



**MAYOR**  
Verne E. Rupright

**CITY PLANNER**  
Tina Crawford

**WASILLA PLANNING COMMISSION**

Patrick Brown, Seat A  
Daniel Kelly Jr., Seat B  
Jessica Dean, Seat C  
Vacant, Seat D  
Glenda Ledford, Seat E  
William Green, Seat F  
Jesse Sumner, Seat G

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**CITY OF WASILLA  
PLANNING COMMISSION MEETING AGENDA (AMENDED)  
WASILLA CITY COUNCIL CHAMBERS**

Wasilla City Hall, 290 E. Herning Avenue, Wasilla, AK 99654 / 907-373-9020 phone

**REGULAR MEETING**

**7 P.M.**

**JANUARY 8, 2013**

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF AGENDA
- V. REPORTS
  - A. City Deputy Administrator
  - B. City Public Works Director
  - C. City Attorney
  - D. City Planner
- VI. PUBLIC PARTICIPATION (*five minutes per person, for items not scheduled for public hearing*)
- VII. CONSENT AGENDA
  - A. Minutes of December 4, 2012, special meeting
  - B. Minutes of December 11, 2012, regular meeting

VIII. NEW BUSINESS *(five minutes per person)*

A. Public Hearing

1. ~~Resolution Serial No. 13-01: Approving Administrative Approval A12-103 and Use Permit number U12-05 to allow Matanuska Electric Association (MEA) to construct new 80 foot tall 115 kV double circuit transmission lines extending from the new Eklutna generation station to the Herning substation. The proposed transmission lines within the Wasilla City limits are generally located within the right-of-way along the north side of the Parks Highway extending west into the City Limits from the east to and then crossing to the south side of the Parks Highway at the east end of the Creekside Plaza shopping center and then extending westerly behind the shopping center and adjoining properties and then crossing to the north side of the Palmer Wasilla highway extension right-of-way at the light at Home Depot and continuing southwest along the north side of the Palmer Wasilla Highway extension right-of-way to approximately Glenwood Avenue and then heading north to the existing Herning substation.~~

IX. UNFINISHED BUSINESS

X. COMMUNICATIONS

- A. Planning Commission meeting calendar for 2013
- B. Permit Information
- C. Enforcement Log

XI. AUDIENCE COMMENTS

XII. STAFF COMMENTS

XIII. COMMISSION COMMENTS

XIV. ADJOURNMENT

**REGULAR MEETING**

**I. CALL TO ORDER**

The regular meeting of the Wasilla Planning Commission was called to order at 7:00 PM on Tuesday, January 8, 2013, in Council Chambers of City Hall, Wasilla, Alaska by Daniel Kelly, Vice-Chairman.

**II. ROLL CALL**

Commissioners present and establishing a quorum were:

- Mr. Daniel Kelly, Jr., Seat B
- Ms. Jessica Dean, Seat C
- Vacant, Seat D
- Ms. Glenda Ledford, Seat E
- Mr. William Green, Seat F
- Mr. Jesse Sumner, Seat G

Commissioners absent and excused were:

- Mr. Patrick Brown, Seat A

Staff in attendance were:

- Mr. Bert Cottle, Deputy Administrator
- Ms. Tina Crawford, City Planner
- Ms. Tahirih Revet, Planning Clerk

**III. PLEDGE OF ALLEGIANCE**

- A. Commissioner Dean led the Pledge of Allegiance.

**IV. APPROVAL OF AGENDA**

**GENERAL CONSENT:** The agenda was approved, as amended, to remove Resolution Serial No. 13-01 from the public hearing portion of the agenda at the request of the Applicant.

A. ~~Public Hearing~~

- 1. ~~**Resolution Serial No. 13-01:** Approving Administrative Approval A12-103 and Use Permit number U12-05 to allow Matanuska Electric Association (MEA) to construct new 80-foot tall 115 kV double circuit transmission lines extending from the new Eklutna generation station to the Herning substation. The proposed transmission lines within the Wasilla City limits are generally located within the right-of-way along the north side of the Parks~~

~~Highway extending west into the City Limits from the east to and then crossing to the south side of the Parks Highway at the east end of the Creekside Plaza shopping center and then extending westerly behind the shopping center and adjoining properties and then crossing to the north side of the Palmer Wasilla highway extension right of way at the light at Home Depot and continuing southwest along the north side of the Palmer Wasilla Highway extension right of way to approximately Glenwood Avenue and then heading north to the existing Herning substation.~~

MOTION: Commissioner Ledford moved to approve the agenda as amended.

VOTE: Motion to approve agenda as amended passed unanimously.

## V. REPORTS

### A. City Deputy Administrator

Mr. Cottle provided the following information: :

- The Borough is actively looking for a site for an outdoor shooting range;
- The dam at the end of Lake Lucille is finished;
- Christmas dinner provided by the City was a success; and
- Update on the new library.

### B. City Public Works Director

Mr. Cottle provided a brief summary of the proposed Lake Lucille park improvements and ten acres at the Bumpus fields have been leased to the Pop Warner football program.

### C. City Attorney

No report given.

### D. City Planner

Ms. Crawford welcomed the new Commissioners and stated there will be parliamentary training at the next meeting.

## VI. PUBLIC PARTICIPATION *(five minutes per person, for items not scheduled for public hearing)*

Mr. Ken Ray stated that he:

- doesn't live within the City Limits;
- serviced on the MSB Transportation Board and provided a statement on projects, Parks Highway Alternate corridor and MEA transmission lines, outside of the City that will affect the City and would like to see the Planning Commission more involved in the projects that affect the City; and
- would like to have a resolution by the City to the DOT and MEA on how they can work together in the future.

**VII. CONSENT AGENDA**

- A. Minutes of December 4, 2012, special meeting
- B. Minutes of December 11, 2012, regular meeting

GENERAL CONSENT: Minutes were approved as presented.

**VIII. NEW BUSINESS** (*five minutes per person*)

None

**IX. UNFINISHED BUSINESS**

None

**X. COMMUNICATIONS**

No statements made regarding the following items.

- A. Planning Commission meeting calendar for 2013
- B. Permit Information
- C. Enforcement Log

**XI. AUDIENCE COMMENTS**

No comments

**XII. STAFF COMMENTS**

Ms. Crawford welcomed all of the new Commissioners. She also explained the purpose of the permit information and enforcement logs and stated that a discussion item will be scheduled on February 12, 2013 for the Commission to discuss desired roadway design components and the need for an ordinance regulating utility facilities.

Mr. Cottle stated he tracks business licenses and provided a summary of the 2012 business licenses renewals and new licenses applied for.

**XIII. COMMISSION COMMENTS**

Commissioner Ledford welcomed the two new commissioners.

Commissioner Dean welcomed the two new commissioners.

Commissioner Green stated he is looking forward to being on the Commission.


Vice-Chair Kelly stated it was interesting to go through the MEA application packet and recommended that the Commissioners keep the information provided in the packet for future reference. He also stated that the Commission should discuss whether the City needs an ordinance that regulates utility facilities and that they need to discuss and identify specific roadway design components for future roadways within the city limits.

**XIV. ADJOURNMENT**

The regular meeting adjourned at 7:37 PM.

ATTEST:

Tahirih Revet  
TAHIRIH REVET, Planning Clerk

  
DANIEL KELLY, JR., Vice-Chairman

Adopted by the Wasilla Planning Commission January 22, 2013.