

Date of Action <u>2/25/13</u>	
Approved <input type="checkbox"/>	Denied <input checked="" type="checkbox"/>
By: <u>P. Smith</u> <u>See AM No 13-08</u>	

CITY COUNCIL ACTION MEMORANDUM

AM No. 13-05: AWARD A THREE (3) YEAR CONTRACT TO WASILLA CHEVRON AND CHEVRON USA, INC., FOR UNLEADED GASOLINE IN THE AMOUNT OF \$97,057 FOR THE REMAINDER OF FY2013 AND \$212,015 EACH YEAR FOR FY2014 AND FY2015.

Originator: April Dwyer, Purchasing/Contracting Officer

Date: February 6, 2013

Agenda of: 2/25/2013

Route to:	Department Head	Signature	Date
X	Chief of Police		2/7/13
X	Public Works Director		2/7/13
X	Recreation & Cultural Services Director		2/7/13
X	Finance Director		2-7-13
X	Deputy Administrator		2-7-13
X	City Clerk		2/7/13

Reviewed by Mayor Verne E. Rupright:

Fiscal Impact: yes or no

Funds Available: yes or no

Account name/number/amount:

Amounts are as of February 2013.

001.4130.413.60.25	ADMIN – GASOLINE	\$2,169
001.4134.414.60.25	GENERAL ADMIN GASOLINE	\$403
001.4138.414.60.25	PLANNING – GASOLINE	\$250
001.4150.415.60.25	FINANCE – GASOLINE	\$621
001.4210.420.60.25	WPD – ADMIN GASOLINE	\$3,677
001.4222.420.60.25	WPD – DRUG ENFORCEMENT	\$5,476
001.4224.420.60.25	WPD – INVESTIGATIONS GASOLINE	\$3,143
001.4230.420.60.25	WPD – PATROL GASOLINE	\$48,170
001.4233.420.60.25	WPD – SRO GASOLINE	\$730
001.4240.420.60.25	WPD – DISPATCH	\$1,420
001.4260.420.60.25	WPD – CODE COMPLIANCE GASOLINE	\$2,319
001.4310.431.60.25	PW – ADMIN GASOLINE	\$1,159
001.4320.432.60.25	PW – ROADS GASOLINE	\$7,398
001.4330.433.60.25	PW – PROPERTIES GASOLINE	\$6,227
001.4520.452.60.25	PW – PARKS GASOLINE	\$4,379
310.4351.435.60.25	PW – SEWER GASOLINE	\$778
320.4361.436.60.25	PW – WATER GASOLINE	\$1,929
330.4370.437.60.25	PW – AIRPORT GASOLINE	\$2,250
340.4530.453.60.25	CMMSC – GASOLINE	\$4,559
	TOTAL	\$97,057

Attachments: Bid Totals (1 page)

Summary Statement: In accordance with WMC 5.08.120, on January 11, 2013, the City of Wasilla issued Invitation to Bid 011-0-2013/AD for Fleet Fuel Card Program services for unleaded fuel. The fuel is utilized for vehicles operated by the Wasilla Police Department, the Department of Public Works (Roads, Parks & Recreation and Sewer/Water), the Curtis Menard Memorial Sports Complex and City Hall.

Proposals were received from three firms: Holiday Companies of Bloomington, Wasilla Chevron of Wasilla and CPD Alaska; Crowley, of Anchorage. After reviewing all three bids, Wasilla Chevron is deemed the apparent low bidder with a discount of ten cents (.10) per gallon. CPD Alaska, Crowley bid a discount of seven (07) cents per gallon and Holiday bid a discount of six (6) cents per gallon.

Council is requested to authorize the award of a three (3) year contract with two (2) optional one (1) year extensions effective April 1, 2013 for fleet fuel card services to Wasilla Chevron and Chevron USA Inc, in the amount of \$97,057 for the remainder of FY2013 and approximately \$212,015 each year for FY2014 and FY2015 pending budget approval. The City may terminate this contract, and Wasilla Chevron/Chevron USA Inc., waives any and all claim(s) for damages, effective immediately upon receipt of written notice (or any date specified therein) if for any reason the funding from City, State, and or/federal sources is not appropriated or is withdrawn, limited, or impaired.

Staff Recommendation: Adopt AM No. 13-05.

BID TOTALS

FLEET FUEL CARD PROGRAM ITB: 0111-0-2013/AD

Bid Opening: February 5, 2013

Time of Opening: 3:00 p.m.

PROPOSER NAME	Chevron	Holiday	CPD AK Crowley	TESORO
DISCOUNT GIVEN	.10/gallon	.06/gallon	.07/gallon	NO BID
TOTAL	.10/GALLON	.06/GALLON	.07/GALLON	NO BID