CITY OF WASILLA • ALASKA •

Date of Action: 5/	13/13
Approved 🗗	Denied
By:	7.18

CITY COUNCIL ACTION MEMORANDUM

AM No. 13-12: Awarding a three (3) year contract to Analytica, effective July 1, 2013 in the amount of \$54,073 to perform Water & Waste Water Laboratory Testing Services.

Originator:

April Dwyer, Purchasing/Contracting Officer

Date:

4/25/2013

Agenda of:

5/13/2013

Route to:	Department Head	Signature	Date.
X	Public Works Director	de la companya del companya de la companya de la companya del companya de la companya del la companya de la com	0 96/13
X	Finance Director	Monkont	5/3/13
X	Deputy Administrator	A PART	5/7//3
X	City Clerk	Kons	5/6/13

Reviewed by Mayor Verne E. Rupright:

Fiscal Impact: \boxtimes yes or \square no

Funds Available: ⊠yes or ☐ no

Account name/number/amount:

Sewer Professional Services Other Water Professional Services Other

future fiscal years budgeted amounts.

310.4353.435.30.34

320.4363.436.30.34

FY14 \$ 2,614

\$19,747 Total: \$22,361

The below table reflects the fiscal impacts for each fiscal year related to the contract term. Appropriation amounts for FY2014 through FY2016 are contingent upon Council adoption of

ACCOUNT # TOTAL FY2014 FY2015 FY2016 310.4353.435.30.34 \$2,614 \$2,614 \$2,614 \$7,842 320.4363.436.30.34 \$19,747 \$11,142 \$15,342 \$46,231 \$13,756 TOTAL \$22,361 \$17,956 \$54,073

Attachments: Analytica unit price bid and signature page (3 pages)

ITB 0308-0-2013/AD Water & Waste Water Testing bid tabs (1 page)

Testing Schedule Spreadsheet by location (1)

Summary Statement: On March 8, 2013 the City of Wasilla issued an Invitation to Bid, ITB 0308-0-2013/AD for Water & Waste Water Laboratory Testing. Three (3) bids were received. After review of the bids received from SGS North America, Analytica, and Mat-Su Test Lab it is recommended that the City award a three (3) year contract to Analytica beginning on July 1, 2013 through June 30, 2016.

Staff Recommendation: Adopt AM No. 13-12

PRICE ANALYTICA

The bid price is to include the following components:

- 1. The Contractor will be responsible for supplying all coolers, ice packs, sample containers, labels, preservatives, equipment and sampling instructions needed to successfully complete each test report.;
- 2. The Contractor is responsible for all shipping fees, and/or any pick-up and delivery;
- 3. All labor, equipment, shipping, handling charges and supplies needed to fulfill the contract as described in this bid document.

And A fair a summand the summa	Frequency/Parameter	Method	# of Samples per Frequency	Price Each	Total Bid Price (# of Samples per Frequency x Price Each)
	Monthly				
	Total Coliform	9223.B	25	\$22.00	\$ 550.00
manuscate consequences as a brook party of the	Quarterly			\$	\$
	Annual	APAA		T A & #	
	Nitrate	4500	14	\$ 37.00	\$ 518.00
	CL2 DBP(Total Res. Chlorine (field test)	4500-CL	6	\$ N/C	\$ N/C
Water	Combined TTHM & HAA5	524.21/552.2	6	\$295.00	\$ 1,770.00
	Combined TTHM & HAA5	524.21/552.2	6	\$295.00	\$ 1.770.00
Wa	Bi-annual	30.5044.600.004.84.8			
	Arsenic	200.8	14	\$ 24.00	\$ 336.00
	Old Inorganics		14	\$152.00	\$ 2,128.00
	New Inorganics		14	\$124.00	\$ 1,736.00
Art of residence	Tri-Annual				
	Lead & Copper	200.8	65	\$ 29.00	\$ 1,885.00
	Quadrennial			Leave the second	
	V O C's		14	\$ 180.00	\$ 2,520.00
 					
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		Pro-Min-standard and an incident and described an incident and	h de air dir paramanin anthonomen (1990) (1990) (1990) (1990) (1990) (1990) (1990) (1990) (1990) (1990) (1990)	A Park to the last	
				drillometers are considerate to the constant of the constant o	<u> </u>

Bid No. ITB-0308-0-2013/AD

	Monthly				y y y y y y y y y y y y y y y y y y y
	BOD	5210.B	2	\$ 49.00	\$ 98.00
	Membrane Filter	922.D	2	\$ 45.00	\$ 90.00
	Nitrate as Nitrogen	4500-No3E	4	\$ 23.00	\$ 92.00
	Quarterly				
\$ Q	Fecal Coliform	Membrane Filter	2	\$ 45.00	\$ 90.00
Sewer.	— Conductivity	2510.B	5	\$ 19.00	\$ 95.00
CAD	pH	4500-HB	5	\$ 12.00	\$ 60.00
	Annual				
	Lead	200.8	4	\$ 10.00	\$ 40.00
	Chromium	200.9	4	\$ 10.00	\$ 40.00
	Cadmium	200.9	4	\$ 10.00	\$ 40.00
	Mercury	200.9	4	\$ 30.00	\$ 120.00
	Silver	200.9	4	\$ 10.00	\$ 40.00
	Annual		maamah-unaga goulaga kalla ealla sustantiin	and the second state of th	
	Field Sampling Charge (upon request)	\$55 per location		S	S
plantid CC o proof	Expedite Lab Test Request Fee	24-48 Hr. 100%		\$	\$
Special	Emposito Lato Tota Roquesta Po	3 B.Day 75% 5 B.Day 50%			
	Other Charge:	died des wide		\$	\$
			T-4-1	10	014.010.00
			Total	\$	\$14,018.00

YOU MUST ATTACH A COPY OF YOUR OSHA 300 LOGS FOR 2010, 2011 and 2012.

Bid No. ITB-0308-0-2013/AD

This pricing information is hereby provided in accordance with the terms and conditions of this Invitation to Bid. I have read, understand, and agree to all terms and conditions herein.

Company Name:Analytica			
Contact Name:Elizabeth Rensch E-Mail Address:	er@ana	alyticagro	up.com_
Address:701 E. Parks Highway #203	nggara ngagapanga panggarang ang at	**************************************	yd fergenny dry a ny retritoria na bolonio na my my ny gyp y gyppyy gyfaith na bolon
City:Wasilla	State:	_AK	Zip: _99654
Telephone (907) _375-8977 Fax (907) _248-6634	_ Federa	l Tax ID l	No.: <u>841061704</u>
Payment Terms Net 30 SignedSigned		3010-5010 Armin	
Print Name & TitleElizabeth Rensch, Business Development N	/lanager	MINISTRAÇÃ ANTONIA.	
Date3/19/13			
I have read, understand and agree to comply with the terms and cor Checking "YES" indicates acceptance, while checking "NO" denot below. Any exceptions must be documented. YES NO _X_SIGNATURE	tes non-ac	cceptance a	

EXCEPTIONS: Attached additional sheets if necessary.

Note: 2.5.A-Analytica is requesting local contractor preference per referenced requirements.

Exception(s)

16.i-Due to the scope of work provided by Analytica (Water and Wastewater Lab Services) professional liability coverage is not required by our insurer, thus not part of Analytica's suite of insurance coverage. Professional liability insurance was waived by Josie Judd in the last contract period. Our Insurance Certificate is attached.

16.k.ii- Waiver of Subrogation is not permitted by our insurance provider. Claims against Analytica would be referred to our Legal counsel, Mr. Tracy Woo, The Aleut Corporation and insurance carrier. An exception to Waiver of Subrogation was granted by Josie Judd in the last contract period.

National Environmental Laboratory Accreditation Conference (NELAC). See attached letter from ADEC. NELAC is not required by the Alaska Department of Environmental Conservation (ADEC) or the other states where Analytica has laboratories. NELAC is used as a method of reciprocation and not required to meet an individual State's licensing standard. Please see attached confirmation letter from Lance Morris, ADEC Laboratory Certification Officer.

BID TOTALS

No. 0308-0-2013/AD Water & Waste Water Testing Bid Opening: March 22, 2013 @ 3pm

Company:	SGS North America	Analytica	Mat-Su Test Lab	
	\$18,167	\$14,018	\$29,898	
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Required Water Test and Location			R	equired Sam	pling Frequer	псу			Unit Ra	te Samples Collected		otal Annual Cost		ear Contract otal Cost
	Wasilla AK224646	Lacy Laine AK224109	Mission Hills AK223763	Ranch AK220166	Bumpus Complex AK225074	Lake Lucille Park AK224777	M U C K - Well	Sewer Plant						
Total Coliform Bacteria	Monthly 20	Monthly 2	Monthly 1	Monthly 2	Seasonal 10	Seasonal 8	Seasonal 2	Seasonal 2	\$ 22.	00 322	\$	7,084.00	Ś	21,252.00
(Distribution System) Combined TTH & HAA5	Annually 4	Annually 2							\$ 295.	00 6	\$	1,770.00	,	•
(Distribution System) Combined TTH & HAA5	Annually	Annually							\$ 295.	00 6	\$	1,770.00	\$	5,310.00
(Distribution System) Nitrate	4 Annually	2 Annually	Annually	Annually	Annually	Annually	Annually	Annually	\$ 37.		\$		\$	5,310.00
(Entry Point) Arsenic	6 Biennial	1 Biennial	1 Biennial	2 Biennial	1 Biennial	1 Biennial	1 Biennial	1 Biennial	\$ 24.		\$	518.00 336.00	\$	1,554.00
(Entry Point) Old Inorganics	6 Biennial	1 Blennial	1 Biennial	2 Biennial	1 Blennial	1 Biennial	1 Biennial	1 Biennial 1	\$ 152.		\$	2,128.00	\$	672.00
(Entry Point) New inorganics (Entry Point)	6 Biennial 6	1 Biennial 1	1 Biennial 1	2 Biennial 2	1 Biennial 1	1 Biennial 1	1 Blennial 1	Biennial 1	\$ 124.	00 14	\$	1,736.00	\$	4,256.00 3,472.00
Lead & Copper	Triennial 60	Triennial 5	Triennial	Triennial	-				\$ 29.	00 65	\$	1,885.00	,	2,
(Distribution System) Volatile Organic Compounds	Quadriennial		Quadriennial	Quadriennial	Quadriennial	Quadriennial	Quadriennial	Quadriennial	4		a.		\$	1,885.00
(VOCs) (Entry Point)	6	1	1	2	1	1	1	1	\$ 180.	00 14	\$	2,520.00 19,747.00	\$ \$	2,520.00 46,231.00
Required Sewer Test and Location			R	equired Sam	oling Frequer	ісу					Ÿ	13,747.00	٠	40,231.00
Nitrogen (Nitrate)Fecal Coliform								Monthly 4	\$ 23.	00 48	\$	1,104.00	\$	3,312.00
B O D -5								Monthly 2	\$ 45.	00 24	\$	1,080.00	\$	3,240.00
Fecal Coliform Metals Cadmium,								Quarterly 2	\$ 45.	00 8	\$	360.00	\$	1,080.00
Chromium, Laed, Silver								Annualy 1	\$ 40.	00 1	\$	40.00	\$	120.00
Metals Mercury								Annualy 1	\$ 30.	00 1	\$	30.00	\$	90.00
											\$	2,614.00	\$	7,842.00
												22,361.00		Contract 54,073.00