

MAYOR
Verne E. Rupright

CITY PLANNER
Tina Crawford

WASILLA PLANNING COMMISSION

Patrick Brown, Seat A
Daniel Kelly Jr., Seat B
Jessica Dean, Seat C
Vacant, Seat D
Glenda Ledford, Seat E
William Green, Seat F
Jesse Sumner, Seat G

**CITY OF WASILLA
PLANNING COMMISSION MEETING AGENDA
WASILLA CITY COUNCIL CHAMBERS**

Wasilla City Hall, 290 E. Herning Avenue, Wasilla, AK 99654 / 907-373-9020 phone

REGULAR MEETING

7 P.M.

APRIL 9, 2013

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF AGENDA
- V. REPORTS
 - A. City Deputy Administrator
 - B. City Public Works Director
 - C. City Attorney
 - D. City Planner
- VI. PUBLIC PARTICIPATION (*five minutes per person, for items not scheduled for public hearing*)
- VII. CONSENT AGENDA
 - A. Minutes of March 12, 2013, regular meeting
- VIII. NEW BUSINESS (*five minutes per person*)
 - A. **Resolution Serial No. 13-05:** Amending the Wasilla Planning Commission by-laws to establish a meeting date for election of officers, adding teleconference provisions for planning commissioners, and other minor clarifications and updates.

- B. **Committee of the Whole** – Discussion on the draft Downtown Area Plan.
- IX. UNFINISHED BUSINESS
- X. COMMUNICATIONS
 - A. Permit Information
 - B. Enforcement Log
- XI. AUDIENCE COMMENTS
- XII. STAFF COMMENTS
- XIII. COMMISSION COMMENTS
- XIV. ADJOURNMENT

REGULAR MEETING

I. CALL TO ORDER

The regular meeting of the Wasilla Planning Commission was called to order at 7:00 PM, April 9, 2013, in Council Chambers of City Hall, Wasilla, Alaska by Daniel Kelly, Jr., Chairman.

II. ROLL CALL

Commissioners present and establishing a quorum were:

Mr. Patrick Brown, Seat A
Mr. Daniel Kelly, Jr., Seat B
Ms. Jessica Dean, Seat C
Vacant, Seat D
Ms. Glenda Ledford, Seat E
Mr. William Green, Seat F
Mr. Jesse Sumner, Seat G

Staff in attendance were:

Mr. Bert Cottle, Deputy Administrator
Mr. Archie Giddings, Public Works Director
Ms. Tina Crawford, City Planner
Ms. Tahirih Revet, Planning Clerk

III. PLEDGE OF ALLEGIANCE

A. Commissioner Ledford led the Pledge of Allegiance.

IV. APPROVAL OF AGENDA

GENERAL CONSENT: The agenda was approved as presented.

VI. REPORTS

A. City Deputy Administrator

Mr. Cottle provided a brief summary on the Goose Creek correctional facility, the City Council meeting of April 8, 2013, and the budget meetings in Juneau.

B. City Public Works Director

Mr. Giddings provided a brief summary on the budget for the new library and sewer treatment plant.

C. City Attorney

No report given.

D. City Planner

Ms. Crawford stated at the Chairmans request she is putting together a list of items for the Planning Commissioners that need to be reviewed by the Commission and also asked for training ideas. Also, MEA has submitted applications and will be on the May 14th meeting and on June 11th a resolution to sell Meta Rose Square will be brought forward.

VII. PUBLIC PARTICIPATION *(three minutes per person, for items not scheduled for public hearing)*

No one present to speak.

VIII. CONSENT AGENDA

A. Minutes of March 12, 2013, regular meeting

GENERAL CONSENT: Minutes were approved as presented.

IX. NEW BUSINESS

A. **Resolution Serial No. 13-05:** Amending the Wasilla Planning Commission By-Laws to establish a meeting date for election of officers, adding teleconference provisions for planning commissioners, and other minor clarifications and updates.

Ms. Crawford provided a summary of the proposed changes.

MOTION: Commissioner Green moved to approve Resolution Serial No. 13-05.

Discussion moved to the Commission.

VOTE: The motion to adopt Resolution Serial No. 13-05, as presented, passed unanimously

B. **Committee of the Whole** – Discussion on the draft Downtown Area Plan.

MOTION: Commissioner Ledford moved to enter into the Committee of the Whole at 7:14 PM.

Entered into the Committee of the Whole to discuss the draft Downtown Area Plan.

MOTION: Commissioner Ledford moved to exit the Committee of the Whole at 8:01 PM

X. UNFINISHED BUSINESS

No unfinished business.

XI. COMMUNICATIONS

No statements made regarding the following items.

- A. Permit Information
- B. Enforcement Log

XII. AUDIENCE COMMENTS

No comments

XIII. STAFF COMMENTS

No comments

XIV. COMMISSION COMMENTS

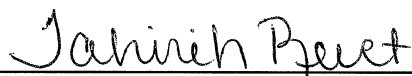
Commissioner Ledford stated she would like to revisit the change in meeting time from 7:00 pm to 6:00 pm.

[CLERKS's NOTE: With no majority consensus, the change in meeting time will not be revisited.]

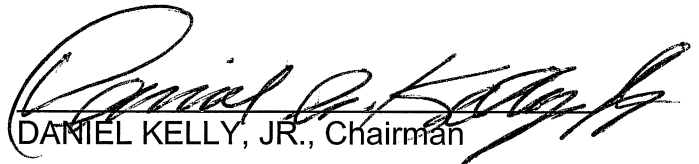
XV. ADJOURNMENT

The regular meeting adjourned at 8:06 PM.

ATTEST:



TAHIRIH REVET, Planning Clerk


DANIEL KELLY, JR., Chairman

Adopted by the Wasilla Planning Commission May 14, 2013.