



## CITY OF WASILLA

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### COUNCIL MEMORANDUM NO. 92-126

**From:** Deputy Administrator  
**Date:** November 18, 1992  
**Subject:** Police Department Preliminary Budget

The process of selection of a Chief of Police is on schedule. We expect that expenditures may begin in January, 1993 and have prepared a preliminary budget that will provide for wages, benefits, a maximum of \$5,000 for relocation expenses and some initial housekeeping and administrative costs. The Chief will be tasked to develop a more detailed start-up budget for expenditures soon after hire for the period to June 30, 1993 and for the first fiscal year capital and operating budget.

Administration requests that the initial budget appropriation ordinance be set for public hearing and for Council action on December 14, 1992.

  
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**Robert E. Harris**  
Deputy Administrator

**CITY OF WASTILLA  
BUDGET COMMENTARY**

DEPARTMENT: POLICE CHIEF AND SECRETARY POSITION AND OTHER COSTS BALANCE OF FY93 FOR POLICE  
DEPARTMENT IMPLEMENTATION

ACCOUNT #				
421.1101	Wages:		Police Chief	6 mo.;
421.1201	Health Insurance		Secretary	5 mo.
421.1202	ESC Employment Security Tax			4 mo.
421.1203	FMED Medicare Part of Social Security			5 mo.
421.1204	PERS Employer Share, Retirement Costs			5 mo.
421.1205	SBS Employer Share, Supplemental Benefits System			5 mo.
421.1206	Workman's Compensation Premiums			5 mo.
421.1208	Moving costs for the police chief			6 mo.
420.2101	Telephone; increased monthly rental and long distance calls			
420.2105	Postage; costs of mailing letters, general correspondence, etc.			
421.2205	Printed Forms; Costs of printed forms, i.e. traffic tickets, incident reports, etc.			
421.2501	Travel Inside; mileage, parking fees, etc.			
421.2602	Legal Services; court actions and other enforcement actions			
421.2660	Drug Testing; costs for drug testing of new employees			
421.2701	Contingency; unanticipated, unexpected expenditures, temporary help			
420.2903	Office Equipment Maintenance; costs of service contracts for equipment, computer hardware and software beyond warranty period			
421.3301	Office Supplies; standard supplies			
420.3305	Copier Supplies; additional costs of copy paper, toner, etc.			
420.3306	Computer Paper; costs of additional computer paper			
421.5301	Office Equipment; desks, chairs, tables, etc.			
421.5307	Computer Hardware			
	2 City standard PC's with emulation			
	1 Printer			
421.5308	Computer Software			
	Wordprocessing Software			
	Supercalc5 Spreadsheet Program			
	Training			
415.2200	Advertising; Costs of advertising			