

NON-CODE ORDINANCE

Requested by: Police Department
Introduced: January 14, 2008
Public Hearing: January 28, 2008
Adopted: January 28, 2008

Vote: Holler, Massie, Menard, Metiva, Larson and Woodruff in favor

**CITY OF WASILLA
ORDINANCE SERIAL NO. 08-04**

AN ORDINANCE OF THE WASILLA CITY COUNCIL AMENDING THE FY-08 POLICE DEPARTMENT BUDGET BY ACCEPTING AND APPROPRIATING FUNDS FROM THE STATE OF ALASKA DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES HIGHWAY SAFETY OFFICE IN THE AMOUNT OF \$13,358 FOR THE LAW ENFORCEMENT LIAISON (LEL) PROGRAM.

Section 1. Classification. This is a non-code ordinance.

Section 2. Purpose. To amend the FY-08 Police Department budget by accepting and appropriating funds from the State of Alaska Department of Transportation and Public Facilities Highway Safety Office to the Police Department's budget to cover overtime, travel and expenses for participation in the Law Enforcement Liaison (LEL) Program.

Section 3. Appropriation.

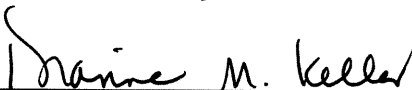
Overtime	001-4230-420.10-31	\$4,144
Travel Expenses	001-4230-420.50-81	\$7,700
Staff Development	001-4230-420.50-82	\$ 300
General Supplies	001-4230-420.60-10	\$1,214

Section 4. Source of Funds.

DOT&PF/Highway Safety Funds	001-4200-331.12-37	\$13,358
-----------------------------	--------------------	----------

Section 5. Effective date. This ordinance shall take effect upon adoption of the Wasilla City Council.

ADOPTED by the Wasilla City Council on January 28, 2008.



DIANNE M. KELLER, Mayor

ATTEST:



KRISTIE SMITHERS, MMC
City Clerk

[SEAL]



**CITY OF WASILLA
LEGISLATION STAFF REPORT**

RE: ORDINANCE 08-04 TO AMEND THE FY-08 POLICE DEPARTMENT BUDGET BY ACCEPTING AND APPROPRIATING FUNDS FROM THE STATE OF ALASKA DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES HIGHWAY SAFETY OFFICE IN THE AMOUNT OF \$13,358 FOR THE LAW ENFORCEMENT LIAISON (LEL) PROGRAM.

Agenda of: January 14, 2008
Originator: Chief Angella Long

Date: December 28, 2007

Route to:	Department	Signature/Date
X	Police Chief Youth Court, Dispatch, Code Compliance	<i>[Signature]</i> 1/2/08
X	Finance, Risk Management & MIS Director Purchasing	<i>[Signature]</i> 1/2/08
X	Deputy Administrator Planning, Economic Development, Human Resources	<i>[Signature]</i> 01-02-08
X	City Clerk	<i>[Signature]</i>

REVIEWED BY MAYOR DIANNE M. KELLER: *Dianne M. Keller* 1/3/08

FISCAL IMPACT: yes \$13,358 or no Funds Available yes no

Account name/number: DOT&PF/Highway Safety Funds 001-4200.331.12-37 \$13,358

Overtime	001-4230-420.10-31	\$4,144
Travel & Expenses	001-4230-420.50-81	\$7,700
Staff Development	001-4230-420.50-82	\$ 300
General Supplies	001-4230-420.60-10	\$1,214

SUMMARY STATEMENT: Acceptance and appropriation of funds in the amount of \$13,358 received from the State of Alaska Department of Transportation and Public Facilities Highway Safety Office to be used for the Law Enforcement Liaison (LEL) program.

Alaska Highway Safety Office (AHSO) is supporting the LEL program statewide and has requested Wasilla PD to represent the Central Region in the program. AHSO is seeking a 3-year commitment to the program and will fund the expenses incurred in participating in the program. The budget for each year will be reviewed and submitted for acceptance and appropriation by Council. A copy of the FY08 budget is attached. A copy of the Memorandum of Understanding between the City and AHSO is attached and will be executed upon approval of this ordinance by Council.

Wasilla PD has a strong commitment to highway safety and enjoys a positive working relationship with the AHSO. Participation in this program will not only benefit the City of Wasilla but the entire Mat-Su Valley and allow coordination of highway safety enforcement activities with multiple law enforcement agencies in the South Central region of Alaska.

Staff Recommendation:

Amend the FY08 police department budget to accept and appropriate funds from AHSO to allow for participation in the LEL program.

STATE OF ALASKA

SARAH PALIN, GOVERNOR

DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES

COPY

MEMORANDUM OF UNDERSTANDING

Alaska Department of Transportation – Highway Safety Office
P.O. Box 112500, Juneau, AK 99811-2500

Law Enforcement Liaison for the Alaska Highway Safety Office

THIS AGREEMENT is made and entered into by and between:

The Wasilla Police Department hereinafter referred to as "Grantee" and the Alaska Highway Safety Office, hereinafter referred to as "AHSO".

IT IS THE PURPOSE OF THIS AGREEMENT to secure the services of a mutually agreed upon officer, preferably at the rank of Sergeant or higher, to serve as a Law Enforcement Liaison (LEL) for the AHSO. The purpose is to increase and stimulate the planning and development of aggressive, highly visible state and local enforcement efforts particularly during the National Click It or Ticket mobilization and Impaired Driving Crackdown in the Central Region of Alaska.

Duration. This Agreement shall be in effect for a period of three years from its effective date of February 1, 2008, to February 1st, 2011.

IT IS, THEREFORE, MUTUALLY AGREED THAT:

1. Grantee, using selected LEL, will solicit and increase law enforcement agency participation in the National enforcement campaigns.
2. Grantee, using selected LEL, will solicit and increase law enforcement agency participation during the State Intense Traffic Safety Enforcement Patrols.
3. Grantee, using selected LEL, will promote multi-agency task forces.
4. Grantee, using selected LEL, will assist the AHSO by providing the law enforcement perspective and technical assistance to develop plans for proven programs that save lives and reduce serious injuries resulting from traffic crashes.

5. AHSO will reimburse Grantee for designated LEL's work as follows:
 - a. Overtime hours worked serving as AHSO's LEL - Reimbursement will be paid at the rate of up to 1.5 times the officer's hourly rate plus Grantee's contributions to employee benefits including FICA, Medicare, Worker's Compensation, and unemployment.
 - b. Vehicle mileage is reimbursable at current state reimbursement rate.
 - c. Incidental costs such as copying, phone calls, equipment purchases, etc., must be approved in advance.
6. AHSO will provide a training program for the LEL's and will reimburse for travel, overtime, and training expenses as needed.
7. A monthly report will be submitted by designated LEL by the 10th day of following month on a form provided by AHSO.
8. Claims may be submitted earlier but the final claim must be submitted to AHSO by October 30, of the current federal fiscal year on a form provided by AHSO. Approved claims will be reimbursed within 30 days of submittal. As requested by AHSO, supporting time sheets signed by the supervisor will be attached to identify the hours used for the LEL efforts.
9. Any dispute, disagreement or question of fact concerning this Agreement shall be decided by the Highway Safety Administrator of AHSO. The decision shall be in writing and shall be distributed to the parties concerned. If Grantee disagrees with the decision by the AHSO Highway Safety Administrator, the decision may be appealed to the Commissioner, or their designee, of the Alaska Department of Transportation and Public Facilities. The appeal must be made in writing within 30 days of the AHSO decision and served by certified mail.
10. Either party may terminate this Agreement upon 30 days written notice to the other party. In the event of termination of this Agreement, the terminating party shall be liable for the performance rendered prior to the effective date of termination.

IN WITNESS WHEREOF, PARTIES HAVE EXECUTED THIS AGREEMENT.

Mayor, City of Wasilla

Ciel Cashen

Administrator, Alaska Highway Safety Office

Date

12/14/07

Date

WASILLA PROJECT BUDGET
February 1st to September 30, 2008

ITEMS OF EXPENSE	ESTIMATED COST
Salary	
\$ 518 per month x 8 months	\$ 4144
Travel	
<i><u>National Travel:</u></i>	
1) LEL Regional Conference Denver CO Feb 13-14,2008	\$ 1,500
2) National Lifesavers (2008) (Portland, OR)	\$ 1,200
<i><u>In-State Travel:</u></i>	
Travel within assigned LEL area to promote national program priorities and high visibility enforcement campaigns.	
AHSO LEL conference/training (2 trips a year to coincide with Crime Conference and ASTEP Summit)	\$ 5,000
Conference Registration/Membership Fees	\$ 300
Total	\$12,144
10% Indirect Costs	\$ 1,214
<u>AHSO Project Agreement Total:</u>	<u>\$13,358</u>