002	Clerk	Final day for Clerk to submit the proposed budget for Council function.
March 08, 2002	Finance Director	Proposed budget submitted to the Mayor.
March 2002	Mayor	Work sessions with the Department Heads to resolve or justify differences of department budgets.
April 01, 2002	Mayor	Mayor submits approved proposed department budgets to the Finance Director with the Mayor's Budget Message.
April 22, 2002	Finance Director	Introduction of Operating Budget Ordinance.
April 23 through May 12	Council	Special work sessions between Administration and Council to review proposed budget.
May 13, 2002	Council	Introduction of Capital Budget



## BUDGET CALENDAR

### CITY OF WASILLA FISCAL YEAR 2003

<b>Date</b>	<b>Facilitator</b>	<b>Action</b>
May 29, 2002	Council	Adoption of the Fiscal Year 2003 Operating and CIP Budgets.
June 10, 2002	Council	Reserved date, absolute deadline for setting Fiscal Year 2003 mill rate.
June 24, 2002	Council	Reserved date, absolute deadline for Fiscal 2003 Budget adoption.
July 01, 2002	All Concerned	Budget implementation and monitoring.

## THE BUDGET PROCESS

The mission of the budget process is to help decision makers make informed choices about the provision of services and capital assets and to promote stakeholder participation in the process. Several essential features characterize the City of Wasilla's budget process:

- Incorporates a long-term perspective.
- Establishes linkage to broad organizational goals.
- Focuses budget decisions on results and outcomes.
- Involves and promotes effective communication with stakeholders.

The development of the City of Wasilla's FY 2003 budget is an open process designed to reflect the needs and desires of the community as seen in the exhibit on the following page. Through out the year, the Mayor, Council Members and City Staff have obtained input from the citizens in regards of what services are needed. The citizens' needs are incorporated into the goals, budget initiatives and objectives for the FY 2003 and are reflected in the FY 2003 Budget that is submitted to Council for adoption.

In late fall, the Finance Department's staff prepared a financial forecast for the following year including revenue projections and inflation projections. In FY 03, the Finance Department will have completed a 5-year Financial Forecast which will be used in the future by the council in setting their goals and objectives.

In November, Mayor met with the City Council to review the financial forecast and other financial information. From this information the Mayor and City Council revised the statement of long-term goals and set the next Fiscal Year's budget initiatives. These City Goals and initiatives then became the driving force for the entire budget development phase. Based on the long-term goals and the new Fiscal Year's budget initiatives set by the City Council, the City of Wasilla's Public Works Department and the Mayor updated and revised the 5-year capital improvement plan (see Capital Improvement Plan – Capital Project section).

The budget process for the City of Wasilla's departments began in December. The Finance Director met with the Mayor and Department heads to set the budget assumptions for the Fiscal Year 2003. Also in December, worksheets were distributed to the various departments to aid them in preparing their budget requests.

During January, the Mayor met with the Department Heads to finish setting the goals and objectives for each department for Fiscal Year 2003 based on the Long Range goals and budget initiatives set by the City Council. The Mayor and Department Heads agreed on which measurements would be used to assess whether or not the FY 2003 goals and budget initiative have been met. The Department Heads submitted to the Mayor an estimate of the number of needed personnel to meet the goals and the objectives of the department in the upcoming Fiscal Year. This approved list of personnel needs was then forwarded to the Finance Department to calculate the labor cost.

## THE BUDGET PROCESS CONT.:

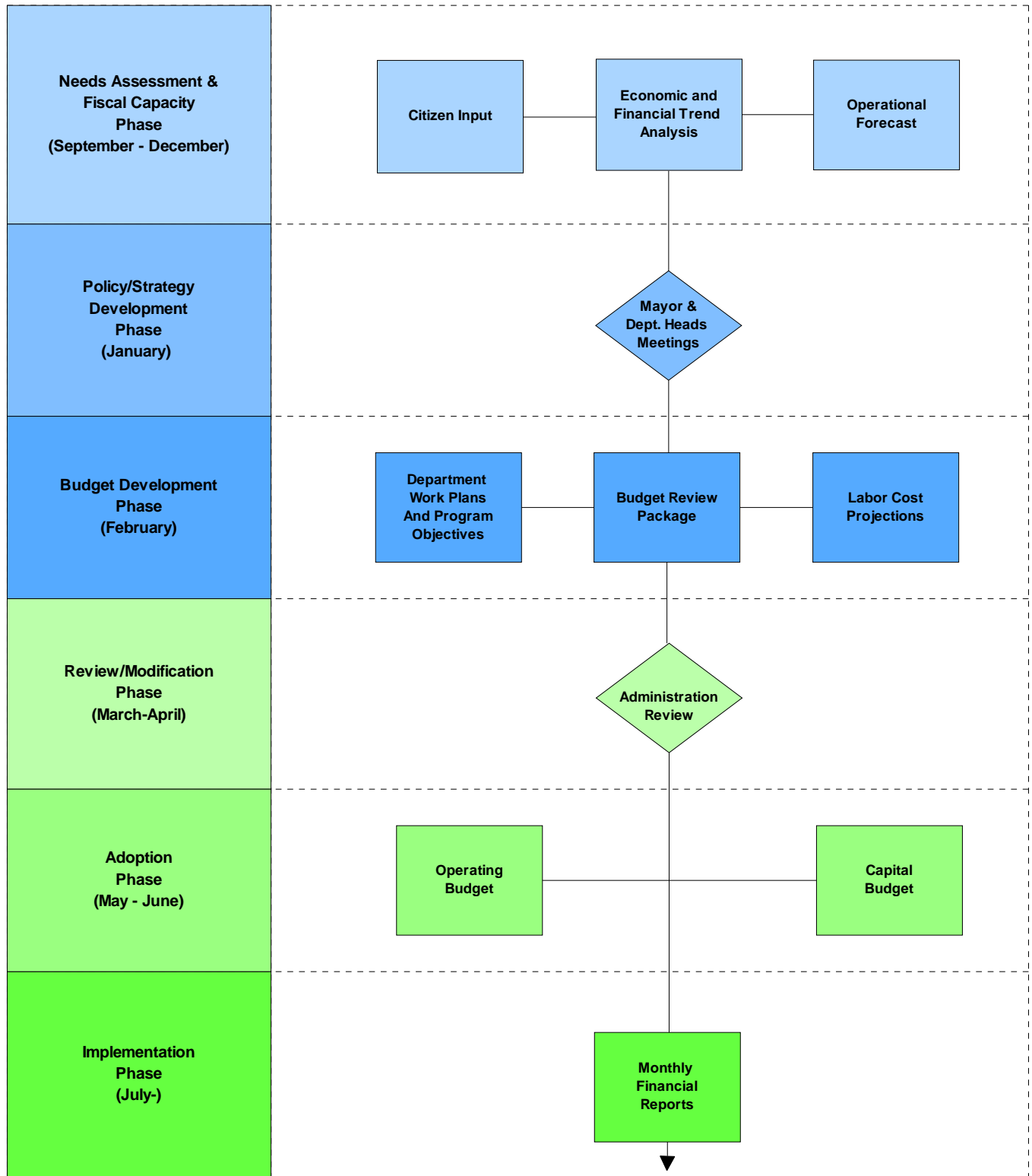
In February, the Finance Department calculated the projected cost of labor based on the approved personnel needs. The cost of labor projections along with a six-month expense summary was forwarded to the Department Heads to be used in the formulation of their budget request. During February, the Department Heads with assistance from the Finance department completed their budget requests.

During March, work sessions were held between the Mayor, Finance Director, and Department Heads to review the department's budget request. In these work sessions, the budget requests were compared to the City's goals and objectives for the department and how these budget requests would affect the performance and outcomes of the department and the City of Wasilla in the upcoming Fiscal Year.

In April, the proposed operating budget and was introduced in a budget ordinance. In the first council meeting of May the Capital Budget section was introduced. During the month of May, the Council reviewed the budget and capital program with the Mayor and Department Heads. During May, there were several public hearings on the budget. The Council adopted the final budget ordinance on May 29, 2002 and set the millage rate for the upcoming Fiscal Year.

On July 1<sup>st</sup>, the Fiscal 2003 budget will be implemented. During Fiscal 2003, the departments will be accountable for budgetary control throughout the fiscal year. Expenditure patterns will be examined, compared to budget plans, and corrective action, if necessary will be taken. The City Council throughout the year will be given financial reports disclosing the City's actual performance as compared to the budget plan.

# BUDGET PROCESS FLOWCHART



## AMENDING THE BUDGET

Amendments to the budget can occur anytime during the fiscal year through the Council or administrative action. Generally, the following actions are required at the level of the particular change:

1. All new appropriations are authorized by an appropriation ordinance that amends the annual budget ordinance.
2. A resolution of the Council is required to move (appropriate) amounts of over \$5,000 between departments and projects. Amounts under \$5,000 can be moved through administrative action by approval of the Mayor.

## BASIS OF BUDGETING

The budgets for governmental fund types (General fund and Special Revenue funds) are accounted for under the modified accrual basis of accounting. Revenues are recognized when measurable and available to finance current expenditures; expenditures are recognized when goods and services are received and liabilities are due and payable at year-end.

The budgets for proprietary fund types (Enterprise funds) are accounted for using the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred.

Fiduciary funds and agency funds are budgeted/accounted for using a modified accrual basis for budgeting.

The Comprehensive Annual Financial Report (CAFR) shows the status of the city's finances on the basis of "generally accepted accounting principles". In most cases this conforms to the way the city prepares its budget. Exceptions are as follows:

1. Principal payments on long-term debt within the Enterprise Funds are applied to the outstanding liability on a GAAP basis, as opposed to being expended on a Budget basis.
2. Capital outlay within the Enterprise Funds are recorded as assets on a GAAP basis and expended on a Budget basis.
3. Depreciation expense is recorded on a GAAP basis only.

The Comprehensive Annual Financial Report shows fund expenditures and revenues on both a GAAP basis and Budget basis for comparison purposes.

# MISSION AND GOALS

## Preface

The City of Wasilla is one of the fastest growing communities in the State of Alaska and the United States. The City of Wasilla's population has grown by approximately 55 percent since 1992. Along with this population growth has come dramatic economic expansion. An indication of this expansion is the growth in sales tax revenue over the last seven years. It is projected that sales tax revenue has grown by over 79 percent since fiscal year 1994. Based on projections from state and local sources, these population and economic trends are projected to continue into the foreseeable future.

Along with this expansion has come unique challenges for the City of Wasilla. It is the commitment of the City of Wasilla to ensure that the City meets these challenges and to ensure that the necessary services will be available when the citizens and businesses needs them in the future to meet the dynamic growth that the City of Wasilla will continue to experience.

## Mission Statement

It is the mission of the City of Wasilla to provide optimum service levels to the public as cost effectively as possible to ensure a stable and thriving economy, promote a healthy community, provide a safe environment and a quality lifestyle, and promote maximum citizen participation in government.

## City Powers and Responsibilities

The City of Wasilla was organized to execute the powers that have granted to it through legislative action and voter mandate. Powers that have been given to the City of Wasilla include the following:

Taxation and assessments	Police
Planning	Roads
Economic Development	Airport
Parks, Recreation & Library	Utilities (Water & Sewer)

## Long-Range Goals And Fiscal Year 2003 Budget Initiatives

The City of Wasilla has selected six long-term goals as its top priorities. These goals are multi-year in nature and will be revisited periodically to fit changing conditions as they occur. Along with these long-term goals are the City of Wasilla's Fiscal Year 2003 budget initiatives. The long-range goals and Fiscal Year 2003 budget initiatives are:

### ***Keep Local Government Small, Efficient And Accountable To The Citizens Of Wasilla***

#### Fiscal Year 2003 Budget Initiatives

- Achieve level-funding budget for Fiscal Year 2003 to maintain and improve existing services.
- Reduce property tax rate by 45 percent.
- Design and implement a system to measure citizen satisfaction of services provided by the City of Wasilla.

- Improve and refine the performance measurement system used to measure the performance of the City's departments in providing services to citizens.
- Design and implement an Activity Based Costing system to track cost of activities provided by the City of Wasilla's departments.

***Encourage A Strong And Diverse Economic Base In The City Of Wasilla***

**Fiscal Year 2003 Budget Initiatives**

- Design and implement a web page that will demonstrate the community's ability to attract business and economic activity and that will provide citizens with up-to-date information pertaining to the City of Wasilla.
- Encourage and promote projects such as the multi-use complex that will give the City's and Borough's youth and adults avenues for cultural and recreational activities.
- Investigate and encourage co-location of various state agencies into the City of Wasilla.

***Refine And Improve The Long-Term Capital Project Plan To Preserve And Improve City Infrastructure To Provide For Future Growth***

**Fiscal Year 2003 Budget Initiatives**

- Incorporate the completed master plans for water and sewer, storm water and the airport into the long-term capital project plan.
- Incorporate into the capital plan a goal to increase the square-footage space for library services and programs.
- Complete and adopt transportation master plan.

***Develop Stable And Equitable Sources Of Revenue That Will Provide The Needed Funding To Accomplish The Mission Statement***

**Fiscal Year 2003 Budget Initiatives**

- Continue lobbying efforts through Alaska Municipal League to ensure that the Legislature maintains municipal assistance and revenue at present levels.
- Continue lobbying efforts on Federal and State level to obtain federal and state funding for needed infrastructure projects.
- Complete five year Financial Forecast and five year Financial Plan.

***Continue Progress In Making The Enterprise Funds (Water and Sewer) Self-Sufficient While Ensuring The Water And Sewer Systems Meet Environment And Development Needs Of The Citizens And The Businesses In The City Of Wasilla***

**Fiscal Year 2003 Budget Initiatives**

- Evaluate current rate structure for city utilities.
- Broaden customer base by continuing expansion of City's water and sewer system west towards the Wasilla Municipal Airport.
- Complete design of the City of Wasilla's new water reservoir system in order to have the new water reservoir system on-line by the end of Fiscal Year 2004.
- Tie Bridgestone Subdivision's onsite sewer system to City's main step sewer system.

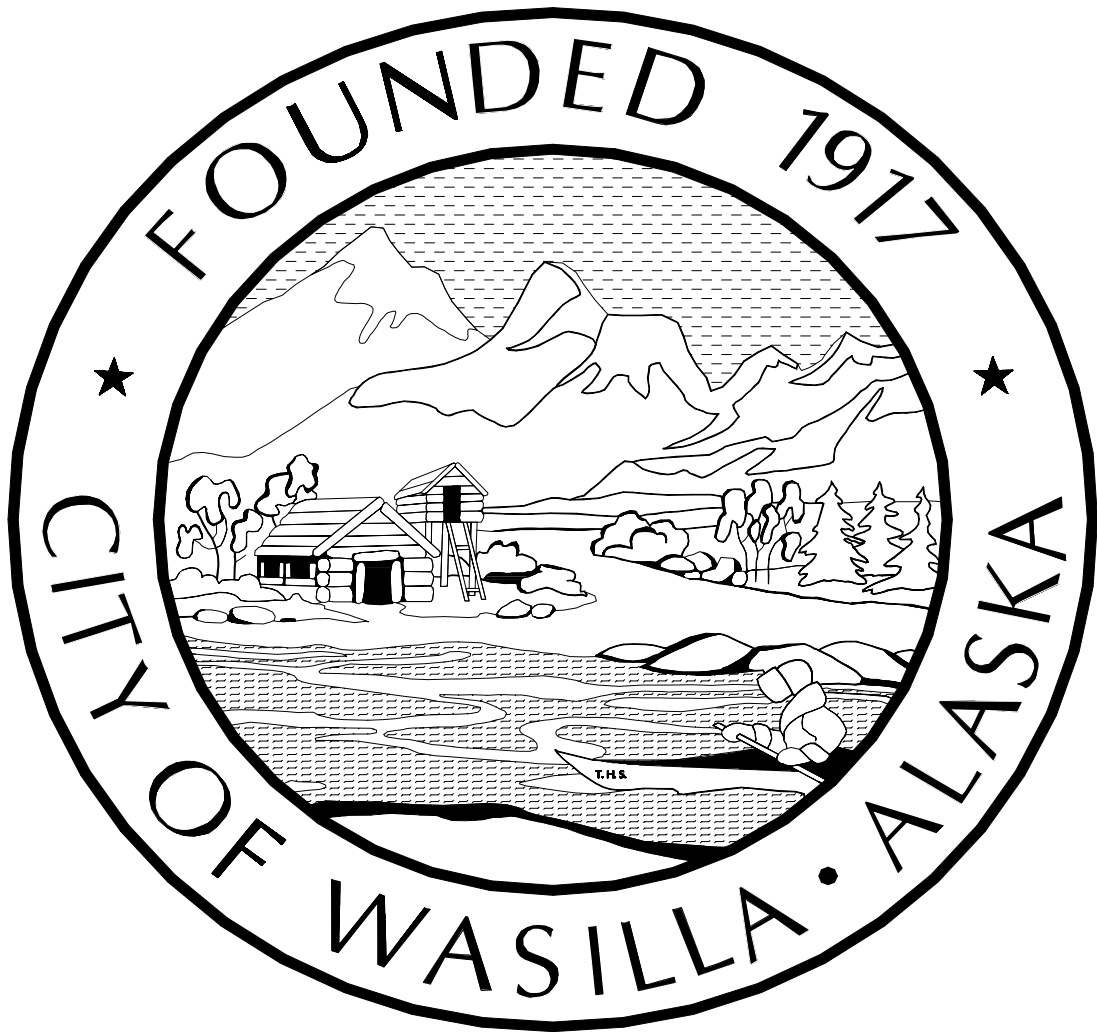
*Continue To Provide The Citizens With The Highest Quality Of Law Enforcement Service Possible In The Most Efficient And Effective Manner Available*

Fiscal Year 2003 Budget Initiatives

- Design and develop regional dispatch/communication system by end of calendar Year 2003.
- Continue to provide funding through grants for increased enforcement of drug/alcohol laws in order to reduce related crimes involving drug and alcohol abuse and violence.
- Implement program to update law enforcement equipment and related response capabilities.

The goals and budget initiatives in this year's budget reflect the dedication of the city's elected officials to the City of Wasilla's commitment to provide the highest level of public service while tackling the complex issues that the City of Wasilla must address to preserve the quality of life our residents desire and deserve. The departments of the City have used these long-range goals and budget initiatives as the foundation in building their mission, goals, objectives and strategies for Fiscal Year 2003. The goals and objectives of each department will be listed in the appropriate sections of this budget document.





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## FUND STRUCTURE

The City accounts are organized on the basis of fund and account groups, each of which is considered a separate accounting entity. Operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures or expenses as appropriate. City resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds in this report are grouped into six generic fund types within three broad fund categories.

### **Governmental Fund Types**

General Fund – The General Fund is the operating fund of the City and is used to account for all financial resources, except those required to be accounted for in another fund.

Special Revenue Funds – Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for specific purposes.

Debt Service Funds – The Debt service Funds are used to account for the accumulation of, resources for, and the payment of general long-term debt principal, interest, and related costs.

Capital Project Funds – Capital Projects Funds are used to account for financial resources to be used for acquisition or construction of major capital facilities and equipment.

### **Proprietary Fund Types**

Enterprise Funds – Enterprise Funds are used to account for the operations (a) that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges, or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

### **Fiduciary Funds Types**

Trust & Agency Funds – Trust and Agency Funds account for assets held in a trustee capacity or as an agent for individuals, private organizations and other funds. These include non-expendable trust funds and agency funds. Non-- expendable trust funds are accounted for in essentially the same manner as proprietary funds since capital maintenance is essential. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

# FINANCIAL POLICIES

## INTRODUCTION

The financial policies establish the framework for overall fiscal planning and management and set forth guidelines for both current activities and long-range planning. These policies are reviewed annually to assure the highest standards of fiscal management. The Mayor and the Department Director's have the primary role of reviewing financial actions and providing guidance on financial issues to the City Council.

### OVERALL GOALS

The overall financial goals underlying these policies are:

1. **Fiscal Conservatism:** To ensure that the city is in a solid financial condition at all times. This can be defined as:
  - A. Cash Solvency – the ability to pay bills
  - B. Budgetary Solvency – the ability to balance the budget
  - C. Solvency – the ability to pay future costs
  - D. Service Level Solvency – the ability to provide needed and desired services
2. **Flexibility:** To ensure that the city is in a position to respond to changes in the economy or new service challenges without an undue amount of financial stress.
3. **Adherence to the Highest Accounting and Management Practices:** As set by the Government Finance Officers' Association standards for financial reporting and budgeting, the Governmental Accounting Standards Board, and other professional standards.

Based on the overall goals listed above the following Financial Policies are provided:

#### 1. Operating Budget Policies

The budget is a plan for allocating resources. The objective is to enable service delivery with allocated resources. Services must be delivered to the citizens at a level that will meet real needs as efficiently and effectively as possible.

- The City's goal is to pay for all recurring expenditures with recurring revenues and to use non-recurring revenues for non-recurring expenditures.
- It is important that a positive undesignated fund balance and a positive cash balance be shown in all governmental funds at the end of each fiscal year.

- When deficits appear to be forthcoming within a fiscal year, spending during the fiscal year must be reduced sufficiently to create a positive undesignated fund balance and a positive cash balance.
- When possible, the City will integrate performance measurement and productivity indicators within the budget. This should be done in an effort to improve the productivity of City programs and employees. Productivity analysis should become a dynamic part of the City administration.
- The budget must be structured so that the Council and the general public can readily establish the relationship between expenditures and the achievement of service objectives.
- The individual department budget submissions must be prepared with the basic assumption that the Council will always attempt to maintain the current tax rates.
- Budgetary review by the Administration and Council will focus on the following basic concepts:

#### **Staff Economy**

The size and distribution of staff will be a prime concern. The Council will seek to limit staff increases to areas where approved program growth and support absolutely requires additional staff and to reduce staff where this can be done without adversely affecting approved service levels.

#### **Capital Construction**

Emphasis will be placed upon continued reliance on a viable level of pay-down capital construction to fulfill needs in a City approved comprehensive capital improvements program.

#### **Program Expansions**

Proposed expansion to existing programs and services must be submitted as budgetary increments requiring detailed justification. Every proposed program or service expansion will be scrutinized on the basis of its relationship to the health, safety, and welfare of the community.

#### **New Programs**

New programs or services must also be submitted as budgetary increments requiring detailed justification. New programs or services will be evaluated on the same basis as program expansion plus an analysis of long term fiscal impacts.

#### **Existing Service Costs**

The justification for base budget program costs will be a major factor during budget review.

#### **Administrative Costs**

In all program areas, administrative overhead costs should be kept to an absolute minimum.

Functions of all departments and agencies should be reviewed in an effort toward reducing duplicate activities within the City government.

The budget will provide for adequate maintenance of capital plant and equipment and for its orderly replacement.

The administration will maintain budgetary controls at the character level within each organizational unit. (Characters are broad classifications of expenditures: fringe benefits, contractual services.)

The preparation and distribution of monthly budget status reports, interim financial statements, and annual financial reports is required.

The City will develop and annually update a long-range (three to five years) financial forecasting system that will include projections of revenues, expenditures, and future costs and financing of capital improvements that are included in the capital budget.

## **2. Debt Policies**

- The City will not fund current operations from the proceeds of borrowed funds.
- The City will consider short-term borrowing or lease/purchase contracts for financing major operating capital equipment when the Finance Director, along with the City's Financial Advisor, determines that this is in the City's best financial interest. Lease/purchase decisions should have the concurrence of the appropriate operating Manager.
- The ratio of short-term debt as a percent of revenue should not exceed five percent and ratio of short-term debt as a percent of total debt should not exceed 20 percent.
- When the City finances capital projects by issuing bonds, it will repay the debt within a period not to exceed the expected useful life of the project.
- Target debt ratios will be annually calculated and included in the review of financial trends.
- The ratio of general obligation debt service expenditure as a percent of General Fund Revenue should not exceed 20 percent of General Fund Revenue.
- The City will maintain good communications about its financial condition with bond and credit institutions.
- The City will follow a policy of full disclosure in every annual financial statement and bond official statement.
- The City will avoid borrowing on tax anticipation and maintain an adequate fund balance.

## **3. Revenue Policies**

- The City will try to maintain a diversified and stable revenue structure to shelter it from short-run fluctuations in any one-revenue source.

- The City will attempt to maintain a diversified and stable economic base by supporting policies that promote tourism, agriculture, commercial, and industrial employment.
- The City will estimate its annual revenues by an objective, analytical process.
- The City, where possible and reasonable, will institute user fees and charges for specialized programs and services. Rates will be established to recover operational, as well as capital or debt service costs.
- The City will regularly review user fee charges and related expenditures to determine if pre-established recovery goals are being met.
- The City should routinely identify governmental aid funding possibilities. However, before applying for and accepting intergovernmental aid, the City will assess the merits of a particular program as if it were funded with local tax dollars. Local tax dollars will not be used to make up for losses of intergovernmental aid without first reviewing the program and its merits as a budgetary increment.

#### **4. Investment Policies**

- The City will maintain an investment policy based on the Government Finance Officers Association (GFOA) model investment policy.
- The City will conduct an analysis of cash flow needs on an ongoing basis. Disbursements, collections, and deposits of all funds will be scheduled to ensure maximum cash availability and investment potential.
- When permitted by law, the City will pool its various funds for investment purposes.
- The City will obtain the best possible return on all investments consistent with the underlying criteria of liquidity and safety of principal.
- The City will regularly review contractual opportunities for consolidated banking services.

#### **5. Accounting, Auditing, and Reporting Policies**

- The City will establish and maintain a high standard of accounting practices in conformance with Generally Accepted Accounting Principles (GAAP).
- The accounting system will maintain records on a basis consistent with accepted standards for government accounting according to the Government Accounting Standards Board (GASB).
- Regular monthly financial statements and annual financial reports will present a summary of financial activity by departments and agencies within all funds.
- Where possible, the reporting system will also provide monthly information on the total cost of specific services by type of expenditure and revenue by fund.

- An independent firm of certified public accountants will perform an annual financial and compliance audit and will publicly issue an opinion, which will be incorporated into the Comprehensive Annual Financial Report (CAFR).
- The City will annually strive for the GFOA Certificate of Achievement for Excellence in Financial Reporting and the GFOA Distinguished Budget Presentation Award.

## **6. Capital Budget Policies**

- The City will make all capital improvements in accordance with an adopted capital improvements program.
- The City will develop a multi-year plan for capital improvements that considers its development policies and links the development process with the capital plan.
- The City will enact an annual capital budget based on the multi-year capital improvements program.
- The City will coordinate development of the capital improvement budget with development of the operating budget. Future operating costs associated with new capital projects will be projected and included in operating budget forecasts.
- The City will maintain all its assets at a level adequate to protect its capital investments and to minimize future maintenance and replacement costs.
- The City will identify the “full-life” estimated cost and potential funding source for each capital project proposal before it is submitted to the Council for approval.
- The City will determine the total cost for each potential financing method for capital project proposals.
- The City will identify the cash flow needs for all new projects and determine which financing method best meets the cash flow needs of the project.

## **7. Fund Stabilization Policy**

- The City will maintain the fund balances and retained earnings of the various city operating funds at levels sufficient to maintain the city’s creditworthiness, and to provide financial resources for unforeseeable emergencies.
- The City will maintain in the undesignated fund balance of the General Fund an amount between sixty (60) percent and fifty (50) percent of the sum of total budgeted general fund operating expenditures, plus the budget amount of general obligation debt (not including GO Debt with dedicated sales tax source).
- The City will transfer to the Capital Reserve Fund any amount over the 60 percent target set for the undesignated fund balance of the General Fund when the annual audit is accepted by the City Council

- The City will not approve an appropriation from the general fund that would cause the undesignated general fund balance to be less than the minimum undesignated fund balance, except in an emergency expenditure or a mayor capital purchase.
- The City will maintain a positive retained earnings balance in each of the enterprise funds to provide sufficient reserves for emergencies and revenue for emergencies and revenue shortfalls. Sufficient retained earnings will be defined as twenty percent of total budgeted expenditures less budget expenditures for debt service and the budgeted allowance for depreciation.
- The City will maintain a reserve in each of its debt service funds an amount not less than the sum of all reserve fund balances required by the bond ordinances applicable to that fund.



## 2003 BUDGET ASSUMPTIONS & FINANCIAL PROJECTIONS

Certain assumptions and projected financial forecasts were decided on as a foundation for developing the City of Wasilla's annual budget. These assumptions and revenue forecasts were used to guide the City Council, the Mayor and City staff in determining the goals, budget initiatives and the level of services that will be provided to the citizens and how those services will be funded.

### General Assumptions

1. The population of the City of Wasilla will increase by approximately 4% or 231 residents. Total population is estimated to be approximately 6,021.
2. Annexations. No new annexations in FY 03.
3. Inflation for FY 03 is projected to be approximately 3 percent, up slightly from the 2.8 percent forecast in FY 02. The inflation rate is based on the Anchorage Municipality CPI-U.

### Revenue Assumptions

1. Sales and Use Taxes – Collections for sales taxes are projected to increase 31.64%. Total sales tax revenue is projected to be \$8,491,000. The reason for the large projected increase is that the citizens passed a dedicated sales tax of ½% (\$1,691,000) for debt service on the MUSC general obligation bond to become effective on July 1, 2003. When the dedicated sales tax amount is factored out, the increase in collections for general sales taxes is projected to be approximately 5.4%. This trend is consistent with the growth trend over the past 5-years and is based on the 10-year sales tax forecast generated by Northern Economics for the City of Wasilla. Total projected increase in general sales tax collection is projected to be \$350,000.
2. Property Taxes – The City's mill levy for FY 03 will be .5 mills based on the target the City Council set in their budget initiative. This target represents a reduction of .4 mills (45% reduction). Total property tax projected to be collected will be 193,000 (\$149,274 reduction from the prior Fiscal Year). See appendix for historic detail for property tax rates, assessed valuations and property tax collections.
3. Intergovernmental Revenue – Intergovernmental revenue consist of grants from State and Federal sources and also State Revenue sharing. It is projected that total intergovernmental revenue funds for general government funds (not including Capital Funds) will be approximately \$1,016,853. Total intergovernmental revenue is projected to be 10 percent lower that last year. This projection is based on several federal grants not being carried forward in the Public Safety area. Based on the CIP improvement plan, the Public Works Department is projecting that the City will receive approximately \$2,547,943 in federal and state grants to fund capital improvement projects. See specific fund sections of document for breakdown of revenue for each fund.
4. User Fees and Charges – user fees and charges main consist of fees charged for utility services. Total user fees and charges are projected to \$998,1112. It is projected that revenue from the source will increase by approximately 12.5 or approximately \$100,000. This projected increase is based on primarily on population growth and the expansion of the City's water and sewer system. The City of Wasilla is not projecting a utility rate increase for FY 03. During FY 03, the city will be evaluating the current rate structure to assess whether the current rate structure will be sufficient

to generate enough funds to cover projected operating costs and future debt service. See enterprise fund section for historical trend of collection of user charges for enterprise funds.

5. Local Revenue - Total local revenue projected to be collected is \$453,932. The single largest component of local revenue is interest earned on investments (95%). Interest earned on investments is budgeted to be approximately \$431,852. The City of Wasilla is projecting an increase in investment earnings this year based on the fact that the City Council adopted a new investment policy that allows the city to invest in longer maturity governmental investment vehicles. Based on the new policy, the City is projecting an average return on investments of approximately 3%.

### **Expenditure Assumptions**

1. Personnel Services – This category includes expenditures for wages (including overtime) and salaries and other forms of compensation – life and health insurance, Medicare contribution, and pension contributions (PERS). The cost of personnel is provided to departments by the Finance Department. Proposed personal services are based on the following assumptions:
  - a) Average merit increase of 4% (no cost of living) for all eligible employees.
  - b) Health Insurance will increase by 10%.
  - c) Workers Compensation will increase by 30%.
2. Operating Expenditures and Capital Outlays under \$5,000 – This category includes expenditures for running a governmental program not classified as personnel services or expenditure for a Capital Project. The following assumptions were used for the FY 03 budget:
  - a) Projected increases (and decreases) are based on a department level decision-making process.
  - b) The departments are given a total departmental target budgets and given complete flexibility over allocation in the various line items. The departments are expected to come in within the target budget. Expenditures associated with proposed “increments” to existing service levels (due to Council goals and budget initiatives) were added to the budget.

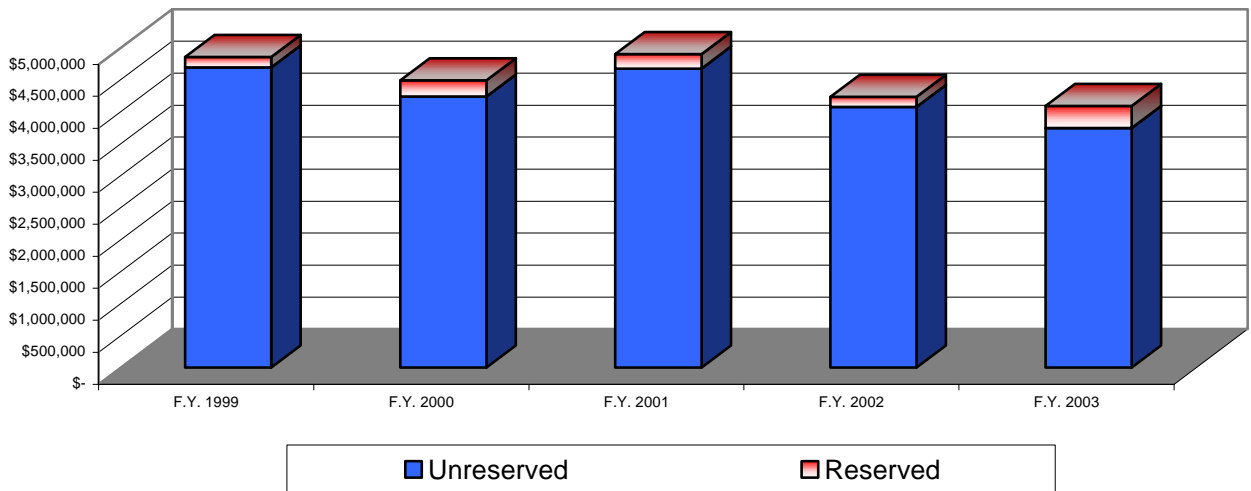
BUDGET SUMMARY  
ALL FUNDS

	General Fund	Special Revenue Funds	Debt Service Funds	Capital Project Funds	Enterprise Funds	Fidiciary Funds	Total
<b>Estimated Beginning Balances 7/01/02</b>	<b>\$ 4,233,939</b>	<b>\$ 886,521</b>	<b>\$ 764,678</b>	<b>\$ 17,798,571</b>	<b>\$ 1,207,148</b>	<b>\$ 116,180</b>	<b>\$ 25,007,037</b>
<b>Sources</b>							
Property Taxes	\$ 193,980	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 193,980
Sales Taxes	8,491,000	-	-	-	-	-	8,491,000
Vehicle Taxes	89,000	-	-	-	-	-	89,000
Licenses, Permits & Fines	105,485	-	-	-	-	-	105,485
Intergov. Revenues-Appropriated in FY 02	-	-	-	814,340	-	-	814,340
Intergov. Revenues-Appropriated in FY 03	529,553	487,300	-	2,547,943	-	-	3,564,796
User Fees & Charges	-	20,800	-	-	972,322	5,000	998,122
Local Revenues	251,923	34,900	72,209	92,900	-	2,000	453,932
Special Assessment Revenue	-	-	182,693	-	-	-	182,693
Other Revenues	26,000	-	-	-	84,800	-	110,800
Amort. Of Contrib. Aid	-	-	-	-	765,000	-	765,000
Transfers In	3,000	717,817	2,130,398	1,858,344	94,382	-	4,803,941
<b>Total Sources</b>	<b>\$ 9,689,941</b>	<b>\$ 1,260,817</b>	<b>\$ 2,385,300</b>	<b>\$ 5,313,527</b>	<b>\$ 1,916,504</b>	<b>\$ 7,000</b>	<b>\$ 20,573,089</b>
<b>Total Available Funds</b>	<b>\$ 13,923,880</b>	<b>\$ 2,147,338</b>	<b>\$ 3,149,978</b>	<b>\$ 23,112,098</b>	<b>\$ 3,123,652</b>	<b>\$ 123,180</b>	<b>\$ 45,580,126</b>
<b>Uses</b>							
General Government	\$ 1,752,096	\$ 24,000	\$ -	\$ -	\$ -	\$ -	1,776,096
Public Safety	2,011,290	160,179	-	-	-	-	2,171,469
Public Works	1,268,370	-	-	-	1,055,504	-	2,323,874
Culture & Recreation	476,749	633,455	-	-	-	-	1,110,204
Non-Departmental (inc. Comm. Dev.)	71,534	-	-	-	-	-	71,534
Debt Service	-	-	1,921,177	-	-	-	1,921,177
Capital Outlay - Appropriated in FY 02	-	-	-	11,035,825	-	-	11,035,825
Capital Outlay - Appropriated in FY 03	-	-	-	4,379,399	-	-	4,379,399
Depreciation	-	-	-	-	835,000	-	835,000
Transfer To Other Funds	4,254,709	503,456	17,776	-	26,000	2,000	4,803,941
<b>Total Use of Funds</b>	<b>\$ 9,834,748</b>	<b>\$ 1,321,090</b>	<b>\$ 1,938,953</b>	<b>\$ 15,415,224</b>	<b>\$ 1,916,504</b>	<b>\$ 2,000</b>	<b>\$ 30,428,519</b>
<b>Estimated Funds Available 6/30/03</b>	<b>\$ 4,089,132</b>	<b>\$ 826,248</b>	<b>\$ 1,211,025</b>	<b>\$ 7,696,874</b>	<b>\$ 1,207,148</b>	<b>\$ 121,180</b>	<b>\$ 15,151,607</b>

## GENERAL FUND BALANCE

The City of Wasilla is projecting that the FY 03 fund balance will be \$144,807 lower than Fiscal Year 2002 fund balance. This projected decrease is mainly attributed to the projected Capital Reserve transfer that is required by WMC 5.04.025. In Fiscal Year 2001, the Wasilla City Council enacted a Fund Stabilization policy (WMC 5.04.025). This Fund Stabilization policy sets the targeted General Fund Unreserved Fund Balance at 50 to 60% of budgeted General Fund expenditures and general obligation debt service (not including debt service with dedicated revenue source). The unreserved fund balance target set by fiscal policy WMC 5.04.025 will be \$3,747,803. The City of Wasilla is projecting that it will be able to transfer \$390,462 dollars to a Capital Reserve Fund once the Fiscal Year 02 Audit is completed per WMC 5.04.25 (C) (3). In Fiscal Year 2003, the reserved Fund Balance is larger than in previous years, the Council has directed that \$230,000 be set aside for new library space in fiscal year 2003. The amount for library space will not be appropriated until a suitable solution has been recommended by City administration.

### General Fund Balance – 5 Years



## GENERAL FUND REVENUES

### Revenue Sources and Estimates

**Sales Taxes.** Alaska Statutes (AS) 29.45.700-29.45.710: A retail sales tax of two percent is levied on all retail sales, rentals and services made within the city limits per WMC 5.16. In Fiscal Year 2003, it is estimated that the amount of General sales tax collected will be \$6,800,000, which is approximately 5.4% higher than the amount of sales tax that is projected to be collected in Fiscal Year 2002 (\$6,450,000 projection based on study from Northern Economics). The voters of Wasilla have enacted a temporary sales tax of  $\frac{1}{2}$  of 1 percent to start on July 1, 2003 dedicated to pay off the debt service on the Bond Proposition to construct a Multi-Use Sports Complex (MUSC). It is estimated that this dedicated sales tax collected will be \$1,691,000 in Fiscal Year 2003. These funds will be transferred to the General Obligation Debt Service Fund for payment of principal and interest on the MUSC bonds.

**Real Property Taxes.** Alaska Statutes (AS) 29.45.010-29.45.500: The estimated assessed valuation as of 01/31/01 for net taxable property is projected to be \$387,961,500, a 6.8% growth from last year. The tax levy for real property tax is 0.5 mills. The levy would result in a .4 mill reduction in property tax from the previous Fiscal Year. The total estimated property tax revenue based on the estimated assessed valuation would be \$193,980.

**Motor Vehicle Taxes.** Alaska Statute (AS) 29.10.431 provides an alternative to the collection of property tax on motor vehicles. A motor vehicle tax is levied and collected by the Department of Public Safety, Division of Motor Vehicles, and remitted to the Matanuska-Susitna Borough, which then passes through the amount collected for the City of Wasilla. Revenue from this source is estimated to be approximately \$89,000.

**Licenses, Permits & Fines.** This category includes revenue from the City of Wasilla issuance of licenses & permits, foreclosure fees, animal control fines and vehicle fines. It is estimated that these sources of revenue will not grow significantly from last Fiscal Year.

**Intergovernmental Revenue.** This category includes revenue from Federal, State and Borough sources:

1. **Federal Sources:** The main sources of revenue from the Federal government are two federal grants: 1. a grant to offset cost of a Police Officer to participate in a statewide drug control and system improvement multitask group, and 2. a grant to help offset cost of adding a sexual abuse of minor Investigator. Total estimated funding for federal grants is \$132,991.
2. **State Sources:** The main sources of revenue under State sources are State Revenue Sharing (AS 29.60.010-29.60.030), Municipal Assistance (AS 29.60.350 and AS 43.20.16) and Electric and Telephone Cooperative Revenue Sharing (AS 10.25.570). The equalization entitlement for State Revenue Sharing and Municipal Assistance is based on: population, the relative ability to generate revenue and local tax burden of the taxing entity. Based on the projected price of Oil, we are projecting that the State Of Alaska Legislature will not cut Revenue Sharing this year. The total estimated amount of Revenue Sharing and Safe Community Revenue is projected to be \$194,562. The Electric and Telephone Cooperative Revenue is a refund to local governments of the gross revenue tax collected from electric and telephone cooperatives within the City, less the cost expended by the State in their Collection. The estimate for this source is approximately \$180,000.
3. **Matanuska-Susitna Borough Sources:** The main source of revenue received from the Borough in prior Fiscal Years was for the maintenance of parks located in

## GENERAL FUND REVENUES

the City of Wasilla. The Borough Assembly cut out the \$10,000 for maintenance of the parks from their budget in Fiscal Year 2002, therefore revenue from the Borough is estimated to be \$1,000 for the upcoming Fiscal Year.

Estimated total revenue from intergovernmental is \$529,553, which is a 11.94% decrease from the previous Fiscal Year.

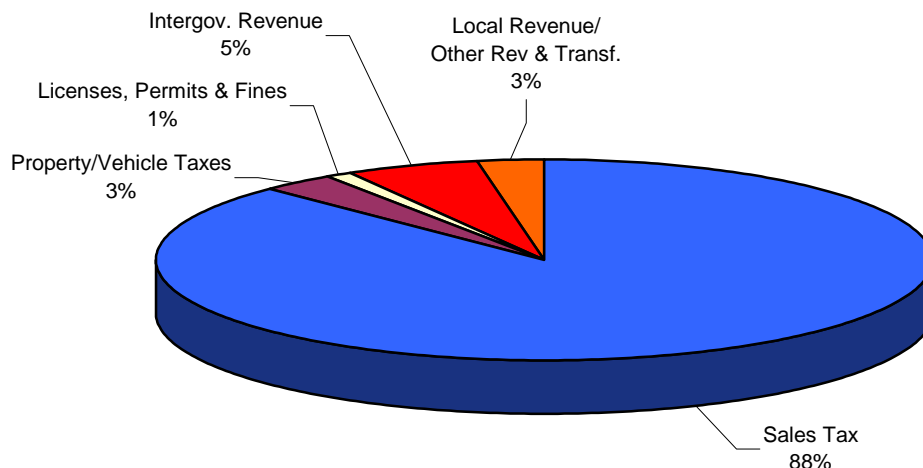
**Local Revenue:** This category includes revenue from interest earning for investment of City's monies, revenues generated from animal licensing and fines, sales of copies and maps, and other miscellaneous revenues. Total revenue generated from these sources is estimated to be \$251,923. Approximately 85% of local revenue is from investing of available monies, which are invested under the guidelines established by Wasilla Municipal Code Chapter 6.30. We are estimating a 3% return on our investments. Estimated revenue from Interest Earnings will be approximately \$213,443.

**Other Revenues & Transfers In:** This category includes revenue generated from special assessments, administration fees charged to other funds, other financing sources, and operating transfers in from other funds. Our estimated revenue from these sources is approximately \$29,000.

### General Fund Revenue Summary

	<u>2000 Actual</u>	<u>2001 Actual</u>	<u>2002 Budget</u>	<u>2003 Budget</u>
Sales Tax	\$ 5,509,279	\$ 5,985,169	\$ 6,450,000	\$ 8,491,000
Property Tax	363,867	342,320	343,254	193,980
Vehicle tax	77,010	78,196	89,000	89,000
Licenses, Permits & Fines	89,088	105,681	109,700	105,485
Intergovernmental Revenue	496,511	532,761	601,371	529,553
Local Revenue	450,997	379,815	284,380	251,923
Other Revenues	428,448	52,036	66,422	29,000
<b>Total General Fund Revenue</b>	<b><u>\$ 7,415,200</u></b>	<b><u>\$ 7,475,978</u></b>	<b><u>\$ 7,944,127</u></b>	<b><u>\$ 9,689,941</u></b>

### General Fund Revenue Breakdown – Fiscal Year 2003



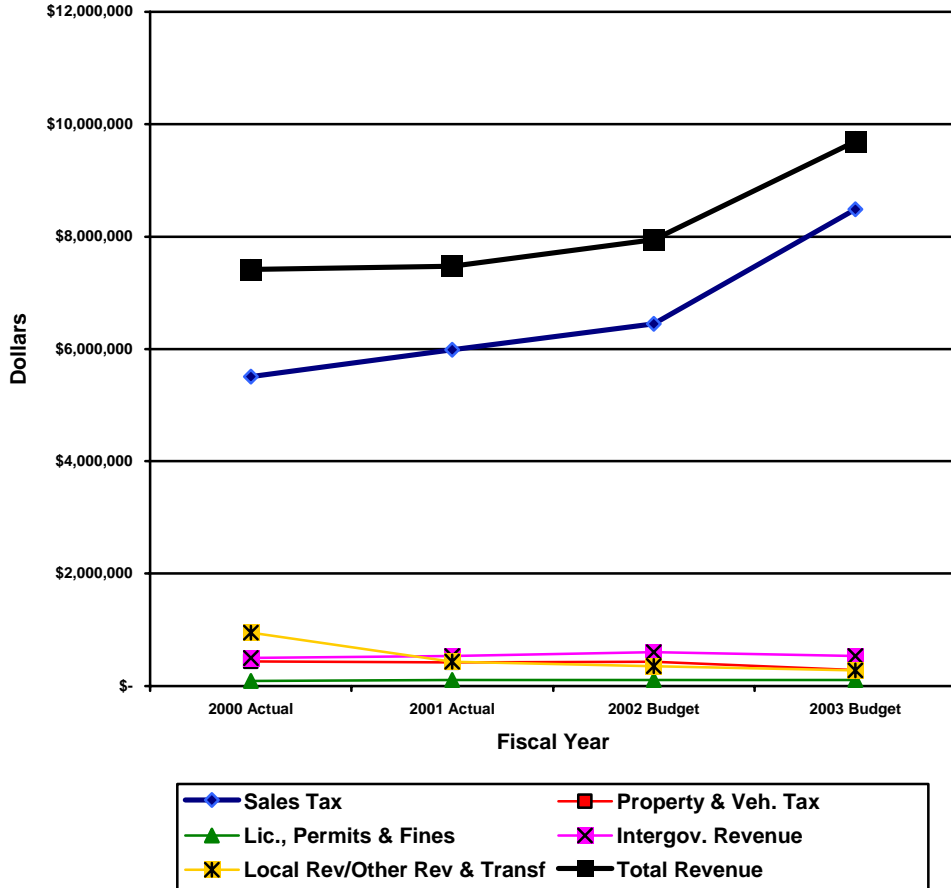
# GENERAL FUND REVENUES

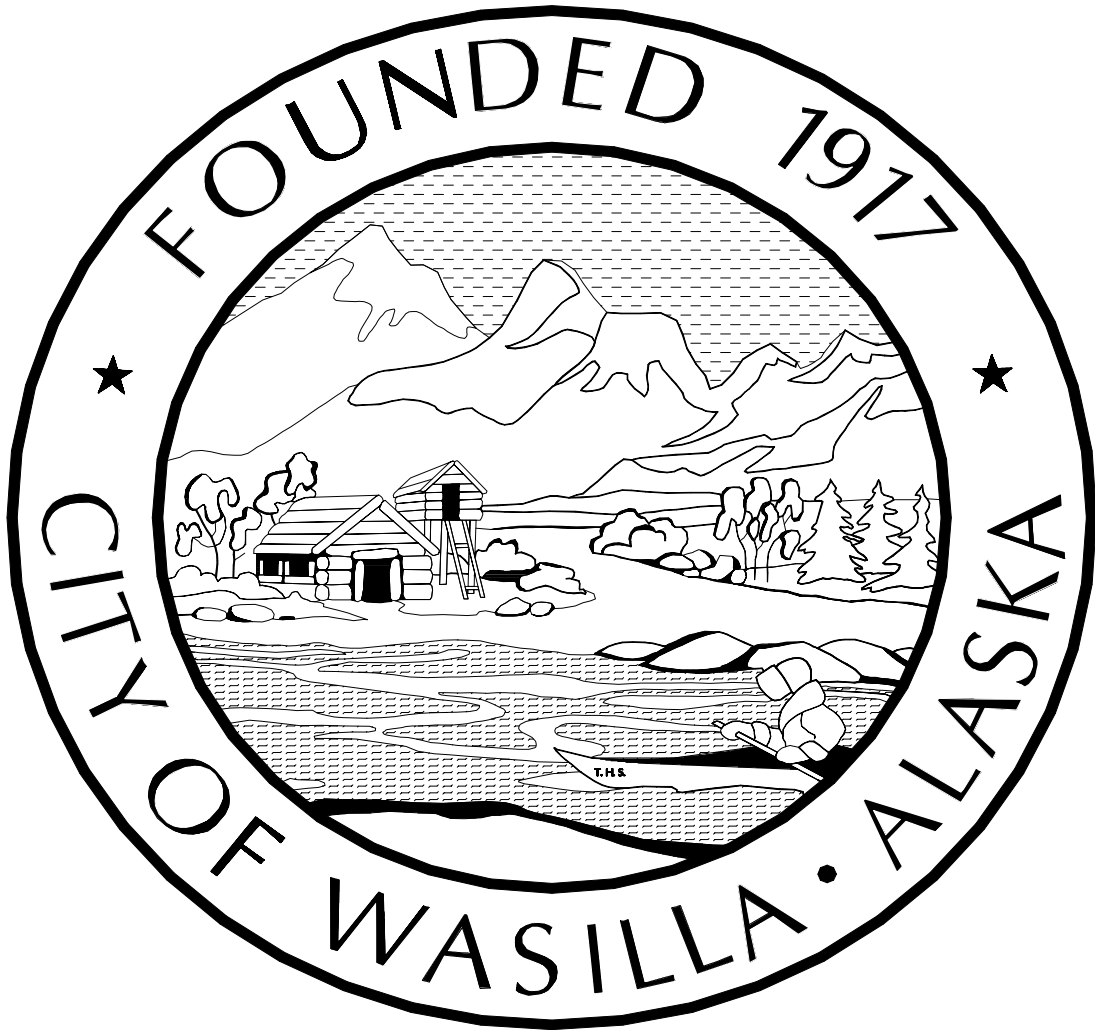
## General Fund Revenue Breakdown – Fiscal Year 2003 (cont.)

The largest single source of revenue for the General Fund continues to be Sales Tax Revenue at 85% of total revenue. All other local taxes including property taxes are predicted to account for 3% of the General Fund Revenue budget and all other locally generated revenue including transfers for other funds will account for 3% of the budget. Total revenue generated locally will be approximately 95% of the budget while Intergovernmental Revenue generated from Federal, State and Borough sources will be approximately 5 percent of the total General Fund Revenue budget.

In comparing the proposed Fiscal Year 2003 budget with the Fiscal Year 2002 budget, total revenue will increase by approximately 22%. 96% of the increase in revenue from Fiscal Year 2002 is the result of the ½ percent increase in the sales tax rate. The breakdown between locally generated revenue and intergovernmental revenue will remain approximately the same as Fiscal Year 2002. The growth in the General Sales Tax is projected to continue to grow in Fiscal Year 2003 but this projected increase of \$350,000 will be offset by a reduction in property tax revenue of \$149,274 due to reduction in the mill rate of .4. Interest earnings on local funds are continued to be less each Fiscal Year due to falling interest rates. The City of Wasilla has taken a proactive role in trying to increase interest earning by modifying its investment policy to allow the City to invest in investments with longer maturities. We estimate this change will increase investment yield by over 20 percent and stop the downward trend in investment earnings.

## General Fund Revenue Trends





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## GENERAL FUND REVENUES

### Revenue Details

	F.Y. 2000		F.Y. 2001		F.Y. 2002		F.Y. 2002		F.Y. 2003		% Budget Over Last Year's Budget
	Actual	Actual	Actual	Actual	Budget	Actual 3/31/02	Budget	Budget	Budget		
<b>TAXES (INC. PENALTIES &amp; INTEREST)</b>											
Property	\$ 363,867	\$ 342,320	\$ 343,254	\$ 309,410	\$ 193,980						-43.49%
Sales	5,509,279	5,985,169	6,450,000	4,959,520	8,491,000						31.64%
Vehicle	77,010	78,196	89,000	62,640	89,000						0.00%
<b>TOTAL TAXES</b>	<b>\$ 5,950,156</b>	<b>\$ 6,405,685</b>	<b>\$ 6,882,254</b>	<b>\$ 5,331,570</b>	<b>\$ 8,773,980</b>						27.49%
<b>LICENSES &amp; PERMITS</b>											
City License	\$ 14,905	\$ 13,014	\$ 12,500	\$ 12,966	\$ 13,500						8.00%
Animal License	50	30	100	30	100						0.00%
Taxi Cab Permits	3,420	2,775	3,000	2,725	3,815						27.17%
Land Use Permits	7,010	8,125	7,000	5,357	7,500						7.14%
Utility Permits	6,670	5,986	6,800	6,111	8,555						25.81%
Drive Way Permits	1,575	1,375	1,800	725	1,015						-43.61%
<b>TOTAL LICENSES &amp; PERMIT FEES</b>	<b>\$ 33,630</b>	<b>\$ 31,305</b>	<b>\$ 31,200</b>	<b>\$ 27,914</b>	<b>\$ 34,485</b>						10.53%
<b>FINES</b>											
Animal Fines	\$ 2,985	\$ 4,930	\$ 4,000	\$ 1,326	\$ 3,500						-12.50%
Foreclosure Fees	347	3,809	2,500	-	2,500						0.00%
Court Fines	52,126	65,637	72,000	35,625	65,000						-9.72%
<b>TOTAL FINES</b>	<b>\$ 55,458</b>	<b>\$ 74,376</b>	<b>\$ 78,500</b>	<b>\$ 36,951</b>	<b>\$ 71,000</b>						-9.55%
<b>INTERGOVERNMENTAL REVENUE</b>											
<b>Federal Revenue</b>											
Cop Hiring Grants	\$ 56,701	\$ 64,143	\$ 52,000	\$ 19,472	\$ -						-100.00%
Public Safety Grant (Byrne)	54,522	55,481	58,000	28,636	58,000						0.00%
Technology Policing Equipment Grant	-	-	63,800	-	-						-100.00%
Public Safety Grant (Byrne)-Sam Investigator	-	-	39,271	-	74,991						90.96%
Other	13,136	3,793	11,000	5,697	-						-100.00%
<b>Total Federal Revenue</b>	<b>\$ 124,359</b>	<b>\$ 123,417</b>	<b>\$ 224,071</b>	<b>\$ 53,805</b>	<b>\$ 132,991</b>						-40.65%
<b>State Revenue</b>											
Museum Grant-In-Aid	\$ 2,000	\$ -	\$ -	\$ -	\$ -						0.00%
ABC Grant	-	2,501	5,000	-	-						-100.00%
ERAD Grant	-	5,239	-	321	-						0.00%
Safety-Seatbelt Grant	-	-	35,000	5,697	-						-100.00%
Other Misc. State Grants	-	4,213	-	-	-						0.00%
State Revenue Sharing	46,265	40,576	42,000	41,164	41,164						-1.99%
Road Maintenance	25,705	22,925	23,000	23,072	23,072						0.31%
Health Facilities	2,768	2,461	3,500	2,443	2,443						-30.20%
Safe Communities	126,927	114,435	113,000	127,883	127,883						13.17%
Alcoholic Beverage Taxes	13,900	20,700	19,000	11,000	19,000						0.00%
Electric & Telephone Co-op Taxes	142,715	186,188	135,000	-	180,000						33.33%
Aviation Fuel Tax	872	-	800	1,781	2,000						150.00%
<b>Total State Revenue</b>	<b>\$ 361,152</b>	<b>\$ 399,238</b>	<b>\$ 376,300</b>	<b>\$ 213,361</b>	<b>\$ 395,562</b>						5.12%
<b>Matanuska-Susitna Borough</b>											
Solid Waste	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000						0.00%
Parks & Recreation	10,000	9,106	-	-	-						0.00%
Other	-	-	-	-	-						0.00%
<b>Total Matanuska-Susitna Borough Revenue</b>	<b>\$ 11,000</b>	<b>\$ 10,106</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>						0.00%
<b>TOTAL INTERGOVERNMENTAL REVENUE</b>	<b>\$ 496,511</b>	<b>\$ 532,761</b>	<b>\$ 601,371</b>	<b>\$ 268,166</b>	<b>\$ 529,553</b>						-11.94%
<b>LOCAL REVENUE</b>											
<b>Investment Revenue</b>											
Interest Earnings	\$ 277,126	\$ 309,302	\$ 226,000	\$ 133,402	\$ 213,443						-5.56%
<b>Total Investment Revenue</b>	<b>\$ 277,126</b>	<b>\$ 309,302</b>	<b>\$ 226,000</b>	<b>\$ 133,402</b>	<b>\$ 213,443</b>						-5.56%

## GENERAL FUND REVENUES

### Revenue Details

	F.Y. 2002					% Budget Over Last Year's Budget
	F.Y. 2000 Actual	F.Y. 2001 Actual	F.Y. 2002 Budget	Actual 3/31/02	F.Y. 2003 Budget	
<b>Rental Revenue</b>						
City Hall	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Museum Facilities	-	-	-	-	-	0.00%
Outdoor Facilities	770	1,833	700	-	700	0.00%
Valley Performing Arts	100	100	100	100	100	0.00%
<b>Total Rental Revenue</b>	<b>\$ 870</b>	<b>\$ 1,933</b>	<b>\$ 800</b>	<b>\$ 100</b>	<b>\$ 800</b>	0.00%
<b>Other Local Revenue</b>						
Miscellaneous Revenue	\$ 145,140	\$ 53,776	\$ 35,000	\$ 9,614	\$ 15,000	-57.14%
Donations	19,851	4,667	12,000	800	6,000	-50.00%
Alpar Youth Liter Patrol	1,328	6,172	5,000	-	5,000	0.00%
NSF Fees	25	100	100	150	100	0.00%
Copy Machine Fees	168	233	180	397	180	0.00%
Maps & Publication Fees	378	172	200	180	200	0.00%
Vehicle Inspection Fees	-	-	-	-	6,400	100.00%
Sewer Loan Application Fees	300	-	300	-	300	0.00%
Museum Admission Fees	5,001	3,360	4,000	1,783	4,000	0.00%
Recreation Fees	880	100	800	100	500	-37.50%
Other Local Revenue	-	-	-	-	-	0.00%
<b>Total Other Local Revenue</b>	<b>\$ 173,071</b>	<b>\$ 68,580</b>	<b>\$ 57,580</b>	<b>\$ 13,023</b>	<b>\$ 37,680</b>	-34.56%
<b>TOTAL LOCAL REVENUE</b>	<b>\$ 451,067</b>	<b>\$ 379,815</b>	<b>\$ 284,380</b>	<b>\$ 146,525</b>	<b>\$ 251,923</b>	-11.41%
<b>OTHER REVENUE</b>						
<b>Special Assessment Revenue</b>						
Aspen Gas - Principal	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Aspen Gas - Interest	-	-	-	-	-	0.00%
<b>Total Special Assessment Revenue</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	0.00%
<b>Administration Fees</b>						
Admin. Fees - Capital Fund	\$ 11,825	\$ 2,906	\$ 15,000	\$ 22,224	\$ 10,000	-33.33%
Admin. Fees - Library Maint.	3,009	5,400	-	-	5,400	100.00%
Admin. Fees - Library General	-	-	-	-	-	0.00%
Admin Fees - Special Assessments	-	968	1,600	114	1,600	0.00%
<b>Total Administration Fees</b>	<b>\$ 14,834</b>	<b>\$ 9,274</b>	<b>\$ 16,600</b>	<b>\$ 22,338</b>	<b>\$ 17,000</b>	2.41%
<b>Transfers from Enterprise Funds</b>						
<b>For Expenditures Paid By General Fund</b>						
Capital Reserve Fund	\$ -	\$ -	\$ 13,090	\$ 13,090	\$ -	-100.00%
Cemetery Fund	21,793	4,498	3,900	3,136	2,000	-48.72%
Sewer Utility	26,290	11,547	12,000	11,547	-	-100.00%
Water Utility	34,158	11,694	12,000	11,694	-	-100.00%
<b>Total Transfers From Funds</b>	<b>82,241</b>	<b>27,739</b>	<b>40,990</b>	<b>39,467</b>	<b>2,000</b>	<b>-95.12%</b>
<b>Other Financing Sources</b>						
Sale Of General Fixed Assets	\$ 331,373	\$ -	\$ -	\$ 7,134	\$ 10,000	100.00%
Shop Loan Repayment	-	15,023	8,832	-	-	-100.00%
<b>Total Other Financing Sources</b>	<b>\$ 331,373</b>	<b>\$ 15,023</b>	<b>\$ 8,832</b>	<b>\$ 7,134</b>	<b>\$ 10,000</b>	13.22%
<b>TOTAL OTHER REVENUE</b>	<b>\$ 428,448</b>	<b>\$ 52,036</b>	<b>\$ 66,422</b>	<b>\$ 68,939</b>	<b>\$ 29,000</b>	-56.34%
<b>TOTAL REVENUES, OTHER FINANCING SOURCES</b>	<b>\$ 7,415,270</b>	<b>\$ 7,475,978</b>	<b>\$ 7,944,127</b>	<b>\$ 5,880,065</b>	<b>\$ 9,689,941</b>	21.98%

## GENERAL FUND EXPENDITURES

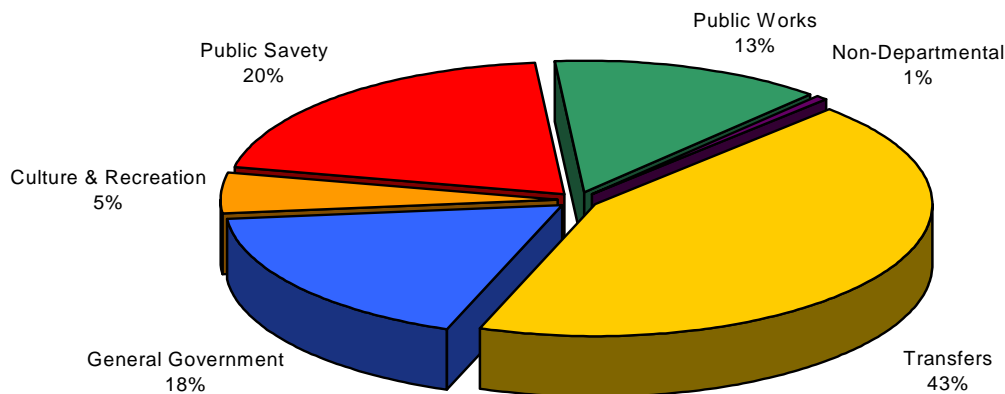
### General Fund Operating Expenditures By Function

The total General Fund Operating Budget is \$9,834,748 (including transfers) for Fiscal Year 2003, approximately a 13.71 percent increase over Fiscal Year 2002. As seen in the table, transfers to other funds are the largest percentage of the General Fund Budget (approximately 43%). Expenditures for Public Safety are the largest function of expenditures (approximately 20%). It is projected that expenditures for Public Safety will increase by 1.35 percent over Fiscal Year 2002. General Government expenditures will account for approximately 18 percent of the Operating Budget. The expenditures in departments that are included in General Government Function include: Clerk/Council, Mayor, General Administration Services, Finance, Management Information Services and Planning. It is projected that expenditures for the General Government Function will be reduced by .63 percent from Fiscal Year 2002. Public Works budget, which includes Public Works Administration, Road Maintenance and Property Maintenance, is projected to be 13% of the Budget an increase of 4.27 percent over last fiscal year. Culture and Recreation Budget, which includes the Museum Department and the Parks and Recreation Department, is projected to be approximately 5.0 percent of the Operating Budget. The budgeted expenditures in this function are expected to increase by 4.20, which is attributed mainly to increases in expenditures in the Park and Recreation Department.

	<b>Fiscal Year 2000 Actual</b>	<b>Fiscal Year 2001 Actual</b>	<b>Fiscal Year 2002 Budget</b>	<b>Proposed Fiscal Year 2003 Budget</b>	<b>Increase Over FY 02</b>	<b>% Bud. Over FY02 Budget</b>
General Government	\$ 1,321,235	\$ 1,468,419	\$ 1,763,267	\$ 1,752,096	\$ (11,171)	-0.63%
Culture & Recreation	480,049	519,654	457,516	476,749	19,233	4.20%
Public Safety	1,510,052	1,733,220	1,984,459	2,011,290	26,831	1.35%
Public Works	754,122	1,089,400	1,216,484	1,268,370	51,886	4.27%
Non-Departmental	63,326	59,950	103,937	71,534	(32,403)	-31.18%
Transfers & Debt Serv.	3,584,072	2,298,642	3,123,495	4,254,709	1,131,214	36.22%
<b>Total</b>	<b>\$ 7,712,856</b>	<b>\$ 7,174,285</b>	<b>\$ 8,649,158</b>	<b>\$ 9,834,748</b>	<b>\$ 1,185,590</b>	<b>13.71%</b>

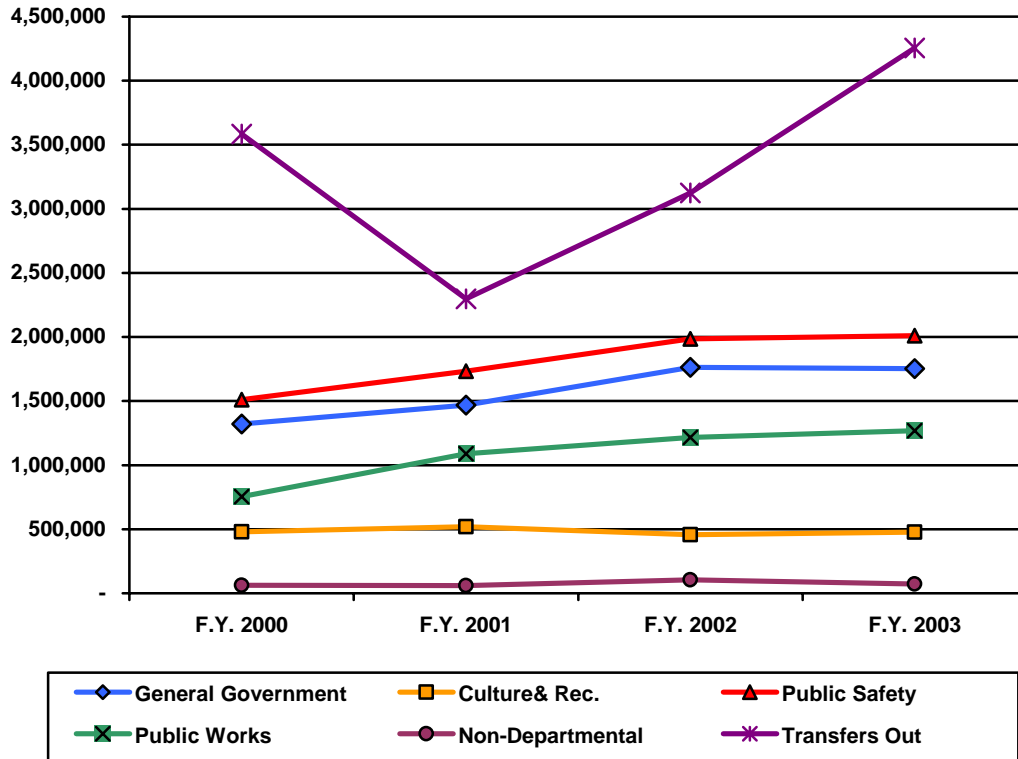
\*In FY 00 through FY 02, debt service on GO Bonds paid out of General Fund. In FY 03, GO Bonds are paid out of a General Obligation Debt Service Fund.

### General Fund Operating Expenditures By Function For F.Y. 2003



## GENERAL FUND EXPENDITURES

### General Fund Operating Expenditure Trend By Function For F.Y. 2003



### General Fund Operating Expenditures By Expenditure Category

As seen in the graph on the following page, personnel services and benefits are the largest category of expenditures in the General Fund Operating Budget (not including transfers to other funds). Personnel services and benefits are 34 percent of the total General Fund Operating Budget. The cost in this category includes all wages and fringe benefits. Due to changes in funding of personnel such as the communication officer (will be funded by through the Capital improvement fund next Fiscal Year) total personnel cost in the General Fund is projected to increase by approximately 1 percent.

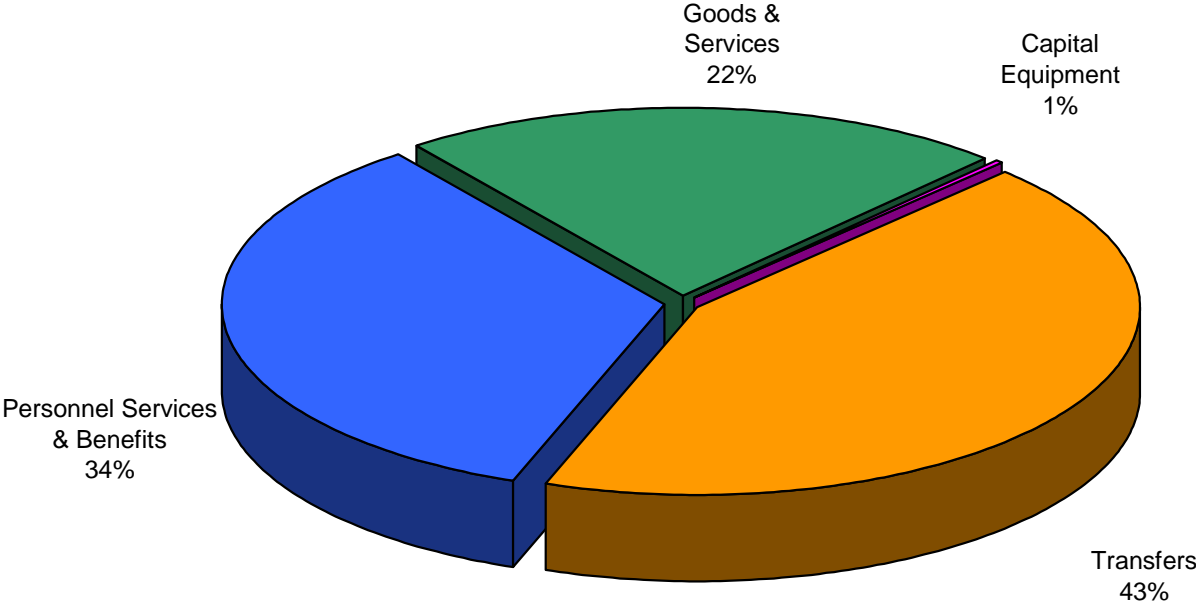
Goods and services expenditures are approximately 22 percent of the General Fund Budget. Expenditures for goods and services are projected to increase by approximately by 2 percent over Fiscal Year 2002.

Capital equipment is approximately 1 percent of the total budget. These expenditures are for purchase of capital operating equipment, which has a value of over \$5,000. The projected expenditures are projected to be approximately the same as last Fiscal Year.

Transfers include transfers to Capital Project funds, transfers to Technology Equipment Replacement fund, operating transfer to utility fund and transfers to the General Obligation Debt Service fund. Transfers to other funds are approximately 43% (\$4,248,709) of the total operating budget. A new transfer this year is to the General Obligation Debt Service. In prior years, general obligation debt service was paid out of the General Fund. The total transfers to General Obligation Debt Service Fund will be \$2,130,198.

GENERAL FUND EXPENDITURES

General Fund Operating Expenditures By Category For F.Y. 2003



## GENERAL FUND EXPENDITURES

### Operating Expenditures By Department & Function

DEPARTMENT	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	F.Y. 2002 ACTUAL 3/31/02	F.Y. 2003 BUDGET	Increase over FY 02	% Budget Over Last Year's Budget
Council	\$ 269,417	\$ 347,128	\$ 389,691	\$ 290,000	\$ 324,847	\$ (64,844)	-16.64%
Mayor	321,801	305,296	320,575	244,629	315,985	(4,590)	-1.43%
General Administration Services	-	113,580	176,652	121,928	207,537	30,885	17.48%
Finance	545,691	395,622	462,423	322,292	505,457	43,034	9.31%
Management Information Services	-	130,189	169,485	109,549	177,852	8,367	4.94%
Planning	184,326	176,604	244,441	115,018	244,418	(23)	-0.01%
<b>Total General Government</b>	<b>1,321,235</b>	<b>1,468,419</b>	<b>1,763,267</b>	<b>1,203,416</b>	<b>1,776,096</b>	<b>12,829</b>	<b>0.73%</b>
Police	1,565,052	1,788,220	2,042,459	1,448,695	2,083,790	41,331	2.02%
<b>Total Public Safety</b>	<b>1,565,052</b>	<b>1,788,220</b>	<b>2,042,459</b>	<b>1,448,695</b>	<b>2,083,790</b>	<b>41,331</b>	<b>2.02%</b>
Public Works - Administration	175,178	207,150	280,277	185,412	261,455	(18,822)	-6.72%
Public Works - Road Maint.	460,779	644,461	698,475	424,182	722,029	23,554	3.37%
Public Works - Property Maint.	163,165	282,789	287,732	181,839	339,386	51,654	17.95%
<b>Total Public Works</b>	<b>799,122</b>	<b>1,134,400</b>	<b>1,266,484</b>	<b>791,433</b>	<b>1,322,870</b>	<b>56,386</b>	<b>4.45%</b>
Museum	93,907	102,744	66,308	39,211	67,499	1,191	1.80%
Recreation Services	386,142	421,910	396,208	266,006	427,250	31,042	7.83%
<b>Total Culture and Recreation</b>	<b>480,049</b>	<b>524,654</b>	<b>462,516</b>	<b>305,217</b>	<b>494,749</b>	<b>32,233</b>	<b>6.97%</b>
Non-departmental	63,326	59,950	103,937	50,089	71,534	(32,403)	-31.18%
Transfers To Other Funds	3,484,072	2,198,642	3,010,495	2,916,829	4,085,709	1,075,214	35.72%
<b>Total Non-Departmental</b>	<b>3,547,398</b>	<b>2,258,592</b>	<b>3,114,432</b>	<b>2,966,918</b>	<b>4,157,243</b>	<b>1,042,811</b>	<b>33.48%</b>
<b>Total Operating Expenditures</b>	<b>\$ 7,712,856</b>	<b>\$ 7,174,285</b>	<b>\$ 8,649,158</b>	<b>\$ 6,715,679</b>	<b>\$ 9,834,748</b>	<b>\$ 1,185,590</b>	<b>13.71%</b>

\* Transfers to equipment and vehicle replacement funds included in department totals and not in non-departmental transfers to other funds.

## DEPARTMENT BUDGET SUMMARY

### Council/Clerk

#### Program

The Wasilla City Council is the legislative body of the City of Wasilla. The City Council enacts the laws of the city, sets the mill rate for property taxes within the city, and approves the annual budget for the city to include operations, maintenance, and capital projects. The City Council appoints the City Clerk and City Attorney.

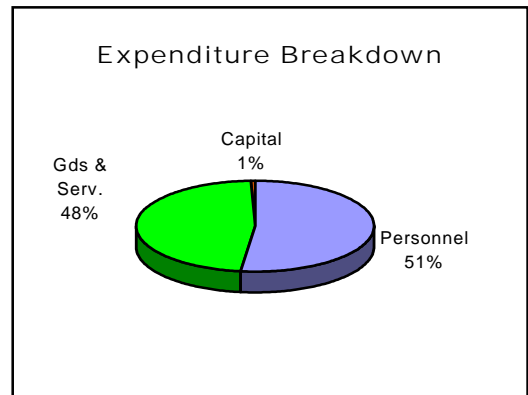
The City Clerk's Office is the core of local government, a direct link between the residents of the city and the City Council. The City Clerk's Office is responsible for administrative support to the City Council, and the administration of elections, record management, and public information. Other areas of responsibility are defined in Alaska Statute.

#### Goal

To provide efficient administrative support to the City Council, administer city elections, provide policy guidance, direction, and assistance to the public and administration, and to allow for a uniform method of records management for city records in order to provide increased administrative efficiency and reduce administrative costs.

#### Objectives for Fiscal Year 2003

- ❑ Implement a uniform record retention schedule for the entire city.
- ❑ Install a user-friendly records management system.
- ❑ Explore ways to increase voter participation during the election season.
- ❑ Provide assistance to the newly elected mayor as they transition into their new position.
- ❑ Continue to update the code by preparation of ordinances to simplify procedure.

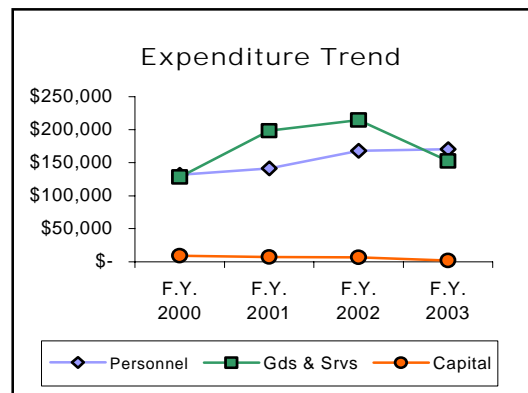


#### Significant Budget changes

Day to day operations of the Clerk's Office have no significant budget changes in the operating budget and have an overall 15 percent reduction in the budget for the previous year.

#### Previous Year's Accomplishments

- Continued to streamline office procedures to provide a uniform and efficient service to the public, administration and City Council.
- Implementation of new legislation numbering method for ordinances and resolutions to aide in quick recovery of documents.



Council/Clerk

Previous Year's Accomplishments (Cont.)

- Continued review and update of the code by preparation of ordinances to simplify procedure in the Wasilla Municipal Code.
- Continued update of cemetery records to ease process of locating loved ones in our cemetery.

Summary Of Expenditures

BY PROGRAM	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
Records Management	\$ -	\$ -	\$ -	\$ -	\$ 77,198	-
Elections	-	-	-	-	55,586	-
Council Support	-	-	-	-	192,063	-
Total	\$ -	\$ -	\$ -	\$ -	\$ 324,847	-

BY CATEGORY	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
Personnel Services	\$ 103,080	\$ 112,592	\$ 135,679	\$ 86,532	\$ 134,157	-1.12%
Fringe Benefits	28,539	29,034	32,234	21,137	36,210	12.33%
Support Goods & Services	128,395	198,240	214,928	182,331	152,480	-29.06%
Capital Outlay	9,403	7,261	6,850		-	0.00%
Transfers to Other Funds	-	-	-	-	2,000	100.00%
Total	\$ 269,417	\$ 347,127	\$ 389,691	\$ 290,000	\$ 324,847	-16.64%

\*NOTE : Tracking expenditures by program will be implemented in Fiscal Year 03

Summary Of Resources

BY RESOURCE	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
General Fund	\$ 269,417	\$ 324,127	\$ 389,691	\$ 290,000	\$ 324,847	-16.64%
Total	\$ 269,417	\$ 324,127	\$ 389,691	\$ 290,000	\$ 324,847	-16.64%

Personnel

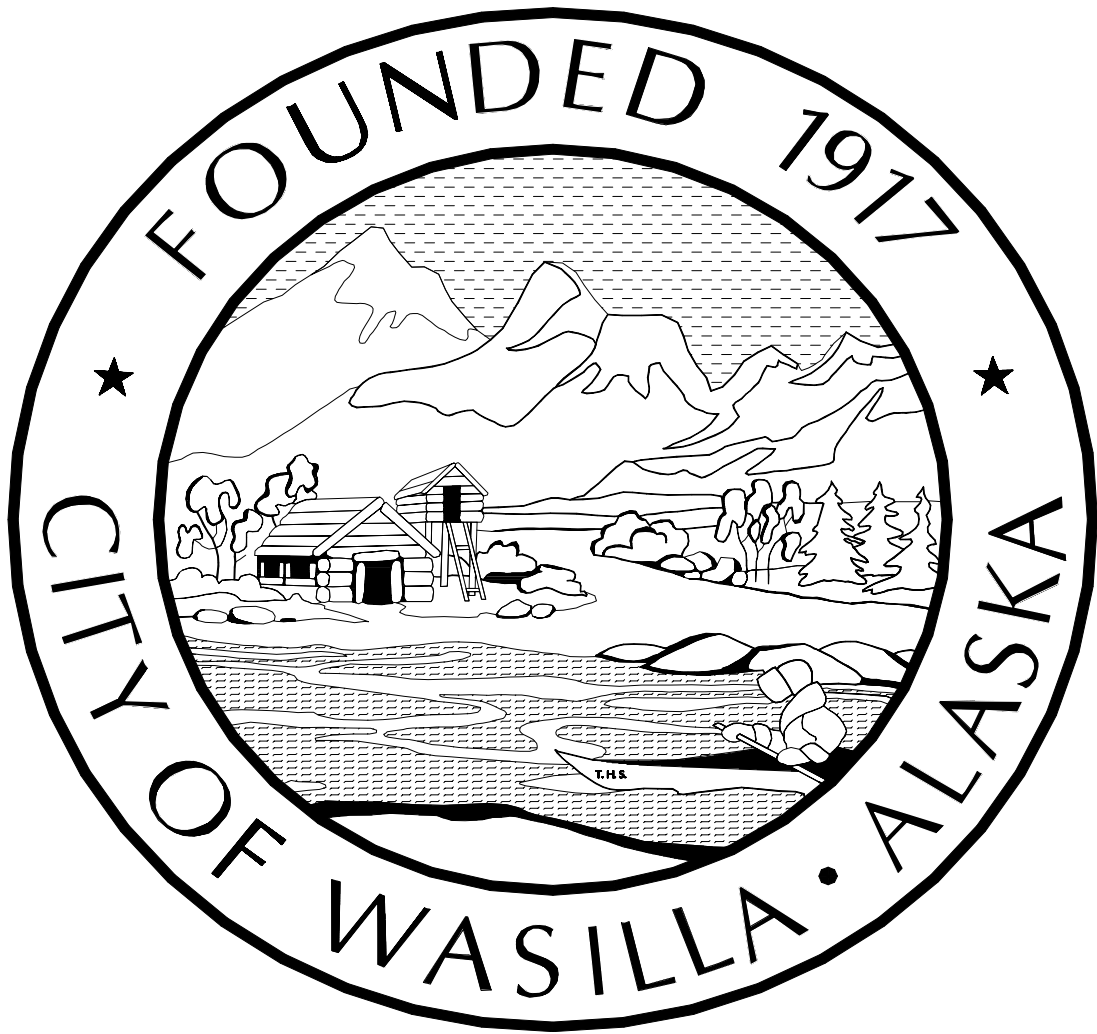
BY POSITON	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
Council Members	6.00	6.00	6.00	6.00	6.00	0.00%
Clerk	1.00	1.00	1.00	1.00	1.00	0.00%
Deputy Clerk	1.00	1.00	1.00	1.00	1.00	0.00%
Student Intern	0.50	0.50	0.50	0.50	0.50	0.00%
Total	8.50	8.50	8.50	8.50	8.50	0.00%



## Council/Clerk

### Performance Measurements

<b>BY INDICATOR</b>	<b>F.Y. 2000 ACTUAL</b>	<b>F.Y. 2001 ACTUAL</b>	<b>F.Y. 2002 ESTIMATED</b>	<b>F.Y. 2003 PROJECTED</b>
Ordinance	70.00	67.00	35.00	41.00
Resolutions	46.00	55.00	51.00	57.00
Regular Meetings	22.00	22.00	22.00	23.00
Elections - Seats Available	9.00	8.00	5.00	8.00
Elections - Propositions	3.00	2.00	2.00	3.00
Registered Voters	3,780.00	3,890.00	4,162.00	4,300.00
Absentee Voters - City Elections	71.00	80.00	68.00	90.00
Average time/week to complete Council calls & correspondence				20.00
Time to complete & publish minutes				3.00
Percent responsive services initiated within 24 hrs.				100%



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## DEPARTMENT BUDGET SUMMARY

### Mayor

#### Program

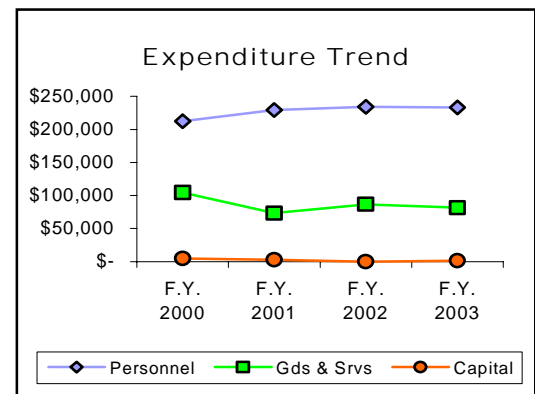
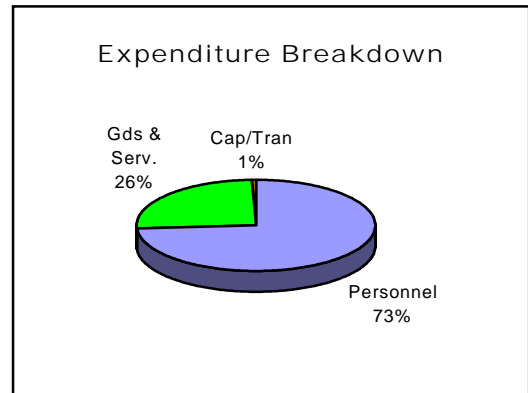
As set forth in WMC 2.16.005, the Mayor is the chief administrator of the city and has the same powers and duties as those of a manager under AS Title 29. The Mayor performs all duties required by law, including serving as personnel officer, preparing and executing the annual budget and capital improvement program, exercising legal custody over all city property, supervising the enforcement of city law, presiding at council meetings and acting as ceremonial head of the city.

#### Goal

To continue our successful service to Alaska's fastest growing community in the most fiscally conservative, accountable and accessible manner possible by: prioritizing budgets to take care of much-needed infrastructure improvements; continuing to gain ground in our efforts to become a more self-sufficient and self-determined city by studying the benefits of working towards Home Rule status; continuing the Mayor's Office "open door" policy of hearing all concerned citizens and putting forth extreme effort to find solutions for any concerns brought to our attention; spending our residents' tax dollars judiciously and watchfully while leveraging resources to produce positive gain; fostering teamwork in our organization by encouraging team members who recognize and respect our mission here, which is to *literally* serve the public; continue our success with securing grants for our major infrastructure projects, versus relying on sales tax revenues to meet all needs; to start construction of the Multi-Use Sports Complex with a goal of opening the facility in the fall of calendar year 2003.

#### Objectives for Fiscal Year 2003

- ❑ To secure grants that enable us to leverage local tax dollars for major long-range infrastructure improvements, including: water sources; construction of storm drain systems; sewage treatment and waterline expansions; L.I.D. paving projects.
- ❑ To reduce the property tax mill levy to .5 mills.
- ❑ To support continued private-sector growth, including additional major retail development that is guaranteed to happen in Wasilla.
- ❑ To resolve Church Rd. South land litigation for road completion, in conjunction with DOT and AK Railroad plans (including the multi-modal transportation depot), with the addition of trails to capitalize on winter tourism and to better accommodate Wasilla's international claims to fame: the Iditarod, Jr. Iditarod and Iron Dog races.
- ❑ To continue to "green up" Iditapark.
- ❑ To begin construction on the Multi-Use Sports Complex with the goal of opening the facility in the fall of calendar year 2003.
- ❑ To find solution to increase the square footage space for library services.



## Mayor

### Significant Budget Changes

None. Continued conservative budget due to consolidations and having a mayor who is extremely parsimonious. This budget reflects the Mayor's directive to all departments to again hold the line, and even reduce, operation costs, while considering personnel and inflationary costs.

### Previous Year's Accomplishments

- Continued six-year agenda of serving and progressing Alaska's fastest growing community.
- Oversaw major capital improvement projects and operations in all city departments that allows another reduction in property taxes and encourages progress, which leads to a higher quality of life with more private-sector services available in our community.
- Wasilla voters mandate a non-intrusive, yet energetic and pro-active local government that allows positive private-sector progress. We continue to meet this mandate
- Secured grant funding to fund a Sexual Abuse of Minors (SAM) Investigator position to help protect children in the Matanuska-Susitna Borough.
- Secured one million dollars of grant funding for developing a Regional Dispatch Center.
- All accomplishments are attributed to the outstanding staff at Wasilla City Hall, and to the support and vision provided by Wasilla's residents.

### Summary Of Expenditures

BY PROGRAM	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
Administration	\$ 321,801	\$ 305,277	\$ 320,575	\$ 224,629	\$ 315,985	-1.43%
Total	\$ 321,801	\$ 305,277	\$ 320,575	\$ 224,629	\$ 315,985	-1.43%

BY CATEGORY	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
Personnel Services	\$ 161,594	\$ 179,318	\$ 176,058	\$ 123,562	\$ 174,600	-0.83%
Fringe Benefits	50,946	49,865	57,937	37,764	58,630	1.20%
Support Goods & Services	104,348	73,424	86,580	63,303	81,255	-6.15%
Capital Outlay	4,913	2,670	-	-	-	0.00%
Transfers to Other Funds	-	-	-	-	1,500	100.00%
Total	\$ 321,801	\$ 305,277	\$ 320,575	\$ 224,629	\$ 315,985	-1.43%

\*NOTE : Tracking expenditures by program will be implemented in Fiscal Year 03

### Summary Of Resources

BY RESOURCE	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
General Fund	\$ 321,801	\$ 305,277	\$ 320,575	\$ 224,629	\$ 315,985	-1.43%
Total	\$ 321,801	\$ 305,277	\$ 320,575	\$ 224,629	\$ 315,985	-1.43%

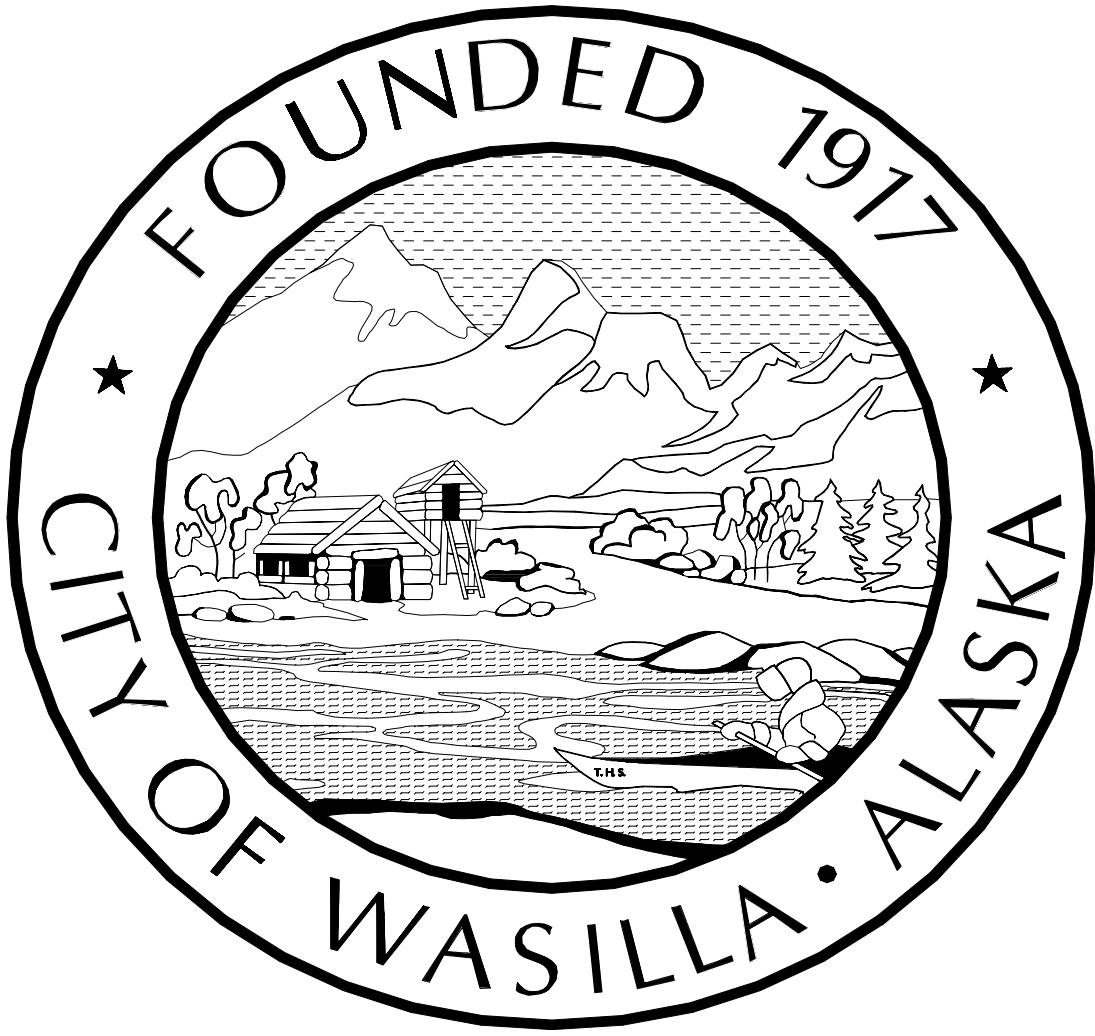
Mayor

Personnel

<b>BY POSITON</b>	<b>F.Y. 2000 ACTUAL</b>	<b>F.Y. 2001 ACTUAL</b>	<b>F.Y. 2002 BUDGET</b>	<b>ACTUAL F.Y. 2002 3/31/02</b>	<b>PROPOSED F.Y 2003 BUDGET</b>	<b>% Over Last Year</b>
Mayor	1.00	1.00	1.00	1.00	1.00	0.00%
Deputy Administrator	1.00	1.00	1.00	1.00	1.00	0.00%
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	0.00%
Total	3.00	3.00	3.00	3.00	3.00	0.00%

Performance Measurements

N/A



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## DEPARTMENT BUDGET SUMMARY

### General Administration Services

#### Program

The General Administration Services include a variety of functions that are necessary to the overall efficient operation of the City. These functions include providing for insurance coverage (general liability); a risk management program; a human resource program; telecommunication services; repair and maintenance of general office equipment; and stocking of standard office supplies for all of the departments.

#### Goal

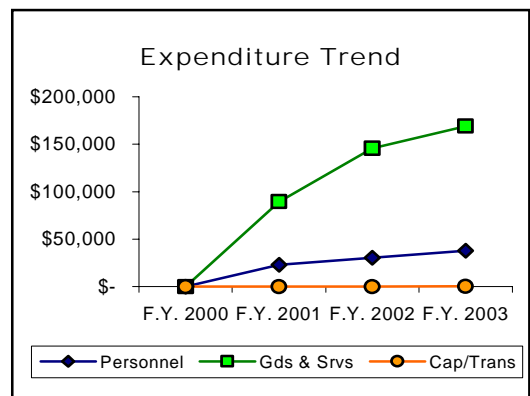
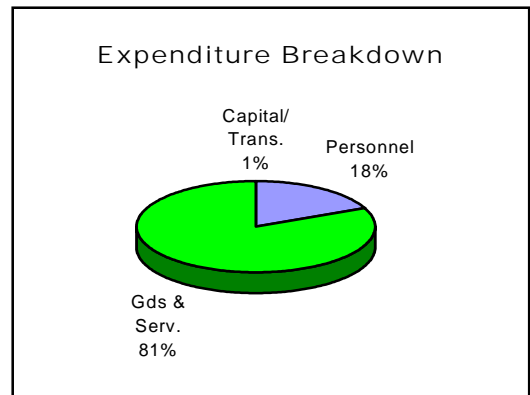
To provide the services listed above in the most efficient and cost effective way possible and to maintain an effective Risk Management program for the City.

#### Objectives for Fiscal Year 2003

- ❑ Maintain an effective Risk Management Program to ensure that the City of Wasilla has the best insurance coverage and that the City has an effective program to reduce liability exposure.
- ❑ Analyze Health and Life Insurance policies to ensure that the City of Wasilla is providing the best health insurance coverage for employees in the most cost effective means possible.
- ❑ Implement an applicant tracking system with our Human Resource Software.

#### Significant Budget Changes

The General Administration Budget has increased due to the fact the City of Wasilla has hired an investment manager to handle the City's long-term investments. Also, the City has hired an Insurance Broker to help monitor the City's insurance program in order to ensure that the City receives the best coverage for lowest premium possible and to help the City to revise its risk management policies. These two components account for over 66% of the increase in the budget over last Fiscal Year's budget. The City of Wasilla is projecting that the increased rate of return on our investments and the decrease in our insurance premiums due to having an insurance broker monitor our coverage and premiums will more than offset the cost of hiring the investment manager and the insurance broker.



## General Administration Services

### Previous Year's Accomplishments

- Revised investment policy and obtain an Investment Manager for the City of Wasilla's investment portfolio.
- Update all employee personnel files.
- Completed Nondiscrimination testing for cafeteria 125 plan and 5500 reporting.

### Summary Of Expenditures

BY PROGRAM	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
Human Resources	\$ -	\$ -	\$ -	\$ -	\$ 38,653	-
General Support	-	-	-	-	168,884	-
Total	\$ -	\$ -	\$ -	\$ -	\$ 207,537	-

BY CATEGORY	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
Personnel Services	\$ -	\$ 21,997	\$ 21,393	\$ 16,141	\$ 27,307	27.64%
Fringe Benefits	-	7,459	9,225	5,506	10,463	13.42%
Support Goods & Services	-	81,658	146,034	100,281	169,267	15.91%
Capital Outlay	-	2,466	-	-	-	0.00%
Transfers to Other Funds	-	-	-	-	500	100.00%
Total	\$ -	\$ 113,580	\$ 176,652	\$ 121,928	\$ 207,537	17.48%

\*NOTE : Tracking expenditures by program will be implemented in Fiscal Year 03

### Summary Of Resources

BY RESOURCE	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
General Fund	\$ -	\$ 113,580	\$ 176,652	\$ -	\$ 207,537	17.48%
Total	\$ -	\$ 113,580	\$ 176,652	\$ -	\$ 207,537	17.48%



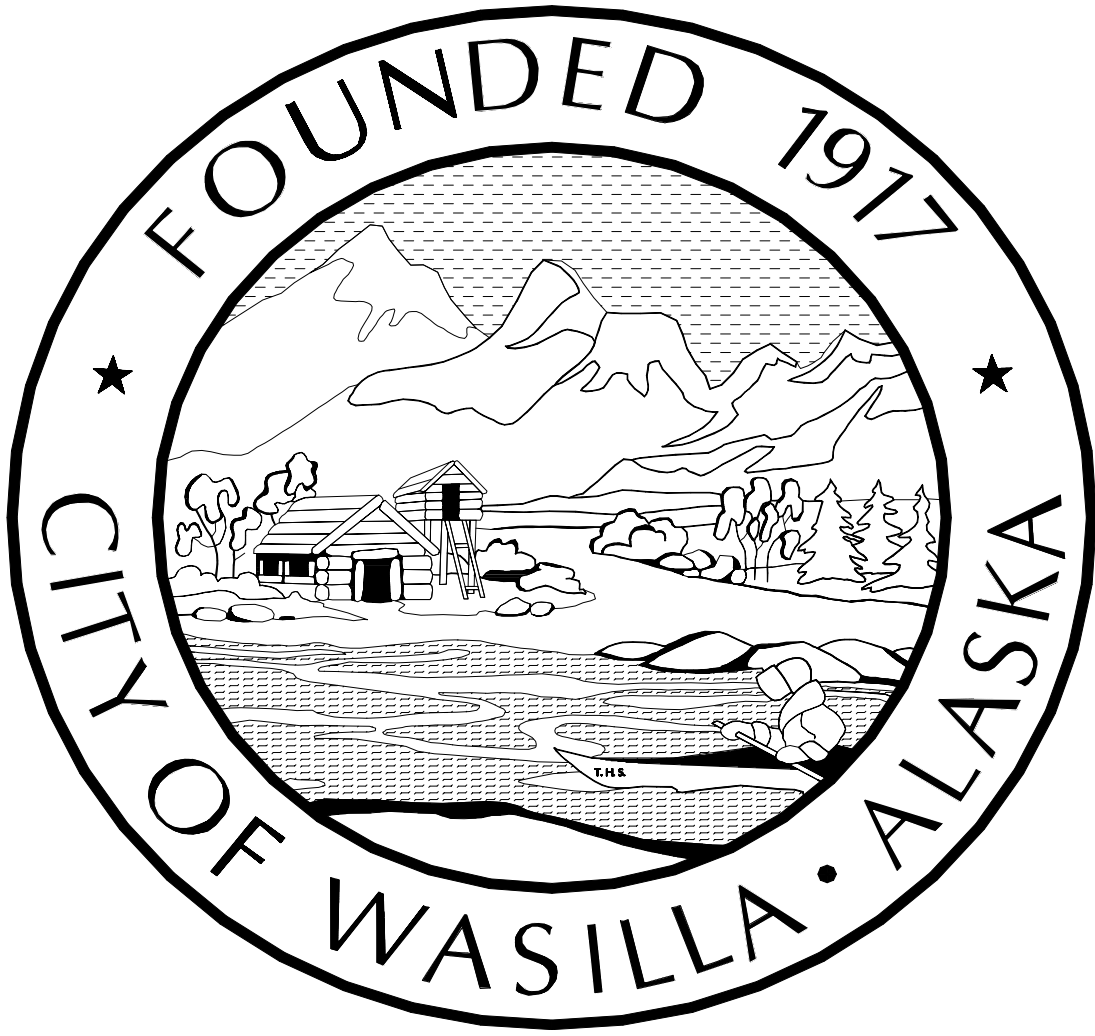
## General Administration Services

### Personnel

<b>BY POSITON</b>	<b>F.Y. 2000 ACTUAL</b>	<b>F.Y. 2001 ACTUAL</b>	<b>F.Y. 2002 BUDGET</b>	<b>ACTUAL F.Y. 2002 3/31/02</b>	<b>PROPOSED F.Y 2003 BUDGET</b>	<b>% Over Last Year</b>
Human Resource Assist.	-	0.65	0.65	0.65	0.65	0.00%
Total	0.00	0.65	0.65	0.65	0.65	0.00%

### Performance Measurements

<b>BY INDICATOR</b>	<b>F.Y 2000 ACTUAL</b>	<b>F.Y. 2001 ACTUAL</b>	<b>F.Y. 2002 ESTIMATED</b>	<b>F.Y. 2003 PROJECTED</b>
Employment applications reviewed		95	110	1,480
Percent of vacant positions filled within established time frames		100%	100%	100%
Percent of qualified employes with work restrictions due to an on-the-job injury placed in a temporary modified dutoy position.		100%	100%	100%



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## DEPARTMENT BUDGET SUMMARY

### Finance

#### Program

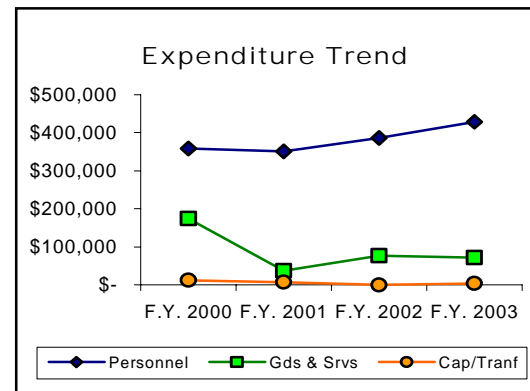
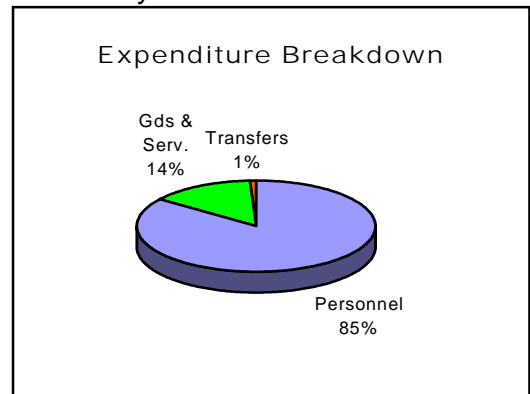
The Finance Department has several areas of responsibility. The Department's main function is to properly budget, account for and report promptly on all revenues and expenditures for the City Of Wasilla. Other functions include cash management, collections of receivables, accounts payable, issuance and refinancing of debt instruments (bond sales), assessment billings and collections, and sales tax administration.

#### Goal

To provide the City's citizens and departments with accurate and timely financial information; to provide the City's departments with reliable and competent accounting services; to ensure safeguards for the City's financial assets; to provide for high returns on investments, by hiring an investment manager, while minimizing risk and maintaining liquidity; and to ensure that the City's accounts receivables and payables are settled in a timely fashion.

#### Objectives for Fiscal Year 2003

- ❑ To be awarded the Certificate of Achievement Award for Financial Reporting for Fiscal Year 2003 and the Distinguished Budget Presentation Award For Fiscal Year 2003.
- ❑ To have the Comprehensive Annual Financial Report distributed by October 31<sup>st</sup>.
- ❑ To have reports distributed 10 working days after the end of the month.
- ❑ To implement investment strategies to increase the rates of return on investments by investing in longer maturity investment instruments.
- ❑ To design and implement a system to measure citizen satisfaction of financial services provided by the City of Wasilla through a survey device.
- ❑ To improve and refine the performance measurement system used to measure the performance of the City's departments.
- ❑ Modify accounting software in order to setup Activity Based Costing System.
- ❑ Complete fire year Financial Forecast and Financial Plan.



#### Significant Budget changes

The Finance Department is requesting an additional Finance Clerk to help offset the dramatic increase in financial transactions. From FY 93, revenues have increased by over 284 percent with expenditures following this same trend. However, staff has only increased by 18 percent. Since FY93, the Finance Department has been able to absorb the increased activity by implementing efficiencies through technology and improved processes.

## Finance

The Finance Department is at the point where it cannot absorb any more increases in transactions without hurting efficiency and accuracy. The State of Alaska Court System has also mandated that the City of Wasilla assume the duties of collecting unpaid traffic fines. Based on our current projections, the City of Wasilla will be able to increase the collection rate on fines by over 40% or \$20,000.

### Previous Year's Accomplishments

- Received GFOA'S Certificate of Achievement award for Fiscal Year 2001 Comprehensive Annual Report (also received in FY96 through FY00). We are confident that we will receive the award for Fiscal Year 2002.
- Only city in the State of Alaska, of our size, to receive GFOA's Distinguished Budget Presentation Award for Fiscal Year 2002.
- Integrated Sales Tax and Cash Receipt systems.
- Revised and updated investment and purchasing policies.
- Streamlined grant reporting process facilitating more timely receipt of grant proceeds.
- Implemented a performance measurement system in order to measure the performance of the City's departments in providing services to citizens.

### Summary Of Expenditures

BY PROGRAM	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
Finance Administration	\$ -	\$ -	\$ -	\$ -	\$ 77,865	-
Accounting Services	-	-	-	-	133,230	-
Revenue/Receivables	-	-	-	-	294,362	-
Total	\$ -	\$ -	\$ -	\$ -	\$ 505,457	-

BY CATEGORY	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
Personnel Services	\$ 266,487	\$ 258,043	\$ 290,152	\$ 203,454	\$ 316,752	9.17%
Fringe Benefits	91,911	92,503	95,586	67,907	112,185	17.37%
Support Goods & Services	174,532	37,470	76,685	50,931	72,020	-6.08%
Capital Outlay	12,761	7,606	-	-	-	0.00%
Transfers to Other Funds	-	-	-	-	4,500	100.00%
Total	\$ 545,691	\$ 395,622	\$ 462,423	\$ 322,292	\$ 505,457	9.31%

\*NOTE : Tracking expenditures by program will be implemented in Fiscal Year 03

### Summary Of Resources

BY RESOURCE	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
General Fund	\$ 545,691	\$ 395,622	\$ 462,423	\$ 322,292	\$ 505,457	9.31%
Total	\$ 545,691	\$ 395,622	\$ 462,423	\$ 322,292	\$ 505,457	9.31%

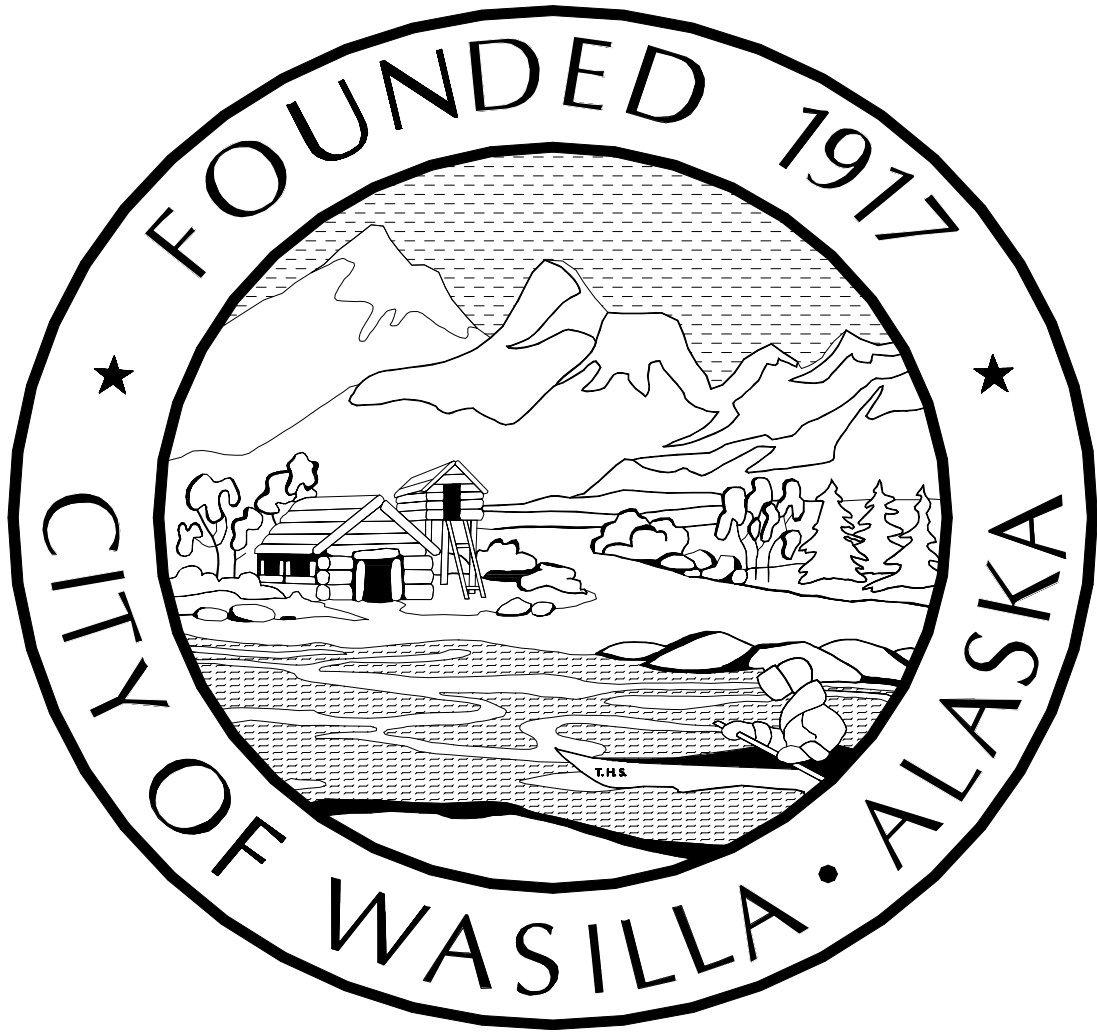
## Finance

### Personnel

BY POSITON	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
Finance Director	0.75	0.75	0.75	0.75	0.75	0.00%
Senior Accountant	1.00	1.00	1.00	1.00	1.00	0.00%
Finance Clerk	4.00	4.00	4.00	4.00	5.00	25.00%
Cashier	-	1.00	1.00	1.00	1.00	0.00%
Human Resource Assist.	-	0.35	0.35	0.35	0.35	0.00%
File Clerk	1.00	-	-	-	-	0.00%
Total	6.75	7.10	7.10	7.10	8.10	14.08%

### Performance Measurements

BY INDICATOR	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 ESTIMATED	F.Y. 2003 PROJECTED
Personnel Turnover	2.00	1.00	0.00	0.00
Number Of Utility Customers	796	840	870	900
Number of Businesses Licenses Issued	1,150	1,249	1,356	1,480
Percent Of Business Licenses Issued Within 10 Days From Application Date	100%	100%	100%	100%
Number of Sales Tax Reports Issued Monthly	900	950	1,000	1,045
Amount of Sales Tax Collected	\$ 5,497,307	\$ 5,985,169	\$ 6,450,000	\$ 8,491,000
Total Revenue/Receivable Processing Cost Per Dollar Of Revenue Collected	\$ 0.0320	\$ 0.0263	\$ 0.0253	\$ 0.0252
CAFR Distributed By Oct. 31st	Yes	Yes	Yes	Yes
GFOA'sAward For Annual CAFR	Yes	Yes	Yes	Yes
GFOA'sAward For Distinguished Budget Presentation	-	-	Yes	Yes
Percent Of Monthly Financial Reports Issued to Departments Within 10 Workng Days	100%	92%	92%	100%



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## DEPARTMENT BUDGET SUMMARY

### Management Information Systems

#### Program

Provide data processing services to the City of Wasilla. Areas of responsibility include: developing and maintaining the management information systems (MIS); evaluating and selecting hardware, software, and application software; operating the central distribution data center; controlling data input and output; designing and managing data communications; developing information processing policies and procedures; conducting feasibility studies of new manual or automated systems; researching potential systems, methods, or equipment that could improve implementing office automation systems; reporting on the performance of the preceding areas of responsibility to senior management on a specified periodic basis; oversee the maintenance of data processing equipment; and review and approve data processing equipment acquisitions , external data processing services and contracts throughout the City of Wasilla.

#### Goal

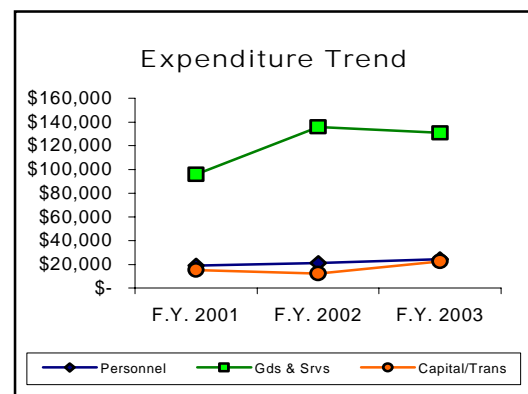
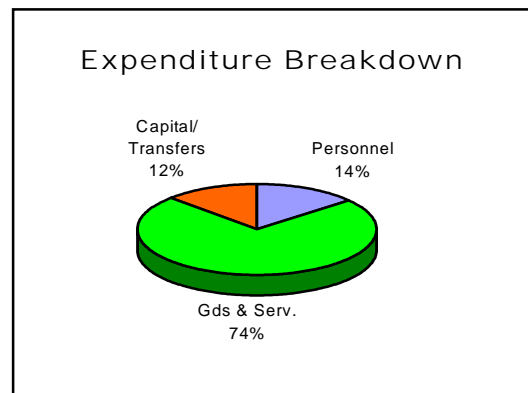
To provide the City of Wasilla with the very best cost effective data processing services; to use all available resources to ensure user satisfaction while investigating innovations to increase productivity; to optimize the City's management information systems and the information that the systems provide to users.

#### Objectives For Fiscal Year 2003

- ❑ To continue to increase user's satisfaction with daily operations of the LAN and personal computers through training.
- ❑ Complete upgrading financial software from HTE Citysoft to HTE Java financial software.
- ❑ Prepare for GASB 34 software changes.
- ❑ Upgrade As400.
- ❑ To install a terminal server system that will extend the life of the personal computers in City Hall by 2 years and will also reduce licensing fees of software.
- ❑ Implement standardization policy for purchasing computer hardware and software.
- ❑ Complete construction of City Web Page.

#### Significant Budget Changes

The main significant budget change in the MIS budget is the transfer of monies to the technology replacement fund for replacement of the network servers and computers. This transfer represents over 70 percent of the projected increase in this year's budget. It is projected that the MIS department will be able to keep the cost for network support services for FY 03 approximately the same as last fiscal year based on the City of Wasilla going out for competitive bidding for its network support services.



## Management Information Systems

### Previous Year's Accomplishments

- Implemented project costing on the As400 system.
- Initiated upgraded financial software on the As400 system.
- Upgraded Office 97 software on computers in General Government departments to Office XP.
- Trained Finance Personnel on system operations of the As400.

### Summary Of Expenditures

BY PROGRAM	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
Finance Network Services	\$ -	\$ -	\$ -	\$ -	\$ 60,279	-
Area Wide Network Services	-	-	-	-	117,573	-
Total	\$ -	\$ -	\$ -	\$ -	\$ 177,852	-

BY CATEGORY	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
Personnel Services	\$ -	\$ 15,257	\$ 16,827	\$ 13,266	\$ 18,946	12.59%
Fringe Benefits	-	3,761	4,502	4,005	5,611	24.63%
Support Goods & Services	-	95,877	135,825	80,625	130,795	-3.70%
Capital Outlay	-	15,294	12,331	11,652	8,500	-31.07%
Transfers to Other Funds	-	-	-	-	14,000	100.00%
Total	\$ -	\$ 130,189	\$ 169,485	\$ 109,548	\$ 177,852	4.94%

\*NOTE : Tracking expenditures by program will be implemented in Fiscal Year 03

### Summary Of Resources

BY RESOURCE	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
General Fund	\$ -	\$ 130,189	\$ 169,485	\$ 109,548	\$ 177,852	4.94%
Total	\$ -	\$ 130,189	\$ 169,485	\$ 109,548	\$ 177,852	4.94%

### Personnel

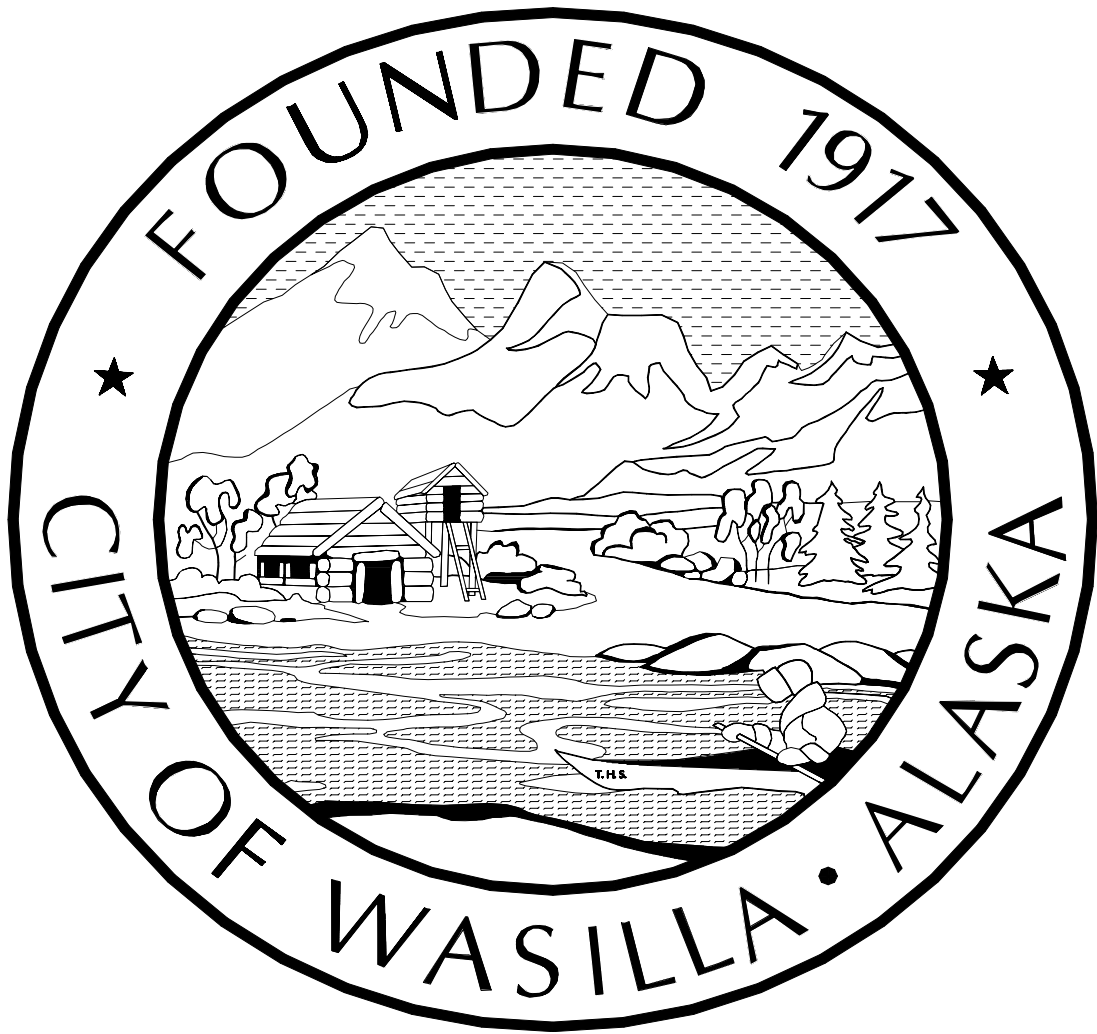
BY POSITON	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
Finance Director	0.25	0.25	0.25	0.25	0.25	0.00%
Total	0.25	0.25	0.25	0.25	0.25	0.00%



## Management Information Systems

### Performance Measurements

<b>BY INDICATOR</b>		<b>F.Y. 2001 ACTUAL</b>	<b>F.Y. 2002 ESTIMATED</b>	<b>F.Y. 2003 PROJECTED</b>
Local Area Networks		4.00	4.00	4.00
Midrange Servers (IBM As400)		2.00	2.00	2.00
PC Devices		52.00	54.00	60.00
As400 Devices		8.00	8.00	10.00
Network Users Supported		55.00	56.00	62.00
Application Programs Supported		26	31	32
Percent uptime for As400		99.30%	99.30%	99.30%
Percent uptime for Network Servers		98.00%	98.00%	98.00%
Percent Hardware and Support Software problems responded to within 48 hours		80.00%	85.00%	90.00%



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## DEPARTMENT BUDGET SUMMARY

### Planning

#### Program

The Planning Office's main function is to administer Wasilla Municipal Code, Title 16, known as the Wasilla Development Code. Other functions include obtaining grants, structuring a Capital Improvement Program, administration of the Comprehensive Plan, annexation of additional properties to within city limits, management of various short and long range plans for the City of Wasilla, and serves as a public resource.

#### Goal

To provide the City's citizens and departments with accurate and timely land use information; to provide the City's departments with a structured Capital Improvement Program; to provide safeguards for the city's residents with neighboring developments, annex additional properties that will increase the tax base, attract new commercial businesses, and provide a Comprehensive Plan that can be used to meet the future goals of Wasilla.

#### Objectives for Fiscal Year 2003

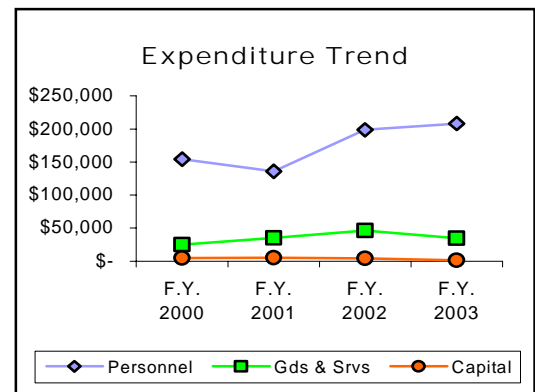
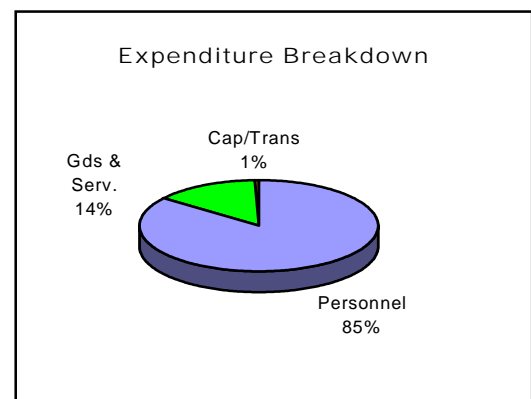
- ❑ To participate in the Matanuska-Susitna Borough area-wide transportation plan and also update City's transportation plan.
- ❑ To update the Comprehensive Plan.
- ❑ To assist in updating City's Capital Improvement Program.
- ❑ To continue to nominate needed projects to the State Transportation Improvement Program (STIP).
- ❑ To advocate trail development for recreational vehicles.
- ❑ To update the Wasilla Development Code.
- ❑ Annex additional properties into city limits.
- ❑ To attract new commercial businesses and state agencies.

#### Significant Budget Changes

There are no significant budget changes for Fiscal Year 2003.

#### Previous Year's Accomplishments

- Finalized Railroad Relocation Reconnaissance Study.
- Administered numerous land use issues, rezones and processed several conditional use permits.
- Completed the annexation of an additional 314 acres to the city limits.
- Upgraded computers to operate latest version of AutoCAD.
- Trail development and grooming.
- Obtained landscaping for the Palmer-Wasilla High Extension.



## Planning

### Summary Of Expenditures

BY PROGRAM	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
Planning	\$ -	\$ -	\$ -	\$ -	\$ 135,343	-
Economic Development	-	-	-	-	109,075	-
Total	\$ -	\$ -	\$ -	\$ -	\$ 244,418	-

BY CATEGORY	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
Personnel Services	\$ 119,716	\$ 106,631	\$ 155,441	\$ 68,171	\$ 162,450	4.51%
Fringe Benefits	34,639	29,424	42,914	18,420	45,838	6.81%
Support Goods & Services	24,971	35,294	46,086	28,427	34,630	-24.86%
Capital Outlay	5,000	5,255	-	-	-	0.00%
Transfers to Other Funds	-	-	-	-	1,500	100.00%
Total	\$ 184,326	\$ 176,604	\$ 244,441	\$ 115,018	\$ 244,418	-0.01%

\*NOTE : Tracking expenditures by program will be implemented in Fiscal Year 03

### Summary Of Resources

BY RESOURCE	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
General Fund	\$ 184,326	\$ 176,604	\$ 244,441	\$ 115,018	\$ 244,418	-0.01%
Total	\$ 184,326	\$ 176,604	\$ 244,441	\$ 115,018	\$ 244,418	-0.01%

### Personnel

BY POSITON	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
City Planner	1.00	1.00	1.00	1.00	1.00	0.00%
Econ. Dev. Planner	1.00	1.00	1.00	0.00	1.00	0.00%
Planning Clerk	1.00	1.00	1.00	1.00	1.00	0.00%
Total	3.00	3.00	3.00	2.00	3.00	0.00%

### Previous Year's Accomplishments

N/A

## DEPARTMENT BUDGET SUMMARY

### Police

#### **Program**

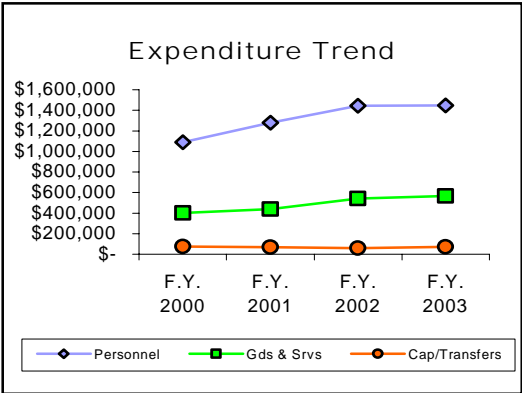
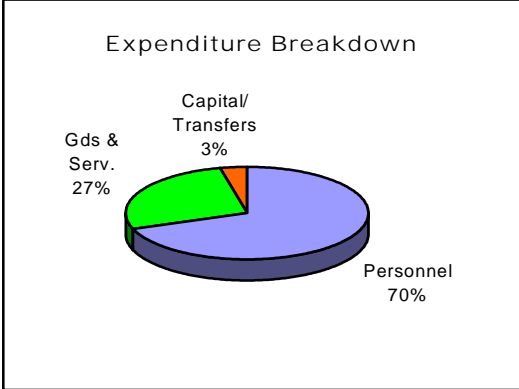
The Police Department has many areas of responsibility. Our main function is to protect citizens and property. This mission is carried out through the enforcement of laws, regulations and ordinances of the State of Alaska and of the City of Wasilla. All officers are sworn to uphold the constitutions of the United States and the State of Alaska. As a general rule we respond to both civil and criminal incidents. We serve papers for the City and for the Courts, conduct civil standbys, assist other agencies on an as-needed basis, investigate crimes, testify in court, participate in multi-agency task forces and maintain a high level of professionalism through ongoing training programs.

#### **Goal**

To provide the citizens within the City of Wasilla the highest quality of law enforcement service possible, by maintaining quality, highly trained personnel who are men and women of strong character and who willingly serve the public.

#### **Objectives for Fiscal Year 2003**

- ❑ Reduce burglaries by 10% through the use of aggressive investigative response and re-focusing the efforts of the Department investigator to target these crimes. A strong public awareness campaign will be considered to compliment this objective. This would reflect a reduction from a projected 49 burglaries in FY'02 to approximately 44 burglaries in FY'03.
- ❑ Improve critical incident response capability through the acquisition of fundamental police equipment and training in the use of equipment and tactics associated with critical incident response.
- ❑ Produce a data base department inventory of officer-issued equipment and other department owned equipment.
- ❑ Improve fatal/serious traffic collision investigation capabilities through advanced and refresher training in this arena and through updated training in the use of the Department-owned Total Station instrument. Total Station training will enhance the Department's capabilities in other crime scene reporting as well as in fatal/serious crash investigations.
- ❑ Participate in a police records management system with an evolving City of Wasilla records management system. This objective will serve to create and formalize a standard records management system for police reports and other Department records.



## Police

### Significant Budget Changes

Significant budget considerations include requests for equipment not previously owned by the Department for improved critical response capabilities and for increased insurance rates. There are some additional personnel/equipment increases for the SAM Investigator position.

### Previous Year's Accomplishments

- Initiated a Regional Communications Center project.
- Participated in the development and initiation of a Multi-jurisdictional Task Force for the investigation of child sex abuse, exploitation, and physical abuse.
- Replaced approximately half of the Department-issued ballistic vests under a Federal program that re-imburses half of the cost incurred by the City.
- Completed an audit and inventory of the Department evidence room.
- Revised the Department policy and procedures manual.

#### Summary Of Expenditures

BY PROGRAM	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
Community Policing	\$ -	\$ -	\$ -	\$ -	\$ 1,549,216	-
Investigations	-	-	-	-	312,967	-
Police Administration	-	-	-	-	221,607	-
Total	\$ -	\$ -	\$ -	\$ -	\$ 2,083,790	-

BY CATEGORY	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
Personnel Services	\$ 823,864	\$ 965,904	\$ 1,075,800	\$ 793,787	\$ 1,076,711	0.08%
Fringe Benefits	264,687	314,844	367,176	255,898	369,428	0.61%
Support Goods & Services	400,506	439,115	541,483	340,970	565,151	4.37%
Capital Outlay	20,995	13,357	-	-	-	0.00%
Transfers to Other Funds	55,000	55,000	58,000	58,000	72,500	25.00%
Total	\$ 1,565,052	\$ 1,788,220	\$ 2,042,459	\$ 1,448,655	\$ 2,083,790	2.02%

\*NOTE : Tracking expenditures by program will be implemented in Fiscal Year 03

#### Summary Of Resources

BY RESOURCE	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
Federal Grants	\$ 124,359	\$ 123,417	\$ 224,071	\$ 48,108	\$ 132,991	-40.65%
State Grants & Safe Comm. Revenue	126,927	124,676	153,000	133,900	127,883	-16.42%
Fines & Penalties	55,458	74,377	72,000	35,625	65,000	-9.72%
General Fund	1,258,308	1,465,750	1,593,388	1,231,022	1,757,916	10.33%
Total	\$ 1,565,052	\$ 1,788,220	\$ 2,042,459	\$ 1,448,655	\$ 2,083,790	2.02%

# Police

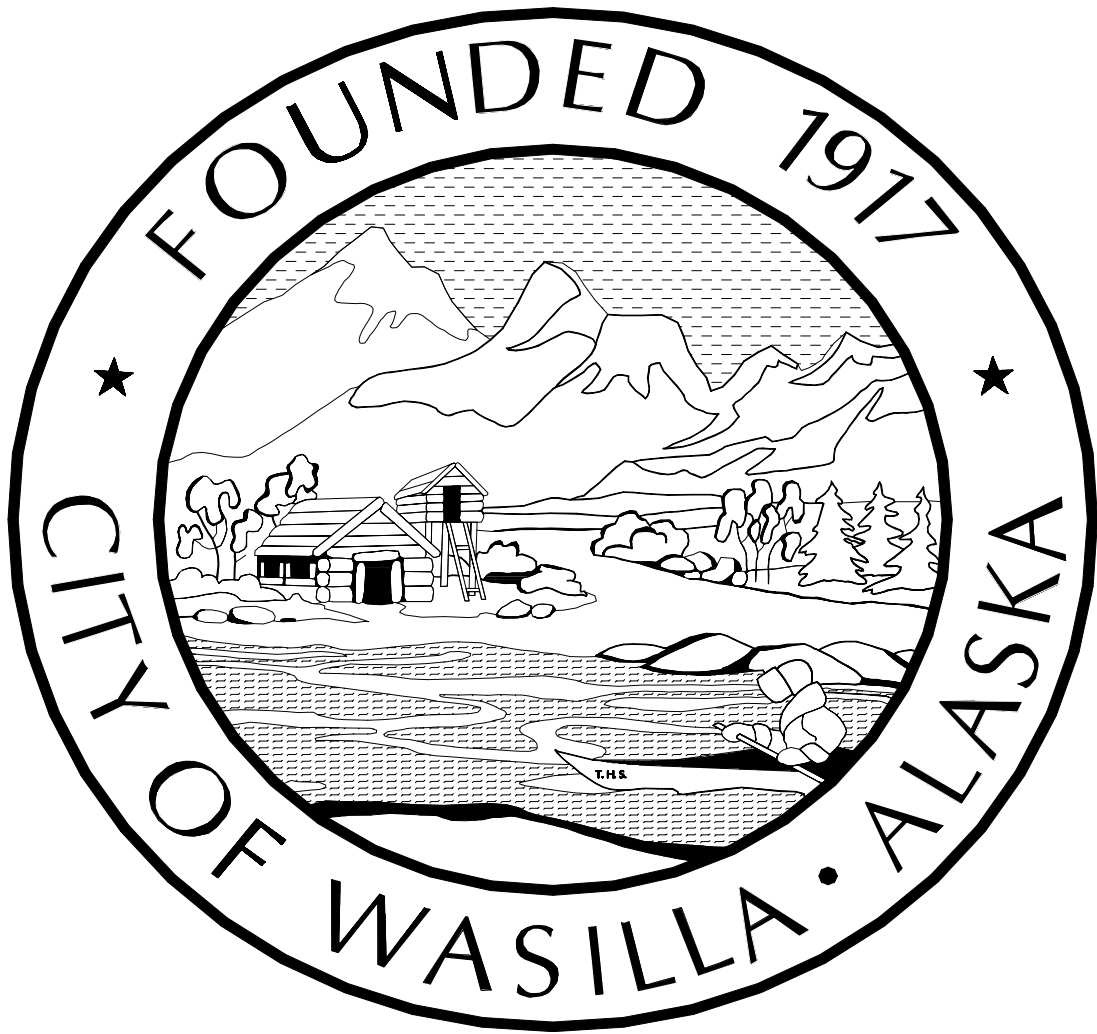
## Personnel

BY POSITON	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
Police Chief	1.00	1.00	1.00	1.00	1.00	0.00%
Admin. Assitant	1.00	1.00	1.00	1.00	1.00	0.00%
Lieutenant	-	1.00	1.00	1.00	1.00	0.00%
Sargeant	1.00	1.00	1.00	1.00	1.00	0.00%
Investigator	1.00	1.00	2.00	2.00	3.00	50.00%
Communication Officer	-	-	1.00	1.00	1.00	0.00%
Police Officer II	11.00	12.00	13.00	13.00	12.00	-7.69%
Police Officer I	1.00	1.00	-	-	-	0.00%
Total	16.00	18.00	20.00	20.00	20.00	0.00%

\*Note: Communication Officer will be funded through the CIP fund in Fiscal Year 2003 while the Dispatch Center is being constructed.

## Performance Measurements

BY INDICATOR	F.Y 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 ESTIMATED	F.Y. 2003 PROJECTED
Logged Call for Service	8429.00	8611.00	8800.00	9240.00
DWI's	796	840	870	900
Total Arrests	1,150	1,249	1,356	1,480
Fines Received	55,458	65,347	72,000	65,000
Total Reserved Officer Hours	1,998	2,100	2,200	2,420
Percent of residents surveyed that rate Police Services good or excellent				75.00%
Percent of residents surveyed that feel safe or very safe from violent crime occurring to them in the City of Wasilla.				75.00%
Percent of residents surveyed that feel safe or very safe from property crime occurring to them in the City of Wasilla.				50.00%
Percent reduction or increase in overall crimes related to thefts, burglary, auto theft, and fraud.				-5.00%



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## DEPARTMENT BUDGET SUMMARY

### Public Works - Administration

#### **Program**

Administration, a division of Public Works, provides oversight for the Airport, Property Maintenance, Recreational Services, Roads, Sewer, and Water. These divisions provide a broad range of services to city agencies and the general public.

#### **Goal**

Administrations' mission is to preserve and expand the city's infrastructure including the airport, public buildings, roads, parks, and water and sewer systems.

#### **Objectives for Fiscal Year 2003**

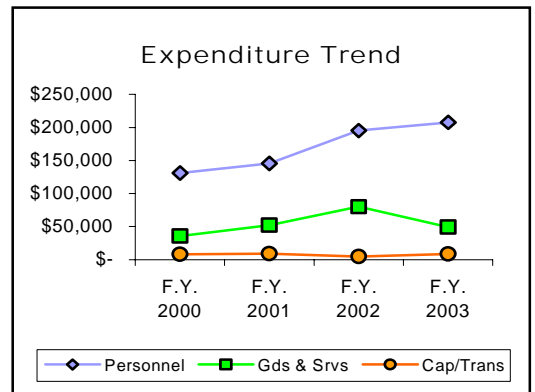
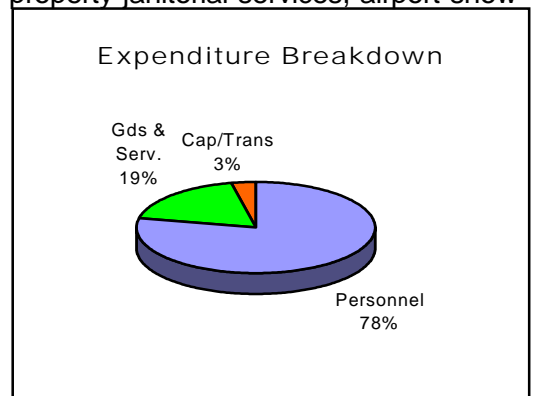
- ❑ Implement CIP Projects for Sewer, Water, Storm Drain, and Bumpus Water Reservoir.
- ❑ Provide additional funding for city projects through grant writing, loan applications and other revenue sources.
- ❑ Provide contract administration for roads equipment rental, property janitorial services, airport snow removal contract, street sweeping and stripping contracts.
- ❑ Provide oversight for the enterprise funds for water and sewer.

#### **Significant Budget Changes**

The Public Works Administration budget shows a decrease of 6%. This decrease was brought about by, reversing budget line item amounts in other divisional budgets that were previously consolidated in this budget.

#### **Previous Year's Accomplishments**

- Administration of all O & M contracts for all divisions of Public Works.
- Completed oversight of new septage handling facility and aeration upgrade.
- Completed oversight of sewer and water extensions on Lucille Street.



## Public Works - Administration

### Summary Of Expenditures

BY PROGRAM	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
Public Works Administration	\$ 175,178	\$ 207,150	\$ 280,227	\$ 185,412	\$ 261,455	-6.70%
Total	\$ 175,178	\$ 207,150	\$ 280,227	\$ 185,412	\$ 261,455	-6.70%

BY CATEGORY	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
Personnel Services	\$ 107,721	\$ 120,348	\$ 148,371	\$ 112,775	\$ 160,941	8.47%
Fringe Benefits	23,429	25,358	46,700	22,339	46,806	0.23%
Support Goods & Services	35,728	52,188	80,156	45,298	45,208	-43.60%
Capital Outlay	3,300	4,256	-	-	-	0.00%
Transfers to Other Funds	5,000	5,000	5,000	5,000	8,500	70.00%
Total	\$ 175,178	\$ 207,150	\$ 280,227	\$ 185,412	\$ 261,455	-6.70%

\*NOTE: Tracking expenditures by program will be implemented in Fiscal Year 03

### Summary Of Resources

BY RESOURCE	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
General Fund	175,178	207,150	280,227	185,412	261,455	-6.70%
Total	\$ 175,178	\$ 207,150	\$ 280,227	\$ 185,412	\$ 261,455	-6.70%

### Personnel

BY POSITON	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
Director	1.00	1.00	1.00	1.00	1.00	0.00%
Deputy Director	1.00	1.00	1.00	1.00	1.00	0.00%
Engineer	-	1.00	1.00	1.00	1.00	0.00%
Public Works Clerk	1.00	1.00	1.00	1.00	1.00	0.00%
Secretary II	1.00	1.00	1.00	1.00	1.00	0.00%
Public Works Assistant	-	-	0.75	0.75	0.75	0.00%
Total	4.00	5.00	5.75	5.75	5.75	0.00%

\*NOTE: A portion of administration salaries and benefits are allocated to the Enterprise funds and to Capital Projects.

### Performance Measurements:

N/A

## DEPARTMENT BUDGET SUMMARY

### Public Works – Roads Maintenance

#### Program

Roads maintenance, a division of Public Works, provides a broad range of services to city agencies and the general public.

#### Goal

Public Works' mission is to preserve and expand the city's infrastructure in the road systems.

#### Objectives for Fiscal Year

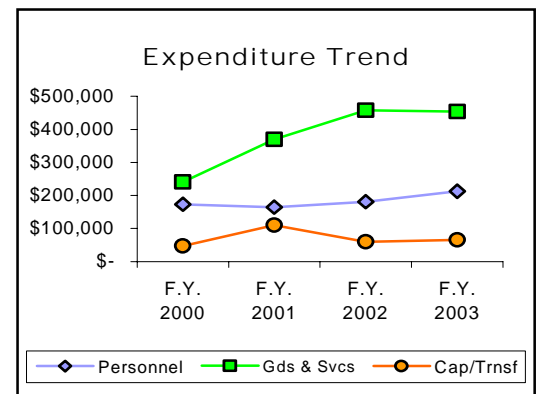
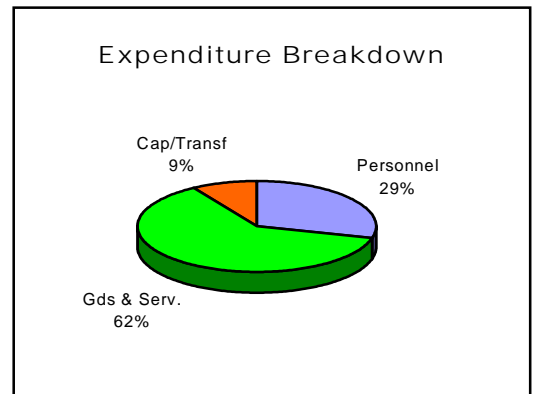
- ❑ Rehabilitate one mile of gravel roads with new ditches. and contoured road surfaces by June 30, 2003.
- ❑ Hi Float seal coat one mile by Sept. 15, 2002.
- ❑ Crack Seal downtown streets.

#### Significant Budget changes

The roads budget shows an increase of about 5 %. Increase in the budget is contributed to increased costs in personnel services due to increases in wages and benefits.

#### Previous Year's Accomplishments

- Cataloged and mapped all storm drain outlets in City.
- Awarded and asphalt crack sealing contract.
- Strip Paved Prospect Hill Subdivision.
- Improved GVC/GGL subdivisions with paving, curb & gutter and street lights.
- Installed one mile of Hi Float Roads.



## Public Works – Road Maintenance

### Summary Of Expenditures

BY PROGRAM	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
Summer Road Maint.	\$ -	\$ -	\$ -	\$ -	\$ 282,811	-
Winter Road Maint.	-	-	-	-	292,811	-
Gravel To Asphalt	-	-	-	-	146,407	-
Total	\$ -	\$ -	\$ -	\$ -	\$ 722,029	-

BY CATEGORY	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
Personnel Services	\$ 131,164	\$ 121,447	\$ 131,908	\$ 104,868	\$ 161,363	22.33%
Fringe Benefits	42,121	43,512	49,199	39,694	51,845	5.38%
Support Goods & Services	240,552	369,362	457,368	224,861	443,321	-3.07%
Capital Outlay	11,942	75,140	20,000	14,759	25,000	25.00%
Transfers to Other Funds	35,000	35,000	40,000	40,000	40,500	1.25%
Total	\$ 460,779	\$ 644,461	\$ 698,475	\$ 424,182	\$ 722,029	3.37%

\*NOTE : Tracking expenditures by program will be implemented in Fiscal Year 03

### Summary Of Resources

BY RESOURCE	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
State Revenue Sharing	74,438	65,962	65,000	64,236	63,236	-2.71%
General Fund	386,341	578,499	633,475	359,946	658,793	4.00%
Total	\$ 460,779	\$ 644,461	\$ 698,475	\$ 424,182	\$ 722,029	3.37%

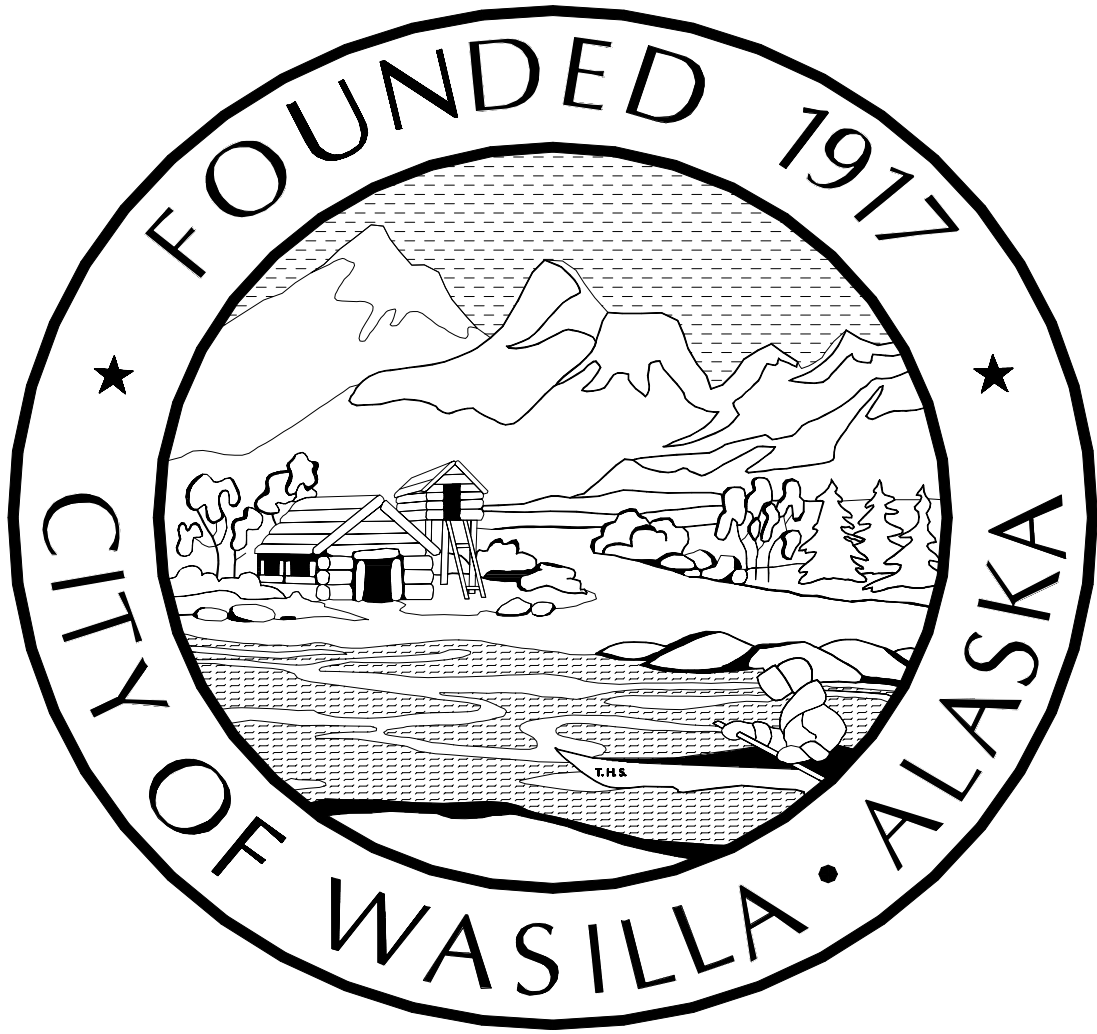
### Personnel

BY POSITON	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
Road Technician III	1.00	1.00	0.00	0.00	0.00	0.00%
Road Technician II	1.00	1.00	1.00	1.00	1.00	0.00%
Road Technician I	0.00	0.00	1.00	1.00	1.00	0.00%
Total	2.00	2.00	2.00	2.00	2.00	0.00%

## Public Works – Road Maintenance

### Performance Measurements

<b>BY INDICATOR</b>	<b>F.Y. 2000 ACTUAL</b>	<b>F.Y. 2001 ACTUAL</b>	<b>F.Y. 2002 ESTIMATED</b>	<b>F.Y. 2003 PROJECTED</b>
Number road miles maintained	61	61	61	61
Number of miles of road swept	10	10	10	10
Number of miles of gravel road ditches restored	1.0	2.0	3.0	3.0
Winter maintenaces cost per road mile				4,800.18
Summer maintenaces cost per road mile				4,636.25
Road miles whose condition was improved	3.0	3.0	3.0	3.0
Percent of residents surveyed that rated street maintenace good or better	50.00	55.00	60.00	65.00
Percent of residents surveyed that rated snow removal good or better	70.00	70.00	70.00	70.00



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## DEPARTMENT BUDGET SUMMARY

### Public Works – Property Maintenance

#### Program

Property, a division of Public Works, provides a broad range of services to city agencies and the public in general.

#### Goal

Property's mission is to preserve and maintain the city owned property and buildings.

#### Objectives for Fiscal Year 2003

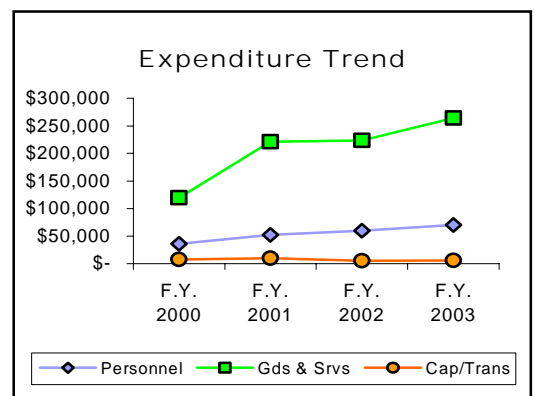
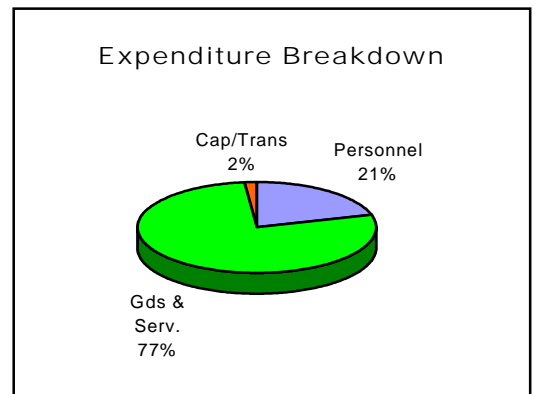
- ❑ Install energy efficient windows in Public Works offices by October 31, 2001.
- ❑ Paint library exterior.
- ❑ Remodel completed for old police offices by October 1, 2002

#### Significant Budget changes

Increases due to unexpected costs associated with maintenance and operations of city property, slight increase in area of police building.

#### Previous Year's Accomplishments

- Repaired exterior gable wall in Mayor's office.
- Installed energy efficient windows in southwest Public Works office.
- Awarded Fencing Contract for repairs and new fencing.
- Awarded Janitorial Contract.



## Public Works – Property Maintenance

### Summary Of Expenditures

BY PROGRAM	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
Police Facilities	\$ -	\$ -	\$ -	\$ -	\$ 67,879	-
City Hall Facilities	-	-	-	-	135,753	-
Other Facilities	-	-	-	-	135,754	-
Total	\$ -	\$ -	\$ -	\$ -	\$ 339,386	-

BY CATEGORY	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
Personnel Services	\$ 25,877	\$ 39,126	\$ 45,165	\$ 25,438	\$ 51,765	14.61%
Fringe Benefits	9,837	12,819	14,239	9,810	18,156	27.51%
Support Goods & Services	119,923	220,747	223,328	141,591	263,965	18.20%
Capital Outlay	2,528	5,097	-	-	-	0.00%
Transfers to Other Funds	5,000	5,000	5,000	5,000	5,500	10.00%
Total	\$ 163,165	\$ 282,789	\$ 287,732	\$ 181,839	\$ 339,386	17.95%

\*NOTE : Tracking expenditures by program will be implemented in Fiscal Year 03

### Summary Of Resources

BY RESOURCE	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
General Fund	163,165	282,789	287,732	181,839	339,386	17.95%
Total	\$ 163,165	\$ 282,789	\$ 287,732	\$ 181,839	\$ 339,386	17.95%

### Personnel

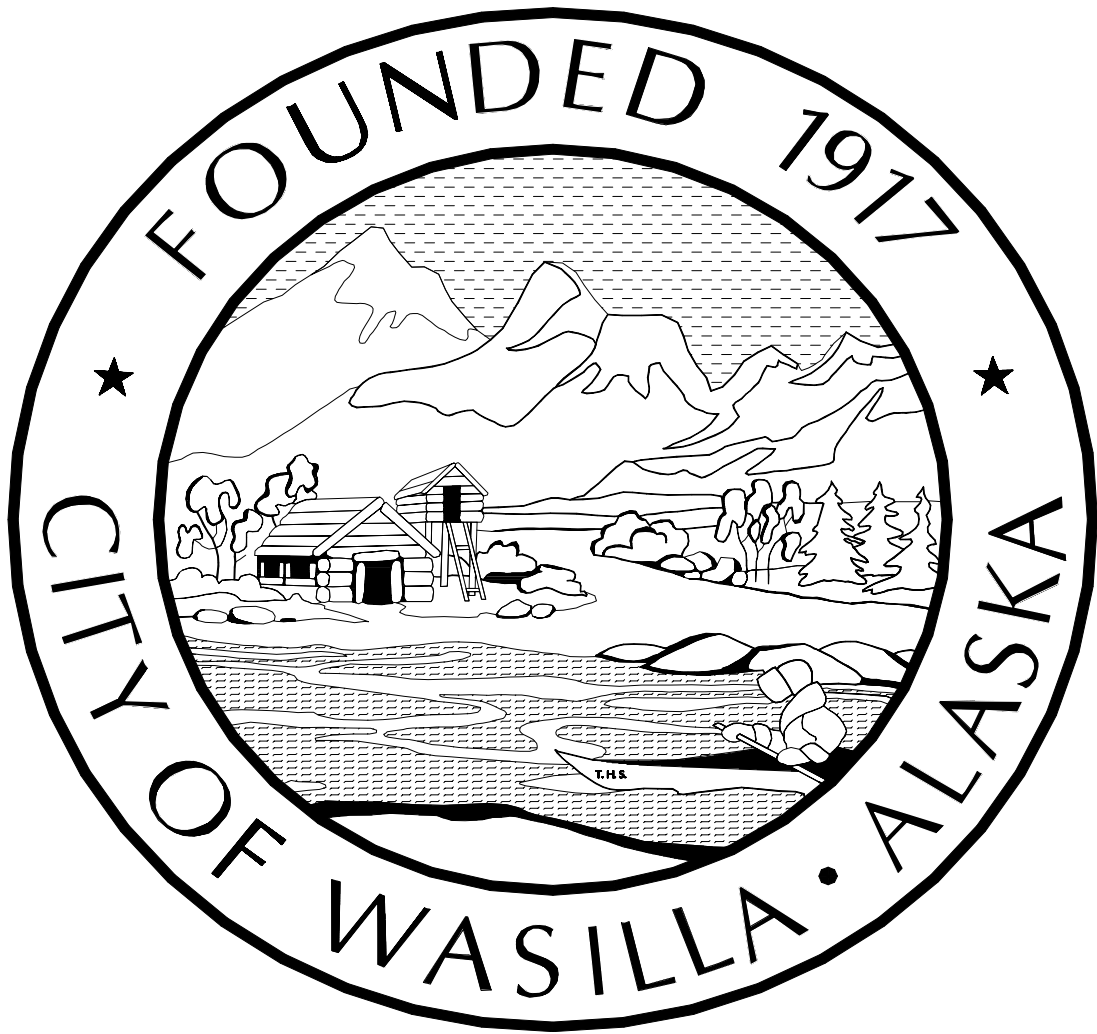
BY POSITON	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
Property Technician III	1.00	1.00	1.00	1.00	1.00	0.00%
Total	1.00	1.00	1.00	1.00	1.00	0.00%



## Public Works – Property Maintenance

### Performance Measurements

<b>BY INDICATOR</b>	<b>F.Y. 2000 ACTUAL</b>	<b>F.Y. 2001 ACTUAL</b>	<b>F.Y. 2002 ESTIMATED</b>	<b>F.Y. 2003 PROJECTED</b>
Number of square feet of City Hall facilities	25,000	25,000	25,000	25,000
Number of square feet of Police facilities	15,000	15,000	15,000	15,000
Number of square feet of other facilities	100,000	100,000	100,000	100,000
City Facilities operating and maintenance cost per square foot				5.43
Police facilities operating and maintenance cost per square foot				4.53
Other facilities operating and maintenance cost per square foot				1.36
Percent of routine/non-emergency repairs completed within one week of receipt of work order	50%	50%	50%	50%
Percent of preventative maintenance task completed on schedule	60%	60%	65%	75%



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## DEPARTMENT BUDGET SUMMARY

### Museum

#### Program

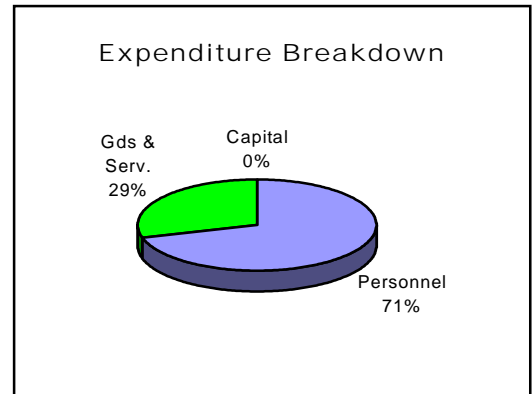
The Museum Department has several areas of responsibility. The main function is to operate the Dorothy G. Page Museum & Visitor Center. Other functions include exhibit development and guided tours for educational purposes, conservation and registration of artifacts with historical significance to the Wasilla, Knik, Willow Creek area. The City of Wasilla working with the Wasilla-Knik-Willow Creek Historical Society assisting with local community activities, and visitor services in tourism to the Wasilla area.

#### Goal

To preserve the heritage and culture of the Wasilla, Knik, Willow Creek area; to provide information on the area to tourists and local residents; to assist local schools in the education of students, to accurately register all artifacts on computerized system and care for items loaned or donated in a responsible manner.

#### Objectives for Fiscal Year 2003

- ❑ To continue registration of the museum inventory using Past Perfect software and digital camera.
- ❑ To involve local schools in the education of our surrounding environment through the State Forestry Division and the National Arbor Day Foundation.
- ❑ To work closely with community businesses and the Parks & Rec. Commission on the development of trails and the Multi-Use Sports Complex.
- ❑ To improve historic building's structure, painting, chinking through volunteers and grants.
- ❑ To educate historic society members and community volunteers in all possible aspects of museum procedures.
- ❑ Apply for grant to upgrade heating in historic buildings with the help of the historic society members.

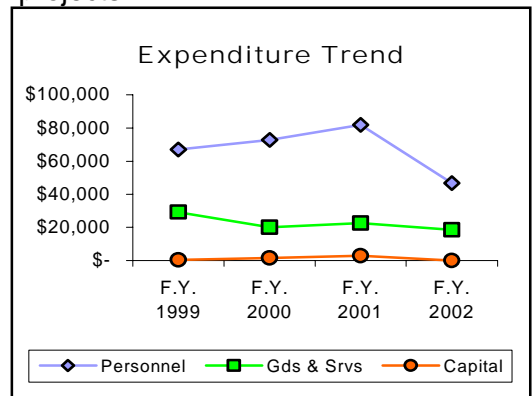


#### Significant Budget changes

The significant budget changes include: discontinue summer temp position and involve historic society members and the community in volunteer programs to assist with projects.

#### Previous Year's Accomplishments

- Hosted and/or assisted with the following community events: Santa's Village, Farmer's Market, Alaska Day Dinner, Preservation Week, Wasilla Clean Up Days, Alaska Path of Freedom Brick Project.
- Return of loans to proper owners which have been in storage for the past 15 years.
- Upgraded visitor information to reflect more on the Mat-Su Valley.



## Museum

### Previous Year's Accomplishments

- Assisted in the development of informational signs for the Palmer-Wasilla Highway extension and the pedestrian trail
- Assisted in the Independence Mine project with the State Forestry Division. Provided photos and historic articles for informational signs to be displayed in the area.

### Summary Of Expenditures

<b>BY PROGRAM</b>	<b>F.Y. 2000 ACTUAL</b>	<b>F.Y. 2001 ACTUAL</b>	<b>F.Y. 2002 BUDGET</b>	<b>ACTUAL F.Y. 2002 3/31/02</b>	<b>PROPOSED F.Y 2003 BUDGET</b>	<b>% Over Last Year</b>
Museum	\$ 93,907	\$ 102,744	\$ 66,308	\$ 39,211	\$ 67,499	1.80%
Total	\$ 93,907	\$ 102,744	\$ 66,308	\$ 39,211	\$ 67,499	1.80%

<b>BY CATEGORY</b>	<b>F.Y. 2000 ACTUAL</b>	<b>F.Y. 2001 ACTUAL</b>	<b>F.Y. 2002 BUDGET</b>	<b>ACTUAL F.Y. 2002 3/31/02</b>	<b>PROPOSED F.Y 2003 BUDGET</b>	<b>% Over Last Year</b>
Personnel Services	\$ 56,181	\$ 62,530	\$ 36,598	\$ 19,797	\$ 37,478	2.40%
Fringe Benefits	16,631	18,736	10,170	5,587	10,689	5.10%
Support Goods & Services	19,952	15,498	19,540	13,827	17,832	-8.74%
Capital Outlay	1,143	5,980	-	-	-	0.00%
Transfers to Other Funds	-	-	-	-	1,500	100.00%
Total	\$ 93,907	\$ 102,744	\$ 66,308	\$ 39,211	\$ 67,499	1.80%

\*NOTE : Tracking expenditures by program will be implemented in Fiscal Year 03

### Summary Of Resources

<b>BY RESOURCE</b>	<b>F.Y. 2000 ACTUAL</b>	<b>F.Y. 2001 ACTUAL</b>	<b>F.Y. 2002 BUDGET</b>	<b>ACTUAL F.Y. 2002 3/31/02</b>	<b>PROPOSED F.Y 2003 BUDGET</b>	<b>% Over Last Year</b>
Intergovernmental	\$ 2,000	\$ -	\$ -	\$ -	\$ -	0.00%
Museum Revenue	5,001	3,360	4,000	1,783	4,000	0.00%
General Fund	86,906	99,384	62,308	37,428	63,499	1.91%
Total	\$ 93,907	\$ 102,744	\$ 66,308	\$ 39,211	\$ 67,499	1.80%

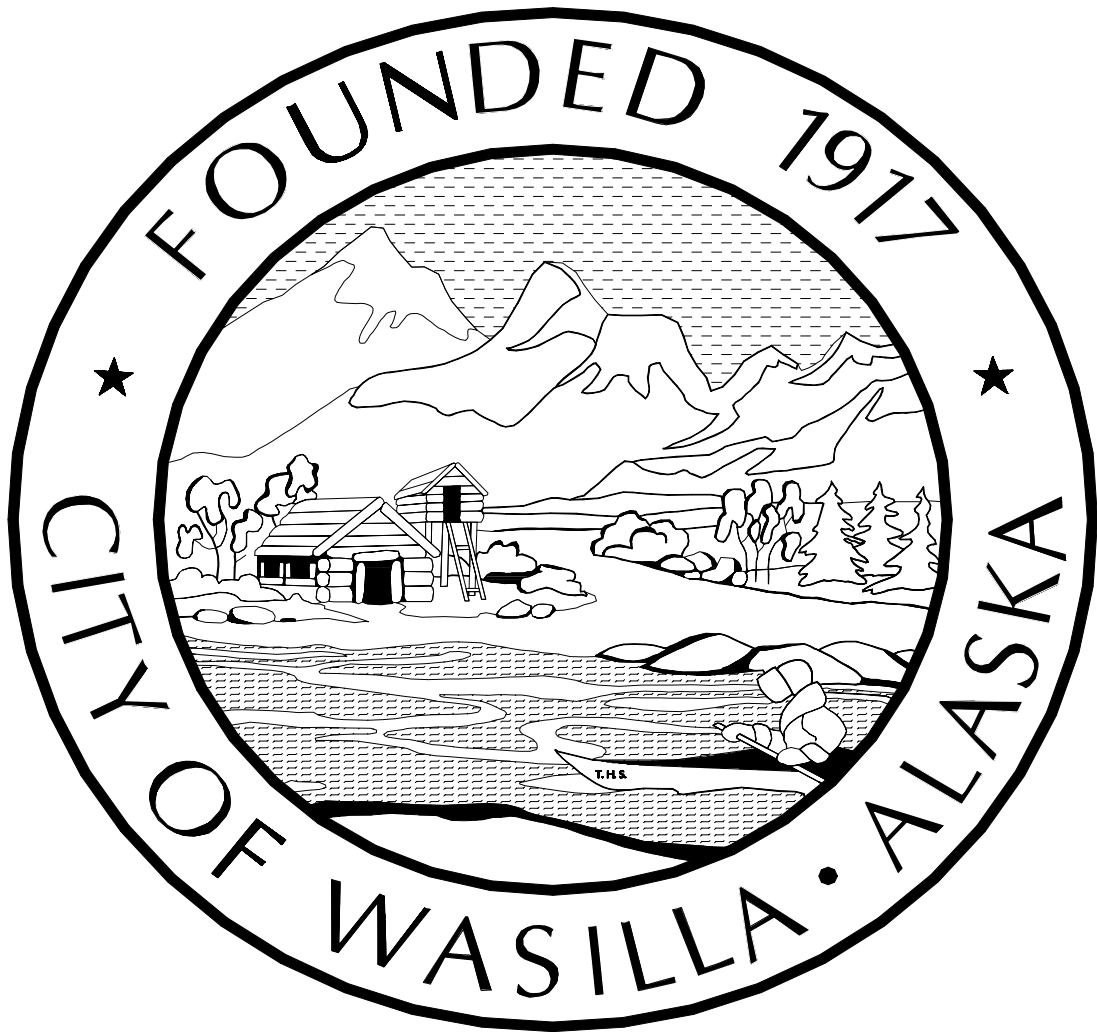
Museum

Personnel

<b>BY POSITON</b>	<b>F.Y. 2000 ACTUAL</b>	<b>F.Y. 2001 ACTUAL</b>	<b>F.Y. 2002 BUDGET</b>	<b>ACTUAL F.Y. 2002 3/31/02</b>	<b>PROPOSED F.Y 2003 BUDGET</b>	<b>% Over Last Year</b>
Museum Registrar	1.00	1.00	0.50	0.50	0.50	0.00%
Museum Aide	1.00	1.00	0.50	0.50	0.50	0.00%
Total	2.00	2.00	1.00	1.00	1.00	0.00%

Performance Measurements

<b>BY INDICATOR</b>	<b>F.Y 2000 ACTUAL</b>	<b>F.Y. 2001 ACTUAL</b>	<b>F.Y. 2002 ESTIMATED</b>	<b>F.Y. 2003 PROJECTED</b>
Number of Vistors	5,808	7,350	6,700	7,000
Number of Exhibits/Events	9	9	9	9
Total Museum Cost per visit	\$ 16.17	\$ 13.98	\$ 9.90	\$ 9.64
Percent user surveys which indicate museum users rate museum services "Good" or "Very Good"				85%



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## DEPARTMENT BUDGET SUMMARY

### Recreation Services

#### Program

The Recreation Services department is in charge of providing recreational opportunities for the citizens of Wasilla. A significant share of the department's resources is dedicated to the upkeep of the city's parks, playgrounds, ball fields and the cemetery. The department is also working on the beautification of the City of Wasilla in order to continue the tradition of having a colorful city enter while keeping annual maintenance costs down.

#### Goal

Public Works' mission is to preserve and expand the city's recreational infrastructure and to improve operational efficiency or the Recreation department.

#### Objectives for Fiscal Year 2003

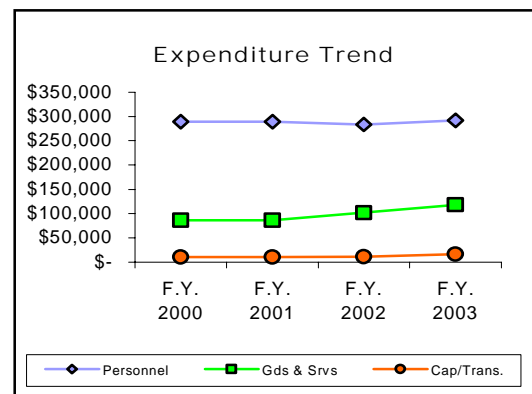
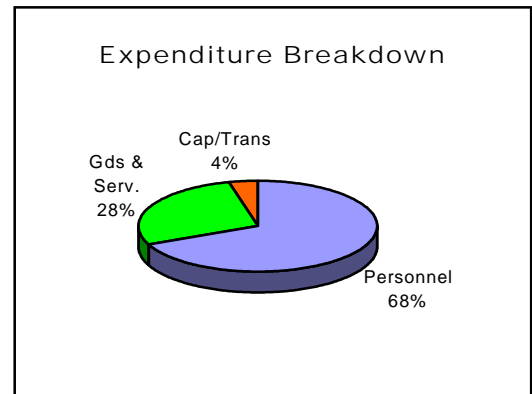
- ❑ Complete 90% construction of Honor Garden.
- ❑ Continue construction of Iditapark; topsoil placement, hydro seeding and tree planting.
- ❑ Purchase and erect new playground equipment for Carter Park.

#### Significant Budget Changes

There are not significant budget increases in the Parks and Recreation budget.

#### Previous Year's Accomplishments

- Began Honor Garden Construction.
- Moved green houses to Centaur yard.
- Hydro seeded 4.5 acres of Iditapark in grass.
- Screened 20,000 yards of topsoil.



## Recreational Services

### Summary Of Expenditures

BY PROGRAM	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
Turf Maintenance	\$ -	\$ -	\$ -	\$ -	\$ 170,600	-
Facilities/Beautification	-	-	-	-	213,376	-
Cemetary Mainteance	-	-	-	-	42,675	-
Total	\$ -	\$ -	\$ -	\$ -	\$ 426,651	-

BY CATEGORY	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
Personnel Services	\$ 228,369	\$ 235,463	\$ 227,326	\$ 149,072	\$ 232,449	2.25%
Fringe Benefits	61,437	65,987	56,319	41,458	60,017	6.57%
Support Goods & Services	85,936	107,898	101,563	70,476	118,284	16.46%
Capital Outlay	10,400	7,562	6,000		6,000	0.00%
Transfers to Other Funds	-	5,000	5,000	5,000	10,500	100.00%
Total	\$ 386,142	\$ 421,910	\$ 396,208	\$ 266,006	\$ 427,250	7.83%

\*NOTE : Tracking expenditures by program will be implemented in Fiscal Year 03

### Summary Of Resources

BY RESOURCE	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
General Fund	\$ 386,142	\$ 421,910	\$ 396,208	\$ 266,006	\$ 427,250	7.83%
Total	\$ 386,142	\$ 421,910	\$ 396,208	\$ 266,006	\$ 427,250	7.83%



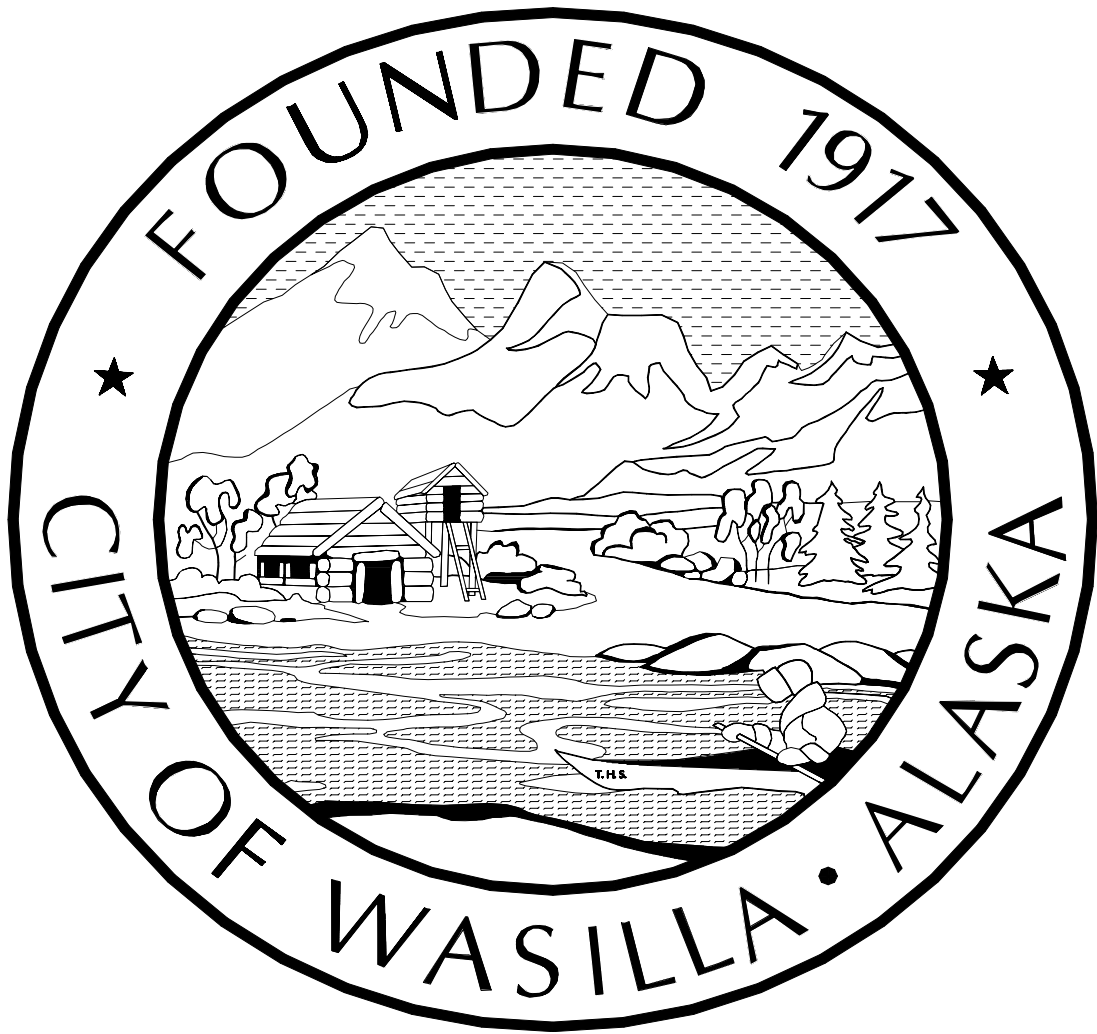
Recreational Services

Personnel

<b>BY POSITON</b>	<b>F.Y. 2000 ACTUAL</b>	<b>F.Y. 2001 ACTUAL</b>	<b>F.Y. 2002 BUDGET</b>	<b>ACTUAL F.Y. 2002 3/31/02</b>	<b>PROPOSED F.Y 2003 BUDGET</b>	<b>% Over Last Year</b>
Comm. Act. Coord.	1.00	1.00	0.50	0.50	0.50	0.00%
Parks & Prop. Tech. I	2.59	2.59	1.59	1.59	1.59	0.00%
Parks & Prop. Tech. II	0.00	0.00	1.00	1.00	1.00	0.00%
Total	3.59	3.59	3.09	3.09	3.09	0.00%

Performance Measurements

<b>BY INDICATOR</b>	<b>F.Y. 2000 ACTUAL</b>	<b>F.Y. 2001 ACTUAL</b>	<b>F.Y. 2002 ESTIMATED</b>	<b>F.Y. 2003 PROJECTED</b>
Flag Poles Installed		0.00	0.00	7.00
Water & electric lines Installed (ft.)		0	0	1000
Trees & shrubs planted		350	350	100
Number of acres of recreation facilities				200.00
Average cost per acre of rec. fac. maintained				2,136
Percent of residents surveyed who have used park facilities within last year				30%
Percent of residents surveyed who state that they are satisfied with park fac.				85%



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## DEPARTMENT BUDGET SUMMARY

### Non-departmental

#### Program

The Non-departmental program was setup in Fiscal Year 1999 to keep track of expenditures and other financial uses including transfers to other funds. These expenditures include funding grants for non-profit agencies that provide needed services to the residents of the City of Wasilla. A portion of the funding is actually a pass through of State of Alaska Revenue sharing funds for health agencies. The other main financial uses that are tracked in this department are the transfer of monies from the general fund to other funds of the City of Wasilla and the transfer of funds to the General Obligation Debts Service fund for the payment of interest and principal on the general obligation debt.

#### Goal

To provide financial assistance to non-profit agencies to ensure that the agencies can provided needed services to the citizens of Wasilla, to transfer such sums of money as are necessary to fully support the activities of the City of Wasilla and to meet all debt service requirements for the general obligation debt of the City of Wasilla.

#### Objectives for Fiscal Year 2003

N/A

#### Significant Budget Changes

In Fiscal 2002, the voters approved a \$14.7 million bond for the purpose of building a Multi-Use Sports Complex. With the passage of the bond, the voters approved ½ percent increase in the sales tax rate. The sales tax revenue generated from this increased is dedicated to the payment of the debt service on the \$14.7 million bond. It is estimated that the ½ percent sales tax increase for Fiscal Year 2003 will be \$1,691,000. The sales tax collected from this rate increase will be transferred out of the General Fund to the General Obligation Debt Service Fund in order for the funds to be used to pay the debt service on the bond issue. Another significant change is that since the City of Wasilla has two General Obligation Bond issues, a General Obligation Debt Service Fund will be setup in Fiscal Year 2003 for the debt service of the bond issues. Along with the \$1,691,000 transfer from the sales tax revenue, \$439,398 will be transferred to the debt service fund for debt service of the 1998 G.O. Bond issue.

#### Previous Year's Accomplishments

N/A

Non-departmental

Summary Of Expenditures

<b>BY PROGRAM</b>	<b>F.Y. 2000 ACTUAL</b>	<b>F.Y. 2001 ACTUAL</b>	<b>F.Y. 2002 BUDGET</b>	<b>ACTUAL F.Y. 2002 3/31/02</b>	<b>PROPOSED F.Y 2003 BUDGET</b>	<b>% Over Last Year</b>
Non-departmental	\$ 3,547,398	\$ 2,258,592	\$ 1,834,507	\$ 2,966,918	\$ 4,157,243	126.61%
Total	\$ 3,547,398	\$ 2,258,592	\$ 1,834,507	\$ 2,966,918	\$ 4,157,243	126.61%

<b>BY CATEGORY</b>	<b>F.Y. 2000 ACTUAL</b>	<b>F.Y. 2001 ACTUAL</b>	<b>F.Y. 2002 BUDGET</b>	<b>ACTUAL F.Y. 2002 3/31/02</b>	<b>PROPOSED F.Y 2003 BUDGET</b>	<b>% Over Last Year</b>
Support Goods & Services	\$ 24,433	\$ 35,414	\$ 46,000	\$ 22,319	\$ 46,000	0.00%
Funding For Non Profit Ag.	38,893	24,536	26,768	27,770	25,534	-4.61%
Debt Service	446,241	440,892	440,323	440,323	-	-100.00%
Transfers to Other Funds	2,417,051	1,002,455	1,976,341	1,896,506	1,770,311	-10.42%
Residual Equity Transfers	620,780	755,295	625,000	580,000	185,000	-70.40%
Transf. to Debt Serv Funds	-	-	-	-	2,130,398	100.00%
Total	\$ 3,547,398	\$ 2,258,592	\$ 3,114,432	\$ 2,966,918	\$ 4,157,243	33.48%

Summary Of Resources

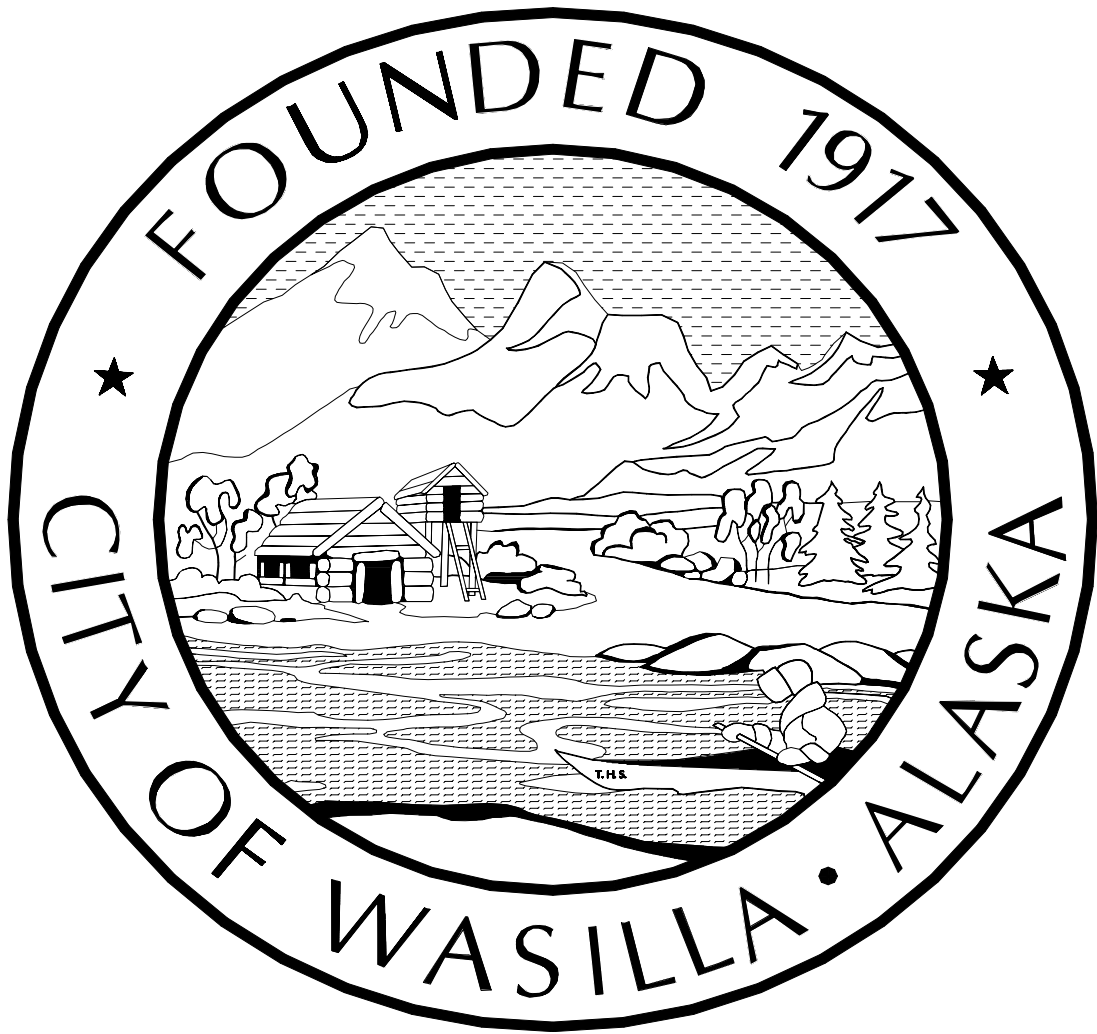
<b>BY RESOURCE</b>	<b>F.Y. 2000 ACTUAL</b>	<b>F.Y. 2001 ACTUAL</b>	<b>F.Y. 2002 BUDGET</b>	<b>ACTUAL F.Y. 2002 3/31/02</b>	<b>PROPOSED F.Y 2003 BUDGET</b>	<b>% Over Last Year</b>
Dedicated Sales Tax	\$ -	\$ -	\$ -	\$ -	\$ 1,691,000	100.00%
General Fund	3,547,398	2,258,592	3,114,432	2,966,918	2,466,243	-20.81%
Total	\$ 3,547,398	\$ 2,258,592	\$ 3,114,432	\$ 2,966,918	\$ 4,157,243	33.48%

**Personnel (Full-time Equivalents)**

N/A

**Performance Indicators**

N/A



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## SPECIAL REVENUE FUNDS

### SPECIAL REVENUE FUNDS

#### LIBRARY

This fund was setup to account for operations and maintenance of the City Library.

#### YOUTH COURT

This fund accounts for the operation of the Youth Court Program. Youth Court is an early-intervention program for the entire Matanuska-Susitna Valley.

#### ASSET FORFEITURE

This fund was setup to account for funds received from the United States Department of Justice for the police department's share of federally forfeited property and for the expenditure of those funds received.

#### CAPITAL RESERVE

This fund was setup in accordance with Wasilla Municipal Code (WMC) 5.04.25 to account for transfers from the General Fund of excess unreserved General Fund's Fund Balance defined in WMC 5.04.025. The monies accumulated in this fund will be used to fund capital improvements and other projects approved by the City Council.

#### TECHNOLOGY REPLACEMENT

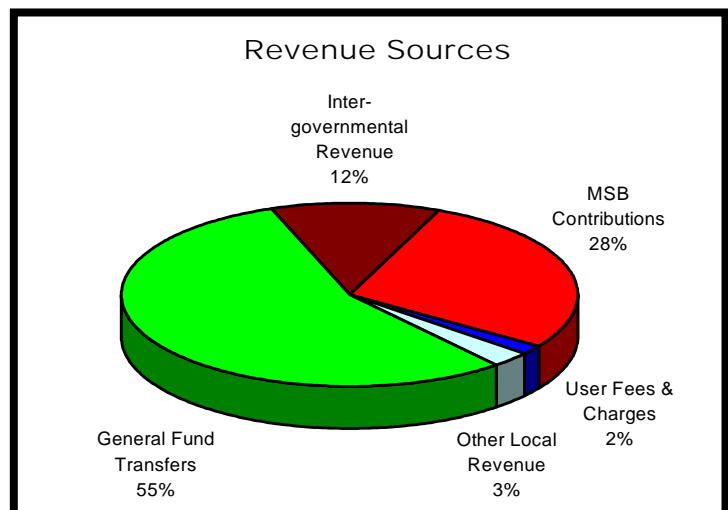
This fund was setup to be a mechanism that the city uses to accumulate the money needed to replace technology equipment equipment such as personal computers and network servers.

### REVENUE SOURCES

**Local revenues sources** include revenue from user fees and fines in the Library Fund, local donations in the Youth Court Fund and interest earned on monies deposited in all funds. Local revenue accounts for approximately 5% of the Special Revenue Fund revenue sources.

**Intergovernmental Revenue Sources** include revenue from the Matanuska-Susitna Borough, the City of Palmer, the State of Alaska and the United States Government. The Matanuska-Susitna Borough (MSB) is projected to contribute \$322,000 for library operations and \$20,000 for the Youth Court Operations.

Grants from the State of Alaska and from the Department of Justice account for most of the revenue used to operate the Youth Court program and the Asset Forfeiture fund program. Intergovernmental revenues account for approximately 40 percent of the Special Revenue Fund revenue sources including MSB contributions. Intergovernmental revenue has remained fairly constant while total special revenue fund expenditures continue to increase therefore the intergovernmental revenue percentage of total revenue will continue to decrease in future years unless the City is successful in lobbying for more funds to cover the increased special revenue fund expenditures.

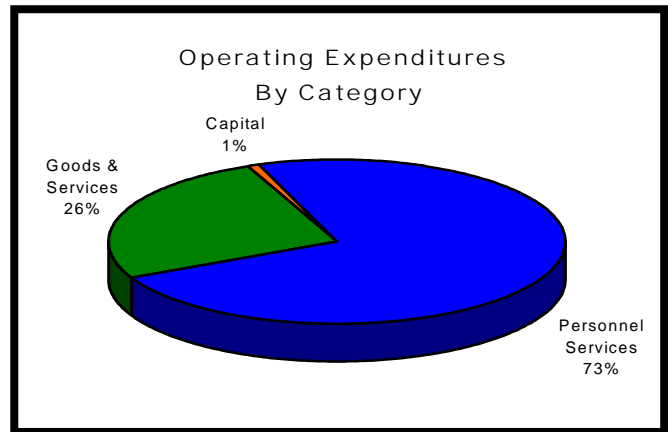
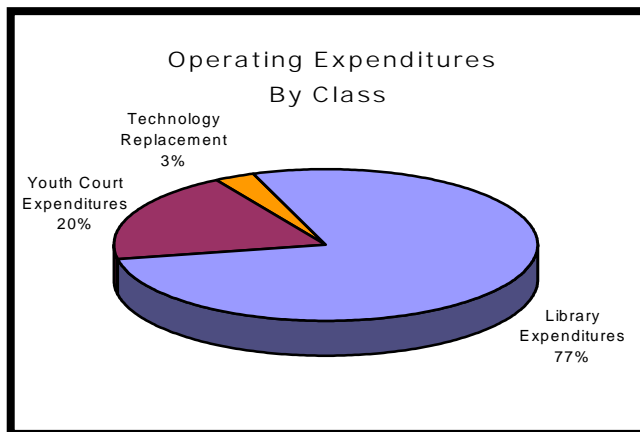


## SPECIAL REVENUE FUNDS

**General Fund Transfers** consists of operating transfers from the General Fund to the Library Fund for the day-to-day operations and transfers from the General Fund to the Capital reserve Fund required under WMC 5.04.025. Operating transfers from the General Fund account for approximately 55 percent of the Special Revenue Fund revenue sources. Based on the increased needs for funding to the Library, the City of Wasilla's percentage of the total special revenue will continue to increase.

### EXPENDITURES

**Operating expenditures** for the Special Revenue funds are projected to be \$817,634 for Fiscal Year 2003 (not including transfers to other funds), an increase of \$46,515 from Fiscal Year 2002 (not inc. asset forfeiture expenditures). Personnel cost including fringe benefits comprise the largest classification of operating expenditures. Personnel cost are approximately 75 percent of the operating budget (\$592,971) for the Special Revenue Funds. Goods and services needed for the operation of the programs in the Special Revenue Funds are projected to be 26 percent of the operating budget (\$209,933). Capital expenditures will be 1 percent of the operating budget (\$15,000). The increase in operating cost for Fiscal Year 2003 can be attributed to three factors: 1. normal yearly salary increases including increases in health insurance benefits, 2. a capital expenditure of \$9,000 to replace the Library's network server and 3. the setup of a technology replacement fund which will incur \$24,000 of technology replacement expenditures.



**Operating Transfers** to other funds will be transfers made to other funds from the Capital Reserve Fund. The amount of the transfers to other funds will be \$503,456 based on the Capital improvement plan.

## SPECIAL REVENUE FUNDS

### SPECIAL REVENUE FUND RECAP

	LIBRARY	YOUTH COURT	ASSET FORFEITURE	Tech. Replacement	CAPITAL RESERVE	TOTAL
<b>ESTIMATED BEGINNING BALANCES</b>	\$ 889	\$ 169	\$ 500	\$ -	\$ 884,963	\$ 886,521
<b>REVENUES</b>						
Intergovernmental	\$ 328,300	\$ 159,000	\$ -	\$ -	\$ -	487,300
User Fees & Charges	17,200	3,600	-	-	-	20,800
Local Revenue	4,600	11,200	500	600	18,000	34,900
Transfer In	283,355	-	-	44,000	390,462	717,817
Total Revenue	<u>633,455</u>	<u>173,800</u>	<u>500</u>	<u>44,600</u>	<u>408,462</u>	<u>\$ 1,260,817</u>
<b>TOTAL AVAILABLE FUNDS</b>	<u>\$ 634,344</u>	<u>\$ 173,969</u>	<u>\$ 1,000</u>	<u>\$ 44,600</u>	<u>\$ 1,293,425</u>	<u>\$ 2,147,338</u>
<b>EXPENDITURES</b>						
General Government	\$ -	\$ -	\$ -	\$ 24,000	\$ -	\$ 24,000
Culture & Recreation	633,455	-	-	-	-	633,455
Public Safety	-	160,179	-	-	-	160,179
Transfers Out	-	-	-	-	503,456	503,456
<b>TOTAL USE OF FUNDS</b>	<u>\$ 633,455</u>	<u>\$ 160,179</u>	<u>\$ -</u>	<u>\$ 24,000</u>	<u>\$ 503,456</u>	<u>\$ 1,321,090</u>
<b>ESTIMATED FUNDS AVAILABLE 6/30/03</b>	<u>\$ 889</u>	<u>\$ 13,790</u>	<u>\$ 1,000</u>	<u>\$ 20,600</u>	<u>\$ 789,969</u>	<u>\$ 826,248</u>



## DEPARTMENT BUDGET SUMMARY

### Library

#### Program

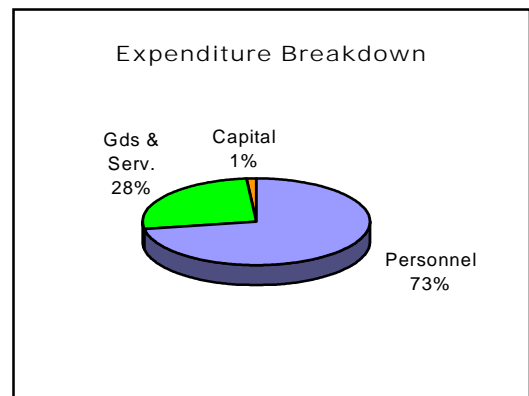
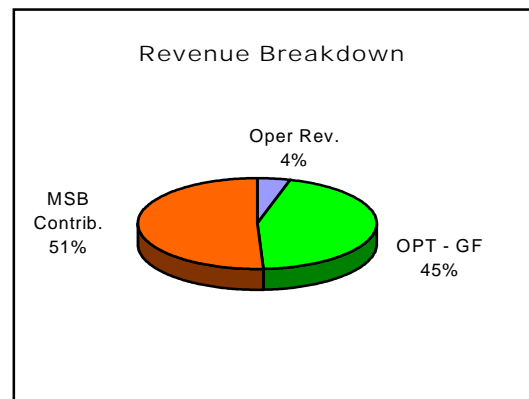
The Wasilla Public Library serves the residents of the greater Wasilla area, with joint funding from the City of Wasilla and the Matanuska-Susitna Borough. While the Library is primarily supported with tax revenue, services and resources are supplemented with donations from area businesses and individuals. The Friends of the Library coordinate fund raising and library advocacy activities. The Wasilla Library shares the automation system and resources with the Matanuska-Susitna Borough Libraries and the Palmer Library.

#### Goal

To provide high quality library services to the citizens of the greater Wasilla area using the most efficient and cost effective methods possible and to continue to pursue opportunities to enhance services through the use of telecommunication and other electronic resources.

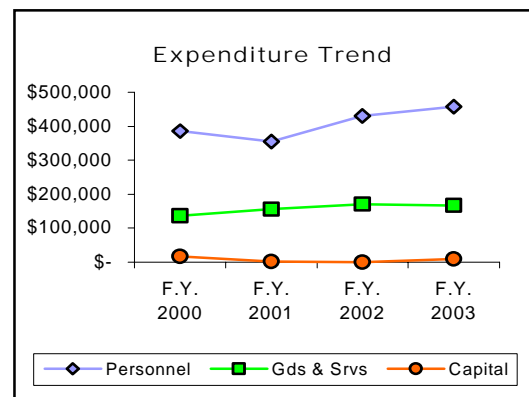
#### Objectives for Fiscal Year 2003

- ❑ Keep abreast of changes in the field of library science and collection development.
- ❑ Will strive to improve services through use of electronic and human information services.
- ❑ Continue to improve staff skills by taking advantage of all possible educational opportunities.
- ❑ Continue to seek grant funding and other funding sources to assist in funding the library needs.
- ❑ To continue our aggressive collection development by replacing obsolete library materials.
- ❑ To develop a plan for replacing and upgrading library materials and equipment.
- ❑ Investigate implementation of library programs for senior citizens.



#### Significant Budget Changes

The library budget is estimated to increase by approximately 5.28%. The increase is mainly attributed to increased personnel cost and capital equipment cost. The personnel cost increase is due to increased labor cost and projected increase in health insurance premiums. The increase in capital cost, is due to the fact that the Library will need to replace their network server due to the age of the existing server.



## Library

### Previous Year's Accomplishments

- Upgraded phone system and added new phone line.
- Upgraded shelving in youth service area of the library.
- Ranked as the fourth largest library in terms of circulation of library materials.
- Expanded youth programs such as story-time programs for introduction of reading to the youth of the Community.
- The City of Wasilla partnered with the Friends of the Library and Area Business to provide a summer reading program in which over 1,500 youths participated. These youths enhanced their reading and library skills and were awarded gifts for participation in the program.
- Expanded service to home-schooled students.
- Increased number of registered patrons from prior year.

### Summary Of Expenditures

BY PROGRAM	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
Library Administration	\$ -	\$ -	\$ -	\$ -	\$ 143,986	-
Circulation & Reference	-	-	-	-	360,751	-
Special Programs	-	-	-	-	128,718	-
Total	\$ -	\$ -	\$ -	\$ -	\$ 633,455	-

BY CATEGORY	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
Personnel Services	\$ 300,573	\$ 271,850	\$ 328,840	\$ 262,987	\$ 351,322	6.84%
Fringe Benefits	85,296	82,698	102,054	70,763	106,501	4.36%
Support Goods & Services	136,335	155,794	170,819	100,154	166,632	-2.45%
Capital Outlay	17,013	1,622	-	-	9,000	100.00%
Transfers to Other Funds	-	-	-	-	-	0.00%
Total	\$ 539,217	\$ 511,964	\$ 601,713	\$ 433,904	\$ 633,455	5.28%

\*NOTE : Tracking expenditures by program will be implemented in Fiscal Year 03

### Summary Of Resources

BY RESOURCE	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
Fines & Fees	\$ 15,733	\$ 10,244	\$ 11,100	\$ 13,174	\$ 17,200	54.95%
Intergovernmental Revenue	6,300	6,300	6,400	6,400	6,300	-1.56%
MSB Contribution	322,000	322,000	322,000	241,500	322,000	0.00%
Miscellaneous Revenue	5,600	7,261	4,400	590	4,600	4.55%
OPT - General Fund	189,179	166,159	257,813	172,240	283,355	9.91%
Total	\$ 538,812	\$ 511,964	\$ 601,713	\$ 433,904	\$ 633,455	5.28%

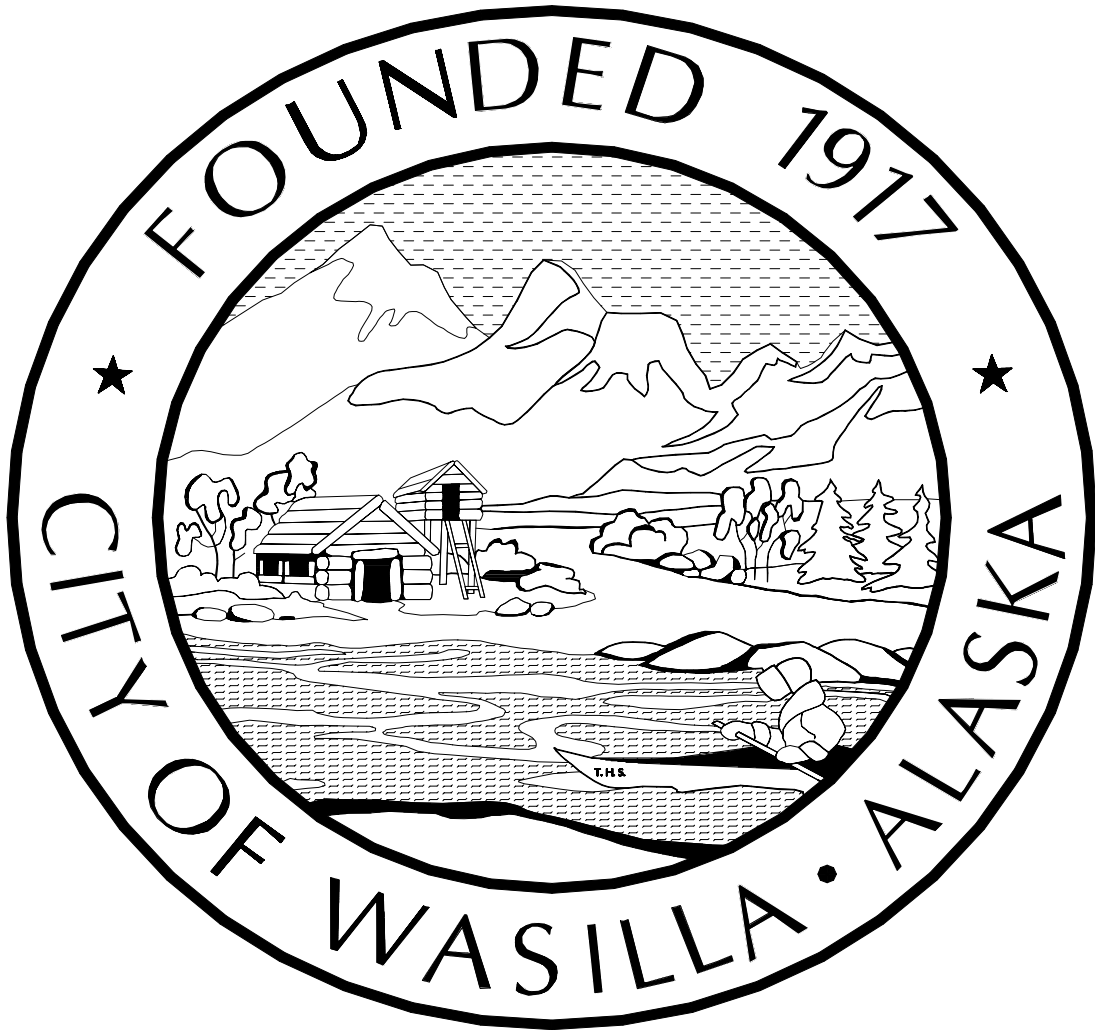
## Library

### Personnel

BY POSITON	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y. 2003 BUDGET	% Over Last Year
Library Director	1.00	1.00	1.00	1.00	1.00	0.00%
Children's Librarian	1.00	1.00	1.00	1.00	1.00	0.00%
Adult Services Librarian	1.00	1.00	1.00	1.00	1.00	0.00%
IIL Coordinator	1.00	1.00	1.00	1.00	1.00	0.00%
Library Aide	4.50	4.50	5.00	5.00	5.00	0.00%
Library Intern	0.50	0.50	0.50	0.50	0.50	0.00%
Total	9.00	9.00	9.50	9.50	9.50	0.00%

### Performance Measurements

BY INDICATOR	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 ESTIMATED	F.Y. 2003 PROJECTED
Special Program Attendance	48	183	183	250
Public Access Computers	2	2	3	3
Total numbers of items checked out				144,130
Circualtion cost per item checked out				2.50
Turnover rate of materials				30%
Percent of residents surveyed who rate circulations services satisfactory or higher				85%



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## DEPARTMENT BUDGET SUMMARY

### Youth Court

#### Program

The Mat-Su Youth Court is a diversion program acting on authority from the Division of Juvenile Justice. Mat-Su Youth Court provides intervention services to assist the state in resolving criminal cases of juveniles who are typically first-time, minor offenders living in the Mat-Su Valley. MSYC also offers criminal law training to middle and high school students in the Mat-Su Valley, allowing them to defend, prosecute, and judge their peers who have committed minor offenses. Student members are offered a half of a high school credit for ninety hours of participation. Juvenile offenders do not receive a criminal record as a result of completing the Mat-Su Youth Court program.

#### Goal

Resolve minor juvenile offenses in a timely manner by diverting first-time youthful offenders from Youth Corrections to Mat-Su Youth Court; providing criminal law education and ongoing training to middle and high school students to participate in the process by handing down sanctions to their peers that promote accountability and responsibility. The Mat-Su youth court members will act as role models for the delinquent defendants that are processed through the system.

#### Objectives for Fiscal Year 2003

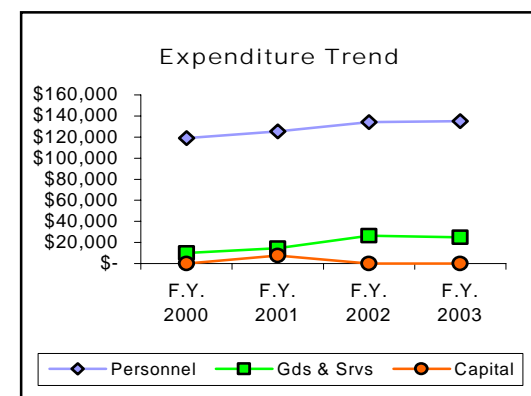
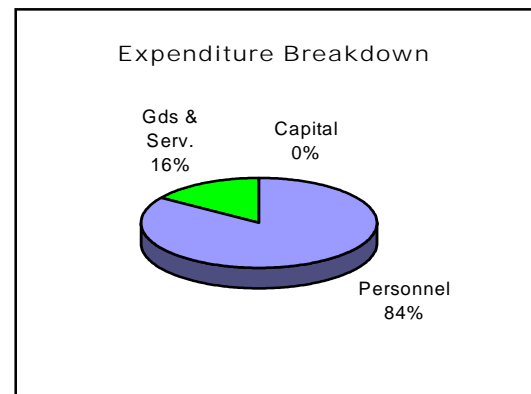
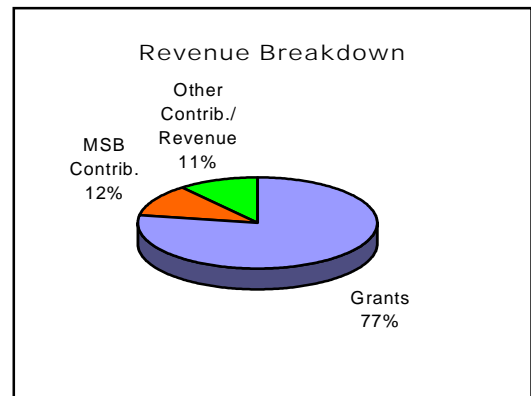
- ❑ To stay within the scope of our budget.
- ❑ To build more community awareness and support for the program.
- ❑ To seek out more community, business, and foundation sources of funding.

#### Significant Budget Changes

There were no significant budget changes this fiscal year.

#### Previous Year's Accomplishments

- The number of cases processed through MSYC last year was 166.
- 104 defendants successfully completed the program in 2001, with only 5 reoffenses, leaving a recidivism rate of 7%.
- 24 students completed the criminal law training.
- A minor consuming panel was organized within MSYC to address first time juvenile violators of the minor consuming laws.



## Youth Court

### Summary Of Expenditures

BY PROGRAM	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
Youth Court	130,526	147,280	160,406	104,533	160,179	-0.14%
Total	\$ 130,526	\$ 147,280	\$ 160,406	\$ 104,533	\$ 160,179	-0.14%

BY CATEGORY	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
Personnel Services	\$ 91,724	\$ 94,961	\$ 101,699	\$ 71,088	\$ 101,510	-0.19%
Fringe Benefits	27,371	30,382	32,382	23,157	33,638	3.88%
Support Goods & Services	11,285	14,435	26,325	10,288	25,031	-4.92%
Capital Outlay	146	7,606	-	-	-	0.00%
Transfers to Other Funds	-	-	-	-	-	100.00%
Total	\$ 130,526	\$ 147,384	\$ 160,406	\$ 104,533	\$ 160,179	-0.14%

\*NOTE : Tracking expenditures by program will be implemented in Fiscal Year 03

### Summary Of Resources

BY RESOURCE	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
Intergovernmental Revenue	\$ 123,385	\$ 120,322	\$ 124,381	\$ 93,452	\$ 159,000	27.83%
Fees	\$ -	\$ -	\$ 3,600	\$ 2,120	\$ 3,600	0.00%
Interest Earnings	\$ 1,578	\$ 1,818	\$ 200	\$ 382	\$ 200	0.00%
Contributions	\$ 768	\$ 9,605	\$ 5,800	\$ 10,630	\$ 11,000	89.66%
Total	\$ 125,731	\$ 131,745	\$ 133,981	\$ 106,584	\$ 173,800	29.72%

### Personnel

BY POSITON	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
Probation Officer	1.50	1.50	1.50	1.50	1.50	0.00%
Secretary II	1.00	1.00	1.00	1.00	1.00	0.00%
Total	2.50	2.50	2.50	2.50	2.50	0.00%

### Performance Measurements

BY INDICATOR	F.Y 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 ESTIMATED	F.Y. 2003 PROJECTED
Number of new students	42.00	40.00	40.00	40.00
Number of clients	96	90	90	100
Number of Cases	146	140	140	150
Cost per Case	\$ 884	\$ 1,052	\$ 1,146	\$ 1,068
Recidivism Rate	8%	7%	7%	7%

## DEPARTMENT BUDGET SUMMARY

### Asset Forfeiture

#### Program

This fund was setup to account for funds received from the United States Department of Justice for the police department's share of federally forfeited property. The primary purpose of the Justice Departments' Forfeiture program is Law Enforcement: to deter crime by depriving criminals of the profits and proceeds of their illegal activities and to weaken criminal enterprises by removing the instrumentalities of crime. An ancillary purpose of the program is to enhance cooperation among federal, state, and local law enforcement agencies through the equitable sharing of federal forfeiture proceeds. The funds from the forfeiture program can be used to support community-policing activities, training and law enforcement operations calculated to result in further seizures and forfeitures.

#### Goal

To use the funds generated from this program to support community policing activities, training and activities calculated to enhance future investigations and operations that may result in further seizures and forfeitures of profits and proceeds of illegal activities.

#### Objectives for Fiscal Year 2003

**N/A**

#### Significant Budget Changes

Funds from this program must be used to increase or supplement the resources of the receiving state or local law enforcement agency or any other ultimate recipient agencies. Shared resources will not be used to replace or supplant the resources of the City's police department. Thus anticipated receipts and expenditures are not budgeted in this fund. Funds are budgeted and spent as the Police Department receives them.

#### Previous Year's Accomplishments

- Support Dare program.
- Used funds to purchase supplies and equipment for the reserve patrol program.

## Asset Forfeiture

### Summary Of Expenditures

BY PROGRAM	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
Asset Forfeiture	\$ 97,197	\$ 22,000	\$ 28,293	\$ 25,622	\$ -	
Total	\$ 97,197	\$ 22,000	\$ 28,293	\$ 25,622	\$ -	

BY CATEGORY	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
Forfeiture Expenditures	97,197	22,000	28,293	25,622	-	
Total	\$ 97,197	\$ 22,000	\$ 28,293	\$ 25,622	\$ -	

\*NOTE : Tracking expenditures by program will be implemented in Fiscal Year 03

### Summary Of Resources

BY RESOURCE	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
Intergovernmental	\$ 48,036	\$ 11,378	\$ 26,483	\$ 27,396	\$ -	-100.00%
Interest Earnings	816	473	500	59	500	0.00%
Total	\$ 48,852	\$ 11,851	\$ 26,983	\$ 27,455	\$ 500	-98.15%

### Personnel (Full-time Equivalents)

N/A

### Performance Indicators

N/A



## DEPARTMENT BUDGET SUMMARY

### Technology Replacement Fund

#### Program

This fund was setup as a mechanism for the City of Wasilla to accumulate the money needed to replace its technology equipment such as network servers, personal computers and other technology related equipment. Each department pays annually into the fund an amount based on the number of personal computers and network servers they have. Replacement equipment is purchased according to the applicable replacement schedule for that type of equipment. Fund balance in the fund will fluctuate from year to year according the replacement schedules.

#### Goal

To accumulate monies for the replacement of technology equipment at the most competitive price possible.

#### Objectives for Fiscal Year 2003

- ❑ To setup replacement schedules for personal computers and network servers.
- ❑ To install a terminal server system that will extend the life of the personal computers in City Hall by 2 years.
- ❑ Implement standardization policy for purchasing computer hardware.

#### Significant Budget Changes

Fiscal Year 2003 will be the first year of existence for the Technology Replacement Fund. It is projected that the departments will transfer in to this fund approximately \$44,000 based on \$500 per personal computer and \$2,500 per network server. The MIS department is projecting that the City of Wasilla will replace 15 personal computers this year and one network server.

#### Previous Year's Accomplishments

- Implemented a technology replacement mechanism for replacement of computer equipment.

## Technology Replacement Fund

### Summary Of Expenditures

BY PROGRAM	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
Technology Replacement	\$ -	\$ -	\$ -	\$ -	\$ 24,000	
Total	\$ -	\$ -	\$ -	\$ -	\$ 24,000	

BY CATEGORY	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
Small Tools & Equipment	-	-	-	-	18,000	
Capital Equipment					6,000	
Total	\$ -	\$ -	\$ -	\$ -	\$ 24,000	

\*NOTE : Tracking expenditures by program will be implemented in Fiscal Year 03

### Summary Of Resources

BY RESOURCE	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
Transfer of Funds	\$ -	\$ -	\$ -	\$ -	\$ 44,000	
Interest Earnings	-	-	-	-	600	
Total	\$ -	\$ -	\$ -	\$ -	\$ 44,600	

### Personnel (Full-time Equivalents)

N/A

### Performance Indicators

N/A

## DEPARTMENT BUDGET SUMMARY

### Capital Reserve Fund

#### Program

This fund was setup in accordance with Wasilla Municipal code (WMC) 5.04.025. Under WMC 5.04.25, the City Council is required annually to transfer excess undesignated General Fund's Fund Balance over 60 percent of the sum of general operating expenditures plus the budget amount of general obligation debt service to the Capital Reserve Fund. The monies are this fund will be used to fund capital improvements and other projects approved by Council.

#### Goal

To accumulate monies for the funding of Capital Projects.

#### Objectives for Fiscal Year 2003

**N/A**

#### Significant Budget Changes

Fiscal Year 2002 was the first year for the Capital Reserve Fund. The City of Wasilla Council transferred \$978,053 over to the Capital Fund from the General Fund. In Fiscal Year 2002, \$93,000 was transfer out to fund Council approved projects leaving an estimated FY 2002 year ending fund balance of \$884,963. It is estimated that based on the FY 03 operating budget that the Council will transfer \$390,462 from the General Fund. Based on the CIP Improvement Plan, the City of Wasilla will need to transfer out of this fund \$503,456 to the CIP Funds.

#### Previous Year's Accomplishments

- Implemented a stabilization of funds policy.

## Capital Reserve Fund

### Summary Of Expenditures

BY PROGRAM	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
Capital Reserve	\$ -	\$ -	\$ 93,090	\$ 93,090	\$ 503,456	440.83%
Total	\$ -	\$ -	\$ 93,090	\$ 93,090	\$ 503,456	440.83%

BY CATEGORY	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
Transfers to Other Funds	-	-	93,090	93,090	503,456	440.83%
Total	\$ -	\$ -	\$ 93,090	\$ 93,090	\$ 503,456	440.83%

\*NOTE : Tracking expenditures by program will be implemented in Fiscal Year 03

### Summary Of Resources

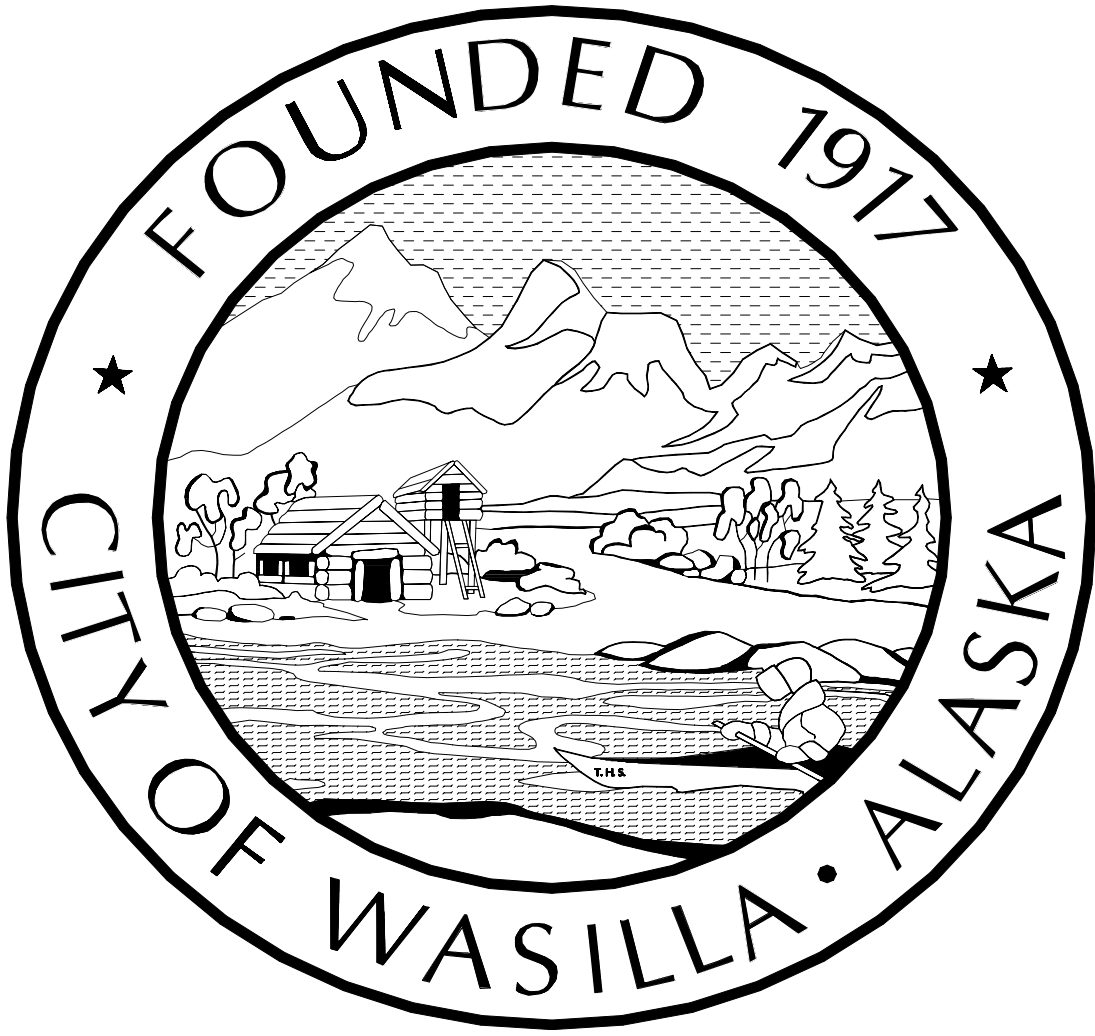
BY RESOURCE	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
Transfer From General Fund	\$ -	\$ -	\$ 978,053	\$ 978,053	\$ 390,462	-60.08%
Interest Earnings	816	473	-	767	18,000	2246.81%
Total	\$ 816	\$ 473	\$ 978,053	\$ 978,820	\$ 408,462	

### Personnel (Full-time Equivalents)

N/A

### Performance Indicators

N/A



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## ENTERPRISE FUNDS

### ENTERPRISE FUNDS

Enterprise funds are used to account for operations that are financed and operated in manner similar to private business enterprises – where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

### Utility

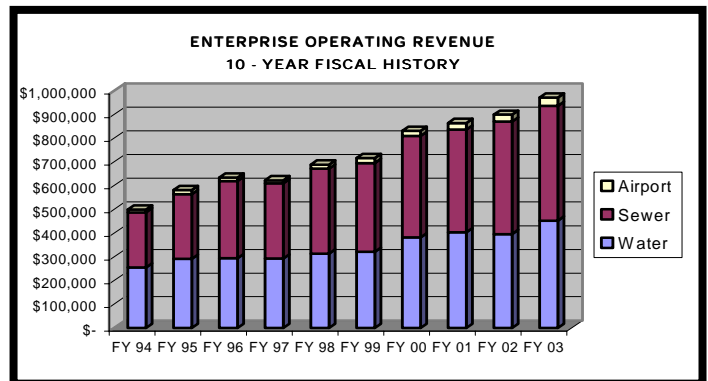
This fund was setup to account for the revenues and expenses to provide water and sewer services to the residents of the City. All activities necessary to provide water and sewer services are accounted for in this fund, including but not limited to, administration, operations, maintenance, financing and related debt service, billing and collection.

### Airport

This fund accounts for the activities of the Wasilla Municipal Airport. All activities necessary for the operation of the Airport are accounted for in this fund, including but not limited to, administration, operations, maintenance, financing and related debt service, and billing and collection.

### Revenue Sources

**Operating Revenue** is comprised of user fees & charges for utility services, airport tie-downs and lease fees. These user fees and charges make up \$972,322 (92 percent) of total revenues for the Enterprise Funds (not including amortization of contributed capital and transfer from other funds). Operating revenue for Fiscal Year 2003 is projected to approximately 12.58 percent higher than Fiscal Year 2002. The projected increase in operating revenue is based primarily on population growth and the expansion of the City's water and sewer system. The City of Wasilla will be evaluating the current utility rate structure in Fiscal Year 2003 to assess whether the current rate structure will be sufficient to generate enough funds in the future to cover projected operating costs and future debt service.



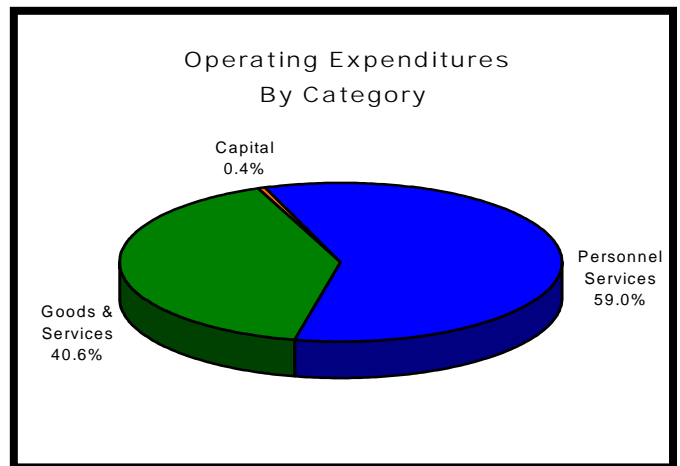
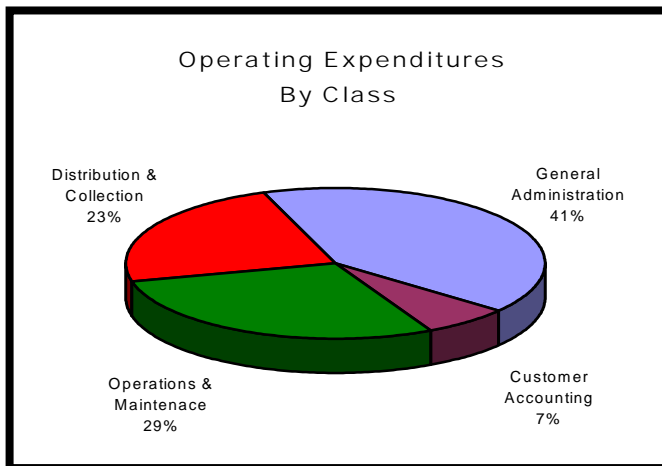
**Non-Operating Revenue** is comprised of interest earnings earned on unexpended funds in the Enterprise Funds and payments in lieu of assessments by customers connecting to the City's water and sewer system. Total non-operating revenue is projected to be \$84,800 (8 percent). It is projected that investment earnings in the future years will increase due to the fact that the City of Wasilla has altered its investment policy in order for the City to invest in investments with longer maturities.

## ENTERPRISE FUNDS

**Operating Transfers** consist of transfers from the General Operating Fund to cover any deficits between operating revenue and operating expenses in the Enterprise Funds and also to ensure that the City of Wasilla will not have a decrease in retained earnings in the Enterprise Funds in any fiscal year. The General Fund transfer for Fiscal Year 2003 is projected to be \$85,794. The Fiscal Year 2003 transfer is 7 percent lower than the Fiscal Year 2002 General Fund Operating transfer. It is projected the City of Wasilla will continue to reduce the operating transfer from the General Fund in future years based on the City of Wasilla's goal of making the Enterprise Funds self-sufficient through cost cutting measures and by increasing operating revenue through broadening the utility's customer base through continued expansion of the water and sewer system.

### Expenditures

**Operating expenditures** for the enterprise funds are projected to be \$1,055,504 for Fiscal Year 2003 (does not include depreciation or transfers to other funds), an increase of \$97,523 from Fiscal Year 2002. Personnel cost including fringe benefits comprise the largest classification of operating expenditures. Personnel cost are approximately 59 percent of the operating budget (\$622,336) for the enterprise funds. Goods and services needed for the operation of the enterprise funds are projected to be 40 percent of the operating budget (\$428,168). The majority of increases in operating cost are attribute to three factors: 1. increased personnel cost due to expansion of the water and sewer system, 2. increased cost for insurance due to the events of September 2001, and 3. projected increased cost in testing required by ADEC Permitting and increased cost in operational testing for production control as required by the new process in the septage handling area.



## ENTERPRISE FUNDS

### Enterprise Fund Recap:

	<u>UTILITIES</u>	<u>AIRPORT</u>	<u>TOTAL</u>
<b>ESTIMATED BEGINNING RETAINED EARNINGS</b>	\$ 1,149,333	\$ 57,815	\$ 1,207,148
<b>REVENUES</b>			
Operating Revenue	937,322	35,000	972,322
Non-Operating Revenue	83,500	1,300	84,800
Transfers In	54,593	39,789	94,382
Amortization of Contrib. Aid	480,000	285,000	765,000
Total Revenue	<u>1,555,415</u>	<u>361,089</u>	<u>1,916,504</u>
<b>TOTAL AVAILABLE FUNDS</b>	<b>\$ 2,704,748</b>	<b>\$ 418,904</b>	<b>\$ 3,123,652</b>
<b>EXPENDITURES</b>			
Operating Expenditures	\$ 979,415	\$ 76,089	\$ 1,055,504
Operating Transfer to Other Funds	26,000	-	26,000
Depreciation	550,000	285,000	835,000
<b>TOTAL USE OF FUNDS</b>	<b>\$ 1,555,415</b>	<b>\$ 361,089</b>	<b>\$ 1,916,504</b>
<b>ESTIMATED RETAINED EARNINGS AVAILABLE 6/30/03</b>	<b>\$ 1,149,333</b>	<b>\$ 57,815</b>	<b>\$ 1,207,148</b>

\*Does not include Capital Improvement expenditures (reported in Capital Budget Section).

### Debt Service Recap:

	<u>Outstanding Balance 7/1/02</u>	<u>Principal Additions</u>	<u>Principal Reductions</u>	<u>Outstanding Balance 6/30/03</u>
Utilities - Loans	4,640,581	-	8,885	4,631,696
Utilities - Special Assessment	76,240	-	8,754	67,486
Airport	-	-	-	-
<b>Totals</b>	<b>\$ 4,716,821</b>	<b>\$ -</b>	<b>\$ 17,639</b>	<b>\$ 4,699,182</b>



## DEPARTMENT BUDGET SUMMARY

### UTILITY FUND

Utility Operations:

Program

This fund was setup to account for the revenues and expenses to provide water and sewer services to the residents of the City. All activities necessary to provide water and sewer services are accounted for in this fund, including but not limited to, administration, operations, maintenance, financing and related debt service, construction projects and billing and collection.

Goal

Public Works' mission is to preserve and expand the city's infrastructure for the water and sewer systems and provide quality drinking water for the community.

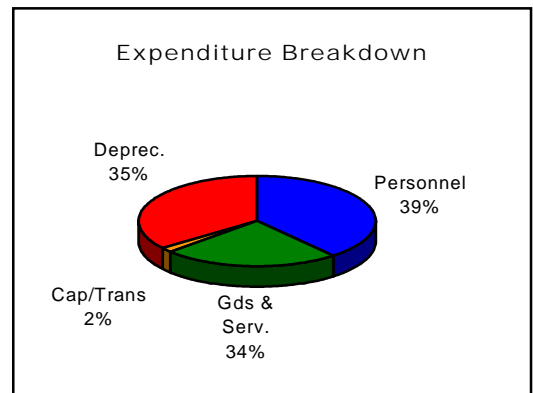
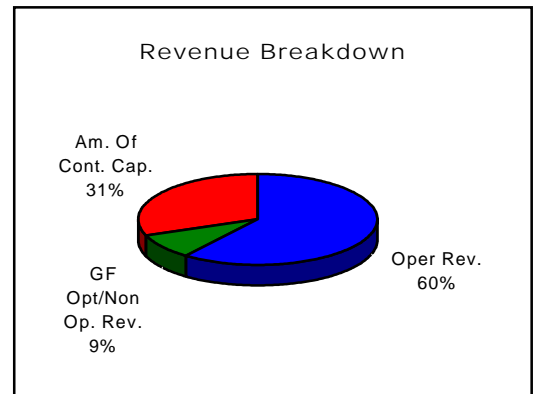
Objectives for Fiscal Year 2003

#### **Water:**

- Inspect, clean, exercise, and/or repair all 6 inch or greater mainline key boxes by June 30, 2003.
- Add risers to 15 city fire hydrants by June 30, 2003
- Inspect, repair and paint 167 fire hydrants
- Install an average of 10 new service connections
- Inspect, repair key box for 750 service connections
- Change out existing meter heads to new electronic read heads approximately 240
- Drill well and install irrigation system West Iditapark.

#### **Sewer:**

- Locate, excavate, inspect, clean and/or repair 149 mainline valve vaults in the sewer system by June 30, 2002.
- Pump and clean 145 septic tanks by June 30, 2003.
- Clean, inspect and repair digester components by January 31, 2003.
- Replace last five 20" man ways with OSHA approved man ways.
- Replace four septic tanks due to failure of tank.
- Flush transmission mains Lake Lucile area.



Significant Budget Changes

For Fiscal Year 2003, the water and sewer utilities will be combined into one entity and one fund based on recommendations of our Financial Auditor.

## UTILITY FUND

### Previous Year's Accomplishments

#### Water:

- Installed 10 new service connections.
- Inspected and flushed 167 city hydrants
- Inspect clean and repair 526 main line water key boxes.
- Install two well with partial emergency power sources
- Installed approximately 190 electronic meter heads
- Completed West Parks & Lucille main Extensions
- Completed Iditapark Well House and Honor Garden irrigation system.
- Completed Bumpus Soccer field well house and distribution system.

#### Sewer:

- New lagoon aeration system on line.
- Replaced six man ways with standard manholes.
- Pumped 145 septic tanks of 3 year cycle totaling 435
- Yearly maintenance on 149 main line valve vaults
- Replaced four septic tanks due to failure
- Septage facility on line.
- Flushed Gravity Transmission main to treatment plant.

### Summary Of Expenditures

BY PROGRAM	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
Water	\$ 507,232	\$ 529,113	\$ 619,913	\$ 473,618	\$ 655,109	5.68%
Sewer	789,877	833,540	823,181	636,321	900,306	9.37%
Total	\$ 1,297,109	\$ 1,362,653	\$ 1,443,094	\$ 1,109,939	\$ 1,555,415	7.78%

BY CATEGORY	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
Personnel Services	\$ 362,094	\$ 376,955	\$ 440,105	\$ 319,145	\$ 474,577	7.83%
Fringe Benefits	93,446	114,193	125,824	92,249	131,069	4.17%
Support Goods & Services	301,439	296,438	325,541	269,795	373,769	14.81%
Capital Outlay	5,032	3,075	1,624	10,000	-	-100.00%
Depreciation	515,098	546,992	525,000	393,750	550,000	4.76%
Transfers to Other Funds	20,000	25,000	25,000	25,000	26,000	4.00%
Total	\$ 1,297,109	\$ 1,362,653	\$ 1,443,094	\$ 1,109,939	\$ 1,555,415	7.78%

### Summary Of Resources

BY RESOURCE	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
Operating Income	804,334	835,932	833,656	673,900	937,322	12.44%
Non-Operating Income	199,755	137,807	105,375	58,510	83,500	-20.76%
Residual Equity Transfers	159,529	162,397	63,384	63,384	54,593	-13.87%
Amortization of Capital	\$ 426,216	\$ 427,416	\$ 458,500	\$ 343,875	\$ 480,000	4.69%
Total	\$ 1,589,834	\$ 1,563,552	\$ 1,460,915	\$ 1,139,669	\$ 1,555,415	6.47%

# UTILITY FUND

## Statement Of Revenues, Expenses and Changes in Retained Earnings

	<u>F.Y. 2000 ACTUAL</u>	<u>F.Y. 2001 ACTUAL</u>	<u>F.Y. 2002 BUDGET</u>	<u>F.Y. 2002 ACTUAL 3/31/00</u>	<u>F.Y. 2003 PROPOSED BUDGET</u>
<b>OPERATING REVENUE</b>					
Water	\$ 381,926	\$ 403,221	\$ 396,390	\$ 318,403	\$ 452,721
Sewer	422,408	432,711	473,266	355,497	484,601
<b>Total Operating Revenue</b>	<b>\$ 804,334</b>	<b>\$ 835,932</b>	<b>\$ 869,656</b>	<b>\$ 673,900</b>	<b>\$ 937,322</b>
<b>EXPENDITURES</b>					
<b>General Administration</b>					
Water	\$ 150,371	\$ 175,349	\$ 196,385	\$ 171,122	\$ 204,348
Sewer	172,021	200,225	226,236	174,716	233,833
<b>Customer Accounting</b>					
Water	29,612	23,329	32,702	21,800	33,794
Sewer	21,602	29,494	23,937	26,514	36,029
<b>Plant O &amp; M:</b>					
Water	71,307	68,424	83,720	58,482	97,786
Sewer	87,989	106,304	101,898	78,928	128,224
<b>Distribution System</b>					
Water	78,772	53,683	97,106	62,214	111,181
Sewer	150,337	133,853	131,110	97,413	134,220
<b>Total Expenditures</b>	<b>\$ 762,011</b>	<b>\$ 790,661</b>	<b>\$ 893,094</b>	<b>\$ 691,189</b>	<b>\$ 979,415</b>
<b>TOTAL INCOME</b>					
<b>BEFORE DEPRECIATION</b>	<b>\$ 42,323</b>	<b>\$ 45,271</b>	<b>\$ (23,438)</b>	<b>\$ (17,289)</b>	<b>\$ (42,093)</b>
Less: Depreciation	515,098	546,992	525,000	393,750	550,000
<b>OPERATING INCOME (LOSS)</b>	<b>\$ (472,775)</b>	<b>\$ (501,721)</b>	<b>\$ (548,438)</b>	<b>\$ (411,039)</b>	<b>\$ (592,093)</b>
Add:					
Nonoperating Revenue	199,755	137,807	105,375	58,510	83,500
Transfers From Other Funds	159,529	162,397	63,384	63,384	54,593
Less:					
Transfer To Other Funds	20,000	25,000	25,000	25,000	26,000
<b>NET GAIN (LOSS)</b>	<b>\$ (133,491)</b>	<b>\$ (226,517)</b>	<b>\$ (404,679)</b>	<b>\$ (314,145)</b>	<b>\$ (480,000)</b>
Add: Amort. Of Contributed Capital					
	426,216	427,416	458,500	343,875	480,000
<b>INCREASE (DECREASE) IN RETAINED EARNINGS</b>	<b>\$ 292,725</b>	<b>\$ 200,899</b>	<b>\$ 53,821</b>	<b>\$ 29,730</b>	<b>\$ -</b>

## Personnel

<b>BY POSITON</b>	<b>F.Y. 2000 ACTUAL</b>	<b>F.Y. 2001 ACTUAL</b>	<b>F.Y. 2002 BUDGET</b>	<b>ACTUAL F.Y. 2002 3/31/02</b>	<b>PROPOSED F.Y 2003 BUDGET</b>	<b>% Over Last Year</b>
Laboer	1.00	1.00	1.00	1.00	1.00	0.00%
Water Technician I	1.00	1.00	1.00	1.00	1.00	0.00%
Water Technician II	1.00	1.00	1.00	1.00	1.00	0.00%
Waste Water Technician I	1.00	1.00	1.00	1.00	1.00	0.00%
Waste Water Coll. Tech. II	1.00	1.00	1.00	1.00	1.00	0.00%
Waste Water Treat. Tech. li	1.00	1.00	1.00	1.00	1.00	0.00%
WW/Water Technician III	1.00	1.00	1.00	1.00	1.00	0.00%
Total	7.00	7.00	7.00	7.00	7.00	0.00%

UTILITY FUND

Performance Measurements

BY INDICATOR		F.Y. 2001 ACTUAL	F.Y. 2002 ESTIMATED	F.Y. 2003 PROJECTED
<b>Water:</b>				
General Fund Transfer Needed to cover Operating expenditures		\$ -	\$ 13,205	\$ -
Total number of customers		660	693	720
Total number of gallons of water produced		144,000,000	153,000,000	162,000,000
Total cost per 1000 gallons of water produced (not including depreciation)		\$ 2.30	\$ 2.74	\$ 2.81
Number of Feet of Water Main		170,544	180,840	185,840
Percent of Water Key boxes inspected and repaired		33%	33%	33%
Percent of State of Alaska Water Quality parameters met		100%	100%	100%
<b>Sewer:</b>				
General Fund Transfer Needed to cover Operating expenditures		\$ 37,165	\$ 41,291	\$ 45,705
Number of Customers		479	510	530
Number of Gallons treated		80,000,000	82,000,000	84,000,000
Cost per 1000 gallons treated (not including depreciation)		\$ 6.06	6.08	\$ 6.55
Treatment Efficiency (% Removal BOD/TTS)		85%	85%	85%
Percentage of time responded to a sewer alarm within twelve hours		100%	100%	100%
Percentage of time responded to emergency calls with twelve hours		100%	100%	100%

## Utility Fund Debt

### **Program**

To finance and account for the payment of principal on all Utility Fund Enterprise debt. Funds to pay the principal come from appropriation of unreserved retained earnings in the Utility Enterprise Fund. Interest is paid through the Utility Enterprise operation budget.

### **Goal**

To account for the accumulation of money for payment of principal related to debt for the Water Enterprise Fund.

### **Objectives for Fiscal Year 2003**

- To meet all debt service requirements when due, thus avoiding any charges for penalties or interest.

### **Significant Budget changes**

In Fiscal year 2002, the City of Wasilla received two Department of Environmental Conservation loans in the total amount of \$1,485,000 for water and sewer main extensions. It is projected that the first debt service payment will be in Fiscal Year 04 for these loans. Also, in Fiscal Year 2002, the City of Wasilla obtained interim Tax-exempt notes of \$3,000,000 from Wells Fargo for construction of the Bumpus Well and Reservoir facility. Once the Bumpus Well and Reservoir Facility construction is completed, USDA Rural Development Agency (RDA) will provide a 40-year loan for the amount of the construction plus interest accrued during the construction of the facility. The City of Wasilla will use the proceeds from RDA to retire the Interim Tax Exempt Notes. It is projected that the first debt service payment on the loan will be in Fiscal Year 05.

### **Previous Year's Accomplishments**

N/A

### **Debt Administration**

According to City of Wasilla Debt policy for Enterprise debt, utility revenue loans and bonds should have coverage of utility revenue (not including amortization of contributed capital) over expenses (not including depreciation expenses) to debt service of 1.0. For Fiscal Year 2003, the coverage is approximately 2.8. In Fiscal Year 2004 and Fiscal Year 2005, the City of Wasilla will face a challenge to maintain a 1.0 coverage when the debt service begins on the ADEC loan and the RDA Loan. The City of Wasilla is in the process of looking at the utility rate structure and at other means to increase revenue in the upcoming Fiscal Years to cover the debt service. Based on the projection of increased users in the system and also increased

## Utility Fund Debt

revenue due to a new rate structure, the City of Wasilla is confident that in the upcoming Fiscal Years that the City will maintain a coverage of at least 1.0 and will be able to meet all current and future debt service requirements.

Based on the capital improvement plan, the City of Wasilla does not expect to incur a large amount of additional indebtedness for utility improvements over the next five years. The City will finance most of the utility capital improvements on a pay-as-you go basis through grants funding and residual equity transfers from the General Operating Fund.

### **Schedule Of Debt**

	<b>Outstanding Balance 7/1/02</b>	<b>Principal Additions</b>	<b>Principal Reductions</b>	<b>Outstanding Balance 6/30/03</b>
Water Utility Note -KGB (Org Note 177,100 @ 3.68 Int.)	\$ 155,581	\$ -	\$ 8,885	\$ 146,696
ADEC Loan # 95031 - Sewer Main Impr. ( Org. Note 580,000 @ 2.50 Int)	580,000	-	-	580,000
ADEC Loan # 95031 - Water Main Impr. ( Org. Note 9005,000 @ 2.50 Int)	905,000	-	-	905,000
Well Fargo - Interim Financing ( Org. Note \$3,000,000 @ 6.50 int)	3,000,000	-	-	3,000,000
Special Assessments - Broadview Sewer (Org. Note \$84,711 @ 4.55% Int)	76,240	-	8,754	67,486
<b>Totals</b>	<b>\$ 4,716,821</b>	<b>\$ -</b>	<b>\$ 17,639</b>	<b>\$ 4,699,182</b>

## DEPARTMENT BUDGET SUMMARY

### Airport Fund

#### **Airport Operations:**

##### **Program**

This fund accounts for the activities of the Wasilla Municipal Airport. All activities necessary for the operation of the Airport are accounted for in this fund, including but not limited to, administration, operations, maintenance, financing and related debt service, construction projects and billing and collection.

##### **Goal**

Public Works' mission is to preserve and expand the city's infrastructure for the Municipal Airport.

##### **Objectives for Fiscal Year 2003.**

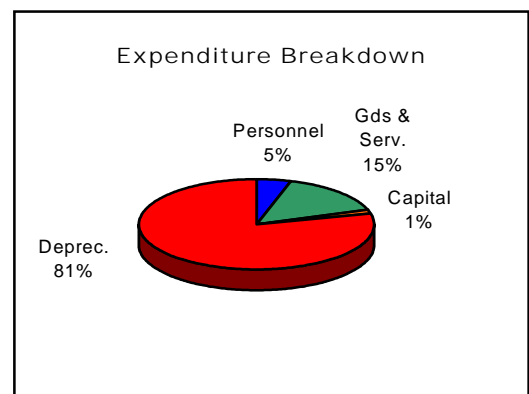
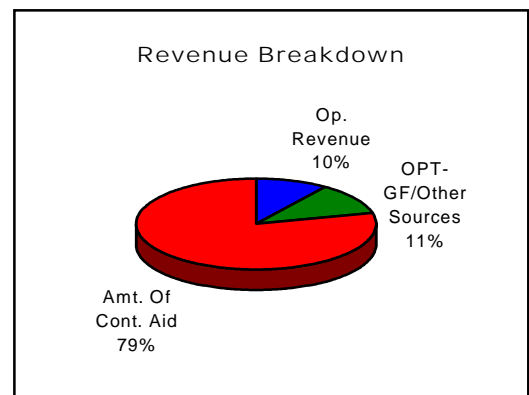
- ❑ Lease two lots by June 30, 2003.
- ❑ Clear and grub for seeding an additional 5 acres.
- ❑ Construct on site a snow dump area.
- ❑ Install electronic security gates.
- ❑ Seed 5 acres by August 2002.
- ❑ Complete Airport Master plan

##### **Significant Budget changes**

There are no significant budget changes for the airport budget.

##### **Previous Year's Accomplishments**

- Leased one lot.
- Cleared and grubbed 5 acres for seeding.



## Airport Fund

### Statement Of Revenues, Expenses and Changes in Retained Earnings

	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	F.Y. 2002 ACTUAL 3/31/02	F.Y. 2003 PROPOSED BUDGET
<b>OPERATING REVENUE</b>	\$ 21,223	\$ 27,665	\$ 30,000	\$ 26,094	\$ 35,000
<b>EXPENDITURES</b>					
<b>General Admin:</b>					
Personnel Services	\$ 14,844	\$ 9,336	\$ 12,430	\$ 7,266	\$ 13,039
Fringe Benefits	4,263	2,287	3,952	1,972	3,651
Goods & Services	37,232	33,690	43,775	37,065	54,399
Capital		-	5,000	-	5,000
<b>Total Expenditures</b>	<b>\$ 56,339</b>	<b>\$ 45,313</b>	<b>\$ 65,157</b>	<b>\$ 46,303</b>	<b>\$ 76,089</b>
<b>TOTAL INCOME BEFORE DEPRECIATION</b>	<b>\$ (35,116)</b>	<b>\$ (17,648)</b>	<b>\$ (35,157)</b>	<b>\$ (20,209)</b>	<b>\$ (41,089)</b>
Less: Depreciation	265,439	286,801	270,000	-	285,000
<b>OPERATING INCOME (LOSS)</b>	<b>(300,555)</b>	<b>(304,449)</b>	<b>(305,157)</b>	<b>(20,209)</b>	<b>(326,089)</b>
Add:					
Nonoperating Revenue	646	1,503	1,300	703	1,300
General Fund Transfer	54,136	41,407	37,354	37,354	39,789
<b>NET GAIN (LOSS)</b>	<b>(245,773)</b>	<b>(261,539)</b>	<b>(266,503)</b>	<b>17,848</b>	<b>(285,000)</b>
Add: Amort. Of Contributed Capital	264,045	284,602	270,000	-	285,000
<b>INCREASE (DECREASE) IN RETAINED EARNINGS</b>	<b>18,272</b>	<b>23,063</b>	<b>3,497</b>	<b>17,848</b>	<b>-</b>

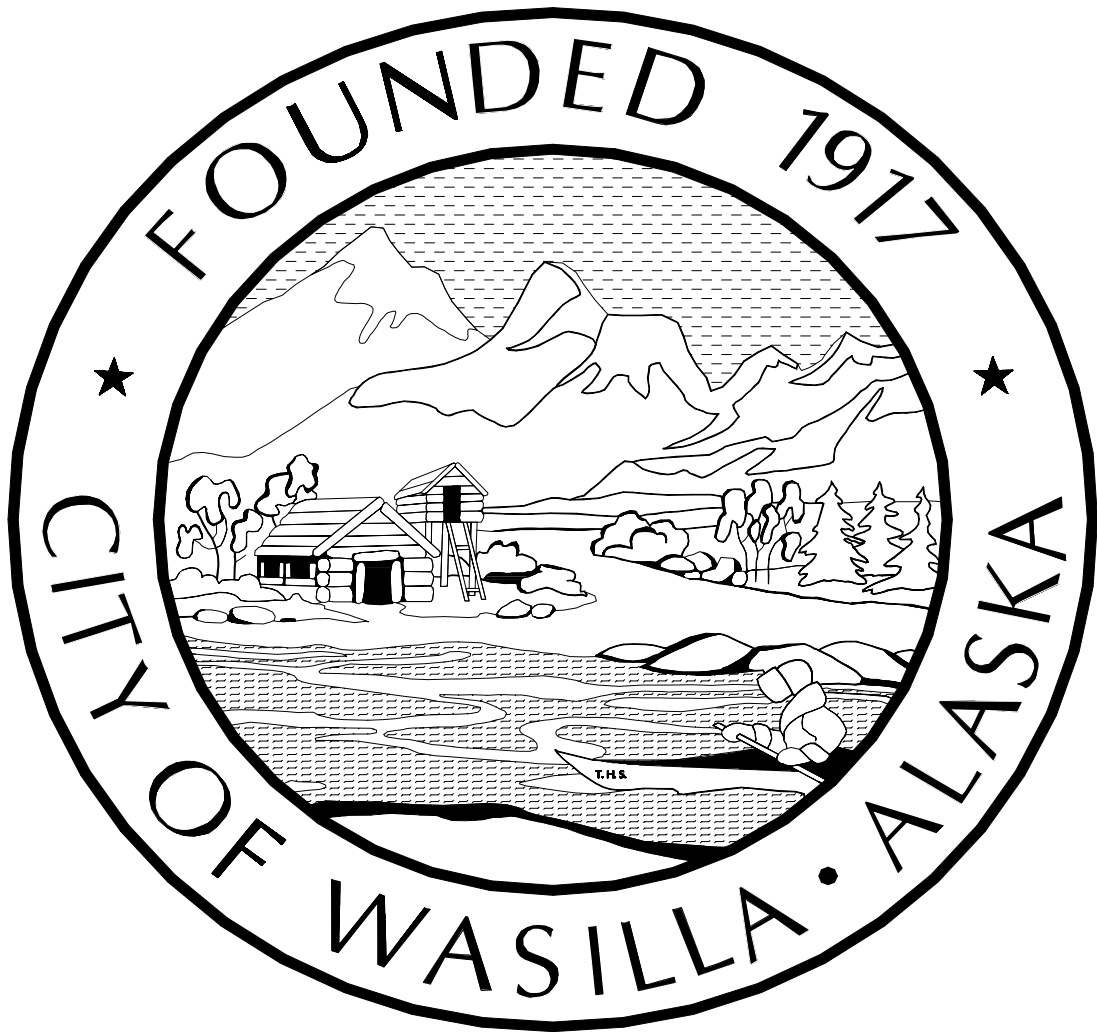
### Personnel (Full-time Equivalents)

\*Note: A portion of Road Maintenance Department's personnel salary cost is allocated to this fund.

### Performance Measurements

BY INDICATOR	F.Y. 2001 ACTUAL	F.Y. 2002 ESTIMATED	F.Y. 2003 PROJECTED
General Fund Transfer Needed to cover Operating expenditures	\$ 18,344	\$ 33,857	\$ 39,789
Percentage of tie-down spaces available from June through August	0.00%	0.00%	0.00%





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## FIDUCIARY FUNDS

### **FIDUCIARY FUNDS**

Trust and Agency Funds account for assets held in a trustee capacity or as an agent for individuals, private organizations and other funds. These include nonexpendable trust funds and agency funds. Non-expendable trust funds are accounted for in essentially the same manner as proprietary funds since capital maintenance is essential

### **CEMETERY**

This fund is a nonexpendable trust fund. This fund was setup to account for cemetery funds received and related investment income. The Cemetery Fund sets aside proceeds from lot sales in perpetuity to generate investment income to help fund the operations, maintenance and capital improvements of the cemetery. Per WMC 13.24.050, interest earnings when available, will be transferred through an operating transfer to the general fund to be used for the maintenance and operation of the cemetery and for capital improvements construction in the cemetery.

## DEPARTMENT BUDGET SUMMARY

### Cemetery

#### **Program**

The Wasilla Aurora Cemetery is located at Mile 1.1 Wasilla Fishhook Road. The property was deeded over to the city in 1980 from the Wasilla Cemetery Association. The cemetery currently has approximately 500 plots. The city has consistently made improvements to the cemetery since its acquisition. Per WMC 13.16.14, it is the intent of the city to sell all lots and to maintain the existing cemetery in perpetuity, with no further acquisitions of land. Funds from the sale of lots are deposited in an irreducible non-expendable trust accounting fund, the interest of which shall be used exclusively for the maintenance, operation of and capital improvements construction in the cemetery, with actual operations continuing in the general fund.

#### **Goal**

Our goals are to provide citizens with efficient access to cemetery records, to provide perpetual maintenance to insure that the grounds are acceptable for all of our visitors. We strive to provide a serene and beautiful setting that will benefit the entire community.

#### **Objectives for Fiscal Year 2003**

- To continue with records verification/restoration.
- To mark unmarked graves.

#### **Significant Budget changes**

None

## Cemetery

### Summary Of Expenditures

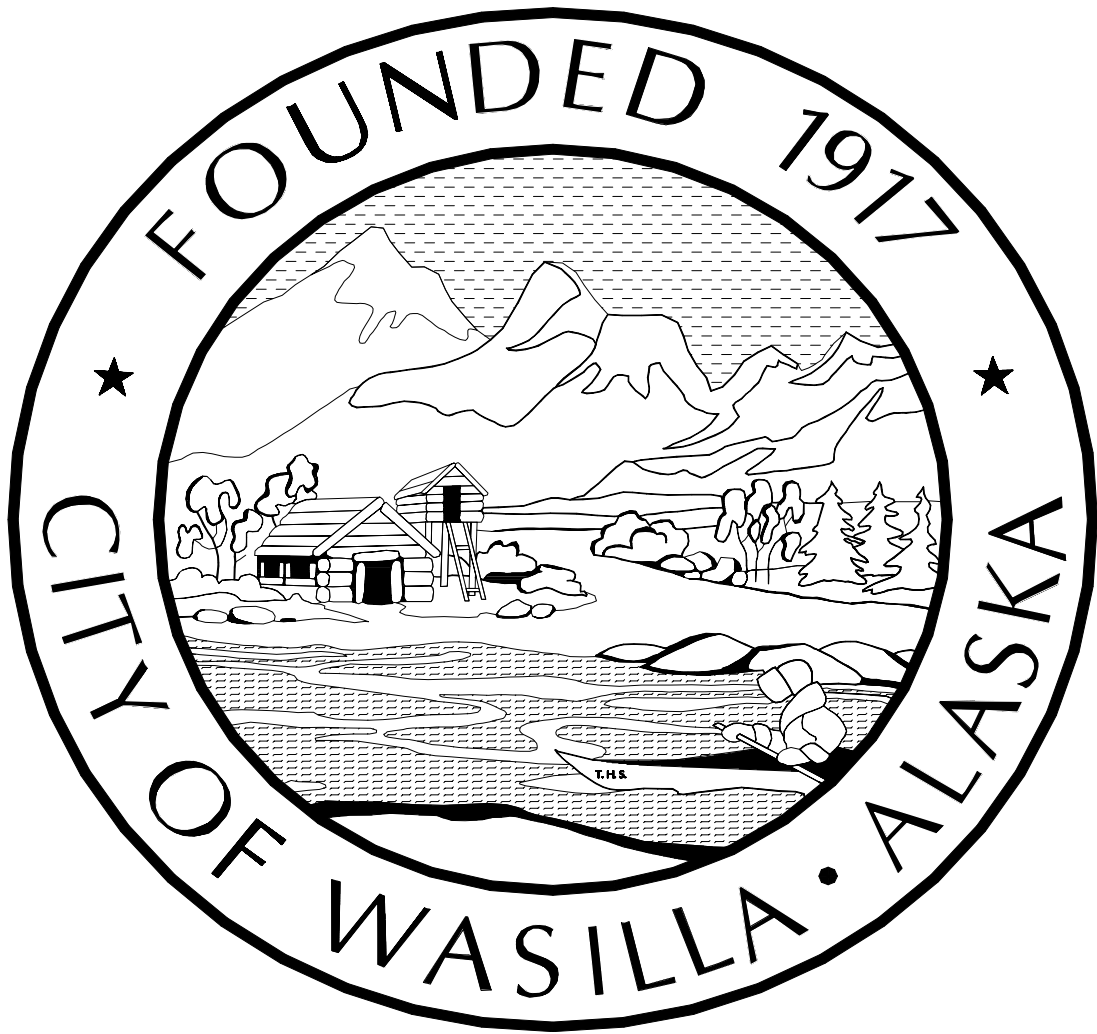
BY PROGRAM	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
Cemetery	\$ 26,844	\$ 3,800	\$ 3,900	\$ 3,136	\$ 2,000	-48.72%
Total	\$ 26,844	\$ 3,800	\$ 3,900	\$ 3,136	\$ 2,000	-48.72%

BY CATEGORY	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Fringe Benefits	-	-	-	-	-	0.00%
Support Goods & Services	5,051	-	-	-	-	0.00%
Capital Outlay	-	-	-	-	-	0.00%
Transfers to Other Funds	21,793	3,800	3,900	3,136	2,000	-48.72%
Total	\$ 26,844	\$ 3,800	\$ 3,900	\$ 3,136	\$ 2,000	-48.72%

\*NOTE : Tracking expenditures by program will be implemented in Fiscal Year 03

### Summary Of Resources

BY RESOURCE	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
Cemetery Lot Sales	\$ 8,200	\$ 5,000	\$ 4,800	\$ 4,000	\$ 5,000	4.17%
Interest Earnings	5,281	3,800	3,900	3,136	2,000	-48.72%
Total	\$ 13,481	\$ 8,800	\$ 8,700	\$ 7,136	\$ 7,000	-19.54%



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## DEBT SERVICE FUNDS

### **DEBT SERVICE FUNDS**

Debt Service Funds are used to account for the accumulation of resources for and the payment of general obligation and special assessment debt principal, interest and related cost for Local Improvement Districts. Debt incurred by the Enterprise Funds are backed by the revenue generated from the Enterprise Funds and are listed and summarized in the Enterprise Fund section of the operating budget.

#### Debt Administration

The City Of Wasilla has incurred rapid population growth over the past ten years. The population of the City of Wasilla and the population of the Matanuska-Susitna Borough have increased by over 45% in the past ten years. This rapid growth has challenge the City of Wasilla's ability to meet the demands of the residents of the City of Wasilla and the residents of the Matanuska-Susitna Borough to expand public facilities. In order to meet the challenge of expanding public facilities, the City of Wasilla has used three techniques to finance the City of Wasilla's Capital Improvement Program: pay-as-you-go financing, debt financing (issuance of general obligation bonds) and public-private financing (special assessment districts).

The necessity to incur debt in order to finance the Capital Improvement program carries with it the obligation to manage the debt program effectively. Base on this obligation, the City of Wasilla passed an ordinance adopting debt policies (WMC 5.02.040) in Fiscal Year 2002. The objective of the City of Wasilla debt policies is to maintain the City's ability to incur present and future debt at the best interest rates available in amounts needed to finance the Capital Improvement plan without adversely affecting the City's ability to finance essential city services.

Policy statements include:

- ❑ A five-year capital improvement budget will be developed and updated annually along with corresponding anticipated funding sources.
- ❑ The City will not fund current operations from the proceeds of borrowed funds.
- ❑ Capital projects financed through the issuance of bonded debt will be financed for a period not to exceed the useful life of the project.
- ❑ Target debt ratios will be annually calculated and included in the review of financial trends.
- ❑ Annual general obligation debt service should not exceed 20 percent of annual general fund revenue.
- ❑ The city will maintain good communications about its financial condition with bond and credit institutions.
- ❑ The city will avoid borrowing on tax anticipation and maintain an adequate fund balance.
- ❑ Pay-as you-go financing will be an integral part of each capital program.

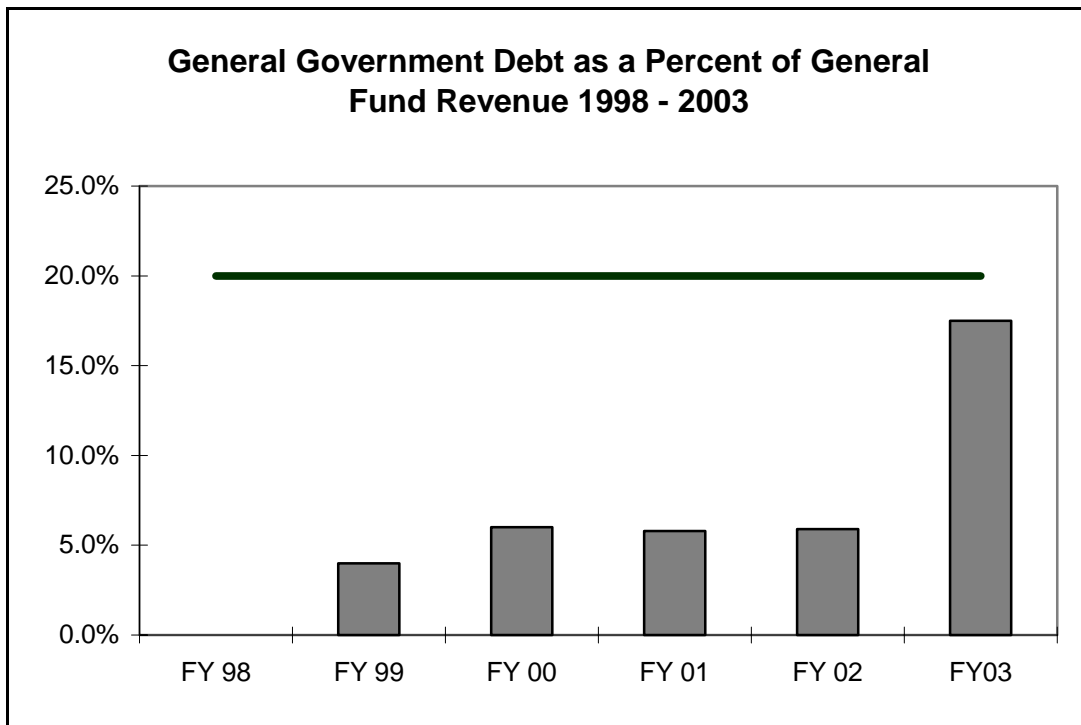
The table below presents a summary of the City of Wasilla's outstanding debt (does not include debt from City-operated enterprises – See enterprise funds).

**DEBT SERVICE FUNDS**

	<b>Outstanding Balance 7/1/02</b>	<b>Principal Additions</b>	<b>Principal Reductions</b>	<b>Outstanding Balance 6/30/03</b>
General Obligation Debt	\$ 19,670,000	\$ -	\$ 1,010,000	\$ 18,660,000
Sewer Special Assmt Debt	110,900	-	3,775	107,125
Water Special Assmnt Debt	132,140	-	3,954	128,186
Gas Special Assmt Debt	-	-	-	-
Paving Special Assmt Debt	708,588	344,118	136,975	915,731
Total	<u>\$ 20,621,628</u>	<u>\$ 344,118</u>	<u>\$ 1,154,704</u>	<u>\$ 19,811,042</u>

Legal Debt Margin

Under Alaska Stat Statutes and the City of Wasilla Municipal code, there is no legal debt limit. The amount of debt outstanding is determined by the residents of the City of Wasilla, and ultimately, by the market place. The City of Wasilla’s new debt policy directs management to monitor direct City Debt. Management will evaluate general government annual debt service as a percent of General Fund Revenue. The target goal is that annual debt service will be less than 20 percent of General Fund Revenue. Since the holders of the Special Assessment bonds have no claims against the City of Wasilla, except for the payments from the special assessments made for the improvements for which the special assessment bonds were issued, the special assessment debt is not included in the annual general debt service. The chart below shows how general government debt service compares to General Fund Revenue from Fiscal Year 1998 through Fiscal Year 2003.



## **DEBT SERVICE FUNDS**

The chart shows that the debt service as a percent of General Fund Revenue remained fairly constant from Fiscal Year 1999 through Fiscal Year 2002. In Fiscal Year 2003, there is a spike due to the issuance of the Multi-Sports Complex Bond for \$14,700,000 in Fiscal Year 2002. It is projected that over the next ten Fiscal Years, the percent of General Government debt service as a percent of General Fund Revenue will gradually be reduced due to projected growth the General Fund's Sales Tax Revenue.

### Financial Assessment

#### Revenue Analysis

Revenue for debt service is generated from the following sources:

**Local Sources** of revenue consist interest earnings earned on monies held to retire general obligation and special assessment debt. The trend for this source of revenue is projected to be less as the interest rate paid to the City of Wasilla continues to be reduced.

**Special Assessment revenue** consist of special assessment installment payments against assessments assessed against their properties for improvements made by the City of Wasilla (Wasilla Municipal Code Chapter 5.20). This revenue also includes any interest or penalties assessed against the property owners for delinquency of assessment payments. It is projected that revenue from this source will remain fairly constant over the near future due to the fact that three new assessment districts were created in Fiscal Year 2001.

**General Fund Transfers** consist of transfers from the General Fund to the General Obligation Debt Service Fund. The transfer is based on the amount of funds generated from the dedicated sales tax of ½ of a percent for coverage of debt service on the Multi-Sport Complex 2002 General Obligation Bond and an amount from general fund revenues to cover the annual debt service on the 1998 Street Paving Improvement General Obligation Bond. Total transfer from the General Fund is projected to be \$2,130,398.

#### Fund Balances

As seen in the Debt Service Recap and Fund Estimates table, the fund balance in the debt service funds is healthy. Also, the City of Wasilla Municipal Code requires the City of Wasilla to maintain an unreserved fund balance of 50% to 60% of budgeted General Fund expenditures and general obligation debt service. Based on the Fund Balances in the Debt Service Funds and the Unreserved Fund Balance in the Operating Fund, the City is in a healthy financial position, with a sufficient cushion to adequately address potential fiscal emergencies or and economic downturn and to ensure that the City of Wasilla will always be able to meet ongoing debt service.



## DEBT SERVICE FUNDS

### DEBT SERVICE RECAP AND FUND ESTIMATES

	<u>GENERAL OBLIGATION</u>	<u>SEWER</u>	<u>WATER</u>	<u>GAS</u>	<u>PAVING</u>	<u>BOND GUARANTEE</u>	<u>TOTAL</u>
<b>ESTIMATED BEGINNING BALANCES</b>	\$ -	\$ 173,499	\$ 156,057	\$ 84,937	\$ 304,496	\$ 45,689	\$ 764,678
<b>REVENUES</b>							
Local	\$ 30,628	\$ 4,425	\$ 5,350	\$ 2,300	\$ 19,298	\$ 10,208	\$ 72,209
Special Assessment	-	13,139	30,178	9,891	129,485	-	182,693
General Fund Transfers	2,130,398	-	-	-	-	-	2,130,398
Total Revenue	2,161,026	17,564	35,528	12,191	148,783	10,208	2,385,300
<b>TOTAL AVAILABLE FUNDS</b>	<b>\$ 2,161,026</b>	<b>\$ 191,063</b>	<b>\$ 191,585</b>	<b>\$ 97,128</b>	<b>\$ 453,279</b>	<b>\$ 55,897</b>	<b>\$ 3,149,978</b>
<b>EXPENDITURES</b>							
Debt Service	\$ 1,704,398	\$ 10,983	\$ 12,047	\$ 13,167	\$ 180,582	\$ -	\$ 1,921,177
Transfers	-	-	17,776	-	-	-	17,776
<b>TOTAL USE OF FUNDS</b>	<b>\$ 1,704,398</b>	<b>\$ 10,983</b>	<b>\$ 29,823</b>	<b>\$ 13,167</b>	<b>\$ 180,582</b>	<b>\$ -</b>	<b>\$ 1,938,953</b>
<b>ESTIMATED FUNDS AVAILABLE 6/30/02</b>	<b>\$ 456,628</b>	<b>\$ 180,080</b>	<b>\$ 161,762</b>	<b>\$ 83,961</b>	<b>\$ 272,697</b>	<b>\$ 55,897</b>	<b>\$ 1,211,025</b>

### Future Debt Planning

Based on the City of Wasilla's five year Capital Plan, the City does not expect to incur a large amount of additional indebtedness for general government operations in the next five years. The City will complete most of the capital improvements for general government operation on a pay-as-you go basis through grant funding and transfers from the operating fund of excess revenue over expenditures (see Capital Budget section).

### Conclusion

Council and management have set up debt policies to ensure that the City meets its debt payments in a timely manner. The policies also ensure that new debt will only be issued after careful consideration of a number of factors including, but not limited to, the long-term needs of the city, and the economic and demographic factors affecting the financial resources expected to repay the debt.

The City of Wasilla's financial health is very positive. This strong financial health in conjunction with the fact over 75% of the general obligation debt service is funded with a dedicated sales tax will ensure that the City of Wasilla will be able to meet all current and projected future debt service. These factors also ensure that the current level of general obligation debt will not affect the City of Wasilla's ability to fund current operations and operations into the foreseeable future.

**DEBT SERVICE FUNDS**

CITY OF WASILLA  
SUMMARY OF OUTSTANDING BOND ISSUES  
AS OF JUNE 30, 2002

Issue	Purpose	Amount Issued	Maturity Date	Amount Outstanding 06/31/02	Principal Reduction	Amount Outstanding 06/30/03
General Obligation Debt:						
1998 Street Improvement	Pavement of Roads	5,500,000	10/01/18	4,970,000	195,000	4,775,000
2002 Multi-Sports Complex	Construction of Multi-Sports Complex Facility	<u>14,700,000</u>	04/02/12	<u>14,700,000</u>	<u>815,000</u>	<u>13,885,000</u>
Total General Obligation Debt		<u><u>20,200,000</u></u>		<u><u>19,670,000</u></u>	<u><u>1,010,000</u></u>	<u><u>18,660,000</u></u>
Special Assessment Debt:						
86W1	LID Water Bond	329,300	06/30/26	132,140	3,954	128,186
87S1	LID Sewer Bond	626,000	08/17/27	110,900	3,775	107,125
86P1	LID Paving Bond	403,700	02/12/03	18,586	18,586	-
92P1,92P2 & 93P1	LID Paving Bond	147,370	12/22/03	8,513	8,513	-
93P2-3	LID Paving Bond	159,560	11/29/04	35,203	15,405	19,798
93P-45& 94P2	LID Paving Bond	261,942	07/26/05	38,997	13,557	25,440
94P1,94P3-5	LID Paving Bond	251,298	03/17/07	89,624	14,089	75,535
96P1-3	LID Paving Bond	287,200	11/24/08	201,040	28,720	172,320
98P2	LID Paving Bond	189,320	04/06/10	131,656	16,457	115,199
99P1	LID Paving Bond	17,400	06/28/11	170,121	19,908	150,213
99P2	LID Paving Bond	199,088	06/28/11	14,868	1,740	13,128
Total Special Assessment Debt		<u><u>2,872,178</u></u>		<u><u>951,648</u></u>	<u><u>144,704</u></u>	<u><u>806,944</u></u>
Total Debt Service Funds Debt		<u><u>23,072,178</u></u>		<u><u>20,621,648</u></u>	<u><u>1,154,704</u></u>	<u><u>19,466,944</u></u>

## DEPARTMENT BUDGET SUMMARY

### General Obligation Debt Fund

#### Program

This fund was established to finance and account for the payment of interest and principal on all General Obligation debt. Funds to pay the interest and principal come from transfers from the General Fund and interest earned the General Obligation Debt Service fund balance.

#### Goal

This fund accounts for the accumulation of money for payment of principal, interest, and fiscal fees related to General Obligation Debt.

#### Objectives for Fiscal Year 2003

- To meet all debt service requirements when due, thus avoiding any charges for penalties or interest.

#### Significant Budget changes

In Fiscal 2002, the voters approved a \$14.7 million bond for the purpose of building a Multi-Use Sports Complex. With the passage of the bond, the voters approved ½ percent increase in the sales tax rate. The sales tax revenue generated from this increased is dedicated to the payment of the debt service on the \$14.7 million bond. It is estimated that the ½ percent sales tax increase for Fiscal Year 2003 will be \$1,691,000. The sales tax collected from this rate increase will be transferred out of the General Fund to the General Obligation Debt Service Fund in order for the funds to be used to pay the debt service on the bond issue.

#### Previous Year's Accomplishments

- Obtained 14.7 million financing approved by the voters for the construction of a Multi-Use Sports complex.

## General Obligation Debt

### Summary Of Expenditures

BY PROGRAM	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
General Obligation Debt	\$ -	\$ -	\$ -	\$ -	\$ 1,704,398	100.00%
Total	\$ -	\$ -	\$ -	\$ -	\$ 1,704,398	100.00%

BY CATEGORY	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
Bond Principal	170,000	175,000	185,000	185,000	1,010,000	445.95%
Bond Interest	276,241	265,891	255,323	255,323	694,398	171.97%
Total	\$ 446,241	\$ 440,891	\$ 440,323	\$ 440,323	\$ 1,704,398	287.08%

\*NOTE : For Fiscal Years 2000 though 2002 general obligation debt was paid through General Fund and not through the General Obligation Debt Service Fund. The numbers in those columns are for comparison purposes only.

### Summary Of Resources

BY RESOURCE	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
Interest Earnings					30,628	100.00%
General Fund Transfer - Dedicated Sales Tax	-	-	-	-	1,691,000	100.00%
General Fund Transfer	446,241	440,891	440,323	440,323	439,398	-0.21%
Total	\$ 446,241	\$ 440,891	\$ 440,323	\$ 440,323	\$ 2,161,026	390.78%

\*NOTE : For Fiscal Years 2000 though 2002 general obligation debt was paid through General Fund

### Personnel (Full-time Equivalents)

N/A

### Performance Indicators

The City of Wasilla is projected to be in compliance with its debt service policies. The ratio of general obligation debt to General Fund revenue is 17.5%.

## DEPARTMENT BUDGET SUMMARY

### Sewer Special Assessment Funds

#### Program

These funds were established to finance and account for the payment of interest and principal on all sewer special assessment debt. Funds to pay the interest and principal come from the accumulation of assessment revenue from the property owners in the assessment districts.

#### Goal

These funds account for the accumulation of money for payment of principal, interest, and fiscal fees related to bond debt for Sewer Special Assessment Districts.

#### Objectives for Fiscal Year 2003

- To meet all debt service requirements when due, thus avoiding any charges for penalties or interest.

#### Significant Budget changes

N/A

#### Previous Year's Accomplishments

N/A

## Sewer Special Assessment Funds

### Sewer Improvement Districts

#### Summary Of Expenditures

<b>BY PROGRAM</b>	<b>F.Y. 2000 ACTUAL</b>	<b>F.Y. 2001 ACTUAL</b>	<b>F.Y. 2002 BUDGET</b>	<b>ACTUAL F.Y. 2002 3/31/02</b>	<b>PROPOSED F.Y 2003 BUDGET</b>	<b>% Over Last Year</b>
Sewer-83S1	\$ 11,272	\$ 11,051	\$ 10,829	\$ 10,830	\$ 10,983	1.42%
Total	\$ 11,272	\$ 11,051	\$ 10,829	\$ 10,830	\$ 10,983	1.42%

<b>BY CATEGORY</b>	<b>F.Y. 2000 ACTUAL</b>	<b>F.Y. 2001 ACTUAL</b>	<b>F.Y. 2002 BUDGET</b>	<b>ACTUAL F.Y. 2002 3/31/02</b>	<b>PROPOSED F.Y 2003 BUDGET</b>	<b>% Over Last Year</b>
Bond Principal	3,400	3,400	3,400	3,400	3,775	11.03%
Bond Interest	7,872	7,651	7,429	7,430	7,208	-2.97%
Total	\$ 11,272	\$ 11,051	\$ 10,829	\$ 10,830	\$ 10,983	1.42%

\*NOTE : Tracking expenditures by program will be implemented in Fiscal Year 03

#### Summary Of Resources

<b>BY RESOURCE</b>	<b>F.Y. 2000 ACTUAL</b>	<b>F.Y. 2001 ACTUAL</b>	<b>F.Y. 2002 BUDGET</b>	<b>ACTUAL F.Y. 2002 3/31/02</b>	<b>PROPOSED F.Y 2003 BUDGET</b>	<b>% Over Last Year</b>
Interest Earnings	\$ 3,954	\$ 4,258	\$ 4,000	\$ 2,615	\$ 4,000	0.00%
SP Principal Revenue	22,842	8,280	4,567	1,646	4,567	0.00%
SP Interest Revenue	10,888	7,694	8,572	768	8,572	0.00%
Total	\$ 37,684	\$ 20,232	\$ 17,139	\$ 5,029	\$ 17,139	0.00%

Sewer Special Assessment Funds

86S1 Overlook Sewer District

Summary Of Expenditures

<b>BY PROGRAM</b>	<b>F.Y. 2000 ACTUAL</b>	<b>F.Y. 2001 ACTUAL</b>	<b>F.Y. 2002 BUDGET</b>	<b>ACTUAL F.Y. 2002 3/31/02</b>	<b>PROPOSED F.Y 2003 BUDGET</b>	<b>% Over Last Year</b>
Sewer-86S1	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Total	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%

<b>BY CATEGORY</b>	<b>F.Y. 2000 ACTUAL</b>	<b>F.Y. 2001 ACTUAL</b>	<b>F.Y. 2002 BUDGET</b>	<b>ACTUAL F.Y. 2002 3/31/02</b>	<b>PROPOSED F.Y 2003 BUDGET</b>	<b>% Over Last Year</b>
Bond Principal	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Bond Interest	-	-	-	-	-	0.00%
Total	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%

\*NOTE : Tracking expenditures by program will be implemented in Fiscal Year 03

Summary Of Resources

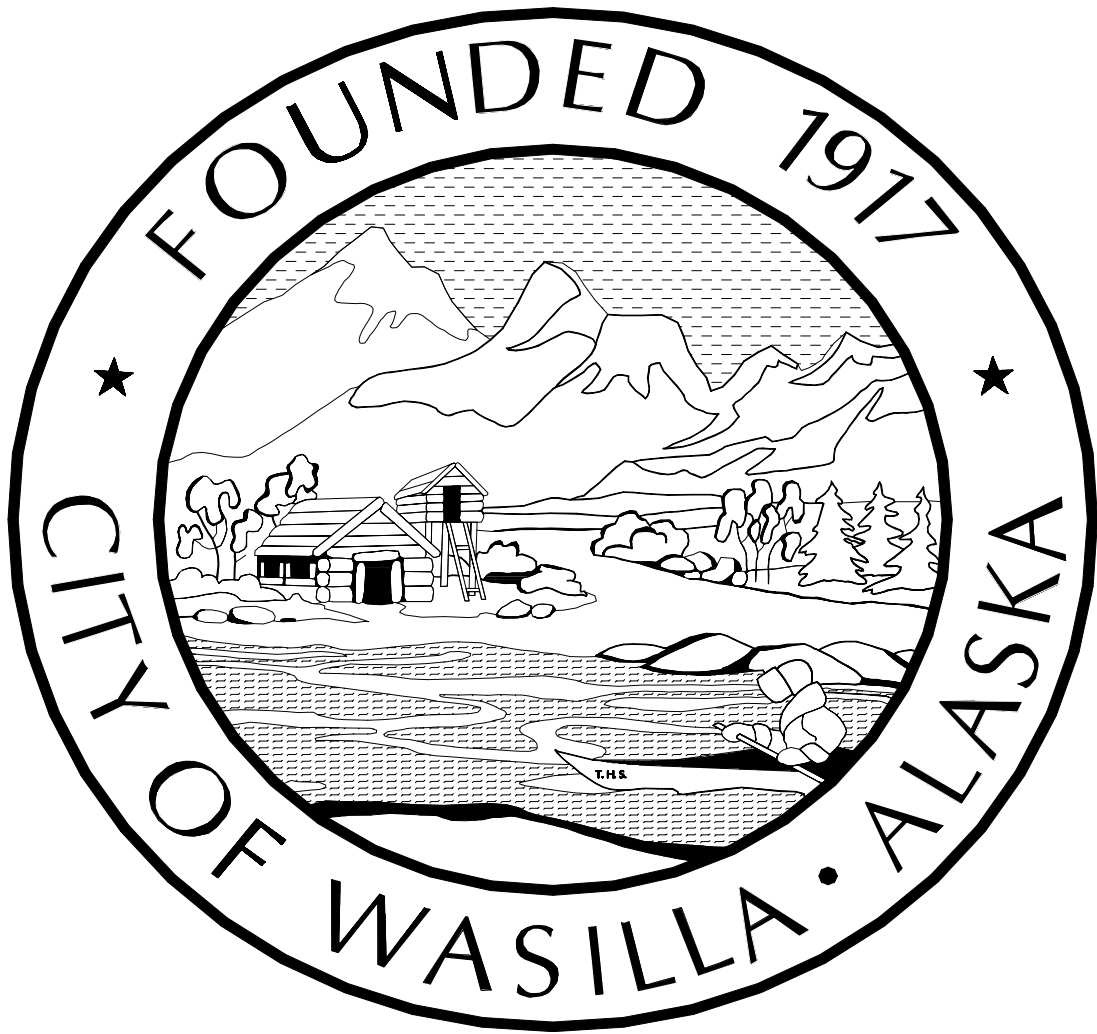
<b>BY RESOURCE</b>	<b>F.Y. 2000 ACTUAL</b>	<b>F.Y. 2001 ACTUAL</b>	<b>F.Y. 2002 BUDGET</b>	<b>ACTUAL F.Y. 2002 3/31/02</b>	<b>PROPOSED F.Y 2003 BUDGET</b>	<b>% Over Last Year</b>
Interest Earnings	\$ 849	\$ 890	\$ 700	\$ 254	\$ 425	-39.29%
SP Principal Revenue	2,066	9,348	1,000	-	-	-100.00%
SP Interest Revenue	-	-	-	-	-	0.00%
Total	\$ 2,915	\$ 10,238	\$ 1,700	\$ 254	\$ 425	-75.00%

Personnel (Full-time Equivalents)

N/A

Performance Indicators

N/A



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## DEPARTMENT BUDGET SUMMARY

### Water Special Assessment Funds

#### Program

These funds were established to finance and account for the payment of interest and principal on all water special assessment debt. Funds to pay the interest and principal come from the accumulation of assessment revenue from the property owners in the assessment districts.

#### Goal

These funds account for the accumulation of money for payment of principal, interest, and fiscal fees related to bond debt for Water Special Assessment Districts.

#### Objectives for Fiscal Year 2003

- To meet all debt service requirements when due, thus avoiding any charges for penalties or interest.

#### Significant Budget changes

No new bond issues are projected for Fiscal Year 2002.

#### Previous Year's Accomplishments

N/A

## Water Special Assessment Funds

### Water 78-1

#### Summary Of Expenditures

<b>BY PROGRAM</b>	<b>F.Y. 2000 ACTUAL</b>	<b>F.Y. 2001 ACTUAL</b>	<b>F.Y. 2002 BUDGET</b>	<b>ACTUAL F.Y. 2002 3/31/02</b>	<b>PROPOSED F.Y 2003 BUDGET</b>	<b>% Over Last Year</b>
Water 78-1	\$ 17,776	\$ 17,040	\$ 17,776	\$ 17,776	\$ 17,776	0.00%
Total	\$ 17,776	\$ 17,040	\$ 17,776	\$ 17,776	\$ 17,776	0.00%

<b>BY CATEGORY</b>	<b>F.Y. 2000 ACTUAL</b>	<b>F.Y. 2001 ACTUAL</b>	<b>F.Y. 2002 BUDGET</b>	<b>ACTUAL F.Y. 2002 3/31/02</b>	<b>PROPOSED F.Y 2003 BUDGET</b>	<b>% Over Last Year</b>
Bond Principal	-	-	-	-	-	0.00%
Operating Transfers	17,776	17,040	17,776	17,776	17,776	0.00%
Total	\$ 17,776	\$ 17,040	\$ 17,776	\$ 17,776	\$ 17,776	0.00%

\*NOTE : Tracking expenditures by program will be implemented in Fiscal Year 03

#### Summary Of Resources

<b>BY RESOURCE</b>	<b>F.Y. 2000 ACTUAL</b>	<b>F.Y. 2001 ACTUAL</b>	<b>F.Y. 2002 BUDGET</b>	<b>ACTUAL F.Y. 2002 3/31/02</b>	<b>PROPOSED F.Y 2003 BUDGET</b>	<b>% Over Last Year</b>
Interest Earnings	\$ 3,557	\$ 1,100	\$ 3,700	\$ 3,055	\$ 3,700	0.00%
SP Principal Revenue	8,109	7,400	8,313	9,921	8,343	0.36%
SP Interest Revenue	10,562	8,540	10,973	4,493	11,650	6.17%
Total	\$ 22,228	\$ 17,040	\$ 22,986	\$ 17,469	\$ 23,693	3.08%

## Water Special Assessment Funds

South Side Water

### Summary Of Expenditures

<b>BY PROGRAM</b>	<b>F.Y. 2000 ACTUAL</b>	<b>F.Y. 2001 ACTUAL</b>	<b>F.Y. 2002 BUDGET</b>	<b>ACTUAL F.Y. 2002 3/31/02</b>	<b>PROPOSED F.Y 2003 BUDGET</b>	<b>% Over Last Year</b>
South Side Water LID	\$ 12,775	\$ 12,538	\$ 12,532	\$ -	\$ 12,047	-3.87%
Total	\$ 12,775	\$ 12,538	\$ 12,532	\$ -	\$ 12,047	-3.87%

<b>BY CATEGORY</b>	<b>F.Y. 2000 ACTUAL</b>	<b>F.Y. 2001 ACTUAL</b>	<b>F.Y. 2002 BUDGET</b>	<b>ACTUAL F.Y. 2002 3/31/02</b>	<b>PROPOSED F.Y 2003 BUDGET</b>	<b>% Over Last Year</b>
Bond Principal	3,954	3,960	3,954	-	3,954	0.00%
Bond Interest	8,821	8,578	8,578	-	8,093	-5.65%
Total	\$ 12,775	\$ 12,538	\$ 12,532	\$ -	\$ 12,047	-3.87%

\*NOTE : Tracking expenditures by program will be implemented in Fiscal Year 03

### Summary Of Resources

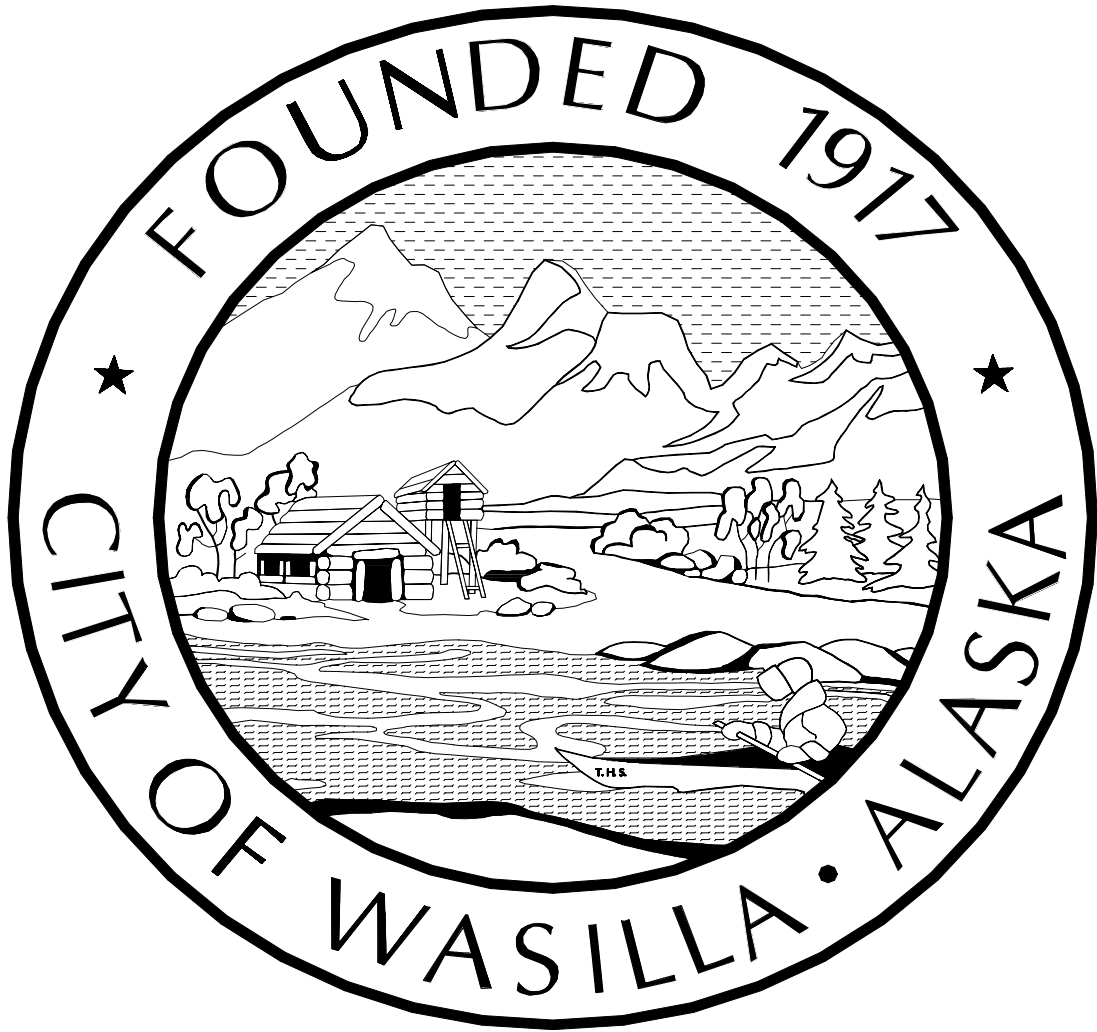
<b>BY RESOURCE</b>	<b>F.Y. 2000 ACTUAL</b>	<b>F.Y. 2001 ACTUAL</b>	<b>F.Y. 2002 BUDGET</b>	<b>ACTUAL F.Y. 2002 3/31/02</b>	<b>PROPOSED F.Y 2003 BUDGET</b>	<b>% Over Last Year</b>
Interest Earnings	\$ 1,650	\$ 1,446	\$ 1,650	\$ 378	\$ 1,650	0.00%
SP Principal Revenue	8,190	13,683	3,687	1,954	3,687	0.00%
SP Interest Revenue	5,542	8,619	6,498	420	6,498	0.00%
Total	\$ 15,382	\$ 23,748	\$ 11,835	\$ 2,752	\$ 11,835	0.00%

Personnel (Full-time Equivalents)

N/A

Performance Indicators

N/A



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## DEPARTMENT BUDGET SUMMARY

### Gas Special Assessment Fund

#### **Program**

This fund was established to finance and account for the payment of interest and principal on all gas special assessment debt and also to collect rebates from the natural gas provider and rebate the rebates to the property owners in the gas district (Free Main Allowances). Funds to pay the interest and principal come from the accumulation of assessment revenue from the property owners in the assessment districts and revenue for the rebates comes from the natural gas provider.

#### **Goal**

This fund accounts for the accumulation of money for payment of principal, interest, and fiscal fees related to bond debt for Gas Special Assessment Districts and to get the gas rebates to the property owners in a timely manner.

#### **Objectives for Fiscal Year 2003**

- To meet all debt service requirements when due, thus avoiding any charges for penalties or interest.

#### **Significant Budget changes**

There are no bond issues projected to be issued in FY 2003.

#### **Previous Year's Accomplishments**

N/A

## Gas Special Assessment Fund

### Summary Of Expenditures

BY PROGRAM	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
Gas LIDS	\$ -	\$ 64,768	\$ 40,162	\$ 112,627	\$ 13,167	-67.22%
Total	\$ -	\$ 64,768	\$ 40,162	\$ 112,627	\$ 13,167	-67.22%

BY CATEGORY	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
Free Main Allowances	-	64,768	40,162	112,627	13,167	-67.22%
Total	\$ -	\$ 64,768	\$ 40,162	\$ 112,627	\$ 13,167	-67.22%

\*NOTE : Tracking expenditures by program will be implemented in Fiscal Year 03

### Summary Of Resources

BY RESOURCE	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
Interest Earnings	\$ 7,320	\$ 6,692	\$ 6,000	\$ 1,380	\$ 2,300	-61.67%
SP Principal Revenue	1,900	-	-	538	-	-100.00%
SP Interest Revenue	949	-	-	236	-	-100.00%
Free Main Allow. Reimb.	11,299	54,538	-	-	9,891	100.00%
Total	\$ 21,468	\$ 61,230	\$ 6,000	\$ 2,154	\$ 12,191	103.18%

### Personnel (Full-time Equivalents)

N/A

### Performance Indicators

N/A

## DEPARTMENT BUDGET SUMMARY

### Paving Special Assessment Fund

#### Program

This fund was established to finance and account for the payment of interest and principal on all paving special assessment debt. Funds to pay the interest and principal come from the accumulation of assessment revenue from the property owners in the assessment districts.

#### Goal

This fund accounts for the accumulation of money for payment of principal, interest, and fiscal fees related to bond debt for Paving Special Assessment Districts.

#### Objectives for Fiscal Year 2003

- To meet all debt service requirements when due, thus avoiding any charges for penalties or interest.

#### Significant Budget changes

Two new bond issues were issued in FY 2003. The City will issue a bond for the GVC/GGL Special Assessment District for approximately \$224,000 and a bond for the Prospector Hills Special Assessment District for approximately \$120,118.

#### Previous Year's Accomplishments

N/A

## Paving Special Assessment Fund

### Summary Of Expenditures

<b>BY PROGRAM</b>	<b>F.Y. 2000 ACTUAL</b>	<b>F.Y. 2001 ACTUAL</b>	<b>F.Y. 2002 BUDGET</b>	<b>ACTUAL F.Y. 2002 3/31/02</b>	<b>PROPOSED F.Y 2003 BUDGET</b>	<b>% Over Last Year</b>
Paving LID's	\$ 172,711	\$ 216,405	\$ 207,199	\$ 292,426	\$ 180,582	-12.85%
Total	\$ 172,711	\$ 216,405	\$ 207,199	\$ 292,426	\$ 180,582	-12.85%

<b>BY CATEGORY</b>	<b>F.Y. 2000 ACTUAL</b>	<b>F.Y. 2001 ACTUAL</b>	<b>F.Y. 2002 BUDGET</b>	<b>ACTUAL F.Y. 2002 3/31/02</b>	<b>PROPOSED F.Y 2003 BUDGET</b>	<b>% Over Last Year</b>
Bond Principal	121,056	159,787	151,243	244,787	136,975	-9.43%
Bond Interest	51,655	56,618	55,956	47,639	43,607	-22.07%
Total	\$ 172,711	\$ 216,405	\$ 207,199	\$ 292,426	\$ 180,582	-12.85%

\*NOTE : Tracking expenditures by program will be implemented in Fiscal Year 03

### Summary Of Resources

<b>BY RESOURCE</b>	<b>F.Y. 2000 ACTUAL</b>	<b>F.Y. 2001 ACTUAL</b>	<b>F.Y. 2002 BUDGET</b>	<b>ACTUAL F.Y. 2002 3/31/02</b>	<b>PROPOSED F.Y 2003 BUDGET</b>	<b>% Over Last Year</b>
Interest Earnings	\$ 18,883	\$ 17,823	\$ 16,000	\$ 11,579	\$ 19,298	20.61%
SP Principal Revenue	182,867	143,022	97,689	119,808	94,440	-3.33%
SP Interest Revenue	45,158	47,763	46,732	42,029	35,045	-25.01%
Total	\$ 246,908	\$ 208,608	\$ 160,421	\$ 173,416	\$ 148,783	-7.25%

### Personnel (Full-time Equivalents)

N/A

### Performance Indicators

N/A



## DEPARTMENT BUDGET SUMMARY

### Bond Guarantee Fund

#### **Program**

This fund was established to track deposits that back up or guarantee payment of Special Assessment bonds through the debt service funds. If property owners make insufficient payments to make the yearly bond payments, the Bond Guarantee Fund will make up the difference

#### **Goal**

This fund accounts for the accumulation of deposits to guarantee payment of Special Assessment Bonds.

#### **Objectives for Fiscal Year 2003**

- To meet all debt service requirements when due, thus avoiding any charges for penalties or interest.

#### **Significant Budget changes**

N/A

#### **Previous Year's Accomplishments**

N/A

## Bond Guarantee Fund

### Summary Of Expenditures

BY PROGRAM	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
Bond Guarantee	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Total	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%

BY CATEGORY	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
Bond Principal	-	-	-	-	-	0.00%
Bond Interest	-	-	-	-	-	0.00%
Total	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%

\*NOTE : Tracking expenditures by program will be implemented in Fiscal Year 03

### Summary Of Resources

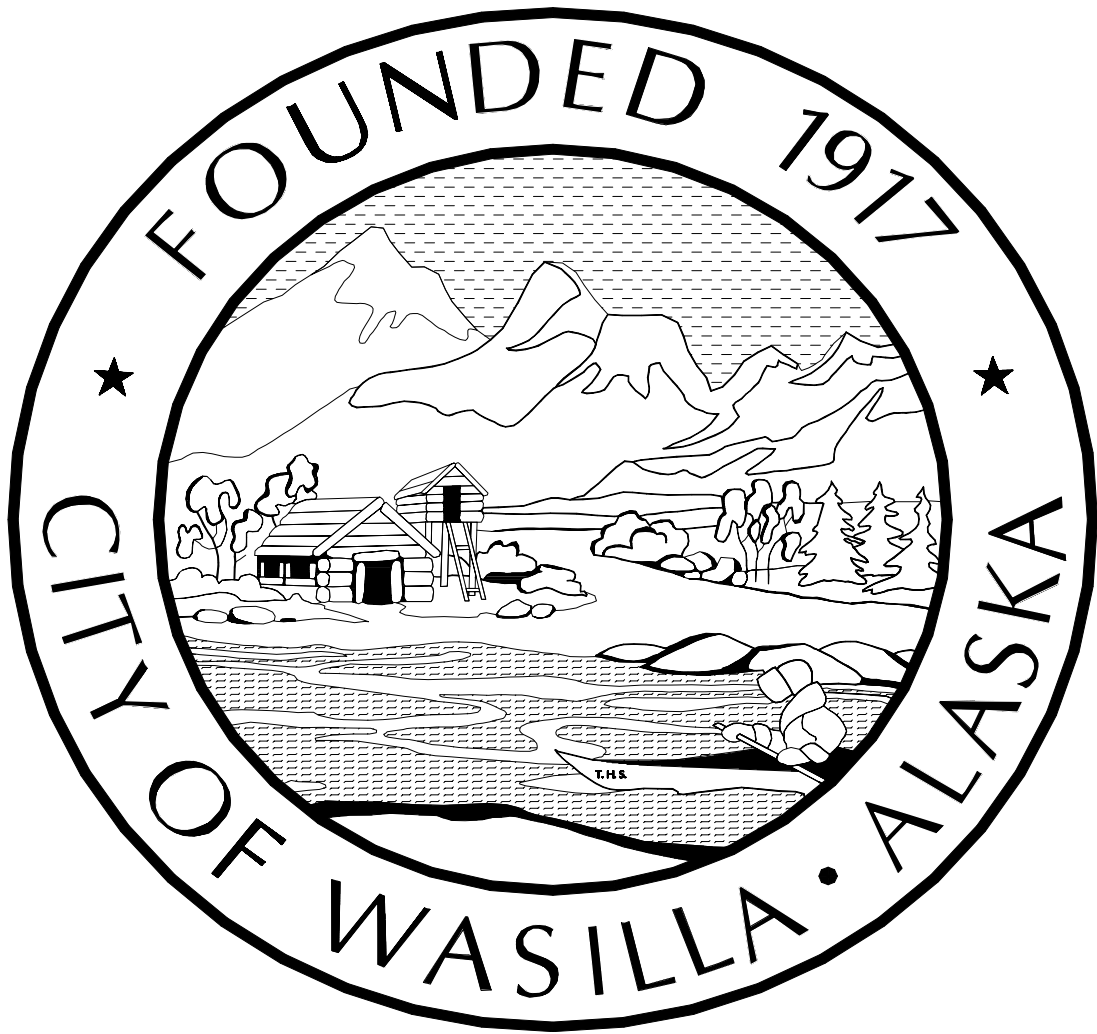
BY RESOURCE	F.Y. 2000 ACTUAL	F.Y. 2001 ACTUAL	F.Y. 2002 BUDGET	ACTUAL F.Y. 2002 3/31/02	PROPOSED F.Y 2003 BUDGET	% Over Last Year
Interest Earnings	6,392	5,706	6,000	6,125	10,208	70.14%
Total	\$ 6,392	\$ 5,706	\$ 6,000	\$ 6,125	\$ 10,208	70.14%

### Personnel (Full-time Equivalent)

N/A

### Performance Indicators

N/A



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# CAPITAL PROJECT IMPROVEMENT PLAN

## Introduction

The City of Wasilla Municipal Code (WMC 05.04.020 (E)) requires that the city administration prepare a five-year capital plan and include the plan in a section of the annual budget labeled “Capital Projects”. All projects must have their budgets appropriated in the annual budget process (see-following CIP Fund sections for breakdown). An appropriation for a capital project shall continue in force until the purpose for which it was made has been accomplished or abandoned; the purpose of any such appropriation shall be deemed abandoned if three years pass without any disbursement from the original appropriation (WMC 05.04.160).

The CIP plan is a planning document and does not authorize of fund projects. Included are all capital expenditure projected to cost in excess of \$10,000. It is the policy of the City of Wasilla to include all projects in the first year of the CIP in the ensuing proposed budget submitted to the City Council. Preparation of the CIP document is assigned to the Public Works Department. The Mayor, Deputy Administrator, the City Planner and the Finance Director review all projects during the CIP preparation process.

In developing the City of Wasilla’s Capital Improvement Plan, the Mayor has directed that the CIP plan must:

- Support City Council goals and objectives;
- Satisfactorily address all state and City legal and financial limitations;
- Not place in danger the financial integrity of the City of Wasilla.

The mayor has also directed that the Capital Improvement plan should:

- Prevent the deterioration of the city’s existing infrastructure;
- Respond to and anticipate future growth in the City;
- Encourage and sustain the City of Wasilla’s economic growth;
- Be based on the City’s Five-Year Financial Forecast;
- Be financed on pay-as-you go financing, when ever possible;
- Be responsive to the needs of the residents and businesses; and ensure that there is Citizen input into the Annual CIP updating process.
- Coordinate CIP planning with other units of government in order to take maximum advantage of improvements provided by other units of government where appropriate.

Once the CIP plan is completed by administration, the City Council reviews all of the existing and proposed projects, considers citizen requests and evaluates staff recommendations, before making the final decision about which projects should be included in the annual CIP budget.

## Financing the Capital Improvement Plan

The Five-Year CIP plan includes most of the projects the city will need to implement during the capital plan period. Potential funding sources are identified for each of the CIP project (see - detailed CIP detail project sheets). There are three types of financing techniques that the City of Wasilla utilizes to finance it CIP projects:

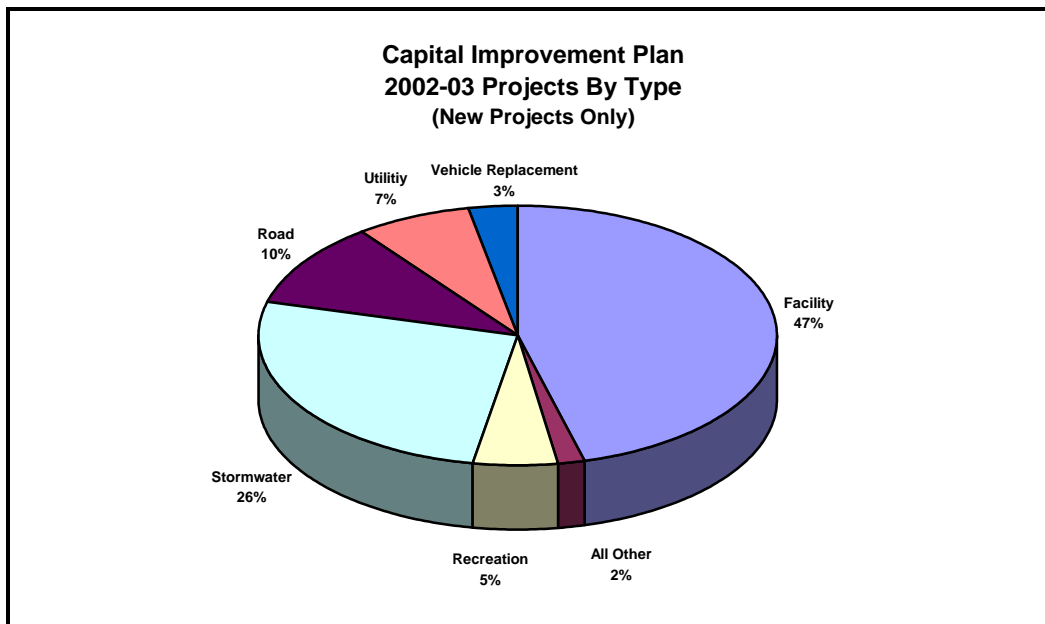
- Pay-as-you-go financing (General Fund transfers & Grant funding);
- Debt Financing (General Obligation Bonds & Revenue Bonds);

- Public-Private Financing (Local Improvement Districts).

Based on the financial forecast for the next five years and the type of capital projects, the City of Wasilla is planning to complete the upcoming projects for the next five years based on a pay-as-you-go financing through a combination of grant funding through State and Federal sources and transfers from the General Fund. The City of Wasilla is not planning at this time to incur a large amount of additional indebtedness for capital improvement over the next five years.

### Summary of City of Wasilla’s Capital improvement Plan

The graph below shows the breakdown of the 2002-03 capital projects by major category type.

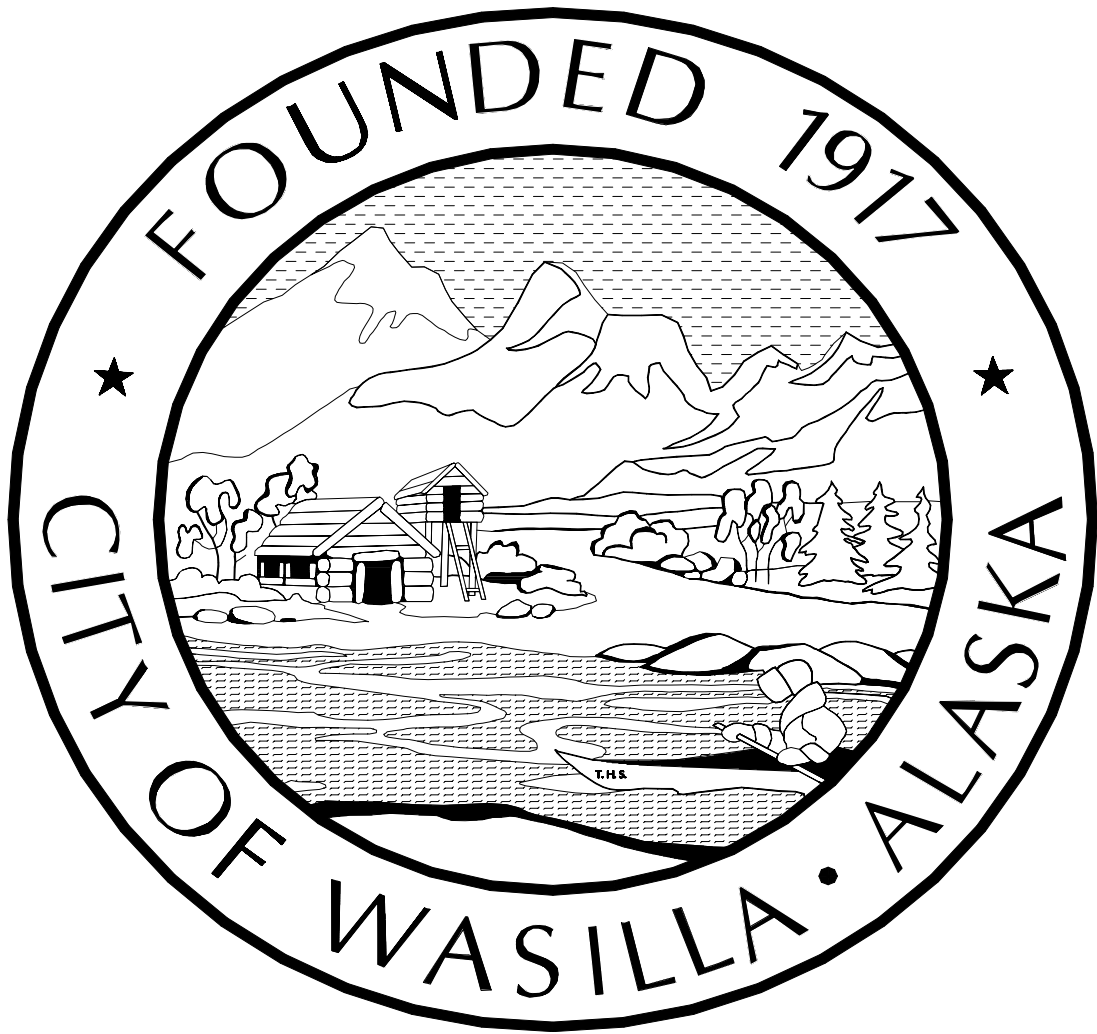


In the sections following the capital improvement plan description are the capital projects listed by fund. The major capital projects are listed and a CIP detail sheet is included for each project that will have funds appropriated for the project from Fiscal Year 2003 through Fiscal Year 2007. Each detail sheet contains a project description, the estimated impact on the operating budget, estimated expenditures by category and the sources of revenues projected to fund the project.

## CAPITAL PROJECT FUNDS RECAP.

	<u>CIP FUNDS</u>	<u>UTILITY FUNDS</u>	<u>TOTAL</u>
<b>ESTIMATED BEGINNING BALANCES</b>	<b>\$ 14,634,694</b>	<b>\$ 3,163,877</b>	<b>\$ 17,798,571</b>
<b>REVENUES</b>			
Intergovernmental-FY02	\$ 442,585	\$ 371,755	\$ 814,340
Intergovernmental-FY 03 Ap.	2,473,300	74,643	2,547,943
Local Revenue	92,900	-	92,900
Other	-	-	-
Transfer In	1,612,272	246,072	1,858,344
<b>TOTAL AVAILABLE FUNDS</b>	<b>\$ 19,255,751</b>	<b>\$ 3,856,347</b>	<b>\$ 23,112,098</b>
<b>EXPENDITURES</b>			
Capital Outlay - Funded By Prior Year Appropriations	\$ 7,500,193	\$ 3,535,632	\$ 11,035,825
Capital Outlay - Funded By FY 03 Appropriations	4,058,684	320,715	4,379,399
<b>TOTAL USE OF FUNDS</b>	<b>\$ 11,558,877</b>	<b>\$ 3,856,347</b>	<b>\$ 15,415,224</b>
<b>ESTIMATED FUNDS AVAILABLE 6/30/02</b>	<b>\$ 7,696,874</b>	<b>\$ -</b>	<b>\$ 7,696,874</b>

Note: Per City of Wasilla Fiscal Policy, unexpended appropriations for capital expenditures do not lapse and will continue in force until the purpose for which it was made has been accomplished or abandoned.



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## CAPITAL PROJECT FUNDS

### **CAPITAL PROJECT FUNDS**

Capital Project Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities. Please note that water, sewer and airport construction projects are included in the enterprise funds.

### **CAPITAL PROJECT FUND**

This fund was setup to account for the acquisition and construction of major capital facilities other than those financed by enterprise funds (Sewer, Water and Airport funds).

### **VEHICLE FUND**

This fund was setup to account for the acquisition of all vehicles purchased for city operations.

### **RIGHT-OF-WAY FUND**

This fund accounts for the acquisition of needed right-of-way for city operations.

### **HONOR GARDEN CIP PROJECT FUND**

This fund accounts for the construction of The Armed Forces Honor Garden project.

### **REGIONAL DISPATCH CENTER CIP PROJECT FUND**

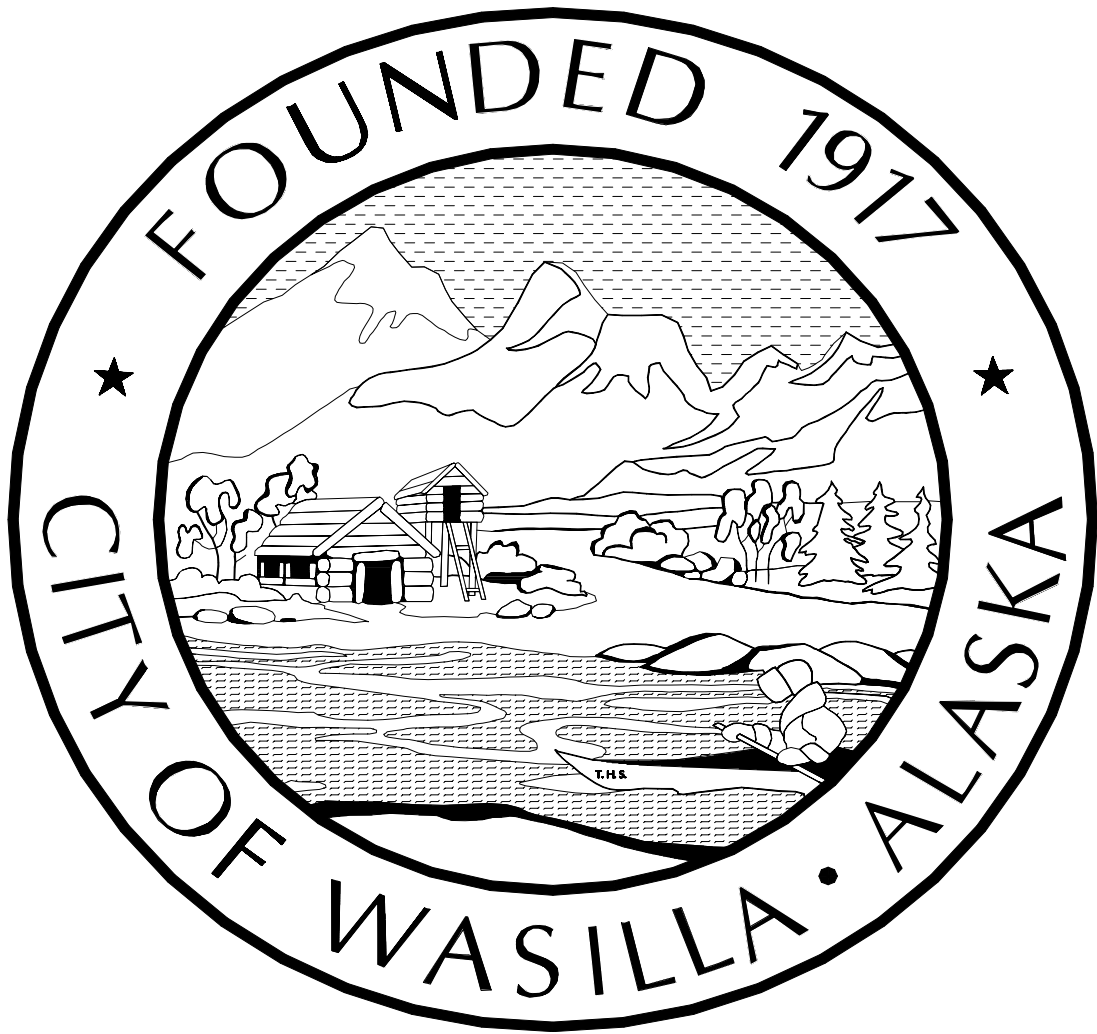
This fund accounts for the construction of the new Regional Dispatch Center for the City of Wasilla's Police Department.



## CAPITAL PROJECT FUNDS RECAP.

	<u>CIP</u>	<u>VEHICLE</u>	<u>R. O. W.</u>	<u>HONOR GARDEN</u>	<u>REGIONAL DISPATCH CENTER</u>	<u>TOTAL</u>
<b>ESTIMATED BEGINNING BALANCES</b>	<b>\$ 14,323,594</b>	<b>\$ 265,511</b>	<b>\$ 39,792</b>	<b>\$ 5,797</b>	<b>\$ -</b>	<b>\$ 14,634,694</b>
<b>REVENUES</b>						
Intergovernmental-FY02	\$ 381,585			\$ 61,000		\$ 442,585
Intergovernmental-FY 03 Ap.	1,445,300	-	-	28,000	1,000,000	2,473,300
Local Revenue	71,400	19,500	2,000	-	-	92,900
Other	-	-	-	-	-	-
Transfer In	1,339,888	145,000	5,000	30,000	92,384	1,612,272
<b>TOTAL AVAILABLE FUNDS</b>	<b>\$ 17,561,767</b>	<b>\$ 430,011</b>	<b>\$ 46,792</b>	<b>\$ 124,797</b>	<b>\$ 1,092,384</b>	<b>\$ 19,255,751</b>
<b>EXPENDITURES</b>						
Capital Outlay - Funded By Prior Year Appropriations	\$ 7,439,193	\$ -	\$ -	\$ 61,000	\$ -	\$ 7,500,193
Capital Outlay - Funded By FY 03 Appropriations	2,776,300	132,000	-	58,000	1,092,384	4,058,684
<b>TOTAL USE OF FUNDS</b>	<b>\$ 10,215,493</b>	<b>\$ 132,000</b>	<b>\$ -</b>	<b>\$ 119,000</b>	<b>\$ 1,092,384</b>	<b>\$ 11,558,877</b>
<b>ESTIMATED FUNDS AVAILABLE 6/30/02</b>	<b>\$ 7,346,274</b>	<b>\$ 298,011</b>	<b>\$ 46,792</b>	<b>\$ 5,797</b>	<b>\$ -</b>	<b>\$ 7,696,874</b>

Note: Per City of Wasilla Fiscal Policy, unexpended appropriations for capital expenditures do not lapse and will continue in force until the purpose for which it was made has been accomplished or abandoned.



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## DEPARTMENT BUDGET SUMMARY

### Capital Project Fund

#### **Program**

To account for capital improvements to various City facilities, City Roads and performance of feasibility studies. Financing is provided from transfers of funds from other funds and federal and state grant appropriations.

#### **Goal**

To protect the City of Wasilla's interest in each capital project by ensuring satisfactory job progress and reasonable performance by all parties involved in the projects.

#### **Objectives for Fiscal Year 2003**

- ❑ To administer professional and construction contracts in a manner consistent with appropriate legal requirements, City policies, Federal and State grant requirements, and department needs for each project.
- ❑ To investigate all possible funding sources for upcoming projects to ensure that the City of Wasilla is receiving the maximum outside funding possible for upcoming project needs.
- ❑ To Support City Council goals and objectives for Fiscal Year 20003, specially:
  - To complete site work and preliminary construction of Multi-Use Sports Complex.
  - To incorporate storm water master plan into the long-term capital improvement plan.

#### **Significant Budget Changes**

Significant shares of actual capital expenditures are from projects budgeted in Fiscal Year 2002. Out of the total planned capital expenditures in Fiscal 2003 of \$10,215,493, approximately 7,493,000 are for expenditures on projects started in FY 02 (74%). New projects account for a total of 26% of total CIP expenditures (\$2,776,300).

The three main projects that are being funded under this fund is the 1<sup>st</sup> phase of the construction of the Multi-Sport Complex (\$7,000,000 – FY 02 appropriation), Storm Water improvements (\$1,598,493 – FY03 & FY 02 appropriations) and the construction of a new Public Works Maintenance Building (\$650,000 – FY 03 appropriation). Expenditures on these two projects are approximately 91% of total planned expenditures in this CIP Fund.

#### **Impact On The Operating Budget**

The City of Wasilla's operating budget is directly affected by the CIP projects. Almost every new capital improvement entails ongoing expenses for routing operation, repairs and maintenance. The cost of future operations and maintenance for new CIP projects are estimated by each department based on the past experience and anticipated increase in the cost of materials, labor, and other project components. The new projects started this year include projects for parks and recreation. It is estimated that it cost

## Capital Project Fund

the City of Wasilla approximately \$2,136 to maintain a new acre of park property. The new CIP projects include road projects. It is estimated it cost approximately \$9,436 to maintain a mile of road. Also, the construction of public facilities such as the Public Works Maintenance Building had new ongoing maintenance and utility cost. It is estimated that the cost of placing the new Public Works Shop Maintenance building into operation will cost the City \$2000 a month. Total estimated impact on the operating budget for the new projects budgeted in Fiscal 2003 would be approximately \$44,896 per Fiscal Year.

## CAPITAL PROJECT FUND

	<u>F.Y. 2002 L-T-D Budget</u>	<u>Projected Activity Thru 6/30/02</u>	<u>Project Balance 6/30/02</u>
<b>Revenue:</b>			
Federal Grants	\$ -	\$ -	\$ -
State Grants	768,000	386,415	381,585
Project Plan Fees	1,400	1,400	-
Interest Income	90,000	90,000	-
Local Donations	-	-	-
LID Bond Proceeds	344,118	344,118	-
General Fund Operating Transfer	612,925	612,925	-
Capital Reserve Fund Transfer	50,000	50,000	-
GO Bond Proceeds for Multi-Use Complex	14,700,000	14,700,000	-
78-1 Debt Service Fund Transfer	8,888	8,888	-
Capital Project Fund's Fund Balance Drawdown	1,266,676	1,209,068	57,608
<b>Total Revenue</b>	<b><u>\$ 17,842,007</u></b>	<b><u>\$ 17,402,814</u></b>	<b><u>\$ 439,193</u></b>
<b>Projects:</b>			
<b>Facility Projects:</b>			
City Hall HVAC	45,400	45,400	-
City Hall Remodeling	46,024	46,024	-
Facilities Engineering	-	-	-
Police Building	46,191	46,191	-
Public Works Maintenance Building	-	-	-
Sports Complex	14,772,500	17,500	14,755,000
<b>Miscellaneous Projects:</b>			
Comprehensive Plan Update	-	-	-
GASB 34	-	-	-
Land Aquisition	143,026	143,026	-
Miscellaneous Projects	111,761	111,761	-
Vac Rodder Truck	-	-	-
<b>Recreation Projects:</b>			
Bumpus Recreational Complex	69,728	69,728	-
Iditapark	89,933	89,933	-
Miscellaneous Projects	189,283	189,283	-
Trail Projects	140,119	140,119	-
<b>Stormwater Projects:</b>			
Stormwater System	655,479	216,286	439,193
<b>Street Projects:</b>			
Church Road South	-	-	-
Gravel Road Rehab	205,825	205,825	-
LID Paving & Support	666,573	666,573	-
Lucille Street Road Upgrade	-	-	-
Miscellaneous Road Projects	72,663	72,663	-
Nelson Avenue Improvements	183,000	183,000	-
Parking Improvements	-	-	-
Road Projects - Bond	402,802	402,802	-
Traffic Control Signs	-	-	-
<b>NonDepartment:</b>			
Transfers	1,700	1,700	-
<b>Total Project Expenditures</b>	<b><u>\$ 17,842,007</u></b>	<b><u>\$ 2,647,814</u></b>	<b><u>\$ 15,194,193</u></b>

(1)

Note - 6/31/02 project balances per Wasilla Municipal Code are automatically brought forward to Fiscal Year 2003. It is projected that all of the Fiscal Year 2002 project balances will be expended in Fiscal Year 2003 and Fiscal Year 2004.

<b>F.Y. 2003 Budget Additions</b>	<b>F.Y. 2004 Budgeted Additions</b>	<b>F.Y. 2005 Budgeted Additions</b>	<b>F.Y. 2006 Budgeted Additions</b>	<b>F.Y. 2007 Budgeted Additions</b>
\$ 600,000	\$ -	\$ -	\$ -	\$ -
845,300	191,000	116,000	116,000	4,116,000
1,400	1,400	1,400	1,400	1,400
70,000	75,000	75,000	80,000	95,000
-	-	-	-	-
-	-	-	-	-
981,000	908,600	578,600	488,600	523,600
350,000	-	-	-	-
-	-	-	-	-
8,888	8,888	8,888	8,888	8,888
-	-	-	-	-
<b><u>\$ 2,856,588</u></b>	<b><u>\$ 1,184,888</u></b>	<b><u>\$ 779,888</u></b>	<b><u>\$ 694,888</u></b>	<b><u>\$ 4,744,888</u></b>

25,000	-	-	-	-
35,000	35,000	35,000	-	-
100,000	-	-	-	-
100,000	25,000	25,000	-	-
650,000	120,000	100,000	-	-
-	-	-	-	-
-	-	-	-	-
45,000	45,000	-	-	-
35,000	35,000	-	-	-
-	-	-	-	-
-	-	-	-	-
-	180,000	-	-	-
40,000	45,000	45,000	45,000	45,000
131,000	111,000	111,000	111,000	111,000
-	-	-	-	-
-	60,000	60,000	60,000	60,000
-	-	-	-	-
1,159,300	-	-	50,000	50,000
250,000	100,000	-	-	-
36,000	50,000	75,000	100,000	150,000
-	50,000	50,000	50,000	50,000
-	250,000	250,000	250,000	4,250,000
-	-	-	-	-
100,000	-	-	-	-
50,000	50,000	-	-	-
-	-	-	-	-
20,000	20,000	20,000	20,000	20,000
-	-	-	-	-
-	-	-	-	-
<b><u>\$ 2,776,300</u></b>	<b><u>\$ 1,176,000</u></b>	<b><u>\$ 771,000</u></b>	<b><u>\$ 686,000</u></b>	<b><u>\$ 4,736,000</u></b>

City Of Wasilla  
 Capital Improvement Project Detail  
 Fiscal Year 2003 Through Fiscal Year 2007

**Project Title:**

**Project Number:**   
 (Assigned By Finance Department)

**Project Description:**

**Department/Div.:**

**Ranking:**   
 (Assigned By Administration)

**Project Narrative:**

The south facing office area and the computer/communications room currently have no ventilation. Operable window area used for ventilation and cooling. There are numerous windows on the south exterior wall, which allow significant solar gain in the summer. With no mechanical ventilation, the office areas overheat in the summer months causing an uncomfortable working environment. Also, temperatures in the computer/communications rooms can rise to approximately 86 degrees. This type of environment could cause damage to our mnetwork servers and other computer equipment.

**Impact on Operating Budget:**

Increase of utility costs would be slight.

Project Cost Summary

**Expenditure Category:**

	Prior Budget	Project Expenditures To Date	Project Balance	Additions					Total CIP Cost
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Administration/OH	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land	-	-	-	-	-	-	-	-	-
Design Services	-	-	-	-	-	-	-	-	-
Engineering	-	-	-	-	-	-	-	-	-
Construction	\$45,400	\$45,400	-	\$25,000	-	-	-	-	70,400
Equipment	-	-	-	-	-	-	-	-	-
Other Services	-	-	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>\$ 45,400</b>	<b>\$ 45,400</b>	<b>\$ -</b>	<b>\$ 25,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 70,400</b>

Funding Source Summary

**Funding Sources:**

	Prior Budget	Project Revenue To Date	Project Balance	Additions					Total CIP Funding
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Federal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-	-	-
State:	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
Local:	\$45,400	\$45,400	-	\$25,000	-	-	-	-	\$70,400
Operating Transfers	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>\$ 45,400</b>	<b>\$ 45,400</b>	<b>\$ -</b>	<b>\$ 25,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 70,400</b>

**Cost Beyond 5-Year**

**Program:**

City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2003 Through Fiscal Year 2007

**Project Title:**

**Project Number:**   
(Assigned By Finance Department)

**Project Description:**

**Department/Div.:**

**Ranking:**   
(Assigned By Administration)

**Project Narrative:**

Minor remodeling of office space is needed in order to provide additional space for personnel and storage. The Public Works offices will need to be abated for asbestos. Personnel safety and wellness issues will be resolved. The boiler in city hall should be taken off line and connected to the two boilers in the West Wing of the building. The efficiency of the newer boilers is not being utilized to their fullest potential.

**Impact on Operating Budget:**

Boiler reduction will reduce gas costs paid by City and O&M costs as well.

**Project Cost Summary**

**Expenditure Category:**

	Prior Budget	Project Expenditures To Date	Project Balance	Additions					Total CIP Cost
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Administration/OH	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land	-	-	-	-	-	-	-	-	-
Design Services	-	-	-	-	-	-	-	-	-
Engineering	-	-	-	-	-	-	-	-	-
Construction	-	-	-	\$75,000	-	-	-	-	75,000
Equipment	-	-	-	-	-	-	-	-	-
Other Services	-	-	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 75,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 75,000</b>

**Funding Source Summary**

**Funding Sources:**

	Prior Budget	Project Revenue To Date	Project Balance	Additions					Total CIP Funding
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Federal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-	-	-
State:	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
Local:	-	-	-	\$75,000	-	-	-	-	75,000
Operating Transfers	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 75,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 75,000</b>

**Cost Beyond 5-Year**

**Program:**



City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2003 Through Fiscal Year 2007

**Project Title:**

**Project Number:**   
(Assigned By Finance Department)

**Project Description:**

**Department/Div.:**

**Ranking:**   
(Assigned By Administration)

**Project Narrative:**

**Impact on Operating Budget:**

Project Cost Summary

**Expenditure Category:**

	Prior Budget	Project Expenditures To Date	Project Balance	Additions					Total CIP Cost
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Administration/OH	\$ -	\$ -	\$ -						\$ -
Land	-	-	-						-
Design Services	-	-	-	100,000					100,000
Engineering	-	-	-						-
Construction	-	-	-						-
Equipment	-	-	-		-	-	-	-	-
Other Services	-	-	-		-	-	-	-	-
Contingency	-	-	-		-	-	-	-	-
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>

Funding Source Summary

**Funding Sources:**

	Prior Budget	Project Revenue To Date	Project Balance	Additions					Total CIP Funding
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Federal:	\$ -	\$ -	\$ -			\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
State:	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
Local:	-	-	-	-	-	-	-	-	-
Operating Transfers	-	-	-	100,000					100,000
	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>

**Cost Beyond 5-Year Program:**

City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2003 Through Fiscal Year 2007

**Project Title:**

**Project Number:**   
(Assigned By Finance Department)

**Project Description:**

**Department/Div.:**

**Ranking:**   
(Assigned By Administration)

**Project Narrative:**

The drive though teller bays are to be remodeled to provide heated storage for two vehicles. The generator is needed to provide uninterrupted power to building during times of emergency disasters and power outages in order for the control center to properly function.

**Impact on Operating Budget:**

Operational and Maintenance budget will have slight increase in utility cost and fuel costs.

Project Cost Summary

**Expenditure Category:**

	Prior Budget	Project Expenditures To Date	Project Balance	Additions					Total CIP Cost
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Administration/OH			\$ -						\$ -
Land	-	-	-	-	-	-	-	-	-
Design Services			-						-
Engineering			-						-
Construction			-	\$25,000	\$75,000				100,000
Equipment	-	-	-	\$150,000					150,000
Other Services			-						-
Contingency			-						-
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 175,000</b>					<b>\$ 250,000</b>

Funding Source Summary

**Funding Sources:**

	Prior Budget	Project Revenue To Date	Project Balance	Additions					Total CIP Funding
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Federal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
				\$0					
State:									
Local:									
Operating Transfers				\$175,000	\$75,000				250,000
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 175,000</b>					<b>\$ 250,000</b>

**Cost Beyond 5-Year**

**Program:**

City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2003 Through Fiscal Year 2007

Project Title:

Project Number:   
(Assigned By Finance Department)

Project Description:

Department/Div.:

Ranking:   
(Assigned By Administration)

**Project Narrative:**

Construct a maintenance building on lot 2A, block 3, Century Park II Subdivision jointly with M.A.S.C.O.T. A pre-fab metal building will be used that includes utility equipment, vehicle storage, utility supplies, SCADA facilities, office space, and a breakroom/training room. The project includes site development, such as fencing and as-phalt parking. M.A.S.C.O.T will invest approximately \$650,000 for construction of the building.

**Impact on Operating Budget:**

Incremental cost increase compared to using existing public works facility estimated as \$2,000/month. Primary costs include utilities, gas, phone, electric, water & sewer. Total increase to property maintenance department's budget would be approximately \$24,000

Project Cost Summary

**Expenditure Category:**

	Prior Budget	Project Expenditures To Date	Project Balance	Additions					Total CIP Cost
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Administration/OH	\$ -	\$ -	\$ -	\$ 15,000					\$ 15,000
Land	-	-	-						-
Design Services	-	-	-	15,000					15,000
Engineering	-	-	-	-					-
Construction	46,191	46,191	-	620,000	120,000	100,000			840,000
Equipment	-	-	-						-
Other Services	-	-	-						-
Contingency	-	-	-						-
<b>Totals</b>	<b>\$ 46,191</b>	<b>\$ 46,191</b>	<b>\$ -</b>	<b>\$ 650,000</b>	<b>\$120,000</b>	<b>\$100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 870,000</b>

Funding Source Summary

**Funding Sources:**

	Prior Budget	Project Revenue To Date	Project Balance	Additions					Total CIP Funding
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Federal:				600,000					600,000
	\$ -	\$ -	\$ -						\$ -
	-	-	-						-
State:									
	-	-	-						-
	-	-	-						-
Local:									
Operating Transfers	46,191	46,191	-	50,000	120,000	100,000			270,000
	-	-	-	-	-	-			-
	-	-	-						-
<b>Totals</b>	<b>\$ 46,191</b>	<b>\$ 46,191</b>	<b>\$ -</b>	<b>\$ 650,000</b>	<b>\$120,000</b>	<b>\$100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 870,000</b>

**Cost Beyond 5-Year**

Program:

City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2003 Through Fiscal Year 2007

**Project Title:**

**Project Number:**   
(Assigned By Finance Department)

**Project Description:**

**Department/Div.:**

**Ranking:**   
(Assigned By Administration)

**Project Narrative:**

Update the City's 1996 Comprehensive Plan. The City has completed Maters Plans for the City's Sewer System (1999) and Water System (2001). The City has nearly complete a Storm Water Master Plan (2002). The City will have an Airport Master Plan and Transportation Master Plan Completed later this year. These Master Plans need to be incorporated into the City's Comprehensive Plan.

**Impact on Operating Budget:**

No Impact.

Project Cost Summary

**Expenditure Category:**

	Prior Budget	Project Expenditures To Date	Project Balance	Additions					Total CIP Cost
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Administration/OH	\$ -	\$ -	\$ -						\$ -
Land	-	-	-						-
Design Services	-	-	-						-
Engineering	-	-	-						-
Construction	-	-	-						-
Equipment	-	-	-						-
Other Services	-	-	-	45,000	45,000	-	-	-	90,000
Contingency	-	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 45,000</b>	<b>\$ 45,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 90,000</b>

Funding Source Summary

**Funding Sources:**

	Prior Budget	Project Revenue To Date	Project Balance	Additions					Total CIP Funding
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Federal:	\$ -	\$ -	\$ -						\$ -
	-	-	-						-
State:	-	-	-						-
	-	-	-						-
Local:	-	-	-						-
Operating Transfers	-	-	-	45,000	45,000	-	-	-	90,000
	-	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 45,000</b>	<b>\$ 45,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 90,000</b>

**Cost Beyond 5-Year Program:**

City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2003 Through Fiscal Year 2007

Project Title:

Project Number:   
(Assigned By Finance Department)

Project Description:

Department/Div.:

Ranking:   
(Assigned By Administration)

**Project Narrative:**  
New accounting laws require municipalities to inventory capital value of improvements since 1980. Funds will be provided to hire a consultant to prepare a report that satisfies this requirement.

**Impact on Operating Budget:**  
no impact

Project Cost Summary

**Expenditure Category:**

	Prior Budget	Project Expenditures To Date	Project Balance	Additions					Total CIP Cost
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Administration/OH	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
Land	-	-	-		-	-	-	-	-
Design Services	-	-	-		-	-	-	-	-
Engineering	-	-	-		-	-	-	-	-
Construction	-	-	-		-	-	-	-	-
Equipment	-	-	-		-	-	-	-	-
Other Services	-	-	-	35,000	-	-	-	-	35,000
Contingency	-	-	-		-	-	-	-	-
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 35,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 35,000</b>

Funding Source Summary

**Funding Sources:**

	Prior Budget	Project Revenue To Date	Project Balance	Additions					Total CIP Funding
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Federal:	\$ -	\$ -	\$ -			\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
State:	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
Local:									
Operating Transfers	-	-	-	35,000	-	-	-	-	35,000
	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 35,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 35,000</b>

**Cost Beyond 5-Year Program:**

City Of Wasilla  
 Capital Improvement Project Detail  
 Fiscal Year 2003  
 Through Fiscal Year 2007

**Project Title:**

**Project Number:**   
 (Assigned By Finance Department)

**Project Description:**

**Department/Div.:**

**Ranking:**   
 (Assigned By Administration)

**Project Narrative:**

The current vactor rodder truck is a 1986 model. This vehicle is well used by the following departments, water, sewer, roads and parks. The O&M on the existing truck is increasing year to year dramatically due to the age and amount of use require for this vehicle.

**Impact on Operating Budget:**

It is projected that the impact on the operating budget will be favorable. Repair cost on new vehicle should decrease compared to the replaced vehicle.

Project Cost Summary

**Expenditure Category:**

	Prior Budget	Project Expenditures To Date	Project Balance	Additions					Total CIP Cost
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Administration/OH	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land	-	-	-	-	-	-	-	-	-
Design Services	-	-	-	-	-	-	-	-	-
Engineering	-	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-	-
Equipment	-	-	-	-	\$180,000	-	-	-	180,000
Other Services	-	-	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$180,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 180,000</b>

Funding Source Summary

**Funding Sources:**

	Prior Budget	Project Revenue To Date	Project Balance	Additions					Total CIP Funding
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Federal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-	-	-
State:	-	-	-	-	\$90,000	-	-	-	\$90,000
	-	-	-	-	-	-	-	-	-
Local:	-	-	-	-	-	-	-	-	-
Operating Transfers	-	-	-	-	\$90,000	-	-	-	90,000
	-	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$180,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 180,000</b>

**Cost Beyond 5-Year Program:**

City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2003 Through Fiscal Year 2007

**Project Title:**

**Project Number:**   
(Assigned By Finance Department)

**Project Description:**

**Department/Div.:**

**Ranking:**   
(Assigned By Administration)

**Project Narrative:**  
Develop existing well for irrigation of soccer fields, provide some assistance in building soccer fields, and buy materials for another pavillion at softball fields. Soccer volunteers will provide most of the labor.

**Impact on Operating Budget:**  
Maintenance of irrigation system will require additional resources for water division. Total new park acres is project to be 5 acres. It is estimated that it cost \$2,316 per acre for maintenance. Total project impact on operating budget is projected to be \$11,580.

Project Cost Summary

**Expenditure Category:**

	Prior Budget	Project Expenditures To Date	Project Balance	Additions					Total CIP Cost
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Administration/OH	\$ -	\$ -	\$ -						\$ -
Land	-	-	-						-
Design Services	-	-	-						-
Engineering	-	-	-						-
Construction	-	-	-	45,000	45,000	45,000	45,000	45,000	225,000
Equipment	-	-	-						-
Other Services	-	-	-						-
Contingency	-	-	-						-
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 45,000</b>	<b>\$ 45,000</b>	<b>\$ 45,000</b>	<b>\$ 45,000</b>	<b>\$ 45,000</b>	<b>\$ 225,000</b>

Funding Source Summary

**Funding Sources:**

	Prior Budget	Project Revenue To Date	Project Balance	Additions					Total CIP Funding
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Federal:	\$ -	\$ -	\$ -			\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
State:	-	-	-	25,000	25,000	25,000	25,000	25,000	305,000
	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
Local:	-	-	-						
Operating Transfers	-	-	-	20,000	20,000	20,000	20,000	20,000	100,000
	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 45,000</b>	<b>\$ 45,000</b>	<b>\$ 45,000</b>	<b>\$ 45,000</b>	<b>\$ 45,000</b>	<b>\$ 405,000</b>

**Cost Beyond 5-Year Program:**

City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2003 Through Fiscal Year 2007

Project Title:

Project Number:   
(Assigned By Finance Department)

Project Description:

Department/Div.:

Ranking:   
(Assigned By Administration)

**Project Narrative:**  
Construct park facilities to include storage building, irrigation system, trails, lighting, landscaping, pavillions other amendities.

**Impact on Operating Budget:**  
Additional facilities will require increased expenditures for materials, services, and personnel for operations and maintenance. Total increase to improved park acreage is project to be two acres. The total project impact on the operating budget is projected to be \$4,632 per year (based on maint. cost of 2.316 per acre)

Project Cost Summary

**Expenditure Category:**

	Prior Budget	Project Expenditures To Date	Project Balance	Additions					Total CIP Cost
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Administration/OH	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 50,000
Land	-	-	-	-	-	-	-	-	-
Design Services	-	-	-	10,000	10,000	10,000	10,000	10,000	50,000
Engineering	-	-	-	-	-	-	-	-	-
Construction	-	-	-	85,000	85,000	85,000	85,000	85,000	425,000
Equipment	-	-	-	-	-	-	-	-	-
Other Services	-	-	-	-	-	-	-	-	-
Contingency	-	-	-	6,000	6,000	6,000	6,000	6,000	30,000
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 111,000</b>	<b>\$111,000</b>	<b>\$111,000</b>	<b>\$111,000</b>	<b>\$111,000</b>	<b>\$ 555,000</b>

Funding Source Summary

**Funding Sources:**

	Prior Budget	Project Revenue To Date	Project Balance	Additions					Total CIP Funding
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Federal:	\$ -	\$ -	\$ -	-	-	\$ -	\$ -	\$ -	\$ -
State:	-	-	-	61,000	61,000	61,000	61,000	61,000	305,000
Local:	-	-	-	-	-	-	-	-	-
Operating Transfers	-	-	-	50,000	50,000	50,000	50,000	50,000	250,000
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 111,000</b>	<b>\$111,000</b>	<b>\$111,000</b>	<b>\$111,000</b>	<b>\$111,000</b>	<b>\$ 555,000</b>

**Cost Beyond 5-Year Program:**



City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2003 Through Fiscal Year 2007

**Project Title:**

**Project Number:**   
(Assigned By Finance Department)

**Project Description:**

**Department/Div.:**

**Ranking:**   
(Assigned By Administration)

**Project Narrative:**  
Provide funds to match Federal, State, and Borough grants for trail development, including the development of facilities at trail heads.

**Impact on Operating Budget:**  
Additional funding will be required for routine maintenance that includes clearing, sweeping, and repairs to trail surfaces. This would also include minimal law enforcement on the trail system. Estimated cost of expanding trails will be approximately \$2,316 per acre of trails upgraded. No impact projected on Fiscal Year 2003 budget.

Project Cost Summary

**Expenditure Category:**

	Prior Budget	Project Expenditures To Date	Project Balance	Additions					Total CIP Cost
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Administration/OH	\$ -	\$ -	\$ -		\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 12,000
Land	-	-	-		12,000	12,000	12,000	12,000	48,000
Design Services	-	-	-		6,000	6,000	6,000	6,000	24,000
Engineering	-	-	-		12,000	12,000	12,000	12,000	48,000
Construction	-	-	-		15,000	15,000	15,000	15,000	60,000
Equipment	-	-	-		8,000	8,000	8,000	8,000	32,000
Other Services	-	-	-		2,000	2,000	2,000	2,000	8,000
Contingency	-	-	-		2,000	2,000	2,000	2,000	8,000
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ 240,000</b>

Funding Source Summary

**Funding Sources:**

	Prior Budget	Project Revenue To Date	Project Balance	Additions					Total CIP Funding
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Federal:	\$ -	\$ -	\$ -			\$ -	\$ -	\$ -	\$ -
	-	-	-		-	-	-	-	-
	-	-	-		-	-	-	-	-
State:					30,000	30,000	30,000	30,000	120,000
	-	-	-		-	-	-	-	-
	-	-	-		-	-	-	-	-
Local:									
Operating Transfers	-	-	-		30,000	30,000	30,000	30,000	120,000
	-	-	-		-	-	-	-	-
	-	-	-		-	-	-	-	-
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ 240,000</b>

**Cost Beyond 5-Year Program:**

City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2003 Through Fiscal Year 2007

**Project Title:**

**Project Number:**

(Assigned By Finance Department)

**Project Description:**

**Department/Div.:**

**Ranking:**

(Assigned By Administration)

**Project Narrative:**

The first phase of this project is identified in the Storm Water Master Plan and is designed to collect downtown storm water between Tommy Moe Drive and Main Street, and between Nelson Avenue and the Parks Highway, and replace the City's failing drywells. This phase is also designed to intercept storm water entering Lake Lucille near Carter Park. The collected storm water will flow to a pump station and be sent to Iditapark for treatment and groundwater recharge. Two storm water basins have been constructed in Iditapark to receive the storm water. A third basin is proposed in the park to complete the storm water basins. Iditapark has been identified as an ideal location to recharge the groundwater aquifer that feeds into Lake Lucille. Subsequent phases of this project include storm water improvements associated with ADOT's improvements through the City over the next five years.

**Impact on Operating Budget:**

None anticipated. The additional operating costs associated with pump station will be offset by a reduction in maintenance of failing drywells and flooded streets.

Project Cost Summary

**Expenditure Category:**

	Prior Budget	Project Expenditures To Date	Project Balance	Additions					Total CIP Cost
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Administration/OH	\$ -	\$ -	\$ -	\$ 10,500	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 18,500
Land	-	-	-	-	-	-	-	-	-
Design Services	-	-	-	-	10,000	10,000	10,000	10,000	40,000
Engineering	-	-	-	95,000	12,000	12,000	12,000	12,000	143,000
Construction	-	-	-	953,300	100,000	100,000	100,000	100,000	1,353,300
Equipment	-	-	-	-	-	-	-	-	-
Other Services	-	-	-	-	-	-	-	-	-
Contingency	-	-	-	100,500	12,500	12,500	12,500	12,500	150,500
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,159,300</b>	<b>\$ 136,500</b>	<b>\$ 136,500</b>	<b>\$ 136,500</b>	<b>\$ 136,500</b>	<b>\$ 1,705,300</b>

Funding Source Summary

**Funding Sources:**

	Prior Budget	Project Revenue To Date	Project Balance	Additions					Total CIP Funding
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Federal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
State:	-	-	-	764,300	-	-	-	-	764,300
	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
Local:	-	-	-	-	-	-	-	-	-
Operating Transfers	-	-	-	395,000	136,500	136,500	136,500	136,500	941,000
	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,159,300</b>	<b>\$ 136,500</b>	<b>\$ 136,500</b>	<b>\$ 136,500</b>	<b>\$ 136,500</b>	<b>\$ 1,705,300</b>

**Cost Beyond 5-Year Program:**

City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2003 Through Fiscal Year 2007

**Project Title:**

**Project Number:**   
(Assigned By Finance Department)

**Project Description:**

**Department/Div.:**

**Ranking:**   
(Assigned By Administration)

**Project Narrative:**

Provide funds to construct Church Road South, in accordance with the Airport Master Plan. This project is proposed in phases. The next phase, FY03, will extend the existing fill into the uplands approximately 1/4 mile to a proposed intersection with the future Mack Road Extension.

**Impact on Operating Budget:**

Additional funds will be required to maintain Church Road South. It is estimated that additional cost will be approximately \$4,718 per year impact on the road maintenance budget when road is completed.

**Project Cost Summary**

**Expenditure Category:**

	Prior Budget	Project Expenditures To Date	Project Balance	Additions					Total CIP Cost
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Administration/OH	\$ -	\$ -	\$ -						\$ -
Land	-	-	-						-
Design Services	-	-	-						-
Engineering	-	-	-						-
Construction	-	-	-	400,000	400,000	400,000			1,200,000
Equipment	-	-	-		-	-	-	-	-
Other Services	-	-	-		-	-	-	-	-
Contingency	-	-	-		-	-	-	-	-
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 400,000</b>	<b>\$400,000</b>	<b>\$400,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,200,000</b>

**Funding Source Summary**

**Funding Sources:**

	Prior Budget	Project Revenue To Date	Project Balance	Additions					Total CIP Funding
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Federal:	\$ -	\$ -	\$ -			\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
State:	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
Local:									
Operating Transfers	-	-	-	400,000	400,000	400,000			1,200,000
	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 400,000</b>	<b>\$400,000</b>	<b>\$400,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,200,000</b>

**Cost Beyond 5-Year**

**Program:**

City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2003 Through Fiscal Year 2007

**Project Title:**

**Project Number:**

(Assigned By Finance Department)

**Project Description:**

**Department/Div.:**

**Ranking:**

(Assigned By Administration)

**Project Narrative:**

Improve gravel road surfaces for chipseal or pavement. Improve ditches and install culverts as needed to protect road structure. Install chipseal or pavement to reduce maintenance cost and improve air quality. Roads targeted include Creekside Lane, Fern Street, Snowbird Lane, Holiday Drive, Tamarack Drive and Lacy Lane for fiscal years 2003 and 2004. This capital improvement project is intended to continue until all gravel roads are improved with at least a chipseal surface.

**Impact on Operating Budget:**

Reduce cost of road maintenance in General Operating Fund by eliminating summer grader operations and reducing road repairs caused by poor drainage.

Project Cost Summary

**Expenditure Category:**

	Prior Budget	Project Expenditures To Date	Project Balance	Additions					Total CIP Cost
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Administration/OH	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land	-	-	-	-	-	-	-	-	-
Design Services	-	-	-	-	-	-	-	-	-
Engineering	-	-	-	-	-	-	-	-	-
Construction	205,825	100,000	105,825	165,000	175,000	200,000	250,000	300,000	1,295,825
Equipment	-	-	-	-	-	-	-	-	-
Other Services	-	-	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>\$ 205,825</b>	<b>\$ 100,000</b>	<b>\$ 105,825</b>	<b>\$ 165,000</b>	<b>\$ 175,000</b>	<b>\$ 200,000</b>	<b>\$ 250,000</b>	<b>\$ 300,000</b>	<b>\$ 1,295,825</b>

Funding Source Summary

**Funding Sources:**

	Prior Budget	Project Revenue To Date	Project Balance	Additions					Total CIP Funding
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Federal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-	-	-
State:	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
Local:	-	-	-	-	-	-	-	-	-
Operating Transfers	205,825	100,000	105,825	165,000	175,000	200,000	250,000	300,000	1,295,825
	-	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>\$ 205,825</b>	<b>\$ 100,000</b>	<b>\$ 105,825</b>	<b>\$ 165,000</b>	<b>\$ 175,000</b>	<b>\$ 200,000</b>	<b>\$ 250,000</b>	<b>\$ 300,000</b>	<b>\$ 1,295,825</b>

**Cost Beyond 5-Year**

**Program:**

City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2003 Through Fiscal Year 2007

Project Title:

Project Number:   
(Assigned By Finance Department)

Project Description:

Department/Div.:

Ranking:   
(Assigned By Administration)

**Project Narrative:**

**Impact on Operating Budget:**

Project Cost Summary

**Expenditure Category:**

	Prior Budget	Project Expenditures To Date	Project Balance	Additions					Total CIP Cost
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Administration/OH	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
Land	-	-	-		-	-	-	-	-
Design Services	-	-	-		50,000	50,000	50,000	50,000	50,000
Engineering	-	-	-						-
Construction	-	-	-						-
Equipment	-	-	-						-
Other Services	-	-	-						-
Contingency	-	-	-						-
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>

Funding Source Summary

**Funding Sources:**

	Prior Budget	Project Revenue To Date	Project Balance	Additions					Total CIP Funding
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Federal:	\$ -	\$ -	\$ -			\$ -	\$ -	\$ -	\$ -
	-	-	-			-	-	-	-
	-	-	-			-	-	-	-
State:	-	-	-			-	-	-	-
	-	-	-			-	-	-	-
	-	-	-			-	-	-	-
Local:									
Operating Transfers	-	-	-		50,000	50,000	50,000	50,000	50,000
	-	-	-						-
	-	-	-						-
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>

**Cost Beyond 5-Year Program:**

City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2003 Through Fiscal Year 2007

**Project Title:**

**Project Number:**

(Assigned By Finance Department)

**Project Description:**

**Department/Div.:**

**Ranking:**

(Assigned By Administration)

**Project Narrative:**

Widen Lucille Street to 4-lanes, including a center turn lane and signal at Parks Highway.

**Impact on Operating Budget:**

Additional funding needed for snow removal and storm drain when project is completed. No impact on operating budget in Fiscal Year 2003.

Project Cost Summary

**Expenditure Category:**

	Prior Budget	Project Expenditures To Date	Project Balance	Additions					Total CIP Cost
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Administration/OH	\$ -	\$ -	\$ -						\$ -
Land	-	-	-			150,000	250,000	1,000,000	1,400,000
Design Services	-	-	-		250,000	100,000			350,000
Engineering	-	-	-						-
Construction	-	-	-					3,250,000	3,250,000
Equipment	-	-	-						-
Other Services	-	-	-						-
Contingency	-	-	-						-
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$250,000</b>	<b>\$250,000</b>	<b>\$ 250,000</b>	<b>\$4,250,000</b>	<b>\$ 5,000,000</b>

Funding Source Summary

**Funding Sources:**

	Prior Budget	Project Revenue To Date	Project Balance	Additions					Total CIP Funding
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Federal:	\$ -	\$ -	\$ -						\$ -
State:	-	-	-					4,000,000	4,000,000
Local:	-	-	-						-
Operating Transfers	-	-	-		250,000	250,000	250,000	250,000	1,000,000
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$250,000</b>	<b>\$250,000</b>	<b>\$ 250,000</b>	<b>\$4,250,000</b>	<b>\$ 5,000,000</b>

**Cost Beyond 5-Year Program:**

City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2002 Through Fiscal Year 2006

**Project Title:**

**Project Number:**

(Assigned By Finance Department)

**Project Description:**

**Department/Div.:**

**Ranking:**

(Assigned By Administration)

**Project Narrative:**

This project is intended to repair pavement that failed during breakup 2001, improvement drainage, and construct a bike path and sidewalk for pedestrian traffic to Iditapark. ADOT is improving the Nelson Aveune/Bogard Road/Main Street intersection this year along with extending the Bogard Bikepath to the intersection. Nelson Avenue is expected to see a significant increase in vehicle and pedestrian traffic due to the ADOT improvements.

**Impact on Operating Budget:**

Failed pavement and poor drainage represents a significant maintenance cost. This project will reduce road maintenance costs along Nelson Avenue allowing resouces to be focused on other roads.

Project Cost Summary

**Expenditure Category:**

	Prior Budget	Project Expenditures To Date	Project Balance	Additions					Total CIP Cost
				Fiscal YR 2002	Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	
Administration/OH	\$ 10,000	\$ 989	\$ 9,011	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000
Land	-	-	-	-	-	-	-	-	-
Design Services	26,000	26,000	-	7,500	-	-	-	-	33,500
Engineering	12,000	-	12,000	7,500	-	-	-	-	19,500
Construction	125,000	-	125,000	75,000	-	-	-	-	200,000
Equipment	-	-	-	-	-	-	-	-	-
Other Services	-	-	-	-	-	-	-	-	-
Contingency	10,000	-	10,000	10,000	-	-	-	-	20,000
<b>Totals</b>	<b>\$ 183,000</b>	<b>\$ 26,989</b>	<b>\$ 156,011</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 283,000</b>

Funding Source Summary

**Funding Sources:**

	Prior Budget	Project Revenue To Date	Project Balance	Additions					Total CIP Funding
				Fiscal YR 2002	Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	
Federal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
State:	-	-	-	-	-	-	-	-	-
(DCED for Bikepath)	53,000	26,989	26,011	\$ -	-	-	-	-	53,000
Local:	-	-	-	-	-	-	-	-	-
Operating Transfers	130,000	-	130,000	\$ 100,000	-	-	-	-	230,000
<b>Totals</b>	<b>\$ 183,000</b>	<b>\$ 26,989</b>	<b>\$ 156,011</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 283,000</b>

**Cost Beyond 5-Year**

**Program:**

City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2003 Through Fiscal Year 2007

Project Title:

Project Number:   
(Assigned By Finance Department)

Project Description:

Department/Div.:

Ranking:   
(Assigned By Administration)

**Project Narrative:**

**Impact on Operating Budget:**

Project Cost Summary

**Expenditure Category:**

	Prior Budget	Project Expenditures To Date	Project Balance	Additions					Total CIP Cost
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Administration/OH	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land	-	-	-	-	-	-	-	-	-
Design Services	-	-	-	-	-	-	-	-	-
Engineering	-	-	-	-	-	-	-	-	-
Construction	-	-	-	\$50,000	50,000	-	-	-	100,000
Equipment	-	-	-	-	-	-	-	-	-
Other Services	-	-	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>

Funding Source Summary

**Funding Sources:**

	Prior Budget	Project Revenue To Date	Project Balance	Additions					Total CIP Funding
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Federal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
State:	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
Local:	-	-	-	-	-	-	-	-	-
Operating Transfers	-	-	-	50,000	50,000	-	-	-	100,000
	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>

**Cost Beyond 5-Year Program:**



City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2003 Through Fiscal Year 2007

**Project Title:**

**Project Number:**   
(Assigned By Finance Department)

**Project Description:**

**Department/Div.:**

**Ranking:**   
(Assigned By Administration)

**Project Narrative:**  
New regulations on a Federal and State level require all traffic control signs meet the new retroreflective standards within the next 4 years.

**Impact on Operating Budget:**

Project Cost Summary

**Expenditure Category:**

	Prior Budget	Project Expenditures To Date	Project Balance	Additions					Total CIP Cost
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Administration/OH	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land	-	-	-	-	-	-	-	-	-
Design Services	-	-	-	-	-	-	-	-	-
Engineering	-	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-	-
Equipment	-	-	-	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	100,000
Other Services	-	-	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 100,000</b>

Funding Source Summary

**Funding Sources:**

	Prior Budget	Project Revenue To Date	Project Balance	Additions					Total CIP Funding
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Federal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
State:	-	-	-	-	-	-	-	-	-
Local:	-	-	-	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$100,000
Operating Transfers	-	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 100,000</b>

**Cost Beyond 5-Year Program:**

## DEPARTMENT BUDGET SUMMARY

### Vehicle Fund

#### **Program**

To account for the acquisition of needed vehicles for city operations.

#### **Goal**

To purchase needed vehicles for the departments at the best price available. Also, to provide a means for the City of Wasilla to accumulate funds over a period of time to fund replacement of vehicles as the vehicles wear out.

#### **Objectives for Fiscal Year 2002**

- To review policies on vehicle replacement.

#### **Significant Budget Changes**

None

#### **Impact On The Operating Budget**

It is projected that the impact on the operating budget will be favorable. Repair cost on new vehicles should decrease compared to the replaced vehicles.

**VEHICLE FUND**

	<b><u>L-T-D Budget</u></b>	<b><u>Projected Activity As of 6/30/02</u></b>	<b><u>Project Balance 6/30/02</u></b>
<b>Revenue:</b>			
Interest Income	\$ 19,500	\$ 19,500	\$ -
Operating Transfers:			
General Fund	113,000	113,000	\$ -
Capital Project Fund	-	-	\$ -
Utility Fund	25,000	25,000	\$ -
Fund Balance Draw Down	98,224	98,224	\$ -
<b>Total Revenue</b>	<b><u>\$ 255,724</u></b>	<b><u>\$ 255,724</u></b>	<b><u>\$ -</u></b>
<b>Projects:</b>			
Vehicle Purchases - Police	\$ 62,500	\$ 62,500	\$ -
Vehicle Purchases - Public Works	193,224	193,224	-
<b>Total Project Expenditures</b>	<b><u>\$ 255,724</u></b>	<b><u>\$ 255,724</u></b>	<b><u>\$ -</u></b>

<b>F.Y. 2003 Budgeted Additions</b>	<b>F.Y. 2004 Budgeted Additions</b>	<b>F.Y. 2005 Budgeted Additions</b>	<b>F.Y. 2006 Budgeted Additions</b>	<b>F.Y. 2007 Budgeted Additions</b>
\$ 19,500	\$ 21,000	\$ 22,000	\$ 23,000	\$ 24,000
120,000	120,000	130,000	140,000	150,000
-	-	-	-	-
25,000	20,000	20,000	20,000	20,000
-	-	-	-	-
<b><u>\$ 164,500</u></b>	<b><u>\$ 161,000</u></b>	<b><u>\$ 172,000</u></b>	<b><u>\$ 183,000</u></b>	<b><u>\$ 194,000</u></b>
\$ 72,000	\$ 80,000	\$ 90,000	\$ 100,000	\$ 110,000
60,000	60,000	60,000	60,000	60,000
<b><u>\$ 132,000</u></b>	<b><u>\$ 140,000</u></b>	<b><u>\$ 150,000</u></b>	<b><u>\$ 160,000</u></b>	<b><u>\$ 170,000</u></b>

City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2003 Through Fiscal Year 2007

**Project Title:**

**Project Number:**   
(Assigned By Finance Department)

**Project Description:**

**Department/Div.:**

**Ranking:**   
(Assigned By Administration)

**Project Narrative:**

This purchase is to replace vehicles which have gone over 100,000 miles and/or have started to experience high maintenance costs making them cost prohibitive. I estimate that we will have to purchase two new vehicles in FY02. It is unknown what the costs of those vehicles will be, however based on last year's prices I believe that the patrol package specials will cost about \$22,000. each. It will cost another eight thousand each to properly equip them with the emergency lights, cages, prisoner seats, radios, gun rack, siren, push bumpers and control panels.

**Impact on Operating Budget:**

N/A will not effect operating budget.

Project Cost Summary

**Expenditure Category:**

	Prior Budget	Project Expenditures To Date	Project Balance	Additions				
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007
Administration/OH	\$ -	\$ -	\$ -	-	-	-	-	-
Land	-	-	-	-	-	-	-	-
Design Services	-	-	-	-	-	-	-	-
Engineering	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Equipment	62,500	62,500	-	\$60,000.00	\$60,000.00	\$60,000.00	\$60,000.00	\$60,000.00
Other Services	-	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>\$ 62,500</b>	<b>\$ 62,500</b>	<b>\$ -</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>

Funding Source Summary

**Funding Sources:**

	Prior Budget	Project Revenue To Date	Project Balance	Additions				
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007
Federal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-	-
State:	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
Local:								
General Fund Transf.	58,000	-	58,000	\$60,000.00	\$60,000.00	\$60,000.00	\$60,000.00	\$60,000.00
Fund Balance Draw	4,500	-	4,500	-	-	-	-	-
<b>Totals</b>	<b>\$ 62,500</b>	<b>\$ -</b>	<b>\$ 62,500</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>

**Cost Beyond 5-Year**

**Program:**

City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2003 Through Fiscal Year 2007

**Project Title:**

**Project Number:**   
(Assigned By Finance Department)

**Project Description:**

**Department/Div.:**

**Ranking:**   
(Assigned By Administration)

**Project Narrative:**

This project will provide a funding source for the future purchase of rolling stock for all divisions of public of Public Works.

**Impact on Operating Budget:**

Efficient mobile equipment increases the safety and productivity of employees. The expansion of the vehicle fleet will increase vehicle maintenance costs.

Project Cost Summary

**Expenditure Category:**

	Prior Budget	Project Expenditures To Date	Project Balance	Additions				
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007
Administration/OH	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land	-	-	-	-	-	-	-	-
Design Services	-	-	-	-	-	-	-	-
Engineering	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Equipment	\$193,224	\$188,167.00	5,057	\$72,000	\$80,000	\$90,000	\$100,000	\$110,000
Other Services	-	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>\$ 193,224</b>	<b>\$ 188,167</b>	<b>\$ 5,057</b>	<b>\$ 72,000</b>	<b>\$ 80,000</b>	<b>\$ 90,000</b>	<b>\$100,000</b>	<b>\$110,000</b>

Funding Source Summary

**Funding Sources:**

	Prior Budget	Project Revenue To Date	Project Balance	Additions				
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007
Federal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-	-
State:	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
Local:								
Operating Transfers	\$80,000	\$80,000	-	\$85,000	\$80,000	\$90,000	\$100,000	\$110,000
	-	-	-	-	-	-	-	-
Fund balance draw	\$113,224	\$113,224	-	-	-	-	-	-
<b>Totals</b>	<b>\$ 193,224</b>	<b>\$ 193,224</b>	<b>\$ -</b>	<b>\$ 85,000</b>	<b>\$ 80,000</b>	<b>\$ 90,000</b>	<b>\$100,000</b>	<b>\$110,000</b>

**Cost Beyond 5-Year**

**Program:**

## DEPARTMENT BUDGET SUMMARY

### Right of Way Fund

#### **Program**

To account for the acquisition of needed right-of-ways for city operations.

#### **Goal**

To provide long-term funding for the acquisition of needed right-of-way for city operations.

#### **Objectives for Fiscal Year 2003**

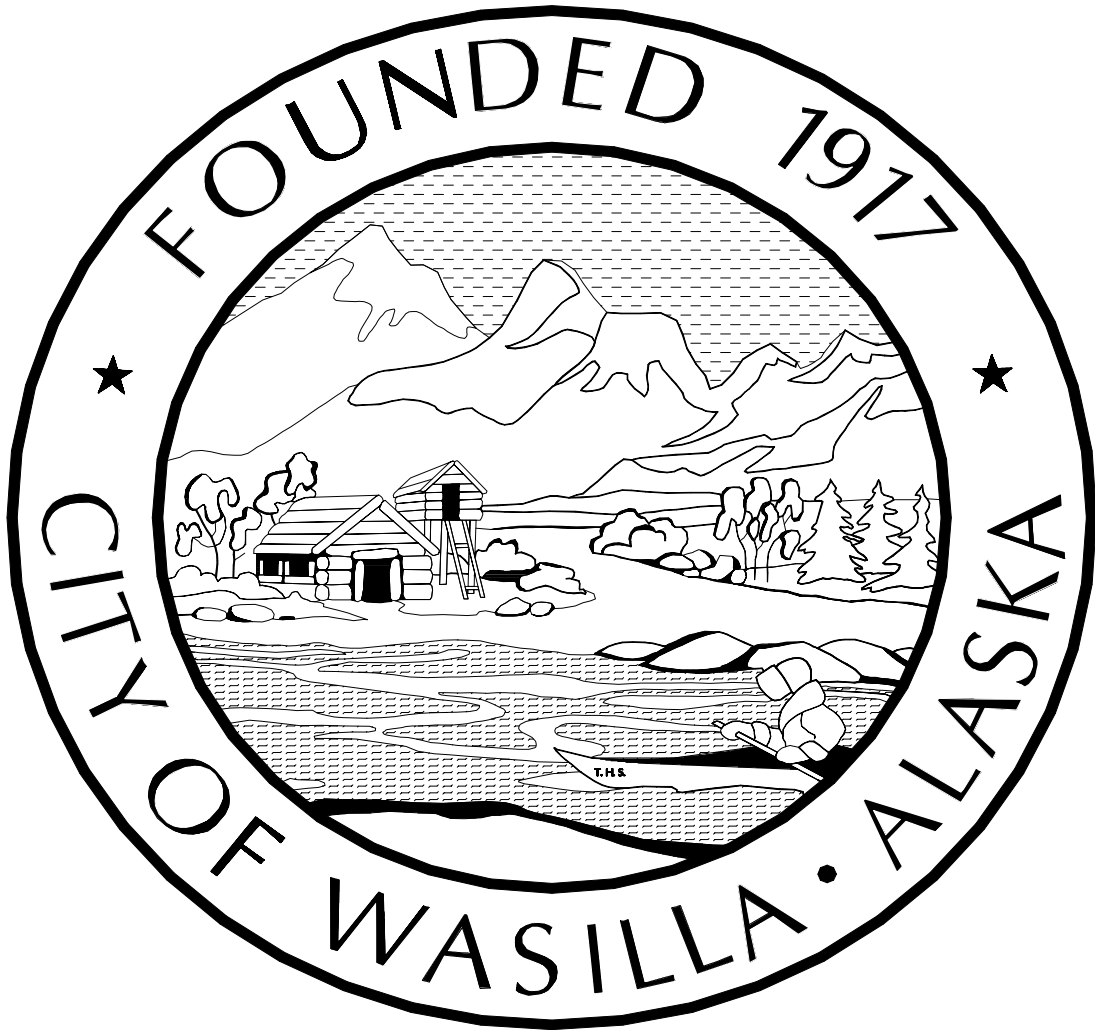
- To ensure that there is funding for purchase of right-of-way rights for the City of Wasilla, if needed.

#### **Significant Budget Changes**

None

#### **Impact on Operating Budget**

None anticipated.



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**Right of Way Fund**

	<b><u>L-T-D Budget</u></b>	<b><u>Projected Activity As of 6/30/02</u></b>	<b><u>Project Balance 6/30/02</u></b>
<b>Revenue:</b>			
Interest Income	\$ 2,000	\$ 2,000	\$ -
General Fund Transfer	5,000	5,000	-
<b>Total Revenue</b>	<b><u>\$ 7,000</u></b>	<b><u>\$ 7,000</u></b>	<b><u>\$ -</u></b>
<b>Projects:</b>			
Appraisals	\$ -	\$ -	\$ -
ROW Acquisitions	-	-	-
<b>Total Project Expenditures</b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>

<b>F.Y. 2003 Budgeted Additions</b>	<b>F.Y. 2004 Budgeted Additions</b>	<b>F.Y. 2005 Budgeted Additions</b>	<b>F.Y. 2006 Budgeted Additions</b>	<b>F.Y. 2007 Budgeted Additions</b>
\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
5,000	5,000	5,000	5,000	5,000
<b>\$ 7,000</b>	<b>\$ 7,000</b>	<b>\$ 7,000</b>	<b>\$ 7,000</b>	<b>\$ 7,000</b>
\$ -	\$ -	\$ -	\$ -	\$ -
-	-	-	-	-
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

## DEPARTMENT BUDGET SUMMARY

### Honor Garden CIP Project Fund

#### **Program**

To account for the construction of the Armed Forces Honor Garden (Alaska Path of Freedom Project).

#### **Goal**

To construct an Armed Forces Honor Garden through fund raising activities and local contributions.

#### **Objectives for Fiscal Year 2003**

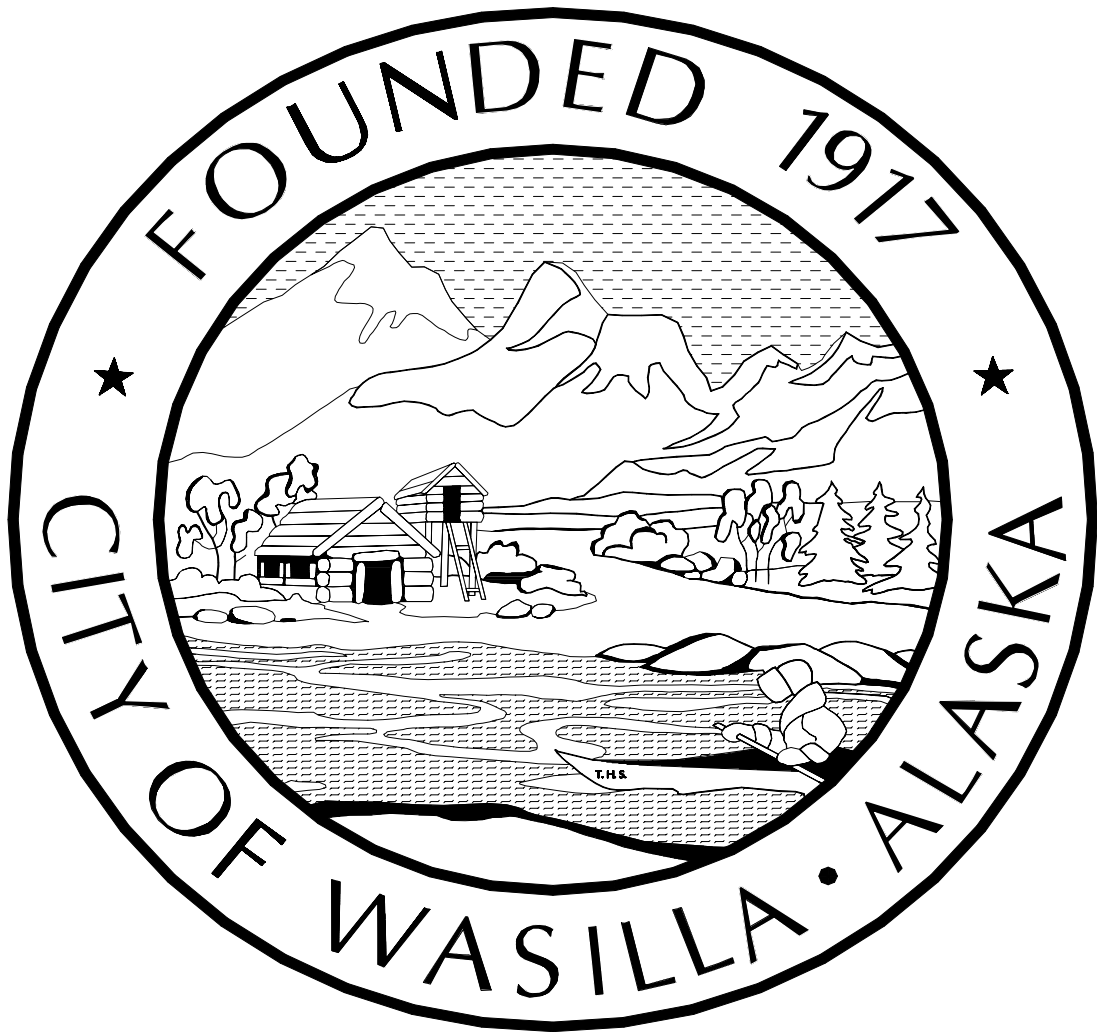
- To have completed approximately 90 percent of the construction of the Armed Forces Honor Garden.

#### **Significant Budget Changes**

None

#### **Impact on Operating Budget**

It is estimated that there will be a slight increase in operation and maintenance cost for the Recreation Department once the Honor Garden is completed. It is estimated that the increased cost to the Recreation budget would be approximately \$3,000.



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**Honor Garden Fund**

	<b><u>L-T-D Budget</u></b>	<b><u>Projected Activity As of 6/30/02</u></b>	<b><u>Project Balance 6/30/02</u></b>
<b>Revenue:</b>			
Interest Income	\$ 264	\$ 1,300	\$ (1,036)
State Grant Revenue	90,700	29,700	61,000
Sales	89,790	89,790	-
Other Revenue	138,258	137,222	1,036
General Fund Transfer	37,000	37,000	-
<b>Total Revenue</b>	<b><u>\$ 356,012</u></b>	<b><u>\$ 295,012</u></b>	<b><u>\$ 61,000</u></b>
<b>Projects:</b>			
Honor Garden	\$ 356,969	\$ 295,969	\$ 61,000
<b>Total Project Expenditures</b>	<b><u>\$ 356,969</u></b>	<b><u>\$ 295,969</u></b>	<b><u>\$ 61,000</u></b>

<b>F.Y. 2003 Budgeted Additions</b>	<b>F.Y. 2004 Budgeted Additions</b>
\$ -	\$ -
28,000	28,000
30,000	30,000
<b><u>\$ 58,000</u></b>	<b><u>\$ 58,000</u></b>
\$ 58,000	\$ 58,000
<b><u>\$ 58,000</u></b>	<b><u>\$ 58,000</u></b>

City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2003 Through Fiscal Year 2007

**Project Title:**

**Project Number:**   
(Assigned By Finance Department)

**Project Description:**

**Department/Div.:**

**Ranking:**   
(Assigned By Administration)

**Project Narrative:**

Development and construction of an Armed Forces Honor Garden to include lighting, flag poles, landscaping, irrigation system, electrical system and other amenities.

**Impact on Operating Budget:**

.Slight increase in Operation and Maintenance budget is anticipated. The projected increase in personnel and supply cost is approximately \$3000 per Fiscal Year.

Project Cost Summary

**Expenditure Category:**

	Prior Budget	Project Expenditures To Date	Project Balance	Additions					Total CIP Cost
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Administration/OH	\$0	\$0	\$ -	-	-	-	-	-	\$ -
Land	-	-	-	-	-	-	-	-	-
Design Services	\$0	\$0	-	-	-	-	-	-	-
Engineering	\$0	-	-	-	-	-	-	-	-
Construction	\$243,823	\$182,823	61,000	\$30,000	\$30,000	-	-	-	303,823
Equipment	-	-	-	\$28,000	28,000	-	-	-	56,000
Other Services	\$112,189	\$112,189	-	-	-	-	-	-	112,189
Contingency	-	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>\$ 356,012</b>	<b>\$ 295,012</b>	<b>\$ 61,000</b>	<b>\$ 58,000</b>	<b>\$ 58,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 472,012</b>

Funding Source Summary

**Funding Sources:**

	Prior Budget	Project Revenue To Date	Project Balance	Additions					Total CIP Funding
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Federal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
State:	90,700	29,700	61,000	28,000	28,000	-	-	-	146,700
	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
Local:									
Operating Transfers	37,000	37,000	-	30,000	30,000	-	-	-	97,000
Sales	89,790	89,790	-	-	-	-	-	-	89,790
Other	139,479	139,479	-	-	-	-	-	-	139,479
<b>Totals</b>	<b>\$ 356,969</b>	<b>\$ 295,969</b>	<b>\$ 61,000</b>	<b>\$ 58,000</b>	<b>\$58,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 472,969</b>

**Cost Beyond 5-Year**

Program:

## DEPARTMENT BUDGET SUMMARY

### Regional Dispatch Center CIP Project Fund

#### **Program**

To account for the construction of a Regional Dispatch Center for the Police Department.

#### **Goal**

To construct a Regional Dispatch Center which will increase the level of service to the Police Officers and the Citizens from the Police Department.

#### **Objectives for Fiscal Year 2003**

- To complete phase one of the project and to have a Regional Dispatch Center operational by the end of Calendar Year 2003.

#### **Significant Budget Changes**

None

#### **Impact on the General Fund Operating Budget**

When the Dispatch Center is completed the City of Wasilla will have to hire new staff to operate the Dispatch Center. Currently the City of Wasilla is contracting with the City of Palmer for Dispatch Center. The City of Wasilla projects that total personnel cost will not be completely offset by cancellation of the contract with the City of Palmer. It is estimated that the cost of personnel and cost of maintenance of hardware and software will be approximately \$105,000 more a year than the cost of the Dispatch Contract. The City of Wasilla believes that the benefits of improving Dispatch services will more that offset the increased cost to the police department budget.



**Regional Dispatch Center**

	<u>L-T-D Budget</u>	<u>Projected Activity As of 6/30/02</u>	<u>Project Balance 6/30/02</u>
<b>Revenue:</b>			
Interest Income	\$ -	\$ -	\$ -
Federal Grant Revenue	-	-	-
Sales	-	-	-
Other Revenue	-	-	-
Capital Reserve Fund Transfer	-	-	-
<b>Total Revenue</b>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>
<b>Projects:</b>			
Regional Dispatch Center	\$ -	\$ -	\$ -
<b>Total Project Expenditures</b>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

<b>F.Y. 2003 Budget Additions</b>	<b>F.Y. 2004 Budget Additions</b>
\$ - 1,000,000	\$ - 1,000,000
92,384	-
<b><u>\$ 1,092,384</u></b>	<b><u>\$ 1,000,000</u></b>
<b><u>\$ 1,092,384</u></b>	<b><u>\$ 1,000,000</u></b>

City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2003 Through Fiscal Year 2007

**Project Title:**

**Project Number:**   
(Assigned By Finance Department)

**Project Description:**

**Department/Div.:**

**Ranking:**   
(Assigned By Administration)

**Project Narrative:**

To construct a Regional Dispatch Center in the City of Wasilla's Police Department Building for the Police Department and for the other partners that decide to join the City of Wasilla in a regional dispatch center. The construction will be in two phases. The first phase will include setting up a communication center and also the basic computer system needed for dispatch center. The second phase will update the police management information system and update mobile equipment in the police vehicles.

**Impact on Operating Budget:**

Operational Cost will increase due to adding personnel to operate Dispatch Center once it is constructed, It is projected that the increase to the operating budget in increase personnel cost will be approximately \$75,000 a year. Also it is estimated that hardware and software maintenance cost will increase by approximately \$30,000 a year. The total projected impact per year on the police department's operating budget would be approximately \$105,000.

Project Cost Summary

**Expenditure Category:**

	Prior Budget	Project Expenditures To Date	Project Balance	Additions					Total CIP Cost
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Administration/OH	\$ -	\$ -	\$ -	\$ 92,384	\$ -	\$ -	\$ -	\$ -	\$ 92,384
Land									
Design Services									
Engineering									-
Construction	-	-	-	1,000,000	1,000,000	-	-	-	2,000,000
Equipment									
Other Services									
Contingency									
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,092,384</b>	<b>\$ 1,000,000</b>				<b>\$ 2,092,384</b>

Funding Source Summary

**Funding Sources:**

	Prior Budget	Project Revenue To Date	Project Balance	Additions					Total CIP Funding
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Federal:									
Department of Justice	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 2,000,000
State:									
Local:									
Operating Transfers	-	-	-	92,384	-	-	-	-	92,384
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,092,384</b>	<b>\$ 1,000,000</b>				<b>\$ 2,092,384</b>

**Cost Beyond 5-Year Program:**

## ENTERPRISE CAPITAL FUNDS

### **ENTERPRISE FUNDS**

Enterprise funds are used to account for operations that are financed and operated in manner similar to private business enterprises – where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing bases be financed or recovered primarily through user charges; or where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

### **UTILITY CONSTRUCTION FUND**

This Utility Construction fund was setup to account for the financial resources to be used for the acquisition and construction of major capital facilities for utility fund.

### **AIRPORT CONSTRUCTION FUND**

This Airport Construction fund was setup to account for the financial resources to be used for the acquisition and construction of major capital facilities for the Wasilla Municipal Airport.

### **CONSTRUCTION FUND RECAP.**

	<u>Utility</u>	<u>AIRPORT</u>	<u>TOTAL</u>
<b>Estimated Beginning Balances</b>	3,163,877	-	3,163,877
<b>Revenue</b>			
Intergov Rev. - FY 02 Approp	\$ 371,755	\$ -	\$ 371,755
Intergov. Revenue - FY 03 Approp.	74,643	-	74,643
Bond Proceeds	-	-	-
Residual Equity Transfers	236,072	10,000	246,072
<b>TOTAL AVAILABLE FUNDS</b>	<b><u>\$ 3,846,347</u></b>	<b><u>\$ 10,000</u></b>	<b><u>\$ 3,856,347</u></b>
<b>EXPENDITURES</b>			
Capital Outlays- Prior Year Appropriations	\$ 3,535,632	\$ -	\$ 3,535,632
Capital Outlays - Fiscal Year 03 Appropriations	310,715	10,000	320,715
<b>TOTAL USE OF FUNDS</b>	<b><u>\$ 3,846,347</u></b>	<b><u>\$ 10,000</u></b>	<b><u>\$ 3,856,347</u></b>
Estimated Funds Available 6/30/03	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

## DEPARTMENT BUDGET SUMMARY

### Utility Capital Project Fund

#### **Program**

To account for capital improvements for the Utility Fund.

#### **Goal**

To protect the City of Wasilla's interest in each capital project by ensuring satisfactory job progress and reasonable performance by all parties involved in the projects.

#### **Objectives for Fiscal Year 2003**

- ❑ To administer professional and construction contracts in a manner consistent with appropriate legal requirements, City polices, Federal and State grant requirements, and department needs for each project.
- ❑ To investigate all possible funding sources for upcoming projects to ensure that the City of Wasilla is receiving the maximum outside funding possible for upcoming project needs.
- ❑ To incorporate the water and sewer master plans into the 5-Year long-term Capital Improvement Plan.
- ❑ To continue to expand water and sewer systems west towards Wasilla Municipal Airport (See – Parks West Extension project worksheet and South Church Road W/S extension worksheet)
- ❑ Complete construction of City of Wasilla's water reservoir system.
- ❑ Incorporate tie in of Bridgestone Subdivision onsite sewer system to the City's main step sewer system into the Five-Year CIP Plan. Projected completion of project in Fiscal Year 2004.

#### **Significant Budget Changes**

Significant share of actual capital expenditures are from projects budgeted in Fiscal Year 2002. Out of the total planned capital expenditures of \$3,846,347, approximately 92 percent (\$3535,632) of projected expenditures were appropriated in FY 02. Only \$310,715 of new projects have budget appropriations for FY 03.

The two main projects that are projected to be completed are the Bumpus Water Reservoir (\$3,000,000 – Appropriated in FY02), and the Continued Expansion of Water & Sewer Lines west (\$471,347 – Appropriated in FY 02 & FY03). Expenditures on these two projects are approximately 90% of total planned expenditures in this CIP Fund.

#### **Impact On The Operating Budget**

The City of Wasilla's utility operating budget is directly affected by the CIP projects. Almost every new capital improvement entails ongoing expenses for routing operation, repairs and maintenance. The cost of future operations and maintenance for new CIP projects are estimated by the Public Works

Department based on the past experience and anticipated increase in the cost of materials, labor, and other project components. Based on the new projects added the total impact on the utility operating budget due to the construction projects is \$6,500 for Fiscal Year 2003

## Utility Construction Projects

	<u>F.Y. 2001 L-T-D Budget</u>	<u>Projected Activity As of 6/30/02</u>	<u>Projected Balance 6/30/02</u>
<b>Revenue:</b>			
Federal Grants	\$ 200,000	\$ 200,000	\$ -
State Grants	1,886,528	1,514,773	371,755
Dec Loan Proceeds	1,480,805	1,480,805	-
Bumpus Loan Proceeds - (RDA Guarantee)	3,000,000	3,000,000	-
Private Contributions	100,000	100,000	-
General Fund Residual Equity Transfers	575,000	575,000	-
Capital Reserve Transfer	-	-	-
Utility Fund Reserves for Construction	1,586,554	1,422,677	163,877
<b>Total Revenue</b>	<b><u>\$ 8,828,887</u></b>	<b><u>\$ 8,293,255</u></b>	<b><u>\$ 535,632</u></b>
<b>Projects:</b>			
Automated Meter Reading Sys.	27,198	27,198	-
Bridgestone Sewer Connection	-	-	-
Bumpus Well Reservoir	3,000,000	-	3,000,000
Church Road South W/S Ext.	-	-	-
Emergency Water Source	234,554	34,554	200,000
Flush Sewer Mains	20,000	20,000	-
Future Sewer Plant Permitting	114,563	114,563	-
Future Sewer Treatment Plant & Outfall	-	-	-
Glenwood Water Extension	-	-	-
Iditapark Tank Drainage Basin	-	-	-
Iditarod Well Abandonment	-	-	-
Lucille Street Sewer Extension	380,100	380,100	-
Lucille Street Water Extension	475,103	475,103	-
Manway Change Out	33,722	33,722	-
Mapping GPS Upgrades	-	-	-
Miscellaneous Sewer Projects	15,136	15,136	-
Miscellaneous Water Projects	111,093	111,093	-
Mission Hills Water Extension	-	-	-
Palmer Was/Glenwd Swr Main Ext	200,000	200,000	-
Palmer Was/Glenwd Water Main Ext	549,394	549,394	-
Parks West Extension	1,735,632	1,400,000	335,632
Septage Facility	1,226,931	1,226,931	-
Septic Tank Replacement	34,634	34,634	-
Sewer Lagoon Upgrade	630,827	630,827	-
Sewer Metal Storage Building	-	-	-
Sewer Main Improvements	-	-	-
Water Main Improvements	-	-	-
Water Metal Storage Building	40,000	40,000	-
<b>Total Project Expenditures</b>	<b><u>\$ 8,828,887</u></b>	<b><u>\$ 5,293,255</u></b>	<b><u>\$ 3,535,632</u></b>

Note - 6/30/02 Project Balances per Wasilla Municipal Code are automatically brought forward to Fiscal Year 2003. It is projected that all the project balances will be expended in Fiscal Year 2003.

<b>F.Y. 2003 Budgeted Additions</b>	<b>F.Y. 2004 Budgeted Additions</b>	<b>F.Y. 2005 Budgeted Additions</b>	<b>F.Y. 2006 Budgeted Additions</b>	<b>F.Y. 2007 Budgeted Additions</b>
\$ 74,643	\$ 1,026,951	\$ -	\$ -	\$ -
-	905,000	100,000	100,000	100,000
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
175,000	296,305	800,000	905,000	945,000
61,072	188,928	-	-	-
-	-	-	-	-
<b><u>\$ 310,715</u></b>	<b><u>\$ 2,417,184</u></b>	<b><u>\$ 900,000</u></b>	<b><u>\$ 1,005,000</u></b>	<b><u>\$ 1,045,000</u></b>
40,000	40,000	40,000	-	-
-	-	350,000	-	-
-	-	-	-	-
135,715	1,867,184	-	-	-
-	-	-	-	-
10,000	-	-	-	-
-	-	-	-	-
-	-	100,000	100,000	750,000
-	400,000	-	-	-
30,000	30,000	-	-	-
15,000	-	-	-	-
-	-	-	-	-
-	-	-	-	-
25,000	-	-	-	-
15,000	20,000	20,000	20,000	20,000
-	-	-	-	-
-	-	-	-	-
-	-	-	450,000	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
40,000	40,000	40,000	75,000	75,000
-	-	-	-	-
-	-	75,000	75,000	-
-	10,000	100,000	100,000	100,000
-	10,000	100,000	100,000	100,000
-	-	75,000	85,000	-
<b><u>\$ 310,715</u></b>	<b><u>\$ 2,417,184</u></b>	<b><u>\$ 900,000</u></b>	<b><u>\$ 1,005,000</u></b>	<b><u>\$ 1,045,000</u></b>



City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2003  
Through Fiscal Year 2007

**Project Title:**

**Project Number:**   
(Assigned By Finance Department)

**Project Description:**

**Department/Div.:**

**Ranking:**   
(Assigned By Administration)

**Project Narrative:**  
Replace existing manual read meter heads with automatic heads. There are approximately 700 meter heads to be replaced. Costs per head vary as to the size of the meter.

**Impact on Operating Budget:**  
Regular O&M budget would have to be increased by the approximately \$3,000 for maintenance of the meters.

Project Cost Summary

**Expenditure Category:**

	Prior Budget	Project Expenditures To Date	Project Balance	Additions					Total CIP Cost
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Administration/OH	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land	-	-	-	-	-	-	-	-	-
Design Services	-	-	-	-	-	-	-	-	-
Engineering	-	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-	-
Equipment	\$50,000	\$50,000	-	\$40,000	\$40,000	\$40,000	-	-	170,000
Other Services	-	-	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 170,000</b>

Funding Source Summary

**Funding Sources:**

	Prior Budget	Project Revenue To Date	Project Balance	Additions					Total CIP Funding
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Federal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-	-	-
State:	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
Local:	\$50,000	\$50,000	-	\$40,000	\$40,000	\$40,000	-	-	170,000
Operating Transfers	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 170,000</b>

**Cost Beyond 5-Year Program:**

City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2003 Through Fiscal Year 2007

**Project Title:**

**Project Number:**   
(Assigned By Finance Department)

**Project Description:**

**Department/Div.:**

**Ranking:**   
(Assigned By Administration)

**Project Narrative:**

Provide funds to connect Bridgestone Sub. to City sewer system, extending sewer main 2000 feet along Lucille Street. This project will eliminate the community drainfield that serves the subdivision.

**Impact on Operating Budget:**

Slight Increase. The City currently maintains the existing on-site sewer system for Bridgestone Subdivision. Estimated increase in operation cost approximately \$2,500 per Fiscal Year.

**Project Cost Summary**

**Expenditure Category:**

	Prior Budget	Project Expenditures To Date	Project Balance	Additions					Total CIP Cost
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Administration/OH	\$ -	\$ -	\$ -						\$ -
Land	-	-	-						-
Design Services	-	-	-						-
Engineering	-	-	-						-
Construction	-	-	-			350,000			350,000
Equipment	-	-	-		-	-	-	-	-
Other Services	-	-	-		-	-	-	-	-
Contingency	-	-	-		-	-	-	-	-
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$350,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 350,000</b>

**Funding Source Summary**

**Funding Sources:**

	Prior Budget	Project Revenue To Date	Project Balance	Additions					Total CIP Funding
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Federal:	\$ -	\$ -	\$ -			\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-	-	-
State:	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
Local:	-	-	-	-	-	-	-	-	-
Operating Transfers	-	-	-			350,000			350,000
	-	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$350,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 350,000</b>

**Cost Beyond 5-Year**

Program:

City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2003 Through Fiscal Year 2007

**Project Title:**

**Project Number:**

(Assigned By Finance Department)

**Project Description:**

**Department/Div.:**

**Ranking:**

(Assigned By Administration)

**Project Narrative:**

Provide funds to construct water and sewer main extensions for Church Road South as phase one of providing water and sewer services to the Airport. Phase one will provide Water and Sewer to City Parcel D3, in whci the Airport Master Plan shows as prime land for development.

**Impact on Operating Budget:**

Additional maintenance cost will be incurred, that will be offset by increased revenue for water and sewer customers.

Project Cost Summary

**Expenditure Category:**

	Prior Budget	Project Expenditures To Date	Project Balance	Additions					Total CIP Cost
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Administration/OH	\$ -	\$ -	\$ -	\$ 22,000	\$ 70,834				\$ 92,834
Land	-	-	-						-
Design Services	-	-	-	113,715					113,715
Engineering	-	-	-		192,060				192,060
Construction	-	-	-		1,363,500				1,363,500
Equipment	-	-	-						-
Other Services	-	-	-						-
Contingency	-	-	-		240,790				240,790
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 135,715</b>	<b>\$ 1,867,184</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,002,899</b>

Funding Source Summary

**Funding Sources:**

	Prior Budget	Project Revenue To Date	Project Balance	Additions					Total CIP Funding
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Federal:	\$ -	\$ -	\$ -	\$ 74,643	\$ 1,026,951	\$ -	\$ -	\$ -	\$ 1,101,594
	-	-	-	-	-	-	-	-	-
State:	-	-	-	-	705,000				705,000
	-	-	-	-	-	-	-	-	-
Local:	-	-	-	-	-	-	-	-	-
Operating Transfers	-	-	-	61,072	135,233				196,305
	-	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 135,715</b>	<b>\$ 1,867,184</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,002,899</b>

**Cost Beyond 5-Year**

**Program:**

City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2003  
Through Fiscal Year 2007

Project Title:

Project Number:   
(Assigned By Finance Department)

Project Description:

Department/Div.:

Ranking:   
(Assigned By Administration)

**Project Narrative:**  
Reduction of odors in main lines through flushing of mains to remove sediment in lines. Install aeration filters where need to reduce odors.

**Impact on Operating Budget:**  
None.

Project Cost Summary

**Expenditure Category:**

	Prior Budget	Project Expenditures To Date	Project Balance	Additions					Total CIP Cost
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Administration/OH	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land	-	-	-	-	-	-	-	-	-
Design Services	-	-	-	-	-	-	-	-	-
Engineering	-	-	-	-	-	-	-	-	-
Construction	\$20,000	\$20,000	-	\$10,000	\$20,000	\$20,000	-	-	70,000
Equipment	-	-	-	-	-	-	-	-	-
Other Services	-	-	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 70,000</b>

Funding Source Summary

**Funding Sources:**

	Prior Budget	Project Revenue To Date	Project Balance	Additions					Total CIP Funding
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Federal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
State:	-	-	-	-	-	-	-	-	-
Local:	\$20,000	\$20,000	-	\$10,000	\$20,000	\$20,000	-	-	\$70,000
Operating Transfers	-	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 70,000</b>

**Cost Beyond 5-Year Program:**

City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2003 Through Fiscal Year 2007

**Project Title:**

**Project Number:**   
(Assigned By Finance Department)

**Project Description:**

**Department/Div.:**

**Ranking:**   
(Assigned By Administration)

**Project Narrative:**

To provide match funds for a new sewer treatment plant and outfall to Cook Inlet. This project is planned for phased construction through 2015 in accordance with the Sewer Master Plan.

**Impact on Operating Budget:**

A new facility will require additional funding for operation and maintenance.

Project Cost Summary

**Expenditure Category:**

	Prior Budget	Project Expenditures To Date	Project Balance	Additions					Total CIP Cost
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Administration/OH	\$ -	\$ -	\$ -				\$ -	\$ -	\$ -
Land	-	-	-						-
Design Services	-	-	-			100,000	100,000	-	200,000
Engineering	-	-	-				-	-	-
Construction	-	-	-				-	750,000	750,000
Equipment	-	-	-		-		-	-	-
Other Services	-	-	-		-		-	-	-
Contingency	-	-	-				-	-	-
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 750,000</b>	<b>\$ 950,000</b>

Funding Source Summary

**Funding Sources:**

	Prior Budget	Project Revenue To Date	Project Balance	Additions					Total CIP Funding
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Federal:	\$ -	\$ -	\$ -			\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-	-	-
State:	-	-	-			100,000	100,000	10,000	210,000
	-	-	-	-	-	-	-	-	-
Local:	-	-	-						-
Operating Transfers	-	-	-					650,000	650,000
	-	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 660,000</b>	<b>\$ 860,000</b>

**Cost Beyond 5-Year Program:**

City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2003 Through Fiscal Year 2007

**Project Title:**

**Project Number:**   
(Assigned By Finance Department)

**Project Description:**

**Department/Div.:**

**Ranking:**   
(Assigned By Administration)

**Project Narrative:**

Provide funding to complete the Palmer-Wasilla Highway Extension Water Main Extension that will provide a critical loop for water service and fire flows for the east side town.

**Impact on Operating Budget:**

Slight increase in maintenance budget.

Project Cost Summary

**Expenditure Category:**

	Prior Budget	Project Expenditures To Date	Project Balance	Additions					Total CIP Cost
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Administration/OH	\$ -	\$ -	\$ -		\$ 10,000				\$ 10,000
Land	-	-	-						-
Design Services	-	-	-		35,000				35,000
Engineering	-	-	-		35,000				35,000
Construction	-	-	-		320,000				320,000
Equipment	-	-	-		-	-	-	-	-
Other Services	-	-	-		-	-	-	-	-
Contingency	-	-	-		-	-	-	-	-
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$400,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 400,000</b>

Funding Source Summary

**Funding Sources:**

	Prior Budget	Project Revenue To Date	Project Balance	Additions					Total CIP Funding
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Federal:	\$ -	\$ -	\$ -			\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
State:	-	-	-	-	200,000				200,000
	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
Local:	-	-	-	-	200,000				200,000
Operating Transfers	-	-	-	-	200,000				200,000
	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$400,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 400,000</b>

**Cost Beyond 5-Year**

**Program:**

City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2003 Through Fiscal Year 2007

**Project Title:**

**Project Number:**   
(Assigned By Finance Department)

**Project Description:**

**Department/Div.:**

**Ranking:**   
(Assigned By Administration)

**Project Narrative:**  
Currently there is no way that iditarod tank may be drained for repairs or inspection without affecting property not owned by the City. There is a need to purchase one acre at the bottom of the hill to construct a drainage basin for the tank. Site would need to be fenced the following year.

**Impact on Operating Budget:**  
Slight O&M cost due to maintaining a clean site. Estimated cost per Fiscal Year \$1,000 per Fiscal Year.

Project Cost Summary

**Expenditure Category:**

	Prior Budget	Project Expenditures To Date	Project Balance	Additions					Total CIP Cost
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Administration/OH	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land	-	-	-	\$30,000	-	-	-	-	30,000
Design Services	-	-	-	-	-	-	-	-	-
Engineering	-	-	-	-	-	-	-	-	-
Construction	-	-	-	-	\$30,000	-	-	-	30,000
Equipment	-	-	-	-	-	-	-	-	-
Other Services	-	-	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 60,000</b>

Funding Source Summary

**Funding Sources:**

	Prior Budget	Project Revenue To Date	Project Balance	Additions					Total CIP Funding
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Federal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
State:	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
Local:	-	-	-	\$30,000	\$30,000	-	-	-	\$60,000
Operating Transfers	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 60,000</b>

**Cost Beyond 5-Year Program:**

City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2003 Through Fiscal Year 2007

**Project Title:**

**Project Number:**   
(Assigned By Finance Department)

**Project Description:**

**Department/Div.:**

**Ranking:**   
(Assigned By Administration)

**Project Narrative:**

**Impact on Operating Budget:**

Project Cost Summary

**Expenditure Category:**

	Prior Budget	Project Expenditures To Date	Project Balance	Additions					Total CIP Cost
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Administration/OH	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land	-	-	-	-	-	-	-	-	-
Design Services	-	-	-	-	-	-	-	-	-
Engineering	-	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-	-
Equipment	-	-	-	-	-	-	-	-	-
Other Services	-	-	-	\$15,000	-	-	-	-	15,000
Contingency	-	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,000</b>

Funding Source Summary

**Funding Sources:**

	Prior Budget	Project Revenue To Date	Project Balance	Additions					Total CIP Funding
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Federal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
State:	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
Local:	-	-	-	\$15,000	-	-	-	-	15,000
Operating Transfers	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,000</b>

**Cost Beyond 5-Year Program:**



City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2003 Through Fiscal Year 2007

**Project Title:**

**Project Number:**   
(Assigned By Finance Department)

**Project Description:**

**Department/Div.:**

**Ranking:**   
(Assigned By Administration)

**Project Narrative:**

Currently maps.mylars and blue lines are in need of replacement. In updating or improving the current asblits, GPS formatting would be of benefit. Without replacing these existing maps, time and money will increase and be shown in the O&M budget

**Impact on Operating Budget:**

Reduction in operating budget for personnel services.

Project Cost Summary

**Expenditure Category:**

	Prior Budget	Project Expenditures To Date	Project Balance	Additions					Total CIP Cost
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Administration/OH	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land	-	-	-	-	-	-	-	-	-
Design Services	-	-	-	-	-	-	-	-	-
Engineering	-	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-	-
Equipment	-	-	-	-	-	-	-	-	-
Other Services	-	-	-	\$15,000	\$25,000	\$25,000	\$25,000	\$25,000	115,000
Contingency	-	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 115,000</b>

Funding Source Summary

**Funding Sources:**

	Prior Budget	Project Revenue To Date	Project Balance	Additions					Total CIP Funding
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Federal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-	-	-
State:	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
Local:	-	-	-	-	-	-	-	-	-
Operating Transfers	-	-	-	\$15,000	\$25,000	\$25,000	\$25,000	\$25,000	115,000
	-	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 115,000</b>

**Cost Beyond 5-Year Program:**

City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2003  
Through Fiscal Year 2007

Project Title:

Project Number:   
(Assigned By Finance Department)

Project Description:

Department/Div.:

Ranking:   
(Assigned By Administration)

**Project Narrative:**  
Replace 20" man ways constructed under the original sewer system with standard man ways. This also meets OSHA requirements. There are approximately 5 man ways left.

**Impact on Operating Budget:**  
Replacements will lower cost of servicing equipment.

Project Cost Summary

**Expenditure Category:**

	Prior Budget	Project Expenditures To Date	Project Balance	Additions					Total CIP Cost
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Administration/OH	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land	-	-	-	-	-	-	-	-	-
Design Services	-	-	-	-	-	-	-	-	-
Engineering	-	-	-	-	-	-	-	-	-
Construction	\$60,000	\$60,000	-	\$25,000	-	-	-	-	85,000
Equipment	-	-	-	-	-	-	-	-	-
Other Services	-	-	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ -</b>	<b>\$ 25,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 85,000</b>

Funding Source Summary

**Funding Sources:**

	Prior Budget	Project Revenue To Date	Project Balance	Additions					Total CIP Funding
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Federal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
State:	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
Local:	\$60,000	\$60,000	-	\$25,000	-	-	-	-	85,000
Operating Transfers	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ -</b>	<b>\$ 25,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 85,000</b>

**Cost Beyond 5-Year Program:**

City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2003 Through Fiscal Year 2007

**Project Title:**

**Project Number:**   
(Assigned By Finance Department)

**Project Description:**

**Department/Div.:**

**Ranking:**   
(Assigned By Administration)

**Project Narrative:**

Extend water to Mission Hills Subdivision, connecting the subdivision to the City's core water system. This project will eliminate the need for the Mission Hills well and provide fire flow capacity to the subdivision. This project includes 3300 feet of water main extension and an above ground reservoir that will receive water from the proposed Bumpus Well and Reservoir Facility scheduled for completion by 2004.

**Impact on Operating Budget:**

Slight increase. None in Fiscal Year 2003.

Project Cost Summary

**Expenditure Category:**

	Prior Budget	Project Expenditures To Date	Project Balance	Additions					Total CIP Cost
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Administration/OH	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ 10,000
Land	-	-	-	-	-	-	-	-	-
Design Services	-	-	-	-	-	-	90,000	-	90,000
Engineering	-	-	-	-	-	-	90,000	-	90,000
Construction	-	-	-	-	-	-	760,000	-	760,000
Equipment	-	-	-	-	-	-	-	-	-
Other Services	-	-	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$950,000</b>	<b>\$ -</b>	<b>\$ 950,000</b>

Funding Source Summary

**Funding Sources:**

	Prior Budget	Project Revenue To Date	Project Balance	Additions					Total CIP Funding
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Federal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
State:	-	-	-	-	-	-	200,000	-	-
	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
Local:	-	-	-	-	-	-	-	-	-
Operating Transfers	-	-	-	-	-	-	750,000	-	750,000
	-	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$950,000</b>	<b>\$ -</b>	<b>\$ 750,000</b>

**Cost Beyond 5-Year**

**Program:**

City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2003 Through Fiscal Year 2007

**Project Title:**

**Project Number:**   
(Assigned By Finance Department)

**Project Description:**

**Department/Div.:**

**Ranking:**   
(Assigned By Administration)

**Project Narrative:**  
Provide central storage space for sewer equipment and inventory items that is covered and heated. Currently, equipment and inventory are stored outside exposed to weather.

**Impact on Operating Budget:**  
Reduce equipment and inventory maintenance due to weather exposure, and increase operating budget for building operation and maintenance.

Project Cost Summary

**Expenditure Category:**

	Prior Budget	Project Expenditures To Date	Project Balance	Additions					Total CIP Cost
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Administration/OH	\$ -	\$ -	\$ -						\$ -
Land	-	-	-						-
Design Services	-	-	-						-
Engineering	-	-	-						-
Construction	-	-	-		150,000				150,000
Equipment	-	-	-		-	-	-	-	-
Other Services	-	-	-		-	-	-	-	-
Contingency	-	-	-		-	-	-	-	-
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$150,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>

Funding Source Summary

**Funding Sources:**

	Prior Budget	Project Revenue To Date	Project Balance	Additions					Total CIP Funding
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Federal:	\$ -	\$ -	\$ -			\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
State:	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
Local:	-	-	-						-
Operating Transfers	-	-	-		150,000				150,000
	-	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$150,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>

**Cost Beyond 5-Year Program:**

City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2003 Through Fiscal Year 2007

**Project Title:**

**Project Number:**   
(Assigned By Finance Department)

**Project Description:**

**Department/Div.:**

**Ranking:**   
(Assigned By Administration)

**Project Narrative:**

To provide funding for unspecified sewer mains eligible for federal funding in FY03. This project includes match funds in out years for future state and federal grants to extend sewer service as described in the Sewer Master Plan.

**Impact on Operating Budget:**

Increased costs will be offset by increased metered sewer sales.

Project Cost Summary

**Expenditure Category:**

	Prior Budget	Project Expenditures To Date	Project Balance	Additions					Total CIP Cost
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Administration/OH	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
Land	-	-	-		-	-	-	-	-
Design Services	-	-	-		-	-	-	-	-
Engineering	-	-	-		-	-	-	-	-
Construction	-	-	-		10,000	100,000	100,000	100,000	310,000
Equipment	-	-	-		-	-	-	-	-
Other Services	-	-	-		-	-	-	-	-
Contingency	-	-	-		-	-	-	-	-
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 310,000</b>

Funding Source Summary

**Funding Sources:**

	Prior Budget	Project Revenue To Date	Project Balance	Additions					Total CIP Funding
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Federal:	\$ -	\$ -	\$ -			\$ -	\$ -	\$ -	\$ -
	-	-	-		-	-	-	-	-
	-	-	-		-	-	-	-	-
State:	-	-	-		-	-	-	-	-
	-	-	-		-	-	-	-	-
	-	-	-		-	-	-	-	-
Local:									
Operating Transfers	-	-	-		10,000	100,000	100,000	100,000	310,000
	-	-	-		-	-	-	-	-
	-	-	-		-	-	-	-	-
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 310,000</b>

**Cost Beyond 5-Year**

**Program:**

City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2003  
Through Fiscal Year 2007

Project Title:

Project Number:   
(Assigned By Finance Department)

Project Description:

Department/Div.:

Ranking:   
(Assigned By Administration)

**Project Narrative:**  
Septic tanks within the sewer system are reaching their life expectancy. They are starting to leak and are presenting problems for the personnel during annual maintenance procedures. No average cost is available due to the fact that cost is dependant on tank volume, location and burial depth.

**Impact on Operating Budget:**  
Reduce operating cost in maintaining tanks.

Project Cost Summary

**Expenditure Category:**

	Prior Budget	Project Expenditures To Date	Project Balance	Additions					Total CIP Cost
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Administration/OH	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land	-	-	-	-	-	-	-	-	-
Design Services	-	-	-	-	-	-	-	-	-
Engineering	-	-	-	-	-	-	-	-	-
Construction	\$60,000	\$60,000	-	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	260,000
Equipment	-	-	-	-	-	-	-	-	-
Other Services	-	-	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ -</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>	<b>\$ 260,000</b>

Funding Source Summary

**Funding Sources:**

	Prior Budget	Project Revenue To Date	Project Balance	Additions					Total CIP Funding
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Federal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
State:	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
Local:	\$60,000	\$60,000	-	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$260,000
Operating Transfers	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ -</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>	<b>\$ 260,000</b>

**Cost Beyond 5-Year Program:**

City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2003 Through Fiscal Year 2007

Project Title:

Project Number:   
(Assigned By Finance Department)

Project Description:

Department/Div.:

Ranking:   
(Assigned By Administration)

**Project Narrative:**

To provide funding for unspecified water main extensions eligible federal funding in FY03. This project includes match funds in out years for future state and federal grants to extend water service as described in the Water Master Plan.

**Impact on Operating Budget:**

Increased costs will be offset by increased metered water sales.

Project Cost Summary

**Expenditure Category:**

	Prior Budget	Project Expenditures To Date	Project Balance	Additions					Total CIP Cost
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Administration/OH	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land	-	-	-	-	-	-	-	-	-
Design Services	-	-	-	-	-	-	-	-	-
Engineering	-	-	-	-	-	-	-	-	-
Construction	-	-	-	-	10,000	100,000	100,000	100,000	310,000
Equipment	-	-	-	-	-	-	-	-	-
Other Services	-	-	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$ 310,000</b>

Funding Source Summary

**Funding Sources:**

	Prior Budget	Project Revenue To Date	Project Balance	Additions					Total CIP Funding
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Federal:	\$ -	\$ -	\$ -			\$ -	\$ -	\$ -	\$ -
State:									
Local:									
Operating Transfers	-	-	-	-	10,000	100,000	100,000	100,000	310,000
	-	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$ 310,000</b>

**Cost Beyond 5-Year**

Program:

City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2003 Through Fiscal Year 2007

Project Title:

Project Number:   
(Assigned By Finance Department)

Project Description:

Department/Div.:

Ranking:   
(Assigned By Administration)

**Project Narrative:**  
Provide central storage space for water equipment and inventory items that is covered and heated. Currently, equipment and inventory are stored outside exposed to weather.

**Impact on Operating Budget:**  
Reduce equipment and inventory maintenance due to weather exposure, and increase operating budget for building operation and maintenance.

Project Cost Summary

**Expenditure Category:**

	Prior Budget	Project Expenditures To Date	Project Balance	Additions					Total CIP Cost
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Administration/OH	\$ -	\$ -	\$ -						\$ -
Land	-	-	-						-
Design Services	-	-	-						-
Engineering	-	-	-						-
Construction	-	-	-			150,000			150,000
Equipment	-	-	-		-	-	-	-	-
Other Services	-	-	-		-	-	-	-	-
Contingency	-	-	-		-	-	-	-	-
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$150,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>

Funding Source Summary

**Funding Sources:**

	Prior Budget	Project Revenue To Date	Project Balance	Additions					Total CIP Funding
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Federal:	\$ -	\$ -	\$ -			\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
State:	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
Local:	-	-	-			150,000			150,000
Operating Transfers	-	-	-			-	-	-	-
	-	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$150,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>

**Cost Beyond 5-Year Program:**



## DEPARTMENT BUDGET SUMMARY

### Airport Capital Project Fund

#### **Program**

To account for capital improvements for the Airport Fund.

#### **Goal**

To protect the City of Wasilla's interest in each capital project by ensuring satisfactory job progress and reasonable performance by all parties involved in the projects.

#### **Objectives for Fiscal Year 2003**

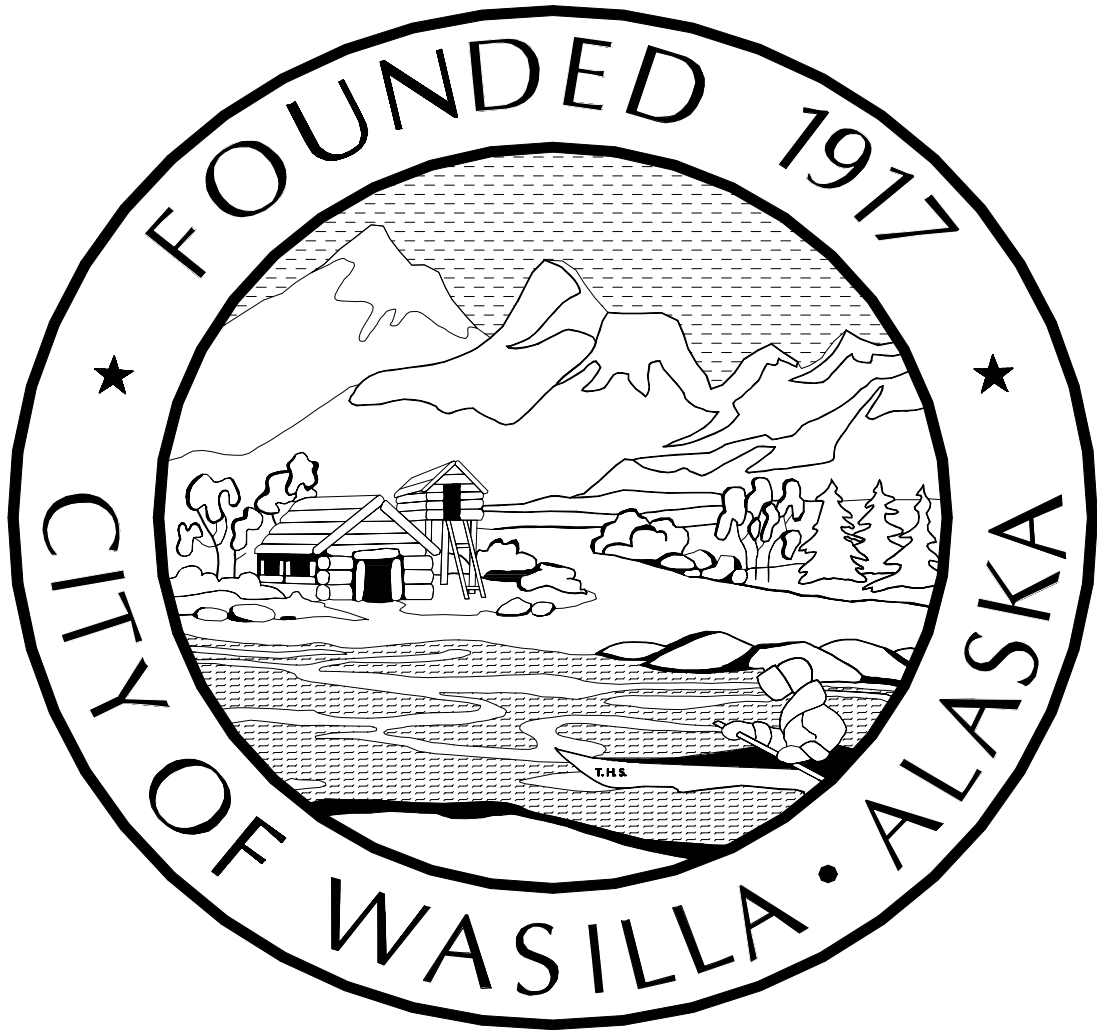
- To complete planning for construction of Airport Security Gate System.

#### **Significant Budget Changes**

N/A

#### **Impact On The Operating Budget**

\$500 per fiscal year starting in Fiscal Year 2004.



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**Airport Construction Projects**

	<u>L-T-D Budget</u>	<u>Projected Activity As of 6/30/02</u>	<u>Project Balance 6/30/02</u>
<b>Revenue:</b>			
Federal Grants	\$ 388,876	\$ 388,876	\$ -
State Grants	-	-	-
General Fund Operating Transfer	50,000	50,000	-
Airport Retained Earnings - Operations	25,926	25,926	-
<b>Total Revenue</b>	<b><u>\$ 464,802</u></b>	<b><u>\$ 464,802</u></b>	<b><u>\$ -</u></b>
<b>Projects:</b>			
Airport Master Plan	\$ 414,802	\$ 414,802	\$ -
Airport Clear Zone Brushing	15,000	15,000	-
Airport Security Gates	35,000	35,000	-
<b>Total Project Expenditures</b>	<b><u>\$ 464,802</u></b>	<b><u>\$ 464,802</u></b>	<b><u>\$ -</u></b>

Note - 6/31/02 Project Balances per Wasilla Municipal Code are automatically brought forward to Fiscal Year 2003. It is projected that all the project balances will be expended in Fiscal Year 2003.

<b>F.Y. 2003 Budgeted Additons</b>	<b>F.Y. 2004 Budgeted Additions</b>	<b>F.Y. 2005 Budgeted Additions</b>	<b>F.Y. 2006 Budgeted Additions</b>	<b>F.Y. 2007 Budgeted Additons</b>
\$ -	\$ 150,000	\$ -	\$ -	\$ -
-	-	-	-	-
10,000	10,000	-	-	-
-	-	-	-	-
<b><u>\$ 10,000</u></b>	<b><u>\$ 160,000</u></b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>
\$ -	\$ -	\$ -	\$ -	\$ -
-	-	-	-	-
10,000	160,000	-	-	-
-	-	-	-	-
<b><u>\$ 10,000</u></b>	<b><u>\$ 160,000</u></b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>

City Of Wasilla  
Capital Improvement Project Detail  
Fiscal Year 2002 Through Fiscal Year 2006

**Project Title:**

**Project Number:**   
(Assigned By Finance Department)

**Project Description:**

**Department/Div.:**

**Ranking:**   
(Assigned By Administration)

**Project Narrative:**

**Impact on Operating Budget:**

Project Cost Summary

**Expenditure Category:**

	Prior Budget	Project Expenditures To Date	Project Balance	Additions					Total CIP Cost
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Administration/OH	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land	-	-	-	-	-	-	-	-	-
Design Services	-	-	-	-	-	-	-	-	-
Engineering	-	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-	-
Equipment	35,000	35,000	-	\$10,000	160,000	-	-	-	205,000
Other Services	-	-	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>\$ 35,000</b>	<b>\$ 35,000</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$160,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 205,000</b>

Funding Source Summary

**Funding Sources:**

	Prior Budget	Project Revenue To Date	Project Balance	Additions					Total CIP Funding
				Fiscal YR 2003	Fiscal YR 2004	Fiscal YR 2005	Fiscal YR 2006	Fiscal YR 2007	
Federal:	\$ -	\$ -	\$ -	-	\$150,000	\$ -	\$ -	\$ -	\$ 150,000
	-	-	-	-	-	-	-	-	-
State:	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
Local:									
Operating Transfers	35,000	35,000	-	\$10,000	10,000	-	-	-	55,000
Transfer of Unexpended	-	-	-	-	-	-	-	-	-
Balance From Other project	-	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>\$ 35,000</b>	<b>\$ 35,000</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$160,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 205,000</b>

**Cost Beyond 5-Year**

**Program:**

## SUPPORTING SCHEDULES/APPENDIX SECTION

**Why Include Schedules?** The budget schedules are intended to give the reader a brief glance at the city's community profile and financial situation. Included in these schedules are schedules that summarize the personnel information by position and department, the community profile statistics, economic future outlook and other financial information such as property tax rates affecting the citizens of Wasilla (all governments). The two ordinances that were adopted to implement the FY 03 budget are also included at the end of this section.

2000-2002 RECOMMENDED CITY BUDGET  
PERSONNEL SUMMARY

	<b>2000</b> <b>Approved</b>	<b>2001</b> <b>Approved</b>	<b>2002</b> <b>Approved</b>	<b>2003</b> <b>Approved</b>
<b>Council/Clerk</b>				
Clerk	1.00	1.00	1.00	1.00
Deputy Clerk	1.00	1.00	1.00	1.00
Student Intern	0.50	0.50	0.50	0.50
	<u>2.50</u>	<u>2.50</u>	<u>2.50</u>	<u>2.50</u>
<b>Mayor</b>				
Mayor	1.00	1.00	1.00	1.00
Deputy Administrator	1.00	1.00	1.00	1.00
Admin. Assistant	1.00	1.00	1.00	1.00
	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
<b>General Adm. Services</b>				
Human Resource Assist.	1.00	1.00	1.00	1.00
<b>Finance/MIS</b>				
Finance Director	1.00	1.00	1.00	1.00
Senior Accountant	1.00	1.00	1.00	1.00
Finance Clerk	4.00	4.00	4.00	5.00
Cashier	-	1.00	1.00	1.00
File Clerk	1.00	-	-	-
	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>	<u>8.00</u>
<b>Planning</b>				
City Planner	1.00	1.00	1.00	1.00
Economic Planner	1.00	1.00	1.00	1.00
Planning Clerk	1.00	1.00	1.00	1.00
	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
<b>Police</b>				
Police Chief	1.00	1.00	1.00	1.00
Admin. Assitant	1.00	1.00	1.00	1.00
Lieutenant	-	1.00	1.00	1.00
Sargeant	1.00	1.00	1.00	1.00
Investigator	1.00	1.00	2.00	3.00
Communication Officer	-	-	1.00	1.00
Police Officer II	11.00	12.00	13.00	12.00
Police Officer I	1.00	1.00	-	-
	<u>16.00</u>	<u>18.00</u>	<u>20.00</u>	<u>20.00</u>
<b>Youth Court</b>				
Probation Officer	1.50	1.50	1.50	1.50
Secretary II	1.00	1.00	1.00	1.00
	<u>2.50</u>	<u>2.50</u>	<u>2.50</u>	<u>2.50</u>

2000-2002 RECOMMENDED CITY BUDGET  
PERSONNEL SUMMARY

	<u>2000</u> <u>Approved</u>	<u>2001</u> <u>Approved</u>	<u>2002</u> <u>Approved</u>	<u>2003</u> <u>Approved</u>
<b>Public Works</b>				
Administration:				
Director	1.00	1.00	1.00	1.00
Dep. Director	1.00	1.00	1.00	1.00
Engineer	-	1.00	1.00	1.00
Public Works Clerk	1.00	1.00	1.00	1.00
Secretary II	1.00	1.00	1.00	1.00
Pub. Works Assitant	-	-	0.75	0.75
Roads:				
Road Tech. III	1.00	1.00	-	-
Road Tech. II	1.00	1.00	1.00	1.00
Road Tech. I	-	-	1.00	1.00
Property Maintenance:				
Property Tech. III	1.00	1.00	1.00	1.00
Utilities:				
Laborer	1.00	1.00	1.00	1.00
Water Tech. I	1.00	1.00	1.00	1.00
Water Tech. II	1.00	1.00	1.00	1.00
Waste Water Tech. I	1.00	1.00	1.00	1.00
Waste Water Tech. II	2.00	2.00	2.00	2.00
Waste Water Tech. III	1.00	1.00	1.00	1.00
	<u>14.00</u>	<u>15.00</u>	<u>15.75</u>	<u>15.75</u>
<b>Museum</b>				
Museum Registrar	1.00	1.00	0.50	0.50
Museum Aide	1.00	1.00	0.50	0.50
	<u>2.00</u>	<u>2.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Recreation Services</b>				
Comm. Act. Coord.	1.00	1.00	0.50	0.50
Parks & Prop. Tech. I	2.59	2.59	1.59	1.59
Parks & Prop. Tech. II	-	-	1.00	1.00
	<u>3.59</u>	<u>3.59</u>	<u>3.09</u>	<u>3.09</u>
<b>Library</b>				
Director	1.00	1.00	1.00	1.00
Children's Librarian	1.00	1.00	1.00	1.00
Adult Serv. Librarian	1.00	1.00	1.00	1.00
IIL Coordinantor	1.00	1.00	1.00	1.00
Library Aide	4.50	4.50	5.00	5.00
Library Intern	0.50	0.50	0.50	0.50
	<u>9.00</u>	<u>9.00</u>	<u>9.50</u>	<u>9.50</u>
<b>Total</b>	<u><u>63.59</u></u>	<u><u>66.59</u></u>	<u><u>68.34</u></u>	<u><u>69.34</u></u>



**City of Wasilla  
Salary Grade Ranges**

<b>Grade</b>	<b>Salary Range</b>	<b>Minimum</b>	<b>2nd Quartile</b>	<b>Midpoint</b>	<b>3rd Quartile</b>	<b>Maximum</b>
1	Temporary Employees Interns	\$13,533	\$14,379	<b>\$15,225</b>	\$16,071	\$16,917
2	Library Intern	\$17,652	\$18,976	<b>\$20,300</b>	\$21,624	\$22,948
3	Parks & Properties Tech I: Grounds Maintenance (Part Time) WasteWater Laborer Public Works Clerical Assistant	\$22,065	\$23,720	<b>\$25,375</b>	\$27,030	\$28,685
4	Museum Aide Finance Clerk I Library Aide Cashier	\$24,319	\$26,447	<b>\$28,575</b>	\$30,703	\$32,831
5	Secretary II	\$26,221	\$28,843	<b>\$31,645</b>	\$34,087	\$36,709
6	Parks & Properties Tech I: Beautification Administrative Assistant Finance Clerk II Planning Clerk Public Works Accounting Clerk II	\$27,633	\$30,741	<b>\$33,850</b>	\$36,959	\$40,067
7	Children's Librarian Public Works Clerk Interlibrary Loan Coordinator Museum Registrar Deputy City Clerk Finance Clerk III Parks & Property Tech II	\$29,840	\$33,570	<b>\$37,300</b>	\$41,030	\$44,760

**City of Wasilla  
Salary Grade Ranges**

<b>Grade</b>	<b>Salary Range</b>	<b>Minimum</b>	<b>2nd Quartile</b>	<b>Midpoint</b>	<b>3rd Quartile</b>	<b>Maximum</b>
<b>8</b>	Wastewater Tech I Water Tech I  Adult & Electronic Services Librarian Roads/Airports Tech I Parks & Properties Tech I: Facilities Maintenance Probation Officer HR Assistant	\$32,322	\$36,766	<b>\$41,210</b>	\$45,654	\$50,098
<b>9</b>	Sr. Accountant/Assistant Dept. Head Roads Tech II Police Officer I Water Tech II Wastewater Collection Tech II Wastewater Treatment Tech II Associate Librarian	\$34,823	\$40,047	<b>\$45,270</b>	\$50,493	\$55,717
<b>10</b>	Economic Developer/Planner City Planner City Clerk Library Director Water/Wastewater Tech III Parks & Properties Tech III Roads Tech III Police Officer II	\$39,453	\$45,864	<b>\$52,275</b>	\$58,686	\$65,097
<b>11</b>	Deputy Director of Public Works City Engineer	\$44,493	\$52,279	<b>\$60,065</b>	\$67,851	\$75,637
<b>12</b>	Police Sergeant Police Investigator Police Lieutenant Police Dispatch Coordinator	\$49,248	\$57,867	<b>\$66,485</b>	\$75,103	\$83,722
<b>13</b>	Finance Director Chief of Police Public Works Director Deputy Administrator	\$53,193	\$62,501	<b>\$71,810</b>	\$81,119	\$90,427

## City Of Wasilla Community Profile – Summary Of The Local Economy

The City of Wasilla is located in the Matanuska-Susitna (Mat-Su) Borough, which is the third largest Borough in the State. The Mat-Su Borough is the fastest growing area in the State of Alaska. The Mat-Su Borough's population has grown by 40 percent over the last 10 years and the City of Wasilla's population has grown by over 66 percent since 1991. Population growth is one of the key economic ingredients for the robust economy in the City of Wasilla.

Through careful planning and investment in the City's infrastructure, the City of Wasilla has developed itself into the retail trade center for the Mat-Su Borough. It is estimated that the City of Wasilla provided services for over 42,400 people in the Mat-Su Borough (approximately 76 percent of the Borough's total population). Traffic counts support this estimate. Based on Alaska Department of Transportation vehicle counts, over 31,615 vehicles traveled through Wasilla per day in 1999. It is estimated that the retail and service expansion will continue to expand at a rapid rate as the City of Wasilla's and the Greater Wasilla area's populations continue to grow.

One of the main exports from the City of Wasilla and the Mat-Su Borough is labor. It is estimated that over 38 percent of the Borough's population works in Anchorage (Source: Alaska Department of Labor and Workforce Development). Vehicle counts in 1998 showed that over 40,000 vehicles traveled from the Mat-Su Borough each day to Anchorage. It is estimated that the Mat-Su Borough will continue to attract more people from the Anchorage Area to invest their earnings in housing, consumer goods, businesses and services located in the City of Wasilla in the up coming years. It is estimated that the total percent of Anchorage/Mat-Su Region population living in the Mat-Su Borough will increase from 18 percent in 1999 to 26 percent in 2018 (source: Alaska Department of Labor and Workforce Development).

The key factor to this robust migration from Anchorage to the Mat-Su Borough and the City of Wasilla is the availability of less expensive housing. According to the Alaska Department of Labor and Workforce Development, the average sales price of a single-family home in the Mat-Su Borough is nearly 23 percent below the price of an Anchorage home. Also, other factors have had an influence on homeowner's decisions to move to the Mat-Su Borough. Surveys have shown that a more rural lifestyle and the ability to live on larger sections of land are appealing to homeowners. These factors along with the State's investment in the transportation infrastructure between the Municipality of Anchorage and the Mat-Su Borough will continue to make the Borough an attractive place to live.

Another ingredient to the expansion of economic activity in the City of Wasilla and the Mat-Su Borough is the availability of developable land. It is estimated that the City of Wasilla and the Mat-Su Borough will capture more of the share of the total economic development that occurs in South Central Alaska as the amount of developable land shrinks in the Municipality of Anchorage. An example of this trend is increased number of car dealerships in the Borough that service both residents in the Borough and Anchorage. The development of the new port facility at Point McKenzie and possibility of new projects such as a commuter railroad will help the expansion of this type of economic investment to continue in the City of Wasilla.

The tourist industry is becoming one the keystones of the City of Wasilla's economy along with the Mat-Su Borough's economy. The Mat-Su Borough has become a vacation spot for people living in the South Central Alaska. According to the Mat-Su Borough, hotel sales receipts have grown by over 600 percent since 1993 and hotel employment has increased by over 300 percent since 1990. Also, a significant number of people living outside the Mat-Su Borough own recreational property in the Borough. These people spend their weekend in the Borough spending money in the City's retails stores for food and other services. Another section of the tourist economy that is growing is the group tour section. Since

City Of Wasilla  
Community Profile –  
Summary Of The Local Economy

the City of Wasilla is a Gateway to the Denali park system, tourist groups traveling through the City to get to the Park system are stimulating the City's economy.

Other industries that will continue to play an indirect part in the City's economy include agriculture and resource extraction. According to the Alaska Department of Labor and Workforce Development over half of all agriculture production in Alaska is from the Mat-Su Borough. With the development of Point Mckenzie and the possibility of a Trans Alaska Gas pipeline, the resource extraction portion of our economic activity, will also continue to play an important role in the City's economy in the future years.

In summary, the future looks bright for the City of Wasilla's economy. Based on investment trends of large retail companies and the demographic trend for the Borough, the City of Wasilla will retain its position as the retail center for the Mat-Su Borough. According to estimates from the Alaska Department of Labor and Workforce, the Mat-Su Borough's population could surpass 100, 000 by the Year 2018. This population trend means that the City of Wasilla could be servicing over 76,000 people by the Year 2018. Retail and service expansion will continue to dominate the City of Wasilla's economy. The City of Wasilla's economy is ultimately linked to the Mat-Su Borough's and the Municipality of Anchorage's economy. As long as the South Central's economy expands, the City of Wasilla should retain it's place as one of the strongest performing economies in the State of Alaska.

City of Wasilla  
Community Profile Statistics

Wasilla At  
A Glance

**Government**

**Year of Incorporation:** 1974  
**Status:** First Class City  
**Form of Government:** Elected Mayor and 6-person City Council.  
**Type Of Government:** Strong Mayor

**Location:** Wasilla is located 12 miles north of Knik Arm on Cook Inlet in the Matanuska-Susitna Borough, Alaska, at about 61° North Latitude and 149° West Longitude.

**Demographics**

**Land Area**

Total Area ..... 1840 acres  
 City ..... 700 acres  
 Borough ..... 150 acres  
 State ..... 140 acres  
 University of Alaska ..... 40 acres  
 Private ..... 7,428 acres

**Population**

1993.....4,028  
 1994.....4,124  
 1995.....4,381  
 1996.....4,635  
 1997.....4,917  
 1998.....5,134  
 1999.....5,213  
 2000.....5,469  
 2001.....5,568  
 2002.....5,790  
 (2002 estimated based on population trend)

**Age Distribution**

Younger than 5 .....8.8%  
 5-19 .....27.6%  
 20-34 .....20.6%  
 35-54 .....30.2%  
 55 and Older.....13.0%

Median Age .....29.7

**Housing Indicators**

Total No. Of Housing Units ..... 2,119  
 No. Of Occupied Units ..... 1,979  
 No. Of Vacant Units ..... 140  
 Seasonal ..... 34  
 Percent of Occupied Housing ..... 93.4%  
 No. of Owner-Occupied Units ..... 1,104  
 No. Of Renter-Occupied Units ..... 875  
 % of Owner-Occupied Units..... 55.8%

**Household Income**

1990 Median Family Income ..... 40,685  
 2000 Median Family Income ..... 53,792  
 2000 Per Capita Income ..... 21,127  
 Median earnings (dollars):  
 Male full-time, year round ..... 41,132  
 Female full-time, year round ..... 29,119

**Climate**

**Average Low Temperature (°F):**

January ..... 6  
 July..... 48  
 September ..... 39  
 December ..... 8

**Average Maximum Temperature (°F):**

January ..... 23  
 July..... 69  
 September ..... 59  
 December ..... 24

**Highest Average Monthly Precipitation:**

Rainfall .....2.65 inches  
 Snowfall .....9.30 inches

City of Wasilla  
Community Profile Statistics (Continued)

Wasilla At  
A Glance

Economics

Major Employers (based primarily on the number of employees)

- Wal-Mart
- Matanuska-Susitna Bor. School District
- Fred Meyer
- Carrs Quality Center
- Nye Frontier Ford
- Sears
- Valley Hospital
- Tony Chevrolet Buick
- Spenard Builders Supply, Inc.
- City of Wasilla

Employment Statistics (2000 Census)

Percent of Population 16 and over in Labor Force .....	70.8%
In Labor Force .....	
Percent Employed .....	88.8%
Percent Unemployed .....	11.2%

Education Facilities

- Matanuska-Susitna Borough School District
- Matanuska-Susitna College/UAA Campus

Services

**Public Water System:** Operated by City Of Wasilla.  
 Number of customers ..... 720  
 # of Gallons produced ..... 162,000,000  
 Number of feet of Water Main .. 185,840

**Public Sewer System:** Operated by City of Wasilla.  
 Number of customers ..... 530  
 # of Gallons treated ..... 84,000,000

**Heating:** Primarily piped natural gas (Privately Operated).

**Police:** City Of Wasilla – 19 Officers (including Police Chief)

**Fire/Rescue:** Matanuska-Susitna Borough (Mat-Su) Fire Department

**Ambulance:** Matanuska-Susitna Borough

**Medical Facilities:**  
 West Valley Medical Campus – City of Wasilla  
 Valley Hospital – City of Palmer

**Public Transportation:** MASCOT (Non-Profit) operates 20-passenger buses in Mat-Su Borough.

Taxes

Sales Tax  
 City Of Wasilla ..... 2.5%

Property Taxes  
 City of Wasilla ..... 0.50 mills  
 Mat-Su Borough Area Wide 11.702 mills  
 Mat-Su Borough Fire Dist. .... 1.00 mills

Accommodations (Bed) Tax  
 Mat-Su Borough ..... 5.0%

PROPERTY TAX RATES-ALL DIRECT AND  
OVERLAPING GOVERNMENTS  
FOR TEN FISCAL YEARS

FISCAL YEAR	MAT-SU BOROUGH	WASILLA FIRE SERVICE AREA	CITY OF WASILLA	TOTAL
1994	15.780	0.900	2.000	18.680
1995	15.780	1.300	1.700	18.780
1996	13.750	1.300	1.700	16.750
1997	12.250	1.300	2.000	15.550
1998	11.500	1.300	1.500	14.300
1999	11.730	1.000	1.300	14.030
2000	12.500	1.000	1.200	14.700
2001	11.940	1.000	1.000	13.940
2002	13.130	1.000	0.900	15.030
2003	11.702	1.000	0.500	13.202

Tax Rate - Millage per \$1,000 of assessed value.

TAX REVENUES BY SOURCES  
FOR TEN FISCAL YEARS

FISCAL YEAR	PROPERTY TAXES	SALES TAXES	TOTAL TAXES
1994	480,179	3,219,602	3,699,781
1995	427,566	3,825,041	4,252,607
1996	447,548	4,179,316	4,626,864
1997	553,962	4,406,359	4,960,321
1998	465,494	4,656,270	5,121,764
1999	439,901	4,932,494	5,372,395
2000	440,877	5,509,279	5,950,156
2001	370,160	5,985,169	6,355,329
2002	323,000	6,473,284	6,796,284
2003	193,980	8,491,000	8,684,980

\* Projected for FY 03. Dramatic increase in Sales Tax is due to 1/2 percent increase in sales tax for Debt Service on 2002 Multi-Use Complex General Obligation Bond.

Sales Tax Projection For Next 9 Fiscal Years (Based On Analysis by Northern Economics):

2004	9,081,000
2005	9,662,000
2006	10,265,000
2007	10,891,000
2008	11,541,000
2009	12,216,000
2010	12,916,000
2011	13,643,000
2012	14,397,000



ASSESSED AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY  
FOR TEN FISCAL YEARS

FISCAL YEAR	REAL PROPERTY	PERSONAL PROPERTY (1)	TOTAL ASSESSED VALUE NET OF EXEMPTIONS (1)
1993	201,681,900	33,866,234	235,548,134
1994	207,793,416	33,866,234	241,659,650
1995	222,219,600	34,652,956	246,270,256
1996	249,438,500	38,301,293	275,748,993
1997	244,837,100	41,981,450	273,538,950
1998	268,459,100	46,586,585	299,376,085
1999	303,475,800	-	286,868,900
2000	322,482,900	-	304,377,400
2001	361,413,900	-	341,866,700
2002	381,258,900	-	360,261,400

- (1) Effective with Fiscal Year 1999, Personal Property was exempted from property tax.
- (2) Each Dollar of assessed value will generate .0005 of a dollar of property tax for the City of Wasilla. It is projected that the set mill rate of .5 mills will generate \$180,130 in property tax revenue. The difference between projected property tax (\$180,130) and the total projected property tax revenue is that the City of Wasilla is projecting to collect \$13,850 in property taxes from prior Fiscal Years

GENERAL GOVERNMENT REVENUES BY SOURCE (1)  
FOR FISCAL YEAR 1991 THROUGH 2001

FISCAL YEAR	(2) TAXES	STATE SHARED REVENUES	OTHER GOVERNMENTS	PENAL-TIES FINES AND FORFEITURES	INVEST-MENT INCOME	FEES, PERMITS AND OTHER REVENUES	SPECIAL ASSESSMENTS	OTHER	TOTAL
1991	620,564	772,100	303,571	9,849	259,094	38,307	230,820	142,423	2,376,728
1992	829,773	880,899	332,212	9,951	25,202	31,798	488,635	233,686	2,832,156
1993	2,094,933	1,334,508	280,690	5,520	42,585	37,276	245,685	216,267	4,257,464
1994	3,699,781	2,381,351	131,316	19,450	58,809	39,650	355,433	312,073	6,997,863
1995	4,252,607	955,571	282,216	53,297	107,130	44,251	303,141	388,141	6,386,354
1996	4,626,864	879,473	315,499	53,728	110,929	52,585	407,258	529,828	6,976,164
1997	4,960,321	1,140,947	345,711	58,641	392,417	51,005	407,887	211,959	7,568,888
1998	5,121,764	680,238	379,770	79,841	490,879	48,922	332,234	299,437	7,433,085
1999	5,372,395	671,215	1,646,918	76,805	653,695	33,168	349,228	258,115	9,061,539
2000	5,950,156	685,834	977,443	71,191	528,552	33,630	345,511	598,680	9,190,997
2001	6,405,685	394,769	1,265,037	84,621	560,298	31,305	464,811	183,143	9,474,290

(1) Includes General, Special Revenue, Debt Service, and Capital Project Func

(2) A 2% sales tax on retail sales and services was approved by the voters October 1992, becoming effective January 1, 1993

GENERAL GOVERNMENTAL EXPENDITURES BY FUNCTION(1)  
FOR FISCAL YEARS 1991 THROUGH 2001

FISCAL YEAR	(2) GENERAL GOVERN- MENT	(3) POLICE	PUBLIC WORKS	(4) (5) LIBRARY, YOUTH COURT & PASS-THRU GRANTS	MUSEUM & RECREA- TION SERVICES	DEBT SERVICE	CAPITAL OUTLAY	TOTAL
1991	703,338		380,229	334,837	116,720	329,421	494,980	2,359,525
1992	717,596	-	388,558	342,072	174,940	518,835	379,252	2,521,253
1993	832,358	151,459	420,550	372,372	201,032	207,064	1,145,857	3,330,692
1994	994,402	861,096	484,963	435,082	285,469	336,819	2,556,528	5,954,359
1995	1,353,163	981,124	603,926	436,098	345,626	179,975	1,663,337	5,563,249
1996	1,286,594	1,090,305	587,309	520,367	442,987	390,385	2,309,488	6,627,435
1997	1,319,683	1,280,540	668,716	653,242	477,911	264,826	1,376,179	6,041,097
1998	1,283,709	1,289,878	731,585	674,234	486,756	333,429	1,805,596	6,605,187
1999	1,335,308	1,502,984	728,392	709,991	439,771	486,298	4,382,531	9,585,275
2000	1,425,757	1,632,413	754,122	669,743	480,528	642,999	4,840,525	10,446,087
2001	1,528,350	1,752,855	1,089,402	666,613	519,655	745,646	3,543,124	10,512,258

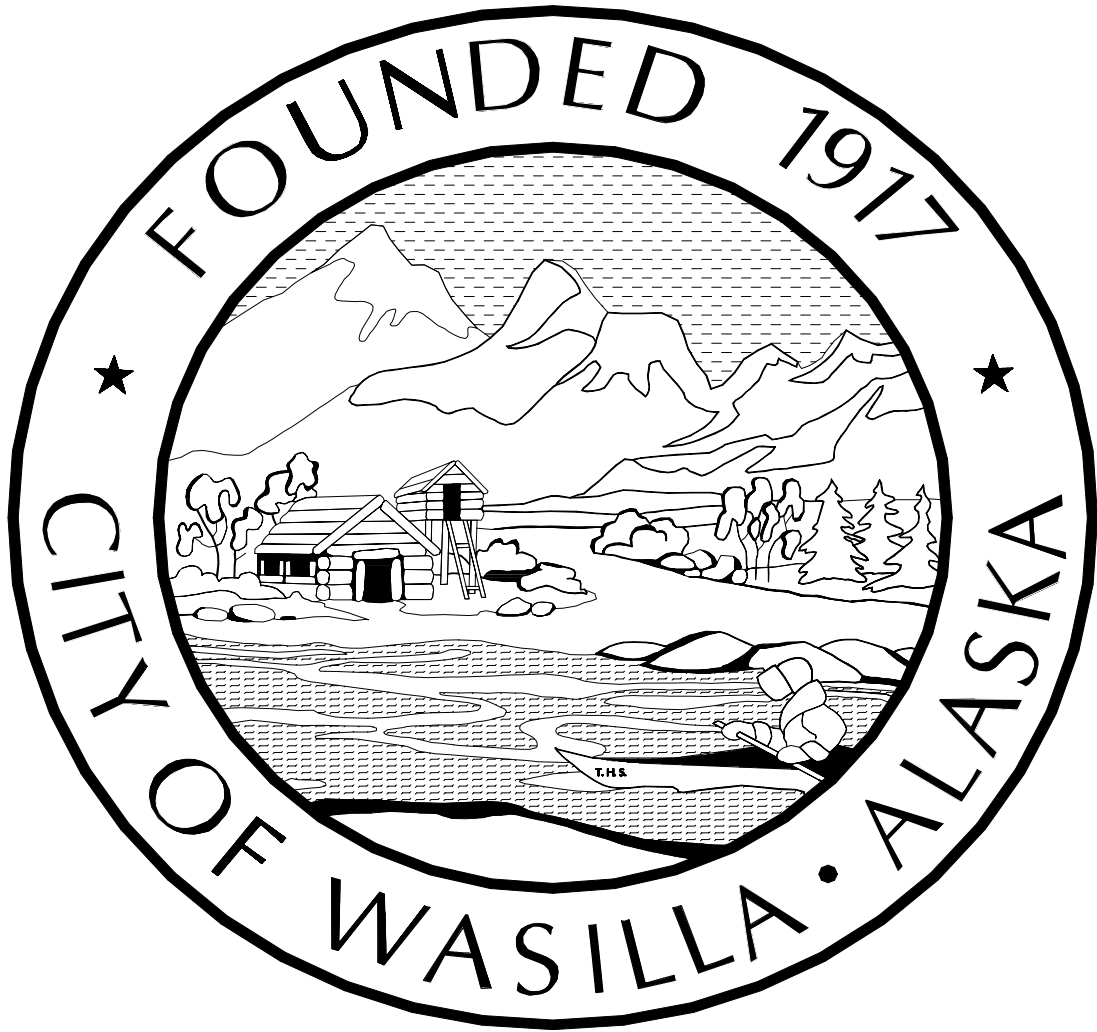
(1) Includes General, Special Revenue, Debt Service, and Capital Project Funds.

(2) Includes Administration, City Council, Planning, Finance and Nondepartmental.

(3) Police Department established in FY93. Includes Asset Forfeiture Special Revenue Fund's Expenditures.

(4) Library is shown as a Special Revenue Fund as the expenditures are funded partly by the Matanuska-Susitna Borough.

(5) Youth Court established in FY96.



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**CITY OF WASILLA  
 ORDINANCE SERIAL NO. 02-23(AM)**

**AN ORDINANCE OF THE CITY OF WASILLA, ALASKA PROVIDING FOR THE ADOPTION OF THE ANNUAL BUDGET FOR THE FISCAL YEAR 2003 AND APPROPRIATING FUNDS TO CARRY OUT SAID BUDGET.**

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**Section 1. Classification.** This is a non-code ordinance.

**Section 2. Purpose.** In accordance with WMC 6.04.020, the Wasilla City Council hereby adopts the Annual Operating Budget for the Fiscal Year 2003, as presented by the Mayor and introduced on April 22, 2002.

**Section 3. Appropriation.** There is hereby appropriated out of the revenues of the City of Wasilla, for the fiscal year beginning July 1, 2002 and ending June 30, 2003, the sum of \$12,496,478 to be raised by taxation and otherwise, which sum is deemed by Council to be necessary to defray all expenditures of the City during said budget year to be divided and appropriated in accordance with the attached budget proposal as follows:

<b>General Fund</b>			<b>Special Revenue Funds</b>	
Council/Clerk	\$ 324,847		<b>Library</b>	\$ 633,455
Administration	315,985		<b>Youth Court</b>	160,179
General Administration	207,537		<b>Asset Forfeiture</b>	-
Finance	505,457		<b>Technology Replacement</b>	24,000
M.I.S.	177,852		<b>Capital Reserve</b>	-
Planning	244,418			
Public Safety	2,083,790		<b>Fiduciary Funds</b>	
Public Works			<b>Cemetery</b>	\$ 2,000
Administration	261,455			
Roads	722,029			
Property Maintenance	339,386			
Culture and Recreation				
Museum	67,499			
Recreation	427,250			
Non-Departmental				
Non-Departmental	71,534			
Transfers	2,889,709			
<b>Total General Fund</b>	<b>\$ 8,638,748</b>			

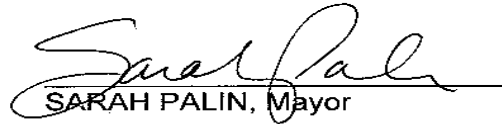
<b>Enterprise Funds</b>	
<b>Utility</b>	
Operations & Transfers	\$ 1,005,415
Debt Service - Principal	17,639
<b>Total Utility Fund</b>	<b>\$ 1,023,054</b>
<b>Airport</b>	
Operations & Transfers	\$ 76,089
<b>Total Airport</b>	<b>\$ 76,089</b>

<b>Debt Service Funds</b>	
1983 Sewer Assessment District	10,983
1982 Original Water Bond	17,776
1986 Southside Water District	12,047
Gas Assessment	13,167
General Obligation	\$ 1,704,398
Paving Assessments	180,582

**Section 4. Tax Levy.** The rate of tax levy on each dollar-assessed valuation of taxable property is fixed at .5 mills.

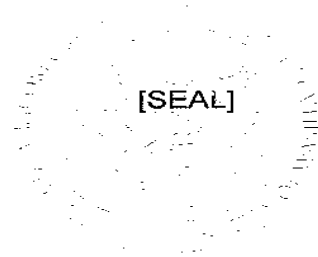
**Section 5. Effective Date.** This ordinance takes effect July 1, 2002.

ADOPTED by the Wasilla City Council on May 13, 2002.

  
 SARAH PALIN, Mayor

ATTEST:

  
 KRISTIE SMITHERS, CMC  
 City Clerk



**CITY OF WASILLA  
ORDINANCE SERIAL NO. 02-29**

**AN ORDINANCE OF THE CITY OF WASILLA, ALASKA PROVIDING FOR THE AMENDING OF THE FISCAL YEAR 2003 BUDGET BY APPROPRIATING FUNDS TO THE CAPITAL PROJECT AND ENTERPRISE FUNDS FOR CONSTRUCTION PROJECTS.**

BE IT ORDAINED AND ENACTED BY THE CITY OF WASILLA, ALASKA AS FOLLOWS:

**Section 1. Classification.** This is a non-code ordinance.

**Section 2. Purpose.** In accordance with WMC 6.04.020, the Wasilla City Council hereby adopts the Annual Capital Budget for the Fiscal Year 2003, as presented by the Mayor and introduced on May 13, 2002.

**Section 3. Appropriation.** There is hereby appropriated out of the revenues of the City of Wasilla, for the fiscal year beginning July 1, 2002 and ending June 30, 2003, the sum of \$6,078,855 to be raised by taxation and otherwise, which sum is deemed by Council to be necessary to defray all expenditures of the City during said budget year to be divided and appropriated in accordance with the attached budget proposal for Construction Projects:

<b>General Fund</b>		<b>Capital Funds</b>	
Transfers	1,196,000	Capital Project Fund	\$ 2,776,300
<b>Total General Fund</b>	<b>\$ 1,196,000</b>	Vehicle Fund	132,000
		Honor Garden	58,000
<b>Capital Reserve Fund</b>		Regional Dispatch Center	1,092,384
Transfers	503,456		
<b>Total General Fund</b>	<b>\$ 503,456</b>	<b>Enterprise Fund</b>	
		Utility Fund	310,715
		Airport Fund	10,000

**Section 4. Effective Date.** This ordinance takes effect July 1, 2002.

ADOPTED, by the Council of the City of Wasilla on May 29, 2002.

ATTEST:

  
\_\_\_\_\_  
KRISTIE SMITHERS, CMC  
City Clerk

  
\_\_\_\_\_  
SARAH PALIN, Mayor

[SEAL]

## GLOSSARY

**ADOPTED BUDGET** – Refers to the budget amounts as originally approved by the City Council at the beginning of the year and also to the budget document which consolidates all beginning-of-the-year operating appropriations and new capital project appropriations.

**ANNUAL BUDGET** – A budget developed and enacted to apply to a single fiscal year.

**APPROPRIATION** – The legal authorization granted to the legislative body of a government, which permits officials to incur obligations and make expenditures of governmental resources for specific purpose. Appropriations are usually limited in amounts and time they may be expended.

**ASSESSED VALUATION** - The valuation set upon all real and personal property in the City that is used as a basis for levying taxes. Tax-exempt property is excluded from the assessable base.

**ASSESSED VALUE** – The fair market value placed on personal and real property owned by taxpayers.

**BASIS OF ACCOUNTING** - A term referring to when revenues, expenditures, expenses and transfers (and the related assets and liabilities) are recognized in the accounts and reported in the financial statements. Specifically, it relates to the timing of the measurements made, regardless of the nature of the measurement, on either the cash or accrual method.

**BUDGET** – A plan of financial operation embodying an estimate of proposed expenditures for a given period of time and the proposed means of financing them. Sometimes the term “budget” designates the financial plan presented to the appropriating governing body for adoption and sometimes, the plan finally approved by that body.

**BUDGET DOCUMENT** – The official written statement prepared by the City’s administrative staff to present a comprehensive financial program to the City Council. The first part provides overview information, together with a message from the budget-making authority and a summary of the proposed expenditures and the means of financing them. The second consists of schedules supporting the summary. These schedules show in detail the past year’s actual revenues, expenditures, and other data used in making the estimates. The third part is composed of personnel and salary schedules, the chart of accounts and a glossary.

**BUDGET MESSAGE** – A general discussion of the proposed budget presented in writing by the budget-making authority to the City Council. The budget message contains an explanation of the principal budget items, an outline of the City’s experience during the past period and its financial status at the time of the message and recommendations regarding the financial policy for the coming period.

**CAPITAL PROJECTS FUND** – Funds established to account for financial resources to be used for the acquisition or construction of major capital facilities (other than propriety and trust funds).

**CAPITAL OUTLAY** – Expenditures that result in the acquisition of items such as tools, desks, machinery and vehicles costing more than \$500 each having a useful life of more than one year and are not consumed through use are defined as capital items.



**COMPONENT UNIT** – A separate government unit, agency, or nonprofit corporation that is combined with other component units to constitute the reporting entity in conformity with GAAP.

**COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR)** – The official annual report of a government including: (a) the five combined financial statements in the combined statement overview and their related notes, (b) combining statements by fund type and individual fund, and (c) account group financial statements prepared in conformity with GAAP and organized into a financial report pyramid. It also includes support schedules necessary to demonstrate compliance with finance-related legal and contractual provisions, required supplementary information, extensive introductory material and detailed statistical sections.

**CONTINGENCY** – Those funds included in the budget for the purpose of providing a means to cover minor unexpected costs during the budget year.

**CONTRACTUAL SERVICES** – Items of expenditure from services the City receives primarily from an outside company.

**DEBT SERVICE FUNDS** – Funds established to account for the accumulation of resources for and the payment of general long-term debt principal and interest that resulted from the issuance of bonds.

**ENCUMBRANCES** – Commitments related to unperformed contracts, in the form of purchase orders or contracts, for goods or services. Used in budgeting, encumbrances are not expenditures or liabilities, but represent the estimated amount of expenditures that will result if unperformed contracts in process are completed.

**ENTERPRISE FUND** – A proprietary fund established to account for operations that are financed and operated in a manner similar to private business enterprises. In this case, the intent of the governing body is that the expenses, including depreciation, of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges.

**EXPENDITURE** – Decrease in net financial resources. Expenditures include current operating expenses requiring the present or future use of net current assets, debt service and capital outlays, intergovernmental grants, entitlements and shared revenues.

**EXPENSES** – Outflows or other using up of assets or incurrence of liabilities (or a combination of both) from delivering or producing goods, rendering services, or carrying out other government units, and/or other funds.

**FIDUCIARY FUND TYPES** – The trust and agency funds used to account for assets held by a government unit in a trustee capacity or an agent for individual, private organizations, other government units, and/or other funds.

**FISCAL YEAR** – The twelve-month period to which the annual operating budget applies and at the end of which a government determines the financial position and results of its operations. The City's fiscal year extends from July 1 to the following June 30.

**FUND** – A fiscal and accounting entity with a self-balancing set of accounts in which cash and /or other financial resources, all related liabilities and residual equities or balances and changes

therein are recorded and segregated to carry on specific activities or attain certain objectives in accordance with special regulations, restrictions, or limitations.

**FUND TYPE** – The three broad fund categories of governmental accounting are subdivided into seven fund types. The seven types are general, special revenue, debt services, capital projects, enterprises, internal service and trust and agency.

**GENERAL FUND** – A type of governmental fund used to account for revenues and expenditures for regular day-to-day operations of the City, which are not accounted for in specific purpose funds. The primary sources of revenue for this fund are local taxes and federal and state revenues.

**GENERALLY ACCEPTED ACCOUNTING PRINCIPALS (GAAP)** – Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the conventions, rules and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general applications, but also detailed practices and procedures. GAAP provide a standard by which to measure financial presentations.

**GOVERNMENT FUND TYPES** – Funds used to account for the acquisition, use and balances of expendable financial resources and the related current liabilities, except those accounted for in the proprietary funds and fiduciary funds. Under current GAAP, there are four governmental fund types: general, special revenue, debt service and capital projects.

**INTERFUND TRANSFERS** – Amounts transferred from one fund to another fund. This includes reimbursements, residual equity transfers and operating transfers.

**INTERGOVERNMENTAL REVENUES** – Revenues from other governments in the form of grants, entitlements, shared revenues or payments in lieu of taxes.

**INVESTMENT** – Securities held for the production of income in the form of interest in compliance with the policies set out by the City's Code of Ordinances.

**LAPSE** – As applied to appropriations, the automatic termination of an appropriation. Except for indeterminate appropriations and continuing appropriations, an appropriation is made for a certain period of time.

**LEVY** – To impose taxes, special assessments, or service charges for the support of government activities. Also used to denote the total amount of taxes, special assessments, or service charges imposed by a government.

**LIABILITIES** – Debt or other legal obligations arising from present obligations of a particular entity, to transfer assets or provide services to other entities in the future as a result of past transactions or events.

**MEASUREMENT FOCUS** – The accounting convention that determines (1) which assets and which liabilities are included on a government's balance sheet and where they are reported and (2) whether an operating statement presents information on the flow of financial resources (revenues and expenditures) or information on the flow of economic resources (revenue and expenses).

**MILL** - A measure of the rate of property taxation, representing one one-thousandth of a dollar of assessed value.

**MILLAGE RATE** – The tax rate on property, based on mill(s). A rate of 1 mill applied to a taxable value of \$100,000 would yield \$100 in taxes.

**MODIFIED ACCRUAL BASIS OF ACCOUNTING** – A basis of accounting in which revenues and other financial resources are recognized when they become susceptible to accrual, that is when they are both “measurable” and “available to finance expenditures of the current period”. “Available” means collectable in the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recognized when the fund liability is incurred except for (1) inventories of materials and supplies that may be considered expenditures either when purchased or when used and (2) prepaid insurance and similar items that may be considered expenditures either when paid for or when consumed. All governmental funds, expendable trust funds and agency funds are accounted for using the modified accrual basis of accounting.

**OPERATING BUDGET** – Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending and service delivery activities of a government are controlled. The use of annual operating budgets is usually required by law. Annual operating budgets are essential to sound financial management and should be adopted by every government.

**OPERATING TRANSFERS** – All Inter-fund Transfers other than residual equity transfers.

**ORDINANCE** – A formal legislative enactment by the legislative body which, if not in conflict with any highest form of law, has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Revenue raising measures, such as the imposition of taxes, special assessments and service charges, universally require ordinances.

**OTHER FINANCING SOURCES** – Governmental funds, general long-term debt proceeds, land lease payments, land sale payments, proceeds from the sale of fixed assets, operating transfers-in, service charges and fees for governmental services.

**OVERSIGHT RESPONSIBILITY** – The basic, but not the only, criterion for including a government department, agency, institution, commission, public authority, or other organization in a government unit’s reporting entity for general purpose financial reports. Oversight responsibility is derived from the government unit’s power and includes, but is not limited to, financial interdependency, selection of governing authority, designation of management, ability to significantly influence operations and accountability for fiscal matters.

**PROGRAM** – An organized set of related work activities, which are directed toward a common purpose or goal and represent a well-defined expenditure of City resources.

**PROGRAM BUDGET** – A budget which structures budget choices and information in terms of programs and their related activities (i.e. repairing roads, treating water, etc), provides information on what each program is committed to accomplish in the long run (goals) and in the short run (objectives) and measures the degree of achievement of program objectives (performance measures).

**PROGRAM DESCRIPTION** – A program description describes the function of the program, the various activities involved in the program and other pertinent information about the program. It answers the question, “what does this program do?”

**PROGRAM GOAL** – A program goal is a general statement on the intended effect or purpose of the program’s activities. It includes terms such as to provide (a service), to supply (a given need), to control, reduce, or eliminate (an occurrence), to maintain (standards), or to maximize (quality). A goal is not limited to a one-year time frame and should generally not change from year to year. A goal statement describes essential reason for the program’s existence.

**PROGRAM OBJECTIVE** – Objectives are statements of the intended beneficial and/or tangible effects of a program’s activities. They are measurable and related to the proposed budget year. They are specific targets toward which a manager can plan, schedule work activities and make staff assignments. Objectives should quantifiably be addressed in terms such as: to increase an activity, to maintain a service level, to reduce the incidence, or to eliminate a problem.

**PROPERTY TAX** – A tax levied on the assessed value of property.

**PROPRIETARY FUNDS** – A type of fund that accounts for governmental operations that are financed and operated in a manner similar to private business enterprises. The only proprietary fund type used by the City is the enterprise funds.

**PURCHASE ORDER** – A document authorizing the delivery of specified merchandise or the rendering of certain services for a stated, estimated price. Outstanding purchase orders at the end of a fiscal year are called encumbrances.

**RESOLUTION** – A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

**RETAINED EARNINGS** – An equity account reflecting the accumulated earnings of an enterprise or internal service fund.

**REVENUE** – Increases in the net current assets of a governmental type other than expenditure refunds and residual equity transfers. General long-term debt proceeds and operating transfers-in are classified as “other financing sources” rather than revenues. Increases in the net total assets of a proprietary fund type other than expense refunds, capital contributions and residual equity transfers. Operating transfers, as in governmental fund types, are classified separately from revenues.

**SALES TAX** – A tax levied on retail sales, rentals and service activities.

**SPECIAL REVENUE FUND** – A fund is used to account for the proceeds of specific revenue sources (other than expendable trust or major capital projects) that are legally restricted to expenditure for specified purposes.

**TAX RATE** – The level at which taxes are levied. For example, a property tax rate may be proposed to be \$0.12 per \$100 of assessed value.

**TAX LEVY** – The total dollar amount of tax that optimally should be collected based on tax rates and assessed values of personal and real properties.

**TAX ROLL** – The official list showing the amount of taxes levied against each taxpayer or property. Frequently, the tax roll and the assessment roll are combined, but even in these cases the two can be distinguished.