

**I. CALL TO ORDER**

The regular meeting of the Wasilla Parks and Recreation Commission was held on Wednesday, March 5, 2014, at Curtis D. Menard Memorial Sports Center, Wasilla, Alaska. Co-Chairman Joan Matthews called the meeting to order at 6:07 p. m.

**II. ROLL CALL**

Commissioners present and establishing a quorum were:

Ms. Mary Shampine, Seat A  
Ms. Debbie Martin, Seat C  
Ms. Joan Matthews, Seat D  
Ms. Randy Robinson, Seat E

Commissioner Dave Tuttle was excused.

Staff in attendance were:

Ms. Joan Klapperich, Recreation & Cultural Services Director  
Mr. Steven Murray, Events Coordinator & Facility Supervisor  
Ms. Tammy Ostrom, Menard Center Secretary

**III. PLEDGE OF ALLEGIANCE**

Commissioner Matthews led the Pledge of Allegiance.

**IV. APPROVAL OF AGENDA**

Co-Chair Matthews asked if there were any changes to the agenda.

AMENDMENT: Commissioner Matthews made a motion to skip On Going Projects, Approval of Minutes till next Parks and Recreation meeting for March 25<sup>th</sup> 2014.

**V. APPROVAL OF MINUTES**

**VI. PUBLIC HEARING (Three minutes per person.)**

No public hearing was held.

## **VII. PERSONS TO BE HEARD**

## **VIII. STAFF REPORTS / UNFINISHED BUSINESS**

Joan Klapperich:

- Introduced new Events Coordinator & Facility Supervisor Steven Murray.
- Held the State High School Hockey Tournament at the Menard.
- Hockey Tournaments scheduled every weekend in the month of March at the Menard Center.
- Last Day of ice at the Menard is March 23<sup>rd</sup>.
- Working on booking events for the 2014/2015 season.
- Upcoming events: NRA Banquet March 15<sup>th</sup>, Outdoor Show March 21-23<sup>rd</sup>, Home Show April 4-6<sup>th</sup>, Today Women Show April 26-27<sup>th</sup>.

## **IX. ON GOING PROJECTS**

## **X. ON GOING PROJECTS-SEASONAL**

## **XI. UNFINISHED BUSINESS**

2014 Anniversary Celebration:

- Decided to change games for the kid's activities to 7-9pm.
- Budget for event 10,000.00.
- Music DJ and light show from R & R Productions from 7:30pm to 10pm \$1500.00. Live music at 10pm from Against the Grain \$1200.00.
- Photo booth for the event \$700.00.
- Budgeted \$700.00 for prizes and games for the kids.
- Ordered cakes from Carr's for \$330.00.
- Budgeted \$500.00 for Decorations.
- Suggested that Valley Performing Arts might have decorations that could be used for the event, Rachelle Bates will call and check.
- Value Village will put a display in their store of 70's attire for the event.
- Joan will write an email to Wasilla High School regarding volunteer help for the event.
- Joan will contact Vend Alaska to see if they are willing to donate chips for the event.
- Food for the event: pretzels, carrots, celery, ranch dressing, cookies and maybe chips.
- Dance contest, costume contest, trivia contest with prizes for the event. It was suggested having a dog tag medal for the winners. Commissioner Champagne will check on the availability and cost for these.
- Suggested contacting Lithia Dodge to see if they would like help out or be involved in the event.

- For kid's activities suggested: putt putt course, tattoo station, crazy hair, spin the wheel, duck pond, hula hoops.
- Joan will talk with Police chief regarding security and medical staff.

**XII. NEW BUSINESS**

**XIII. COMMUNICATION ITEMS**

**XIV. COMMISSION AND STAFF COMMENTS**

**ADJOURNMENT**

Co-Chairman Matthews adjourned meeting at 7:45pm and noted that the next meeting is scheduled for March 25, 2014, 6:00pm at Menard Sports Center.

  
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JOAN MATTHEWS, Co-Chair

ATTEST:

  
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TAMMY OSTROM, Commission Secretary

Approved: March 25, 2014.